



**CABRILLO POINT ACADEMY**

13915 Danielson St., #200, Poway, California 92064

Phone (619) 404-3190 \* Fax (619) 749-1792

**Regular Scheduled Board Meeting**

**Cabrillo Point Academy**

**3152 Red Hill Ave. #150**

**Costa Mesa, CA 92626**

**August 27, 2020 – 1:00 pm**

**Through Teleconference**

**Join Zoom Meeting**

**<https://zoom.us/j/93385864964>**

**Meeting ID: 933 8586 4964**

**Dial by your location**

**+1 669 900 6833 US (San Jose)**

**Meeting ID: 933 8586 4964**

**Find your local number: <https://zoom.us/u/ajwbop5vK>**

**AGENDA**

1. Call to Order
2. Approval of the Agenda
3. Public Comments
4. Board Training – Financials
5. Closed Session –
  - a. Conference with Legal Counsel – Anticipated Litigation (3 cases) § 54956.9
6. Senior Director's Report
  - a. Enrollment Update
  - b. Back to School Update
7. Discussion and Potential Action on the July Board Meeting Minutes
8. Discussion and Potential Action on the July Financials
9. Discussion and Potential Action on the Unaudited Actuals
10. Discussion and Potential Action on Invoices over \$100,000
11. Discussion and Potential Action on the Fiscal Policies and Procedures
12. Discussion and Potential Action on the Compensation Policy

13. Discussion and Potential Action on the Learning Continuity Accountability Plan – Public Hearing
14. Discussion and Potential Action on the Immunizations and Oral Assessment Policy
15. Discussion and Potential Action on the Conflict of Interest Policy
16. Discussion and Potential Action on the Policy for Inspection of Public Records
17. Announcement of Next Regular Scheduled Board Meeting
18. Adjournment


Public comment rules: Members of the public may address the Board on agenda or non-agenda items either in person through the teleconference platform, zoom. Zoom does not require the members of the public to have an account or login. Any person on zoom wishing to speak please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Cabrillo Point Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 951-290-3013 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

# Charter Finance 210

*A Step Beyond the Basics of Charter Finance 101 for Board Members*

# Agenda

- 
- I. School Funding and 20-21 Update
  - II. Budget Process
  - III. Reviewing Financial Packages – Test Case
  - IV. Q and A

# I. CHARTER SCHOOL FUNDING UPDATE

*Current Funding and Concerns for FY20-21*

# Local Control Funding Formula

*For FY20-21, ADA has been frozen at the 19-20 rates. SB820 is currently working through congress to credit schools with planned growth, but non-classroom-based schools have been excluded.*

## Segments of LCFF:

**BASE GRANT + ADD-ONS**



Grade	Base Grant	Add-On	Total
TK-3	\$ 7,702	\$ 801	\$ 8,503
4-6	\$ 7,818	\$ -	\$ 7,818
7-8	\$ 8,050	\$ -	\$ 8,050
9-12	\$ 9,329	\$ 243	\$ 9,572



**SUPPLEMENTAL**



*20% Bonus for all Unduplicated Students*



**CONCENTRATION**



*50% Bonus Unduplicated Students Over 55%*



# Other Sources of Funding

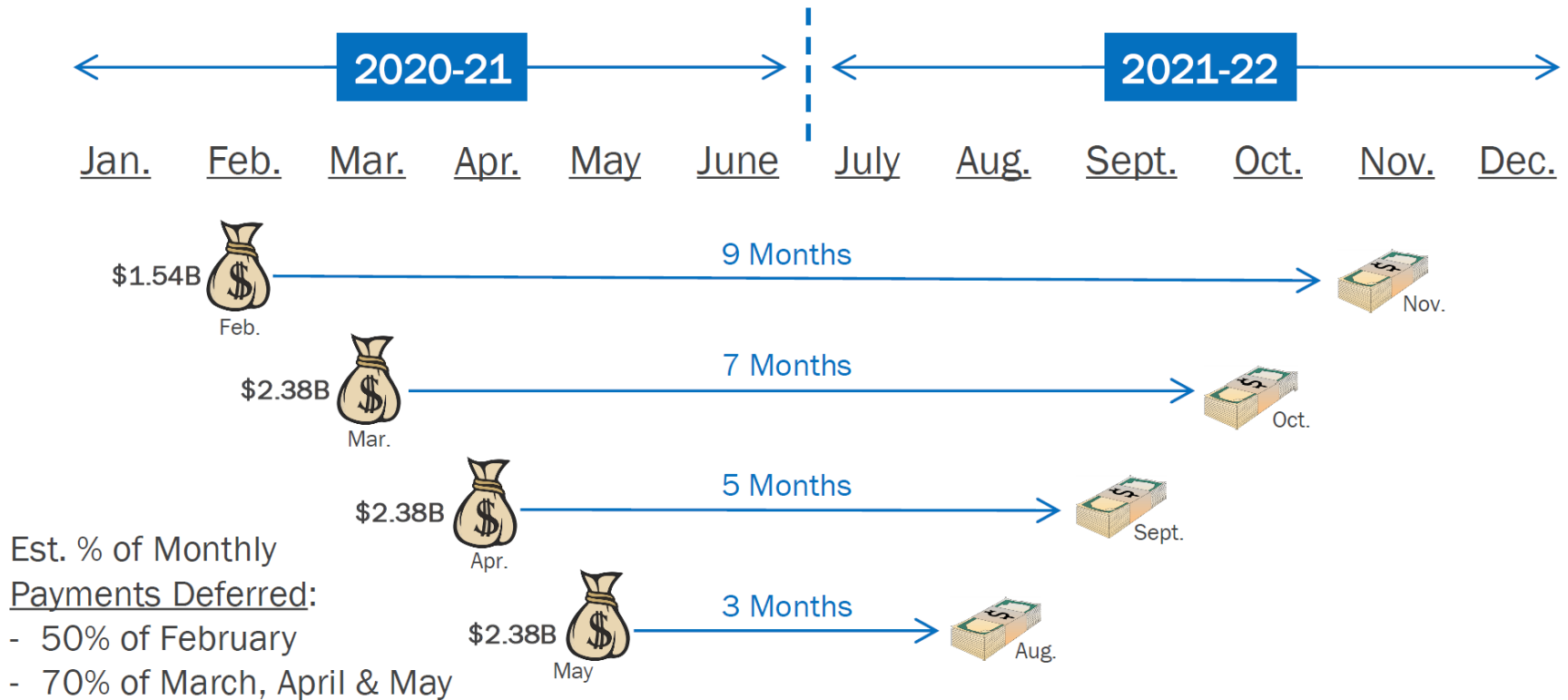
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Funding Source	Amount per Student
Special Education**	
Federal Sources (IDEA)	\$ 104 to 125
State Sources (AB602)	\$ 625
Mandate Block Grant	
Grades K-8	\$ 17
Grades 9-12	\$ 47
Lottery	
Unrestricted	\$ 150
Restricted	\$ 49

## \*\*NOTE:

- Special Education funding varies based on the SELPA a charter school chooses to join.
- Funding is based on TOTAL ADA, not the actual number of special education students

# State Funding Deferrals FY20-21



LCFF Funds paid from the State is the only revenue source subject to deferrals. All other sources will be paid on their regular schedule.



# SB740 Spending Requirements

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- At least 40 percent of total public revenues must be spent on Instructional Certificated Salaries and Benefits, *AND*
- At least 80 percent of total revenues must be spent on Instruction and Instruction-Related Services, *AND*
- The Pupil to Teacher Ratio (PTR) cannot exceed:
  - 25 to 1 or
  - Equivalent PTR of the largest unified school district in county or counties in which the charter school operates

## II. THE BUDGET PROCESS

*Development, Approval, Monitoring and Forecast Updates*

# Developing the Budget Draft

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## January - April

- Charter Impact reviews Governor's proposed state budget for the upcoming fiscal year and identifies the likely range of revenues for the school's upcoming fiscal year (July 1 - June 30) based on projected enrollment.
- Once the revenue estimates are complete, Charter Impact and the Principal develop the remainder of the budget including:
  - staffing levels,
  - instructional funds,
  - fixed costs, and
  - discretionary spending
- Then a five-year budget projection is developed in accordance with the schools' established strategic and growth plans.

# Budget Approval

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## May - June

- Charter Impact and the Principal reviews revenue projections subsequent to the Governor's annual "May Revise" that is released in early May. This is the last estimate that the school receives prior to approval.
- The budget is then fine-tuned for the upcoming fiscal year to accommodate any changes. Typically changes are not large, FY20-21 was an exception due to the COVID-19 pandemic.
- The Board reviews and formally adopts a budget for upcoming fiscal year before June 30. A copy of the final budget is provided to the charter-granting agency.

# Monitoring and Forecasting

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## July - December

- The budget is reviewed subsequent to the adoption of the state Budget Act and necessary adjustments are made.
- At the end of the first full week of school, the Principal reviews the Charter School's actual enrollment figures and notifies Charter Impact if changes are needed to the financial projections.
- On a monthly basis, the Principal and Board reviews current year actual versus budgeted revenues and expenditures, updated forecast based on current enrollment and spending trend and other financial reports as presented by Charter Impact.

# III. REVIEWING A FINANCIAL STATEMENT PACKAGE

*What you should be looking for and when to ask questions.*

# Financial Package Elements

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The financial statement package provided on a monthly basis is intended to give both a retrospective and prospective view of the organizations financial condition. The possible elements included in the monthly package include:

- *Executive Summary*
- *Monthly Cash Flow/Forecast*
- *Budget vs. Actual*
- *Statement of Financial Position*
- *Statement of Cash Flows*
- *AP Aging*
- *Monthly Check Register*



# Enrollment

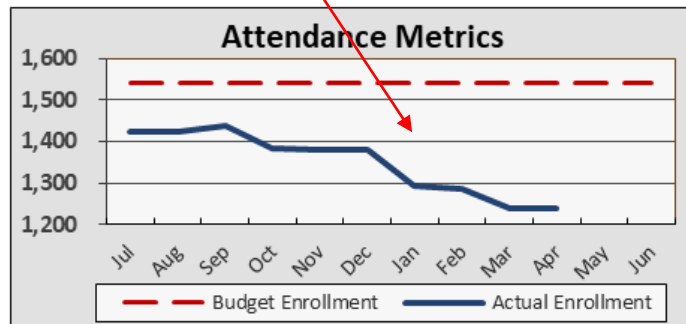
Enrollment, and attendance in some cases, is the main driver of school revenue. Good financial oversight must start with understanding enrollment.

*Do these changes match your expectations and other discussions about school operations?*

*Are enrolled students attending on a regular basis?*

*How does the actual enrollment compare to the budget?*

*What direction is enrollment trending?*



Enrollment & Per Pupil Data			
	Avg-YTD	Forecast	Budget
Average Enrollment	1349	1540	1540
Attendance Rate	91.7%	95.0%	95.0%
Revenue per Student		\$12,130	\$12,611
Expenses per Student		\$12,118	\$12,162

*Is the forecast updated to match the current enrollment?*





# Revenue

Maintaining a balanced budget means starting with the funds you have, **THEN** allocating them to meet needs.

*Is it possible to estimate revenue more accurately in the future?*

*How does the year-to-date revenue compare to the year end forecast?*

*How does the change in forecasted revenue compare to the changes in enrollment?*

## Revenue

Year-to-Date			Annual		
Actual	Budget	Fav/ (UnFav)	Forecast @6/30/2018	Budget	Fav/ (UnFav)
\$ 6,885,720	\$ 7,782,756	\$ (897,036)	\$ 15,930,925	\$ 15,791,793	\$ 139,132
748,321	430,572	317,749	1,106,198	1,125,157	(18,958)
798,732	1,071,633	(272,901)	1,522,725	2,262,346	(739,621)
75,218	209,824	(134,605)	120,666	241,062	(120,396)
<b>\$ 8,507,991</b>	<b>\$ 9,494,784</b>	<b>\$ (986,793)</b>	<b>\$ 18,680,514</b>	<b>\$ 19,420,358</b>	<b>\$ (739,844)</b>

*Do delays in funding require more collection activities?*

*Are particular revenue sources changing from the budget?*



# Expenses

Properly allocating spending requires understanding the difference between “wants” and “needs” and adjusting based on available resources.

*Does the school spending mirror it's priorities?*

*Are there any significant changes from the budget?*

## Expenses

	Year-to-Date		
	Actual	Budget	Fav/ (UnFav)
Certificated Salaries	\$ 3,055,224	\$ 3,734,807	\$ 679,583
Classified Salaries	2,090,993	1,619,447	(471,546)
Benefits	2,051,764	2,098,070	46,306
Books and Supplies	1,198,199	1,835,414	637,214
Student Services	159,850	314,927	155,078
Professional Services	342,938	371,528	28,589
Facilities	2,293,441	2,080,903	(212,538)
Operations	639,302	570,552	(68,750)
Depreciation	102,944	101,583	(1,361)
Interest	210,000	-	(210,000)
<b>Total Expenses</b>	<b>\$ 12,144,656</b>	<b>\$ 12,727,231</b>	<b>\$ 582,575</b>

	Annual		
	Forecast @6/30/2018	Budget	Fav/ (UnFav)
Certificated Salaries	\$ 4,761,632	\$ 5,617,037	\$ 855,405
Classified Salaries	3,187,712	2,449,669	(738,043)
Benefits	3,173,506	3,146,499	(27,007)
Books and Supplies	1,744,772	2,238,888	494,116
Student Services	259,066	495,000	235,934
Professional Services	725,294	627,918	(97,376)
Facilities	3,408,691	3,121,355	(287,336)
Operations	924,000	880,328	(43,672)
Depreciation	161,935	152,374	(9,561)
Interest	315,000	-	(315,000)
<b>Total Expenses</b>	<b>\$ 18,661,607</b>	<b>\$ 18,729,068</b>	<b>\$ 67,461</b>

*Were budget overages previously discussed and approved?*

*Are there any surprise expenses?*

*If revenue is decreasing, are expenses being reduced proportionately?*

# Assets



Assets represent everything the school owns and everything it is owed as of a specific point in time.

*Does the school have sufficient cash to meet operating needs?*

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
<b>Assets</b>				
<b>Current Assets</b>				
Cash & Cash Equivalents	\$ 2,269,841	\$ 2,572,309	\$ (302,468)	-12%
Accounts Receivable	-	12,667	(12,667)	-100%
Public Funding Receivables	941,894	2,884,146	(1,942,252)	-67%
Due To/From Related Parties	15,000	-	15,000	100%
Prepaid Expenses	-	41,834	(41,834)	-100%
<b>Total Current Assets</b>	<b>3,226,735</b>	<b>5,510,956</b>	<b>(2,284,221)</b>	<b>-41%</b>
<b>Long Term Assets</b>				
Property & Equipment, Net	625,307	728,251	(102,944)	-14%
Deposits	10,000	10,000	-	0%
<b>Total Long Term Assets</b>	<b>635,307</b>	<b>738,251</b>	<b>(102,944)</b>	<b>-14%</b>
<b>Total Assets</b>	<b>\$ 3,862,042</b>	<b>\$ 6,249,207</b>	<b>\$ (2,387,165)</b>	<b>-38%</b>

*Do collection activities need to be increased?*

*Are there any transactions with related parties?*

*Is cash increasing or decreasing?*

*Are the school's assets liquid or tied up in permanent fixtures?*



# Liabilities

Liabilities represent everything the school owes to others as of a specific point in time.

*Do you fully understand all of the school's obligations?*

*Are invoices being received on a timely basis?*

## Liabilities

### Current Liabilities

Accounts Payable	\$ 542,848	\$ 245,330	\$ 297,518	121%
Accrued Liabilities	1,401,296	754,530	646,766	86%
Deferred Revenue	18,128	139,303	(121,175)	-87%
<b>Total Current Liabilities</b>	<b>1,962,272</b>	<b>1,139,163</b>	<b>823,109</b>	<b>72%</b>

### Long Term Liabilities

Deferred Rent, Net	1,186,289	759,897	426,392	56%
Notes Payable, Net	3,500,000	3,500,000	-	0%
<b>Total Long Term Liabilities</b>	<b>4,686,289</b>	<b>4,259,897</b>	<b>426,392</b>	<b>10%</b>

### Total Liabilities

<b>6,648,561</b>	<b>5,399,060</b>	<b>1,249,501</b>	<b>23%</b>
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*Is the school maintaining cash levels by not paying bills?  
(check the AP Aging)*

*Does the school have enough cash to meet current needs?  
(compare current assets to current liabilities)*

*Are there any covenants or restrictions from lenders?*

Debt Covenants	Forecast	Budget
Days Cash On Hand (45 min)	36.07	63.85
Debt Service Coverage (1.20 min)	1.01	1.24
Fund Balance Reserve (5% min)	4.7%	8.2%

*Are outstanding obligations increasing?*



# Accounts Payable Aging

The accounts payable aging shows all outstanding invoices that are awaiting payment and how old they are. Old invoices indicate that bills are being paid late and service could be disrupted.

Vendor Name	Invoice/Credit Number	Invoice/Credit Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Vendor Name	1	2/9/2019	\$ 60	\$ -	\$ -	\$ -	\$ -	\$ 60
Vendor Name	200326	8/31/2017	-	-	-	-	19,306	19,306
Vendor Name	APEX051418	5/14/2018	-	-	-	-	21,704	21,704
Vendor Name	APEX062918	6/29/2018	-	-	-	-	22,884	22,884
Vendor Name	2856	1/7/2019	-	2,002	-	-	-	2,002
Vendor Name	3879	2/12/2019	2,637	-	-	-	-	2,637
Vendor Name	0000062647	12/12/2018	-	-	86,715	-	-	86,715
Vendor Name	0000062810	1/7/2019	-	6,804	-	-	-	6,804
Vendor Name	1701302	2/15/2019	9,259	-	-	-	-	9,259
Vendor Name	1701306	2/15/2019	8,409	-	-	-	-	8,409
Vendor Name	110044322-0	11/9/2018	-	-	-	46,347	-	46,347
Vendor Name	112220575-0	1/9/2019	-	33,910	-	-	-	33,910
Vendor Name	69148021	12/26/2018	-	-	4,382	-	-	4,382
Total Outstanding Invoices			\$ 108,245	\$ 100,694	\$ 96,831	\$ 56,120	\$ 180,958	\$ 542,848
			20%	19%	18%	10%	33%	

*Are vendor relationships being strained?*

*Are invoices being paid a timely basis?*

*Is the AP Aging complete?  
(The total should match the AP balance on the Statement of Financial Position)*



# Fund Balance

Also known as “Net Assets” The Fund Balance represents “net worth” of the school. It consists of all of the accumulated surpluses and deficits going back to the date the organization was first created.

Debt Covenants	Forecast	Budget
Days Cash On Hand (45 min)	36.07	63.85
Debt Service Coverage (1.20 min)	1.01	1.24
Fund Balance Reserve (5% min)	4.7%	8.2%

Are covenant  
minimums being  
met?

Is the budget  
balanced?

Total Surplus(Deficit)

Beginning Fund Balance

Ending Fund Balance

As a % of Annual Expenses

Year-to-Date		
Actual	Budget	Fav/ (UnFav)
\$ (3,636,665)	\$ (3,232,447)	\$ (404,219)
850,147	850,147	
<u>\$ (2,786,518)</u>	<u>\$ (2,382,300)</u>	
-14.9%	-12.7%	

Annual		
Forecast @6/30/2018	Budget	Fav/ (UnFav)
\$ 18,907	\$ 691,290	\$ (672,383)
850,147	850,147	
<u>\$ 869,054</u>	<u>\$ 1,541,437</u>	
4.7%	8.2%	

*If the school sold all of its assets, collected its receivables and paid off all of its liabilities, the Fund Balance is what would be left over.*

Are there significant timing differences between when expenses are incurred and revenue received?

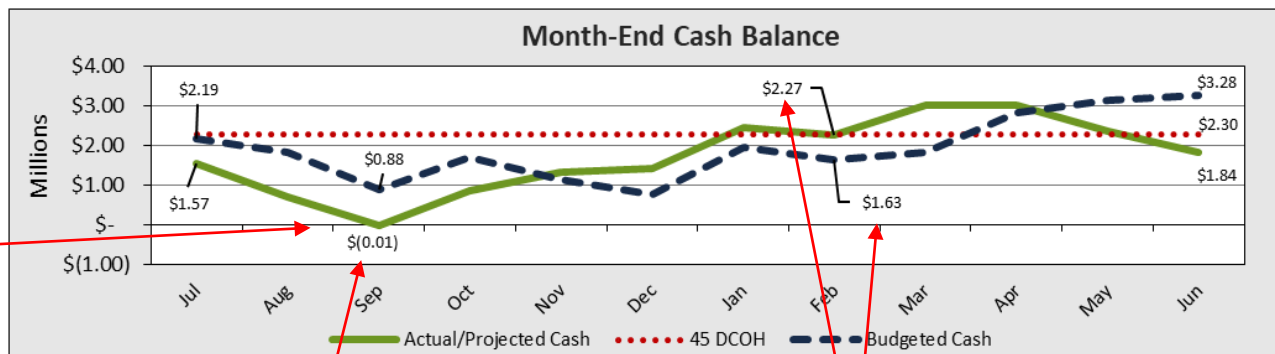
Are there minimum “reserves” required by the authorizer or state?



# Cash Flow Forecast

There are often significant difference between the time that revenue is received, and bills need to be paid. In addition to maintaining a balanced budget, the school should monitor its expected cash balances throughout the year.

*Should the Board set a minimum cash reserve to prepare for the unknown?*



*Are there any cash shortfalls during the year?*

*Will any loans be needed ?  
(And what options does the school have?)*

*Is the actual cash balance consistent with the budget?*



Empowering charter schools and non-profits with  
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## **CABRILLO POINT ACADEMY**

13915 Danielson Street #103, Poway, California 92064

Phone (619) 404-3190 \* Fax (619) 749-1792

### **Regular Scheduled Board Meeting – Cabrillo Point Academy**

July 30, 2020 – 1:00 pm

3152 Red Hill Ave., #150, Costa Mesa, CA 92626

Through Teleconference

Attendance: Caroline Moon, Sherri McFadden, Lisa Rumsey, Gloria Antonini, Natasha Brunstetter

Also Present: Jenna Lorge, Erika Vanderspek

### **Call to Order:**

Caroline Moon called the meeting to order at 1:00pm.

### **Approval of the Agenda:**

Lisa Rumsey motioned to approve agenda. Caroline Moon seconded. Gloria Antonini not present.

-Unanimous.

### **Public Comments:**

Vanessa Brookman asked questions about the Board assignments.

Celia Ewing thanked the board and school leaders for taking responsibilities seriously during this difficult time.

### **Closed Session: Conference with Legal Counsel – Anticipated Litigation (One Case) § 54956.9**

Caroline Moon motioned to enter closed session at 1:08pm. Sherri McFadden seconded.

-Unanimous.

Caroline Moon motioned to end closed session at 1:31pm. Natasha Brunstetter seconded.

-Unanimous.

Gloria Antonini present at 1:31pm.

### **Senior Directors Report:**

- a. **SB 98 / Enrollment Update**
- b. **Cost of Extended School Year MOU**
- c. **PPP Questions**
- d. **Form 700** - each board member needs an updated form
- e. **Covid – 19 Update**

No action taken

### **Discussion of the 990 Form:**

No action taken

### **Discussion and Potential Action on the 2020-2021 EPA Budget**

The Board received an update from Tyler Myers about the Education Protection Account Budget. Cabrillo Point Academy will receive \$901,182.00. The state created an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes.

Caroline Moon motioned to approve. Sherri McFadden seconded.

-Unanimous.

### **Discussion and Potential Action on the Revised 2020-2021 Budget**

The Board was presented with the revised budget. The Board discussed the pros, cons, and legal requirements regarding the budget.

Sherri McFadden motioned to approve. Natasha Brunstetter seconded.

-Unanimous.

### **Discussion and Potential Action on the Board Training Calendar**

No action taken. The board discussed breaking down the training across 3 meetings. Jenna will work on a proposed schedule.

### **Discussion and Potential Action on the June Board Meeting Minutes:**

Caroline Moon motioned to approve. Lisa Rumsey seconded.  
-Unanimous.

#### **Discussion and Potential Action on Invoices over \$100,000**

Jenna presented the CharterSAFE insurance invoice and the July and August ICS invoices.

Sherri McFadden motioned to approve. Natasha Brunstetter seconded.  
-Unanimous.

#### **Discussion and Potential Action on the Compensation Policy**

The Board was presented with an updated Compensation Policy that included minor edits to stipends, the timelines and specifications for submitting units for advancement on the salary schedule, and the medical opt out stipend. Under “Medical Opt Out Stipend” on page 4, a period should be added after elsewhere.

Caroline Moon motioned to approve with the change. Gloria Antonini seconded.  
-Unanimous.

#### **Discussion and Potential Action on the Fiscal Policies and Procedures**

The Board was presented with the updated Fiscal Policies and Procedures document. Since Cabrillo Point Academy brought fiscal services internally as of July 1, 2020, and business services are no longer provided by ICS, Cabrillo Point Academy conducted an overhaul review of the Fiscal Policies and Procedures. The policies and procedures were vetted by Tyler Myers at Charter Impact and the school’s legal counsel.

Natasha Brunstetter motioned to approve. Lisa Rumsey seconded.  
-Unanimous.

#### **Discussion and Potential Action on the Shared Space MOU**

The Board was presented with an MOU to share the lending library space between Cabrillo Point Academy, Mission Vista Academy, and Pacific Coast Academy. It was shared that utilizing shared resources is helpful to reduce costs.

Caroline Moon motioned to approve. Sherri McFadden seconded.  
-Unanimous.

#### **Discussion and Potential Action on the Shared Employees MOU**

The Board was presented with a shared employees MOUS in which certain staff will be shared just between Cabrillo Point, Mission Vista Academy, and Pacific Coast Academy. Utilizing shared resources is helpful to reduce costs. The agreement was written collaboratively by the school’s legal counsel and the leadership teams of each of the three schools.

Gloria Antonini motioned to approve. Natasha Brunstetter seconded.  
-Unanimous.

#### **Discussion and Potential Action on the Parent/Student Handbook**

The Board discussed the following edits need to be made:  
Need to add LP dates to school calendar. Add prices for curriculum.  
Page 40, change the heading COVID – 19 to “In the Event of a Stay at Home Order”  
Link the Parent/Student Handbook to the website.

Sherri McFadden motioned to approve with the above changes. Gloria Antonini seconded.  
-Unanimous.

#### **Discussion and Potential Action on Employee Handbook**

The Employee Handbook was reviewed by the school’s legal team and minor edits to add language about leave time were made in the 2020-2021 edition.

Lisa Rumsey motioned to approve. Sherri McFadden seconded.  
-Unanimous.

#### **Announcement of Next Regular Scheduled Board Meeting**

Next Regular Scheduled Board Meeting will be August 27<sup>th</sup> at 1:00pm

**Adjournment:**

Caroline Moon motioned to adjourn at 3:13 pm. Natasha Brunstetter seconded.

-Unanimous.

Prepared by:

Erika Vanderspek

Noted by:

Board Secretary



# Principal's Report

August 27, 2020

# SB820 Update

- **Sacramento, CA**—Newsom Administration’s proposed 2020-21 state budget trailer “clean-up” bill language surfaced Friday afternoon and in bill form ([SB 820](#)) on Saturday.
- Continues to propose denying growth funding to nonclassroom-based charter schools.
- Allows limited growth funding for school districts and classroom-based charter schools.



# Back to School

- We held a Back to School PD with all of our teachers on August 5th and 6th
- Held trainings on enrichment, vendors, Learning Continuity Plan, tech, SPED, HR, evaluations, conflict of interest, Community Connections, Student Support, English Learners, OSP, Compliance, and more
- Teachers are completing Safe Schools trainings now
- Our teachers are ready to start the 20-21 school year!!

# Enrollment Updates

- As of Monday, enrollment was at 4,233 students
- Enrollment team sent out 350 additional invites this week
- Working through checking documents and importing
- Closed the waitlist on Friday, August 14th
- Scheduled to be done importing on Sept 11th

# Enrollment Numbers

- TK - 6th grade: 63%
- Middle School: 15%
- High School: 22%



## Cabrillo Point Vendors

- Cabrillo Point evaluated our entire approved list of vendors
- Each year, we go through our approved vendors to make sure they are in full compliance with their vendor contract
- If your vendor has been dropped, you can complete the survey to request for them to be reviewed by the vendor team again
- Cabrillo will be posting a list of vendor requirements on our website as a reference

**We hear the feedback and we are working on it!**

# COVID Update

- Orange County is off the watchlist
- We are in the 14 day waiting period
- We are preparing for in person Special Education assessments
- We are preparing a protocol plan and training for teachers for when in person services are allowed again.
  - School events & teacher created field trips will continue to be virtual
  - Parent/Teacher meetings, Special Education services, and vendor classes are all still virtual until further notice
- Working on a plan in case we are placed back on the watchlist
- We will continue to update parents with any changes



*Thank you*  
*for all you do.*



# **Cabrillo Point Academy**

Monthly Financial Presentation – July 2020

# CABRILLO POINT – Highlights

- Annual Projected Revenue: Reduced by \$8k
- Annual Project Expenses: Reduced by \$97k
- Annual Projected Surplus: \$1.26 MM

- SB740 Requirements:

## *In Compliance*

Cert.	Instr.
44.2%	81.4%
1,916,639	637,455

*Must exceed  
40% / 80%*

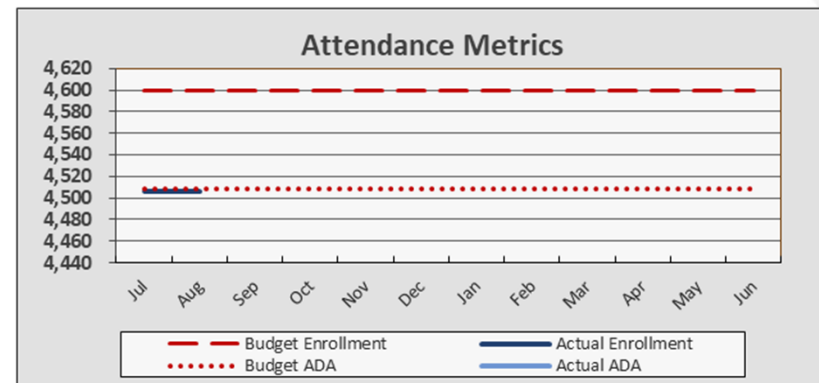
## *In Compliance*

Pupil:Teacher Ratio
23.23 :1

*Must be equal to or less than  
25:1*

# CABRILLO POINT – Attendance

Enrollment & Per Pupil Data			
	Actual	Forecast	Budget
Average Enrollment	n/a	4600	4600
ADA	n/a	4506	4506
Attendance Rate	n/a	98.0%	98.0%
Unduplicated %	33.4%	33.4%	33.4%
Revenue per ADA		\$10,040	\$10,033
Expenses per ADA		\$9,758	\$9,732



- Forecasted Annual Daily Attendance (ADA) – Last Year P2
- Unduplicated Pupil % - 33.4%

# CABRILLO POINT – Revenue

- Annual (+) variance due to higher forecasted ADA vs budget

## Revenue

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 1,953,877	\$ -	\$ 1,953,877	\$ 40,800,381	\$ 40,800,381	\$ -
Federal Revenue	-	-	-	535,325	535,325	-
Other State Revenue	121,197	-	121,197	3,894,734	3,894,479	255
Other Local Revenue	7,638	-	7,638	7,638	-	7,638
<b>Total Revenue</b>	<b>\$ 2,082,713</b>	<b>\$ -</b>	<b>\$ 2,082,713</b>	<b>\$ 45,238,078</b>	<b>\$ 45,230,185</b>	<b>\$ 7,894</b>

# CABRILLO POINT – Expenses

- Overall expenses are unfavorable year-to-date
- Salary forecast based on budgeted positions

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 1,056,479	\$ 1,276,424	\$ 219,945	\$ 15,183,614	\$ 15,317,084	\$ 133,470
Classified Salaries	169,148	178,918	9,769	2,137,243	2,147,012	9,769
Benefits	346,389	430,725	84,336	5,199,519	5,221,816	22,297
Books and Supplies	237,481	343,672	106,191	4,908,886	6,030,022	1,121,136
Subagreement Services	72,518	633,958	561,441	11,632,817	10,611,959	(1,020,858)
Operations	28,576	35,858	7,283	424,117	430,300	6,183
Facilities	24,418	14,478	(9,940)	175,153	173,738	(1,415)
Professional Services	213,213	230,856	17,643	3,702,971	3,335,845	(367,126)
Depreciation	238	242	4	2,896	2,900	4
Interest	676	3,381	2,705	602,902	602,902	0
<b>Total Expenses</b>	<b>\$ 2,149,136</b>	<b>\$ 3,148,513</b>	<b>\$ 999,377</b>	<b>\$ 43,970,120</b>	<b>\$ 43,873,579</b>	<b>\$ (96,540)</b>



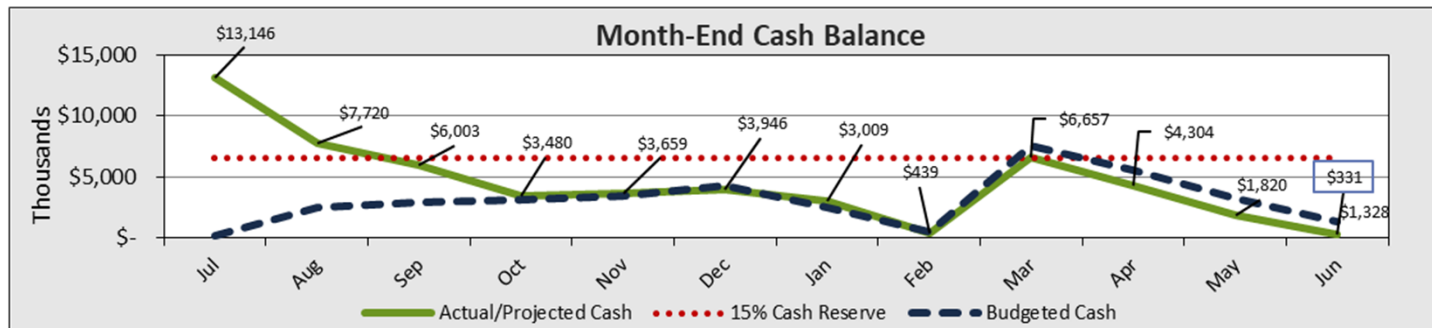
# CABRILLO POINT – Fund Balance

- Ending fund balance within State requirements.
- Annual surplus is 2.8% of total revenue
- Beginning fund balance subject to change

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (66,423)	\$ (3,148,513)	\$ 3,082,089	\$ 1,267,958	\$ 1,356,606	\$ (88,647)
Beginning Fund Balance	<u>4,762,704</u>	<u>4,762,704</u>		<u>4,762,704</u>	<u>4,762,704</u>	
Ending Fund Balance	<u><b>\$ 4,696,281</b></u>	<u><b>\$ 1,614,191</b></u>		<u><b>\$ 6,030,662</b></u>	<u><b>\$ 6,119,310</b></u>	
As a % of Annual Expenses	10.7%	3.7%		13.7%	13.9%	

# CABRILLO POINT – Cash Balance

- Cash balance remains positive at year end
- Payback to and from schools will be included when payback schedule has been agreed upon.



# CABRILLO POINT – Compliance Reporting

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required
FINANCE	Aug-28	<b>Mandate Block Grant Application</b> - Mandate Block Grant funding is available to fund the costs of mandated programs and activities. The Mandate Block Grant application is the only option for charter schools to receive this funding. (2020/21 funding per PY ADA K-8 \$16.86, 9-12 \$46.87).	Charter Impact	No	No
DATA TEAM	Aug-28	<b>4-year Adjusted Cohort Graduation Rate (ACGR)</b> - High School graduation data is extracted from CALPADS on 8/28/2020 to calculate an ACGR value. Graduation data must be submitted into CALPADS before this deadline to ensure data is available to the state for accurate calculations.	CPA	No	No
DATA TEAM	Aug-28	<b>CALPADS EOY 1, 2, 3 and 4 Amendment Window Deadline</b> - Course completion data for grades 7-12, CTE participants, concentrators, completers, program eligibility/participation, homeless student counts, student discipline, cumulative enrollment and student absence data must be submitted to CDE by 8/28/2020.	CPA	No	No
FINANCE	Aug-31	<b>Facility Incentive Grant Recertification (CSFA)</b> - The State Charter School Facilities Incentive Grants Program is a federal grant program designed to assist high-performing charter schools with rent, lease, debt service, and Proposition 39 pro-rata payments or costs related to purchase, acquisition, design, new construction, and renovation. Subgrantees must re-certify eligibility twice annually in February and August. Failure to do so will result in the loss of grant funds and can result in the award being rescinded.	Charter Impact	No	No
FINANCE	Set by Authorizer	<b>Unaudited Actual Reports</b> - Annual unaudited financial statements for the preceding year are due by date set by the charter authorizer (no later than September 15th).	Charter Impact	Yes	Yes
FINANCE	Sep-04	<b>Year-End Maintenance of Effort (Special Education)</b> - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No	No
FINANCE	Sep-30	<b>2020-21 Learning Continuity and Attendance Plan</b> -- The LEA governing board/body shall adopt the Learning Continuity Plan by September 30, 2020 in a public meeting. This meeting shall be held after, but not on the same day, as the public hearing. The Plan replaces the annual LCAP for 2020-21, to outline the LEA's compliance with the Budget Act's provisions including student participation and attendance reporting, continuity of learning, in-person instructional offerings and plans for distance learning (with public stakeholder engagement). Should describe how LEAs are increasing or improving service in proportion to unduplicated students.	CPA	Yes	No
FINANCE	Sep-30	<b>Prop 39 (CA Clean Energy Jobs Act) - Annual Progress Reports open July 1, 2020, due September 30, 2020</b> - Local educational agencies are mandated to report to the California Energy Commission. Prop 39 K-12 Progress annual report templates will be available on July 1, 2020, through the California Energy Expenditure Plan Online Reporting System. Reports must be submitted for each approved energy expenditure plan until all eligible energy measures are completed. The annual progress report covers activities that occurred in the previous fiscal year (July 1, 2019-June 30, 2020). Instructions, training videos, and PowerPoint presentations are available on the Proposition 39 K-12 program webpage California Clean Energy Jobs Act K-12 Program - Prop 39. <b>On May 13, 2020, the California Energy Commission approved an extension of the California Clean Energy Jobs Act K-12 Program (Proposition 39) deadlines in response to the COVID-19 pandemic.</b> <b>Final project completion date by one year to June 30, 2021</b> <b>Final project completion reports date by one year to June 30, 2022</b>	CPA	No	No

# CABRILLO POINT – Appendix

- Monthly Cash Flow / Forecast 20-21
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- Due (To)/From All Inspire School Locations
- Check Register
- AP Aging

# Cabrillo Point Academy

## Monthly Cash Flow/Forecast FY20-21

Revised 08/24/20

ADA = 4505.91



### Revenues

#### State Aid - Revenue Limit

8011	LCFF State Aid	1,953,877	1,950,566	1,950,566	3,511,019	3,511,019	3,511,019	3,511,019	1,560,252	936,151	936,151	936,151	11,233,714	39,012,526	39,012,526	-
8012	Education Protection Account	-	-	-	225,296	-	225,296	-	-	225,296	-	-	225,296	901,182	901,182	-
8019	State Aid - Prior Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8096	In Lieu of Property Taxes	-	53,199	106,397	70,931	70,931	70,931	70,931	124,140	62,070	62,070	62,070	62,070	886,673	886,673	-

#### Federal Revenue

8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	535,325	535,325	535,325	-
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#### Other State Revenue

8311	State Special Education	120,942	140,805	140,805	253,449	253,449	253,449	253,449	229,541	229,541	229,541	229,541	229,541	2,817,500	2,817,500	-
8550	Mandated Cost	-	-	-	-	-	103,823	-	-	-	-	-	-	103,823	103,823	-
8560	State Lottery	-	-	-	-	-	-	233,173	-	233,173	-	-	466,810	933,156	933,156	-
8598	Prior Year Revenue	255	-	-	-	-	-	-	-	-	-	-	-	255	-	255
8599	Other State Revenue	-	-	-	-	26,000	-	-	-	10,000	-	-	4,000	40,000	40,000	-

#### Other Local Revenue

8660	Interest Revenue	7,638	-	-	-	-	-	-	-	-	-	-	-	7,638	-	7,638
		7,638	-	-	-	-	-	-	-	-	-	-	-	7,638	-	7,638

### Total Revenue

		2,082,713	2,144,570	2,197,769	4,060,695	3,861,400	3,939,223	4,293,868	3,835,400	1,913,932	1,696,230	1,227,762	1,227,762	12,756,755	45,238,078	45,230,185	7,894
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### Expenses

#### Certificated Salaries

1100	Teachers' Salaries	820,009	906,027	906,027	906,027	906,027	906,027	906,027	906,027	906,027	906,027	906,027	-	10,786,302	10,872,320	86,018
1175	Teachers' Extra Duty/Stipends	34,453	120,928	120,928	120,928	120,928	120,928	120,928	120,928	120,928	120,928	120,928	86,475	1,451,136	1,451,136	(0)
1200	Pupil Support Salaries	45,970	65,487	65,487	65,487	65,487	65,487	65,487	65,487	65,487	65,487	65,487	-	766,325	785,842	19,517
1300	Administrators' Salaries	109,323	125,750	125,750	125,750	125,750	125,750	125,750	125,750	125,750	125,750	125,750	-	1,492,573	1,509,000	16,427
1900	Other Certificated Salaries	46,724	58,232	58,232	58,232	58,232	58,232	58,232	58,232	58,232	58,232	58,232	-	687,278	698,786	11,508

#### Classified Salaries

2100	Instructional Salaries	28,717	18,687	18,687	18,687	18,687	18,687	18,687	18,687	18,687	18,687	18,687	-	234,273	224,243	(10,030)
2200	Support Salaries	82,664	110,475	110,475	110,475	110,475	110,475	110,475	110,475	110,475	110,475	110,475	-	1,297,891	1,325,702	27,811
2300	Classified Administrators'	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	-	252,000	252,000	-
2400	Clerical and Office Staff Salaries	27,547	28,756	28,756	28,756	28,756	28,756	28,756	28,756	28,756	28,756	28,756	-	343,858	345,067	1,209
2900	Other Classified Salaries	9,220	-	-	-	-	-	-	-	-	-	-	-	9,220	-	(9,220)

#### Benefits

3101	STRS	165,070	207,957	207,957	207,957	207,957	207,957	207,957	207,957	207,957	207,957	207,957	-	2,452,601	2,473,743	21,142
3301	OASDI	10,261	11,144	11,144	11,144	11,144	11,144	11,144	11,144	11,144	11,144	11,144	-	132,843	133,118	275
3311	Medicare	17,267	21,277	21,277	21,277	21,277	21,277	21,277	21,277	21,277	21,277	21,277	-	251,317	253,233	1,917
3401	Health and Welfare	123,289	160,633	160,633	160,633	160,633	160,633	160,633	160,633	160,633	160,633	160,633	37,345	1,927,600	1,927,600	(0)
3501	State Unemployment	20,398	6,640	6,640	6,640	6,640	6,640	33,198	26,558	13,279	6,640	6,640	-	146,548	132,790	(13,758)
3601	Workers' Compensation	10,105	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500	-	158,606	160,672	2,066
3901	Other Benefits	-	11,819	11,819	11,819	11,819	11,819	11,819	11,819	11,819	11,819	11,819	-	130,005	140,660	10,655

#### Books and Supplies

4302	School Supplies	129,978	310,674	412,227	425,630	340,626	246,373	336,945	298,424	334,485	388,635	294,255	520,417	-	4,038,670	3,173,827	(864,843)
4305	Software	106,535	66,566	66,566	66,566	66,566	66,566	66,566	66,566	66,566	66,566	66,566	66,566	-	838,761	710,919	(127,842)
4310	Office Expense	968	450	450	450	450	450	450	450	450	450	450	450	-	5,918	7,200	1,282
4311	Business Meals	-	217	217	217	217	217	217	217	217	217	217	217	-	2,383	3,100	717
4400	Noncapitalized Equipment	-	1,840	2,442	2,521	2,018	1,459	1,996	1,768	1,981	2,302	1,743	3,083	-	23,154	2,134,976	2,111,822

#### Subagreement Services

5102	Special Education
5106	Other Educational Consultants
5107	Instructional Services

#### Operations and Housekeeping

5201	Auto and Travel	-	600	600	600	600	600	600	600	600	600	600	600	-	6,600	7,300	700
5300	Dues & Memberships	-	1,042	1,042	1,042	1,042	1,042	1,042	1,042	1,042	1,042	1,042	1,042	-	11,458	12,500	1,042
5400	Insurance	28,493	29,875	29,875	29,875	29,875	29,875	29,875	29,875	29,875	29,875	29,875	29,875	-	357,118	357,200	82
5501	Utilities	-	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	-	16,500	18,000	1,500
5900	Communications	-	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	-	32,083	35,000	2,917
5901	Postage and Shipping	83	25	25	25	25	25	25	25	25	25	25	25	-	358	300	(58)

		28,576	35,958	35,958	35,958	35,958	35,958	35,958	35,958	35,958	35,958	35,958	35,958	-	424,117	430,300	6,183
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# Cabrillo Point Academy

## Monthly Cash Flow/Forecast FY20-21

Revised 08/24/20

ADA = 4505.91



	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Facilities, Repairs and Other Leases</b>																
5601 Rent	24,418	13,695	13,695	13,695	13,695	13,695	13,695	13,695	13,695	13,695	13,695	13,695	-	175,062	170,638	(4,423)
5604 Other Leases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000	3,000
5610 Repairs and Maintenance	-	8	8	8	8	8	8	8	8	8	8	8	-	92	100	8
	24,418	13,703	13,703	13,703	13,703	13,703	13,703	13,703	13,703	13,703	13,703	13,703	-	175,153	173,738	(1,415)
<b>Professional/Consulting Services</b>																
5801 IT	-	1,783	1,783	1,783	1,783	1,783	1,783	1,783	1,783	1,783	1,783	1,783	-	19,617	21,400	1,783
5802 Audit & Taxes	-	-	-	4,533	4,533	4,533	-	-	-	-	-	-	-	13,600	12,700	(900)
5803 Legal	-	5,967	5,967	5,967	5,967	5,967	5,967	5,967	5,967	5,967	5,967	5,967	-	65,633	26,800	(38,833)
5804 Professional Development	-	14,400	14,400	14,400	14,400	14,400	14,400	14,400	14,400	14,400	14,400	14,400	-	158,400	29,500	(128,900)
5805 General Consulting	-	2,092	2,092	2,092	2,092	2,092	2,092	2,092	2,092	2,092	2,092	2,092	13,592	36,600	36,600	(0)
5806 Special Activities/Field Trips	244	43,446	57,647	59,521	47,634	34,454	47,119	41,733	46,775	54,348	41,150	72,777	-	546,848	356,243	(190,605)
5807 Bank Charges	1,919	4,092	4,092	4,910	4,910	4,910	4,910	4,910	4,910	4,910	4,910	4,910	-	54,292	61,985	7,693
5808 Printing	47	125	125	150	150	150	150	150	150	150	150	150	1,343	2,990	2,990	0
5809 Other taxes and fees	2,083	2,567	2,567	3,080	3,080	3,080	3,080	3,080	3,080	3,080	3,080	3,080	-	34,936	35,995	1,059
5810 Payroll Service Fee	538	2,757	2,757	2,757	2,757	2,757	2,757	2,757	2,757	2,757	2,757	2,757	2,219	33,088	33,089	0
5811 Management Fee	208,383	192,262	192,262	192,262	192,262	192,262	192,262	192,262	192,262	192,262	192,262	192,262	-	2,323,263	2,306,739	(16,524)
5812 District Oversight Fee	-	20,038	20,570	38,072	35,820	35,820	38,072	35,820	16,844	12,235	9,982	9,982	134,750	408,004	408,004	-
5813 County Fees	-	-	-	1,425	-	-	1,425	-	-	1,425	-	-	1,425	5,700	3,800	(1,900)
5815 Public Relations/Recruitment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	213,213	289,528	304,261	330,953	315,388	302,207	314,018	304,953	291,020	295,409	278,533	310,160	153,329	3,702,971	3,335,845	(367,126)
<b>Depreciation</b>																
6900 Depreciation Expense	238	242	242	242	242	242	242	242	242	242	242	242	-	2,896	2,900	4
	238	242	242	242	242	242	242	242	242	242	242	242	-	2,896	2,900	4
<b>Interest</b>																
7438 Interest Expense	676	161,377	3,381	3,381	3,381	82,379	3,242	3,102	255,721	2,822	2,682	58,093	22,663	602,902	602,902	0
	676	161,377	3,381	3,381	3,381	82,379	3,242	3,102	255,721	2,822	2,682	58,093	22,663	602,902	602,902	0
<b>Total Expenses</b>	<b>2,149,136</b>	<b>3,712,940</b>	<b>3,914,821</b>	<b>3,987,063</b>	<b>3,682,599</b>	<b>3,428,087</b>	<b>3,695,138</b>	<b>3,548,376</b>	<b>3,896,341</b>	<b>3,825,230</b>	<b>3,487,449</b>	<b>4,343,129</b>	<b>299,812</b>	<b>43,970,120</b>	<b>43,873,579</b>	<b>(96,540)</b>
<b>Monthly Surplus (Deficit)</b>	<b>(66,423)</b>	<b>(1,568,370)</b>	<b>(1,717,052)</b>	<b>73,632</b>	<b>178,801</b>	<b>511,136</b>	<b>598,730</b>	<b>287,024</b>	<b>(1,982,408)</b>	<b>(2,129,000)</b>	<b>(2,259,687)</b>	<b>(3,115,367)</b>	<b>12,456,944</b>	<b>1,267,958</b>	<b>1,356,605</b>	<b>(88,647)</b>
<b>Cash Flow Adjustments</b>														<b>2.88%</b>		
Monthly Surplus (Deficit)	(66,423)	(1,568,370)	(1,717,052)	73,632	178,801	511,136	598,730	287,024	(1,982,408)	(2,129,000)	(2,259,687)	(3,115,367)	12,456,944	1,267,958		
Cash flows from operating activities																
Depreciation/Amortization	238	242	242	242	242	242	242	242	242	242	242	242	-	2,896		
Public Funding Receivables	4,312,338	-	-	-	-	-	1,320,742	-	-	-	-	-	(12,756,755)	(7,123,675)		
Grants and Contributions Rec.	2,287,522	-	-	-	-	-	-	-	-	-	-	-	-	2,287,522		
Due To/From Related Parties	(413,657)	-	-	-	-	-	-	-	-	-	-	-	-	(413,657)		
Prepaid Expenses	(133,096)	-	-	-	-	-	-	-	-	-	-	-	-	(133,096)		
Accounts Payable	516,681	-	-	-	-	-	-	-	-	-	-	-	299,812	816,492		
Accrued Expenses	216,908	-	-	-	-	-	-	-	-	-	-	-	-	216,908		
Other Liabilities	(2,228,600)	-	-	-	-	-	-	-	-	-	-	-	-	(2,228,600)		
Cash flows from financing activities																
Proceeds from Factoring	-	5,266,529	-	-	-	2,633,265	-	-	8,425,286	-	-	1,851,678	-	18,176,758		
Payments on Factoring	-	(9,124,713)	-	(2,596,969)	-	(2,633,265)	(2,633,265)	(2,633,265)	-	-	-	-	-	(19,621,476)		
Proceeds from Debt	676	-	-	-	-	-	-	-	-	-	-	-	-	676		
Payments on Debt	-	-	-	-	-	(223,830)	(224,017)	(224,203)	(224,390)	(224,577)	(224,764)	(224,952)	-	(1,570,733)		
<b>Total Change in Cash</b>	<b>4,492,588</b>	<b>(5,426,312)</b>	<b>(1,716,810)</b>	<b>(2,523,095)</b>	<b>179,042</b>	<b>287,547</b>	<b>(937,567)</b>	<b>(2,570,203)</b>	<b>6,218,729</b>	<b>(2,353,335)</b>	<b>(2,484,210)</b>	<b>(1,488,399)</b>				
<b>Cash, Beginning of Month</b>	<b>8,653,500</b>	<b>13,146,087</b>	<b>7,719,775</b>	<b>6,002,964</b>	<b>3,479,869</b>	<b>3,658,912</b>	<b>3,946,459</b>	<b>3,008,892</b>	<b>438,689</b>	<b>6,657,418</b>	<b>4,304,083</b>	<b>1,819,873</b>				
<b>Cash, End of Month</b>	<b>13,146,087</b>	<b>7,719,775</b>	<b>6,002,964</b>	<b>3,479,869</b>	<b>3,658,912</b>	<b>3,946,459</b>	<b>3,008,892</b>	<b>438,689</b>	<b>6,657,418</b>	<b>4,304,083</b>	<b>1,819,873</b>	<b>331,474</b>				

Cert.	Instr.
44.2%	81.4%
1,916,639	637,455

Pupil:Teacher Ratio
23.24 :1

# Cabrillo Point Academy

## Budget vs Actual

For the period ended July 31, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
State Aid - Revenue Limit							
LCFF State Aid	\$ 1,953,877	\$ -	\$ 1,953,877	\$ 1,953,877	\$ -	\$ 1,953,877	\$ 39,012,526
Education Protection Account	-	-	-	-	-	-	901,182
In Lieu of Property Taxes	-	-	-	-	-	-	886,673
Total State Aid - Revenue Limit	1,953,877	-	1,953,877	1,953,877	-	1,953,877	40,800,381
Federal Revenue							
Special Education - Entitlement	-	-	-	-	-	-	535,325
Total Federal Revenue	-	-	-	-	-	-	535,325
Other State Revenue							
State Special Education	120,942	-	120,942	120,942	-	120,942	2,817,500
Mandated Cost	-	-	-	-	-	-	103,823
State Lottery	-	-	-	-	-	-	933,156
Prior Year Revenue	255	-	255	255	-	255	-
Other State Revenue	-	-	-	-	-	-	40,000
Total Other State Revenue	121,197	-	121,197	121,197	-	121,197	3,894,479
Other Local Revenue							-
Interest Revenue	7,638	-	7,638	7,638	-	7,638	-
Total Other Local Revenue	7,638	-	7,638	7,638	-	7,638	-
<b>Total Revenues</b>	<b>\$ 2,082,713</b>	<b>\$ -</b>	<b>\$ 2,082,713</b>	<b>\$ 2,082,713</b>	<b>\$ -</b>	<b>\$ 2,082,713</b>	<b>\$ 45,230,185</b>
<b>Expenses</b>							
Certificated Salaries							
Teachers' Salaries	\$ 820,009	\$ 906,027	\$ 86,018	\$ 820,009	\$ 906,027	\$ 86,018	\$ 10,872,320
Teachers' Extra Duty/Stipends	34,453	120,928	86,475	34,453	120,928	86,475	1,451,136
Pupil Support Salaries	45,970	65,487	19,517	45,970	65,487	19,517	785,842
Administrators' Salaries	109,323	125,750	16,427	109,323	125,750	16,427	1,509,000
Other Certificated Salaries	46,724	58,232	11,508	46,724	58,232	11,508	698,786
Total Certificated Salaries	1,056,479	1,276,424	219,945	1,056,479	1,276,424	219,945	15,317,084
Classified Salaries							
Instructional Salaries	28,717	18,687	(10,030)	28,717	18,687	(10,030)	224,243
Support Salaries	82,664	110,475	27,811	82,664	110,475	27,811	1,325,702
Supervisors' and Administrators' Salaries	21,000	21,000	-	21,000	21,000	-	252,000
Clerical and Office Staff Salaries	27,547	28,756	1,209	27,547	28,756	1,209	345,067
Other Classified Salaries	9,220	-	(9,220)	9,220	-	(9,220)	-
Total Classified Salaries	169,148	178,918	9,769	169,148	178,918	9,769	2,147,012
Benefits							
State Teachers' Retirement System, certificated position	165,070	206,145	41,075	165,070	206,145	41,075	2,473,743
OASDI/Medicare/Alternative, certificated positions	10,261	11,093	833	10,261	11,093	833	133,118
Medicare/Alternative, certificated positions	17,267	21,103	3,836	17,267	21,103	3,836	253,233
Health and Welfare Benefits, certificated positions	123,289	160,633	37,345	123,289	160,633	37,345	1,927,600
State Unemployment Insurance, certificated positions	20,398	6,640	(13,758)	20,398	6,640	(13,758)	132,790
Workers' Compensation Insurance, certificated position	10,105	13,389	3,284	10,105	13,389	3,284	160,672
Other Benefits, certificated positions	-	11,722	11,722	-	11,722	11,722	140,660
Total Benefits	346,389	430,725	84,336	346,389	430,725	84,336	5,221,816
Books & Supplies							
School Supplies	129,978	169,531	39,552	129,978	169,531	39,552	3,173,827
Software	106,535	59,243	(47,291)	106,535	59,243	(47,291)	710,919
Office Expense	968	600	(368)	968	600	(368)	7,200
Business Meals	-	258	258	-	258	258	3,100
Noncapitalized Equipment	-	114,040	114,040	-	114,040	114,040	2,134,976
Total Books & Supplies	237,481	343,672	106,191	237,481	343,672	106,191	6,030,022
Subagreement Services							
Special Education	-	186,950	186,950	-	186,950	186,950	2,243,400
Other Educational Consultants	72,518	447,008	374,491	72,518	447,008	374,491	8,368,559
Total Subagreement Services	72,518	633,958	561,441	72,518	633,958	561,441	10,611,959
Operations & Housekeeping							
Auto and Travel	-	608	608	-	608	608	7,300
Dues & Memberships	-	1,042	1,042	-	1,042	1,042	12,500
Insurance	28,493	29,767	1,274	28,493	29,767	1,274	357,200
Utilities	-	1,500	1,500	-	1,500	1,500	18,000
Communications	-	2,917	2,917	-	2,917	2,917	35,000
Postage and Shipping	83	25	(58)	83	25	(58)	300

# Cabrillo Point Academy

## Budget vs Actual

For the period ended July 31, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Total Operations & Housekeeping	28,576	35,858	7,283	28,576	35,858	7,283	430,300
Facilities, Repairs & Other Leases							
Rent	24,418	14,220	(10,198)	24,418	14,220	(10,198)	170,638
Other Leases	-	250	250	-	250	250	3,000
Repairs and Maintenance	-	8	8	-	8	8	100
Total Facilities, Repairs & Other Leases	24,418	14,478	(9,940)	24,418	14,478	(9,940)	173,738
Professional/Consulting Services							
IT	-	1,783	1,783	-	1,783	1,783	21,400
Audit & Taxes	-	-	-	-	-	-	12,700
Legal	-	2,233	2,233	-	2,233	2,233	26,800
Professional Development	-	2,458	2,458	-	2,458	2,458	29,500
General Consulting	-	3,050	3,050	-	3,050	3,050	36,600
Special Activities/Field Trips	244	19,029	18,784	244	19,029	18,784	356,243
Bank Charges	1,919	4,492	2,573	1,919	4,492	2,573	61,985
Printing	47	217	170	47	217	170	2,990
Other Taxes and Fees	2,083	2,608	526	2,083	2,608	526	35,995
Payroll Service Fee	538	2,757	2,219	538	2,757	2,219	33,089
Management Fee	208,383	192,228	(16,155)	208,383	192,228	(16,155)	2,306,739
District Oversight Fee	-	-	-	-	-	-	408,004
County Fees	-	-	-	-	-	-	3,800
Total Professional/Consulting Services	213,213	230,856	17,643	213,213	230,856	17,643	3,335,845
Depreciation							
Depreciation Expense	238	242	4	238	242	4	2,900
Total Depreciation	238	242	4	238	242	4	2,900
Interest							
Interest Expense	676	3,381	2,705	676	3,381	2,705	602,902
Total Interest	676	3,381	2,705	676	3,381	2,705	602,902
<b>Total Expenses</b>	<b>\$ 2,149,136</b>	<b>\$ 3,148,513</b>	<b>\$ 999,377</b>	<b>\$ 2,149,136</b>	<b>\$ 3,148,513</b>	<b>\$ 999,377</b>	<b>\$ 43,873,580</b>
<b>Change in Net Assets</b>	<b>(66,423)</b>	<b>(3,148,513)</b>	<b>3,082,089</b>	<b>(66,423)</b>	<b>(3,148,513)</b>	<b>3,082,089</b>	<b>1,356,605</b>
Net Assets, Beginning of Period	4,762,704			4,762,704			
<b>Net Assets, End of Period</b>	<b>\$ 4,696,281</b>			<b>\$ 4,696,281</b>			



**Cabrillo Point Academy****Statement of Financial Position**

July 31, 2020

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
<b>Assets</b>				
<b>Current Assets</b>				
Cash & Cash Equivalents	\$ 13,146,087	\$ 8,653,500	\$ 4,492,588	52%
Accounts Receivable	11,888	70,810	(58,922)	-83%
Public Funding Receivables	1,320,742	5,633,080	(4,312,338)	-77%
Factored Receivables	(10,501,300)	(8,272,700)	(2,228,600)	27%
Due To/From Related Parties	6,498,383	6,084,727	413,657	7%
Prepaid Expenses	484,848	351,752	133,096	38%
<b>Total Current Assets</b>	<b>10,960,649</b>	<b>12,521,168</b>	<b>(1,560,520)</b>	<b>-12%</b>
<b>Long-Term Assets</b>				
Property & Equipment, Net	51,102	51,340	(238)	0%
Deposits	118,688	118,688	-	0%
<b>Total Long Term Assets</b>	<b>169,789</b>	<b>170,027</b>	<b>(238)</b>	<b>0%</b>
<b>Total Assets</b>	<b>\$ 11,130,438</b>	<b>\$ 12,691,196</b>	<b>\$ (1,560,758)</b>	<b>-12%</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ 784,797	\$ 268,117	\$ 516,681	193%
Accrued Liabilities	1,512,578	1,295,670	216,908	17%
Deferred Revenue	78,497	2,307,097	(2,228,600)	-97%
Notes Payable, Current Portion	405,761	405,761	-	0%
<b>Total Current Liabilities</b>	<b>2,781,634</b>	<b>4,276,644</b>	<b>(1,495,011)</b>	<b>-35%</b>
<b>Long-Term Liabilities</b>				
Notes Payable, Net of Current Portion	3,652,523	3,651,847	676	0%
<b>Total Long-Term Liabilities</b>	<b>3,652,523</b>	<b>3,651,847</b>	<b>676</b>	<b>0%</b>
<b>Total Liabilities</b>	<b>6,434,157</b>	<b>7,928,492</b>	<b>(1,494,335)</b>	<b>-19%</b>
<b>Total Net Assets</b>	<b>4,696,281</b>	<b>4,762,704</b>	<b>(66,423)</b>	<b>-1%</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 11,130,438</b>	<b>\$ 12,691,196</b>	<b>\$ (1,560,758)</b>	<b>-12%</b>

## Cabrillo Point Academy

### Statement of Cash Flows

For the period ended July 31, 2020

	Month Ended 07/31/20	YTD Ended 07/31/20
<b>Cash Flows from Operating Activities</b>		
Change in Net Assets	\$ (66,423)	\$ (66,423)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	238	238
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	4,312,338	4,312,338
Grants, Contributions & Pledges Receivable	2,287,522	2,287,522
Due from Related Parties	(413,657)	(413,657)
Prepaid Expenses	(133,096)	(133,096)
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	516,681	516,681
Accrued Expenses	216,908	216,908
Deferred Revenue	(2,228,600)	(2,228,600)
<b>Total Cash Flows from Operating Activities</b>	<b>4,491,911</b>	<b>4,491,911</b>
 <b>Cash Flows from Financing Activities</b>		
Proceeds from (payments on) Long-Term Debt	676	676
<b>Total Cash Flows from Financing Activities</b>	<b>676</b>	<b>676</b>
 Change in Cash & Cash Equivalents	4,492,588	4,492,588
Cash & Cash Equivalents, Beginning of Period	8,653,500	8,653,500
 <b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 13,146,087</b>	<b>\$ 13,146,087</b>

## Cabrillo Point Academy

### *Due (To)/From All Inspire Charter School Locations*

For the period ended July 31, 2020

	Account Balance
Due (to)/from Inspire LA	\$ (1,181)
Due (to)/from Feather River Charter School	(114)
Due (to)/from Blue Ridge Academy	465,975
Due (to)/from Winship Community School	(42,467)
Due (to)/from Yosemite Valley Charter School	207,410
Due (to)/from Pacific Coast Academy	296,882
Due (to)/from Inspire Charter Services	3,937,952
Due (to)/from Heartland Charter School	515,233
Due (to)/from Granite Mountain Charter School	40,014
Due (to)/from Mission Vista Academy	<u>669,215</u>
<b>Total Due (to)/from Balance</b>	<b><u>\$ 6,088,920</u></b>

**Cabrillo Point Academy****Check Register**

For the period ended July 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
11683	Island Therapies	7/1/2020	4,150.00
11684	J.E.M.S. Dance Center	7/1/2020	1,255.00
11685	JackKris Publishing, LLC	7/1/2020	39.09
11686	Jason Choi	7/1/2020	774.00
11687	Jennifer Mercer	7/1/2020	150.00
11688	Jenny Del Greco	7/1/2020	560.00
11689	Jillair Robinson	7/1/2020	1,800.00
11690	Jump and Schout Therapy, Inc.	7/1/2020	2,460.00
11691	Jessica Cervantes	7/1/2020	642.37
11692	Jessica Addington	7/1/2020	330.96
11693	Charter Impact, Inc.	7/9/2020	82,582.00
11694	Procurify	7/14/2020	45,000.00
11695	Poway Executive Plaza, LLC	7/17/2020	24,418.00
11700	Amazon Capital Services	7/22/2020	3,675.17
11705	Amazon Capital Services	7/22/2020	3,865.85
11710	Amazon Capital Services	7/22/2020	3,260.38
11715	Amazon Capital Services	7/22/2020	3,922.25
11720	Amazon Capital Services	7/22/2020	3,084.40
11724	Amazon Capital Services	7/22/2020	3,576.11
11725	LA Galaxy OC	7/24/2020	595.00
11726	Olympia Training Center	7/24/2020	1,775.50
11727	Poway Executive Plaza, LLC	7/29/2020	24,418.00
11728	CN Eastlake, LLC	7/30/2020	597.00
11729	Mubashera Chaudhry	7/30/2020	3,070.00
11730	Poway Executive Plaza, LLC	7/30/2020	668.59
APCPA070920	Erika Vanderspek	7/9/2020	1.00
APCPA200724-	Charter Impact, Inc.	7/24/2020	75.00
APCPA200724-	Charter Impact, Inc.	7/24/2020	150.00
APCPA200724-	Charter Impact, Inc.	7/24/2020	1,081.50
APCPA200724-	Charter Impact, Inc.	7/24/2020	538.00
EFT070820-02	Provenance	7/8/2020	<u>700,220.22</u>

**Total Disbursements in July    \$    918,735.39**

# Cabrillo Point Academy

## Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
A Tree of Knowledge Educational Serv	INSPIRECBA0620	6/19/2020	7/19/2020	\$ 90	\$ -	\$ -	\$ -	\$ -	\$ 90
A+ In Home Tutors, Inc	1930CM	5/6/2020	6/5/2020	(260)	-	-	-	-	(260)
A+ In Home Tutors, Inc	3357	6/15/2020	7/15/2020	390	-	-	-	-	390
A+ In Home Tutors, Inc	3358	6/15/2020	7/15/2020	260	-	-	-	-	260
A+ In Home Tutors, Inc	3359	6/15/2020	7/15/2020	1,040	-	-	-	-	1,040
A+ In Home Tutors, Inc	3360	6/15/2020	7/15/2020	260	-	-	-	-	260
A+ In Home Tutors, Inc	3366	6/18/2020	7/18/2020	260	-	-	-	-	260
Academy 831	126	7/3/2020	8/2/2020	675	-	-	-	-	675
Academy of Ballet Arts	2032	6/9/2020	7/9/2020	600	-	-	-	-	600
Academy of Ballet Arts	2039	6/23/2020	7/23/2020	100	-	-	-	-	100
Academy of Wrestling, Inc.	3187	6/2/2020	6/2/2020	400	-	-	-	-	400
Academy of Wrestling, Inc.	3188	6/2/2020	6/2/2020	300	-	-	-	-	300
Achieve Inc.	64	7/9/2020	8/8/2020	100	-	-	-	-	100
Achieve Inc.	65	7/9/2020	8/8/2020	100	-	-	-	-	100
Achieve Inc.	66	7/9/2020	8/8/2020	180	-	-	-	-	180
Achieve Inc.	67	7/9/2020	8/8/2020	180	-	-	-	-	180
Achieve Inc.	68	7/9/2020	8/8/2020	180	-	-	-	-	180
Achieve Inc.	69	7/9/2020	8/8/2020	180	-	-	-	-	180
Acting Academy for Kids	Sept-Jan2020	6/26/2020	7/26/2020	1,455	-	-	-	-	1,455
Activities for Learning, Inc.	380396	6/17/2020	7/17/2020	100	-	-	-	-	100
Activities for Learning, Inc.	380410	6/22/2020	7/22/2020	200	-	-	-	-	200
Activities for Learning, Inc.	380489	7/7/2020	8/6/2020	27	-	-	-	-	27
Activities for Learning, Inc.	380490	7/7/2020	8/6/2020	100	-	-	-	-	100
Activities for Learning, Inc.	380491	7/7/2020	8/6/2020	100	-	-	-	-	100
Activities for Learning, Inc.	380492	7/7/2020	8/6/2020	230	-	-	-	-	230
Activities for Learning, Inc.	380600	7/20/2020	8/19/2020	100	-	-	-	-	100
Activities for Learning, Inc.	380601	7/20/2020	8/19/2020	101	-	-	-	-	101
Activities for Learning, Inc.	380603	7/20/2020	8/19/2020	22	-	-	-	-	22
Activities for Learning, Inc.	380611	7/21/2020	8/20/2020	330	-	-	-	-	330
Aerial Theory	782020-01	7/8/2020	8/7/2020	179	-	-	-	-	179
Alexander C. Eristavi	7	6/30/2020	7/30/2020	225	-	-	-	-	225
Aliso Viejo Kumon Center	71020	7/10/2020	8/9/2020	340	-	-	-	-	340
Alkawthar Learning Center	ALKAW-I20-2013-R	6/9/2020	7/9/2020	1,263	-	-	-	-	1,263
Alkawthar Learning Center	ALKAW-I20-2015	6/9/2020	7/9/2020	275	-	-	-	-	275
All About Horses OC, LLC	5260	3/23/2020	4/1/2020	1,200	-	-	-	-	1,200
All About Learning Press, Inc.	902635	5/12/2020	7/11/2020	155	-	-	-	-	155
All About Learning Press, Inc.	902727	5/28/2020	7/27/2020	155	-	-	-	-	155

# Cabrillo Point Academy

## Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
All About Learning Press, Inc.	902830	6/26/2020	8/25/2020	51	-	-	-	-	51
All About Learning Press, Inc.	902836	6/26/2020	7/26/2020	179	-	-	-	-	179
All About Learning Press, Inc.	902853	6/23/2020	8/22/2020	51	-	-	-	-	51
All About Learning Press, Inc.	902863	6/29/2020	8/28/2020	245	-	-	-	-	245
Alyssa Westphal	6222020	6/22/2020	7/22/2020	26	-	-	-	-	26
AMAA	616- A	6/16/2020	7/16/2020	317	-	-	-	-	317
AMAA	616- B	6/16/2020	7/16/2020	317	-	-	-	-	317
AMAA	616- C	6/16/2020	7/16/2020	317	-	-	-	-	317
AMAA	616- D	6/16/2020	7/16/2020	182	-	-	-	-	182
Amazon Capital Services	11FC-D6TT-1PGL	7/20/2020	8/19/2020	8	-	-	-	-	8
Amazon Capital Services	11FC-D6TT-6TPL	7/20/2020	8/19/2020	22	-	-	-	-	22
Amazon Capital Services	11FC-D6TT-934F	7/20/2020	8/19/2020	5	-	-	-	-	5
Amazon Capital Services	11FC-D6TT-C176	7/20/2020	8/19/2020	17	-	-	-	-	17
Amazon Capital Services	11FC-D6TT-CQR9	7/20/2020	8/19/2020	9	-	-	-	-	9
Amazon Capital Services	11FC-D6TT-CQXW	7/20/2020	8/19/2020	5	-	-	-	-	5
Amazon Capital Services	11FC-D6TT-DRHT	7/20/2020	8/19/2020	29	-	-	-	-	29
Amazon Capital Services	11FC-D6TT-DRLK	7/20/2020	8/19/2020	48	-	-	-	-	48
Amazon Capital Services	11FC-D6TT-DT1M	7/20/2020	8/19/2020	90	-	-	-	-	90
Amazon Capital Services	11FC-D6TT-FJW3	7/20/2020	8/19/2020	16	-	-	-	-	16
Amazon Capital Services	11FC-D6TT-J6TD	7/21/2020	8/20/2020	280	-	-	-	-	280
Amazon Capital Services	11FC-D6TT-MKL6	7/21/2020	8/20/2020	52	-	-	-	-	52
Amazon Capital Services	11FC-D6TT-ML43	7/21/2020	8/20/2020	43	-	-	-	-	43
Amazon Capital Services	11FC-D6TT-N31N	7/21/2020	8/20/2020	13	-	-	-	-	13
Amazon Capital Services	11FC-D6TT-VRMD	7/21/2020	8/20/2020	56	-	-	-	-	56
Amazon Capital Services	11HP-WHM4-CKTG	7/7/2020	8/6/2020	23	-	-	-	-	23
Amazon Capital Services	11MD-6PYH-FFDN	7/5/2020	8/4/2020	6	-	-	-	-	6
Amazon Capital Services	134T-WNPM-43N6	7/20/2020	8/19/2020	23	-	-	-	-	23
Amazon Capital Services	134T-WNPM-6GCK	7/20/2020	8/19/2020	20	-	-	-	-	20
Amazon Capital Services	134T-WNPM-6QHV	7/20/2020	8/19/2020	20	-	-	-	-	20
Amazon Capital Services	134T-WNPM-7MD6	7/20/2020	8/19/2020	9	-	-	-	-	9
Amazon Capital Services	134T-WNPM-7WJK	7/20/2020	8/19/2020	15	-	-	-	-	15
Amazon Capital Services	134T-WNPM-9J9F	7/20/2020	8/19/2020	23	-	-	-	-	23
Amazon Capital Services	134T-WNPM-CP93	7/20/2020	8/19/2020	8	-	-	-	-	8
Amazon Capital Services	134T-WNPM-FGQ6	7/20/2020	8/19/2020	11	-	-	-	-	11
Amazon Capital Services	134T-WNPM-FMWM	7/20/2020	8/19/2020	20	-	-	-	-	20
Amazon Capital Services	134T-WNPM-HJFP	7/20/2020	8/19/2020	91	-	-	-	-	91
Amazon Capital Services	134T-WNPM-HP9Q	7/20/2020	8/19/2020	13	-	-	-	-	13
Amazon Capital Services	134T-WNPM-HPGG	7/20/2020	8/19/2020	8	-	-	-	-	8
Amazon Capital Services	134T-WNPM-J17G	7/20/2020	8/19/2020	17	-	-	-	-	17
Amazon Capital Services	134T-WNPM-J1C9	7/20/2020	8/19/2020	115	-	-	-	-	115

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	134T-WNPM-JCTV	7/20/2020	8/19/2020	71	-	-	-	-	71
Amazon Capital Services	134T-WNPM-LGQP	7/21/2020	8/20/2020	20	-	-	-	-	20
Amazon Capital Services	134T-WNPM-LXQ6	7/21/2020	8/20/2020	26	-	-	-	-	26
Amazon Capital Services	134T-WNPM-M6GL	7/21/2020	8/20/2020	46	-	-	-	-	46
Amazon Capital Services	134T-WNPM-P9Y4	7/21/2020	8/20/2020	14	-	-	-	-	14
Amazon Capital Services	134T-WNPM-QNNC	7/21/2020	8/20/2020	21	-	-	-	-	21
Amazon Capital Services	134T-WNPM-WRVG	7/21/2020	8/20/2020	33	-	-	-	-	33
Amazon Capital Services	134T-WNPM-WW7N	7/21/2020	8/20/2020	19	-	-	-	-	19
Amazon Capital Services	134T-WNPM-WXCH	7/21/2020	8/20/2020	28	-	-	-	-	28
Amazon Capital Services	134T-WNPM-X7TY	7/21/2020	8/20/2020	6	-	-	-	-	6
Amazon Capital Services	139G-FMTL-1HM6	6/22/2020	7/22/2020	7	-	-	-	-	7
Amazon Capital Services	139G-FMTL-3W3Q	6/22/2020	7/22/2020	41	-	-	-	-	41
Amazon Capital Services	139G-FMTL-443H	6/22/2020	7/22/2020	6	-	-	-	-	6
Amazon Capital Services	13CP-MDY4-CGRV	6/20/2020	7/20/2020	9	-	-	-	-	9
Amazon Capital Services	13CP-MDY4-CKRQ	6/20/2020	7/20/2020	32	-	-	-	-	32
Amazon Capital Services	13CP-MDY4-CP6V	6/20/2020	7/20/2020	98	-	-	-	-	98
Amazon Capital Services	13CP-MDY4-DF64	6/20/2020	7/20/2020	44	-	-	-	-	44
Amazon Capital Services	13CP-MDY4-G73C	6/20/2020	7/20/2020	57	-	-	-	-	57
Amazon Capital Services	13CP-MDY4-H7VL	6/20/2020	7/20/2020	11	-	-	-	-	11
Amazon Capital Services	13CP-MDY4-H7XG	6/20/2020	7/20/2020	183	-	-	-	-	183
Amazon Capital Services	13CP-MDY4-HF14	6/20/2020	7/20/2020	49	-	-	-	-	49
Amazon Capital Services	13CP-MDY4-HYP4	6/21/2020	7/21/2020	9	-	-	-	-	9
Amazon Capital Services	13CP-MDY4-J6RP	6/21/2020	7/21/2020	85	-	-	-	-	85
Amazon Capital Services	13CP-MDY4-J6WH	6/21/2020	7/21/2020	18	-	-	-	-	18
Amazon Capital Services	13CP-MDY4-J7TL	6/21/2020	7/21/2020	11	-	-	-	-	11
Amazon Capital Services	13CP-MDY4-K3HF	6/21/2020	7/21/2020	25	-	-	-	-	25
Amazon Capital Services	13CP-MDY4-KKKP	6/21/2020	7/21/2020	161	-	-	-	-	161
Amazon Capital Services	13CP-MDY4-KVVP	6/21/2020	7/21/2020	15	-	-	-	-	15
Amazon Capital Services	13CP-MDY4-KY61	6/21/2020	7/21/2020	22	-	-	-	-	22
Amazon Capital Services	13CP-MDY4-L6LW	6/21/2020	7/21/2020	35	-	-	-	-	35
Amazon Capital Services	13CP-MDY4-L6NQ	6/21/2020	7/21/2020	14	-	-	-	-	14
Amazon Capital Services	13CP-MDY4-L9J1	6/21/2020	7/21/2020	44	-	-	-	-	44
Amazon Capital Services	13CP-MDY4-LKFY	6/21/2020	7/21/2020	28	-	-	-	-	28
Amazon Capital Services	13CP-MDY4-LLHR	6/21/2020	7/21/2020	128	-	-	-	-	128
Amazon Capital Services	13CP-MDY4-M1K1	6/21/2020	7/21/2020	51	-	-	-	-	51
Amazon Capital Services	13CP-MDY4-M36R	6/21/2020	7/21/2020	20	-	-	-	-	20
Amazon Capital Services	13CP-MDY4-MJ4H	6/21/2020	7/21/2020	21	-	-	-	-	21
Amazon Capital Services	13CP-MDY4-MYVG	6/21/2020	7/21/2020	5	-	-	-	-	5
Amazon Capital Services	13CP-MDY4-N4YX	6/21/2020	7/21/2020	54	-	-	-	-	54
Amazon Capital Services	13CP-MDY4-NV9Q	6/21/2020	7/21/2020	52	-	-	-	-	52

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Amazon Capital Services	13CP-MDY4-NVL1	6/21/2020	7/21/2020	29	-	-	-	-	29
Amazon Capital Services	13CP-MDY4-P1F9	6/21/2020	7/21/2020	43	-	-	-	-	43
Amazon Capital Services	13CP-MDY4-P96H	6/21/2020	7/21/2020	5	-	-	-	-	5
Amazon Capital Services	13CP-MDY4-PKM7	6/21/2020	7/21/2020	30	-	-	-	-	30
Amazon Capital Services	13CP-MDY4-PL47	6/21/2020	7/21/2020	13	-	-	-	-	13
Amazon Capital Services	13CP-MDY4-QRVF	6/21/2020	7/21/2020	18	-	-	-	-	18
Amazon Capital Services	13CP-MDY4-RG1F	6/21/2020	7/21/2020	26	-	-	-	-	26
Amazon Capital Services	13CP-MDY4-TDHK	6/21/2020	7/21/2020	36	-	-	-	-	36
Amazon Capital Services	13CP-MDY4-TLTJ	6/21/2020	7/21/2020	21	-	-	-	-	21
Amazon Capital Services	13CP-MDY4-VHL1	6/21/2020	7/21/2020	6	-	-	-	-	6
Amazon Capital Services	13CP-MDY4-VQJX	6/21/2020	7/21/2020	8	-	-	-	-	8
Amazon Capital Services	13CP-MDY4-VQPJ	6/21/2020	7/21/2020	5	-	-	-	-	5
Amazon Capital Services	13CP-MDY4-W944	6/21/2020	7/21/2020	21	-	-	-	-	21
Amazon Capital Services	13CP-MDY4-X1CW	6/21/2020	7/21/2020	5	-	-	-	-	5
Amazon Capital Services	13PG-Q6PQ-CXFJ	6/24/2020	7/24/2020	13	-	-	-	-	13
Amazon Capital Services	13PG-Q6PQ-D4V7	6/24/2020	7/24/2020	92	-	-	-	-	92
Amazon Capital Services	13PG-Q6PQ-JXMK	6/25/2020	7/25/2020	18	-	-	-	-	18
Amazon Capital Services	13PG-Q6PQ-LVYN	6/25/2020	7/25/2020	135	-	-	-	-	135
Amazon Capital Services	13PG-Q6PQ-PVPY	6/25/2020	7/25/2020	10	-	-	-	-	10
Amazon Capital Services	13PG-Q6PQ-WYD9	6/25/2020	7/25/2020	9	-	-	-	-	9
Amazon Capital Services	13PG-Q6PQ-YMX6	6/25/2020	7/25/2020	48	-	-	-	-	48
Amazon Capital Services	146Q-GG9K-PPMP	4/8/2020	5/8/2020	106	-	-	-	-	106
Amazon Capital Services	14HC-L1PG-1RJD	7/16/2020	8/15/2020	54	-	-	-	-	54
Amazon Capital Services	14HC-L1PG-3J3F	7/16/2020	8/15/2020	36	-	-	-	-	36
Amazon Capital Services	14HC-L1PG-634K	7/16/2020	8/15/2020	6	-	-	-	-	6
Amazon Capital Services	14HC-L1PG-66FX	7/16/2020	8/15/2020	8	-	-	-	-	8
Amazon Capital Services	14HC-L1PG-66KL	7/16/2020	8/15/2020	33	-	-	-	-	33
Amazon Capital Services	14HC-L1PG-6FRV	7/16/2020	8/15/2020	22	-	-	-	-	22
Amazon Capital Services	14HC-L1PG-6YKQ	7/16/2020	8/15/2020	18	-	-	-	-	18
Amazon Capital Services	14HC-L1PG-7TG4	7/16/2020	8/15/2020	27	-	-	-	-	27
Amazon Capital Services	14HC-L1PG-934F	7/16/2020	8/15/2020	39	-	-	-	-	39
Amazon Capital Services	14HC-L1PG-96P3	7/16/2020	8/15/2020	37	-	-	-	-	37
Amazon Capital Services	14HC-L1PG-9MJ3	7/16/2020	8/15/2020	27	-	-	-	-	27
Amazon Capital Services	14HC-L1PG-9MTF	7/16/2020	8/15/2020	122	-	-	-	-	122
Amazon Capital Services	14HC-L1PG-C7L7	7/16/2020	8/15/2020	16	-	-	-	-	16
Amazon Capital Services	14HC-L1PG-C7M4	7/16/2020	8/15/2020	4	-	-	-	-	4
Amazon Capital Services	14HC-L1PG-C91C	7/16/2020	8/15/2020	66	-	-	-	-	66
Amazon Capital Services	14HC-L1PG-F641	7/17/2020	8/16/2020	8	-	-	-	-	8
Amazon Capital Services	14HC-L1PG-KMFP	7/17/2020	8/16/2020	11	-	-	-	-	11
Amazon Capital Services	14HC-L1PG-KNJG	7/17/2020	8/16/2020	19	-	-	-	-	19



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Amazon Capital Services	14HC-L1PG-NDP1	7/17/2020	8/16/2020	34	-	-	-	-	34
Amazon Capital Services	14HC-L1PG-PFDP	7/17/2020	8/16/2020	133	-	-	-	-	133
Amazon Capital Services	14HD-VCPV-FJXN	6/20/2020	7/20/2020	6	-	-	-	-	6
Amazon Capital Services	14HD-VCPV-FKRX	6/20/2020	7/20/2020	65	-	-	-	-	65
Amazon Capital Services	14HD-VCPV-FPTP	6/20/2020	7/20/2020	5	-	-	-	-	5
Amazon Capital Services	14HD-VCPV-FPYF	6/20/2020	7/20/2020	55	-	-	-	-	55
Amazon Capital Services	14HD-VCPV-H93K	6/20/2020	7/20/2020	47	-	-	-	-	47
Amazon Capital Services	14HD-VCPV-HGN6	6/20/2020	7/20/2020	45	-	-	-	-	45
Amazon Capital Services	14HD-VCPV-JRDG	6/21/2020	7/21/2020	4	-	-	-	-	4
Amazon Capital Services	14HD-VCPV-K9CW	6/21/2020	7/21/2020	31	-	-	-	-	31
Amazon Capital Services	14HD-VCPV-LHHC	6/21/2020	7/21/2020	107	-	-	-	-	107
Amazon Capital Services	14HD-VCPV-LQLP	6/21/2020	7/21/2020	9	-	-	-	-	9
Amazon Capital Services	14HD-VCPV-LTWX	6/21/2020	7/21/2020	155	-	-	-	-	155
Amazon Capital Services	14HD-VCPV-M4DR	6/21/2020	7/21/2020	51	-	-	-	-	51
Amazon Capital Services	14HD-VCPV-ML1W	6/21/2020	7/21/2020	31	-	-	-	-	31
Amazon Capital Services	14HD-VCPV-MP9F	6/21/2020	7/21/2020	14	-	-	-	-	14
Amazon Capital Services	14HD-VCPV-MWNC	6/21/2020	7/21/2020	44	-	-	-	-	44
Amazon Capital Services	14HD-VCPV-N3RR	6/21/2020	7/21/2020	24	-	-	-	-	24
Amazon Capital Services	14HD-VCPV-NH3V	6/21/2020	7/21/2020	52	-	-	-	-	52
Amazon Capital Services	14HD-VCPV-P161	6/21/2020	7/21/2020	38	-	-	-	-	38
Amazon Capital Services	14HD-VCPV-P6VH	6/21/2020	7/21/2020	65	-	-	-	-	65
Amazon Capital Services	14HD-VCPV-PDTF	6/21/2020	7/21/2020	72	-	-	-	-	72
Amazon Capital Services	14HD-VCPV-PJV4	6/21/2020	7/21/2020	58	-	-	-	-	58
Amazon Capital Services	14HD-VCPV-Q74V	6/21/2020	7/21/2020	86	-	-	-	-	86
Amazon Capital Services	14HD-VCPV-QH7H	6/21/2020	7/21/2020	27	-	-	-	-	27
Amazon Capital Services	14HD-VCPV-VC6H	6/21/2020	7/21/2020	243	-	-	-	-	243
Amazon Capital Services	14HD-VCPV-W76H	6/21/2020	7/21/2020	63	-	-	-	-	63
Amazon Capital Services	14HD-VCPV-W7YQ	6/21/2020	7/21/2020	29	-	-	-	-	29
Amazon Capital Services	14HD-VCPV-WDWR	6/21/2020	7/21/2020	249	-	-	-	-	249
Amazon Capital Services	14HD-VCPV-WH4C	6/21/2020	7/21/2020	43	-	-	-	-	43
Amazon Capital Services	14HD-VCPV-XPNT	6/21/2020	7/21/2020	25	-	-	-	-	25
Amazon Capital Services	14HD-VCPV-Y1LL	6/21/2020	7/21/2020	246	-	-	-	-	246
Amazon Capital Services	14PG-1NXC-3PKN	6/22/2020	7/22/2020	33	-	-	-	-	33
Amazon Capital Services	14R9-YLWJ-41GK	6/24/2020	7/24/2020	54	-	-	-	-	54
Amazon Capital Services	14YG-JN3N-41MY	7/16/2020	8/15/2020	111	-	-	-	-	111
Amazon Capital Services	14YG-JN3N-67PL	7/16/2020	8/15/2020	21	-	-	-	-	21
Amazon Capital Services	14YG-JN3N-67W6	7/16/2020	8/15/2020	9	-	-	-	-	9
Amazon Capital Services	14YG-JN3N-7QJG	7/16/2020	8/15/2020	20	-	-	-	-	20
Amazon Capital Services	14YG-JN3N-7RCR	7/16/2020	8/15/2020	16	-	-	-	-	16
Amazon Capital Services	14YG-JN3N-93MP	7/16/2020	8/15/2020	52	-	-	-	-	52

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Amazon Capital Services	14YG-JN3N-9M47	7/16/2020	8/15/2020	39	-	-	-	-	39
Amazon Capital Services	14YG-JN3N-C3KR	7/16/2020	8/15/2020	55	-	-	-	-	55
Amazon Capital Services	14YG-JN3N-C3V4	7/16/2020	8/15/2020	176	-	-	-	-	176
Amazon Capital Services	14YG-JN3N-C3W1	7/16/2020	8/15/2020	15	-	-	-	-	15
Amazon Capital Services	14YG-JN3N-CFWQ	7/17/2020	8/16/2020	6	-	-	-	-	6
Amazon Capital Services	14YG-JN3N-DP14	7/17/2020	8/16/2020	129	-	-	-	-	129
Amazon Capital Services	14YG-JN3N-DW6N	7/17/2020	8/16/2020	10	-	-	-	-	10
Amazon Capital Services	14YG-JN3N-F3FY	7/17/2020	8/16/2020	47	-	-	-	-	47
Amazon Capital Services	14YG-JN3N-F4HR	7/17/2020	8/16/2020	105	-	-	-	-	105
Amazon Capital Services	14YG-JN3N-GDKC	7/17/2020	8/16/2020	47	-	-	-	-	47
Amazon Capital Services	14YG-JN3N-MYQQ	7/17/2020	8/16/2020	20	-	-	-	-	20
Amazon Capital Services	161T-WHJJ-3QHW	7/23/2020	8/22/2020	27	-	-	-	-	27
Amazon Capital Services	161T-WHJJ-469T	7/23/2020	8/22/2020	15	-	-	-	-	15
Amazon Capital Services	161T-WHJJ-6FW6	7/23/2020	8/22/2020	17	-	-	-	-	17
Amazon Capital Services	161T-WHJJ-6G9J	7/23/2020	8/22/2020	11	-	-	-	-	11
Amazon Capital Services	161T-WHJJ-9M4F	7/23/2020	8/22/2020	74	-	-	-	-	74
Amazon Capital Services	161T-WHJJ-GFJK	7/23/2020	8/22/2020	21	-	-	-	-	21
Amazon Capital Services	161T-WHJJ-GFWN	7/23/2020	8/22/2020	143	-	-	-	-	143
Amazon Capital Services	161T-WHJJ-HPW9	7/23/2020	8/22/2020	14	-	-	-	-	14
Amazon Capital Services	161T-WHJJ-L371	7/24/2020	8/23/2020	11	-	-	-	-	11
Amazon Capital Services	161T-WHJJ-N3K6	7/24/2020	8/23/2020	9	-	-	-	-	9
Amazon Capital Services	161T-WHJJ-P1GG	7/24/2020	8/23/2020	40	-	-	-	-	40
Amazon Capital Services	161T-WHJJ-PJ1P	7/24/2020	8/23/2020	21	-	-	-	-	21
Amazon Capital Services	164G-VP96-3LG3	7/16/2020	8/15/2020	18	-	-	-	-	18
Amazon Capital Services	164G-VP96-3Y9Y	7/16/2020	8/15/2020	23	-	-	-	-	23
Amazon Capital Services	164G-VP96-4Wfq	7/16/2020	8/15/2020	5	-	-	-	-	5
Amazon Capital Services	164G-VP96-4YQV	7/16/2020	8/15/2020	31	-	-	-	-	31
Amazon Capital Services	164G-VP96-71MW	7/16/2020	8/15/2020	28	-	-	-	-	28
Amazon Capital Services	164G-VP96-9YQM	7/16/2020	8/15/2020	15	-	-	-	-	15
Amazon Capital Services	164G-VP96-C1QJ	7/16/2020	8/15/2020	41	-	-	-	-	41
Amazon Capital Services	164G-VP96-CMFP	7/16/2020	8/15/2020	16	-	-	-	-	16
Amazon Capital Services	164G-VP96-DWX4	7/16/2020	8/15/2020	46	-	-	-	-	46
Amazon Capital Services	164G-VP96-G4P9	7/16/2020	8/15/2020	42	-	-	-	-	42
Amazon Capital Services	164G-VP96-GJL4	7/16/2020	8/15/2020	70	-	-	-	-	70
Amazon Capital Services	164G-VP96-GQH6	7/16/2020	8/15/2020	28	-	-	-	-	28
Amazon Capital Services	164G-VP96-GRJ1	7/16/2020	8/15/2020	43	-	-	-	-	43
Amazon Capital Services	164G-VP96-H6YK	7/16/2020	8/15/2020	30	-	-	-	-	30
Amazon Capital Services	164G-VP96-JLKX	7/17/2020	8/16/2020	18	-	-	-	-	18
Amazon Capital Services	164G-VP96-N3J7	7/17/2020	8/16/2020	42	-	-	-	-	42
Amazon Capital Services	164G-VP96-QPCT	7/17/2020	8/16/2020	24	-	-	-	-	24

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Amazon Capital Services	164G-VP96-RDGV	7/17/2020	8/16/2020	68	-	-	-	-	68
Amazon Capital Services	16FG-LPTQ-17P7	6/25/2020	7/25/2020	48	-	-	-	-	48
Amazon Capital Services	16QC-XTDX-CVXT	6/29/2020	7/29/2020	7	-	-	-	-	7
Amazon Capital Services	16QC-XTDX-DTXR	6/29/2020	7/29/2020	13	-	-	-	-	13
Amazon Capital Services	16QC-XTDX-GWYH	6/29/2020	7/29/2020	22	-	-	-	-	22
Amazon Capital Services	16QC-XTDX-GX47	6/29/2020	7/29/2020	6	-	-	-	-	6
Amazon Capital Services	16WR-F1RL-1HCP	6/10/2020	7/10/2020	7	-	-	-	-	7
Amazon Capital Services	16YX-3QD1-3JLY	6/22/2020	7/22/2020	33	-	-	-	-	33
Amazon Capital Services	16YX-3QD1-3R7J	6/22/2020	7/22/2020	11	-	-	-	-	11
Amazon Capital Services	17FY-WFNQ-PLQQ	7/14/2020	8/13/2020	8	-	-	-	-	8
Amazon Capital Services	17JL-7HDH-113L	6/22/2020	7/22/2020	10	-	-	-	-	10
Amazon Capital Services	17JL-7HDH-17GQ	6/22/2020	7/22/2020	45	-	-	-	-	45
Amazon Capital Services	17JL-7HDH-1Q6P	6/22/2020	7/22/2020	20	-	-	-	-	20
Amazon Capital Services	17JL-7HDH-1R3T	6/22/2020	7/22/2020	67	-	-	-	-	67
Amazon Capital Services	17JL-7HDH-1TXY	6/22/2020	7/22/2020	49	-	-	-	-	49
Amazon Capital Services	17JL-7HDH-1YJR	6/22/2020	7/22/2020	52	-	-	-	-	52
Amazon Capital Services	17JL-7HDH-3C9W	6/22/2020	7/22/2020	82	-	-	-	-	82
Amazon Capital Services	17JL-7HDH-3L11	6/22/2020	7/22/2020	28	-	-	-	-	28
Amazon Capital Services	17JL-7HDH-3LQL	6/22/2020	7/22/2020	11	-	-	-	-	11
Amazon Capital Services	17JL-7HDH-6FGD	6/22/2020	7/22/2020	39	-	-	-	-	39
Amazon Capital Services	17JL-7HDH-6PMK	6/22/2020	7/22/2020	43	-	-	-	-	43
Amazon Capital Services	17JL-7HDH-737X	6/22/2020	7/22/2020	36	-	-	-	-	36
Amazon Capital Services	17JL-7HDH-7VCY	6/22/2020	7/22/2020	16	-	-	-	-	16
Amazon Capital Services	17JL-7HDH-7VKH	6/22/2020	7/22/2020	13	-	-	-	-	13
Amazon Capital Services	17JL-7HDH-94GG	6/22/2020	7/22/2020	187	-	-	-	-	187
Amazon Capital Services	17JL-7HDH-CDMN	6/23/2020	7/23/2020	105	-	-	-	-	105
Amazon Capital Services	17JL-7HDH-CDV6	6/23/2020	7/23/2020	136	-	-	-	-	136
Amazon Capital Services	17JL-7HDH-CJMJ	6/23/2020	7/23/2020	46	-	-	-	-	46
Amazon Capital Services	17JL-7HDH-DJXQ	6/23/2020	7/23/2020	20	-	-	-	-	20
Amazon Capital Services	17JL-7HDH-DMP4	6/23/2020	7/23/2020	95	-	-	-	-	95
Amazon Capital Services	17JL-7HDH-F7YV	6/23/2020	7/23/2020	36	-	-	-	-	36
Amazon Capital Services	17JL-7HDH-FD1P	6/23/2020	7/23/2020	33	-	-	-	-	33
Amazon Capital Services	17JL-7HDH-H7VX	6/23/2020	7/23/2020	14	-	-	-	-	14
Amazon Capital Services	17JL-7HDH-JWNL	6/23/2020	7/23/2020	31	-	-	-	-	31
Amazon Capital Services	17JL-7HDH-KNW7	6/23/2020	7/23/2020	22	-	-	-	-	22
Amazon Capital Services	17JL-7HDH-N4K9	6/23/2020	7/23/2020	86	-	-	-	-	86
Amazon Capital Services	17JL-7HDH-NJ7L	6/23/2020	7/23/2020	8	-	-	-	-	8
Amazon Capital Services	17JL-7HDH-NM6K	6/23/2020	7/23/2020	13	-	-	-	-	13
Amazon Capital Services	17JL-7HDH-PHPJ	6/23/2020	7/23/2020	32	-	-	-	-	32
Amazon Capital Services	17JL-7HDH-RRJH	6/23/2020	7/23/2020	7	-	-	-	-	7

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Amazon Capital Services	17JL-7HDH-T4KW	6/23/2020	7/23/2020	8	-	-	-	-	8
Amazon Capital Services	17JL-7HDH-VKVQ	6/23/2020	7/23/2020	36	-	-	-	-	36
Amazon Capital Services	17JL-7HDH-WFVT	6/23/2020	7/23/2020	11	-	-	-	-	11
Amazon Capital Services	17JL-7HDH-WWRH	6/23/2020	7/23/2020	43	-	-	-	-	43
Amazon Capital Services	17XK-WKNH-3DWD	6/26/2020	7/26/2020	10	-	-	-	-	10
Amazon Capital Services	17Y6-P96R-F9YF	6/27/2020	7/27/2020	16	-	-	-	-	16
Amazon Capital Services	17Y6-P96R-H4NY	6/27/2020	7/27/2020	15	-	-	-	-	15
Amazon Capital Services	17Y6-P96R-JGTC	6/27/2020	7/27/2020	268	-	-	-	-	268
Amazon Capital Services	17Y6-P96R-L3RJ	6/27/2020	7/27/2020	8	-	-	-	-	8
Amazon Capital Services	17Y6-P96R-WN3P	6/28/2020	7/28/2020	24	-	-	-	-	24
Amazon Capital Services	194H-RVVJ-4XYN	7/23/2020	8/22/2020	27	-	-	-	-	27
Amazon Capital Services	194H-RVVJ-6KH4	7/23/2020	8/22/2020	71	-	-	-	-	71
Amazon Capital Services	194H-RVVJ-6NG3	7/23/2020	8/22/2020	27	-	-	-	-	27
Amazon Capital Services	194H-RVVJ-G3V7	7/23/2020	8/22/2020	16	-	-	-	-	16
Amazon Capital Services	194H-RVVJ-G3W4	7/23/2020	8/22/2020	53	-	-	-	-	53
Amazon Capital Services	194H-RVVJ-HKYG	7/23/2020	8/22/2020	5	-	-	-	-	5
Amazon Capital Services	194H-RVVJ-JHGM	7/23/2020	8/22/2020	39	-	-	-	-	39
Amazon Capital Services	194H-RVVJ-LYGV	7/24/2020	8/23/2020	5	-	-	-	-	5
Amazon Capital Services	194H-RVVJ-Q713	7/24/2020	8/23/2020	17	-	-	-	-	17
Amazon Capital Services	194H-RVVJ-WF6D	7/24/2020	8/23/2020	43	-	-	-	-	43
Amazon Capital Services	194T-D1MD-1LDN	6/22/2020	7/22/2020	12	-	-	-	-	12
Amazon Capital Services	194T-D1MD-1TX4	6/22/2020	7/22/2020	25	-	-	-	-	25
Amazon Capital Services	194T-D1MD-31VY	6/22/2020	7/22/2020	11	-	-	-	-	11
Amazon Capital Services	194T-D1MD-49QX	6/22/2020	7/22/2020	8	-	-	-	-	8
Amazon Capital Services	194T-D1MD-4L9N	6/22/2020	7/22/2020	54	-	-	-	-	54
Amazon Capital Services	194T-D1MD-4PV9	6/22/2020	7/22/2020	22	-	-	-	-	22
Amazon Capital Services	196M-3YLP-1RCW	6/24/2020	7/24/2020	44	-	-	-	-	44
Amazon Capital Services	196M-3YLP-3HHT	6/24/2020	7/24/2020	23	-	-	-	-	23
Amazon Capital Services	196M-3YLP-6C99	6/24/2020	7/24/2020	27	-	-	-	-	27
Amazon Capital Services	196X-3DFX-3NNP	6/22/2020	7/22/2020	30	-	-	-	-	30
Amazon Capital Services	196X-3DFX-3VV3	6/22/2020	7/22/2020	22	-	-	-	-	22
Amazon Capital Services	196X-3DFX-4HK3	6/22/2020	7/22/2020	16	-	-	-	-	16
Amazon Capital Services	196X-3DFX-4HX9	6/22/2020	7/22/2020	35	-	-	-	-	35
Amazon Capital Services	19CR-C6X6-14JX	7/20/2020	8/19/2020	53	-	-	-	-	53
Amazon Capital Services	19CR-C6X6-49XP	7/20/2020	8/19/2020	113	-	-	-	-	113
Amazon Capital Services	19CR-C6X6-4H71	7/20/2020	8/19/2020	26	-	-	-	-	26
Amazon Capital Services	19CR-C6X6-6VH1	7/20/2020	8/19/2020	32	-	-	-	-	32
Amazon Capital Services	19CR-C6X6-CQ3N	7/20/2020	8/19/2020	43	-	-	-	-	43
Amazon Capital Services	19CR-C6X6-CVQ6	7/20/2020	8/19/2020	16	-	-	-	-	16
Amazon Capital Services	19CR-C6X6-CWQ4	7/20/2020	8/19/2020	54	-	-	-	-	54

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Amazon Capital Services	19CR-C6X6-D1RT	7/20/2020	8/19/2020	44	-	-	-	-	44
Amazon Capital Services	19CR-C6X6-FFMQ	7/20/2020	8/19/2020	11	-	-	-	-	11
Amazon Capital Services	19CR-C6X6-FMLL	7/20/2020	8/19/2020	14	-	-	-	-	14
Amazon Capital Services	19CR-C6X6-FXJH	7/20/2020	8/19/2020	62	-	-	-	-	62
Amazon Capital Services	19CR-C6X6-FXN3	7/20/2020	8/19/2020	84	-	-	-	-	84
Amazon Capital Services	19CR-C6X6-GNR1	7/20/2020	8/19/2020	17	-	-	-	-	17
Amazon Capital Services	19CR-C6X6-JV7V	7/21/2020	8/20/2020	5	-	-	-	-	5
Amazon Capital Services	19CR-C6X6-KJQY	7/21/2020	8/20/2020	17	-	-	-	-	17
Amazon Capital Services	19CR-C6X6-KKM7	7/21/2020	8/20/2020	10	-	-	-	-	10
Amazon Capital Services	19CR-C6X6-MH7Y	7/21/2020	8/20/2020	9	-	-	-	-	9
Amazon Capital Services	19CR-C6X6-NFWK	7/21/2020	8/20/2020	11	-	-	-	-	11
Amazon Capital Services	19CR-C6X6-QKPM	7/21/2020	8/20/2020	20	-	-	-	-	20
Amazon Capital Services	19CR-C6X6-V7CL	7/21/2020	8/20/2020	9	-	-	-	-	9
Amazon Capital Services	19CR-C6X6-WCDD	7/21/2020	8/20/2020	16	-	-	-	-	16
Amazon Capital Services	19CR-C6X6-XR39	7/21/2020	8/20/2020	11	-	-	-	-	11
Amazon Capital Services	1C33-TM6J-RJD6	6/28/2020	7/28/2020	15	-	-	-	-	15
Amazon Capital Services	1C33-TM6J-VXY6	6/28/2020	7/28/2020	11	-	-	-	-	11
Amazon Capital Services	1C33-TM6J-WDJQ	6/28/2020	7/28/2020	18	-	-	-	-	18
Amazon Capital Services	1C33-TM6J-XHTT	6/28/2020	7/28/2020	32	-	-	-	-	32
Amazon Capital Services	1C34-XRLH-3VDX	7/21/2020	8/20/2020	60	-	-	-	-	60
Amazon Capital Services	1C34-XRLH-GH7X	7/22/2020	8/21/2020	25	-	-	-	-	25
Amazon Capital Services	1C34-XRLH-VXNK	7/23/2020	8/22/2020	31	-	-	-	-	31
Amazon Capital Services	1C6G-KF6Y-14VR	7/14/2020	8/13/2020	21	-	-	-	-	21
Amazon Capital Services	1C6G-KF6Y-JL31	7/15/2020	8/14/2020	47	-	-	-	-	47
Amazon Capital Services	1C6G-KF6Y-KNRF	7/15/2020	8/14/2020	9	-	-	-	-	9
Amazon Capital Services	1C6G-KF6Y-LL1W	7/15/2020	8/14/2020	37	-	-	-	-	37
Amazon Capital Services	1C6G-KF6Y-TDFY	7/16/2020	8/15/2020	80	-	-	-	-	80
Amazon Capital Services	1C6G-KF6Y-TGWR	7/16/2020	8/15/2020	24	-	-	-	-	24
Amazon Capital Services	1C6G-KF6Y-V7KN	7/16/2020	8/15/2020	46	-	-	-	-	46
Amazon Capital Services	1C6G-KF6Y-W9C3	7/16/2020	8/15/2020	17	-	-	-	-	17
Amazon Capital Services	1C73-D961-1NT4	7/16/2020	8/15/2020	12	-	-	-	-	12
Amazon Capital Services	1C73-D961-3633	7/16/2020	8/15/2020	28	-	-	-	-	28
Amazon Capital Services	1C73-D961-37RL	7/16/2020	8/15/2020	11	-	-	-	-	11
Amazon Capital Services	1C73-D961-41TL	7/16/2020	8/15/2020	41	-	-	-	-	41
Amazon Capital Services	1C73-D961-4JF3	7/16/2020	8/15/2020	152	-	-	-	-	152
Amazon Capital Services	1C73-D961-6N76	7/16/2020	8/15/2020	38	-	-	-	-	38
Amazon Capital Services	1C73-D961-6NCY	7/16/2020	8/15/2020	74	-	-	-	-	74
Amazon Capital Services	1C73-D961-6YK4	7/16/2020	8/15/2020	10	-	-	-	-	10
Amazon Capital Services	1C73-D961-7N73	7/16/2020	8/15/2020	62	-	-	-	-	62
Amazon Capital Services	1C73-D961-93CG	7/16/2020	8/15/2020	72	-	-	-	-	72

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Amazon Capital Services	1C73-D961-94YW	7/16/2020	8/15/2020	43	-	-	-	-	43
Amazon Capital Services	1C73-D961-CDQ4	7/16/2020	8/15/2020	19	-	-	-	-	19
Amazon Capital Services	1C73-D961-D9C3	7/17/2020	8/16/2020	31	-	-	-	-	31
Amazon Capital Services	1C73-D961-DKNY	7/17/2020	8/16/2020	21	-	-	-	-	21
Amazon Capital Services	1C73-D961-DRVD	7/17/2020	8/16/2020	23	-	-	-	-	23
Amazon Capital Services	1C73-D961-FMTJ	7/17/2020	8/16/2020	87	-	-	-	-	87
Amazon Capital Services	1C73-D961-H6RV	7/17/2020	8/16/2020	27	-	-	-	-	27
Amazon Capital Services	1C73-D961-H747	7/17/2020	8/16/2020	14	-	-	-	-	14
Amazon Capital Services	1CJL-396L-CG1F	6/26/2020	7/26/2020	76	-	-	-	-	76
Amazon Capital Services	1CLP-TFJF-1MCP	7/20/2020	8/19/2020	14	-	-	-	-	14
Amazon Capital Services	1CLP-TFJF-1QTH	7/20/2020	8/19/2020	26	-	-	-	-	26
Amazon Capital Services	1CLP-TFJF-1V4R	7/20/2020	8/19/2020	183	-	-	-	-	183
Amazon Capital Services	1CLP-TFJF-64CX	7/20/2020	8/19/2020	14	-	-	-	-	14
Amazon Capital Services	1CLP-TFJF-66HL	7/20/2020	8/19/2020	8	-	-	-	-	8
Amazon Capital Services	1CLP-TFJF-C441	7/20/2020	8/19/2020	20	-	-	-	-	20
Amazon Capital Services	1CLP-TFJF-CX71	7/20/2020	8/19/2020	48	-	-	-	-	48
Amazon Capital Services	1CLP-TFJF-CXVN	7/20/2020	8/19/2020	29	-	-	-	-	29
Amazon Capital Services	1CLP-TFJF-F9YX	7/20/2020	8/19/2020	30	-	-	-	-	30
Amazon Capital Services	1CLP-TFJF-FTVM	7/20/2020	8/19/2020	12	-	-	-	-	12
Amazon Capital Services	1CLP-TFJF-HVX9	7/21/2020	8/20/2020	17	-	-	-	-	17
Amazon Capital Services	1CLP-TFJF-K1T4	7/21/2020	8/20/2020	7	-	-	-	-	7
Amazon Capital Services	1CLP-TFJF-KVCG	7/21/2020	8/20/2020	17	-	-	-	-	17
Amazon Capital Services	1CLP-TFJF-KVNM	7/21/2020	8/20/2020	14	-	-	-	-	14
Amazon Capital Services	1CLP-TFJF-LL7R	7/21/2020	8/20/2020	24	-	-	-	-	24
Amazon Capital Services	1CLP-TFJF-NH7Q	7/21/2020	8/20/2020	21	-	-	-	-	21
Amazon Capital Services	1CLP-TFJF-PTND	7/21/2020	8/20/2020	12	-	-	-	-	12
Amazon Capital Services	1CLP-TFJF-QDNQ	7/21/2020	8/20/2020	23	-	-	-	-	23
Amazon Capital Services	1CLP-TFJF-R433	7/21/2020	8/20/2020	51	-	-	-	-	51
Amazon Capital Services	1CLP-TFJF-R64X	7/21/2020	8/20/2020	55	-	-	-	-	55
Amazon Capital Services	1CLP-TFJF-V16T	7/21/2020	8/20/2020	20	-	-	-	-	20
Amazon Capital Services	1CYG-PWQQ-3P61	6/24/2020	7/24/2020	108	-	-	-	-	108
Amazon Capital Services	1CYG-PWQQ-3QRP	6/24/2020	7/24/2020	17	-	-	-	-	17
Amazon Capital Services	1CYG-PWQQ-6GWM	6/24/2020	7/24/2020	6	-	-	-	-	6
Amazon Capital Services	1CYG-PWQQ-9RLQ	6/24/2020	7/24/2020	11	-	-	-	-	11
Amazon Capital Services	1CYG-PWQQ-N6FX	6/25/2020	7/25/2020	40	-	-	-	-	40
Amazon Capital Services	1CYG-PWQQ-VTMD	6/25/2020	7/25/2020	13	-	-	-	-	13
Amazon Capital Services	1DXH-RVX3-XYKC	7/14/2020	8/13/2020	28	-	-	-	-	28
Amazon Capital Services	1FDL-G993-J433	7/3/2020	8/2/2020	16	-	-	-	-	16
Amazon Capital Services	1FFY-HGJK-3339	6/22/2020	7/22/2020	54	-	-	-	-	54
Amazon Capital Services	1FFY-HGJK-47MW	6/22/2020	7/22/2020	30	-	-	-	-	30

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Amazon Capital Services	1FFY-HGJK-4C6R	6/22/2020	7/22/2020	22	-	-	-	-	22
Amazon Capital Services	1FFY-HGJK-4CLW	6/22/2020	7/22/2020	12	-	-	-	-	12
Amazon Capital Services	1FJQ-YT13-FNTF	6/27/2020	7/27/2020	77	-	-	-	-	77
Amazon Capital Services	1FJQ-YT13-NGGV	6/27/2020	7/27/2020	51	-	-	-	-	51
Amazon Capital Services	1FP6-HC6N-1KMK	7/21/2020	8/20/2020	6	-	-	-	-	6
Amazon Capital Services	1FP6-HC6N-C19D	7/22/2020	8/21/2020	57	-	-	-	-	57
Amazon Capital Services	1FP6-HC6N-JV4D	7/22/2020	8/21/2020	22	-	-	-	-	22
Amazon Capital Services	1FP6-HC6N-XN1Q	7/23/2020	8/22/2020	29	-	-	-	-	29
Amazon Capital Services	1FP6-HC6N-Y94W	7/23/2020	8/22/2020	13	-	-	-	-	13
Amazon Capital Services	1FVN-FJMK-JT6L	6/30/2020	7/30/2020	16	-	-	-	-	16
Amazon Capital Services	1FVN-FJMK-XXPF	7/1/2020	7/31/2020	60	-	-	-	-	60
Amazon Capital Services	1FW9-1VQD-NGCX	4/12/2020	5/12/2020	31	-	-	-	-	31
Amazon Capital Services	1G4J-RNR1-17TK	7/23/2020	8/22/2020	16	-	-	-	-	16
Amazon Capital Services	1G4J-RNR1-3QHP	7/23/2020	8/22/2020	97	-	-	-	-	97
Amazon Capital Services	1G4J-RNR1-6FD6	7/23/2020	8/22/2020	9	-	-	-	-	9
Amazon Capital Services	1G4J-RNR1-6YVG	7/23/2020	8/22/2020	34	-	-	-	-	34
Amazon Capital Services	1G4J-RNR1-CVW7	7/23/2020	8/22/2020	41	-	-	-	-	41
Amazon Capital Services	1G4J-RNR1-DFCW	7/23/2020	8/22/2020	11	-	-	-	-	11
Amazon Capital Services	1G4J-RNR1-GJ31	7/23/2020	8/22/2020	11	-	-	-	-	11
Amazon Capital Services	1G4J-RNR1-LF1V	7/23/2020	8/22/2020	12	-	-	-	-	12
Amazon Capital Services	1G4J-RNR1-NNN4	7/24/2020	8/23/2020	66	-	-	-	-	66
Amazon Capital Services	1G4J-RNR1-PVMW	7/24/2020	8/23/2020	171	-	-	-	-	171
Amazon Capital Services	1G4J-RNR1-Q7F1	7/24/2020	8/23/2020	139	-	-	-	-	139
Amazon Capital Services	1G4J-RNR1-QFQ3	7/24/2020	8/23/2020	26	-	-	-	-	26
Amazon Capital Services	1G4J-RNR1-R7LJ	7/24/2020	8/23/2020	119	-	-	-	-	119
Amazon Capital Services	1G4J-RNR1-WTC9	7/24/2020	8/23/2020	46	-	-	-	-	46
Amazon Capital Services	1GGN-YQKN-6MDK	6/24/2020	7/24/2020	70	-	-	-	-	70
Amazon Capital Services	1GGN-YQKN-744F	6/24/2020	7/24/2020	24	-	-	-	-	24
Amazon Capital Services	1GGN-YQKN-77VQ	6/24/2020	7/24/2020	17	-	-	-	-	17
Amazon Capital Services	1GGN-YQKN-F4PT	6/24/2020	7/24/2020	36	-	-	-	-	36
Amazon Capital Services	1GGN-YQKN-LFGQ	6/25/2020	7/25/2020	65	-	-	-	-	65
Amazon Capital Services	1GGN-YQKN-WMDY	6/25/2020	7/25/2020	9	-	-	-	-	9
Amazon Capital Services	1GHL-9MW6-1916	6/22/2020	7/22/2020	142	-	-	-	-	142
Amazon Capital Services	1GHL-9MW6-3MWW	6/22/2020	7/22/2020	23	-	-	-	-	23
Amazon Capital Services	1GHL-9MW6-4K4K	6/22/2020	7/22/2020	157	-	-	-	-	157
Amazon Capital Services	1GNT-YCYF-1FXV	6/22/2020	7/22/2020	5	-	-	-	-	5
Amazon Capital Services	1GNT-YCYF-33V9	6/22/2020	7/22/2020	50	-	-	-	-	50
Amazon Capital Services	1GNT-YCYF-49HV	6/22/2020	7/22/2020	46	-	-	-	-	46
Amazon Capital Services	1GNT-YCYF-4WNQ	6/22/2020	7/22/2020	16	-	-	-	-	16
Amazon Capital Services	1GNT-YCYF-77Q4	6/22/2020	7/22/2020	22	-	-	-	-	22



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Amazon Capital Services	1GNT-YCYF-79HP	6/22/2020	7/22/2020	13	-	-	-	-	13
Amazon Capital Services	1GPK-JCV1-6V7J	6/24/2020	7/24/2020	163	-	-	-	-	163
Amazon Capital Services	1GPK-JCV1-G4H9	6/24/2020	7/24/2020	28	-	-	-	-	28
Amazon Capital Services	1GPK-JCV1-HKP7	6/25/2020	7/25/2020	59	-	-	-	-	59
Amazon Capital Services	1GPK-JCV1-K97D	6/25/2020	7/25/2020	55	-	-	-	-	55
Amazon Capital Services	1GPK-JCV1-RC7R	6/25/2020	7/25/2020	5	-	-	-	-	5
Amazon Capital Services	1GPK-JCV1-Y11X	6/25/2020	7/25/2020	13	-	-	-	-	13
Amazon Capital Services	1H3W-PYPM-Q1DD	4/12/2020	5/12/2020	32	-	-	-	-	32
Amazon Capital Services	1HDW-H9DW-DLXN	7/5/2020	8/4/2020	88	-	-	-	-	88
Amazon Capital Services	1HHM-QGTM-PMQQ	7/15/2020	8/14/2020	15	-	-	-	-	15
Amazon Capital Services	1HHM-QGTM-QM31	7/15/2020	8/14/2020	41	-	-	-	-	41
Amazon Capital Services	1HHM-QGTM-RNMR	7/15/2020	8/14/2020	9	-	-	-	-	9
Amazon Capital Services	1HHM-QGTM-VHFF	7/16/2020	8/15/2020	34	-	-	-	-	34
Amazon Capital Services	1HHM-QGTM-WTTX	7/16/2020	8/15/2020	21	-	-	-	-	21
Amazon Capital Services	1HHM-QGTM-XVKG	7/16/2020	8/15/2020	56	-	-	-	-	56
Amazon Capital Services	1HLX-1NH4-3MN3	6/22/2020	7/22/2020	75	-	-	-	-	75
Amazon Capital Services	1HLX-1NH4-4NJD	6/22/2020	7/22/2020	7	-	-	-	-	7
Amazon Capital Services	1HLX-1NH4-6RJ4	6/22/2020	7/22/2020	70	-	-	-	-	70
Amazon Capital Services	1HLX-1NH4-6XG4	6/22/2020	7/22/2020	75	-	-	-	-	75
Amazon Capital Services	1HLX-1NH4-736G	6/22/2020	7/22/2020	50	-	-	-	-	50
Amazon Capital Services	1HLX-1NH4-CCDP	6/22/2020	7/22/2020	43	-	-	-	-	43
Amazon Capital Services	1HLX-1NH4-CCXG	6/22/2020	7/22/2020	162	-	-	-	-	162
Amazon Capital Services	1HLX-1NH4-GGMP	6/23/2020	7/23/2020	27	-	-	-	-	27
Amazon Capital Services	1HLX-1NH4-GKHX	6/23/2020	7/23/2020	129	-	-	-	-	129
Amazon Capital Services	1HLX-1NH4-GTFT	6/23/2020	7/23/2020	22	-	-	-	-	22
Amazon Capital Services	1HLX-1NH4-HDJY	6/23/2020	7/23/2020	16	-	-	-	-	16
Amazon Capital Services	1HLX-1NH4-KNDR	6/23/2020	7/23/2020	16	-	-	-	-	16
Amazon Capital Services	1HLX-1NH4-L39H	6/23/2020	7/23/2020	38	-	-	-	-	38
Amazon Capital Services	1HLX-1NH4-LV7Q	6/23/2020	7/23/2020	79	-	-	-	-	79
Amazon Capital Services	1HLX-1NH4-PXQC	6/23/2020	7/23/2020	18	-	-	-	-	18
Amazon Capital Services	1HLX-1NH4-QTJV	6/23/2020	7/23/2020	9	-	-	-	-	9
Amazon Capital Services	1HLX-1NH4-QXJQ	6/23/2020	7/23/2020	21	-	-	-	-	21
Amazon Capital Services	1HLX-1NH4-TKQH	6/23/2020	7/23/2020	25	-	-	-	-	25
Amazon Capital Services	1HLX-1NH4-VQND	6/23/2020	7/23/2020	29	-	-	-	-	29
Amazon Capital Services	1HLX-1NH4-W4K4	6/23/2020	7/23/2020	32	-	-	-	-	32
Amazon Capital Services	1HLX-1NH4-WL1P	6/23/2020	7/23/2020	25	-	-	-	-	25
Amazon Capital Services	1HLX-1NH4-X331	6/23/2020	7/23/2020	19	-	-	-	-	19
Amazon Capital Services	1HLX-1NH4-XLD1	6/23/2020	7/23/2020	36	-	-	-	-	36
Amazon Capital Services	1HTD-Q79J-4JC3	6/30/2020	7/30/2020	13	-	-	-	-	13
Amazon Capital Services	1HTD-Q79J-973K	6/30/2020	7/30/2020	60	-	-	-	-	60



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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1HTD-Q79J-N9MJ	7/1/2020	7/31/2020	13	-	-	-	-	13
Amazon Capital Services	1HY6-7V11-4G3Q	6/24/2020	7/24/2020	51	-	-	-	-	51
Amazon Capital Services	1HY6-7V11-4HWY	6/24/2020	7/24/2020	7	-	-	-	-	7
Amazon Capital Services	1HY6-7V11-6KFX	6/24/2020	7/24/2020	90	-	-	-	-	90
Amazon Capital Services	1HY6-7V11-6QRV	6/24/2020	7/24/2020	192	-	-	-	-	192
Amazon Capital Services	1HY6-7V11-7CG1	6/24/2020	7/24/2020	15	-	-	-	-	15
Amazon Capital Services	1JG7-QMD1-JV1C	7/15/2020	8/14/2020	144	-	-	-	-	144
Amazon Capital Services	1JG7-QMD1-LHQ1	7/15/2020	8/14/2020	20	-	-	-	-	20
Amazon Capital Services	1JG7-QMD1-N6D1	7/15/2020	8/14/2020	43	-	-	-	-	43
Amazon Capital Services	1JG7-QMD1-PNFF	7/15/2020	8/14/2020	17	-	-	-	-	17
Amazon Capital Services	1JG7-QMD1-R9M3	7/16/2020	8/15/2020	13	-	-	-	-	13
Amazon Capital Services	1JG7-QMD1-TM9G	7/16/2020	8/15/2020	49	-	-	-	-	49
Amazon Capital Services	1JG7-QMD1-TTLJ	7/16/2020	8/15/2020	21	-	-	-	-	21
Amazon Capital Services	1JLG-VR73-19DH	6/25/2020	7/25/2020	274	-	-	-	-	274
Amazon Capital Services	1JLG-VR73-19KY	6/25/2020	7/25/2020	139	-	-	-	-	139
Amazon Capital Services	1JLG-VR73-99MG	6/26/2020	7/26/2020	34	-	-	-	-	34
Amazon Capital Services	1JLQ-XQQC-1KRG	6/22/2020	7/22/2020	6	-	-	-	-	6
Amazon Capital Services	1JLQ-XQQC-3C7R	6/22/2020	7/22/2020	42	-	-	-	-	42
Amazon Capital Services	1JLQ-XQQC-3CVG	6/22/2020	7/22/2020	28	-	-	-	-	28
Amazon Capital Services	1JLQ-XQQC-4CJ4	6/22/2020	7/22/2020	27	-	-	-	-	27
Amazon Capital Services	1JLQ-XQQC-CHGR	6/23/2020	7/23/2020	88	-	-	-	-	88
Amazon Capital Services	1JLQ-XQQC-CTTK	6/23/2020	7/23/2020	28	-	-	-	-	28
Amazon Capital Services	1JLQ-XQQC-CVFH	6/23/2020	7/23/2020	8	-	-	-	-	8
Amazon Capital Services	1JLQ-XQQC-DFTW	6/23/2020	7/23/2020	12	-	-	-	-	12
Amazon Capital Services	1JLQ-XQQC-HLDJ	6/23/2020	7/23/2020	72	-	-	-	-	72
Amazon Capital Services	1JLQ-XQQC-JJFG	6/23/2020	7/23/2020	50	-	-	-	-	50
Amazon Capital Services	1JLQ-XQQC-JPQG	6/23/2020	7/23/2020	22	-	-	-	-	22
Amazon Capital Services	1JLQ-XQQC-KC7T	6/23/2020	7/23/2020	7	-	-	-	-	7
Amazon Capital Services	1JLQ-XQQC-KNNJ	6/23/2020	7/23/2020	57	-	-	-	-	57
Amazon Capital Services	1JLQ-XQQC-KXXM	6/23/2020	7/23/2020	14	-	-	-	-	14
Amazon Capital Services	1JLQ-XQQC-PGYQ	6/23/2020	7/23/2020	16	-	-	-	-	16
Amazon Capital Services	1JLQ-XQQC-TTQL	6/23/2020	7/23/2020	43	-	-	-	-	43
Amazon Capital Services	1JLQ-XQQC-VK43	6/23/2020	7/23/2020	35	-	-	-	-	35
Amazon Capital Services	1JLQ-XQQC-W11N	6/23/2020	7/23/2020	209	-	-	-	-	209
Amazon Capital Services	1JLQ-XQQC-WDRT	6/23/2020	7/23/2020	55	-	-	-	-	55
Amazon Capital Services	1JLQ-XQQC-Y41G	6/24/2020	7/24/2020	17	-	-	-	-	17
Amazon Capital Services	1JLQ-XQQC-Y4HL	6/24/2020	7/24/2020	26	-	-	-	-	26
Amazon Capital Services	1JM6-RM3F-6H9M	6/20/2020	7/20/2020	48	-	-	-	-	48
Amazon Capital Services	1JM6-RM3F-FXNT	6/20/2020	7/20/2020	14	-	-	-	-	14
Amazon Capital Services	1JM6-RM3F-GNDQ	6/20/2020	7/20/2020	104	-	-	-	-	104

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1JM6-RM3F-GRVJ	6/20/2020	7/20/2020	47	-	-	-	-	47
Amazon Capital Services	1JM6-RM3F-H39G	6/20/2020	7/20/2020	69	-	-	-	-	69
Amazon Capital Services	1JM6-RM3F-HWQK	6/20/2020	7/20/2020	24	-	-	-	-	24
Amazon Capital Services	1JM6-RM3F-JCQ3	6/20/2020	7/20/2020	50	-	-	-	-	50
Amazon Capital Services	1JM6-RM3F-JGRV	6/20/2020	7/20/2020	34	-	-	-	-	34
Amazon Capital Services	1JM6-RM3F-KHPV	6/20/2020	7/20/2020	66	-	-	-	-	66
Amazon Capital Services	1JM6-RM3F-LK7Q	6/21/2020	7/21/2020	23	-	-	-	-	23
Amazon Capital Services	1JM6-RM3F-MJQL	6/21/2020	7/21/2020	60	-	-	-	-	60
Amazon Capital Services	1JM6-RM3F-MKKX	6/21/2020	7/21/2020	20	-	-	-	-	20
Amazon Capital Services	1JM6-RM3F-MMG6	6/21/2020	7/21/2020	15	-	-	-	-	15
Amazon Capital Services	1JM6-RM3F-NKNM	6/21/2020	7/21/2020	42	-	-	-	-	42
Amazon Capital Services	1JM6-RM3F-NQWW	6/21/2020	7/21/2020	6	-	-	-	-	6
Amazon Capital Services	1JM6-RM3F-P7K4	6/21/2020	7/21/2020	49	-	-	-	-	49
Amazon Capital Services	1JM6-RM3F-PHW4	6/21/2020	7/21/2020	63	-	-	-	-	63
Amazon Capital Services	1JM6-RM3F-Q7LX	6/21/2020	7/21/2020	67	-	-	-	-	67
Amazon Capital Services	1JM6-RM3F-QHF6	6/21/2020	7/21/2020	10	-	-	-	-	10
Amazon Capital Services	1JM6-RM3F-QMGW	6/21/2020	7/21/2020	25	-	-	-	-	25
Amazon Capital Services	1JM6-RM3F-QVM7	6/21/2020	7/21/2020	34	-	-	-	-	34
Amazon Capital Services	1JM6-RM3F-RW37	6/21/2020	7/21/2020	7	-	-	-	-	7
Amazon Capital Services	1JM6-RM3F-TG4K	6/21/2020	7/21/2020	190	-	-	-	-	190
Amazon Capital Services	1JM6-RM3F-VRXF	6/21/2020	7/21/2020	53	-	-	-	-	53
Amazon Capital Services	1JM6-RM3F-XW9K	6/21/2020	7/21/2020	42	-	-	-	-	42
Amazon Capital Services	1JM6-RM3F-XXDD	6/21/2020	7/21/2020	98	-	-	-	-	98
Amazon Capital Services	1JM6-RM3F-YMWF	6/21/2020	7/21/2020	53	-	-	-	-	53
Amazon Capital Services	1JQG-3WNP-9LG4	5/19/2020	6/18/2020	29	-	-	-	-	29
Amazon Capital Services	1JQY-PQDQ-JVX6	7/15/2020	8/14/2020	43	-	-	-	-	43
Amazon Capital Services	1JQY-PQDQ-KWKT	7/15/2020	8/14/2020	134	-	-	-	-	134
Amazon Capital Services	1JQY-PQDQ-MG7V	7/15/2020	8/14/2020	88	-	-	-	-	88
Amazon Capital Services	1JQY-PQDQ-MP6N	7/15/2020	8/14/2020	14	-	-	-	-	14
Amazon Capital Services	1JQY-PQDQ-TCDD	7/16/2020	8/15/2020	10	-	-	-	-	10
Amazon Capital Services	1JQY-PQDQ-THJT	7/16/2020	8/15/2020	6	-	-	-	-	6
Amazon Capital Services	1JQY-PQDQ-TL7C	7/16/2020	8/15/2020	98	-	-	-	-	98
Amazon Capital Services	1JQY-PQDQ-TLC4	7/16/2020	8/15/2020	20	-	-	-	-	20
Amazon Capital Services	1JQY-PQDQ-TTGM	7/16/2020	8/15/2020	16	-	-	-	-	16
Amazon Capital Services	1JQY-PQDQ-X3V6	7/16/2020	8/15/2020	13	-	-	-	-	13
Amazon Capital Services	1JQY-PQDQ-Y6NG	7/16/2020	8/15/2020	92	-	-	-	-	92
Amazon Capital Services	1JTY-6VJX-KVVJ	5/3/2020	6/2/2020	10	-	-	-	-	10
Amazon Capital Services	1KC1-4PM7-19KL	6/21/2020	7/21/2020	45	-	-	-	-	45
Amazon Capital Services	1KC1-4PM7-37TX	6/22/2020	7/22/2020	45	-	-	-	-	45
Amazon Capital Services	1KC1-4PM7-3QRJ	6/22/2020	7/22/2020	16	-	-	-	-	16

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1KC1-4PM7-4MJ6	6/22/2020	7/22/2020	8	-	-	-	-	8
Amazon Capital Services	1KC1-4PM7-6GTL	6/22/2020	7/22/2020	68	-	-	-	-	68
Amazon Capital Services	1KHC-GWKM-46NM	6/22/2020	7/22/2020	22	-	-	-	-	22
Amazon Capital Services	1KHC-GWKM-4WY7	6/22/2020	7/22/2020	76	-	-	-	-	76
Amazon Capital Services	1KHC-GWKM-67R9	6/22/2020	7/22/2020	23	-	-	-	-	23
Amazon Capital Services	1KK4-4RKX-6HRD	7/16/2020	8/15/2020	27	-	-	-	-	27
Amazon Capital Services	1KK4-4RKX-74RL	7/16/2020	8/15/2020	38	-	-	-	-	38
Amazon Capital Services	1KK4-4RKX-7HKQ	7/16/2020	8/15/2020	56	-	-	-	-	56
Amazon Capital Services	1KK4-4RKX-7X61	7/16/2020	8/15/2020	22	-	-	-	-	22
Amazon Capital Services	1KK4-4RKX-9F9F	7/16/2020	8/15/2020	22	-	-	-	-	22
Amazon Capital Services	1KK4-4RKX-9QM7	7/16/2020	8/15/2020	81	-	-	-	-	81
Amazon Capital Services	1KK4-4RKX-9RHK	7/16/2020	8/15/2020	105	-	-	-	-	105
Amazon Capital Services	1KK4-4RKX-9Y16	7/16/2020	8/15/2020	27	-	-	-	-	27
Amazon Capital Services	1KK4-4RKX-CDKP	7/16/2020	8/15/2020	36	-	-	-	-	36
Amazon Capital Services	1KK4-4RKX-CYGD	7/17/2020	8/16/2020	13	-	-	-	-	13
Amazon Capital Services	1KK4-4RKX-FJHL	7/17/2020	8/16/2020	6	-	-	-	-	6
Amazon Capital Services	1KK4-4RKX-GJFN	7/17/2020	8/16/2020	29	-	-	-	-	29
Amazon Capital Services	1KK4-4RKX-GRLW	7/17/2020	8/16/2020	38	-	-	-	-	38
Amazon Capital Services	1KK4-4RKX-HMMW	7/17/2020	8/16/2020	7	-	-	-	-	7
Amazon Capital Services	1KK4-4RKX-JHQQ	7/17/2020	8/16/2020	23	-	-	-	-	23
Amazon Capital Services	1KK4-4RKX-LPGY	7/17/2020	8/16/2020	99	-	-	-	-	99
Amazon Capital Services	1KK4-4RKX-MNJR	7/17/2020	8/16/2020	8	-	-	-	-	8
Amazon Capital Services	1KK4-4RKX-MNYQ	7/17/2020	8/16/2020	(15)	-	-	-	-	(15)
Amazon Capital Services	1KMT-YFN7-73DT	6/29/2020	7/29/2020	200	-	-	-	-	200
Amazon Capital Services	1KMT-YFN7-LDPY	6/30/2020	7/30/2020	130	-	-	-	-	130
Amazon Capital Services	1KND-FVQX-GRHQ	6/29/2020	7/29/2020	8	-	-	-	-	8
Amazon Capital Services	1KND-FVQX-L9KP	6/30/2020	7/30/2020	18	-	-	-	-	18
Amazon Capital Services	1KND-FVQX-LJL	6/30/2020	7/30/2020	16	-	-	-	-	16
Amazon Capital Services	1KND-FVQX-LXFF	6/30/2020	7/30/2020	15	-	-	-	-	15
Amazon Capital Services	1KVL-KX4Q-D1F7	6/20/2020	7/20/2020	25	-	-	-	-	25
Amazon Capital Services	1KVL-KX4Q-DLFN	6/20/2020	7/20/2020	4	-	-	-	-	4
Amazon Capital Services	1KVL-KX4Q-FQDJ	6/20/2020	7/20/2020	6	-	-	-	-	6
Amazon Capital Services	1KVL-KX4Q-H197	6/20/2020	7/20/2020	11	-	-	-	-	11
Amazon Capital Services	1KVL-KX4Q-H9XK	6/20/2020	7/20/2020	4	-	-	-	-	4
Amazon Capital Services	1KVL-KX4Q-HK31	6/20/2020	7/20/2020	115	-	-	-	-	115
Amazon Capital Services	1KVL-KX4Q-HRLQ	6/20/2020	7/20/2020	11	-	-	-	-	11
Amazon Capital Services	1KVL-KX4Q-JRQD	6/21/2020	7/21/2020	63	-	-	-	-	63
Amazon Capital Services	1KVL-KX4Q-K364	6/21/2020	7/21/2020	42	-	-	-	-	42
Amazon Capital Services	1KVL-KX4Q-KY74	6/21/2020	7/21/2020	46	-	-	-	-	46
Amazon Capital Services	1KVL-KX4Q-L6MY	6/21/2020	7/21/2020	19	-	-	-	-	19

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1KVL-KX4Q-L99P	6/21/2020	7/21/2020	16	-	-	-	-	16
Amazon Capital Services	1KVL-KX4Q-LX49	6/21/2020	7/21/2020	8	-	-	-	-	8
Amazon Capital Services	1KVL-KX4Q-MNGV	6/21/2020	7/21/2020	79	-	-	-	-	79
Amazon Capital Services	1KVL-KX4Q-P47N	6/21/2020	7/21/2020	22	-	-	-	-	22
Amazon Capital Services	1KVL-KX4Q-PCD9	6/21/2020	7/21/2020	7	-	-	-	-	7
Amazon Capital Services	1KVL-KX4Q-PF4L	6/21/2020	7/21/2020	48	-	-	-	-	48
Amazon Capital Services	1KVL-KX4Q-PM76	6/21/2020	7/21/2020	127	-	-	-	-	127
Amazon Capital Services	1KVL-KX4Q-PQ9X	6/21/2020	7/21/2020	56	-	-	-	-	56
Amazon Capital Services	1KVL-KX4Q-T19G	6/21/2020	7/21/2020	17	-	-	-	-	17
Amazon Capital Services	1KVL-KX4Q-T4WX	6/21/2020	7/21/2020	71	-	-	-	-	71
Amazon Capital Services	1KVL-KX4Q-V1PF	6/21/2020	7/21/2020	22	-	-	-	-	22
Amazon Capital Services	1KVL-KX4Q-VWCF	6/21/2020	7/21/2020	54	-	-	-	-	54
Amazon Capital Services	1KVL-KX4Q-XD7X	6/21/2020	7/21/2020	21	-	-	-	-	21
Amazon Capital Services	1KVL-KX4Q-XDL6	6/21/2020	7/21/2020	9	-	-	-	-	9
Amazon Capital Services	1KVL-KX4Q-Y6L9	6/21/2020	7/21/2020	41	-	-	-	-	41
Amazon Capital Services	1KVL-KX4Q-YTXT	6/21/2020	7/21/2020	20	-	-	-	-	20
Amazon Capital Services	1KVR-DPJT-69MH	6/29/2020	7/29/2020	14	-	-	-	-	14
Amazon Capital Services	1L1C-WP1D-LLF6	6/27/2020	7/27/2020	16	-	-	-	-	16
Amazon Capital Services	1L1C-WP1D-Q4FC	6/27/2020	7/27/2020	127	-	-	-	-	127
Amazon Capital Services	1L1C-WP1D-TDMF	6/28/2020	7/28/2020	93	-	-	-	-	93
Amazon Capital Services	1L1C-WP1D-XYKM	6/28/2020	7/28/2020	14	-	-	-	-	14
Amazon Capital Services	1L1C-WP1D-YTMK	6/28/2020	7/28/2020	10	-	-	-	-	10
Amazon Capital Services	1LML-CQL6-17QN	7/20/2020	8/19/2020	313	-	-	-	-	313
Amazon Capital Services	1LML-CQL6-636Q	7/20/2020	8/19/2020	66	-	-	-	-	66
Amazon Capital Services	1LML-CQL6-7V14	7/20/2020	8/19/2020	74	-	-	-	-	74
Amazon Capital Services	1LML-CQL6-7WWC	7/20/2020	8/19/2020	28	-	-	-	-	28
Amazon Capital Services	1LML-CQL6-D36G	7/20/2020	8/19/2020	15	-	-	-	-	15
Amazon Capital Services	1LML-CQL6-DD3D	7/20/2020	8/19/2020	9	-	-	-	-	9
Amazon Capital Services	1LML-CQL6-FC47	7/20/2020	8/19/2020	21	-	-	-	-	21
Amazon Capital Services	1LML-CQL6-G7VN	7/20/2020	8/19/2020	46	-	-	-	-	46
Amazon Capital Services	1LML-CQL6-GD43	7/20/2020	8/19/2020	31	-	-	-	-	31
Amazon Capital Services	1LML-CQL6-GJVF	7/20/2020	8/19/2020	11	-	-	-	-	11
Amazon Capital Services	1LML-CQL6-GP7K	7/20/2020	8/19/2020	28	-	-	-	-	28
Amazon Capital Services	1LML-CQL6-HLW4	7/20/2020	8/19/2020	7	-	-	-	-	7
Amazon Capital Services	1LML-CQL6-JJNM	7/21/2020	8/20/2020	29	-	-	-	-	29
Amazon Capital Services	1LML-CQL6-JJV7	7/21/2020	8/20/2020	3	-	-	-	-	3
Amazon Capital Services	1LML-CQL6-LTHK	7/21/2020	8/20/2020	9	-	-	-	-	9
Amazon Capital Services	1LML-CQL6-NLRW	7/21/2020	8/20/2020	23	-	-	-	-	23
Amazon Capital Services	1LML-CQL6-RTYY	7/21/2020	8/20/2020	33	-	-	-	-	33
Amazon Capital Services	1LML-CQL6-V4P4	7/21/2020	8/20/2020	16	-	-	-	-	16

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1LRQ-XRKF-9XLR	7/5/2020	8/4/2020	20	-	-	-	-	20
Amazon Capital Services	1M9G-PNV3-1F79	6/24/2020	7/24/2020	63	-	-	-	-	63
Amazon Capital Services	1M9G-PNV3-1PNX	6/24/2020	7/24/2020	11	-	-	-	-	11
Amazon Capital Services	1MLV-D476-3P7C	6/24/2020	7/24/2020	138	-	-	-	-	138
Amazon Capital Services	1MLV-D476-73CJ	6/24/2020	7/24/2020	42	-	-	-	-	42
Amazon Capital Services	1MPD-FPQC-77WH	6/29/2020	7/29/2020	16	-	-	-	-	16
Amazon Capital Services	1MWC-3N16-1D9V	7/23/2020	8/22/2020	17	-	-	-	-	17
Amazon Capital Services	1MWC-3N16-1N4R	7/23/2020	8/22/2020	90	-	-	-	-	90
Amazon Capital Services	1MWC-3N16-1VR7	7/23/2020	8/22/2020	42	-	-	-	-	42
Amazon Capital Services	1MWC-3N16-3R4L	7/23/2020	8/22/2020	10	-	-	-	-	10
Amazon Capital Services	1MWC-3N16-4JRG	7/23/2020	8/22/2020	82	-	-	-	-	82
Amazon Capital Services	1MWC-3N16-4V6D	7/23/2020	8/22/2020	11	-	-	-	-	11
Amazon Capital Services	1MWC-3N16-7N1M	7/23/2020	8/22/2020	162	-	-	-	-	162
Amazon Capital Services	1MWC-3N16-CCHY	7/23/2020	8/22/2020	96	-	-	-	-	96
Amazon Capital Services	1MWC-3N16-D94M	7/23/2020	8/22/2020	13	-	-	-	-	13
Amazon Capital Services	1MWC-3N16-FJRW	7/23/2020	8/22/2020	18	-	-	-	-	18
Amazon Capital Services	1MWC-3N16-G66H	7/23/2020	8/22/2020	21	-	-	-	-	21
Amazon Capital Services	1MWC-3N16-G6PD	7/23/2020	8/22/2020	58	-	-	-	-	58
Amazon Capital Services	1MWC-3N16-H4NF	7/23/2020	8/22/2020	21	-	-	-	-	21
Amazon Capital Services	1MWC-3N16-L7TN	7/24/2020	8/23/2020	5	-	-	-	-	5
Amazon Capital Services	1MWC-3N16-N7VG	7/24/2020	8/23/2020	15	-	-	-	-	15
Amazon Capital Services	1N9J-G33T-17HV	6/22/2020	7/22/2020	35	-	-	-	-	35
Amazon Capital Services	1N9J-G33T-1YJY	6/22/2020	7/22/2020	49	-	-	-	-	49
Amazon Capital Services	1N9J-G33T-3XJX	6/22/2020	7/22/2020	33	-	-	-	-	33
Amazon Capital Services	1N9Y-6W7V-1PVF	6/22/2020	7/22/2020	56	-	-	-	-	56
Amazon Capital Services	1N9Y-6W7V-3LNT	6/22/2020	7/22/2020	11	-	-	-	-	11
Amazon Capital Services	1N9Y-6W7V-44DW	6/22/2020	7/22/2020	86	-	-	-	-	86
Amazon Capital Services	1N9Y-6W7V-6763	6/22/2020	7/22/2020	92	-	-	-	-	92
Amazon Capital Services	1NNT-7W63-1CHQ	6/22/2020	7/22/2020	11	-	-	-	-	11
Amazon Capital Services	1NNT-7W63-1LCR	6/22/2020	7/22/2020	11	-	-	-	-	11
Amazon Capital Services	1NNT-7W63-39LG	6/22/2020	7/22/2020	62	-	-	-	-	62
Amazon Capital Services	1NNT-7W63-49WN	6/22/2020	7/22/2020	13	-	-	-	-	13
Amazon Capital Services	1NNT-7W63-4LQN	6/22/2020	7/22/2020	11	-	-	-	-	11
Amazon Capital Services	1NNT-7W63-6MMR	6/22/2020	7/22/2020	9	-	-	-	-	9
Amazon Capital Services	1NQ1-RT4Y-1XJN	6/22/2020	7/22/2020	29	-	-	-	-	29
Amazon Capital Services	1NQ1-RT4Y-31N4	6/22/2020	7/22/2020	8	-	-	-	-	8
Amazon Capital Services	1NQ1-RT4Y-3446	6/22/2020	7/22/2020	36	-	-	-	-	36
Amazon Capital Services	1NQ1-RT4Y-4F7N	6/22/2020	7/22/2020	8	-	-	-	-	8
Amazon Capital Services	1NQ1-RT4Y-4FDG	6/22/2020	7/22/2020	37	-	-	-	-	37
Amazon Capital Services	1NQ1-RT4Y-4N4K	6/22/2020	7/22/2020	83	-	-	-	-	83

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Amazon Capital Services	1NQ1-RT4Y-6JF4	6/22/2020	7/22/2020	19	-	-	-	-	19
Amazon Capital Services	1NQ1-RT4Y-6JKQ	6/22/2020	7/22/2020	21	-	-	-	-	21
Amazon Capital Services	1NQ1-RT4Y-6V1G	6/22/2020	7/22/2020	7	-	-	-	-	7
Amazon Capital Services	1NQ1-RT4Y-6VHL	6/22/2020	7/22/2020	9	-	-	-	-	9
Amazon Capital Services	1NQ1-RT4Y-CJ94	6/23/2020	7/23/2020	32	-	-	-	-	32
Amazon Capital Services	1NQ1-RT4Y-CRQR	6/23/2020	7/23/2020	11	-	-	-	-	11
Amazon Capital Services	1NQ1-RT4Y-D6XW	6/23/2020	7/23/2020	22	-	-	-	-	22
Amazon Capital Services	1NQ1-RT4Y-FJDR	6/23/2020	7/23/2020	65	-	-	-	-	65
Amazon Capital Services	1NQ1-RT4Y-GPX7	6/23/2020	7/23/2020	100	-	-	-	-	100
Amazon Capital Services	1NQ1-RT4Y-GQCK	6/23/2020	7/23/2020	39	-	-	-	-	39
Amazon Capital Services	1NQ1-RT4Y-HQG7	6/23/2020	7/23/2020	61	-	-	-	-	61
Amazon Capital Services	1NQ1-RT4Y-KCFK	6/23/2020	7/23/2020	66	-	-	-	-	66
Amazon Capital Services	1NQ1-RT4Y-LR7C	6/23/2020	7/23/2020	22	-	-	-	-	22
Amazon Capital Services	1NQ1-RT4Y-MXJH	6/23/2020	7/23/2020	9	-	-	-	-	9
Amazon Capital Services	1NQ1-RT4Y-N1NW	6/23/2020	7/23/2020	45	-	-	-	-	45
Amazon Capital Services	1NQ1-RT4Y-N7FF	6/23/2020	7/23/2020	16	-	-	-	-	16
Amazon Capital Services	1NQ1-RT4Y-RHKJ	6/23/2020	7/23/2020	19	-	-	-	-	19
Amazon Capital Services	1NQ1-RT4Y-RJFT	6/23/2020	7/23/2020	43	-	-	-	-	43
Amazon Capital Services	1NQ1-RT4Y-RXVD	6/23/2020	7/23/2020	7	-	-	-	-	7
Amazon Capital Services	1NQ1-RT4Y-TMK9	6/23/2020	7/23/2020	14	-	-	-	-	14
Amazon Capital Services	1NQ1-RT4Y-W6KK	6/23/2020	7/23/2020	64	-	-	-	-	64
Amazon Capital Services	1NQ1-RT4Y-WD1G	6/23/2020	7/23/2020	17	-	-	-	-	17
Amazon Capital Services	1NQ1-RT4Y-WNGD	6/23/2020	7/23/2020	65	-	-	-	-	65
Amazon Capital Services	1NQ1-RT4Y-XNQK	6/24/2020	7/24/2020	26	-	-	-	-	26
Amazon Capital Services	1NT4-C1X4-49XY	7/23/2020	8/22/2020	34	-	-	-	-	34
Amazon Capital Services	1NT4-C1X4-9NCP	7/23/2020	8/22/2020	42	-	-	-	-	42
Amazon Capital Services	1NT4-C1X4-FMY1	7/23/2020	8/22/2020	6	-	-	-	-	6
Amazon Capital Services	1NT4-C1X4-G1GQ	7/23/2020	8/22/2020	7	-	-	-	-	7
Amazon Capital Services	1NT4-C1X4-H3L9	7/23/2020	8/22/2020	54	-	-	-	-	54
Amazon Capital Services	1NT4-C1X4-JGV9	7/23/2020	8/22/2020	115	-	-	-	-	115
Amazon Capital Services	1NT4-C1X4-JYDR	7/23/2020	8/22/2020	8	-	-	-	-	8
Amazon Capital Services	1NT4-C1X4-KDDD	7/24/2020	8/23/2020	5	-	-	-	-	5
Amazon Capital Services	1NT4-C1X4-KFRD	7/24/2020	8/23/2020	16	-	-	-	-	16
Amazon Capital Services	1NT4-C1X4-KHYT	7/24/2020	8/23/2020	48	-	-	-	-	48
Amazon Capital Services	1NT4-C1X4-M3DG	7/24/2020	8/23/2020	8	-	-	-	-	8
Amazon Capital Services	1NT4-C1X4-RKK6	7/24/2020	8/23/2020	144	-	-	-	-	144
Amazon Capital Services	1NTR-DV1T-GVWH	6/30/2020	7/30/2020	15	-	-	-	-	15
Amazon Capital Services	1NTR-DV1T-NMYY	6/30/2020	7/30/2020	16	-	-	-	-	16
Amazon Capital Services	1NTR-DV1T-TYWH	6/30/2020	7/30/2020	5	-	-	-	-	5
Amazon Capital Services	1P7J-GGHX-1VCF	6/22/2020	7/22/2020	95	-	-	-	-	95

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Amazon Capital Services	1P7J-GGHX-39M7	6/22/2020	7/22/2020	79	-	-	-	-	79
Amazon Capital Services	1P7J-GGHX-3CKD	6/22/2020	7/22/2020	38	-	-	-	-	38
Amazon Capital Services	1P7J-GGHX-4QCD	6/22/2020	7/22/2020	42	-	-	-	-	42
Amazon Capital Services	1P7J-GGHX-6GJ6	6/22/2020	7/22/2020	19	-	-	-	-	19
Amazon Capital Services	1P7J-GGHX-7KQG	6/22/2020	7/22/2020	33	-	-	-	-	33
Amazon Capital Services	1P7J-GGHX-7L9G	6/22/2020	7/22/2020	59	-	-	-	-	59
Amazon Capital Services	1P7J-GGHX-96K4	6/22/2020	7/22/2020	15	-	-	-	-	15
Amazon Capital Services	1P7J-GGHX-C3CN	6/23/2020	7/23/2020	44	-	-	-	-	44
Amazon Capital Services	1P7J-GGHX-D1PQ	6/23/2020	7/23/2020	5	-	-	-	-	5
Amazon Capital Services	1P7J-GGHX-GYMR	6/23/2020	7/23/2020	6	-	-	-	-	6
Amazon Capital Services	1P7J-GGHX-KDGM	6/23/2020	7/23/2020	52	-	-	-	-	52
Amazon Capital Services	1P7J-GGHX-NT97	6/23/2020	7/23/2020	40	-	-	-	-	40
Amazon Capital Services	1P7J-GGHX-PWDV	6/23/2020	7/23/2020	13	-	-	-	-	13
Amazon Capital Services	1P7J-GGHX-Q19T	6/23/2020	7/23/2020	21	-	-	-	-	21
Amazon Capital Services	1P7J-GGHX-QGCF	6/23/2020	7/23/2020	28	-	-	-	-	28
Amazon Capital Services	1P7J-GGHX-QP1L	6/23/2020	7/23/2020	6	-	-	-	-	6
Amazon Capital Services	1P7J-GGHX-VKHN	6/23/2020	7/23/2020	18	-	-	-	-	18
Amazon Capital Services	1P7J-GGHX-XXLR	6/24/2020	7/24/2020	27	-	-	-	-	27
Amazon Capital Services	1P7J-GGHX-YNVG	6/24/2020	7/24/2020	34	-	-	-	-	34
Amazon Capital Services	1P7J-GGHX-YPJ6	6/24/2020	7/24/2020	48	-	-	-	-	48
Amazon Capital Services	1P7J-GGHX-YPK1	6/24/2020	7/24/2020	128	-	-	-	-	128
Amazon Capital Services	1P7J-GGHX-YR1Y	6/24/2020	7/24/2020	10	-	-	-	-	10
Amazon Capital Services	1PF6-D4TG-YXMT	5/17/2020	6/16/2020	60	-	-	-	-	60
Amazon Capital Services	1PFL-MTYH-4JWF	6/22/2020	7/22/2020	10	-	-	-	-	10
Amazon Capital Services	1PH1-YTMH-DQV6	6/20/2020	7/20/2020	31	-	-	-	-	31
Amazon Capital Services	1PH1-YTMH-DXFY	6/20/2020	7/20/2020	27	-	-	-	-	27
Amazon Capital Services	1PH1-YTMH-F3WN	6/20/2020	7/20/2020	18	-	-	-	-	18
Amazon Capital Services	1PH1-YTMH-F6KD	6/20/2020	7/20/2020	35	-	-	-	-	35
Amazon Capital Services	1PH1-YTMH-FNH1	6/20/2020	7/20/2020	58	-	-	-	-	58
Amazon Capital Services	1PH1-YTMH-GQWW	6/20/2020	7/20/2020	15	-	-	-	-	15
Amazon Capital Services	1PH1-YTMH-GXTV	6/20/2020	7/20/2020	35	-	-	-	-	35
Amazon Capital Services	1PH1-YTMH-HM4L	6/20/2020	7/20/2020	40	-	-	-	-	40
Amazon Capital Services	1PH1-YTMH-J3TL	6/20/2020	7/20/2020	4	-	-	-	-	4
Amazon Capital Services	1PH1-YTMH-J46W	6/20/2020	7/20/2020	15	-	-	-	-	15
Amazon Capital Services	1PH1-YTMH-LYVF	6/21/2020	7/21/2020	65	-	-	-	-	65
Amazon Capital Services	1PH1-YTMH-MMCV	6/21/2020	7/21/2020	78	-	-	-	-	78
Amazon Capital Services	1PH1-YTMH-MMTQ	6/21/2020	7/21/2020	134	-	-	-	-	134
Amazon Capital Services	1PH1-YTMH-NX7M	6/21/2020	7/21/2020	6	-	-	-	-	6
Amazon Capital Services	1PH1-YTMH-P3C9	6/21/2020	7/21/2020	66	-	-	-	-	66
Amazon Capital Services	1PH1-YTMH-QFRT	6/21/2020	7/21/2020	52	-	-	-	-	52



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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1PH1-YTMH-QMDK	6/21/2020	7/21/2020	41	-	-	-	-	41
Amazon Capital Services	1PH1-YTMH-R1P9	6/21/2020	7/21/2020	18	-	-	-	-	18
Amazon Capital Services	1PH1-YTMH-R6YK	6/21/2020	7/21/2020	21	-	-	-	-	21
Amazon Capital Services	1PH1-YTMH-RRW3	6/21/2020	7/21/2020	31	-	-	-	-	31
Amazon Capital Services	1PH1-YTMH-TLPM	6/21/2020	7/21/2020	52	-	-	-	-	52
Amazon Capital Services	1PH1-YTMH-TMLT	6/21/2020	7/21/2020	143	-	-	-	-	143
Amazon Capital Services	1PH1-YTMH-TXFX	6/21/2020	7/21/2020	22	-	-	-	-	22
Amazon Capital Services	1PH1-YTMH-VWTX	6/21/2020	7/21/2020	14	-	-	-	-	14
Amazon Capital Services	1PNF-JRN3-K44H	6/30/2020	7/30/2020	15	-	-	-	-	15
Amazon Capital Services	1PYR-MVFQ-74PH	6/29/2020	7/29/2020	15	-	-	-	-	15
Amazon Capital Services	1PYR-MVFQ-DNPN	6/29/2020	7/29/2020	87	-	-	-	-	87
Amazon Capital Services	1QJP-MWQX-3FYW	6/22/2020	7/22/2020	16	-	-	-	-	16
Amazon Capital Services	1QJP-MWQX-3M1M	6/22/2020	7/22/2020	10	-	-	-	-	10
Amazon Capital Services	1QK4-FJC7-11GN	7/20/2020	8/19/2020	16	-	-	-	-	16
Amazon Capital Services	1QK4-FJC7-1PXV	7/20/2020	8/19/2020	19	-	-	-	-	19
Amazon Capital Services	1QK4-FJC7-3T4F	7/20/2020	8/19/2020	30	-	-	-	-	30
Amazon Capital Services	1QK4-FJC7-4YCR	7/20/2020	8/19/2020	13	-	-	-	-	13
Amazon Capital Services	1QK4-FJC7-6GWY	7/20/2020	8/19/2020	37	-	-	-	-	37
Amazon Capital Services	1QK4-FJC7-74RH	7/20/2020	8/19/2020	6	-	-	-	-	6
Amazon Capital Services	1QK4-FJC7-7HC6	7/20/2020	8/19/2020	16	-	-	-	-	16
Amazon Capital Services	1QK4-FJC7-7NWN	7/20/2020	8/19/2020	8	-	-	-	-	8
Amazon Capital Services	1QK4-FJC7-7P9Y	7/20/2020	8/19/2020	10	-	-	-	-	10
Amazon Capital Services	1QK4-FJC7-7VNX	7/20/2020	8/19/2020	50	-	-	-	-	50
Amazon Capital Services	1QK4-FJC7-7W17	7/20/2020	8/19/2020	19	-	-	-	-	19
Amazon Capital Services	1QK4-FJC7-9P9W	7/20/2020	8/19/2020	46	-	-	-	-	46
Amazon Capital Services	1QK4-FJC7-C1DD	7/20/2020	8/19/2020	18	-	-	-	-	18
Amazon Capital Services	1QK4-FJC7-CK9Y	7/20/2020	8/19/2020	7	-	-	-	-	7
Amazon Capital Services	1QK4-FJC7-DJJH	7/20/2020	8/19/2020	90	-	-	-	-	90
Amazon Capital Services	1QK4-FJC7-DP16	7/20/2020	8/19/2020	17	-	-	-	-	17
Amazon Capital Services	1QK4-FJC7-FHDQ	7/20/2020	8/19/2020	18	-	-	-	-	18
Amazon Capital Services	1QK4-FJC7-FXF6	7/20/2020	8/19/2020	37	-	-	-	-	37
Amazon Capital Services	1QK4-FJC7-HM6Q	7/21/2020	8/20/2020	9	-	-	-	-	9
Amazon Capital Services	1QK4-FJC7-HNCH	7/21/2020	8/20/2020	36	-	-	-	-	36
Amazon Capital Services	1QK4-FJC7-JY6C	7/21/2020	8/20/2020	22	-	-	-	-	22
Amazon Capital Services	1QK4-FJC7-K734	7/21/2020	8/20/2020	14	-	-	-	-	14
Amazon Capital Services	1QK4-FJC7-L7TJ	7/21/2020	8/20/2020	41	-	-	-	-	41
Amazon Capital Services	1QK4-FJC7-LMF1	7/21/2020	8/20/2020	49	-	-	-	-	49
Amazon Capital Services	1QK4-FJC7-PLHN	7/21/2020	8/20/2020	44	-	-	-	-	44
Amazon Capital Services	1QK4-FJC7-Q9LM	7/21/2020	8/20/2020	82	-	-	-	-	82
Amazon Capital Services	1QK4-FJC7-RQ9Q	7/21/2020	8/20/2020	37	-	-	-	-	37



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Amazon Capital Services	1QK4-FJC7-T3T4	7/21/2020	8/20/2020	45	-	-	-	-	45
Amazon Capital Services	1QK4-FJC7-WT9G	7/21/2020	8/20/2020	23	-	-	-	-	23
Amazon Capital Services	1QLP-VRRF-D99Y	6/29/2020	7/29/2020	13	-	-	-	-	13
Amazon Capital Services	1QPC-R7QG-1VQV	6/21/2020	7/21/2020	38	-	-	-	-	38
Amazon Capital Services	1QPC-R7QG-31DJ	6/21/2020	7/21/2020	70	-	-	-	-	70
Amazon Capital Services	1QPC-R7QG-4HVV	6/22/2020	7/22/2020	6	-	-	-	-	6
Amazon Capital Services	1QPC-R7QG-4NDR	6/22/2020	7/22/2020	19	-	-	-	-	19
Amazon Capital Services	1QPC-R7QG-6WFF	6/22/2020	7/22/2020	8	-	-	-	-	8
Amazon Capital Services	1R3P-L3L6-114X	6/21/2020	7/21/2020	265	-	-	-	-	265
Amazon Capital Services	1R3P-L3L6-371V	6/22/2020	7/22/2020	5	-	-	-	-	5
Amazon Capital Services	1R3P-L3L6-39MM	6/22/2020	7/22/2020	85	-	-	-	-	85
Amazon Capital Services	1R3P-L3L6-4X9M	6/22/2020	7/22/2020	18	-	-	-	-	18
Amazon Capital Services	1R9F-4JXK-W3YQ	6/28/2020	7/28/2020	6	-	-	-	-	6
Amazon Capital Services	1R9F-4JXK-WY3P	6/28/2020	7/28/2020	8	-	-	-	-	8
Amazon Capital Services	1R9F-4JXK-WYF4	6/28/2020	7/28/2020	55	-	-	-	-	55
Amazon Capital Services	1TG3-JK49-3674	7/8/2020	8/7/2020	18	-	-	-	-	18
Amazon Capital Services	1TN3-FNYP-1F6G	6/25/2020	7/25/2020	145	-	-	-	-	145
Amazon Capital Services	1TRY-1VK4-416F	6/24/2020	7/24/2020	9	-	-	-	-	9
Amazon Capital Services	1TRY-1VK4-6LMR	6/24/2020	7/24/2020	9	-	-	-	-	9
Amazon Capital Services	1TRY-1VK4-6YC3	6/24/2020	7/24/2020	20	-	-	-	-	20
Amazon Capital Services	1TRY-1VK4-73P1	6/24/2020	7/24/2020	9	-	-	-	-	9
Amazon Capital Services	1TT3-3HLM-9TMX	7/22/2020	8/21/2020	39	-	-	-	-	39
Amazon Capital Services	1TT3-3HLM-D3HW	7/22/2020	8/21/2020	50	-	-	-	-	50
Amazon Capital Services	1TT3-3HLM-DG66	7/22/2020	8/21/2020	7	-	-	-	-	7
Amazon Capital Services	1TT3-3HLM-GDVM	7/22/2020	8/21/2020	27	-	-	-	-	27
Amazon Capital Services	1TT3-3HLM-XKX4	7/23/2020	8/22/2020	8	-	-	-	-	8
Amazon Capital Services	1V3P-HP6Q-4RMV	6/28/2020	7/28/2020	30	-	-	-	-	30
Amazon Capital Services	1V3V-WGV1-36PT	7/21/2020	8/20/2020	204	-	-	-	-	204
Amazon Capital Services	1V3V-WGV1-7K96	7/22/2020	8/21/2020	192	-	-	-	-	192
Amazon Capital Services	1V3V-WGV1-7Q3C	7/22/2020	8/21/2020	5	-	-	-	-	5
Amazon Capital Services	1V3V-WGV1-7YX9	7/22/2020	8/21/2020	64	-	-	-	-	64
Amazon Capital Services	1V3V-WGV1-J7KC	7/22/2020	8/21/2020	13	-	-	-	-	13
Amazon Capital Services	1V3V-WGV1-YRD4	7/23/2020	8/22/2020	17	-	-	-	-	17
Amazon Capital Services	1V64-KPQ7-1CDP	6/28/2020	7/28/2020	88	-	-	-	-	88
Amazon Capital Services	1VJX-JMQQ-3Q4Q	7/16/2020	8/15/2020	317	-	-	-	-	317
Amazon Capital Services	1VJX-JMQQ-69TM	7/16/2020	8/15/2020	23	-	-	-	-	23
Amazon Capital Services	1VJX-JMQQ-CNNC	7/17/2020	8/16/2020	21	-	-	-	-	21
Amazon Capital Services	1VJX-JMQQ-GD1N	7/17/2020	8/16/2020	328	-	-	-	-	328
Amazon Capital Services	1VJX-JMQQ-GR34	7/17/2020	8/16/2020	13	-	-	-	-	13
Amazon Capital Services	1VJX-JMQQ-GWFG	7/17/2020	8/16/2020	35	-	-	-	-	35

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Amazon Capital Services	1VJX-JMQQ-JTNP	7/17/2020	8/16/2020	24	-	-	-	-	24
Amazon Capital Services	1VJX-JMQQ-MHLX	7/17/2020	8/16/2020	(52)	-	-	-	-	(52)
Amazon Capital Services	1VJX-JMQQ-N67X	7/17/2020	8/16/2020	28	-	-	-	-	28
Amazon Capital Services	1VJX-JMQQ-N6PW	7/17/2020	8/16/2020	10	-	-	-	-	10
Amazon Capital Services	1VM6-D9VL-3JGK	7/23/2020	8/22/2020	11	-	-	-	-	11
Amazon Capital Services	1VM6-D9VL-3RDG	7/23/2020	8/22/2020	116	-	-	-	-	116
Amazon Capital Services	1VM6-D9VL-49QY	7/23/2020	8/22/2020	11	-	-	-	-	11
Amazon Capital Services	1VM6-D9VL-49WN	7/23/2020	8/22/2020	38	-	-	-	-	38
Amazon Capital Services	1VM6-D9VL-F94R	7/23/2020	8/22/2020	41	-	-	-	-	41
Amazon Capital Services	1VM6-D9VL-FDKT	7/23/2020	8/22/2020	65	-	-	-	-	65
Amazon Capital Services	1VM6-D9VL-FWRQ	7/23/2020	8/22/2020	27	-	-	-	-	27
Amazon Capital Services	1VM6-D9VL-JFYM	7/23/2020	8/22/2020	80	-	-	-	-	80
Amazon Capital Services	1VM6-D9VL-K9TX	7/24/2020	8/23/2020	9	-	-	-	-	9
Amazon Capital Services	1VM6-D9VL-KHJH	7/24/2020	8/23/2020	47	-	-	-	-	47
Amazon Capital Services	1VM6-D9VL-MY1N	7/24/2020	8/23/2020	18	-	-	-	-	18
Amazon Capital Services	1VM6-D9VL-N4XL	7/24/2020	8/23/2020	36	-	-	-	-	36
Amazon Capital Services	1VM6-D9VL-P7HH	7/24/2020	8/23/2020	52	-	-	-	-	52
Amazon Capital Services	1VM6-D9VL-PD33	7/24/2020	8/23/2020	60	-	-	-	-	60
Amazon Capital Services	1VN9-R73G-3943	6/30/2020	7/30/2020	96	-	-	-	-	96
Amazon Capital Services	1VN9-R73G-4WCY	6/30/2020	7/30/2020	38	-	-	-	-	38
Amazon Capital Services	1WWW-DMXQ-M69Y	7/3/2020	8/2/2020	40	-	-	-	-	40
Amazon Capital Services	1X11-T4JX-F3JX	6/27/2020	7/27/2020	14	-	-	-	-	14
Amazon Capital Services	1X11-T4JX-MD13	6/27/2020	7/27/2020	9	-	-	-	-	9
Amazon Capital Services	1X11-T4JX-XTF9	6/28/2020	7/28/2020	11	-	-	-	-	11
Amazon Capital Services	1X67-JX4G-1KMM	6/22/2020	7/22/2020	6	-	-	-	-	6
Amazon Capital Services	1X67-JX4G-3LWW	6/22/2020	7/22/2020	21	-	-	-	-	21
Amazon Capital Services	1X67-JX4G-3TYJ	6/22/2020	7/22/2020	94	-	-	-	-	94
Amazon Capital Services	1X67-JX4G-4DH1	6/22/2020	7/22/2020	74	-	-	-	-	74
Amazon Capital Services	1X67-JX4G-4LXQ	6/22/2020	7/22/2020	58	-	-	-	-	58
Amazon Capital Services	1X67-JX4G-641Y	6/22/2020	7/22/2020	24	-	-	-	-	24
Amazon Capital Services	1X67-JX4G-643W	6/22/2020	7/22/2020	35	-	-	-	-	35
Amazon Capital Services	1X67-JX4G-7X7Q	6/22/2020	7/22/2020	38	-	-	-	-	38
Amazon Capital Services	1X67-JX4G-91QH	6/22/2020	7/22/2020	23	-	-	-	-	23
Amazon Capital Services	1X67-JX4G-96R9	6/22/2020	7/22/2020	52	-	-	-	-	52
Amazon Capital Services	1X67-JX4G-DC1J	6/23/2020	7/23/2020	38	-	-	-	-	38
Amazon Capital Services	1X67-JX4G-DH63	6/23/2020	7/23/2020	8	-	-	-	-	8
Amazon Capital Services	1X67-JX4G-FWV3	6/23/2020	7/23/2020	17	-	-	-	-	17
Amazon Capital Services	1X67-JX4G-GHPR	6/23/2020	7/23/2020	8	-	-	-	-	8
Amazon Capital Services	1X67-JX4G-HDY9	6/23/2020	7/23/2020	71	-	-	-	-	71
Amazon Capital Services	1X67-JX4G-HGWD	6/23/2020	7/23/2020	28	-	-	-	-	28

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1X67-JX4G-HLLT	6/23/2020	7/23/2020	11	-	-	-	-	11
Amazon Capital Services	1X67-JX4G-LMLJ	6/23/2020	7/23/2020	70	-	-	-	-	70
Amazon Capital Services	1X67-JX4G-PDC6	6/23/2020	7/23/2020	8	-	-	-	-	8
Amazon Capital Services	1X67-JX4G-PHHP	6/23/2020	7/23/2020	55	-	-	-	-	55
Amazon Capital Services	1X67-JX4G-RLTM	6/23/2020	7/23/2020	36	-	-	-	-	36
Amazon Capital Services	1X67-JX4G-TJQR	6/23/2020	7/23/2020	11	-	-	-	-	11
Amazon Capital Services	1X67-JX4G-VFQT	6/23/2020	7/23/2020	87	-	-	-	-	87
Amazon Capital Services	1X67-JX4G-VXWW	6/23/2020	7/23/2020	9	-	-	-	-	9
Amazon Capital Services	1X67-JX4G-WCM3	6/23/2020	7/23/2020	90	-	-	-	-	90
Amazon Capital Services	1X67-JX4G-YL3Q	6/24/2020	7/24/2020	167	-	-	-	-	167
Amazon Capital Services	1X67-JX4G-YV1K	6/24/2020	7/24/2020	63	-	-	-	-	63
Amazon Capital Services	1XDP-4QF6-1GXX	6/22/2020	7/22/2020	5	-	-	-	-	5
Amazon Capital Services	1XDP-4QF6-1YQR	6/22/2020	7/22/2020	123	-	-	-	-	123
Amazon Capital Services	1XDP-4QF6-3LTX	6/22/2020	7/22/2020	20	-	-	-	-	20
Amazon Capital Services	1XDP-4QF6-43RH	6/22/2020	7/22/2020	28	-	-	-	-	28
Amazon Capital Services	1XDP-4QF6-4DQC	6/22/2020	7/22/2020	7	-	-	-	-	7
Amazon Capital Services	1XRV-6GRH-7KN1	6/24/2020	7/24/2020	13	-	-	-	-	13
Amazon Capital Services	1XRV-6GRH-7RCL	6/24/2020	7/24/2020	9	-	-	-	-	9
Amazon Capital Services	1XRV-6GRH-FCHG	6/24/2020	7/24/2020	21	-	-	-	-	21
Amazon Capital Services	1XRV-6GRH-H3CR	6/24/2020	7/24/2020	19	-	-	-	-	19
Amazon Capital Services	1XRV-6GRH-KVQT	6/25/2020	7/25/2020	17	-	-	-	-	17
Amazon Capital Services	1XRV-6GRH-LLN7	6/25/2020	7/25/2020	15	-	-	-	-	15
Amazon Capital Services	1XRV-6GRH-LVPT	6/25/2020	7/25/2020	200	-	-	-	-	200
Amazon Capital Services	1XRV-6GRH-NKFP	6/25/2020	7/25/2020	39	-	-	-	-	39
Amazon Capital Services	1XRV-6GRH-P7LJ	6/25/2020	7/25/2020	36	-	-	-	-	36
Amazon Capital Services	1XRV-6GRH-WTKK	6/25/2020	7/25/2020	120	-	-	-	-	120
Amazon Capital Services	1Y6C-7LRF-CXWM	6/20/2020	7/20/2020	17	-	-	-	-	17
Amazon Capital Services	1Y6C-7LRF-DH7J	6/20/2020	7/20/2020	57	-	-	-	-	57
Amazon Capital Services	1Y6C-7LRF-DYWJ	6/20/2020	7/20/2020	98	-	-	-	-	98
Amazon Capital Services	1Y6C-7LRF-FMXP	6/20/2020	7/20/2020	22	-	-	-	-	22
Amazon Capital Services	1Y6C-7LRF-GWTL	6/20/2020	7/20/2020	99	-	-	-	-	99
Amazon Capital Services	1Y6C-7LRF-HY11	6/20/2020	7/20/2020	11	-	-	-	-	11
Amazon Capital Services	1Y6C-7LRF-J3LQ	6/20/2020	7/20/2020	39	-	-	-	-	39
Amazon Capital Services	1Y6C-7LRF-JT31	6/21/2020	7/21/2020	32	-	-	-	-	32
Amazon Capital Services	1Y6C-7LRF-K7YN	6/21/2020	7/21/2020	43	-	-	-	-	43
Amazon Capital Services	1Y6C-7LRF-KY4N	6/21/2020	7/21/2020	136	-	-	-	-	136
Amazon Capital Services	1Y6C-7LRF-KYKR	6/21/2020	7/21/2020	31	-	-	-	-	31
Amazon Capital Services	1Y6C-7LRF-LL9Q	6/21/2020	7/21/2020	26	-	-	-	-	26
Amazon Capital Services	1Y6C-7LRF-LLGG	6/21/2020	7/21/2020	16	-	-	-	-	16
Amazon Capital Services	1Y6C-7LRF-LLXC	6/21/2020	7/21/2020	53	-	-	-	-	53

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1Y6C-7LRF-LMCM	6/21/2020	7/21/2020	9	-	-	-	-	9
Amazon Capital Services	1Y6C-7LRF-LMK3	6/21/2020	7/21/2020	6	-	-	-	-	6
Amazon Capital Services	1Y6C-7LRF-LWHY	6/21/2020	7/21/2020	28	-	-	-	-	28
Amazon Capital Services	1Y6C-7LRF-M4Q3	6/21/2020	7/21/2020	145	-	-	-	-	145
Amazon Capital Services	1Y6C-7LRF-M99Y	6/21/2020	7/21/2020	8	-	-	-	-	8
Amazon Capital Services	1Y6C-7LRF-MFRQ	6/21/2020	7/21/2020	87	-	-	-	-	87
Amazon Capital Services	1Y6C-7LRF-MLWC	6/21/2020	7/21/2020	72	-	-	-	-	72
Amazon Capital Services	1Y6C-7LRF-MVXW	6/21/2020	7/21/2020	34	-	-	-	-	34
Amazon Capital Services	1Y6C-7LRF-N393	6/21/2020	7/21/2020	65	-	-	-	-	65
Amazon Capital Services	1Y6C-7LRF-N4RW	6/21/2020	7/21/2020	15	-	-	-	-	15
Amazon Capital Services	1Y6C-7LRF-NFFK	6/21/2020	7/21/2020	6	-	-	-	-	6
Amazon Capital Services	1Y6C-7LRF-NV6H	6/21/2020	7/21/2020	24	-	-	-	-	24
Amazon Capital Services	1Y6C-7LRF-P4CV	6/21/2020	7/21/2020	39	-	-	-	-	39
Amazon Capital Services	1Y6C-7LRF-PHH7	6/21/2020	7/21/2020	32	-	-	-	-	32
Amazon Capital Services	1Y6C-7LRF-PLV7	6/21/2020	7/21/2020	38	-	-	-	-	38
Amazon Capital Services	1Y6C-7LRF-PQWX	6/21/2020	7/21/2020	24	-	-	-	-	24
Amazon Capital Services	1Y6C-7LRF-TXK9	6/21/2020	7/21/2020	20	-	-	-	-	20
Amazon Capital Services	1Y6C-7LRF-WW6W	6/21/2020	7/21/2020	139	-	-	-	-	139
Amazon Capital Services	1Y6C-7LRF-X3RF	6/21/2020	7/21/2020	17	-	-	-	-	17
Amazon Capital Services	1Y6C-7LRF-XCKN	6/21/2020	7/21/2020	28	-	-	-	-	28
Amazon Capital Services	1Y6C-7LRF-XKRW	6/21/2020	7/21/2020	170	-	-	-	-	170
Amazon Capital Services	1Y6C-7LRF-XMDR	6/21/2020	7/21/2020	37	-	-	-	-	37
Amazon Capital Services	1Y6C-7LRF-YPFK	6/21/2020	7/21/2020	40	-	-	-	-	40
Amazon Capital Services	1Y7V-13PD-4JDY	7/21/2020	8/20/2020	64	-	-	-	-	64
Amazon Capital Services	1Y7V-13PD-99Q4	7/22/2020	8/21/2020	48	-	-	-	-	48
Amazon Capital Services	1Y7V-13PD-9HVN	7/22/2020	8/21/2020	11	-	-	-	-	11
Amazon Capital Services	1Y7V-13PD-9WW4	7/22/2020	8/21/2020	16	-	-	-	-	16
Amazon Capital Services	1Y7V-13PD-CCRW	7/22/2020	8/21/2020	59	-	-	-	-	59
Amazon Capital Services	1Y7V-13PD-GW3J	7/22/2020	8/21/2020	69	-	-	-	-	69
Amazon Capital Services	1YDN-NJ4T-16H7	7/1/2020	7/31/2020	14	-	-	-	-	14
Amazon Capital Services	1YFG-MW9X-GXRG	7/15/2020	8/14/2020	23	-	-	-	-	23
Amazon Capital Services	1YFG-MW9X-H7TY	7/15/2020	8/14/2020	7	-	-	-	-	7
Amazon Capital Services	1YFG-MW9X-HF4C	7/15/2020	8/14/2020	6	-	-	-	-	6
Amazon Capital Services	1YFG-MW9X-K9M6	7/15/2020	8/14/2020	6	-	-	-	-	6
Amazon Capital Services	1YFG-MW9X-LVC6	7/15/2020	8/14/2020	15	-	-	-	-	15
Amazon Capital Services	1YFG-MW9X-NMF3	7/15/2020	8/14/2020	13	-	-	-	-	13
Amazon Capital Services	1YFG-MW9X-TCD6	7/16/2020	8/15/2020	5	-	-	-	-	5
Amazon Capital Services	1YFG-MW9X-VJVQ	7/16/2020	8/15/2020	37	-	-	-	-	37
Amazon Capital Services	1YFG-MW9X-VTWD	7/16/2020	8/15/2020	73	-	-	-	-	73
Amazon Capital Services	1YFG-MW9X-W3JV	7/16/2020	8/15/2020	24	-	-	-	-	24

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1YFG-MW9X-X7KK	7/16/2020	8/15/2020	22	-	-	-	-	22
Amazon Capital Services	1YFG-MW9X-XGFP	7/16/2020	8/15/2020	111	-	-	-	-	111
Amazon Capital Services	1YFG-MW9X-XLFK	7/16/2020	8/15/2020	212	-	-	-	-	212
Amazon Capital Services	1YFG-MW9X-YLDK	7/16/2020	8/15/2020	42	-	-	-	-	42
Amazon Capital Services	1YHC-D6PQ-4PPY	6/29/2020	7/29/2020	83	-	-	-	-	83
Amazon Capital Services	1YHC-D6PQ-FQF6	6/29/2020	7/29/2020	19	-	-	-	-	19
Amazon Capital Services	1YTG-GPR6-7MNR	6/24/2020	7/24/2020	33	-	-	-	-	33
Amazon Capital Services	1YTG-GPR6-J36R	6/25/2020	7/25/2020	33	-	-	-	-	33
Amazon Capital Services	1YTG-GPR6-JDNJ	6/25/2020	7/25/2020	27	-	-	-	-	27
Amazon Capital Services	1YTG-GPR6-KP7X	6/25/2020	7/25/2020	201	-	-	-	-	201
Amazon Capital Services	1YTG-GPR6-N4C4	6/25/2020	7/25/2020	22	-	-	-	-	22
Amazon Capital Services	1YTG-GPR6-NW9G	6/25/2020	7/25/2020	32	-	-	-	-	32
Amazon Capital Services	1YTG-GPR6-PD63	6/25/2020	7/25/2020	25	-	-	-	-	25
Amazon Capital Services	1YTG-GPR6-XJ7D	6/25/2020	7/25/2020	8	-	-	-	-	8
Amazon Capital Services	1YWL-KDTR-MJWL	7/15/2020	8/14/2020	115	-	-	-	-	115
Amazon Capital Services	1YWL-KDTR-NJ7X	7/15/2020	8/14/2020	39	-	-	-	-	39
Amazon Capital Services	1YWL-KDTR-P479	7/15/2020	8/14/2020	43	-	-	-	-	43
Amazon Capital Services	1YWL-KDTR-QW9C	7/16/2020	8/15/2020	54	-	-	-	-	54
Amazon Capital Services	1YWL-KDTR-TTR3	7/16/2020	8/15/2020	9	-	-	-	-	9
Amazon Capital Services	1YWL-KDTR-VRDY	7/16/2020	8/15/2020	19	-	-	-	-	19
Amazon Capital Services	1YWL-KDTR-WP3J	7/16/2020	8/15/2020	116	-	-	-	-	116
Amazon Capital Services	1YWL-KDTR-X4J6	7/16/2020	8/15/2020	11	-	-	-	-	11
American Martial Arts Academy - 2 (Pl	9928	6/30/2020	7/30/2020	424	-	-	-	-	424
American Tiger Martial Arts & Fitness	0620	6/9/2020	7/9/2020	830	-	-	-	-	830
American Tiger Martial Arts & Fitness	0720	7/8/2020	8/7/2020	453	-	-	-	-	453
Amy Roncevich	238	6/25/2020	7/25/2020	140	-	-	-	-	140
Amy Roncevich	239	6/25/2020	7/25/2020	140	-	-	-	-	140
Amy Roncevich	242	7/14/2020	8/13/2020	140	-	-	-	-	140
Amy Roncevich	243	7/14/2020	8/13/2020	140	-	-	-	-	140
Amy Roncevich	244	7/14/2020	8/13/2020	140	-	-	-	-	140
Amy Roncevich	245	7/14/2020	8/13/2020	140	-	-	-	-	140
Anaheim Ballet	2020-3	6/29/2020	7/29/2020	227	-	-	-	-	227
Annette Holbrook	11FJ-KCLW-P317	6/14/2020	6/14/2020	22	-	-	-	-	22
AOPS Academy	1067	7/8/2020	8/7/2020	819	-	-	-	-	819
Applause Foundation	CRO 4-2020	5/1/2020	5/31/2020	200	-	-	-	-	200
Aqua Pros Swim School	048	7/6/2020	8/5/2020	192	-	-	-	-	192
Aqua Pros Swim School	049	7/6/2020	8/5/2020	100	-	-	-	-	100
Aqua Pros Swim School	050	7/6/2020	8/5/2020	240	-	-	-	-	240
Aqua Pros Swim School	051	7/6/2020	8/5/2020	75	-	-	-	-	75
Aqua Tots LA LLC	9_CM	6/26/2020	7/26/2020	215	-	-	-	-	215

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Aqua Tots ORANGE LLC	13_OR	7/1/2020	7/31/2020	315	-	-	-	-	315
Aqua Tots ORANGE LLC	14_OR	7/7/2020	8/6/2020	215	-	-	-	-	215
Aqua Tots ORANGE LLC	15_OR	7/20/2020	8/19/2020	224	-	-	-	-	224
Aqua Tots ORANGE LLC	16_OR	7/20/2020	8/19/2020	205	-	-	-	-	205
Arden Reading	105	6/30/2020	6/30/2020	392	-	-	-	-	392
Art Steps, Inc.	CPA062020	7/3/2020	8/2/2020	1,343	-	-	-	-	1,343
Art Steps, Inc.	CPA062020B	6/23/2020	7/23/2020	690	-	-	-	-	690
Art With Sara	11031	2/18/2020	3/19/2020	115	-	-	-	-	115
Art With Sara	11390	7/1/2020	7/24/2020	92	-	-	-	-	92
Artegy Dance Academy	202001	7/2/2020	8/1/2020	150	-	-	-	-	150
Artegy Dance Academy	202002	7/2/2020	8/1/2020	350	-	-	-	-	350
Artegy Dance Academy	202003	7/2/2020	8/1/2020	350	-	-	-	-	350
Artskiddoo	2006	7/5/2020	8/4/2020	30	-	-	-	-	30
Artskiddoo	2007	7/8/2020	8/7/2020	150	-	-	-	-	150
Ashleigh Reyes	3	6/10/2020	7/10/2020	680	-	-	-	-	680
Ashleigh Reyes	4	7/9/2020	8/8/2020	480	-	-	-	-	480
Associated Students of SDSU	25749	9/30/2019	10/30/2019	-	-	-	-	275	275
ASU Preparatory Academy	INV01569	6/9/2020	7/9/2020	350	-	-	-	-	350
ASU Preparatory Academy	INV01573	6/9/2020	7/9/2020	700	-	-	-	-	700
ASU Preparatory Academy	INV01584	6/12/2020	7/12/2020	700	-	-	-	-	700
ASU Preparatory Academy	INV01711	7/14/2020	8/13/2020	350	-	-	-	-	350
ASU Preparatory Academy	INV01712	7/14/2020	8/13/2020	350	-	-	-	-	350
ATG, Inc. DBA Urban Workshop	8128	6/18/2020	7/1/2020	800	-	-	-	-	800
ATG, Inc. DBA Urban Workshop	8158	7/7/2020	8/1/2020	1,600	-	-	-	-	1,600
ATG, Inc. DBA Urban Workshop	8179	7/23/2020	8/1/2020	4,000	-	-	-	-	4,000
Baby, Swim, Float, Swim Inc	100	6/29/2020	7/29/2020	3,795	-	-	-	-	3,795
Barbara Martin	M. Barsh #4	7/8/2020	8/7/2020	15	-	-	-	-	15
BB Enterprises, Inc.	11	6/12/2020	7/12/2020	120	-	-	-	-	120
BB Enterprises, Inc.	12	7/1/2020	7/31/2020	100	-	-	-	-	100
Beach Cities Rock Club	35	6/26/2020	7/26/2020	2,570	-	-	-	-	2,570
Beautiful Feet Books, Inc.	11853	4/23/2020	5/23/2020	34	-	-	-	-	34
Beautiful Feet Books, Inc.	12102	6/11/2020	7/11/2020	65	-	-	-	-	65
Beautiful Feet Books, Inc.	12119	6/15/2020	7/15/2020	244	-	-	-	-	244
Beautiful Feet Books, Inc.	12133	6/15/2020	7/15/2020	189	-	-	-	-	189
Beautiful Feet Books, Inc.	12137	6/16/2020	7/16/2020	123	-	-	-	-	123
Beautiful Feet Books, Inc.	12203	7/15/2020	8/14/2020	214	-	-	-	-	214
Beautiful Feet Books, Inc.	12211	7/16/2020	8/15/2020	91	-	-	-	-	91
Beautiful Feet Books, Inc.	12224	7/16/2020	8/15/2020	452	-	-	-	-	452
Beautiful Feet Books, Inc.	12242	7/21/2020	8/20/2020	244	-	-	-	-	244
Beautiful Feet Books, Inc.	12243	7/21/2020	8/20/2020	59	-	-	-	-	59

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Beautiful Feet Books, Inc.	12248	7/21/2020	8/20/2020	59	-	-	-	-	59
Belami Dufrene	4	7/7/2020	8/6/2020	180	-	-	-	-	180
Belmont Music Studio	532834095	6/29/2020	7/29/2020	240	-	-	-	-	240
Big Little Ones LLC	2161	6/5/2020	6/5/2020	104	-	-	-	-	104
Bilingual Books, Inc	25666-C	1/29/2020	2/28/2020	(45)	-	-	-	-	(45)
BioBox Labs LLC	1265	6/10/2020	7/10/2020	210	-	-	-	-	210
Bloom School of Music and Dance	0003	7/6/2020	8/5/2020	215	-	-	-	-	215
Blue Buoy Swim School, Inc.	10645	6/30/2020	7/30/2020	484	-	-	-	-	484
Bonita Martial Arts Academy	3	7/16/2020	8/15/2020	200	-	-	-	-	200
Bonita Martial Arts Academy	4	7/16/2020	8/15/2020	200	-	-	-	-	200
BookShark	31003127	6/1/2020	7/1/2020	287	-	-	-	-	287
BookShark	31003262	6/1/2020	7/1/2020	909	-	-	-	-	909
BookShark	31005058	6/10/2020	7/10/2020	332	-	-	-	-	332
BookShark	31005378	6/11/2020	7/11/2020	640	-	-	-	-	640
BookShark	31006183	6/16/2020	7/16/2020	6	-	-	-	-	6
Bowman Academics	1062020CPA1	6/10/2020	7/10/2020	6,964	-	-	-	-	6,964
Bowman Academics	1062020CPA2	6/10/2020	7/10/2020	1,014	-	-	-	-	1,014
Brain Builders STEM Education, Inc	1087	7/1/2020	7/30/2020	350	-	-	-	-	350
Brain Highways Global	1895674	7/6/2020	8/5/2020	227	-	-	-	-	227
Brain Highways Global	1895675	7/6/2020	8/5/2020	468	-	-	-	-	468
BrainPOP LLC	US208386	7/13/2020	8/12/2020	6,600	-	-	-	-	6,600
Brave Writer LLC	88479618	6/29/2020	6/29/2020	239	-	-	-	-	239
Brave Writer LLC	89857001	6/4/2020	6/4/2020	108	-	-	-	-	108
Brave Writer LLC	91358777	6/4/2020	6/4/2020	129	-	-	-	-	129
Brave Writer LLC	93535306	6/4/2020	6/4/2020	129	-	-	-	-	129
Brave Writer LLC	95375607	6/13/2020	6/13/2020	12	-	-	-	-	12
Brave Writer LLC	97447706	6/27/2020	6/27/2020	82	-	-	-	-	82
Brave Writer LLC	97547705	6/27/2020	6/27/2020	36	-	-	-	-	36
Brave Writer LLC	97623145	6/27/2020	6/27/2020	129	-	-	-	-	129
Bre Wood	008	6/1/2020	7/1/2020	75	-	-	-	-	75
Bre Wood	009	7/1/2020	7/31/2020	100	-	-	-	-	100
Bre Wood	010	7/1/2020	7/31/2020	100	-	-	-	-	100
Bre Wood	011	6/26/2020	7/26/2020	75	-	-	-	-	75
Bre Wood	012	7/1/2020	7/31/2020	100	-	-	-	-	100
Bre Wood	013	7/1/2020	7/31/2020	100	-	-	-	-	100
Bre Wood	014	6/26/2020	7/26/2020	75	-	-	-	-	75
Bre Wood	015	6/26/2020	7/26/2020	100	-	-	-	-	100
Bre Wood	016	7/1/2020	7/31/2020	100	-	-	-	-	100
Bre Wood	017	6/26/2020	7/26/2020	75	-	-	-	-	75
Bre Wood	018	7/1/2020	7/31/2020	100	-	-	-	-	100



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Bre Wood	019	7/1/2020	7/31/2020	100	-	-	-	-	100
Bridges Equestrian Inc	6755	7/11/2020	8/10/2020	1,490	-	-	-	-	1,490
Britany Callahan	CAL28	7/6/2020	8/5/2020	160	-	-	-	-	160
Brittany Gentry	GENT061520	6/15/2020	7/15/2020	4	-	-	-	-	4
Brittany Livezey	0001	6/20/2020	7/20/2020	600	-	-	-	-	600
Bryanna Farina	6	6/15/2020	7/15/2020	560	-	-	-	-	560
Buzzy Mae Music Academy	1079	6/29/2020	7/29/2020	2,655	-	-	-	-	2,655
Buzzy Mae Music Academy	1083	7/15/2020	8/14/2020	60	-	-	-	-	60
C3 Classes	2020-35	6/22/2020	7/22/2020	125	-	-	-	-	125
C3 Classes	2020-36	6/22/2020	7/22/2020	155	-	-	-	-	155
C3 Classes	2020-39	7/7/2020	8/6/2020	500	-	-	-	-	500
C3 Classes	2020-40	6/26/2020	7/26/2020	210	-	-	-	-	210
C3 Classes	2020-42	6/29/2020	7/29/2020	675	-	-	-	-	675
C3 Classes	2020-43	7/12/2020	8/11/2020	250	-	-	-	-	250
C3 Classes	2020-44	7/12/2020	8/11/2020	3,000	-	-	-	-	3,000
Cabrillo Point Academy	1QK4-FJC7-G4YM	7/20/2020	8/19/2020	5	-	-	-	-	5
Cabrillo Point Academy	1QK4-FJC7-TVLT	7/21/2020	8/20/2020	40	-	-	-	-	40
Cambridge Music and Arts	2020-202010	5/26/2020	6/25/2020	175	-	-	-	-	175
Cambridge Music and Arts	2020-217526	6/15/2020	7/15/2020	520	-	-	-	-	520
Cambridge Music and Arts	2020-224537	6/23/2020	7/23/2020	260	-	-	-	-	260
Cambridge Music and Arts	2020-235425	7/8/2020	8/7/2020	585	-	-	-	-	585
Cambridge Music and Arts	2020-235441	6/23/2020	7/23/2020	65	-	-	-	-	65
Cambridge Music and Arts	36196-C008-CPA	7/8/2020	8/7/2020	585	-	-	-	-	585
Cambridge Music and Arts	89311-C002-CPA	6/26/2020	7/26/2020	65	-	-	-	-	65
Capistrano Dance	060	6/18/2020	7/18/2020	495	-	-	-	-	495
Caroline Moon	MOON061720	6/17/2020	6/17/2020	250	-	-	-	-	250
Celebration Education	256	6/22/2020	7/22/2020	248	-	-	-	-	248
Cerritos Yamaha Music School	405399	7/17/2020	8/16/2020	280	-	-	-	-	280
Char Snyder's Swim School	2	7/2/2020	8/1/2020	2,640	-	-	-	-	2,640
Charlot Gymnastics	32	6/11/2020	7/11/2020	184	-	-	-	-	184
Charlotte Littlehales	06252020	7/1/2020	7/31/2020	1,200	-	-	-	-	1,200
Charlotte Littlehales	07142020	7/14/2020	8/13/2020	240	-	-	-	-	240
Charter's Choice Educational Services	431	6/17/2020	7/17/2020	1,000	-	-	-	-	1,000
CharterSafe	31405	7/1/2020	7/1/2020	115,794	-	-	-	-	115,794
CharterSafe	31419	8/1/2020	8/1/2020	38,598	-	-	-	-	38,598
Cheryl Thomas	61220	6/12/2020	7/12/2020	445	-	-	-	-	445
Christine Charley	2019-028A	3/11/2020	4/10/2020	200	-	-	-	-	200
Christy Hernandez	JUNE2020	7/9/2020	8/8/2020	1,540	-	-	-	-	1,540
Christy Sawyer	6	5/29/2020	6/28/2020	140	-	-	-	-	140
Christy Sawyer	7	7/30/2020	8/29/2020	280	-	-	-	-	280



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Clarissa English	ENGL061620	6/16/2020	6/16/2020	13	-	-	-	-	13
Coast Music Therapy	12820	6/8/2020	7/8/2020	505	-	-	-	-	505
Coastal Music Studios	4420	7/9/2020	8/8/2020	280	-	-	-	-	280
Code Ninjas	1017	7/1/2020	7/31/2020	126	-	-	-	-	126
Code Ninjas	1018	6/11/2020	7/11/2020	126	-	-	-	-	126
Cornelia Ballent	03	6/30/2020	7/30/2020	480	-	-	-	-	480
Crafty School Crates	17784	6/16/2020	7/16/2020	259	-	-	-	-	259
Crafty School Crates	17785	6/16/2020	7/16/2020	99	-	-	-	-	99
Dancing Keys Music Studio	7867	7/9/2020	8/8/2020	232	-	-	-	-	232
Dancing Shadow Conservatory	1033	6/15/2020	7/15/2020	54	-	-	-	-	54
Dancing Shadow Conservatory	1034	6/15/2020	7/15/2020	54	-	-	-	-	54
Dancing Shadow Conservatory	1035	8/15/2019	9/14/2019	-	-	-	-	54	54
Daniel Newheiser	620203	6/25/2020	7/25/2020	348	-	-	-	-	348
David Contreras	2020 - 10	3/30/2020	4/29/2020	250	-	-	-	-	250
David Contreras	2020 - 11	3/30/2020	4/29/2020	250	-	-	-	-	250
Deborah Hotchkiss	1	6/29/2020	7/29/2020	100	-	-	-	-	100
Deborah Hotchkiss	2	7/1/2020	7/31/2020	200	-	-	-	-	200
Debra Hardman	664	6/23/2020	7/23/2020	140	-	-	-	-	140
Debra Hardman	670	7/21/2020	8/20/2020	320	-	-	-	-	320
Dejitaru Karate Dojo	Campbell - 6	6/1/2020	7/1/2020	110	-	-	-	-	110
Dejitaru Karate Dojo	Flores - 6	6/1/2020	7/1/2020	200	-	-	-	-	200
Dejitaru Karate Dojo	Moore - 6	6/1/2020	7/1/2020	150	-	-	-	-	150
Denise Rooney	1Peters	11/29/2019	12/29/2019	-	-	160	-	-	160
Denise Rooney	2Peters	12/20/2019	1/19/2020	-	160	-	-	-	160
Dexter Music	INV-1828	4/1/2020	4/1/2020	310	-	-	-	-	310
Diana Parmeter	0001	6/10/2020	7/10/2020	520	-	-	-	-	520
Discovery of Learning, LLC	ICPA620	6/2/2020	7/2/2020	4,900	-	-	-	-	4,900
Dmitri Kulev Classical Ballet Academy	012-2020-2	5/2/2020	6/1/2020	465	-	-	-	-	465
Dmitri Kulev Classical Ballet Academy	013-2020	6/16/2020	7/16/2020	465	-	-	-	-	465
Dorinda Pflingsten	202006	6/11/2020	7/11/2020	420	-	-	-	-	420
Drew's Art Box LLC	2780-5510	7/7/2020	8/6/2020	35	-	-	-	-	35
Drivers Ed Direct	1137	7/20/2020	8/19/2020	39	-	-	-	-	39
DS Arts Studio & Gallery-Debi Smerdo	2020-3Hunt	7/6/2020	8/5/2020	100	-	-	-	-	100
DS Arts Studio & Gallery-Debi Smerdo	2020-4Hunt	7/6/2020	8/5/2020	100	-	-	-	-	100
Dunamix Dance Project	0420CPA	4/22/2020	5/22/2020	780	-	-	-	-	780
Dunamix Dance Project	0620CPA	6/25/2020	7/25/2020	225	-	-	-	-	225
Dynamic Therapy Solutions	8127-06-2020	6/24/2020	7/24/2020	280	-	-	-	-	280
Dynamic Therapy Solutions	8145-06-2020	6/24/2020	7/24/2020	560	-	-	-	-	560
eat2explore	100732	7/8/2020	8/7/2020	30	-	-	-	-	30
eat2explore	100734	7/20/2020	8/19/2020	110	-	-	-	-	110

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Educational Development Corporati	DIR6273668	6/9/2020	7/9/2020	22	-	-	-	-	22
Educational Development Corporati	DIR6273669	6/9/2020	7/9/2020	20	-	-	-	-	20
Educational Development Corporati	DIR6454184	6/28/2020	7/28/2020	16	-	-	-	-	16
Educational Development Corporati	DIR6525951	7/2/2020	8/1/2020	20	-	-	-	-	20
Educational Development Corporati	DIR6540287	7/8/2020	8/7/2020	53	-	-	-	-	53
Educational Development Corporati	DIR6603358	7/12/2020	8/11/2020	15	-	-	-	-	15
Educational Development Corporati	DIR6704530	7/21/2020	8/20/2020	158	-	-	-	-	158
Educational Development Corporati	DIR6704531	7/21/2020	8/20/2020	44	-	-	-	-	44
eDynamic Learning	20-0087 Credit	1/30/2020	2/29/2020	(85)	-	-	-	-	(85)
Elemental Science	IN-2333	7/17/2020	8/16/2020	110	-	-	-	-	110
Elemental Science	IN-2334	7/17/2020	8/16/2020	269	-	-	-	-	269
Elemental Science	IN-2337	7/20/2020	8/19/2020	88	-	-	-	-	88
Elemental Science	IN-2352	7/24/2020	8/23/2020	74	-	-	-	-	74
Emma Freed	101	6/16/2020	7/16/2020	224	-	-	-	-	224
Emma Freed	102	6/22/2020	7/22/2020	60	-	-	-	-	60
Engineering for Kids Temecula	EFKJune10CBA	6/10/2020	7/10/2020	230	-	-	-	-	230
Engineering for Kids Temecula	EFKJune19CPA	6/19/2020	7/19/2020	35	-	-	-	-	35
EuroGymnastics Inc.	2074	7/17/2020	8/16/2020	450	-	-	-	-	450
EuroGymnastics Inc.	2075	7/17/2020	8/16/2020	216	-	-	-	-	216
Evan-Moor	INV280534	7/9/2020	8/8/2020	34	-	-	-	-	34
Evolution Swim Academy Mission Viej	1063	7/3/2020	8/2/2020	608	-	-	-	-	608
Evolution Swim Academy Mission Viej	1064	7/16/2020	8/15/2020	464	-	-	-	-	464
Faith Seymour	19.20.CPA-04	6/24/2020	7/24/2020	70	-	-	-	-	70
Fashion Camp - Create Design Sew LLC	30421	7/21/2020	8/21/2020	46	-	-	-	-	46
Fine Art Classes, Inc.	0930844-IN	3/31/2020	3/1/2020	210	-	-	-	-	210
Fine Art Classes, Inc.	0930846-IN	3/31/2020	3/1/2020	215	-	-	-	-	215
Fine Art Classes, Inc.	0930847-IN	3/31/2020	3/1/2020	215	-	-	-	-	215
Fine Art Classes, Inc.	0931798-IN	4/30/2020	4/1/2020	215	-	-	-	-	215
Fired Up Arts	A5118B62-0013	7/9/2020	8/8/2020	200	-	-	-	-	200
Firestorm Freerunning and Acrobatics	02-2012	6/26/2020	7/26/2020	45	-	-	-	-	45
Firestorm Freerunning and Acrobatics	06-20 11	6/17/2020	7/17/2020	430	-	-	-	-	430
Firestorm Freerunning and Acrobatics	06-20 2	6/26/2020	7/26/2020	452	-	-	-	-	452
Firestorm Freerunning and Acrobatics	06-20 3	7/8/2020	8/7/2020	100	-	-	-	-	100
Firestorm Galaxy	05012020	6/2/2020	7/2/2020	880	-	-	-	-	880
Firestorm Galaxy	062020	7/1/2020	7/31/2020	440	-	-	-	-	440
Florida Virtual School	201986-33668	6/29/2020	7/29/2020	400	-	-	-	-	400
Fountain Valley Skating Center	301	7/10/2020	8/9/2020	550	-	-	-	-	550
Frank Velasquez	1070	6/5/2020	7/5/2020	720	-	-	-	-	720
Frazier Martial Arts	071	7/1/2020	7/31/2020	199	-	-	-	-	199
Freestyle Martial Arts	70120	7/1/2020	7/31/2020	1,075	-	-	-	-	1,075

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Fun with Horses	0000026	6/18/2020	6/18/2020	550	-	-	-	-	550
Galina Eroshkina	16	6/30/2020	7/30/2020	400	-	-	-	-	400
Gamerunner	0264	6/12/2020	6/12/2020	299	-	-	-	-	299
Gator's Swim Club	091606HADJCOCH-2	5/28/2020	6/27/2020	180	-	-	-	-	180
Gears 2 Robots	5	1/2/2020	2/1/2020	298	-	-	-	-	298
Generation Genius, Inc	GG0033554	7/23/2020	8/22/2020	95	-	-	-	-	95
Gina Granier	5A	4/30/2020	5/30/2020	180	-	-	-	-	180
Giovannie Espiritu	203-2	12/18/2019	1/17/2020	-	300	-	-	-	300
Glee Music Academy	JM06302020	6/11/2020	7/11/2020	42	-	-	-	-	42
Global Teletherapy	3584	6/9/2020	7/9/2020	15,295	-	-	-	-	15,295
Gloria M Antonini	ANTO061720	6/17/2020	6/17/2020	250	-	-	-	-	250
Gracie Barra Costa Mesa	1304	7/16/2020	8/15/2020	917	-	-	-	-	917
Gracie Barra Costa Mesa	1305	7/23/2020	8/22/2020	384	-	-	-	-	384
Gracie Barra Costa Mesa	6001-2	2/13/2020	3/14/2020	405	-	-	-	-	405
Grammarly Inc.	GZ33792020	7/9/2020	8/8/2020	5,400	-	-	-	-	5,400
Green Acres Ranch, Inc	202010	6/10/2020	7/10/2020	900	-	-	-	-	900
Green Acres Ranch, Inc	20213	6/23/2020	7/23/2020	1,000	-	-	-	-	1,000
Green Acres Ranch, Inc	20214	7/1/2020	7/31/2020	225	-	-	-	-	225
Greenwave Surf	11	7/1/2020	7/31/2020	150	-	-	-	-	150
Greg Baran Writing	104-CBA	6/10/2020	7/10/2020	420	-	-	-	-	420
Greg Baran Writing	105-CBA	6/24/2020	7/24/2020	378	-	-	-	-	378
Greg Richardson Music	021	6/17/2020	7/17/2020	1,316	-	-	-	-	1,316
Guillobel Brazilian Jiu-Jitsu Internation	0012	7/7/2020	8/6/2020	159	-	-	-	-	159
Guitar Center	1142887790	2/25/2020	3/26/2020	119	-	-	-	-	119
Guo's Elite dba World Elite Gymnastic	CPA1-2-2020	6/23/2020	7/23/2020	812	-	-	-	-	812
Hands 4 Building, LLC	1670	7/7/2020	8/6/2020	138	-	-	-	-	138
Hania Chaudhry	ALSALOOM	5/5/2020	6/4/2020	(440)	-	-	-	-	(440)
Hania Chaudhry	CPA006	6/11/2020	7/11/2020	1,482	-	-	-	-	1,482
Hart Academy of Dance	45	7/8/2020	8/7/2020	50	-	-	-	-	50
Hart Academy of Dance	46	7/8/2020	8/7/2020	46	-	-	-	-	46
Hart Academy of Dance	47	7/8/2020	8/7/2020	55	-	-	-	-	55
Hart Academy of Dance	48	7/8/2020	8/7/2020	55	-	-	-	-	55
Hart Academy of Dance	49	7/24/2020	8/23/2020	68	-	-	-	-	68
Heart N Soul Equine Assisted Growth	1004	6/1/2020	7/1/2020	100	-	-	-	-	100
Heather Patrick	7575	7/8/2020	8/7/2020	296	-	-	-	-	296
Heather Patrick	8585	7/8/2020	8/7/2020	148	-	-	-	-	148
Hemet Valley Dolphins	Wallace, N0620	7/8/2020	8/8/2020	81	-	-	-	-	81
Hether Henderson	HEND061220	6/12/2020	6/12/2020	16	-	-	-	-	16
Historical Conquest	1005	6/11/2020	7/11/2020	90	-	-	-	-	90
History Unboxed LLC	wc-7180HU	7/13/2020	8/12/2020	413	-	-	-	-	413

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History Unboxed LLC	wc-7607HU	6/16/2020	7/16/2020	236	-	-	-	-	236
History Unboxed LLC	wc-7712HU	6/16/2020	7/16/2020	168	-	-	-	-	168
Holly Franz	63	6/13/2020	7/13/2020	485	-	-	-	-	485
Home Science Tools	1021146A	6/18/2020	7/18/2020	64	-	-	-	-	64
Home Science Tools	1023403A	6/29/2020	7/29/2020	50	-	-	-	-	50
Home Science Tools	1024193A	6/30/2020	7/30/2020	71	-	-	-	-	71
Home Science Tools	1025855A	7/10/2020	8/9/2020	427	-	-	-	-	427
Home Science Tools	1025856A	7/7/2020	8/6/2020	156	-	-	-	-	156
Home Science Tools	1026262A	7/9/2020	8/8/2020	197	-	-	-	-	197
Home Science Tools	1026790A	7/9/2020	8/8/2020	99	-	-	-	-	99
Home Science Tools	1026790B	7/10/2020	8/9/2020	421	-	-	-	-	421
Home Science Tools	1026791A	7/10/2020	8/9/2020	291	-	-	-	-	291
Home Science Tools	1029327A	7/17/2020	8/16/2020	36	-	-	-	-	36
Home Science Tools	980229	1/24/2020	2/23/2020	423	-	-	-	-	423
Home Science Tools	985227	2/14/2020	3/15/2020	124	-	-	-	-	124
Home Science Tools	985228	2/14/2020	3/15/2020	84	-	-	-	-	84
Home Science Tools	985229	2/14/2020	3/15/2020	124	-	-	-	-	124
Home Science Tools	987550	2/26/2020	3/27/2020	79	-	-	-	-	79
HomeGrown OT 4 Kids	TG8	6/15/2020	7/15/2020	150	-	-	-	-	150
Homeschool Concierge	690	9/26/2019	10/26/2019	-	-	-	-	(15,640)	(15,640)
Homeschool Spanish Academy	2016	6/10/2020	7/10/2020	1,895	-	-	-	-	1,895
Honest History Co.	1111	6/23/2020	7/23/2020	83	-	-	-	-	83
Honest History Co.	1113	6/23/2020	7/23/2020	23	-	-	-	-	23
Hooked on Phonics	HOP1093	6/10/2020	7/10/2020	65	-	-	-	-	65
Hooked on Phonics	HOP1095	6/12/2020	7/12/2020	312	-	-	-	-	312
Houghton Mifflin Harcourt Publishing	911277719	7/30/2019	8/29/2019	-	-	-	-	(177)	(177)
Houghton Mifflin Harcourt Publishing	911277733	7/30/2019	8/29/2019	-	-	-	-	(87)	(87)
Houghton Mifflin Harcourt Publishing	911285671	9/10/2019	10/10/2019	-	-	-	-	(315)	(315)
Houghton Mifflin Harcourt Publishing	911300131	11/20/2019	11/20/2019	-	-	-	(126)	-	(126)
IL-Do Taekwondo	10-A	4/1/2020	5/1/2020	399	-	-	-	-	399
Infinity Brazilian Jiu Jitsu	138	6/29/2020	7/14/2020	300	-	-	-	-	300
Inspire In-Home Tutoring, Inc.	9998	6/10/2020	7/10/2020	100	-	-	-	-	100
Inspire School of Ballet	150	6/25/2020	7/25/2020	233	-	-	-	-	233
Inspire School of Ballet	151	6/25/2020	7/25/2020	78	-	-	-	-	78
Inspyr Arts	2020 0611	6/11/2020	7/11/2020	170	-	-	-	-	170
Inspyr Arts	2020_0611CPAiaed	6/11/2020	7/11/2020	225	-	-	-	-	225
Institute for Excellence in Writing	672734	6/26/2020	7/26/2020	37	-	-	-	-	37
Institute for Excellence in Writing	672740	6/26/2020	7/26/2020	150	-	-	-	-	150
Institute for Excellence in Writing	685040	7/23/2020	8/23/2020	26	-	-	-	-	26
Institute for Excellence in Writing	685055	7/23/2020	8/23/2020	173	-	-	-	-	173

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Institute for Excellence in Writing	685100	7/23/2020	8/23/2020	59	-	-	-	-	59
Institute for Excellence in Writing	685105	7/23/2020	8/23/2020	38	-	-	-	-	38
Institute for Excellence in Writing	685150	7/23/2020	8/23/2020	37	-	-	-	-	37
Institute for Excellence in Writing	685209	7/23/2020	8/23/2020	92	-	-	-	-	92
Institute of Reading Development	2750326-SP20	6/28/2020	7/28/2020	213	-	-	-	-	213
Interval Music	71020	7/10/2020	8/9/2020	350	-	-	-	-	350
Interval Music	7720	7/7/2020	8/6/2020	850	-	-	-	-	850
Irvine Therapy Services, Inc.	052020 A	6/11/2020	7/11/2020	750	-	-	-	-	750
Irvine Therapy Services, Inc.	052020 B	6/10/2020	7/10/2020	600	-	-	-	-	600
J. Six Studios	007	6/19/2020	7/19/2020	240	-	-	-	-	240
J.E.M.S. Dance Center	20 06 CPA	6/12/2020	7/12/2020	697	-	-	-	-	697
J.E.M.S. Dance Center	20 07 CBA	7/10/2020	8/9/2020	530	-	-	-	-	530
Jacaranda Music Studios, LLC	12140	6/26/2020	6/26/2020	132	-	-	-	-	132
Jacaranda Music Studios, LLC	12141	6/26/2020	6/26/2020	50	-	-	-	-	50
JackKris Publishing, LLC	958	6/10/2020	7/10/2020	39	-	-	-	-	39
JackKris Publishing, LLC	959	6/10/2020	7/10/2020	100	-	-	-	-	100
JackKris Publishing, LLC	974	7/20/2020	8/19/2020	33	-	-	-	-	33
JackKris Publishing, LLC	975	7/20/2020	8/19/2020	22	-	-	-	-	22
JamF Software, LLC	INV153133	7/16/2020	8/15/2020	900	-	-	-	-	900
Janet E. Kohtz, O.D. F.C.O.V.D	US06112020	6/11/2020	7/11/2020	750	-	-	-	-	750
Jennifer McQuarrie	2714	7/2/2020	7/2/2020	1,232	-	-	-	-	1,232
Jennifer Mercer	6	6/26/2020	7/26/2020	200	-	-	-	-	200
Jennifer Mercer	7	7/1/2020	7/31/2020	200	-	-	-	-	200
Jennifer Mercer	7REVISED	7/14/2020	8/13/2020	50	-	-	-	-	50
Jennifer Petersen	2020-060122	3/17/2020	4/16/2020	256	-	-	-	-	256
Jenny Del Greco	46	6/1/2020	7/1/2020	29	-	-	-	-	29
Jenny Tu	06201	6/19/2020	7/19/2020	90	-	-	-	-	90
Jenny Tu	06202	7/1/2020	7/31/2020	360	-	-	-	-	360
Jessica Addington	ADDI061920	6/19/2020	6/19/2020	8	-	-	-	-	8
Jessica J Bustos	001	6/10/2020	7/10/2020	2,901	-	-	-	-	2,901
Joann Henrickle Horsemanship	INV1568	7/17/2020	7/17/2020	440	-	-	-	-	440
Johanna Balkowski	070620	7/6/2020	8/5/2020	159	-	-	-	-	159
Jon Hasz	ca61220	6/12/2020	9/10/2020	360	-	-	-	-	360
Jon Hasz	KA61220	6/12/2020	9/10/2020	360	-	-	-	-	360
Jonathan Brown	06102020CE	2/13/2020	3/14/2020	280	-	-	-	-	280
Jonathan Brown	07082020CE	7/1/2020	7/31/2020	280	-	-	-	-	280
Joshua Monzon	000008-CBA	6/10/2020	7/10/2020	1,290	-	-	-	-	1,290
Joycelyn Choo	597	6/26/2020	6/26/2020	90	-	-	-	-	90
Julie Carmona Studios	INV0301	7/7/2020	7/7/2020	140	-	-	-	-	140
Juliet Aucreman	15	3/26/2020	4/25/2020	270	-	-	-	-	270

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K.I.D.S. Therapy Associates, Inc.	166700-CPOT	5/31/2020	7/15/2020	378	-	-	-	-	378
K.I.D.S. Therapy Associates, Inc.	166702-CPSP	5/31/2020	7/15/2020	510	-	-	-	-	510
Karate For All	AUG 29698	7/17/2020	8/16/2020	100	-	-	-	-	100
Karate For All	JULY 29697	7/17/2020	8/16/2020	100	-	-	-	-	100
Karate For All	JUNE 29696	7/17/2020	8/16/2020	100	-	-	-	-	100
Karate For All	MAR 29695	7/17/2020	8/16/2020	264	-	-	-	-	264
Karen Fox Piano Studio	0140-CPA	6/30/2020	7/30/2020	280	-	-	-	-	280
Karen J. Smith	35	6/12/2020	7/12/2020	120	-	-	-	-	120
Kari Behrendt	2020CF-3	6/15/2020	7/15/2020	351	-	-	-	-	351
Karin Leonard	0044	6/18/2020	7/18/2020	373	-	-	-	-	373
Kathy Shoemaker	20Asaro	6/27/2020	7/27/2020	930	-	-	-	-	930
Katie Kinnaman	5	4/6/2020	5/6/2020	800	-	-	-	-	800
Katie Kinnaman	8	7/8/2020	8/7/2020	400	-	-	-	-	400
KB Edge, Inc.	127	6/1/2020	7/1/2020	1,100	-	-	-	-	1,100
KB Edge, Inc.	128	7/1/2020	7/31/2020	550	-	-	-	-	550
Kellogg's American Kenpo Karate	1	7/21/2020	8/20/2020	75	-	-	-	-	75
Kellogg's American Kenpo Karate	2	7/22/2020	8/21/2020	45	-	-	-	-	45
Kelsey McKovich	17-A	3/3/2020	4/2/2020	40	-	-	-	-	40
Kelsey McKovich	20	7/8/2020	8/7/2020	240	-	-	-	-	240
Kelsey McKovich	21	7/8/2020	8/7/2020	400	-	-	-	-	400
Kenyon's Soo Bahk Do	PB0607202	6/20/2020	7/20/2020	275	-	-	-	-	275
Kenyon's Soo Bahk Do	PB0607204	6/20/2020	7/20/2020	275	-	-	-	-	275
KHS Ice Arena	11195	6/22/2020	7/22/2020	240	-	-	-	-	240
KHS Ice Arena	11196	6/22/2020	7/22/2020	240	-	-	-	-	240
KHS Ice Arena	11198	6/22/2020	7/22/2020	240	-	-	-	-	240
KHS Ice Arena	11290	7/9/2020	8/8/2020	250	-	-	-	-	250
KHS Ice Arena	11291	7/9/2020	8/8/2020	250	-	-	-	-	250
KHS Ice Arena	11292	7/9/2020	8/8/2020	250	-	-	-	-	250
KHS Ice Arena	11293	7/9/2020	8/8/2020	250	-	-	-	-	250
KHS Ice Arena	11294	7/9/2020	8/8/2020	21	-	-	-	-	21
KHS Ice Arena	11295	7/9/2020	8/8/2020	250	-	-	-	-	250
Kickforce Martial Arts	283	6/29/2020	7/29/2020	335	-	-	-	-	335
Kidnastics Limited	32020	3/1/2020	3/31/2020	260	-	-	-	-	260
Kids' Club Spanish School, LLC	2020F0004155	6/25/2020	7/25/2020	180	-	-	-	-	180
Kim Eaves	38	6/11/2020	7/11/2020	124	-	-	-	-	124
Kitchen Kid, LLC	440075	6/25/2020	7/25/2020	79	-	-	-	-	79
Kitchen Stewardship, LLC	243	6/26/2020	7/26/2020	150	-	-	-	-	150
KiwiCo, Inc.	ST-IA3LPSUI	6/16/2020	7/16/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-IA6WJNRI	6/16/2020	7/16/2020	91	-	-	-	-	91
KiwiCo, Inc.	ST-IAFVHTXY	6/16/2020	7/16/2020	81	-	-	-	-	81

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KiwiCo, Inc.	ST-IAM4U6BI	6/16/2020	7/16/2020	208	-	-	-	-	208
KiwiCo, Inc.	ST-IARLCB5I	6/16/2020	7/16/2020	97	-	-	-	-	97
KiwiCo, Inc.	ST-IAW5COYI	6/16/2020	7/16/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-IBJIQSY	7/16/2020	8/15/2020	332	-	-	-	-	332
KiwiCo, Inc.	ST-IC2CJISY	7/17/2020	8/16/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-IC3CH4WI	6/23/2020	7/23/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-ICEBXFVI	6/15/2020	7/15/2020	65	-	-	-	-	65
KiwiCo, Inc.	ST-ICVJSAVY	6/15/2020	7/15/2020	97	-	-	-	-	97
KiwiCo, Inc.	ST-IDBTF4DI	6/19/2020	7/19/2020	97	-	-	-	-	97
KiwiCo, Inc.	ST-IEBVWFRQ	6/12/2020	7/12/2020	161	-	-	-	-	161
KiwiCo, Inc.	ST-IGEGHBNI	7/17/2020	8/16/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-IGHRA4KI	7/17/2020	8/16/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-IIBSTYTA	6/11/2020	7/11/2020	65	-	-	-	-	65
KiwiCo, Inc.	ST-ILEYSNBY	6/15/2020	7/15/2020	97	-	-	-	-	97
KiwiCo, Inc.	ST-IM6OIG7Q	6/26/2020	7/26/2020	65	-	-	-	-	65
KiwiCo, Inc.	ST-IMUU2ZTA	6/18/2020	7/18/2020	65	-	-	-	-	65
KiwiCo, Inc.	ST-IMXYURFQ	6/26/2020	7/26/2020	136	-	-	-	-	136
KiwiCo, Inc.	ST-INDRL4DY	6/16/2020	7/16/2020	89	-	-	-	-	89
KiwiCo, Inc.	ST-IPTQPQXQ	6/24/2020	7/24/2020	108	-	-	-	-	108
Krav Maga of Orange County LLC	59	6/24/2020	7/24/2020	475	-	-	-	-	475
Kristen Tjio	55	6/30/2020	7/30/2020	120	-	-	-	-	120
Kumon Center Orange - North	32	7/1/2020	7/31/2020	280	-	-	-	-	280
Kumon Mission Viejo-Civic Center	5	7/30/2020	8/29/2020	260	-	-	-	-	260
Kumon of Brea	HURALI66	6/22/2020	7/22/2020	135	-	-	-	-	135
Lakeshore	1250150620	6/16/2020	7/16/2020	50	-	-	-	-	50
Lakeshore	1253590620	6/16/2020	7/16/2020	50	-	-	-	-	50
Lakeshore	1287570620	6/16/2020	7/16/2020	25	-	-	-	-	25
Lakeshore	2009440720	7/10/2020	8/9/2020	156	-	-	-	-	156
Lakeshore	3344240320	3/19/2020	4/18/2020	280	-	-	-	-	280
Lakeshore	4238740420	4/28/2020	5/28/2020	40	-	-	-	-	40
Lakeshore	4278270420	4/28/2020	5/28/2020	17	-	-	-	-	17
Lakeshore	4280210420	4/28/2020	5/28/2020	43	-	-	-	-	43
Lakeshore	4280860420	4/28/2020	5/28/2020	153	-	-	-	-	153
Lakeshore	4335330420	4/29/2020	5/29/2020	61	-	-	-	-	61
Lakeshore	4356510420	4/29/2020	5/29/2020	47	-	-	-	-	47
Lakeshore	4358580420	4/29/2020	5/29/2020	39	-	-	-	-	39
Lakeshore	4624940520	5/8/2020	6/7/2020	25	-	-	-	-	25
Lakeshore	4808020520	5/13/2020	6/12/2020	36	-	-	-	-	36
Lakeshore	4817620520	5/13/2020	6/12/2020	161	-	-	-	-	161
Lakeshore	4817630520	5/13/2020	6/12/2020	132	-	-	-	-	132

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Lakeshore	4977360520	5/20/2020	6/19/2020	31	-	-	-	-	31
Lakeshore	5212160520	5/27/2020	6/26/2020	74	-	-	-	-	74
Lakeshore	5285090620	6/8/2020	7/8/2020	39	-	-	-	-	39
Lakeshore	5465540620	6/8/2020	7/8/2020	124	-	-	-	-	124
Learning For All	136	6/18/2020	7/18/2020	667	-	-	-	-	667
Learning Without Tears	INV76823	6/11/2020	7/11/2020	29	-	-	-	-	29
Learning Without Tears	INV76935	6/12/2020	7/12/2020	50	-	-	-	-	50
Learning Without Tears	INV81202	7/23/2020	8/22/2020	39	-	-	-	-	39
Learningherbs.com, LLC	365	3/30/2020	4/29/2020	80	-	-	-	-	80
Legacy of Valor & Excellence	LG-CP-013	6/10/2020	7/10/2020	480	-	-	-	-	480
LEGO Education	1190425484	5/15/2020	7/14/2020	483	-	-	-	-	483
LEGO Education	1190425485	5/15/2020	7/14/2020	274	-	-	-	-	274
LEGO Education	1190425998	5/18/2020	7/17/2020	252	-	-	-	-	252
LEGO Education	1190431028	7/7/2020	9/5/2020	72	-	-	-	-	72
Let's Communicate, Inc.	26594	6/10/2020	7/10/2020	390	-	-	-	-	390
Lexia Learners	KN 019	7/6/2020	8/5/2020	560	-	-	-	-	560
Lexia Learners	SE-O15.2	7/10/2020	8/9/2020	740	-	-	-	-	740
Lindamood-Bell Learning Processes	SIN203979	5/11/2020	7/10/2020	4,446	-	-	-	-	4,446
Lindamood-Bell Learning Processes	SIN203980	5/11/2020	7/10/2020	3,315	-	-	-	-	3,315
Lisa Rumsey	RUMS061720	6/17/2020	6/17/2020	250	-	-	-	-	250
Little Passports	112343705	5/15/2020	6/14/2020	162	-	-	-	-	162
Little Passports	112343707	5/15/2020	6/14/2020	162	-	-	-	-	162
Little Passports	112343727	5/15/2020	6/14/2020	142	-	-	-	-	142
Little Passports	112485118	5/15/2020	6/14/2020	129	-	-	-	-	129
Little Passports	112908598	6/30/2020	7/30/2020	143	-	-	-	-	143
Little Passports	CM-0000000128	5/18/2020	6/17/2020	(91)	-	-	-	-	(91)
Little Surf Co.	1172	6/18/2020	7/18/2020	1,583	-	-	-	-	1,583
Logic of English	INV9037	6/18/2020	7/18/2020	82	-	-	-	-	82
Logic of English	INV9041	6/23/2020	7/23/2020	32	-	-	-	-	32
Logic of English	INV9053	6/26/2020	7/26/2020	43	-	-	-	-	43
Logic of English	INV9097	7/20/2020	8/19/2020	219	-	-	-	-	219
Logic of English	INV9109	7/20/2020	8/19/2020	219	-	-	-	-	219
Logic of English	INV9122	7/21/2020	8/20/2020	186	-	-	-	-	186
Logic of English	INV9135	7/22/2020	8/21/2020	186	-	-	-	-	186
Logic of English	INV9152	7/22/2020	8/21/2020	192	-	-	-	-	192
Logic of English	INV9154	7/22/2020	8/21/2020	207	-	-	-	-	207
Logic of English	INV9157	7/22/2020	8/21/2020	57	-	-	-	-	57
Logic of English	INV9165	7/23/2020	8/22/2020	152	-	-	-	-	152
Logic of English	INV9168	7/23/2020	8/22/2020	192	-	-	-	-	192
Lois M. Kempff	4 Dykstra	6/23/2020	7/23/2020	123	-	-	-	-	123



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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Lori Kibbe	INV-2049	6/27/2020	7/27/2020	480	-	-	-	-	480
Lotus Educational Services	1579	6/4/2020	7/19/2020	248	-	-	-	-	248
Lotus Educational Services	1591	6/18/2020	8/2/2020	225	-	-	-	-	225
Lucid Speech and Language	May2020Cabillo	6/9/2020	7/9/2020	2,625	-	-	-	-	2,625
M & M Surfing School	MM-06232020-CPA	6/23/2020	7/23/2020	477	-	-	-	-	477
Mad Dog Math	4233	6/29/2020	7/29/2020	85	-	-	-	-	85
Mandie Schenkenberger	14A	2/14/2020	3/15/2020	469	-	-	-	-	469
Mandie Schenkenberger	34	6/12/2020	7/12/2020	440	-	-	-	-	440
Margaret Nelson	001	6/5/2020	6/5/2020	582	-	-	-	-	582
Mari G. Haig	31	6/5/2020	7/5/2020	90	-	-	-	-	90
Maricela Lemos	5	6/20/2020	7/20/2020	290	-	-	-	-	290
Marnie Cooper School of Acting	RENKEN2	7/7/2020	8/6/2020	300	-	-	-	-	300
Marnie Cooper School of Acting	RENKEN3	7/7/2020	8/6/2020	700	-	-	-	-	700
Martial Arts Training Academy	4	2/15/2020	4/15/2020	447	-	-	-	-	447
Mary Converse	2020027ICS	6/29/2020	7/29/2020	350	-	-	-	-	350
Mary Converse	2020028ICS	6/29/2020	7/29/2020	400	-	-	-	-	400
Mary Converse	2020029ICS	6/29/2020	7/29/2020	200	-	-	-	-	200
Math-U-See Inc.	0603142-IN	3/24/2020	5/23/2020	97	-	-	-	-	97
Math-U-See Inc.	0603155-IN	3/24/2020	5/23/2020	120	-	-	-	-	120
Math-U-See Inc.	0622129-IN	5/11/2020	7/10/2020	122	-	-	-	-	122
Math-U-See Inc.	0622505-IN	5/12/2020	7/11/2020	56	-	-	-	-	56
Math-U-See Inc.	0622525-IN	5/12/2020	7/11/2020	116	-	-	-	-	116
Math-U-See Inc.	0622535-IN	5/12/2020	7/11/2020	116	-	-	-	-	116
Math-U-See Inc.	0623663-IN	5/19/2020	7/18/2020	156	-	-	-	-	156
Math-U-See Inc.	0623664-IN	5/19/2020	7/18/2020	217	-	-	-	-	217
Math-U-See Inc.	0624842-IN	5/27/2020	7/26/2020	68	-	-	-	-	68
Math-U-See Inc.	0627513-IN	6/3/2020	8/2/2020	116	-	-	-	-	116
Math-U-See Inc.	0628548-IN	6/15/2020	8/14/2020	52	-	-	-	-	52
Math-U-See Inc.	0628549-IN	6/15/2020	8/14/2020	44	-	-	-	-	44
Math-U-See Inc.	0628550-IN	6/15/2020	8/14/2020	58	-	-	-	-	58
Math-U-See Inc.	0628551-IN	6/15/2020	8/14/2020	110	-	-	-	-	110
Math-U-See Inc.	0628553-IN	6/15/2020	8/14/2020	199	-	-	-	-	199
Math-U-See Inc.	0631103-IN	6/26/2020	8/25/2020	130	-	-	-	-	130
Math-U-See Inc.	0631786-IN	7/1/2020	8/30/2020	344	-	-	-	-	344
Math-U-See Inc.	0633399-IN	7/9/2020	9/7/2020	68	-	-	-	-	68
Math-U-See Inc.	0633400-IN	7/9/2020	9/7/2020	68	-	-	-	-	68
Math-U-See Inc.	0633401-IN	7/9/2020	9/7/2020	68	-	-	-	-	68
Math-U-See Inc.	0633402-IN	7/9/2020	9/7/2020	173	-	-	-	-	173
Math-U-See Inc.	0633804-IN	7/10/2020	9/8/2020	58	-	-	-	-	58
Math-U-See Inc.	0635223-IN	7/16/2020	9/14/2020	125	-	-	-	-	125

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Math-U-See Inc.	0635226-IN	7/16/2020	9/14/2020	119	-	-	-	-	119
Math-U-See Inc.	0635823-IN	7/20/2020	9/18/2020	58	-	-	-	-	58
Math-U-See Inc.	0635824-IN	7/20/2020	9/18/2020	162	-	-	-	-	162
Math-U-See Inc.	0635825-IN	7/20/2020	9/18/2020	173	-	-	-	-	173
Math-U-See Inc.	0635826-IN	7/20/2020	9/18/2020	58	-	-	-	-	58
Math-U-See Inc.	0635827-IN	7/20/2020	9/18/2020	131	-	-	-	-	131
Mathnasium of Eastvale	200603	7/8/2020	8/7/2020	200	-	-	-	-	200
Mathnasium of Eastvale	200701	7/8/2020	8/7/2020	215	-	-	-	-	215
Mathnasium of Laguna Niguel	2020 - 0010	6/12/2020	7/12/2020	1,116	-	-	-	-	1,116
Mathnasium of Laguna Niguel	2020-0009	6/5/2020	7/5/2020	279	-	-	-	-	279
Mathnasium of Mission Viejo	2794	7/1/2020	7/31/2020	250	-	-	-	-	250
Mathnasium of Newport Beach	29	7/1/2020	7/31/2020	399	-	-	-	-	399
McColgan & Associates INC	3681	6/9/2020	6/9/2020	4,123	-	-	-	-	4,123
McCoy Rigby Arts	A.Paulino3-20	2/28/2020	2/28/2020	73	-	-	-	-	73
McCoy Rigby Arts	E.Paulino3-20	2/28/2020	2/28/2020	71	-	-	-	-	71
McCoy Rigby Arts, Inc.	A. PaulinoJun#1	6/26/2020	6/26/2020	46	-	-	-	-	46
McCoy Rigby Arts, Inc.	A. PaulinoJun#2	6/26/2020	6/26/2020	37	-	-	-	-	37
McCoy Rigby Arts, Inc.	A.PaulinoJuly#1	7/21/2020	8/20/2020	54	-	-	-	-	54
McCoy Rigby Arts, Inc.	A.PaulinoJuly#2	7/21/2020	8/20/2020	44	-	-	-	-	44
McCoy Rigby Arts, Inc.	E.Paulino-June	6/26/2020	6/26/2020	49	-	-	-	-	49
McCoy Rigby Arts, Inc.	E.PaulinoJuly	7/20/2020	7/20/2020	58	-	-	-	-	58
Meena Shneezai	1	6/22/2019	7/22/2019	-	-	-	-	390	390
Megan Warren	52	7/6/2020	8/5/2020	300	-	-	-	-	300
Megan Warren	53	7/6/2020	8/5/2020	300	-	-	-	-	300
Melodee Klimala	4462	6/19/2020	7/19/2020	160	-	-	-	-	160
Melodee Klimala	4463	7/11/2020	8/10/2020	120	-	-	-	-	120
Melodee Klimala	4464	7/11/2020	8/10/2020	160	-	-	-	-	160
Metta Blocks LLC	62REGULAR-2	4/21/2020	5/21/2020	675	-	-	-	-	675
Micah Samuels	SAMUE06172020	6/17/2020	8/16/2020	116	-	-	-	-	116
Michael D Wong	1013 -A	5/19/2020	6/18/2020	540	-	-	-	-	540
Michele Liem	AmandaT#3 -A	6/30/2020	6/30/2020	95	-	-	-	-	95
Michele Liem	AmandaT#4A	4/5/2020	4/5/2020	95	-	-	-	-	95
Michele Liem	AmandaT#5-A	4/27/2020	4/27/2020	95	-	-	-	-	95
Mike Slayen	1953	6/29/2020	6/29/2020	123	-	-	-	-	123
Millers Driving Academy	3172020-A	3/17/2020	4/16/2020	578	-	-	-	-	578
Millers Driving Academy	7142020	7/14/2020	8/13/2020	967	-	-	-	-	967
Mission Valley YMCA	50 - MV	3/31/2020	4/30/2020	75	-	-	-	-	75
Mobile Tutors	3	7/1/2020	7/31/2020	3,624	-	-	-	-	3,624
Modern Music Studio	0275	6/25/2020	6/25/2020	335	-	-	-	-	335
Modern Music Studio	0277	7/1/2020	7/1/2020	325	-	-	-	-	325

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Modern Music Studio	0278	6/25/2020	6/25/2020	75	-	-	-	-	75
Molly's Music	1	6/1/2020	7/1/2020	(48)	-	-	-	-	(48)
Molly's Music	102	7/1/2020	7/31/2020	467	-	-	-	-	467
Momentum Dance Center LLC 2	840	6/11/2020	7/11/2020	76	-	-	-	-	76
Momentum Dance Center LLC 2	841	6/11/2020	7/11/2020	77	-	-	-	-	77
Momentum Dance Center LLC 2	842	7/3/2020	8/2/2020	102	-	-	-	-	102
Momentum Dance Center LLC 2	843	7/3/2020	8/2/2020	102	-	-	-	-	102
Momentum Dance Center LLC 2	844	7/3/2020	8/2/2020	62	-	-	-	-	62
Monteclaro Cultural & Community Me	DL05-001-032020	6/12/2020	7/12/2020	80	-	-	-	-	80
Monteclaro Cultural & Community Me	HL06-001-032020	6/12/2020	7/12/2020	80	-	-	-	-	80
Moving Beyond the Page	214064	6/11/2020	7/11/2020	406	-	-	-	-	406
Moving Beyond the Page	214351	6/18/2020	7/18/2020	16	-	-	-	-	16
Moving Beyond the Page	214579	6/25/2020	7/25/2020	7	-	-	-	-	7
Moving Beyond the Page	214734	6/30/2020	7/30/2020	581	-	-	-	-	581
Moving Beyond the Page	214738	6/30/2020	7/30/2020	895	-	-	-	-	895
Moving Beyond the Page	214787	7/1/2020	7/31/2020	429	-	-	-	-	429
Moving Beyond the Page	215329	7/13/2020	8/12/2020	7	-	-	-	-	7
MoxieBox Art, Inc	5872	7/10/2020	8/9/2020	129	-	-	-	-	129
MoxieBox Art, Inc	5884	7/21/2020	8/20/2020	153	-	-	-	-	153
MoxieBox Art, Inc	5885	7/21/2020	8/20/2020	153	-	-	-	-	153
Murrieta Academy of Music	64419	7/6/2020	8/5/2020	140	-	-	-	-	140
Music-N-Smart	0007	6/30/2020	6/30/2020	130	-	-	-	-	130
Musical Theatre Orange County	SMITH109	6/9/2020	7/9/2020	480	-	-	-	-	480
MusicPaige Studio	03	6/17/2020	7/17/2020	110	-	-	-	-	110
MusicPaige Studio	04	7/1/2020	7/31/2020	137	-	-	-	-	137
MusicPaige Studio	05	3/3/2020	4/2/2020	110	-	-	-	-	110
Mustafa Umar	0001	6/6/2020	7/6/2020	2,400	-	-	-	-	2,400
Mustafa Umar	0002	6/6/2020	7/6/2020	2,600	-	-	-	-	2,600
Myriam Le Van	9	6/18/2020	7/18/2020	225	-	-	-	-	225
Mystery Science Inc.	84268	7/10/2020	8/9/2020	69	-	-	-	-	69
Nancy Watilo	13	6/29/2020	7/29/2020	340	-	-	-	-	340
Nancy Watilo	14	7/10/2020	8/9/2020	420	-	-	-	-	420
Natalia Gubenko	1015	6/24/2020	7/24/2020	2,265	-	-	-	-	2,265
Natalia Gubenko	1016	6/24/2020	7/24/2020	600	-	-	-	-	600
Natalie Moreno	MORE063020	6/23/2020	6/23/2020	10	-	-	-	-	10
Natalie Shohdy	20-05A CPA	7/1/2020	7/31/2020	110	-	-	-	-	110
Natalie Shohdy	20-06 CPA	7/1/2020	7/31/2020	220	-	-	-	-	220
Natasha Brunstetter	BRUN061720	6/17/2020	6/17/2020	250	-	-	-	-	250
Nature Gift Store LLC	16XG-F194-HK33	6/14/2020	7/14/2020	46	-	-	-	-	46
New West Ballet School	63	6/24/2020	7/24/2020	160	-	-	-	-	160

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NHC Martial Arts & Fitness	C0719-051820	6/17/2020	7/17/2020	5,693	-	-	-	-	5,693
Nicole Thomas	2305	7/24/2020	8/23/2020	79	-	-	-	-	79
No Hawaiki Nui	0004	7/1/2020	7/31/2020	210	-	-	-	-	210
Noonan Family Swim School, Inc.	65190_1	7/9/2020	8/8/2020	98	-	-	-	-	98
North County Academy of Dance	2020040015	7/1/2020	7/31/2020	1,440	-	-	-	-	1,440
North County Academy of Dance	2020070017	6/30/2020	7/30/2020	1,275	-	-	-	-	1,275
Nuestra Escuelita Spanish Academy	0042	7/10/2020	8/9/2020	127	-	-	-	-	127
Nuestra Escuelita Spanish Academy	0043	7/10/2020	8/9/2020	42	-	-	-	-	42
Nzingha Newton	111	6/26/2020	7/26/2020	495	-	-	-	-	495
Oak Meadow Inc.	102578	6/12/2020	7/11/2020	478	-	-	-	-	478
Oak Meadow Inc.	102904	6/29/2020	7/29/2020	630	-	-	-	-	630
Oak Meadow Inc.	102914	6/29/2020	7/29/2020	155	-	-	-	-	155
Oak Meadow Inc.	102959	6/30/2020	7/30/2020	150	-	-	-	-	150
Oak Meadow Inc.	104107	7/23/2020	8/22/2020	380	-	-	-	-	380
OC Performing Arts, LLC	46344	6/30/2020	7/1/2020	260	-	-	-	-	260
OC Performing Arts, LLC	46345	6/30/2020	7/1/2020	260	-	-	-	-	260
Oceanside KumonSchool Power Inc.	CPA-McQueen1	7/14/2020	8/13/2020	1,890	-	-	-	-	1,890
Office Depot	441854217001	2/11/2020	3/15/2020	7	-	-	-	-	7
Office Depot	449308968001	3/2/2020	4/5/2020	2	-	-	-	-	2
Office Depot, Inc	396498351001	10/30/2019	12/1/2019	-	-	-	27	-	27
Office Depot, Inc	439793334001	2/6/2020	3/8/2020	13	-	-	-	-	13
Office Depot, Inc	449730115001	3/2/2020	4/5/2020	3	-	-	-	-	3
Office Depot, Inc	450150393001	2/28/2020	3/29/2020	10	-	-	-	-	10
Office Depot, Inc	450177608001	2/28/2020	3/29/2020	3	-	-	-	-	3
Office Depot, Inc	450188022001	3/2/2020	4/5/2020	13	-	-	-	-	13
Office Depot, Inc	450188551001	3/2/2020	4/5/2020	319	-	-	-	-	319
Office Depot, Inc	450188552001	2/29/2020	4/5/2020	28	-	-	-	-	28
Office Depot, Inc	450889909001	3/2/2020	4/5/2020	5	-	-	-	-	5
Office Depot, Inc	451624311001	3/2/2020	4/5/2020	6	-	-	-	-	6
Office Depot, Inc	453212275001	3/5/2020	4/5/2020	34	-	-	-	-	34
Office Depot, Inc	453431146001	3/5/2020	4/5/2020	42	-	-	-	-	42
Office Depot, Inc	456033764001	3/9/2020	4/12/2020	6	-	-	-	-	6
Office Depot, Inc	456155003001	3/10/2020	4/12/2020	1	-	-	-	-	1
Oku Education Inc	1082	6/23/2020	6/23/2020	667	-	-	-	-	667
Olympia Training Center	12092	7/10/2020	8/9/2020	606	-	-	-	-	606
One-on-One Tutoring	065	6/30/2020	7/30/2020	225	-	-	-	-	225
One-on-One Tutoring	066	6/30/2020	7/30/2020	150	-	-	-	-	150
One-on-One Tutoring	067	7/17/2020	8/16/2020	400	-	-	-	-	400
One-on-One Tutoring	068	7/17/2020	8/16/2020	400	-	-	-	-	400
Optimus Learning School	06282020	6/28/2020	7/28/2020	350	-	-	-	-	350

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Orange County Riding Academy	0000151	6/16/2020	6/16/2020	700	-	-	-	-	700
Orange County Water Polo Club	2019-304431	3/26/2020	4/25/2020	595	-	-	-	-	595
Orange County Water Polo Club	2019-444508	3/26/2020	4/25/2020	585	-	-	-	-	585
Orange County Water Polo Club	2020-043825	1/14/2019	2/13/2019	-	-	-	-	292	292
Osman Umarji	1001-A	2/14/2020	3/15/2020	200	-	-	-	-	200
Outschool, Inc.	11271	1/20/2020	2/19/2020	750	-	-	-	-	750
Outschool, Inc.	18481	5/11/2020	6/10/2020	50	-	-	-	-	50
Outschool, Inc.	19933	6/22/2020	7/22/2020	10	-	-	-	-	10
Outschool, Inc.	19934	6/22/2020	7/22/2020	120	-	-	-	-	120
Outschool, Inc.	19935	6/22/2020	7/22/2020	50	-	-	-	-	50
Outschool, Inc.	19936	6/22/2020	7/22/2020	10	-	-	-	-	10
Outschool, Inc.	20073	6/29/2020	7/29/2020	65	-	-	-	-	65
Outschool, Inc.	20074	6/29/2020	7/29/2020	70	-	-	-	-	70
Outschool, Inc.	20075	6/29/2020	7/29/2020	17	-	-	-	-	17
Outschool, Inc.	20076	6/29/2020	7/29/2020	120	-	-	-	-	120
Outschool, Inc.	20077	6/29/2020	7/29/2020	129	-	-	-	-	129
Outschool, Inc.	20078	6/29/2020	7/29/2020	129	-	-	-	-	129
Outschool, Inc.	20118	7/6/2020	8/5/2020	16	-	-	-	-	16
Outschool, Inc.	20158	7/13/2020	8/12/2020	20	-	-	-	-	20
Outschool, Inc.	20159	7/13/2020	8/12/2020	20	-	-	-	-	20
Oxford Consulting Services, Inc.	137873	5/31/2020	5/31/2020	4,372	-	-	-	-	4,372
PA College Prep	201278	7/1/2020	7/31/2020	910	-	-	-	-	910
Pacific Ballet Conservatory	11	6/9/2020	7/9/2020	256	-	-	-	-	256
Painted Earth	1235	7/7/2020	8/6/2020	192	-	-	-	-	192
Pakua International	4915	6/24/2020	6/24/2020	176	-	-	-	-	176
PandaTree Inc	0065 CR	7/5/2020	8/4/2020	190	-	-	-	-	190
PandaTree Inc	0066 CR	7/5/2020	8/4/2020	190	-	-	-	-	190
Patricia Ashley Dalessandro	7777	6/25/2020	7/25/2020	150	-	-	-	-	150
Patricia Ashley Dalessandro	8888	7/2/2020	8/1/2020	150	-	-	-	-	150
Paul Ciolek	100,026	6/22/2020	7/22/2020	105	-	-	-	-	105
Paul Ciolek	100,027	7/1/2020	7/31/2020	100	-	-	-	-	100
PDGA USA, Inc.	627R	4/9/2020	5/9/2020	48	-	-	-	-	48
PDGA USA, Inc.	644	5/13/2020	6/12/2020	120	-	-	-	-	120
PDGA USA, Inc.	645	5/13/2020	6/12/2020	120	-	-	-	-	120
PDGA USA, Inc.	655	5/28/2020	6/27/2020	120	-	-	-	-	120
PDGA USA, Inc.	656	5/28/2020	6/27/2020	120	-	-	-	-	120
Peace Hill Classical Co-Op LLC	15	6/9/2020	7/9/2020	225	-	-	-	-	225
Peace Hill Classical Co-Op LLC	16	6/16/2020	7/16/2020	450	-	-	-	-	450
Peace Hill Press, Inc. dba Well Trained	52307	6/10/2020	7/10/2020	53	-	-	-	-	53
Peace Hill Press, Inc. dba Well Trained	52366	6/26/2020	7/26/2020	30	-	-	-	-	30

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Peace Hill Press, Inc. dba Well Trained	52389	6/30/2020	7/30/2020	212	-	-	-	-	212
Peace Hill Press, Inc. dba Well Trained	52445	7/15/2020	8/14/2020	41	-	-	-	-	41
Peace Hill Press, Inc. dba Well Trained	52463	7/17/2020	8/16/2020	30	-	-	-	-	30
Pearson Education Inc.	6001566092	4/6/2020	5/6/2020	(357)	-	-	-	-	(357)
Pearson Education Inc.	7027103864	5/11/2020	6/10/2020	222	-	-	-	-	222
Performing Arts Empire	2020607.5	6/15/2020	7/15/2020	305	-	-	-	-	305
Performing Arts Empire	2020608.5	6/15/2020	7/15/2020	305	-	-	-	-	305
Performing Arts Empire	2020609.5	6/15/2020	7/15/2020	250	-	-	-	-	250
Phoenix Feather Academy of Music	100177	6/9/2020	7/9/2020	299	-	-	-	-	299
Phoenix Feather Academy of Music	100178	6/23/2020	7/23/2020	176	-	-	-	-	176
Pich Music Studio	19A	2/25/2020	3/26/2020	540	-	-	-	-	540
Piecemakers	43	7/7/2020	8/6/2020	50	-	-	-	-	50
Piecemakers	44	7/7/2020	8/6/2020	142	-	-	-	-	142
Piecemakers	45	7/24/2020	8/23/2020	25	-	-	-	-	25
Play Your Part, Inc	3783	6/10/2020	7/10/2020	120	-	-	-	-	120
Portal Languages - Costa Mesa	INV-4132	6/16/2020	6/30/2020	250	-	-	-	-	250
Portal Languages LLC	4	6/25/2020	7/25/2020	4,760	-	-	-	-	4,760
Power of Leverage BJJ	125	7/1/2020	7/31/2020	120	-	-	-	-	120
Power of Leverage BJJ	126	7/1/2020	7/31/2020	120	-	-	-	-	120
Procurify	0005012	7/1/2020	7/1/2020	45,000	-	-	-	-	45,000
Provenance	1617	5/18/2020	5/18/2020	1,953	-	-	-	-	1,953
Provenance	1624	4/8/2020	5/8/2020	55,642	-	-	-	-	55,642
Rainbow Resource Center	2861337	6/15/2020	7/15/2020	45	-	-	-	-	45
Rainbow Resource Center	2881514	7/13/2020	8/12/2020	72	-	-	-	-	72
Rainbow Resource Center	2881745	7/13/2020	8/12/2020	48	-	-	-	-	48
Rainbow Resource Center	2886045	6/15/2020	7/15/2020	20	-	-	-	-	20
Rainbow Resource Center	2886150	6/16/2020	7/16/2020	28	-	-	-	-	28
Rainbow Resource Center	2886152	6/16/2020	7/16/2020	110	-	-	-	-	110
Rainbow Resource Center	2886155	6/16/2020	7/16/2020	91	-	-	-	-	91
Rainbow Resource Center	2886156	6/16/2020	7/16/2020	106	-	-	-	-	106
Rainbow Resource Center	2886158	6/16/2020	7/16/2020	40	-	-	-	-	40
Rainbow Resource Center	2886161	6/16/2020	7/16/2020	49	-	-	-	-	49
Rainbow Resource Center	2886166	6/16/2020	7/16/2020	47	-	-	-	-	47
Rainbow Resource Center	2886169	6/16/2020	7/16/2020	211	-	-	-	-	211
Rainbow Resource Center	2886200	6/16/2020	7/16/2020	39	-	-	-	-	39
Rainbow Resource Center	2886211	6/16/2020	7/16/2020	130	-	-	-	-	130
Rainbow Resource Center	2886272	6/16/2020	7/16/2020	95	-	-	-	-	95
Rainbow Resource Center	2886273	6/16/2020	7/16/2020	56	-	-	-	-	56
Rainbow Resource Center	2886278	6/16/2020	7/16/2020	43	-	-	-	-	43
Rainbow Resource Center	2886298	6/16/2020	7/16/2020	128	-	-	-	-	128

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Rainbow Resource Center	2886403	6/16/2020	7/16/2020	137	-	-	-	-	137
Rainbow Resource Center	2886499	6/16/2020	7/16/2020	109	-	-	-	-	109
Rainbow Resource Center	2886500	6/16/2020	7/16/2020	104	-	-	-	-	104
Rainbow Resource Center	2886507	6/16/2020	7/16/2020	123	-	-	-	-	123
Rainbow Resource Center	2886510	6/16/2020	7/16/2020	172	-	-	-	-	172
Rainbow Resource Center	2886516	6/16/2020	7/16/2020	69	-	-	-	-	69
Rainbow Resource Center	2886519	6/16/2020	7/16/2020	30	-	-	-	-	30
Rainbow Resource Center	2886525	6/16/2020	7/16/2020	23	-	-	-	-	23
Rainbow Resource Center	2886530	6/16/2020	7/16/2020	130	-	-	-	-	130
Rainbow Resource Center	2886613	6/16/2020	7/16/2020	155	-	-	-	-	155
Rainbow Resource Center	2886617	6/16/2020	7/16/2020	55	-	-	-	-	55
Rainbow Resource Center	2886618	6/16/2020	7/16/2020	120	-	-	-	-	120
Rainbow Resource Center	2886622	6/16/2020	7/16/2020	124	-	-	-	-	124
Rainbow Resource Center	2886623	6/16/2020	7/16/2020	31	-	-	-	-	31
Rainbow Resource Center	2886626	6/16/2020	7/16/2020	233	-	-	-	-	233
Rainbow Resource Center	2886633	6/16/2020	7/16/2020	92	-	-	-	-	92
Rainbow Resource Center	2886641	6/16/2020	7/16/2020	190	-	-	-	-	190
Rainbow Resource Center	2886650	6/16/2020	7/16/2020	15	-	-	-	-	15
Rainbow Resource Center	2886652	6/16/2020	7/16/2020	330	-	-	-	-	330
Rainbow Resource Center	2889806	6/17/2020	7/17/2020	117	-	-	-	-	117
Rainbow Resource Center	2889815	6/17/2020	7/17/2020	14	-	-	-	-	14
Rainbow Resource Center	2889838	6/17/2020	7/17/2020	153	-	-	-	-	153
Rainbow Resource Center	2889842	4/3/2020	5/3/2020	215	-	-	-	-	215
Rainbow Resource Center	2889846	6/17/2020	7/17/2020	394	-	-	-	-	394
Rainbow Resource Center	2889852	6/17/2020	7/17/2020	118	-	-	-	-	118
Rainbow Resource Center	2891887	6/17/2020	7/17/2020	305	-	-	-	-	305
Rainbow Resource Center	2891888	6/17/2020	7/17/2020	112	-	-	-	-	112
Rainbow Resource Center	2891891	6/17/2020	7/17/2020	36	-	-	-	-	36
Rainbow Resource Center	2891892	6/17/2020	7/17/2020	52	-	-	-	-	52
Rainbow Resource Center	2891894	6/17/2020	7/17/2020	43	-	-	-	-	43
Rainbow Resource Center	2891896	6/17/2020	7/17/2020	78	-	-	-	-	78
Rainbow Resource Center	2891898	6/17/2020	7/17/2020	427	-	-	-	-	427
Rainbow Resource Center	2891901	6/17/2020	7/17/2020	491	-	-	-	-	491
Rainbow Resource Center	2891902	6/17/2020	7/17/2020	264	-	-	-	-	264
Rainbow Resource Center	2891903	6/17/2020	7/17/2020	305	-	-	-	-	305
Rainbow Resource Center	2891905	6/17/2020	7/17/2020	250	-	-	-	-	250
Rainbow Resource Center	2893026	6/17/2020	7/17/2020	48	-	-	-	-	48
Rainbow Resource Center	2893102	6/17/2020	7/17/2020	20	-	-	-	-	20
Rainbow Resource Center	2893139	6/17/2020	7/17/2020	52	-	-	-	-	52
Rainbow Resource Center	2897577	6/18/2020	7/18/2020	77	-	-	-	-	77

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Rainbow Resource Center	2897578	6/18/2020	7/18/2020	69	-	-	-	-	69
Rainbow Resource Center	2897581	6/18/2020	7/18/2020	255	-	-	-	-	255
Rainbow Resource Center	2897867	6/18/2020	5/18/2020	328	-	-	-	-	328
Rainbow Resource Center	2897984	6/18/2020	7/18/2020	179	-	-	-	-	179
Rainbow Resource Center	2898472	6/18/2020	5/18/2020	40	-	-	-	-	40
Rainbow Resource Center	2898502	6/18/2020	7/18/2020	141	-	-	-	-	141
Rainbow Resource Center	2898514	4/8/2020	5/8/2020	123	-	-	-	-	123
Rainbow Resource Center	2898734	6/18/2020	5/18/2020	45	-	-	-	-	45
Rainbow Resource Center	2899846	6/19/2020	7/19/2020	203	-	-	-	-	203
Rainbow Resource Center	2904282	6/19/2020	7/19/2020	149	-	-	-	-	149
Rainbow Resource Center	2904852	6/19/2020	7/19/2020	79	-	-	-	-	79
Rainbow Resource Center	2904855	6/19/2020	7/19/2020	40	-	-	-	-	40
Rainbow Resource Center	2904861	6/19/2020	7/19/2020	27	-	-	-	-	27
Rainbow Resource Center	2905066	6/19/2020	7/19/2020	25	-	-	-	-	25
Rainbow Resource Center	2905076	6/19/2020	7/19/2020	103	-	-	-	-	103
Rainbow Resource Center	2905082	6/19/2020	7/19/2020	252	-	-	-	-	252
Rainbow Resource Center	2905087	6/19/2020	7/19/2020	118	-	-	-	-	118
Rainbow Resource Center	2905155	6/19/2020	7/19/2020	116	-	-	-	-	116
Rainbow Resource Center	2905220	6/19/2020	7/19/2020	186	-	-	-	-	186
Rainbow Resource Center	2911878	6/23/2020	7/23/2020	140	-	-	-	-	140
Rainbow Resource Center	2911891	6/23/2020	7/23/2020	237	-	-	-	-	237
Rainbow Resource Center	2911965	6/23/2020	7/23/2020	37	-	-	-	-	37
Rainbow Resource Center	2911978	6/23/2020	6/23/2020	91	-	-	-	-	91
Rainbow Resource Center	2911979	6/23/2020	7/23/2020	91	-	-	-	-	91
Rainbow Resource Center	2912074	6/23/2020	7/23/2020	155	-	-	-	-	155
Rainbow Resource Center	2912081	6/23/2020	7/23/2020	157	-	-	-	-	157
Rainbow Resource Center	2913991	6/23/2020	7/23/2020	160	-	-	-	-	160
Rainbow Resource Center	2914660	6/24/2020	7/24/2020	172	-	-	-	-	172
Rainbow Resource Center	2914667	6/24/2020	7/24/2020	17	-	-	-	-	17
Rainbow Resource Center	2914683	6/24/2020	7/24/2020	39	-	-	-	-	39
Rainbow Resource Center	2914693	6/24/2020	7/24/2020	123	-	-	-	-	123
Rainbow Resource Center	2914703	6/24/2020	7/24/2020	68	-	-	-	-	68
Rainbow Resource Center	2914715	6/24/2020	7/24/2020	99	-	-	-	-	99
Rainbow Resource Center	2914730	6/24/2020	7/24/2020	121	-	-	-	-	121
Rainbow Resource Center	2914741	6/24/2020	7/24/2020	125	-	-	-	-	125
Rainbow Resource Center	2914753	6/24/2020	7/24/2020	142	-	-	-	-	142
Rainbow Resource Center	2915667	6/24/2020	7/24/2020	53	-	-	-	-	53
Rainbow Resource Center	2915669	6/24/2020	7/24/2020	37	-	-	-	-	37
Rainbow Resource Center	2916185	6/24/2020	7/24/2020	88	-	-	-	-	88
Rainbow Resource Center	2916186	6/24/2020	7/24/2020	60	-	-	-	-	60



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Rainbow Resource Center	2916315	6/24/2020	7/24/2020	127	-	-	-	-	127
Rainbow Resource Center	2916318	6/24/2020	7/24/2020	124	-	-	-	-	124
Rainbow Resource Center	2916727	6/24/2020	7/24/2020	112	-	-	-	-	112
Rainbow Resource Center	2917055	6/24/2020	7/24/2020	70	-	-	-	-	70
Rainbow Resource Center	2917064	6/24/2020	7/24/2020	196	-	-	-	-	196
Rainbow Resource Center	2917069	6/24/2020	7/24/2020	66	-	-	-	-	66
Rainbow Resource Center	2917075	6/24/2020	7/24/2020	45	-	-	-	-	45
Rainbow Resource Center	2917091	6/24/2020	7/24/2020	110	-	-	-	-	110
Rainbow Resource Center	2917128	6/24/2020	7/24/2020	76	-	-	-	-	76
Rainbow Resource Center	2917129	6/24/2020	7/24/2020	122	-	-	-	-	122
Rainbow Resource Center	2917145	6/24/2020	7/24/2020	32	-	-	-	-	32
Rainbow Resource Center	2917153	6/24/2020	7/24/2020	200	-	-	-	-	200
Rainbow Resource Center	2917158	6/24/2020	7/24/2020	28	-	-	-	-	28
Rainbow Resource Center	2917162	6/24/2020	7/24/2020	125	-	-	-	-	125
Rainbow Resource Center	2918297	6/25/2020	7/25/2020	23	-	-	-	-	23
Rainbow Resource Center	2918300	6/25/2020	7/25/2020	97	-	-	-	-	97
Rainbow Resource Center	2918313	6/25/2020	7/25/2020	124	-	-	-	-	124
Rainbow Resource Center	2918319	6/25/2020	7/25/2020	101	-	-	-	-	101
Rainbow Resource Center	2918322	6/25/2020	7/25/2020	157	-	-	-	-	157
Rainbow Resource Center	2918775	6/25/2020	7/25/2020	35	-	-	-	-	35
Rainbow Resource Center	2918818	6/25/2020	7/25/2020	172	-	-	-	-	172
Rainbow Resource Center	2919282	6/25/2020	7/25/2020	235	-	-	-	-	235
Rainbow Resource Center	2919289	6/25/2020	7/25/2020	251	-	-	-	-	251
Rainbow Resource Center	2919293	6/25/2020	7/25/2020	660	-	-	-	-	660
Rainbow Resource Center	2920299	6/25/2020	7/25/2020	17	-	-	-	-	17
Rainbow Resource Center	2920313	6/25/2020	7/25/2020	69	-	-	-	-	69
Rainbow Resource Center	2920315	6/25/2020	7/25/2020	384	-	-	-	-	384
Rainbow Resource Center	2920412	6/25/2020	7/25/2020	46	-	-	-	-	46
Rainbow Resource Center	2920504	6/25/2020	7/25/2020	28	-	-	-	-	28
Rainbow Resource Center	2922631	6/25/2020	7/25/2020	124	-	-	-	-	124
Rainbow Resource Center	2922724	6/25/2020	7/25/2020	97	-	-	-	-	97
Rainbow Resource Center	2924663	6/26/2020	7/26/2020	28	-	-	-	-	28
Rainbow Resource Center	2924942	6/26/2020	7/26/2020	76	-	-	-	-	76
Rainbow Resource Center	2924948	6/26/2020	5/29/2020	65	-	-	-	-	65
Rainbow Resource Center	2925107	6/26/2020	7/26/2020	80	-	-	-	-	80
Rainbow Resource Center	2925122	6/26/2020	7/27/2020	68	-	-	-	-	68
Rainbow Resource Center	2925124	4/29/2020	5/29/2020	111	-	-	-	-	111
Rainbow Resource Center	2925246	6/26/2020	7/26/2020	141	-	-	-	-	141
Rainbow Resource Center	2925248	6/26/2020	7/26/2020	23	-	-	-	-	23
Rainbow Resource Center	2925252	6/26/2020	7/25/2020	55	-	-	-	-	55

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Rainbow Resource Center	2925253	4/29/2020	5/29/2020	160	-	-	-	-	160
Rainbow Resource Center	2925542	6/26/2020	7/26/2020	64	-	-	-	-	64
Rainbow Resource Center	2925869	6/26/2020	7/25/2020	494	-	-	-	-	494
Rainbow Resource Center	2927076	6/26/2020	7/26/2020	27	-	-	-	-	27
Rainbow Resource Center	2927765	5/1/2020	5/31/2020	119	-	-	-	-	119
Rainbow Resource Center	2927769	6/29/2020	7/29/2020	143	-	-	-	-	143
Rainbow Resource Center	2931564	6/29/2020	7/29/2020	41	-	-	-	-	41
Rainbow Resource Center	2931565	6/29/2020	7/29/2020	28	-	-	-	-	28
Rainbow Resource Center	2931566	6/29/2020	7/29/2020	15	-	-	-	-	15
Rainbow Resource Center	2931713	6/29/2020	7/29/2020	57	-	-	-	-	57
Rainbow Resource Center	2931894	6/29/2020	7/29/2020	88	-	-	-	-	88
Rainbow Resource Center	2931896	6/29/2020	7/29/2020	44	-	-	-	-	44
Rainbow Resource Center	2933159	6/29/2020	7/29/2020	27	-	-	-	-	27
Rainbow Resource Center	2933932	6/29/2020	7/29/2020	24	-	-	-	-	24
Rainbow Resource Center	2933935	6/29/2020	7/29/2020	24	-	-	-	-	24
Rainbow Resource Center	2934413	6/29/2020	7/29/2020	97	-	-	-	-	97
Rainbow Resource Center	2956591	5/29/2020	6/28/2020	75	-	-	-	-	75
Rainbow Resource Center	2956602	5/29/2020	6/28/2020	120	-	-	-	-	120
Rainbow Resource Center	2956632	5/29/2020	6/28/2020	95	-	-	-	-	95
Rainbow Resource Center	296121	6/10/2020	7/10/2020	19	-	-	-	-	19
Rainbow Resource Center	29656511	5/29/2020	6/28/2020	61	-	-	-	-	61
Rainbow Resource Center	2966684	7/2/2020	8/1/2020	121	-	-	-	-	121
Rainbow Resource Center	2966695	7/2/2020	8/1/2020	65	-	-	-	-	65
Rainbow Resource Center	2969111	6/10/2020	7/10/2020	81	-	-	-	-	81
Rainbow Resource Center	2969906	6/10/2020	7/10/2020	131	-	-	-	-	131
Rainbow Resource Center	2970224	6/11/2020	7/11/2020	122	-	-	-	-	122
Rainbow Resource Center	2970272	6/11/2020	7/11/2020	392	-	-	-	-	392
Rainbow Resource Center	2971266	6/12/2020	7/12/2020	32	-	-	-	-	32
Rainbow Resource Center	2971274	6/12/2020	7/12/2020	125	-	-	-	-	125
Rainbow Resource Center	2971827	6/15/2020	7/15/2020	49	-	-	-	-	49
Rainbow Resource Center	2971829	6/15/2020	7/15/2020	41	-	-	-	-	41
Rainbow Resource Center	2971967	6/15/2020	7/15/2020	72	-	-	-	-	72
Rainbow Resource Center	2972231	6/15/2020	7/15/2020	147	-	-	-	-	147
Rainbow Resource Center	2974630	6/17/2020	7/17/2020	48	-	-	-	-	48
Rainbow Resource Center	2974631	6/17/2020	7/17/2020	83	-	-	-	-	83
Rainbow Resource Center	2974644	6/17/2020	7/17/2020	133	-	-	-	-	133
Rainbow Resource Center	2974687	6/17/2020	7/17/2020	32	-	-	-	-	32
Rainbow Resource Center	2974688	6/17/2020	7/17/2020	16	-	-	-	-	16
Rainbow Resource Center	2974689	6/17/2020	7/17/2020	30	-	-	-	-	30
Rainbow Resource Center	2974690	6/17/2020	7/17/2020	30	-	-	-	-	30

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Rainbow Resource Center	2974691	6/17/2020	7/17/2020	34	-	-	-	-	34
Rainbow Resource Center	2974695	6/17/2020	7/17/2020	30	-	-	-	-	30
Rainbow Resource Center	2974697	6/17/2020	7/17/2020	67	-	-	-	-	67
Rainbow Resource Center	2974701	6/17/2020	7/17/2020	107	-	-	-	-	107
Rainbow Resource Center	2975569	6/17/2020	7/17/2020	37	-	-	-	-	37
Rainbow Resource Center	2975570	6/18/2020	7/18/2020	25	-	-	-	-	25
Rainbow Resource Center	2975577	6/18/2020	7/18/2020	34	-	-	-	-	34
Rainbow Resource Center	2975600	6/18/2020	7/18/2020	38	-	-	-	-	38
Rainbow Resource Center	2975601	6/18/2020	7/18/2020	38	-	-	-	-	38
Rainbow Resource Center	2975602	6/18/2020	7/18/2020	38	-	-	-	-	38
Rainbow Resource Center	2975604	6/18/2020	7/18/2020	57	-	-	-	-	57
Rainbow Resource Center	2975606	6/18/2020	7/18/2020	32	-	-	-	-	32
Rainbow Resource Center	2976906	6/19/2020	7/19/2020	91	-	-	-	-	91
Rainbow Resource Center	2976912	6/19/2020	7/18/2020	132	-	-	-	-	132
Rainbow Resource Center	2977605	6/22/2020	7/22/2020	25	-	-	-	-	25
Rainbow Resource Center	2977606	6/22/2020	7/22/2020	19	-	-	-	-	19
Rainbow Resource Center	2977607	6/22/2020	7/22/2020	78	-	-	-	-	78
Rainbow Resource Center	2977608	6/22/2020	7/22/2020	79	-	-	-	-	79
Rainbow Resource Center	2977610	6/22/2020	7/22/2020	178	-	-	-	-	178
Rainbow Resource Center	2977611	6/22/2020	7/22/2020	99	-	-	-	-	99
Rainbow Resource Center	2977613	6/22/2020	7/22/2020	220	-	-	-	-	220
Rainbow Resource Center	2977817	6/19/2020	7/19/2020	17	-	-	-	-	17
Rainbow Resource Center	2978919	6/23/2020	7/22/2020	28	-	-	-	-	28
Rainbow Resource Center	2978922	6/22/2020	7/22/2020	128	-	-	-	-	128
Rainbow Resource Center	2978923	6/23/2020	7/23/2020	22	-	-	-	-	22
Rainbow Resource Center	2979342	6/23/2020	7/22/2020	51	-	-	-	-	51
Rainbow Resource Center	2979343	6/23/2020	7/22/2020	72	-	-	-	-	72
Rainbow Resource Center	2980838	6/24/2020	7/24/2020	93	-	-	-	-	93
Rainbow Resource Center	2980847	6/24/2020	7/24/2020	121	-	-	-	-	121
Rainbow Resource Center	2980858	6/24/2020	7/24/2020	58	-	-	-	-	58
Rainbow Resource Center	2980918	6/24/2020	7/24/2020	140	-	-	-	-	140
Rainbow Resource Center	2980924	6/24/2020	7/24/2020	108	-	-	-	-	108
Rainbow Resource Center	2980929	6/24/2020	7/24/2020	64	-	-	-	-	64
Rainbow Resource Center	2981052	6/24/2020	7/24/2020	481	-	-	-	-	481
Rainbow Resource Center	2981270	6/24/2020	7/24/2020	223	-	-	-	-	223
Rainbow Resource Center	2981282	6/24/2020	7/24/2020	693	-	-	-	-	693
Rainbow Resource Center	2981558	6/24/2020	7/24/2020	39	-	-	-	-	39
Rainbow Resource Center	2981683	6/25/2020	7/25/2020	14	-	-	-	-	14
Rainbow Resource Center	2981685	6/25/2020	7/25/2020	45	-	-	-	-	45
Rainbow Resource Center	2981686	6/25/2020	7/25/2020	14	-	-	-	-	14

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Rainbow Resource Center	2981687	6/25/2020	7/25/2020	20	-	-	-	-	20
Rainbow Resource Center	2981690	6/25/2020	7/25/2020	237	-	-	-	-	237
Rainbow Resource Center	2981691	6/25/2020	7/25/2020	614	-	-	-	-	614
Rainbow Resource Center	2982219	6/25/2020	7/25/2020	16	-	-	-	-	16
Rainbow Resource Center	2982225	6/25/2020	7/25/2020	142	-	-	-	-	142
Rainbow Resource Center	2982303	6/25/2020	7/25/2020	141	-	-	-	-	141
Rainbow Resource Center	2982311	6/25/2020	7/25/2020	195	-	-	-	-	195
Rainbow Resource Center	2982316	6/25/2020	7/25/2020	108	-	-	-	-	108
Rainbow Resource Center	2982327	6/25/2020	7/25/2020	146	-	-	-	-	146
Rainbow Resource Center	2982336	6/25/2020	7/25/2020	180	-	-	-	-	180
Rainbow Resource Center	2982345	6/25/2020	7/25/2020	154	-	-	-	-	154
Rainbow Resource Center	2982353	6/25/2020	7/25/2020	300	-	-	-	-	300
Rainbow Resource Center	2982540	6/25/2020	7/25/2020	116	-	-	-	-	116
Rainbow Resource Center	2982556	6/25/2020	7/25/2020	79	-	-	-	-	79
Rainbow Resource Center	2982566	6/25/2020	7/25/2020	170	-	-	-	-	170
Rainbow Resource Center	2982572	6/25/2020	7/25/2020	129	-	-	-	-	129
Rainbow Resource Center	2982575	6/25/2020	7/25/2020	116	-	-	-	-	116
Rainbow Resource Center	2982579	6/25/2020	7/25/2020	121	-	-	-	-	121
Rainbow Resource Center	2983109	6/26/2020	7/26/2020	207	-	-	-	-	207
Rainbow Resource Center	2983110	6/26/2020	7/25/2020	35	-	-	-	-	35
Rainbow Resource Center	2983111	6/26/2020	7/26/2020	89	-	-	-	-	89
Rainbow Resource Center	2983112	6/26/2020	7/26/2020	195	-	-	-	-	195
Rainbow Resource Center	2983114	6/25/2020	7/25/2020	122	-	-	-	-	122
Rainbow Resource Center	2983115	6/26/2020	7/26/2020	23	-	-	-	-	23
Rainbow Resource Center	2983117	6/26/2020	7/26/2020	95	-	-	-	-	95
Rainbow Resource Center	2983118	6/25/2020	7/25/2020	104	-	-	-	-	104
Rainbow Resource Center	2983119	6/26/2020	7/26/2020	35	-	-	-	-	35
Rainbow Resource Center	2983120	6/26/2020	7/25/2020	50	-	-	-	-	50
Rainbow Resource Center	2983121	6/26/2020	7/25/2020	295	-	-	-	-	295
Rainbow Resource Center	2983219	6/26/2020	7/25/2020	32	-	-	-	-	32
Rainbow Resource Center	2983220	6/25/2020	7/25/2020	103	-	-	-	-	103
Rainbow Resource Center	2983226	6/26/2020	7/26/2020	243	-	-	-	-	243
Rainbow Resource Center	2983227	6/26/2020	7/26/2020	23	-	-	-	-	23
Rainbow Resource Center	2983279	6/26/2020	7/25/2020	46	-	-	-	-	46
Rainbow Resource Center	2983283	6/26/2020	7/25/2020	65	-	-	-	-	65
Rainbow Resource Center	2983284	6/26/2020	7/25/2020	39	-	-	-	-	39
Rainbow Resource Center	2983289	6/26/2020	7/26/2020	83	-	-	-	-	83
Rainbow Resource Center	2983290	6/25/2020	7/25/2020	120	-	-	-	-	120
Rainbow Resource Center	2983356	6/26/2020	7/26/2020	242	-	-	-	-	242
Rainbow Resource Center	2983367	6/26/2020	7/26/2020	21	-	-	-	-	21

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Rainbow Resource Center	2983421	6/26/2020	7/25/2020	60	-	-	-	-	60
Rainbow Resource Center	2983496	6/26/2020	7/26/2020	264	-	-	-	-	264
Rainbow Resource Center	2983497	6/26/2020	7/25/2020	70	-	-	-	-	70
Rainbow Resource Center	2984002	6/29/2020	7/29/2020	234	-	-	-	-	234
Rainbow Resource Center	2984014	6/29/2020	7/29/2020	91	-	-	-	-	91
Rainbow Resource Center	2984201	6/29/2020	7/29/2020	33	-	-	-	-	33
Rainbow Resource Center	2984311	6/29/2020	7/29/2020	35	-	-	-	-	35
Rainbow Resource Center	2984511	6/29/2020	7/29/2020	144	-	-	-	-	144
Rainbow Resource Center	2985618	6/30/2020	7/30/2020	10	-	-	-	-	10
Rainbow Resource Center	2985619	6/29/2020	7/29/2020	13	-	-	-	-	13
Rainbow Resource Center	2985744	6/29/2020	7/29/2020	121	-	-	-	-	121
Rainbow Resource Center	2986333	6/30/2020	7/30/2020	18	-	-	-	-	18
Rainbow Resource Center	2994302	7/8/2020	8/7/2020	57	-	-	-	-	57
Rainbow Resource Center	2998237	7/10/2020	8/9/2020	386	-	-	-	-	386
Rainbow Resource Center	3006532	7/16/2020	8/14/2020	71	-	-	-	-	71
Rainbow Resource Center	3006660	7/16/2020	8/15/2020	136	-	-	-	-	136
Rainbow Resource Center	3006690	7/16/2020	8/15/2020	285	-	-	-	-	285
Rainbow Resource Center	3006693	7/16/2020	8/15/2020	98	-	-	-	-	98
Rainbow Resource Center	3006704	7/15/2020	8/14/2020	123	-	-	-	-	123
Rainbow Resource Center	3006734	7/16/2020	8/15/2020	232	-	-	-	-	232
Rainbow Resource Center	3006739	7/16/2020	8/15/2020	90	-	-	-	-	90
Rainbow Resource Center	3006741	7/16/2020	8/16/2020	226	-	-	-	-	226
Rainbow Resource Center	3006742	7/16/2020	8/15/2020	107	-	-	-	-	107
Rainbow Resource Center	3006743	7/16/2020	8/15/2020	94	-	-	-	-	94
Rainbow Resource Center	3008490	7/16/2020	8/15/2020	49	-	-	-	-	49
Rainbow Resource Center	3008495	7/16/2020	8/15/2020	99	-	-	-	-	99
Rainbow Resource Center	3008498	7/16/2020	8/15/2020	59	-	-	-	-	59
Rainbow Resource Center	3008522	7/16/2020	8/15/2020	96	-	-	-	-	96
Rainbow Resource Center	3008641	7/16/2020	8/15/2020	98	-	-	-	-	98
Rainbow Resource Center	3008771	7/16/2020	8/15/2020	58	-	-	-	-	58
Rainbow Resource Center	3008800	7/16/2020	8/15/2020	65	-	-	-	-	65
Rainbow Resource Center	3009033	7/16/2020	8/15/2020	20	-	-	-	-	20
Rainbow Resource Center	3009064	7/16/2020	8/15/2020	20	-	-	-	-	20
Rainbow Resource Center	3009091	7/16/2020	8/15/2020	58	-	-	-	-	58
Rainbow Resource Center	3009117	7/16/2020	8/15/2020	52	-	-	-	-	52
Rainbow Resource Center	3009130	7/16/2020	8/15/2020	39	-	-	-	-	39
Rainbow Resource Center	3009151	7/16/2020	8/15/2020	153	-	-	-	-	153
Rainbow Resource Center	3009250	7/16/2020	8/15/2020	267	-	-	-	-	267
Rainbow Resource Center	3014483	7/20/2020	8/19/2020	108	-	-	-	-	108
Rainbow Resource Center	3014489	7/21/2020	8/20/2020	69	-	-	-	-	69

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Rainbow Resource Center	3014491	7/21/2020	8/20/2020	82	-	-	-	-	82
Rainbow Resource Center	3014496	7/21/2020	8/20/2020	335	-	-	-	-	335
Rainbow Resource Center	3014504	7/21/2020	8/20/2020	138	-	-	-	-	138
Rainbow Resource Center	3014514	7/21/2020	8/20/2020	38	-	-	-	-	38
Rainbow Resource Center	3014520	7/21/2020	8/20/2020	220	-	-	-	-	220
Rainbow Resource Center	3014524	7/21/2020	8/20/2020	228	-	-	-	-	228
Rainbow Resource Center	3014530	7/21/2020	8/20/2020	125	-	-	-	-	125
Rainbow Resource Center	3014534	7/21/2020	8/20/2020	122	-	-	-	-	122
Rainbow Resource Center	3014538	7/21/2020	8/20/2020	56	-	-	-	-	56
Rainbow Resource Center	3014540	7/21/2020	8/20/2020	181	-	-	-	-	181
Rainbow Resource Center	3014551	7/21/2020	8/20/2020	160	-	-	-	-	160
Rainbow Resource Center	3014835	7/21/2020	8/20/2020	234	-	-	-	-	234
Rainbow Resource Center	3014999	7/23/2020	8/22/2020	32	-	-	-	-	32
Rainbow Resource Center	3016152	7/24/2020	8/23/2020	53	-	-	-	-	53
Rainbow Resource Center	3018692	7/23/2020	8/22/2020	173	-	-	-	-	173
Rainbow Resource Center	3019097	7/23/2020	8/22/2020	91	-	-	-	-	91
Rainbow Resource Center	3019103	7/23/2020	8/22/2020	193	-	-	-	-	193
Rainbow Resource Center	3019104	7/23/2020	8/22/2020	104	-	-	-	-	104
Rainbow Resource Center	3019107	7/23/2020	8/22/2020	73	-	-	-	-	73
Rainbow Resource Center	3019108	7/23/2020	8/22/2020	212	-	-	-	-	212
Rainbow Resource Center	3019111	7/23/2020	8/22/2020	58	-	-	-	-	58
Rainbow Resource Center	3019118	7/23/2020	8/22/2020	153	-	-	-	-	153
Rainbow Resource Center	3019127	7/23/2020	8/22/2020	131	-	-	-	-	131
Rainbow Resource Center	3019156	7/23/2020	8/22/2020	257	-	-	-	-	257
Rainbow Resource Center	3019158	7/23/2020	8/21/2020	111	-	-	-	-	111
Rainbow Resource Center	3019167	7/23/2020	8/22/2020	295	-	-	-	-	295
Rainbow Resource Center	3019171	7/23/2020	8/22/2020	90	-	-	-	-	90
Rainbow Resource Center	3019280	7/23/2020	8/22/2020	95	-	-	-	-	95
Rainbow Resource Center	3019328	7/23/2020	8/22/2020	779	-	-	-	-	779
Rainbow Resource Center	3020303	7/24/2020	8/23/2020	59	-	-	-	-	59
Rainbow Resource Center	3020360	7/24/2020	8/23/2020	125	-	-	-	-	125
Rainbow Resource Center	3020418	7/24/2020	8/23/2020	56	-	-	-	-	56
Rainbow Resource Center	3020706	7/24/2020	8/23/2020	20	-	-	-	-	20
Rainbow Resource Center	3020712	7/24/2020	8/23/2020	125	-	-	-	-	125
Rainbow Resource Center	3020721	7/24/2020	8/23/2020	108	-	-	-	-	108
Rainbow Resource Center	3020971	7/24/2020	8/23/2020	121	-	-	-	-	121
Rainbow Resource Center	3020976	7/24/2020	8/23/2020	199	-	-	-	-	199
Rainbow Resource Center	3020978	7/24/2020	8/23/2020	124	-	-	-	-	124
Ramiro Alfaro	A03102020	3/10/2020	4/9/2020	615	-	-	-	-	615
Ramiro Alfaro	B03102020	3/10/2020	4/9/2020	615	-	-	-	-	615

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Ramona Brazilian Jiu-Jitsu/MMA	2020-7	6/30/2020	6/30/2020	1,192	-	-	-	-	1,192
Rashna Kowalski	1328	6/19/2020	7/4/2020	680	-	-	-	-	680
Rashna Kowalski	1332	6/23/2020	7/23/2020	520	-	-	-	-	520
Rashna Kowalski	1333	6/23/2020	7/23/2020	160	-	-	-	-	160
Rebecca Erkelens	RAE-020	6/12/2020	7/12/2020	221	-	-	-	-	221
Rebecca Erkelens	RAE-021	6/12/2020	7/12/2020	110	-	-	-	-	110
Rebecca Erkelens	RAE-022	6/12/2020	7/12/2020	225	-	-	-	-	225
Rebecca Erkelens	RAE-023	6/12/2020	7/12/2020	225	-	-	-	-	225
Rebecca Erkelens	RAE-024	6/12/2020	7/12/2020	167	-	-	-	-	167
Rebecca Erkelens	RAE-025	6/12/2020	7/12/2020	80	-	-	-	-	80
Rebecca Erkelens	RAE-026	6/12/2020	7/12/2020	80	-	-	-	-	80
Rebecca Erkelens	RAE-027	6/12/2020	7/12/2020	80	-	-	-	-	80
Rebecca Nakamura	1245089	7/1/2020	7/11/2020	112	-	-	-	-	112
Rebecca Nakamura	1245121	7/13/2020	8/12/2020	396	-	-	-	-	396
Redlands Gymnastics Club	07012020	7/1/2020	7/31/2020	100	-	-	-	-	100
Renata Bezman	CPA202004	6/15/2020	7/15/2020	1,105	-	-	-	-	1,105
Renata Bezman	CPA202005	7/6/2020	8/5/2020	560	-	-	-	-	560
Renea Ree	Davis 0620	6/9/2020	7/9/2020	50	-	-	-	-	50
Rich Oliver Racing, Inc.	2020-007-005	7/10/2020	8/9/2020	574	-	-	-	-	574
Robyn Rakov O.D.	51	4/30/2020	5/30/2020	480	-	-	-	-	480
Rock Creek Enrichment Center	20204001	6/20/2020	7/20/2020	250	-	-	-	-	250
Rock Creek Enrichment Center	20204002	6/20/2020	7/20/2020	200	-	-	-	-	200
Rock Creek Enrichment Center	20204007	6/20/2020	7/20/2020	80	-	-	-	-	80
Rockside Music	072020001719	7/1/2020	7/31/2020	35	-	-	-	-	35
Rockstars of Tomorrow	04062020-Mix	7/9/2020	8/8/2020	580	-	-	-	-	580
Rockstars of Tomorrow	07082020-CAMIX	6/15/2020	7/15/2020	725	-	-	-	-	725
Rockstars of Tomorrow Riverside	5128	6/15/2020	7/15/2020	280	-	-	-	-	280
Rockstars of Tomorrow Riverside	6100	6/15/2020	7/15/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	6101	6/15/2020	7/15/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	6102	6/15/2020	7/15/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	6103	6/15/2020	7/15/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	6105	7/15/2020	8/14/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	6106	6/15/2020	7/15/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	6107	7/15/2020	8/15/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	6108	7/15/2020	8/15/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	6109	7/15/2020	8/14/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	6110	7/15/2020	8/14/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	6111	6/15/2020	7/15/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	6112	6/15/2020	7/15/2020	280	-	-	-	-	280
Rockstars of Tomorrow Riverside	6113	7/15/2020	8/15/2020	350	-	-	-	-	350

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Roos Music	1053	6/27/2020	7/27/2020	1,620	-	-	-	-	1,620
Roos Music	1054	4/17/2020	5/17/2020	949	-	-	-	-	949
Roos Music	1055	7/20/2020	8/19/2020	2,150	-	-	-	-	2,150
Roya Daizadeh	DAIZ062220	6/22/2020	6/22/2020	5	-	-	-	-	5
Russo, Fleck and Associates	10639	5/31/2020	6/30/2020	357	-	-	-	-	357
Ruth Opilas	202006	7/1/2020	7/31/2020	1,500	-	-	-	-	1,500
Ruthie Smith	20-1049	6/14/2020	7/14/2020	90	-	-	-	-	90
Ryan Navales	4	3/17/2020	4/16/2020	300	-	-	-	-	300
Ryan Navales	5	6/24/2020	7/24/2020	300	-	-	-	-	300
Ryan Navales	6	6/24/2020	7/24/2020	300	-	-	-	-	300
S.T.A.R Academy	LAS223.3-01	6/15/2020	7/15/2020	825	-	-	-	-	825
S.T.A.R Academy	LAS223.4-01	6/15/2020	7/15/2020	330	-	-	-	-	330
S.T.A.R Academy	OT1.2-01	6/15/2020	7/15/2020	495	-	-	-	-	495
S.T.A.R Academy	OT155.1-01	6/15/2020	7/15/2020	2,805	-	-	-	-	2,805
S.T.A.R Academy	OT155.2-01	6/15/2020	7/15/2020	330	-	-	-	-	330
S.T.A.R Academy	OT2.2-01	6/15/2020	7/15/2020	413	-	-	-	-	413
S.T.A.R Academy	SAI-IHH19.1-02	6/15/2020	7/15/2020	240	-	-	-	-	240
S.T.A.R Academy	SAI-IHH68.1-02	6/15/2020	7/15/2020	960	-	-	-	-	960
S.T.A.R Academy	SAI1.4-01	6/15/2020	7/15/2020	300	-	-	-	-	300
S.T.A.R Academy	SAI112.1-01	6/15/2020	7/15/2020	480	-	-	-	-	480
S.T.A.R Academy	SAI112.2-01	6/15/2020	7/15/2020	120	-	-	-	-	120
S.T.A.R Academy	SAI19.2-01	6/15/2020	7/15/2020	120	-	-	-	-	120
S.T.A.R Academy	SAI2.4-01	6/15/2020	7/15/2020	300	-	-	-	-	300
S.T.A.R Academy	SAI232.1-02	6/15/2020	7/15/2020	990	-	-	-	-	990
S.T.A.R Academy	SAI232.2-02	6/15/2020	7/15/2020	240	-	-	-	-	240
S.T.A.R Academy	SAI278.1-02	6/15/2020	7/15/2020	480	-	-	-	-	480
S.T.A.R Academy	SAI68.2-01	6/15/2020	7/15/2020	180	-	-	-	-	180
S.T.A.R Academy	SAI92.1-02	6/15/2020	7/15/2020	960	-	-	-	-	960
S.T.A.R Academy	SAI92.2-01	6/15/2020	7/15/2020	180	-	-	-	-	180
S.T.A.R Academy	SAS223.1-02	6/15/2020	7/15/2020	480	-	-	-	-	480
S.T.A.R Academy	SAS278.2-01	6/15/2020	7/15/2020	120	-	-	-	-	120
Sabiha Khan	1A	6/10/2020	7/10/2020	320	-	-	-	-	320
Sally Piano Music	6112020	7/1/2020	7/16/2020	169	-	-	-	-	169
Samara Rice	06222020	6/22/2020	7/22/2020	310	-	-	-	-	310
Samara Rice	07032020	7/3/2020	8/2/2020	620	-	-	-	-	620
Samurai Academy	0056	7/8/2020	8/7/2020	120	-	-	-	-	120
Samurai Academy	57	7/10/2020	8/9/2020	700	-	-	-	-	700
Samurai Academy	58	7/10/2020	8/9/2020	140	-	-	-	-	140
San Diego Danceworks	3-CPA	7/12/2020	8/11/2020	810	-	-	-	-	810
San Diego Gymnastics at Otay Ranch	45	7/6/2020	8/5/2020	577	-	-	-	-	577



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Sandra T Garcia	1	6/5/2020	6/5/2020	26	-	-	-	-	26
Sandra T Garcia	10	6/5/2020	7/5/2020	13	-	-	-	-	13
Sandra T Garcia	11	6/5/2020	7/5/2020	38	-	-	-	-	38
Sandra T Garcia	13	6/5/2020	7/5/2020	13	-	-	-	-	13
Sandra T Garcia	15	6/5/2020	7/5/2020	25	-	-	-	-	25
Sandra T Garcia	3	6/5/2020	6/5/2020	38	-	-	-	-	38
Sandra T Garcia	4	6/5/2020	6/5/2020	77	-	-	-	-	77
Sandra T Garcia	5	6/5/2020	6/5/2020	38	-	-	-	-	38
Sandra T Garcia	6	6/5/2020	6/5/2020	64	-	-	-	-	64
Sandra T Garcia	7	6/5/2020	6/5/2020	77	-	-	-	-	77
Sandra T Garcia	8	6/5/2020	7/5/2020	38	-	-	-	-	38
Sandra T Garcia	GARC060520A	6/5/2020	7/5/2020	38	-	-	-	-	38
Sarah Hill	18	5/27/2020	7/11/2020	2,740	-	-	-	-	2,740
School of Rock Huntington Beach	6222020	6/22/2020	7/22/2020	144	-	-	-	-	144
School of Rock Temecula	52267_JulAug	6/22/2020	7/22/2020	598	-	-	-	-	598
Schumacher Tutoring	161	6/10/2020	7/10/2020	540	-	-	-	-	540
Schumacher Tutoring	162	6/19/2020	7/19/2020	360	-	-	-	-	360
Science 2 U	S2U-JunCPA	6/10/2020	7/10/2020	112	-	-	-	-	112
Shane Cammell	200539	6/15/2020	7/15/2020	140	-	-	-	-	140
Shane Cammell	200639	6/30/2020	7/30/2020	35	-	-	-	-	35
Shauna Stokes	Ethan C 06 20	6/11/2020	7/11/2020	160	-	-	-	-	160
Sherri McFadden	MCFA061720	6/17/2020	6/17/2020	250	-	-	-	-	250
SHI International Corp	B11935429	6/30/2020	8/29/2020	17,832	-	-	-	-	17,832
Shih-Yin Lee	2020-220374	6/15/2020	7/15/2020	300	-	-	-	-	300
Shih-Yin Lee	2020-231626	6/26/2020	7/26/2020	300	-	-	-	-	300
Shirley Stafford	C. McDonald #11	7/1/2020	7/31/2020	390	-	-	-	-	390
Shirley Stafford	C. McDonald #12	7/1/2020	7/31/2020	130	-	-	-	-	130
Shmoop University, Inc.	3408CA3R	7/8/2020	8/7/2020	5,800	-	-	-	-	5,800
Simply Coding	453	6/18/2020	8/2/2020	60	-	-	-	-	60
Singapore Math Inc.	352375	6/1/2020	7/1/2020	59	-	-	-	-	59
Singapore Math Inc.	352376	6/1/2020	7/1/2020	66	-	-	-	-	66
Singapore Math Inc.	352377	6/1/2020	7/1/2020	131	-	-	-	-	131
Singapore Math Inc.	352402	6/1/2020	7/1/2020	42	-	-	-	-	42
Singapore Math Inc.	352414	6/11/2020	7/11/2020	103	-	-	-	-	103
Singapore Math Inc.	352415	6/1/2020	7/1/2020	78	-	-	-	-	78
Singapore Math Inc.	352433	6/11/2020	7/11/2020	66	-	-	-	-	66
Singapore Math Inc.	352442	6/12/2020	7/12/2020	131	-	-	-	-	131
Singapore Math Inc.	352484	6/15/2020	7/15/2020	43	-	-	-	-	43
Singapore Math Inc.	352491	6/16/2020	7/16/2020	145	-	-	-	-	145
Singapore Math Inc.	352524	6/15/2020	7/15/2020	134	-	-	-	-	134

**Cabrillo Point Academy**
**Accounts Payable Aging**

July 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Singapore Math Inc.	352526	6/23/2020	7/23/2020	276	-	-	-	-	276
Singapore Math Inc.	352589	6/30/2020	7/30/2020	35	-	-	-	-	35
Singapore Math Inc.	352593	7/1/2020	7/31/2020	66	-	-	-	-	66
Singapore Math Inc.	352595	7/1/2020	7/31/2020	157	-	-	-	-	157
Singapore Math Inc.	352603	7/1/2020	7/31/2020	86	-	-	-	-	86
Singapore Math Inc.	352609	7/1/2020	7/31/2020	51	-	-	-	-	51
Singapore Math Inc.	352610	7/1/2020	7/31/2020	47	-	-	-	-	47
Singapore Math Inc.	352611	7/1/2020	7/31/2020	68	-	-	-	-	68
Singapore Math Inc.	352612	7/1/2020	7/31/2020	63	-	-	-	-	63
Singapore Math Inc.	352630	7/1/2020	7/31/2020	48	-	-	-	-	48
Singapore Math Inc.	352642	7/1/2020	7/31/2020	37	-	-	-	-	37
Singapore Math Inc.	352643	7/1/2020	7/31/2020	64	-	-	-	-	64
Singapore Math Inc.	352742	7/9/2020	8/8/2020	48	-	-	-	-	48
Smart Teacher Inc	07082020	7/8/2020	8/7/2020	1,200	-	-	-	-	1,200
SmartSign	MAT-173183	7/14/2020	8/13/2020	817	-	-	-	-	817
Soaring Minds Education	CPAPT 109	7/3/2020	8/2/2020	180	-	-	-	-	180
Social Communication Specialists	11	6/12/2020	7/12/2020	1,300	-	-	-	-	1,300
SOR Schools VI, LLC	2020_06	6/30/2020	7/30/2020	160	-	-	-	-	160
SOR Schools VI, LLC	2020_07	6/30/2020	7/30/2020	160	-	-	-	-	160
SoundCheck Music School	20-4071-EH	6/1/2020	7/1/2020	251	-	-	-	-	251
Soundscape Music Studios	3019	7/21/2020	8/5/2020	1,000	-	-	-	-	1,000
Soundscape Music Studios	4012	7/7/2020	7/22/2020	360	-	-	-	-	360
South Coast Repertory	6611561	6/25/2020	7/25/2020	1,110	-	-	-	-	1,110
South OC Hybrid Homeschool	1100-A	5/12/2020	5/12/2020	1,199	-	-	-	-	1,199
South OC Hybrid Homeschool	1101-A	5/12/2020	5/12/2020	608	-	-	-	-	608
Southland Ballet Academy Inc.	3018	6/29/2020	7/29/2020	251	-	-	-	-	251
Spanish for You!	2020 - 0717	7/17/2020	8/16/2020	47	-	-	-	-	47
Spanish Time 123	001	6/11/2020	7/11/2020	96	-	-	-	-	96
Specialized Therapy Services, Inc.	INSP03-0420	4/30/2020	6/9/2020	38,942	-	-	-	-	38,942
Spin STEAM	20-01	6/12/2020	7/12/2020	9,877	-	-	-	-	9,877
Stacy Oliver	70120-1	7/1/2020	7/31/2020	435	-	-	-	-	435
Stagelight Performing Arts	0620VALVH	6/10/2020	7/10/2020	55	-	-	-	-	55
Stagelight Performing Arts	0620VALVK	6/10/2020	7/10/2020	53	-	-	-	-	53
Stagelight Performing Arts	0620VALVS	6/10/2020	7/10/2020	106	-	-	-	-	106
Starlight Dance Center	0620	6/27/2020	7/27/2020	60	-	-	-	-	60
Studies Weekly	320210	4/8/2020	9/1/2020	32	-	-	-	-	32
Studies Weekly	320239	4/8/2020	9/1/2020	65	-	-	-	-	65
Studies Weekly	320325	4/8/2020	9/1/2020	32	-	-	-	-	32
Studies Weekly	322222	4/13/2020	9/1/2020	65	-	-	-	-	65
Studies Weekly	322229	4/13/2020	9/1/2020	65	-	-	-	-	65

**Cabrillo Point Academy**
**Accounts Payable Aging**

July 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Studies Weekly	322674	4/13/2020	9/1/2020	97	-	-	-	-	97
Studies Weekly	326193	4/17/2020	9/1/2020	32	-	-	-	-	32
Studies Weekly	326302	4/17/2020	9/1/2020	32	-	-	-	-	32
Studies Weekly	326307	4/17/2020	9/1/2020	32	-	-	-	-	32
Studies Weekly	329492	4/24/2020	9/1/2020	32	-	-	-	-	32
Studies Weekly	329494	4/24/2020	9/1/2020	32	-	-	-	-	32
Studies Weekly	329496	4/24/2020	9/1/2020	32	-	-	-	-	32
Studies Weekly	336280	5/29/2020	9/1/2020	32	-	-	-	-	32
Studies Weekly	336917	6/5/2020	9/1/2020	32	-	-	-	-	32
Studies Weekly	336920	6/5/2020	9/1/2020	32	-	-	-	-	32
Studies Weekly	336922	6/5/2020	9/1/2020	32	-	-	-	-	32
Studies Weekly	337765	6/16/2020	9/1/2020	33	-	-	-	-	33
Supercharged Science	2884	6/15/2020	8/14/2020	97	-	-	-	-	97
Susan R Simmons	CPA-LB-0003	6/19/2020	7/19/2020	200	-	-	-	-	200
Susan R Simmons	CPA-NO-0003	6/19/2020	7/19/2020	200	-	-	-	-	200
Suzanne Silvio	2020-231528	6/24/2020	7/24/2020	350	-	-	-	-	350
Sylvan Learning Center	1001226	6/2/2020	7/2/2020	520	-	-	-	-	520
Sylvan Learning Center	1001227	6/30/2020	7/30/2020	520	-	-	-	-	520
Sylvan Learning Center	1001228	6/30/2020	7/30/2020	520	-	-	-	-	520
Sylvan Learning Center	1001229	6/30/2020	7/30/2020	520	-	-	-	-	520
TalkBox.Mom, Inc	395456	7/17/2020	8/16/2020	365	-	-	-	-	365
Taryn Sains	VILHEN	5/12/2020	6/11/2020	(525)	-	-	-	-	(525)
Teacher Synergy, LLC	118797251	5/14/2020	6/4/2020	5	-	-	-	-	5
Teacher Synergy, LLC	120046755	6/12/2020	7/3/2020	3	-	-	-	-	3
Teacher Synergy, LLC	120193277	6/17/2020	7/8/2020	26	-	-	-	-	26
Teacher Synergy, LLC	121233180	7/23/2020	8/13/2020	14	-	-	-	-	14
Teacher Synergy, LLC	121278139	7/24/2020	8/14/2020	18	-	-	-	-	18
Teaching Textbooks	20969	7/3/2019	8/2/2019	-	-	-	-	(67)	(67)
Teaching Textbooks	26049	12/10/2019	1/9/2020	-	57	-	-	-	57
Teaching Textbooks	26052	12/10/2019	1/9/2020	-	77	-	-	-	77
Teaching Textbooks	28051	6/9/2020	7/9/2020	67	-	-	-	-	67
Teaching Textbooks	28076	6/9/2020	7/9/2020	202	-	-	-	-	202
Teaching Textbooks	28121	6/16/2020	7/16/2020	63	-	-	-	-	63
Teaching Textbooks	28122	6/16/2020	7/16/2020	63	-	-	-	-	63
Teaching Textbooks	28131	6/18/2020	7/18/2020	43	-	-	-	-	43
Teaching Textbooks	28132	6/18/2020	7/18/2020	55	-	-	-	-	55
Teaching Textbooks	28133	6/18/2020	7/18/2020	43	-	-	-	-	43
Teaching Textbooks	28150	6/30/2020	7/30/2020	43	-	-	-	-	43
Teaching Textbooks	28175	6/30/2020	7/30/2020	67	-	-	-	-	67
Teaching Textbooks	28212	7/2/2020	8/1/2020	55	-	-	-	-	55

**Cabrillo Point Academy**
**Accounts Payable Aging**

July 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Temecula Music Teacher, LLC	4761	6/15/2020	7/15/2020	660	-	-	-	-	660
Teresa Adams	2020-3	6/11/2020	7/11/2020	560	-	-	-	-	560
Teresa Adams	2020-4	6/11/2020	7/11/2020	800	-	-	-	-	800
Teresa Adams	2020-5	6/11/2020	7/11/2020	280	-	-	-	-	280
Teresa Adams	2020-6	7/2/2020	8/1/2020	280	-	-	-	-	280
Terra Arts	10034	6/1/2020	6/30/2020	2,790	-	-	-	-	2,790
Terra Arts	10052	6/12/2020	6/12/2020	400	-	-	-	-	400
Terra Arts	10055	6/24/2020	6/24/2020	1,236	-	-	-	-	1,236
Terri Shok	JULY-AUGUST2020	7/24/2020	8/23/2020	400	-	-	-	-	400
Terri Shok	JUNE1-30,2020	6/26/2020	7/26/2020	265	-	-	-	-	265
Terry Tsang Optometry	9028	4/3/2020	5/2/2020	125	-	-	-	-	125
Terry Tsang Optometry	9037	6/12/2020	7/12/2020	125	-	-	-	-	125
The AFA Studio	16	7/20/2020	8/19/2020	70	-	-	-	-	70
The Arts Project of Orange County	067GRUENHAGENH	6/7/2020	6/7/2020	210	-	-	-	-	210
The Arts Project of Orange County	TAPOC060620GRUE	6/6/2020	7/6/2020	420	-	-	-	-	420
The Arts Project of Orange County	TAPOC060620GRUENHAGENM	6/6/2020	7/6/2020	420	-	-	-	-	420
The Arts Project of Orange County	TAPOC060720GRUENHAGENM	6/7/2020	7/7/2020	210	-	-	-	-	210
The CK Corral	CPA-0620	6/30/2020	7/30/2020	2,400	-	-	-	-	2,400
The Collective Movements	SANZ1	4/21/2020	5/21/2020	(60)	-	-	-	-	(60)
The Critical Thinking Co.	144485A	6/8/2020	7/8/2020	32	-	-	-	-	32
The Critical Thinking Co.	146168A	7/7/2020	8/6/2020	20	-	-	-	-	20
The Music Abode	070820	7/8/2020	8/7/2020	300	-	-	-	-	300
The Music Factory	M050120	6/18/2020	7/18/2020	169	-	-	-	-	169
The Music School	9702	2/21/2020	3/22/2020	448	-	-	-	-	448
The Music School	9817	7/23/2020	8/22/2020	648	-	-	-	-	648
The San Diego Music and Art Coopera	33	7/1/2020	7/31/2020	110	-	-	-	-	110
The San Diego Music and Art Coopera	35	6/1/2020	7/1/2020	110	-	-	-	-	110
The San Diego Music and Art Coopera	36	7/1/2020	7/31/2020	220	-	-	-	-	220
The Speech and Language Group, Inc.	June 2020 Inspire	6/18/2020	7/18/2020	750	-	-	-	-	750
Thinkwell Corporation	204349	7/8/2020	8/7/2020	75	-	-	-	-	75
Timberdoodle.com	318072	5/19/2020	7/18/2020	1,237	-	-	-	-	1,237
Timberdoodle.com	319455	6/3/2020	8/2/2020	303	-	-	-	-	303
Timberdoodle.com	319725	6/9/2020	8/8/2020	95	-	-	-	-	95
Timberdoodle.com	319727	6/9/2020	8/8/2020	86	-	-	-	-	86
Timberdoodle.com	320147	6/17/2020	8/16/2020	114	-	-	-	-	114
Time4Writing.com	T4L11356	6/26/2020	7/26/2020	235	-	-	-	-	235
Tkd Capistrano Corp.	SJC610BBTKDA	7/1/2020	7/31/2020	280	-	-	-	-	280
Tkd Capistrano Corp.	SJC613BBTKDA	7/1/2020	7/31/2020	280	-	-	-	-	280
TLP Education	1060	6/17/2020	7/17/2020	550	-	-	-	-	550
Todd Nash	CA062720CPA Rev 1	7/10/2020	8/9/2020	4,620	-	-	-	-	4,620

**Cabrillo Point Academy**
**Accounts Payable Aging**

July 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Tomislav Peraic, ESQ.	54	7/1/2020	7/31/2020	3,250	-	-	-	-	3,250
Tonya Hill	HILL061820	6/18/2020	6/18/2020	16	-	-	-	-	16
Touch-type Read and Spell (TTRS)	CB-45640	7/10/2020	9/8/2020	3,000	-	-	-	-	3,000
Unassigned	9	6/5/2020	7/5/2020	38	-	-	-	-	38
Underground Dance Company	16	6/30/2020	7/30/2020	242	-	-	-	-	242
United Studios of Self Defense	HM5	7/1/2020	7/31/2020	500	-	-	-	-	500
United Studios of Self Defense	HM6	8/1/2020	8/31/2020	500	-	-	-	-	500
University of Redlands	7	4/10/2020	5/10/2020	380	-	-	-	-	380
University of Redlands	8	6/18/2020	7/18/2020	190	-	-	-	-	190
University of Redlands	9	7/15/2020	8/14/2020	85	-	-	-	-	85
UPS	0000R98E27280	7/11/2020	7/20/2020	83	-	-	-	-	83
USSD Yorba Linda	MP07	7/10/2020	8/9/2020	250	-	-	-	-	250
USSD Yorba Linda	MP08	7/10/2020	8/9/2020	125	-	-	-	-	125
USSD Yorba Linda	NS15	7/10/2020	8/9/2020	211	-	-	-	-	211
Valdean Irvine	23	6/19/2020	7/19/2020	600	-	-	-	-	600
Veronica Anne Richards	326	6/9/2020	7/9/2020	45	-	-	-	-	45
Veronica Anne Richards	327	6/9/2020	7/9/2020	30	-	-	-	-	30
Veronica Anne Richards	328	7/2/2020	8/1/2020	180	-	-	-	-	180
Veronica Anne Richards	329	7/2/2020	8/1/2020	90	-	-	-	-	90
Veronica Anne Richards	330	7/2/2020	8/1/2020	135	-	-	-	-	135
Veronica Anne Richards	331	7/2/2020	8/1/2020	150	-	-	-	-	150
Victoria Gramm	520	6/16/2020	7/16/2020	684	-	-	-	-	684
Virtuoso Music	16080	7/7/2020	8/6/2020	250	-	-	-	-	250
Virtuoso Music	16081	7/7/2020	8/6/2020	814	-	-	-	-	814
VocabularySpellingCity	1641088	7/16/2020	8/15/2020	35	-	-	-	-	35
Wagner's School of Music, LLC	5141	6/1/2020	6/1/2020	98	-	-	-	-	98
Wagner's School of Music, LLC	5142	5/1/2020	5/1/2020	98	-	-	-	-	98
Wagner's School of Music, LLC	5147	7/1/2020	7/1/2020	196	-	-	-	-	196
Wagner's School of Music, LLC	5149	7/1/2020	7/1/2020	176	-	-	-	-	176
Waterworks Aquatics	93	6/19/2020	7/19/2020	5,949	-	-	-	-	5,949
Waterworks Aquatics	99	7/23/2020	8/22/2020	170	-	-	-	-	170
Waterworks Aquatics Carlsbad	91	6/19/2020	7/19/2020	1,854	-	-	-	-	1,854
Waterworks Aquatics Huntington Bea	92	6/19/2020	7/19/2020	1,205	-	-	-	-	1,205
Westrin Dance Center /The Dance Cer	11	6/15/2020	7/15/2020	110	-	-	-	-	110
Westrin Dance Center /The Dance Cer	12	6/1/2020	7/1/2020	670	-	-	-	-	670
Westrin Dance Center /The Dance Cer	13	6/29/2020	7/29/2020	1,000	-	-	-	-	1,000
White Dragon of East County	36	6/26/2020	7/26/2020	879	-	-	-	-	879
Wilkinson Hadley King & Co., LLP	27397	6/19/2020	7/19/2020	900	-	-	-	-	900
Wilkinson Hadley King & Co., LLP	27473	7/7/2020	8/6/2020	1,200	-	-	-	-	1,200
Winner's Academy Gymnastics	10b	6/9/2020	7/9/2020	624	-	-	-	-	624

# Cabrillo Point Academy

## Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
WM Music Lessons	017CBA	6/11/2020	7/11/2020	655	-	-	-	-	655
WM Music Lessons	018CBA	7/3/2020	8/2/2020	1,409	-	-	-	-	1,409
WM Music Lessons	019CBA	7/3/2020	8/2/2020	2,083	-	-	-	-	2,083
Wonder Crate	I122	7/19/2020	8/18/2020	150	-	-	-	-	150
Wood & Ivory	0101	1/9/2020	2/9/2020	29	-	-	-	-	29
Wood & Ivory	0147	2/18/2020	3/19/2020	17	-	-	-	-	17
Wood & Ivory	0217	5/8/2020	6/7/2020	344	-	-	-	-	344
Wood & Ivory	0237	5/8/2020	6/7/2020	55	-	-	-	-	55
Wood & Ivory	0243	6/3/2020	7/3/2020	344	-	-	-	-	344
Wood & Ivory	0249	7/1/2020	7/3/2020	115	-	-	-	-	115
Wood & Ivory	0250	7/1/2020	7/3/2020	115	-	-	-	-	115
Wood & Ivory	0257	7/1/2020	7/31/2020	344	-	-	-	-	344
WriteAtHome, Inc.	20153820	7/17/2020	8/16/2020	499	-	-	-	-	499
WriteShop	20-0708	7/6/2020	8/5/2020	110	-	-	-	-	110
Yamaha Music Academy of Fountain V	31295	6/1/2020	6/30/2020	132	-	-	-	-	132
Yamaha Music Center - Irvine	1007	7/7/2020	8/6/2020	373	-	-	-	-	373
YMCA of Orange County	19000000	6/24/2020	7/24/2020	92	-	-	-	-	92
YMCA of Orange County	199000000	6/24/2020	7/24/2020	92	-	-	-	-	92
YMCA of Orange County	30000001	7/20/2020	8/19/2020	480	-	-	-	-	480
YMCA of Orange County	84756-C008-CPA	6/30/2020	7/30/2020	70	-	-	-	-	70
YMCA of Orange County	YMCA1	6/30/2020	7/30/2020	70	-	-	-	-	70
Young Actors Space	1012	6/24/2020	7/24/2020	270	-	-	-	-	270
Zachary Finn	000072	7/21/2020	8/20/2020	240	-	-	-	-	240
Zachary Finn	000073	6/25/2020	7/25/2020	780	-	-	-	-	780
Zachary Finn	000074	6/25/2020	7/25/2020	450	-	-	-	-	450
Zachary Finn	000075	7/21/2020	8/20/2020	540	-	-	-	-	540
Report Total		<b>Total Outstanding Payables in July</b>		<b>799,344</b>	<b>593</b>	<b>160</b>	<b>(99)</b>	<b>(15,275)</b>	<b>784,722</b>

**Provenance**

1151 W. 5th Street  
Azusa, CA 91702 US  
mariac@inspireschools.org

# INVOICE

**BILL TO**

Cabrillo Point Academy  
4612 Dehesa Road  
El Cajon, CA 92019

**INVOICE #** 3277**DATE** 08/17/2020**DUE DATE** 08/17/2020**TERMS** Due on receipt

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**DEPARTMENT**

ICS Fees

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	<b>Sales</b>	ICS Operational Fees September 2020			126,268.00

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**BALANCE DUE****\$126,268.00**

**Cabrillo Point Academy**  
**Monthly Cash Flow/Budget FY20-21**  
*Revised 7/20/20*



ADA = 4505.91

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Budget
<b>Revenues</b>														
<b>State Aid - Revenue Limit</b>														
8011 LCFF State Aid	-	1,950,566	1,950,566	3,511,019	3,511,019	3,511,019	3,511,019	3,511,019	1,755,640	1,053,384	1,053,384	1,053,384	12,640,506	39,012,526
8012 Education Protection Account	-	-	-	225,296	-	-	225,296	-	-	225,296	-	-	225,296	901,182
8019 State Aid - Prior Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8096 In Lieu of Property Taxes	-	53,199	106,397	70,931	70,931	70,931	70,931	70,931	124,140	62,070	62,070	62,070	62,070	886,673
	-	2,003,765	2,056,964	3,807,246	3,581,951	3,581,951	3,807,246	3,581,951	1,879,779	1,340,749	1,115,454	1,115,454	12,927,871	40,800,381
<b>Federal Revenue</b>														
8181 Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	535,325	535,325
	-	-	-	-	-	-	-	-	-	-	-	-	535,325	535,325
<b>Other State Revenue</b>														
8311 State Special Education	-	140,805	140,805	253,449	253,449	253,449	253,449	253,449	253,729	253,729	253,729	253,729	253,729	2,817,500
8550 Mandated Cost	-	-	-	-	-	103,823	-	-	-	-	-	-	-	103,823
8560 State Lottery	-	-	-	-	-	-	233,173	-	-	233,173	-	-	466,810	933,156
8599 Other State Revenue	-	-	-	-	26,000	-	-	-	-	10,000	-	-	4,000	40,000
	-	140,805	140,805	253,449	279,449	357,272	486,622	253,449	253,729	496,902	253,729	253,729	724,539	3,894,479
<b>Total Revenue</b>	-	2,144,570	2,197,769	4,060,695	3,861,400	3,939,223	4,293,868	3,835,400	2,133,508	1,837,651	1,369,183	1,369,183	14,187,735	45,230,185
5811 Management Fee	126,268	126,268	126,268	126,268	126,268	126,268	126,268	126,268	126,268	126,268	126,268	126,268	-	1,515,211
	126,268	126,268	126,268	126,268	126,268	126,268	126,268	126,268	126,268	126,268	126,268	126,268	-	1,515,211

	Original Budget Total	Favorable / (Unfav.)	PY Forecast	Favorable / (Unfav.)
ADA =	4305.14	ADA = 4462.91		
39,012,526	-	39,228,646	(216,119)	
901,182	-	901,182	-	
-	-	(301,745)	301,745	
886,673	-	779,928	106,745	
40,800,381	-	40,608,011	192,371	
535,325	-	513,062	22,263	
535,325	-	513,062	22,263	
2,817,500	-	2,332,935	484,565	
103,823	-	89,452	14,371	
933,156	-	932,723	433	
40,000	-	41,410	(1,410)	
3,894,479	-	3,488,914	405,565	
45,230,185	-	44,664,947	565,238	
Percentage Check				
3.35%	-			
3.35%	-			



# **CABRILLO POINT ACADEMY**

## **Fiscal Policies and Procedures**

*Revised 7/30/2020*



# **CABRILLO POINT ACADEMY**

## **Fiscal Policies and Procedures**

### **OVERVIEW AND GENERAL BUSINESS POLICIES**

The Board of Directors (“Board”) of Cabrillo Point Academy (the “School”) has reviewed and adopted the following fiscal policies and procedures to ensure the most effective use of the funds of the School to support the mission and to ensure that the funds are budgeted, accounted for, expended, and maintained appropriately.

1. The Board approves financial policies and procedures, delegate’s administration of the policies and procedures to the Senior Director and receives reports on operations and activities on a regular basis.
2. The Senior Director has responsibility for all operations and activities related to financial management. However, in the absence of the Senior Director, the Assistant Senior Director shall perform the Senior Director’s responsibilities described herein during the period of absence.
3. Financial duties and responsibilities must be appropriately segregated so that no one employee has sole control authorizing transactions, recording financial transactions and custody of assets.
4. The School will maintain in effect the following principles in its ongoing fiscal management practices to ensure that:
  - a. expenditures are authorized by and in accord with the Board-adopted budget,
  - b. the School’s funds are managed and held in a manner that provides a high degree of protection of the School’s assets, and
  - c. all transactions are recorded and documented in an appropriate manner.

### **Budget Development, Oversight Calendar and Responsibilities**

The School will develop and monitor its budget in accord with the annual budget development and monitoring calendar as specified below.

#### *Approximately January - April*

Charter Impact works with the Senior Director to review the Governor's proposed state budget for the upcoming fiscal year, and identify the likely range of revenues for the School’s upcoming fiscal year (July 1 - June 30) based on projected enrollment. Once the revenue estimates are complete, Charter Impact and the Senior Director develop the remainder of the budget including staffing levels, review of fixed costs and discretionary spending. The School may also prepare a five-year budget projection is developed in accordance with the School’s established strategic and growth plans.

#### *Approximately May – June*

## **CABRILLO POINT ACADEMY**

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Charter Impact and the Senior Director review revenue projections subsequent to the Governor's annual "May Revise" budget figures, and fine-tune the upcoming fiscal year budget to accommodate any changes. This budget will include monthly cash flow projections. The Board reviews and formally adopts a budget for upcoming fiscal year before July 1. A copy of the final budget is provided to the charter-granting agency and the County Superintendent of Schools.

#### *Approximately July – August*

Books for prior fiscal year are closed by Charter Impact, all transactions are posted, and records assembled for audit.

The budget is reviewed subsequent to the adoption of the state Budget Act and necessary adjustments are made. A copy of the revised final budget is provided to the charter-granting agency, if applicable.

#### *Approximately September – December*

The independent auditor performs audit of the closed fiscal year and prepares an audit report for submission to the Board.

At the end of the first full week of School, the Senior Director reviews the School's actual attendance figures and notifies the Board if actual attendance is below budget projections. If needed, the School's budget is revised to match likely revenues.

The Board reviews a copy of the audit. The Senior Director addresses any audit exceptions or adverse findings pursuant to any procedures set forth in the School's charter. Once the Board approves the audit report, it is submitted to the charter-granting agency, the California State Controller, the County Superintendent of Schools, and the California Department of Education.

### **Banking Arrangements**

The School will maintain its accounts either in the County Treasury or at a federally insured commercial bank or credit union. Funds will be deposited in non-speculative accounts including federally-insured savings or checking accounts. If funds are held in accounts outside of the County Treasury, the Board must approve all designees authorized to sign checks or warrants in accord with these policies. Charter Impact will reconcile the School's ledger(s) with its bank accounts or accounts in the County Treasury on a monthly basis.

### **Authorized Signers**

## **CABRILLO POINT ACADEMY**

### **Fiscal Policies and Procedures**

The Board authorizes the following School officials (each an “Authorized Signer”) to execute duly-approved contracts, purchases, and expenditures, and to endorse checks, drafts, and orders for the payment, withdrawal, or transfer of money in the name of and on behalf of the School: Board officers, Senior Director, and Assistant Senior Director.

#### **Record Keeping**

Transaction ledgers, duplicate unsigned checks, attendance and entitlement records, payroll records, and any other necessary fiscal documents will be maintained by School staff in a secure location for at least three years, or as long as required by applicable law, whichever is longer.

Appropriate back-up copies of electronic and paper documentation, including financial and attendance accounting data, will be regularly prepared and stored in a secure location, separate from the School.

Charter Impact will retain electronic records at their site for a minimum of two years; after which, the remaining years will be the responsibility of the School.

#### **Property Inventory**

The Senior Director shall establish and maintain an inventory of non-consumable goods and equipment worth over ~~\$5000 \$1,000~~ as determined by the Senior Director. This inventory must include the original purchase price and date, a brief description, serial numbers, and other information appropriate for documenting the School’s assets.

All non-consumable educational products and School property, including School technology, must be returned upon disenrollment or upon request by the Senior Director or Homeschool Teacher. Any unneeded property owned by the School may be sold or auctioned by the Senior Director or designee provided the Senior Director engages in due diligence to obtain a reasonable value for the School. The sale or auction of property owned by the School with a fair market value in excess of ~~\$5000 \$1,000~~ as determined by the Senior Director must be approved, in advance, by the Board. The School may also dispose of unneeded instructional materials in its possession that are usable for educational purposes by donation to a school district or other public agency, county free library, nonprofit charitable organization, or to children or adults in California. The Senior Director or designee(s) will immediately notify Charter Impact of all known cases of theft, loss, damage or destruction of assets worth over ~~\$5000 \$1,000~~ as determined by the Senior Director.

#### **Attendance Accounting**

## **CABRILLO POINT ACADEMY**

### **Fiscal Policies and Procedures**

The Senior Director will establish and maintain an appropriate attendance accounting system to record the number of days students are actually in attendance and engaged in the activities required of them by the School. The annual audit will review actual attendance accounting records and practices to ensure compliance. The attendance accounting practices will be in conformance with the Charter Schools Act and other applicable laws regarding Charter School Average Daily Attendance. Therefore:

1. ADA will be computed by dividing the actual number of days of student attendance by the number of calendar days of instruction by the School. The School may claim apportionment credit for independent study only to the extent of the time value of student work products, as personally judged in each instance by a certificated teacher.
2. The School's instructional calendar will include at least 175 days of instruction to avoid the fiscal penalty for providing fewer than 175 days of instruction. The calendar must also document that the School offers an amount of annual minutes of instruction or equivalent as required pursuant to applicable law.
3. Independent study must be pre-arranged by the student's adult guardian and the School and the adult guardian will be required to complete and submit documentation of engagement in instructional activity to the School on forms prepared by the School. As applicable, such independent study must be in full compliance with law governing independent study.

#### **Annual Financial Audit**

The Board is responsible for contracting with the School's independent auditors and providing oversight of the independent auditors in reviewing:

1. The School's system of internal controls, policies, and risk management;
2. The integrity of the School's financial statements; and
3. The School's compliance with legal and regulatory requirements and ethical standards.

The Board will review the scope and results of the audit and will receive notice of any consequential irregularities and management letter comments that the auditor noted during the audit. Additionally, the Board will develop a corrective action plan to address all relevant weaknesses noted by the auditor and review all financial information of the School.

The Audit must be completed, reviewed by the Board, and submitted to the charter-granting agency, the County Superintendent of Schools, the California State Controller, and the California Department of Education on or before December 15 of each year.

#### **Required Budget and Other Fiscal Reports**

## **CABRILLO POINT ACADEMY**

### **Fiscal Policies and Procedures**

The Senior Director, working in conjunction with Charter Impact, will produce and submit to the charter granting agency any and all required fiscal reports as may be required by state or federal law, or mandated by the terms of the School's charter.

#### **Property and Liability Insurance**

The Senior Director must ensure that the School retains appropriate property and liability insurance coverage. Property insurance must be obtained and address business interruption and casualty needs, including flood, fire, earthquake, and other hazards with replacement cost coverage for all assets listed in the School's Property Inventory and consumables. Premises and Board errors and omissions liability insurance must also be obtained and kept in force at all times on a "claims made" form with a self-insured retention of no more than \$50,000 per occurrence and limit of no less than \$5 million per occurrence. The School's Senior Director and other staff who manage funds must be placed under a fidelity bond.

#### **Board Without Compensation**

Board members incur ongoing expenses for equipment, internet services and software, as well as travel expenses, to prepare for and participate in meetings of the Board. Board members shall serve without compensation, but may be entitled to a stipend or reimbursement of actual and necessary expenses for an approved amount established by the Board. Expenses for equipment, internet services and software, as well as travel expenses necessary to attending Board meetings and meetings of Board committees need not be approved in advance by the Board. All other expenses shall be approved in advance by the Board. Board members shall use the School's official reimbursement or expense form and attach appropriate backup documentation (e.g. itemized receipt or invoice). In no event may reimbursements exceed actual expenses. If a Board member fails to submit appropriate backup documentation, the Board member may be personally responsible for the charge.

#### **Fundraising, Grant Solicitation, and Donation Recognition**

The Board must be informed of the award or receipt of any donated, grant, or categorical program funds, as well as any conditions, restrictions, or compliance requirements associated with the funds.

#### **Conflicts of Interest**

The School complies with all applicable laws regarding conflicts of interest and related party transactions, including, but not limited to, the California Corporations Code, the Political Reform Act, and Government Code section 1090.

## **CABRILLO POINT ACADEMY**

### **Fiscal Policies and Procedures**

The School recognizes that it is important for Board members and key employees to understand the conflict of interest laws and rules that apply to the School, in order to identify and avoid conflicts of interest. The School Board and key staff shall receive annual mandatory training, to be conducted by a third party, on the applicable conflict of interest laws. Such training may be provided at the time the Board receives the mandatory Ralph M. Brown Act training required by the School's Charter, and may also cover specific topics including an overview of significant, applicable laws regarding the use of public funds, procedures for hiring, contractual arrangements, purchasing, bidding, and expenditure approvals that help to prevent conflicts of interest.

It is the policy of this School that all School officials, including Board members, officers, and employees, must not place themselves in any position where their private, personal interests may conflict with their official duties, or where they may directly or indirectly receive personal financial gain through direct or indirect personal influence. School decision-makers may not be personally nor financially interested in any contract made by them in their official capacity.

### **PROCUREMENT**

#### **Segregation of Duties and System**

Internal controls include the segregation of duties to establish necessary checks and balances so that one person is not handling a transaction from beginning to end. To ensure segregation of recording and approvals, the Business Office may not sign purchase orders.

The following functions will be segregated:

1. Initiating, authorizing or approving transactions.
2. Executing transactions.
3. Recording the transaction.
4. Reconciling the transaction.

The School maintains an approval system for all non-payroll expenditures. When a vendor requires a purchase order, the School will maintain a system for those purchase orders.

All transactions will be posted in an electronic general ledger maintained by Charter Impact.

#### **Procurement Objectives**

The Board is committed to safeguarding the School's funds and promoting transparency and accountability when it comes to the use of its funds. The purpose of this Procurement Policy is to ensure the School receives high quality and cost effective equipment, materials, supplies, and services in an efficient manner from reputable vendors. Although cost is an important factor, the



## **CABRILLO POINT ACADEMY**

### **Fiscal Policies and Procedures**

School is not required to select the vendor with the lowest price. The School will not engage in any contracting or purchasing activities intended to circumvent the procedures described herein.

Consideration will be made of in-house capabilities to accomplish services before contracting for them. When approving contracts for the purchase of goods or services, the School must:

1. Determine if the expenditure is budgeted
2. Determine if funds are currently available for expenditures (i.e. cash flow)
3. Determine if the expenditure is allowable under the appropriate revenue source that will be used
4. Determine if the expenditure is appropriate and consistent with the School's goals, vision, approved charter, School policies and procedures, and any related laws or applicable regulations
5. Determine if the price is reasonable and prudent.

#### **Exceptions**

These procurement procedures apply to contracts for services, as well as School purchases. However, these procurement procedures do **not** apply to the following:

1. Employment contracts
2. Contracts for services provided directly to students, including, but not limited to, contracts for special education and disability-related services.
3. Contracts or purchases approved or mandated by the School's charter authorizer.
4. Publication and/or copyright materials purchased directly from the publisher or copyright holder.
5. Repairs and/or parts associated with repairs to equipment obtained from an "Authorized Dealer" (i.e., a dealer certified by the manufacturer to sell and/or perform maintenance on their equipment).
6. Catering, photography, audio/visual, or other services from a facility rented for a meeting or conference if the facility has a policy requiring use of their in-house services or services from a pre-determined list of vendors.
7. Contracts or purchases in an "emergency" situation. "Emergency" is defined as work stoppage, threat of financial loss, or other situations that impair the health, welfare, and safety of students, staff, or School property. These contracts/purchases must be accompanied by a memo noting the urgency of the contract/purchase, justification, and a cost and price analysis of the amount of the transaction, and must be approved by the Senior Director.
8. The purchase, sale, lease, or transfer of real property on behalf of the School.
9. A loan, line of credit, and other debt incurred on behalf of the School.

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10. Any contract or purchase in which other state or federal bidding or procurement laws apply, for example contracts for E-rate services. In such instances, the School shall adhere to all applicable state and federal bidding and procurement requirements.

#### **Approval Thresholds**

Except as otherwise provided in these policies, the Senior Director has authority to approve contracts for the purchase of School goods or services up to \$100,000 without Board approval, provided funds are authorized and available within the School's Board-adopted budget. Contracts for the purchase of goods or services in excess of \$100,000 must be submitted for Board approval.

Once a contract is appropriately approved by the Senior Director or Board, contracts may be executed by an Authorized Signer or other person specifically designated by the Board after the Board has duly approved the contract.

Notwithstanding the foregoing, any purchase, sale, lease, or transfer of real property on behalf of the School, regardless of the amount, must be approved by the Board, and will be evidenced by a written agreement identifying all the material terms and conditions of the transaction that is approved by the Board and signed by an Authorized Signer.

#### **Purchase and Contract Amounts**

*Purchase Amount:* For purposes of the approval threshold (i.e. whether a contract must be Board approved), the "total" for a one-time purchase includes all taxes, shipping charges, and fees. Sometimes, multiple one-time purchases are made from the same vendor over time. It is within the discretion of the Senior Director whether to aggregate such purchases, taking into account the objectives of this procurement policy.

*Fixed Price Contract Amount:* For purposes of the approval threshold, the "total" for a fixed price is the total amount to be paid under the contract (e.g., for a three-year contract for \$40,000/year, the total amount to be paid is \$120,000 so Board approval is required).

*Non-Fixed Price Contract Amount:* For contracts where the total amount to be paid cannot be determined upfront (e.g., contracts for certain ongoing services), the "total" for purposes of the approval threshold depends on, in the judgment of the Senior Director, how much the School reasonably expects to pay under the contract each fiscal year. For any such contract, if School ends up paying more than \$100,000 in a fiscal year, the contract shall be brought to the Board for ratification.

#### **Bidding**

Bids or estimates will be obtained by the School where required by law or otherwise deemed by the Senior Director to be appropriate and in the best interests of the School.

## **CABRILLO POINT ACADEMY**

### **Fiscal Policies and Procedures**

#### **Documentation; Compliance**

Any individual making an authorized purchase on behalf of the School must provide the School with appropriate documentation of the purchase, including any documentation required to be retained under this policy. Individuals other than the Senior Director are not authorized to make purchases without pre-approval.

School staff and/or the back office will keep and maintain a contract file evidencing the bids or quotes obtained (if any) pursuant to the procurement process herein. Written contracts will be maintained.

If a contract service provider is a sole proprietor or a partnership (including LP and LLP), the Senior Director or designee will obtain a W-9 from the contract service provider prior to payment of invoices.

Contract service providers will be paid in accordance with approved contracts. The Senior Director will be responsible for ensuring the terms of the contracts are fulfilled.

#### **Payment Authorization**

All original invoices will be sent to the Business Office for review and approval. The Business Office comprises of school staff on the Vendor, Enrichment, and Accounting Team who work together under the direction of the Senior Director to complete the processes delegated to the Business Office herein.

1. The Business Office will carefully review each invoice, attach all supporting documentation, and verify that the specified services and/or goods were received.
2. Invoice approval will be indicated by signature of the Senior Director or Business Office on an invoice, email, or other electronic documentation process. The invoice and supporting documentation will be sent to Charter Impact on at least a weekly basis
3. Charter Impact will process approved invoices with sufficient supporting documentation.
4. The Senior Director may authorize the Business Office or Charter Impact to pay invoices for recurring expenses (i.e. rent, utilities, software subscriptions, phone and internet, etc.) without the Senior Director's formal approval for each invoice (signature, email, or other process) when dollar amounts fall within a predetermined range.
  - a. A list of the vendors and the dollar range for each vendor must be provided to Charter Impact in writing and updated on an annual basis.

### **CREDIT CARDS, ACCOUNTS PAYABLE, AND BANK RECONCILIATIONS**

#### **School Credit Cards**

## **CABRILLO POINT ACADEMY**

### **Fiscal Policies and Procedures**

The Board recognizes the efficiency and convenience afforded the day-to-day operation of the School, for payments and recordkeeping for certain expenses, through the use of School credit cards. However, the Board recognizes the need to establish control measures for the use of these cards. The Board agrees that it has a responsibility to ensure that credit card expenses incurred by the School must clearly be linked to the business of the School. This policy addresses and establishes the proper use and assignment of School credit cards. Credit and debit cards should not be used to bypass established purchasing procedures, including advanced approval processes.

#### **Definitions**

Cardholder/User: The person for which the School credit card has been issued.

School credit card: The physical or virtual card and number associated with the card issued to the cardholder.

Administrator: The Business Office staff member assigned to establish or terminate Cardholder rights, reassign card limits, or change budget access.

#### **School Credit Card Users**

A list of those individuals issued a School credit card will be maintained by the Senior Director and the Business Office.

A Cardholder/User employee who is no longer employed by the School must return his or her School credit card upon termination or resignation to the Senior Director or Business Office.

Credit cards will be disabled immediately upon the termination or resignation of a Cardholder/User by the card Administrator. Accounting for credit cards and settlement of credit card billings must be part of the employee separation checklists.

#### **User Responsibilities**

Credit Cardholders/Users must take proper care of their School credit card(s) and take all reasonable precautions against damage, loss or theft by adherence to the following provisions:

1. All Cardholders/Users must keep secure and confidential all active School credit card numbers and information.
2. Cardholders/Users should not store sensitive active School credit card data, including full account number, type, expiration and track data, in any method, on personal computers or networks.
3. Cardholders/Users must not transmit in an insecure manner, such as by email, unsecured fax or via mail, School credit card information.

## **CABRILLO POINT ACADEMY**

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4. Cardholders/Users must restrict access to active credit card data and processing to the Administrator or other authorized individuals.
5. Cardholders/Users must maintain active card information in a secure environment accessed only by the issued Cardholder/User.
6. Cardholders/Users must not be allowed to authorize payment of their own travel expenses. All travel expenses for any Cardholder/ User other than the Senior Director must be pre-approved by the Senior Director or designee, and the Senior Director's travel expenses shall be approved by a Board member.
7. Cardholders/Users are responsible for retaining detailed receipts and/or supplier documentation for all purchases made with their School credit card, without which the Cardholder/User is responsible for the purchase.
8. Cardholders/Users must submit detailed documentation, such as itemized detailed receipts and/or supplier documentation for services, supporting all purchases made on their School credit card, including travel and/or other actual and necessary expenses which have been incurred in connection with School-related business for which the School credit card has been used.
9. Failure to take proper care of School credit card(s) or failure to report damage, loss or theft may subject the Cardholder/User to financial liability and discipline.
10. If the Business Office identifies any inadvertent personal charges or unauthorized uses of the card, the card statement and all backup documentation will be forwarded to the Senior Director for review, or if such charges or uses are those of the Senior Director, to the Board Chairperson.
11. Purchases made using a credit or debit card are subject to the same approval thresholds and other procurement requirements as all other purchases.

#### **Credit Card Purchasing**

School credit cards may only be used for legitimate School business expenses and in accordance with relevant Board policies.

1. Credit cards must only be used for transactions for which payment of check disbursement is not accepted or is impractical, such as transactions that would cause undue hardship to the School or the Cardholder/User.
2. School credit card usage includes the following types of expenses:
  - a. School services, including catering or advertising.

## **CABRILLO POINT ACADEMY**

### **Fiscal Policies and Procedures**

- b. School supplies, including office supplies, educational supplies, and operation and maintenance supplies.
- c. Travel, including transportation services, airfare, car rental expenses, or payments to a travel agency.
- d. Payments to educational and charitable organizations, including Schools, colleges, vocational Schools and membership organizations.
- e. Educational conferences and seminars.
- f. Other expenses necessary for the education of students or for the continuous operations of the School as determined by the Senior Director.

#### **Credit Card Reconciliation**

1. A Cardholder/User will review the card statement to ensure it includes only their own approved charges.
2. The Business Office will verify that appropriate backup documentation has been provided for all charges on the card statement.
3. Any charges not made by the Cardholder/User will be identified and discussed with the Senior Director.
4. The Senior Director or designee will review charges and supporting documentation for each Cardholder/User's monthly statement before approving any payment.
5. For the Senior Director, the Board will review charges and supporting documentation.
6. All cardholders should report the loss or theft of their School credit or debit card immediately to the credit card company and the Administrator, even if the loss or theft occurs on a weekend or holiday. The Administrator will discuss any loss or theft with the Senior Director.

#### **Exclusions**

School credit cards must not be used for alcohol, cash advances, ATM, , money orders, jewelry or clothing, medical expenses, or payment of fines, auto tickets or penalties, bereavement or congratulatory related items like cards or flowers, unless prior written approval is received from the Senior Director, or in the case of the Senior Director, the Board Chairperson.

In no event shall a School credit card be used for a Cardholder/User's personal expenses.

#### **Employees' Personal Credit Cards**

## **CABRILLO POINT ACADEMY**

### **Fiscal Policies and Procedures**

Employees who use personal credit or debit cards to make unauthorized purchases will not be reimbursed. Authorized purchases for legitimate School business-related purchases will be reimbursed by a bank check upon receipt of appropriate documentation of the purchase in alignment with the School's policies for procurement, expenditures, and employee reimbursements.

#### **Accounts Payable Checks**

1. Charter Impact does not use pre-printed check stock to avoid the risk of theft.
2. When there is a need to generate a check, the Business Office will send appropriate approved documentation to Charter Impact. This is usually an approved invoice or Check Request Form.
3. Once approved by the Senior Director or designee, Charter Impact prepares the check based on the check authorization prior to obtaining the appropriate signature(s).
4. Checks may not be written to cash, bearer, or petty cash. Under no circumstance will any individual sign a blank check.
5. Charter Impact will record the check transaction(s) into the appropriate checkbook and in the general ledger.
6. Charter Impact will distribute the checks and vouchers as follows:
  - a. Original – mailed or delivered to payee
  - b. Duplicate or voucher – attached to the invoice and filed by vendor name by a Charter Impact accountant.
  - c. Cancelled Checks – maintained with the banking institution.
  - d. Voided checks will have the signature line cut out and will have VOID written in ink. The original check will be attached to the duplicate and forwarded to Charter Impact who will attach any other related documentation as appropriate.

#### **Bank Reconciliations**

Bank reconciliations will be prepared and performed by Charter Impact for all of the School's bank account transactions on a monthly basis.

1. Charter Impact will maintain view-only online access to School bank accounts and download the monthly bank activity/statement directly from the bank.
2. Once the statement is received, Charter Impact will examine all paid checks for date, name, cancellation, and endorsement.
3. Any discrepancies regarding the paid checks or any checks over 90 days will be researched and if applicable deleted from the accounting system.
4. Charter Impact will compare the reconciled bank balance to the cash in the bank account and to the general ledger, immediately reporting any discrepancies to the Senior Director or designee.
5. The Senior Director or designee has the final review responsibilities to assure all procedures have been followed.

# **CABRILLO POINT ACADEMY**

## **Fiscal Policies and Procedures**

### **CASH RECEIPT MANAGEMENT**

#### **Cash Receipts Policies and Procedures**

All departments receiving cash are designated as cash collection points. "Cash" may consist of currency, checks, money orders, credit card transactions, fed wires and electronic fund transfers.

#### **Cash and Checks**

All departments responsible for cash collection must maintain a clear separation of duties. An individual should not have responsibility for more than one of the cash handling components: receipt, deposit or reconciliation.

1. A secure area for processing and safeguarding funds received must be maintained and access restricted to authorized personnel.
2. Always issue a receipt in return for cash received from students, parents, or others. Be sure to include at a minimum: date cash received, amount received, purpose and initials/signature verification.
3. All cash collections require two signatures – the individual collecting and handling the money, and the individual recording the money.
  - a. Once verified, all cash will be immediately put into a lock box.
  - b. Under no circumstances will employees or students make disbursements from the un-deposited receipts. All cash or other receipts must be deposited with the bank, in total.
  - c. The lock box will be emptied at least two times per week, corresponding to days when deposits are made, unless deposit amounts total greater than \$6,000.
4. All checks should be made payable to Cabrillo Point Academy. Checks will be restrictively endorsed immediately upon receipt with "For Deposit Only" and placed in the lock box until they are ready to be deposited. Post-dated checks should not be accepted and will be returned to the check writer.
5. The Depositor (Executive Administrative Assistant) is responsible for making the deposit to the appropriate bank account.
  - a. Deposits totaling greater than \$6,000 must be deposited the next business day by the designated School employee. Un-deposited totals less than \$6,000 may be retained in the School's lock box until the next scheduled deposit made at least two times per week.
  - b. A deposit slip will be completed by the Business Office. The deposit slip will be duplicated and documentation for all receipts (copy of check, letter, etc.) will be attached to the duplicate deposit slip.



## **CABRILLO POINT ACADEMY**

### **Fiscal Policies and Procedures**

#### **Wire Transfers**

Only the Senior Director or designee is permitted to initiate an outgoing wire transfer. All outgoing wire transfers shall be performed in-person at the bank or using the bank's secure website, and should include the Senior Director or designee as the secondary approver. Outgoing wire transfers shall not be issued unless the secondary approver is in-person at the bank and approves the transfer or logs on to the bank's secure website and approves the transfer electronically.

#### **Returned Checks**

The School should attempt to deposit returned checks a second time; if the check does not clear on the second attempt, the payment should be returned to the vendor and the general ledger account to which it was applied adjusted.

No check should be withheld from the deposit unless it is legally imperfect (i.e., no maker signature), in which case the Business Office should immediately contact the payer and discuss the best method to remedy the imperfect check. The School should never provide cash to any individual or organization in exchange for their personal checks.

#### **Fundraising**

Each fundraising activity must be approved by the Senior Director or designee. In order to be approved, the individual planning the fundraiser must submit a proposal in advance of the event so that all fundraising efforts may be coordinated.

The Senior Director or designee must appoint a School official (the "Supervising Official") for all fundraisers where cash or checks will be collected.

1. The Supervising Official will be responsible for collecting and holding all cash and checks for the purpose of the fundraising activity.
2. The Supervising Official will record each transaction in a receipt book at the time the transaction is made, with a copy of the receipt provided to the donor.
  - a. The cash, checks, receipt book, and deposit summary must be given to the School's Business Office by the end of the next School business day after the fundraising event.
  - b. Both the Supervising Official and the Business Office will count the deposit and verify the amount of the funds in writing.
  - c. The Business Office will put the funds in a secure, locked location and follow the established cash handling procedures, detailed above.

## **PAYROLL**

## **CABRILLO POINT ACADEMY**

### **Fiscal Policies and Procedures**

#### **Payroll Services and Setup**

Charter Impact prepares payroll checks, tax and retirement withholdings, tax statements, and performs other payroll support functions. The Senior Director will establish and oversee a system to prepare time and attendance reports and submit payroll check requests. The Senior Director or designee will review payroll statements each pay period to ensure that (1) the salaries are consistent with staff contracts and personnel policies and (2) the proper tax, retirement, disability, and other withholdings have been deducted and forwarded to the appropriate authority. All staff expense reimbursements will be on checks separate from payroll checks.

Upon hiring of staff, the Senior Director or designee will be responsible for the creation of a personnel file with all appropriate payroll-related documentation and completing or providing all of the items on the Employee Payroll Set-up/Change Form. Items include a federal I-9 form, tax withholding forms, retirement date, and an accounting of the use of sick leave and other leaves of absence.

#### **Stipends**

The Senior Director or designee will notify Charter Impact of all authorizations for approved stipends per the School's Compensation Policy.

#### **Payroll Processing**

Payroll is processed within 10 days after the period in which it is earned for hourly employees. Hourly employees must submit signed time records within the School's time keeping system on a daily basis to verify appropriate hours worked, resolve absences, and monitor the number of hours worked. Hourly employees submit their time records to their immediate supervisor or the Senior Director for approval.

The designated School employee is responsible for providing Charter Impact with a Summary Report of timesheets processing.

Charter Impact will prepare the Payroll Master report based on the initial payroll summary report and provide it to the Senior Director or designee for review and approval.

Senior Director or designee is responsible for reviewing the Payroll Master and submitting it to Charter Impact for final processing and payment.

1. Payroll checks are direct-deposited or mailed via USPS first-class mail.

#### **Payroll Taxes and Record Keeping**

Charter Impact will prepare payroll check summaries, tax and withholding summaries, and other payroll tracking summaries based on the reporting submitted.

## **CABRILLO POINT ACADEMY**

### **Fiscal Policies and Procedures**

Charter Impact will also prepare the state and federal quarterly and annual payroll tax forms for income tax withholdings, Social Security and Medicare and submit the forms to the respective agencies on behalf of the School. Charter Impact will prepare the quarterly state returns for unemployment and disability, review the forms with the Senior Director, and submit the forms to the state on behalf of the School.

The designated School employee will maintain written records of all full time employees' use of sick leave, vacation pay, and any other leaves of absence.

1. The designated School employee will immediately notify the Senior Director or designee if an employee exceeds the accrued sick leave or vacation pay, or has any other unpaid absences.
2. The designated School employee will regularly reconcile sick leave and vacation pay accruals and use for all employees. The designated School employee will confirm the availability of accrued sick leave or vacation pay when approving and/or processing requests for paid time off.

#### **Expense Reports & Reimbursements**

Employees will be reimbursed, by a bank check, for legitimate and reasonable School--related purchases and expenses necessarily incurred in discharge of the employee's duties and in alignment with the School's procurement policies and policies for expenditures and employee reimbursements.

In order to be eligible for reimbursement employees must follow the procedures noted below:

1. Fill out, print, and sign the official School reimbursement or expense form within two (2) months of the expense.
2. Attach backup documentation ( i.e. itemized receipts, maps for mileage) to the form and make a copy of both the form and documentation for your personal records
3. Submit the signed form with all documentation ( i.e. receipts, maps to support mileage) to the employee's supervisor, Senior Director, or Assistant Senior Director and copy the Business Office on the email -- [accounting@cabrillopointacademy.org](mailto:accounting@cabrillopointacademy.org)
4. Employees will be reimbursed within fifteen (15) business days of the approval of the reimbursement or expense request.

Senior Director expense reports must be approved by the Assistant Senior Director or Assistant Director and must always be submitted to Charter Impact for processing and payment.

#### **Guidelines for Reimbursement**

##### **Purchases**

## **CABRILLO POINT ACADEMY**

### **Fiscal Policies and Procedures**

Employee must receive pre-approval from their supervising Director, Assistant Senior Director, or Senior Director prior to any purchase of food, supplies, and/or equipment.

#### **Mileage**

Mileage will be reimbursed at the government-mandated rate for the distance traveled per the following guidelines:

1. Mileage will only be reimbursed if the one-way mileage exceeds 25 miles for the following Enrichment Positions: Enrichment Specialist
2. Mileage will only be reimbursed if the one-way mileage exceeds 25 miles for the following Special Educational positions: Psychologists, School Nurses, Speech Pathologists, and Occupational Therapists.
3. Mileage for all other employees will only be reimbursed if the one-way mileage exceeds 100 miles.

Employees must provide a copy of a map(s) along with their reimbursement request to document the one-way mileage.

#### **Travel**

The Senior Director or designee must pre-approve all out of town travel.

1. Hotels - Employees will be reimbursed for overnight stays at hotels/motels when the event is more than 150 miles from either the employee's residence or the School site, or at the pre-approval of the Senior Director or designee.
  - a. Hotel rates should be negotiated at the lowest level possible, including the corporate, nonprofit or government rate if offered, and the lowest rate available at the time.
2. Meals - Employees will be reimbursed for any breakfast, lunch, or dinner that is not included as part of the related event. Meal reimbursements cannot exceed the established federal per diem rate and will require receipts for documentation purposes.
  - a. Employees cannot be reimbursed for alcoholic beverages.
  - b. Employees will not be reimbursed for any hotel expenses of a personal nature (i.e., in-room movies or mini bar expenses).

#### **Gratuity**

Employees are allowed to tip up to 18% of the subtotal cost, rounded up to the nearest dollar, when gratuity is customary for an approved expense (such as meals or taxi fares). Any incremental excess is the responsibility of the employee.

# **CABRILLO POINT ACADEMY**

## **Fiscal Policies and Procedures**

### **FINANCE AND FINANCIAL REPORTING**

#### **Financial Reporting**

Charter Impact maintains supporting records in sufficient detail to prepare the School's financial reports throughout the year, including:

1. Annually
  - a. Financial statements for audit
  - b. Annual budget
  - c. Unaudited Actuals
  - d. 990 Income Tax Returns
2. Monthly
  - a. Trial balance
  - b. Statement of Financial Position
  - c. Budget vs. Actual Report
  - d. Monthly Forecast (cash-flow projection)
  - e. Monthly Check Register
  - f. Accounts Payable Aging
3. Periodically
  - a. IRS Forms 941 and payroll tax returns
  - b. Comparable State taxing authority returns
  - c. First and Second Interim Reports
  - d. Other reports as requested

#### **Third Party Loans**

The Senior Director and the Board will approve all loans from third parties. In the case of a long-term loan, approval may also be required from the charter-granting agency in accordance with the terms of the charter petition and/or other lenders in accordance with the loan documents.

Once approved, a promissory note will be prepared and signed by an Authorized Signer before funds are borrowed.

#### **Fund Balance Reserve**

A fund balance reserve will be maintained in compliance with 5 CCR § 15450, the school's charter, and any agreements with the charter authorizer. Charter Impact will provide the Senior Director with a Statement of Financial Position on a monthly basis. It is the responsibility of the Senior Director and the Board to understand the School's financial situation. It is the responsibility of the Senior Director to prioritize payments as needed.



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## 2020-2021 Compensation Policy

### Dedication to Non-discrimination

It is the policy of Cabrillo Point Academy not to discriminate on the basis of race, religious creed (which includes religious dress and grooming practices), color, national origin (which includes, but is not limited to, national origin groups and aspects of national origin, such as height, weight, accent, or language proficiency), ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex (which includes pregnancy, childbirth, breastfeeding, and related medical conditions), gender, gender identity, gender expression, age, sexual orientation, military or veteran status (including state and federal active and reserve members as well as those ordered to duty or training), immigration/citizenship status or related protected activities (which includes undocumented individuals and human trafficking), protected medical leaves, domestic violence victim status, political affiliation, or any other consideration made unlawful by federal, state, or local laws, ordinances, or regulations.

### Important Information

- This summary does not alter the at-will nature of the employment relationship and nothing in this summary shall limit the School's right to terminate employment at-will or limit the School's right to transfer, demote, suspend, administer discipline, and change the terms and conditions of employment at its sole discretion. This includes, without limitation, the School's right to modify the compensation of any employee at any time, with or without notice and with or without cause.
- The School Board adopts this compensation schedule for 2020-2021 only. Pay increases are not granted automatically each year; therefore, neither past nor future compensation can be calculated, assumed, or predicted on the basis of this schedule or any information contained herein. Compensation of any employee may also be adjusted at any time based on operational needs of the School.
- The Senior Director shall recommend compensation for all School staff, consistent with the budget approved by the School Board. -An employee's regular compensation is paid on a semi-monthly basis in accordance with the School's payroll practices and policies.
- The School reserves the right to change, suspend, revoke, terminate, or supersede provisions of this compensation schedule at any time. To the extent any of provisions herein differ from the terms of an employee's employment agreement, the terms of the agreement shall prevail.

### Compensation Philosophy

A compensation philosophy is a statement that defines what an organization offers and chooses to reward via its compensation system. The School's compensation philosophy places emphasis on equity, transparency, excellence, and commitment. These five key values are the foundation for all School compensation structures and practices.

We offer...

- comprehensive compensation packages for all staff, including base salary and benefits. Certain employees may be eligible for bonuses and stipends, as set forth herein
- a dynamic culture and vibrant community of colleagues united by shared dedication to students, a commitment to innovation, and a strong growth mindset
- unique career pathways, growth and development opportunities, and leadership roles that encourage staff to challenge themselves
- equitable compensation, regardless of gender, race/ethnicity, national origin, sexual orientation, age, religion, disability or any other consideration made unlawful by federal,

- state, or local laws, ordinances, or regulations
- a transparent and clearly communicated compensation system, so that staff understand what factors may determine individual compensation and how and when potential changes to compensation will be effected

We recognize and reward...

- exceptional performance and contributions that enable excellent student outcomes
- commitment of staff who contribute to the long-term success of our students and our organization

For teachers...

Given the role they play in providing educational services, teachers are particularly critical to the success of our mission. As such, we offer teacher compensation to attract and retain talented educators, and we specially recognize and reward:

- exceptional teacher performance that leads to growth and excellence for students
- commitment of teachers who develop deep, high-quality educational experience (within or outside of the School) and assume critical leadership responsibilities

## **CERTIFICATED COMPENSATION**

### Certificated Definition:

For the purpose of this policy, certificated is defined as any position that requires a certificate and/or credential as defined by the California Teaching Commission (CTC).

### Teacher Definition:

For purposes of this schedule, a Teacher is defined as a person who has a valid credential or certificate that allows them to teach a specific subject matter or special education

### Salary Placement Guidelines:

Upon hire, each employee's salary placement will be calculated based on the YEAR an employee fits, and in accordance to the professional and teaching experience gathered in previous years in the institutions outlined in this manual and on other factors such as prior performance (which includes a rehired employee).

The starting salary of a new employee may exceed the salary of a current employee in the same position based on the new employee's years of experience.

### Creditable Years of Experience:

- The School has the option to grant one (1) YEAR for each one (1) year of approved creditable teaching or professional experience up to 5 (five) years.
- An additional year may be granted for teachers who have school-desired experience in what the school determines to be "hard-to-staff" positions.
- One year of creditable professional or teaching experience will be granted for full-time employment, which is employment for 100% of an institution's normal work schedule during the school year
- A partial year of creditable professional or teaching experience can be granted for up to a year of part-time employment, which is less than 100% of an institution's normal work schedule during the school year.
- Creditable professional or teaching experience may be earned in:
  - California and US public, charter, and private elementary and secondary schools
  - Accredited foreign public, charter, and private elementary and secondary schools
  - California, US, and foreign accredited universities and colleges
  - Non-public special education contract schools for special education teachers
  - Other regionally accredited educational institutions
- Creditable teaching experience is experience as a teacher in one of the institutions outlined above.
- A maximum of 2 years of substitute teaching experience in California and US public, charter, and private elementary or secondary schools may be accepted.

- Two years of teacher assistant experience in the above institutions will be equal to 1 YEAR in the salary schedule up to a maximum of 2 YEARS.
- Other relevant professional experience may be considered by the Senior Director or designee.

The Senior Director or his or her designee may adjust a rehired teacher's placement on the pay scale as appropriate based on the employee's accumulated experience following the teacher's separation from the School, which may result in a higher or lower placement on the scale than the teacher would have otherwise been placed had the teacher been continuously employed.

#### Credential/Certification:

- Teachers holding a valid and active credential (i.e., preliminary, clear, lifetime) California teaching certificate at the time of hiring/rehiring will generally be compensated in accordance with the applicable teacher salary table (B Basis, C Basis or Special Education) for certificated teachers.
- The School may hire teachers with a bachelor's degree who do not hold a clear teaching credential. Staff holding an alternative certification (intern, emergency, or preliminary credential) are rated on the same salary teacher table as certificated teachers.
- A teacher is eligible to advance to the proper Pay Scale level once they meet the requirement for that specific Pay Scale Level and Group based on their creditable years of service and post-Bachelor degree units, if applicable. Course work is creditable for row placement and advancement if it is a course taken for credit at an accredited institution, reasonably related to the employee's assignment or future assignment, and posted as semester, quarter, or trimester units on an official transcript in the institution's graduate course number series
- For any given school year, teachers must submit any successfully completed post-BA units no later than October 31 in order for the units to be applied to the teacher's salary in that school year. Any proof of successfully completed post-BA units submitted to the School after October 31 will not result in an adjustment to compensation until the following school year.
- Any increase in pay resulting from an advancement on the Pay Scale based on the successful completion of post-BA units will not take effect until after the School's receipt of sufficient documentation supporting the advancement. Pay increases for post-BA units will not be paid retroactively. For illustration purposes, if a teacher is awarded a degree on January 15 and provides proof of the degree on May 1, any advancement on the Pay Scale and increase in pay will be effective beginning the next school year. The teacher will not be paid at the higher rate of compensation retroactively (i.e., for the periods between January 15 and July 1).
- If a teacher is awarded a degree on August 15 and provides proof of the degree on October 15, any advancement on the Pay Scale and increase in pay will be effective beginning the first pay period following October 15. The teacher will not be paid at the higher rate of compensation during the periods between August 15 and October 15.

#### Advanced Degree/Certificate Stipends:

- Teachers who hold a Doctoral degree are entitled to additional compensation of \$3,000 stipend in addition to their current annual salary on the Salary Table.
- The stipend is not included in your annual salary and may be processed separately from regular earnings.
- National Board Certificate (NBC) holders are entitled to a \$3,000 stipend in addition to current annual salary on the Salary.
- Proof of National Board Certificate (NBC) and Doctoral Degrees must be submitted by October 31 in order for stipend to be paid for that year. Any submission after October 31 will result in stipend for the following year.
- The stipends will be paid as set forth in the Stipend Chart below.

#### Signing Bonus:

If the School decides to issue signing bonuses, the following requirements shall apply.



- Signing bonuses may be offered to teachers certified in an area of critical concern as defined by the School, to promote diversity, or to address specific concerns at the school.
- The Senior Director shall designate the individuals authorized to receive the signing bonus.
- The signing bonus must be approved by the Board.
- To qualify for a signing bonus, the teacher must:
  - be certified in the field they are hired to teach.
  - teach in that field of the bonus.

#### Supplemental Duty Stipends:

- Stipends are assigned and approved by the Senior Director or his/her designee at the beginning of the school year or semester or as otherwise noted in the chart below.
- Teachers who perform the supplemental duties outlined in the table below are eligible to receive the corresponding stipends as indicated and only if assigned/awarded to the teacher by the Senior Director or his/her designee. The number of stipends awarded under each category and/or the periods of service during the school year are at the sole discretion of the Senior Director or his/her designee.
- Supplemental duty stipends are authorized for the specific year assigned and are not renewed for the future years unless specifically authorized for those years. This means additional duties such as New Teacher Trainer, SPED Lead Teacher, etc. are assigned on a year by year basis and are not guaranteed responsibilities that carry over from year to year.
- Supplemental pay will cease when there is no need for the duty, the employee becomes ineligible or as otherwise determined in the sole discretion of the School.
- The School, in its sole discretion, may choose not to offer certain stipends
- Stipend amounts and requirements will be reviewed periodically and may be modified from time to time at the sole discretion of the School.
- Supplemental duty stipends are prorated and will be paid as set forth in the below Stipend Chart, once the Supplemental duty has started.
- Student stipends are paid per semester based on the teacher roster in the months of September and February.

#### Medical Opt-Out Stipend:

- Employees may elect not to enroll in any of the medical plans offered by the Charter School. The employee must certify that they have medical coverage for themselves and eligible dependents elsewhere that is comparable to one of the plans offered by the Charter School. They will receive an employer contribution of \$250 per month.

## Stipend Chart

DESCRIPTION	AMOUNT	ELIGIBILITY	ELIGIBILITY START	PERIOD PAID
Lead Community Coordinator	\$12,000.00	Assigned Position: Paid to a certificated teacher who facilitates regular events for the Community Connections program	Eligibility starts at the beginning of the school year.	Paid biweekly over 12 months; July - June. Will be prorated based on period of service during the school year.
Student Support Coordinator	\$15,000.00	Assigned Position: Paid to certificated teachers who facilitate SST meetings	Eligibility starts at the beginning of the school year and once the supervising begins.	Paid biweekly over 12 months; July - June. Will be prorated based on period of service during the school year.
504 Coordinator	\$15,000.00	Assigned Position: Paid to certificated teachers who facilitate 504 meetings	Eligibility starts at the beginning of the school year and once the supervising begins.	Paid biweekly over 12 months; July - June. Will be prorated based on period of service during the school year.
Intervention Support Coordinator	\$15,000.00	Assigned Position: Paid to certificated teachers who facilitate direct instruction classes for students who are identified for tier 1, 2, and 3 intervention.	Eligibility starts at the beginning of the school year and once the supervising begins.	Paid biweekly over 12 months; July - June. Will be prorated based on period of service during the school year.
PD Coordinator	\$8,500.00	Assigned Position: Paid to a designated HST who applied and received the position to train new teachers	Eligibility starts at the beginning of the school year and once the coaching begins.	Paid biweekly over 12 months; July - June. Will be prorated based on period of service during the school year.
SPED Lead Teacher	\$1,000.00	Assigned Position: Must be in a leadership role and an authority in compliance, training and support in the field of special education.	Eligibility starts at the beginning of the school year.	Paid biweekly over 10 months of the student calendar. Will be prorated based on period of service during the school year.
Extended School Year (ESY)	\$3,500.00	Paid to special education teachers who provide services during ESY	Eligibility is earned after service has been completed from start date to end date.	Paid in 2 installments during each of the 2 pay periods of ESY.
Extra Student Stipend	\$100/month/student over required roster limit	If the Senior Director assigns additional students to the employee's full time load, the employee will receive \$100/month per student	Becomes eligible once their rosters surpass required roster limits.	Paid biweekly over the course of the student days of attendance. Will be prorated based on period of service during the school year.
National Board Certification (NBC)	\$3,000.00	Provided to teachers who have been awarded the National Board Certification	For current employees who obtain the certification before October 31 of the current school year.	Paid in 2 installments in December and in March. The total stipend amount will only be paid to current employees.
Doctoral Degree Stipend	\$3,000.00	Provided to teachers who hold a doctorate degree	For current employees who obtain the certification before October 31 of the current school year.	Paid in 2 installments in December and in March. The total stipend amount will only be paid to current employees.
Medical Benefit Opt Out	\$3,000.00	Provided to teachers who opt out of Medical benefit coverage	Eligibility starts at the beginning of the school year.	\$125 paid biweekly over 12 months; July - June. Will be prorated based on period of service during the school year.
CHYA Stipend	\$,2500.00	Assigned Position: Paid to a certificated teacher to provide office hours and instruction/support with CHYA curriculum	Eligibility is earned after service has been completed from start date to end date.	Paid as a lump sum after completion of the work.
Phone/ Internet/Travel Stipend	\$600.00	Provided to all employees for work expense, including phone, internet, and travel costs	For all current employees. Eligibility starts at the beginning of the school year.	\$25 paid biweekly over 12 months; July - June. Will be prorated based on period of service during the school year.
Highly Qualified Teacher Extra Course Stipend	\$4,000.00	Provided to single subject credentialed teachers who teach additional coursework beyond a full load in ChoicePlus Academy or Edgenuity programs	Eligibility starts at the beginning of the school year and once the teaching begins.	Paid biweekly over 10 months of the student calendar. Will be prorated based on period of service during the school year.
Student Achievement Coordinator	\$8,500.00	Assigned Position: Paid to a certificated teacher who supports data analysis and school improvement initiatives	Eligibility starts at the beginning of the school year and once the support begins.	Paid biweekly over 10 months of the student calendar. Will be prorated based on period of service during the school year.
High School Support Coordinator	\$4,000.00	Assigned Position: Paid to a certificated teacher to provide support and training with managing and advising high school students and requirements	Eligibility starts at the beginning of the school year and once the support begins.	Paid biweekly over 10 months of the student calendar. Will be prorated based on period of service during the school year.

## Voluntary Transfer to Lower Role Placement or Teaching position

- Employees approved to voluntarily transfer to a position in a lower placement on the salary scale will be placed in the new salary placement or teacher salary schedule, and the salary will be calculated as it is in the new placement or schedule.

**Cabrillo Point Academy**  
**July 1 2020 -HST Teacher Table**

PAY SCALE GROUP	PAY SCALE LEVEL									
	1	2	3	4	5	6	7	8	9	10
Points*										
A (Minimum)	\$58,240**	\$58,240**	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240
B ( + 14 points)	\$58,240**	\$58,240**	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$60,500
C ( + 28 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,860	\$63,000
D ( + 42 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,100	\$62,400	\$65,500
E ( + 56 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,300	\$62,400	\$64,600	\$68,000
F ( + 70 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$60,450	\$63,650	\$66,975	\$70,500
G ( + 84 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,475	\$62,600	\$65,875	\$69,350	\$73,000
H ( + 98 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,400	\$62,400	\$64,750	\$68,150	\$71,750	\$75,500

**Additional Pay Scale Levels**

	11	12	13	14
(continued)				
H ( + 98 points)	\$78,000	\$80,500	\$83,000	\$85,500
	H15	H20	H25	H30
	\$88,000	\$90,500	\$93,000	\$95,000

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

\*Annualized salary includes 196 work days. The 196 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

\*\* Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

\*\*\* Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

**Cabrillo Point Academy**  
**July 1, 2020 HQT Salary Table**

PAY SCALE GROUP		PAY SCALE LEVEL									
Points*		1	2	3	4	5	6	7	8	9	10
A (Minimum)		\$58,240*	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250
B ( + 14 points)		\$58,240**	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,750
C ( + 28 points)		\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,110	\$66,250
D ( + 42 points)		\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$62,350	\$65,500	\$68,750
E ( + 56 points)		\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$61,550	\$65,625	\$67,850	\$71,250
F ( + 70 points)		\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$60,650	\$63,700	\$66,900	\$70,225	\$73,750
G ( + 84 points)		\$58,250	\$58,250	\$58,250	\$58,250	\$59,750	\$62,725	\$65,850	\$69,125	\$72,600	\$76,250
H ( + 98 points)		\$58,250	\$58,250	\$58,250	\$58,750	\$61,650	\$64,750	\$68,000	\$71,400	\$75,000	\$78,750

**Additional Pay Scale Levels**

Additional Pay Scale Levels				H15	H20	H25	H30
(continued)	11	12	13	14			
H ( + 98 points)	\$81,250	\$83,750	\$86,250	\$88,750	\$91,250	\$93,750	\$96,250
							\$98,250

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

\* Annualized salary includes 191 work days. The 191 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

\*\* Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

\*\*\* Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

\*\*\*\*During the rate-in-process for new hires Senior Directors may approve additional units earned beyond post-baccalaureate credits equivalent to 4-semester units for each year starting with year 15. A candidate can earn a maximum of 60 credits for experience based on Senior Director approval.

### July 1, 2020 - SPED Teacher Salary Table

PAY SCALE GROUP		PAY SCALE LEVEL									
		1	2	3	4	5	6	7	8	9	10
A (Minimum)	\$58,240	\$58,240	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950
B ( + 14 points)	\$58,240	\$58,860	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,945
C ( + 28 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,247	\$68,670
D ( + 42 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$64,419	\$67,853	\$71,395
E ( + 56 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$63,547	\$67,989	\$70,414	\$74,120
F ( + 70 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$62,566	\$65,891	\$69,379	\$73,003	\$76,845	
G ( + 84 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$61,585	\$64,828	\$68,234	\$71,804	\$75,592	\$79,570	
H ( + 98 points)	\$59,950	\$59,950	\$59,950	\$60,495	\$63,656	\$67,035	\$70,578	\$74,284	\$78,208	\$82,295	

### Additional Pay Scale Levels

(continued) H (+ 98 points)	11	12	13	14
	\$85,020	\$87,745	\$90,470	\$93,195

NBC or Doctorate Differential is \$3,000 paid in two installments in December and March.

\* Annualized salary includes 191 work days. The 191 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

\*\* Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

\*\*\*Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.





## Regional Coordinator Salary Schedule

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
\$80,000	\$81,000	\$82,000	\$83,000	\$84,000	\$85,000

RCs must hold a minimum of 18 students and with approval of their Charter Leader can support 10 additional students at a \$100 stipend per student and per month.

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

Annualized salary includes 201 work days, and team members may need to work additional days beyond the work calendar.

Annual salary advancements are not guaranteed and are subject to the charter's operational needs and/or budget approved the Charter Board.

**Cabrillo Point Academy  
Certificated Support  
July 1, 2020  
Salary Schedule**

**SCHOOL PSYCHOLOGIST AND PROGRAM SPECIALIST**

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	81,088	84,088	88,293	92,709	97,342	102,209

**SPEECH/LANGUAGE PATHOLOGIST**

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	74,146	78,049	82,157	86,481	91,033	95,585

**NURSE**

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	70,512	74,038	77,340	81,227	85,288	89,552

**OCCUPATIONAL THERAPIST**

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	70,688	74,387	78,302	82,423	86,761	91,327

NBC or Doctorate Differential is \$3000

\* Based on 201 work days. The 201 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

\*\*Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

## Admin Salary Schedule

	Director Level 1	Director Level 2	Director Level 3	Assistant Director	HSSC
1	\$93,000	115,000	140,000	110,000	85,000
2	\$95,000	117,000	142,500	111,000	87,000
3	\$98,000	119,000	145,000	112,000	89,000
4	\$100,000	121,000	147,500	113,000	91,000
5	\$102,000	123,000	150,000	114,000	93,000
6	\$105,000	125,000	152,500	115,000	95,000
7	\$107,000	127,000	155,000	116,000	97,000
8	\$109,000	129,000	157,500	117,000	
9	\$111,000	131,000	160,000	118,000	
10	\$113,000	133,000	162,500	119,000	
11	\$115,000	135,000	165,000	120,000	
12	117,000	137,000	167,500	123,000	
13	119,000	139,000	170,000	125,000	
14	120,000	140,000	175,000	130,000	

### Additional Supplement Bonus (“Supplement”):

The Senior Director may recommend a Supplement for teachers as set forth in this section.

- A Senior Director, in his or her sole discretion, shall determine what duties shall be supplemented based upon the operational needs of the school.
- A supplement is not automatic, and can be provided at the discretion and approval of the Senior Director, based on additional work beyond the regular work responsibilities.
- A supplement will be paid to the employee in accordance with the schedule provided by the School at the time of supplement award.
- The supplemental award shall not exceed \$35,000 or 50% of annual salary.
- All supplements listed are paid for the performance of duties beyond the regular work day and normal job responsibilities and are not approved solely on the basis of position classification or previous supplement payment. Additional time spent fulfilling job duties does not constitute a basis for compensation beyond the teachers' regular salary.
- Teacher supplements will be set forth in a Supplement Performance Order. The Supplement Performance Order Request shall be completed and signed by the teacher and the Senior Director prior to performing the supplemental duties.
- Supplements will be paid in installments or one lump sum if less than \$1,001. However, this option will not be available where it would cause the employee to receive compensation prior to providing the service.
- Additional Supplements may include things such as Winter Break Coverage, Extra Student Pay and Enrollment Milestones.
- To qualify for an extended duty supplement, the following criteria must be met as requested and assigned by the Senior Director:
  - 1. The Senior Director must first agree with the teacher on the terms
  - 2. The supplemental work must be separate from the normal job responsibilities.
  - 3. The work must be completed or in the progress of being completed.

### **Part-time Teachers:**

For all part-time teachers.

- Part-time/Full time Status: Compensation for part-time teachers will be \$30.00 per hour. Estimated hours for part-time teachers each week includes a maximum of 10 hours per week for approved non-instructional activities (recruiting, planning, grading, parent conferences, etc.) and one (1) additional hour per week per enrolled student. This allotted time should be sufficient to complete each part-time teacher's duties. All time worked will be compensated



at the part-time teacher's hourly rate. Part-time teachers will work no more than up to 17 hours of work per pay period in July and for up to 8.5 hours of training in August.

- Part-time teachers must accurately record and timely submit records of all time worked and observe all lunch and rest breaks as outlined in the School's employee handbook. Part-time employees may not work overtime (i.e., over 8 hours in a workday or 40 hours per workweek) without written authorization from their direct supervisor.

When a case load of 20 students is reached, employees may be rated in and placed on a salary table and given health care benefits contingent upon the teacher's expected maintenance of a case load at the norm of 28 students for full-time teachers. Carrying a case load of less than 28 students over a course of three (3) consecutive months may result in a return to part time status.

## **CLASSIFIED COMPENSATION**

### **Experience and Placement**

- Each classified employee will be placed on the salary schedule based on their creditable years of experience, which will be categorized as equivalent or applicable experience.
- Equivalent experience is the directly related experience of an employee to the position held or hired. Applicable experience is the other administrative, teaching, or professional experience which is not directly related to the position held or hired.
  - Example: Office Manager experience at a private school is accepted as equivalent experience for a person in the Office Manager position, but teaching experience will be applicable experience.
  - Example: SPED instructional aide at a school district, or a company may be equivalent experience for the SPED instructional aide position, but SPED center aide will be applicable experience.
- The evaluation of prior experience and placement on the Salary Scale will be recommended by the Human Resources Department and the Senior Director or designee makes the final decision, consistent with the School's approved budget.
- The following criteria will be considered in the evaluation of prior experience:
  - The number of days worked in a year must be at least 180 days as a full-time employee
  - The percentage of days worked
  - Position held
  - Type of the organization and accreditation
- Each equivalent year of creditable experience will be equal to 1 YEAR, and each year of creditable applicable experience will be equal to a 0.5 YEAR. If the total years of experience is a fraction of a whole, it will be rounded up.
  - Example: 3.5 YEARS will be rounded to 4.0 YEARS of experience.
- Rehired employee's years of experience in the same or higher salary placements will be treated as equivalent experience.
- The starting salary of a new employee may exceed the salary of a current employee in the same position based on the creditable years of experience as defined herein.
- Creditable experience may be earned from other schools, districts or any other employer.
- The Senior Director shall recommend the creation of new positions as needed and will evaluate and recommend placement of the new positions in the appropriate role, together with any necessary budget adjustments required, to be approved by the School Board

**Classified Pay Scale - 191**

	A	B	C	D	E	F	G	H	I	J	K	L
Office Tech 1	\$15.024	\$15.385	\$15.745	\$16.226	\$16.707	\$17.308	\$17.788	\$18.269	\$19.471	\$20.637	\$21.274	\$21.550
Office Tech 2	\$18.029	\$18.510	\$19.111	\$19.591	\$20.072	\$20.673	\$21.274	\$21.875	\$22.467	\$23.077	\$23.798	\$24.519

1. New classified team members will be placed on this salary schedule based on:
  - a. Experience in their field of expertise
  - b. Education level, Degrees or Certificates
  - c. Comparable Industry Standard Compensation
2. Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

**Classified Pay Scale - 225**

	A	B	C	D	E	F	G	H	I	J	K	L
Level Tech 1	\$15.024	\$15.385	\$15.745	\$16.226	\$16.707	\$17.308	\$17.788	\$18.269	\$19.471	\$20.637	\$21.274	\$21.550
Office Tech 2	\$18.029	\$18.510	\$19.111	\$19.591	\$20.072	\$20.673	\$21.274	\$21.875	\$22.467	\$23.077	\$23.798	\$24.519
Office Tech 3	\$19.231	\$19.832	\$20.433	\$21.034	\$21.635	\$22.296	\$22.957	\$23.678	\$24.399	\$25.120	\$25.750	\$26.250
Office Tech 4	\$24.038	\$24.760	\$25.481	\$26.322	\$27.043	\$27.885	\$28.726	\$29.567	\$30.409	\$31.250	\$31.850	\$32.500

1. New classified team members will be placed on this salary schedule based on:
  - a. Experience in their field of expertise
  - b. Education level, Degrees or Certificates
  - c. Comparable Industry Standard Compensation
2. Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

**Role/Salary Placements**

- All positions are classified according to the corresponding role and/or salary placements based on the required set of skills, education, effort, and responsibility of the job assignment as indicated in the specific job description. All positions may be reclassified as necessary by the Senior Director or designee. Some hard-to staff positions may be compensated out of the salary schedule as approved by the Senior Director.

**Advancements on Pay Scale**

- An advancement on the Pay Scale is the placement of an employee from a position in a lower salary placement to a position in a higher salary placement and will be determined on the same basis and factors articulated herein.

**Lateral Transfer**

- A lateral transfer is the movement of an employee from one position to another within the same salary placement. The employee may continue to progress in the same salary placement as experience in the position is accumulated. Prior experience will not be re-evaluated for purposes of placement or advancement in the new salary placement.

**Partial Assignments**

- In cases where a classified employee has been given multiple assignments (e.g. a SPED coordinator with partial ESL duties), the employee will be placed on the salary schedule (or salary placement) with the higher salary.

**Reassignments**

- Employees approved to voluntarily transfer to a position in a lower placement on the salary scale, if applicable, will be placed in the new salary placement, and the salary will be calculated as it is in the new placement or schedule
- When an employee is reassigned for any reason to a position in a lower salary placement, the employee's salary will be lowered during the next payroll cycle, or when determined by the Senior Director to avoid disruption so long as it is not earlier than the next payroll period.

### **Rehires**

- A former employee who returns to a position similar to the role held prior to separation will be placed on the salary scale as follows:
  - The converted grade and step of individuals who separated employment will be identified for appropriate entry placement on the salary scale.
  - All applicable work experience earned outside of Cabrillo Point Academics, subsequent to separation, may be identified and used for credit as equivalent experience in accordance with the creditable years of service as described herein.

### **Experience – Nonexempt Employees**

- Each nonexempt employee will be placed on the salary schedule based on their years of relevant experience. Although non-exempt employees may be paid a monthly salary (paid on a semi-monthly basis), all non-exempt salaried employees will be paid for all hours worked and are eligible for overtime in accordance with applicable law. Employees should receive approval from their supervisor before working overtime.
- The evaluation of prior experience will be made by the Senior Director or his/her designee. The following criteria, among others, may be considered in evaluation of prior experience:
  - The number of days worked in a year must be at least 180 days as a full time employee
  - The percentage of days worked
  - Position held
  - Type of the organization and accreditation
- Experience including secretarial, clerical, teaching, professional, and substitute experience may be credited.
- Each year of experience may be 1 YEAR in the schedule.
- The starting salary of a new employee may exceed the salary of a current employee in the same position based on their years of experience.
- Experience may be earned in other districts or other companies.
- The Senior Director or his or her designee may adjust a rehired non-exempt employee's placement on the pay scale as appropriate based on the employee's accumulated relevant experience following the employee's separation from the School, which may result in a higher or lower placement on the scale than the employee would have otherwise been placed had the employee been continuously employed. Adjustments to an employee's salary may be made in any subsequent school year.

### **Additional Supplement Bonus ("Supplement"):**

The Senior Director may recommend a Supplement for classified staff members as set forth in this section.

- A Senior Director, in his or her sole discretion, shall determine what duties shall be supplemented based upon the operational needs of the school.
- A supplement is not automatic, and can be provided at the discretion and approval of the Senior Director, based on additional work beyond the regular work responsibilities.
- A supplement will be paid to the employee in accordance with the schedule provided by the School at the time of supplement award.
- The supplemental award shall not exceed \$35,000 or 50% of annual salary.
- All supplements awarded are paid for the performance of duties beyond the regular work day and normal job responsibilities and are not approved solely on the basis of position

classification or previous supplement payment. Additional time spent fulfilling job duties does not constitute a basis for compensation beyond the classified staff members' regular salary.

- Classified staff member's supplements will be set forth in a Supplement Performance Order. The Supplement Performance Order Request shall be completed and signed by the classified staff member and the Senior Director prior to performing the supplemental duties.
- Supplements will be paid in installments or one lump sum if less than \$1,001. However, this option will not be available where it would cause the employee to receive compensation prior to providing the service.
- Additional Supplements may include things such as Winter Break Coverage and Enrollment Milestones.
- To qualify for an extended duty supplement, the following criteria must be met as requested and assigned by the Senior Director:
  - 1. The Senior Director must first agree with the classified staff member on the terms
  - 3. The supplemental work must be separate from the normal job responsibilities.
  - 4. The work must be completed or in the progress of being completed.

## **PAYROLL ADVANCE POLICY**

### **POLICY BRIEF AND PURPOSE**

Our payroll advance policy describes our terms for advancing pay to our employees as an emergency short-term loan.

### **SCOPE**

This policy applies to all employees, with the exception of the Senior Director and officers of Cabrillo Point Academy. In addition, temporary employees with contracts that are less than one year will not be eligible for Payroll Advances.

### **POLICY ELEMENTS**

"Payroll advance" refers to employees receiving a portion of their pay before their next normal payday. This does not include any money paid to the employee for work-related expenses.

The School is not obliged to pay employees in advance and may choose to do so if employees have qualifying reasons.

### **CONDITIONS FOR REQUESTING A PAYROLL ADVANCE**

Employees can ask for a pay advance if they:

- *Have been employed with the school for three consecutive months.*
- *Have not taken any other company-sponsored loan.*
- *Do not have any current negative evaluations or disciplinary actions.*

These conditions apply to all eligible employees without discrimination against protected characteristics.

Employees should have a legitimate reason to ask for advance pay, usually an unexpected or unavoidable occurrence. Examples of such reasons, although not conclusive, are for:

- *Family or personal emergencies (e.g. being victims of a robbery or fire, having to pay funeral fees)*

- *Hospital bills not covered by medical insurance*
- *Car repairs not covered by insurance*
- *To save a family home*

Examples of non-qualifying reasons, include but are not limited to:

- Taking a planned vacation
- Entertainment expenses
- Gambling
- Fines

## **PAYROLL ADVANCE TERMS**

Subject to approval, the maximum advance pay may be up to \$5,000. If employees find themselves in need of more frequent or larger pay advances than they are allowed, they should discuss the situation with their Senior Director. The Senior Director may decide to make exceptions on a case-by-case basis.

We will deduct the amount of the advance pay from an employee's future paychecks. This may mean:

- Depending on the amount, deducting the full amount from their next paycheck.
- Repaying the amount in small installments out of a number of future paychecks.

The repayment terms must be in writing and signed by employees and will comply with applicable laws.

We will not charge any administrative fees or interest.

If an employee resigns or is terminated before they repay their payroll advance, HR, subject to approval by the Senior Director, is responsible for reaching a new agreement with the employee. Any relevant legal requirements (whether federal, state or local) must be followed.

## **PAYROLL ADVANCE AGREEMENTS**

Employees who want to request a payroll advance should request a Payroll Advance form from HR. They must:

- Indicate their reasons for filing the form.
- State the amount of money they want to receive in advance.
- Sign to accept this policy's terms.

This procedure must be followed:

1. Employees should submit the form to their Senior Director or their Supervisor, if the Senior Director is unavailable.
2. The Senior Director should first review the form. If they approve, they must sign the form and submit it to HR.
3. HR and the CFO or designee must also review the form and decide whether to grant the employee's request in consultation with the Senior Director. If they approve, HR must create an agreement form for the pay advance and repayment terms taking any applicable taxes into account. This agreement must be signed by HR, the CFO or designee and the employee and include relevant dates.
4. HR must forward the signed agreement to the accounting department. The accounting department will generally give employees their advance pay through check or bank transfer within a week, if possible, after receiving the form.

If the request is denied, the Senior Director must inform the employee.

The advance must be paid back within one year of the initial payment to the employee, subject to applicable law. If there is a problem with meeting the requirement then the employee must sign an agreement that moves them toward quickly meeting that requirement.

#### **NOTICE TO BOARD**

The Board must be informed by the Senior Director if an employee resigns prior to repaying their payroll advance.

# Learning Continuity and Attendance Plan Template (2020–21)

The instructions for completing the Learning Continuity and Attendance Plan is available at <https://www.cde.ca.gov/re/lc/documents/lrngcntntyatndncpln-instructions.docx>.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Cabrillo Point Academy	Jenna Lorge Principal	jennifer.lorge@cabrillopontacademy.org (619) 749-1974

## General Information

[A description of the impact the COVID-19 pandemic has had on the LEA and its community.]

On March 17, 2020, our Board approved to physically close Cabrillo Point Academy in response to COVID-19 pandemic. We transitioned to our emergency distance learning plan on March 20, 2020. Our emergency distance learning plan continued through the end of the school year on June 19, 2020. We have provided staff and parents with ongoing updates and guidance from State and local agencies over the past few months. We have worked to prepare for a safe and successful fall reopening that considers current challenges. We are located within a San Diego County, a county was, until recently, on the State watch list due to its high COVID-19 rates. We communicate regularly with the San Diego County Offices of Education and monitor the San Diego County Public Health Department (SDCPHD) health guidelines. The most recent SDCPHD advisory for the operation of schools is dated August 22, 2020. It allows all public, charter, and private schools to hold classes and other school activities if State COVID-19 guidelines are met.

We are a non-classroom-based independent study work charter school. While the in-person aspect of our curriculum is directly affected by the school closure mandate, our default curriculum delivery platform is a distance-learning format. However, we also emphasize Place-Based Learning that is effective by closures of local resources. Place-Based Learning that immerses students in local cultures, landscapes, and resources to contextualize our curriculum. Additionally, the results of our surveys make clear that the COVID-19 pandemic and societal unrest has directly affected our students and families. To mitigate the negative impact of COVID-19 and societal unrest on the education of our students, we have increased and refined various services and approaches, including social-emotional support.

## Stakeholder Engagement

[A description of the efforts made to solicit stakeholder feedback.]

Since the spring of 2020, we have kept our stakeholders informed of the fluidity of the COVID-19 pandemic and engaged in assessing needs through a variety of mediums, including surveys administered in April and August 2020 and virtual meetings in August and September 2020. We translated questionnaires used in surveys into appropriate languages and provided translation services during virtual meetings. By default, much of our curriculum occurs online. Thus, we know an overwhelming majority of our parents have access to and know how to use the internet before the COVID-19 pandemic. We work with new families to ensure they have access to technology and the internet. We

made, and continue to make, a concerted effort to inform all stakeholders of opportunities to participate in the development of our Learning Continuity Plan, including our August 27, 2020, public hearing. When communicating with stakeholders, we do not assume they have access to the internet or speak English at home. Our communication strategies include including surveys, email, social media, school websites, telephone calls, and text messages. We also identified families who do not speak English at home (based on Language Surveys) and translated communications in a language accessible to them. We want to ensure all stakeholders have notice of opportunities to contribute to our Learning Continuity and Attendance Plan, including proposed actions and expenditures. We encourage verbal and written comments.

We shared a Learning Continuity and Attendance Plan draft with our District English Learner Acquisition Committee (DELAC) on [insert date(s)]. We provided Spanish translation and interpretation at the DELAC engagement meeting.

We analyzed input from all formats and stakeholders. We translated input into themes and areas of need that directly informed our Learning Continuity and Attendance Plan.

[A description of the options provided for remote participation in public meetings and public hearings.]

Board meetings, public hearings, and stakeholder input meetings were open to the public via Zoom. All meetings are open, transparent, and accessible to the public. The agenda link is communicated to families and is posted on our school website. Members of the public can submit their comments during the livestream of the Learning Continuity and Attendance Plan public hearing as well as during the board approval meeting. For example, members of the public may call in using a provided number and password. Notice of and the agendas for the public hearing and the board approval meeting are publicized on our website at least 72 hours before they occur. We also informed our stakeholders of our public hearing via emails, telephone calls, texts, and our school website. Communications are translated as appropriate. We held our public hearing during a regularly scheduled board meeting on August 27. The Board is scheduled to formally approve the Learning Continuity and Attendance Plan on September 24, 2020.

[A summary of the feedback provided by specific stakeholder groups.]

We received feedback regarding our Learning Continuity and Attendance Plan from parents, teachers, and our DELAC. Below is a summary:

Teachers- Our teachers expressed a desire to learn more about how social-emotional supports can be integrated into the core curriculum, particularly for students who live in poverty

Parents- Given the increased closure of many community resources, including museums, our parents expressed a desire to have access to a compendium of increased virtual resources such as virtual tours of museums to help contextualize the curriculum.

DELAC- Our DELAC representatives expressed concern regarding the interruption and completion of the English Language Proficiency Assessments for California (ELPAC) and its impact on the reclassification of English Learners (ELs).

[A description of the aspects of the Learning Continuity and Attendance Plan that were influenced by specific stakeholder input.]



Our stakeholder feedback informed the final version of our Learning Continuity and Attendance Plan in the following manner:

Teachers- Our teachers expressed a desire to learn more about how social-emotional supports can be integrated into the core curriculum, particularly at the secondary level. We incorporated this suggestion in various sections within this plan, including Mental Health and Social and Emotional Well-Being, Pupil Learning Loss Strategies, Supports for Pupils with Unique Needs, and Distance Learning Professional Development. This feedback also informed expenditures related to staff, and parent training focused on implementing trauma-informed practices through in-person and distance learning curriculum.

Parents- Given the increased closure of many community resources, including museums, our parents expressed a desire to have access to a compendium of increased virtual resources such as virtual tours of museums to help contextualize the curriculum. Parent feedback informed various sections of this plan, particularly the Pupil Learning Loss Strategies and related expenditures.

DELAC- Our DELAC representatives expressed concern regarding the interruption and completion of the English Language Proficiency Assessments for California (ELPAC) and its impact on the reclassification of English Learners (ELs). We replied in **writing** to all comments from our DELAC. Further, feedback from our DELAC informed our Pupil Learning Loss, Pupil Learning Loss Strategies, and Effectiveness of Implemented Pupil Learning Loss Strategies sections. Feedback from our DELAC also informed various expenditures, including the creation of a Student Support Coordinator position.

## Continuity of Learning

### In-Person Instructional Offerings

[A description of the actions the LEA will take to offer classroom-based instruction whenever possible, particularly for students who have experienced significant learning loss due to school closures in the 2019–2020 school year or are at a greater risk of experiencing learning loss due to future school closures.]

The most recent SDCPHD advisory for the operation of schools is dated August 22, 2020. It allows all public, charter, and private schools to hold classes and other school activities if State COVID-19 guidelines are met. While most of our curriculum is offered through a distance format, we strive to ensure the safety of students and staff, consistent with public health guidance, including hygiene practices, protective equipment, physical distancing, and cleaning and disinfecting when we do implement in-person activities, including mandated assessments.

While most of our curriculum is delivered in a distance-learning format, we are now infusing trauma-informed practices as universal supports to help mitigate the negative effects of COVID-19 and societal unrest. Details are described in greater detail within subsequent sections, including those specific to learning loss and mental health and social and emotional wellbeing. When, and if, the RCPHD guidelines allow for in-person instruction/activities, we will add similar supports in person as needed.

As a non-classroom-based independent study work charter school, we provide homeschooling families with a wide variety of curriculum delivery options and instructional material aligned with California state and Common Core standards. Upon enrollment, an appropriately certified home school teacher (HST) is assigned to a family and schedules a meeting to create an individual education plan for the student(s). The role of an HST is similar to a case manager teacher within and the exceptional needs education environment, including monitoring the academic progress of students assigned to their caseload and supporting parents. During regularly scheduled meetings,

HSTs work together with families to provide support and to review student performance and progress to date. HSTs schedule additional meetings, and support as needed.

We provide homeschooling families with a variety of curriculum delivery options, including online instruction courses led by credentialed teachers, offline courses, and virtual courses that employ built-in accommodations, teacher support, performance tasks, and progress monitoring. Families select the combination of systems that best suit student learning needs and interests. We ensure students are engaged in appropriate educational activities on instructional days, assess the time value of independent work, and the quality of contemporaneous work samples. As we have done before our extended closure, we discuss with each family the curriculum delivery options available during the COVID19 shelter in place restrictions. Below are the three distance learning options offered to families during our extended COVID19 closure:

#### 1) Teacher-Directed Instructional Model

- Teacher and families select materials (e.g., digital links, digitized materials, district-adopted textbooks)
- Students engage through recorded (asynchronous) and live sessions (synchronous) using digital platforms such as Zoom
- Teacher prioritizes learning goals, determines full or partial online equivalent, or needed adjustments
- Teacher communicates with students and families through phone or other agreed-upon digital platforms

#### 2) Online Instructional Model

- Instruction provided through district-licensed online content resources (e.g., Edgenuity)
- Students engage through menu-driven activities allowing for self-pacing, monitoring of student learning
- Credentialed teacher communicates with students and families through district-licensed online content resources, phone, or other agreed-upon digital platforms

#### 3) Blended Instructional Model

- Teacher and families select materials (e.g., digital links, digitized materials, district-adopted textbooks)
- Students engage through a combination of recorded/live sessions using a digital platform such as Zoom, and through the district-licensed online content resources (e.g., Edgenuity)
- Teacher enhances district-licensed online content resources (e.g., Edgenuity) by prioritizes learning goals, determines full or partial online equivalent, or needed adjustments
- Teacher communicates with students and families through phone or other digital platforms selected by the teacher

We did not attempt to recreate long, traditional school days at home. Instead, we focus on implementing an online instructional delivery method that supports mastery of content that maximized synchronous instructional time with teachers and other students, as well as on-demand or asynchronous approaches. In this way, time on task is viewed as a variable while learning is constant. Considering the effects of COVID-19 and societal unrest, our staff collaborated to prioritize learning goals, identify course sequence changes, increased scaffolding/instructional support, and to divide content and standards into manageable chunks through on-demand methods and shorter,

targeted synchronous lessons that include trauma-informed practices. These foci are especially important to accelerate the learning of students who are most vulnerable to the adverse effects of COVID-19 and societal unrest. Further, our curriculum continues with the context of initial diagnostic, formative, interim, and summative assessments to inform our practices and need adjustments. Details are described in greater detail within subsequent sections, including those specific to learning loss and mental health and social and emotional wellbeing.

**Actions Related to In-Person Instructional Offerings [additional rows and actions may be added as necessary]**

Description	Total Funds	Contributing
Professional learning for staff and parents related to incorporating trauma-informed practices into lessons.	\$5,000	Y
Expenditures associated with researching and access to virtual access to community resources, including Ford’s Theatre, museums, Generation Beyond, The Good Egg Project, Alcoa Kitts Green.	\$4,500	Y

**Distance Learning Program**

**Continuity of Instruction**

[A description of how the LEA will provide continuity of instruction during the school year to ensure pupils have access to a full curriculum of substantially similar quality regardless of the method of delivery, including the LEA’s plan for curriculum and instructional resources that will ensure instructional continuity for pupils if a transition between in-person instruction and distance learning is necessary.]

We are a non-classroom-based independent study work charter school much of our curriculum delivery options will look similar, if not identical, to our current distance-learning format. However, we are now infusing trauma-informed practices as universal supports to help mitigate the negative effects of COVID-19 and societal unrest. Details are described in greater detail within subsequent sections, including those specific to learning loss and mental health and social and emotional wellbeing. When, and if, the RCPHD guidelines allow for in-person instruction/activities, we will add similar supports in person as needed.

As a non-classroom-based independent study work charter school, we provide homeschooling families with a wide variety of curriculum delivery options and instructional material aligned with California state and Common Core standards. Upon enrollment, an appropriately certified home school teacher (HST) is assigned to a family and schedules a meeting to create an individual education plan for the student(s). The role of an HST is similar to a case manager teacher within and the exceptional needs education environment, including monitoring the academic progress of students assigned to their caseload and supporting parents. During regularly scheduled meetings, HSTs work together with families to provide support and to review student performance and progress to date. HSTs schedule additional meetings and support as needed.

We provide homeschooling families with a variety of curriculum delivery options, including online instruction courses led by credentialed teachers, offline courses, and virtual courses that employ built-in accommodations, teacher support, performance tasks, and progress monitoring. Families select the combination of systems that best suit student learning needs and interests. We ensure students are engaged in appropriate educational activities on instructional days, assess the time value of independent work, and the quality of contemporaneous work samples. As we have done before our extended closure, we discuss with each family the curriculum delivery options available during

the COVID19 shelter in place restrictions. Below are the three distance learning options offered to families during our extended COVID19 closure:

### 1) Teacher-Directed Instructional Model

- Teacher and families select materials (e.g., digital links, digitized materials, district-adopted textbooks)
- Students engage through recorded (asynchronous) and live sessions (synchronous) using digital platforms such as Zoom
- Teacher prioritizes learning goals, determines full or partial online equivalent, or needed adjustments
- Teacher communicates with students and families through phone or other agreed-upon digital platforms

### 2) Online Instructional Model

- Instruction provided through district-licensed online content resources (e.g., Edgenuity)
- Students engage through menu-driven activities allowing for self-pacing, monitoring of student learning
- Credentialed teacher communicates with students and families through district-licensed online content resources, phone, or other agreed-upon digital platforms

### 3) Blended Instructional Model

- Teacher and families select materials (e.g., digital links, digitized materials, district-adopted textbooks)
- Students engage through a combination of recorded/live sessions using a digital platform such as Zoom, and through the district-licensed online content resources (e.g., Edgenuity)
- Teacher enhances district-licensed online content resources (e.g., Edgenuity) by prioritizes learning goals, determines full or partial online equivalent, or needed adjustments
- Teacher communicates with students and families through phone or other digital platforms selected by the teacher

We do not attempt to recreate long, traditional school days at home. Instead, we focus on implementing an online instructional delivery method that supports mastery of content that maximized synchronous instructional time with teachers and other students, as well as on-demand or asynchronous approaches. In this way, time on task is viewed as a variable while learning is constant. Considering the effects of COVID-19 and societal unrest, our staff collaborated to prioritize learning goals, identify course sequence changes, increased scaffolding/instructional support, and to divide content and standards into manageable chunks through on-demand methods and shorter, targeted synchronous lessons that include trauma-informed practices. These foci are especially important to accelerate the learning of students who are most vulnerable to the negative effects of COVID-19 and societal unrest. Further, our curriculum continues with the context of initial diagnostic, formative, interim, and summative assessments to inform our practices and need adjustments. Details are described in greater detail within subsequent sections, including those specific to learning loss and mental health and social and emotional wellbeing.

Also, depending on the college, we anticipate some disruption for students enrolled in college courses (concurrent/dual).

## Access to Devices and Connectivity

[A description of how the LEA will ensure access to devices and connectivity for all pupils to support distance learning.]

As part of our emergency closure in March of 2020, we began creating questionnaires and held planning meetings intended specifically to identify any needed technology, particularly by English Learners (ELs), those with exceptional learning needs, socioeconomically disadvantaged students, homeless, and foster youth. We have continued administering these questionnaires and holding meetings related to identifying technology needs in August and September 2020. Through surveys and meetings, we have made a concerted effort to identify families with a need for technology devices or access to the internet. Most importantly, each of our students and families meets (virtually during closures) with HSTs regularly to focus on academic progress and identify needs, including technology. When we learn of families that lacked access to technology, the HST will follow through immediately to process an appropriate order. Of course, we make certain to provide families with distance learning packets, including hard copies of the curriculum, while they receive the ordered technology.

We have used appropriate funding sources to provide all families with the technology needed to participate in our curriculum equitably. For students receiving reliant on in-person services, we have attempted to identify **new** technology they may need and have provided the necessary support to ensure they can use it effectively, notably for ELs, those with exceptional learning needs, socioeconomically disadvantaged students, homeless, and foster youth. We increased our focused parent support to maximize student learning. We also planned to continue our focused parent support to maximize student learning.

High-speed internet access is critical to the smooth operation of our regular curriculum delivery options. Based on survey responses and communications, all families and students have access to the technology necessary to participate in learning effectively, including access to high-speed internet. Often, this takes the form of Wi-Fi hotspots. We also attempt to use external resources to help families, including [learningequality.org](https://www.learningequality.org), located in San Diego. Learning Equality focuses on making high-quality education technology available to low-resource communities, including rural communities with an insufficient infrastructure for high-speed internet.

Based on our experience, we have learned that our students need an increased diversity in the hardware used to access our curriculum. For example, SPED, ELs, and Early Learners tend to interact better with hybrid Chromebooks as compared to regular Chromebooks. The hybrid Chromebooks also function as touchpads that help with the tactile interface. We are currently exploring the cost of hybrid Chromebooks. We have also learned that certain learning management systems such as SeeSaw are better applicable to Universal Design Learning (UDL) approaches that help all students better access the curriculum.

We are also vigilant of student privacy (e.g., FERPA and California Student Online Personal Protection Act). We take care not to record or take pictures of virtual meetings and use passwords to help prevent security breaches such as Zoombombing. We also use Zoom educator accounts (instead of consumer accounts) that offer more stringent privacy policies. We make a concerted effort to use only technology products that have that meet privacy compliance concerns.

We elaborate on related professional development in the section below called Distance Learning Professional Development.

## **Pupil Participation and Progress**

[A description of how the LEA will assess pupil progress through live contacts and synchronous instructional minutes, and a description of how the LEA will measure participation and time value of pupil work.]

To ensure each student is engaged in appropriate educational activities on instructional days, we assess the time value of independent work and the quality of contemporaneous work samples. Additionally, some of our families/students choose conventional courses led by a credentialed teacher. Regardless, we are aware that COVID-19 and societal unrest may influence many of our students to disengage. Accurately monitoring engagement is one of the most important ways we can help ensure student learning and monitor student wellbeing during a pandemic and societal unrest.

We measure student engagement through regular meetings with families (minimum of every 20 days) and students, weekly 10-15 minute check-in meetings, office hours via telephone or internet, participation in scheduled live synchronous sessions, participation in diagnostic assessments, interim assessments, formative assessments, and the completion of assignments. We use our student information system (Pathways) to track progress, including daily engagement records.

We will also monitor the participation of students enrolled in college credit courses (dual/concurrent enrollment). Many of our local colleges have implemented a distance learning-based curriculum.

## **Distance Learning Professional Development**

[A description of the professional development and resources that will be provided to staff to support the distance learning program, including technological support.]

We believe the conventional approach to teaching, explaining, application, followed by an assessment, do not maximize distance learning format, particularly, online resources. We stress tapping into a student's interest in a topic, concept, or phenomenon before engaging them in a related lesson. We help parents and teachers learn how to peak student interest through a variety of online (mostly asynchronous or on-demand) and place-based approaches. For example, we use of multi-media text sets through an asynchronous. Often, this requires vetting information ahead of time to modify for various learning needs.

We embed multi-media text-sets in digital lessons or units to maximize creativity using synchronous and synchronous approaches and technology. As an example, if one were to look at a digitized instructional unit, it does not visually look like a pen and paper unit. Instead, it is interactive, dynamic and includes visually rich options (highlighted with icons) such as Read, Watch, Infer, Wonder, Explain, Justify, Apply, Analyze, Examine, Listen, Compare, Discuss that are directly related to an overarching unit question. One of the options focuses on providing students an opportunity to express their thoughts/answers through multi-modalities. This approach, including visuals and supports, are modified for students with exceptional needs, language needs, or those with other needs and is explained in greater detail in the Pupil Learning Loss section. We also participate in external professional learning opportunities, including those provided by the San Diego County Office of Education.

This year, we have added two new aspects of our professional learning related to distance learning. First, we are providing staff with professional learning focused on strategies to accelerate learning to mitigate anticipated learning loss. Our approach to mitigating learning loss is explained in greater detail in other sections, including Pupil Learning Loss. Second, we helping staff and families learn how to



implement trauma-informed practices within a distance format and within lessons. Trauma-informed practices were implemented as tier 2 supports before the pandemic. Our approach to trauma-informed practices is explained in greater detail in other sections, including Mental Health and Social and Emotional Well-Being.

## Staff Roles and Responsibilities

[A description of the new roles and responsibilities of affected staff as a result of COVID-19.]

Given our instructional model, the roles of staff will not change substantively. However, many community enrichment opportunities are closed affecting our ability to maximize our placed-based learning approach. Our teachers are working diligently to find creative alternatives for enrichment including virtual tours of museums.

## Supports for Pupils with Unique Needs

[A description of the additional supports the LEA will provide during distance learning to assist pupils with unique needs, including English learners, pupils with exceptional needs served across the full continuum of placements, pupils in foster care, and pupils who are experiencing homelessness.]

We are a non-classroom-based independent study work charter school, and most of curriculum delivery options will look similar, if not identical, to our current distance-learning format. Below is a summary of the support we typically provide students with unique needs. However, this year we are infusing a greater amount of trauma-informed practices that we will explain in greater detail in other sections, including Mental Health and Social and Emotional Well-Being.

### English learners

Given our previous content delivery options, many of our ELs can maintain English language development (ELD) supports with minimal disruption. We provide leveled designated ELD classes composed of approximately 20 students administered virtually by an appropriately credentialed and trained teacher. Our ELD Director monitors student progress. Additionally, we integrate English language development in and through subject matter courses. Further, our virtual curriculum options (E.g., MobyMax, BrainPop, McGraw-Hill ODI) facilitate embedded ELD instructional support, including built-in accommodations, parent portals, instructional videos, hands-on activities, performance tasks, and progress monitoring. However, given the anticipated learning loss caused by COVID-19 and societal unrest, we are increasing the professional staff learning related to in lesson supports to accelerate learning for ELs. For example, we will emphasize the increased use of a range of information systems, such as graphic organizers, diagrams, videos, or other media to provide comprehensible input and contextualize content. Similarly, we will focus on providing improved language models-such as sentence frames and starters. This approach differs from an isolated remedial approach focused on the previous year's curriculum.

Our core instructional program is based on the principles of Universal Design for Learning or UDL. UDL is an educational framework that guides the development of learning experiences to accommodate a variety of individual learning differences. It provides multiple means of engagement, including multiple means of representation, action, and expression.

### Pupils with exceptional needs

Our core program implements California's multi-tiered system of support framework (MTSS), an inclusive model for meeting the needs of all students, including those with exceptional needs. Essentially, MTSS is a whole-school, data-driven, prevention-based framework through which we provide a continuum of supports to address varying student needs. We combine our MTSS approach with an inclusive core instructional program based on the principles of UDL, regular monitoring of academic and behavioral indicators, and tailored differentiated support for all students. In this model, Tier 1 supports are universal and available to all and is intended to meet the needs of approximately 80 to 90% of students. This year, our tier 1 supports include trauma-informed practices. When our universal supports are insufficient to address individual academic or behavioral needs, we administer tier 2 or additional supports individually and in small groups. These supports are short term and deployed rapidly to address issues as they arise for approximately 5-10% of students. However, there approximately 1-5% of our students require additional focused tier 3 supports. These supports are intensive and often are longer-term

Despite COVID-19 and societal unrest, we have not experienced any student disengaging for ten instructional days or longer necessitating the crafting of specific distance learning plans within a student's individualized education program, or IEP. However, we are working with families to determine how best to administer occupational, speech, or physical therapy virtually. Our attempted solution varies according to the need of each student and family. We are also attempting to find a way to administer assessments virtually as needed optimally.

### **Pupils who are experiencing homelessness and those in foster care**

Many of our students in foster care are experiencing a negative impact due to COVID-19 and societal unrest. As an example, we are noticing a higher transiency rate among foster families.

An increased number of students are experiencing homelessness (including doubling up with another family) as a direct result of COVID-19. As an example, several parents/guardians have lost their jobs and have moved in with another family to help make ends meets. To increase our support for students experiencing homelessness, and those in foster care, we are:

1. Strategically planning for and implementing a time during the instructional day to learn more about students and to listen to their concerns and needs. E.g., communication circles during class (online). Many middle and high school students still struggle to find a caring adult in school. Checking in regularly, both formally and informally can give young people the space to share their interests, provide feedback on lessons, and open up about what might be affecting their ability to learn. This helps to normalize student struggles and to increase resiliency
2. Implementing universal screening (questionnaire) by asking all students about the economic impact of the coronavirus lockdowns on their families' financial and housing situations before they return to school, so they get access to services. Students are often reluctant to self-identify as being homeless, or their families may not consider their living situation as unstable or know they are eligible for supports.
3. Focusing on maintaining a personalized relationship with students and families. The impact of the pandemic and societal unrest increases student concerns about their families' safety and emotional wellbeing. We strive to establish meaningful relationships with families to mitigate the adverse effects of the pandemic and unrest by helping to establish a safe and supportive environment for learning. We do this is a variety of ways, explained in greater detail with the Mental Health and Social-Emotional Support section.
4. Maximize instructional flexibility and support. Students in foster care or experiencing homelessness may be unable to attend each real-time class or meet a project deadline. We are aware of the need for increased flexibility and will work with students and parents/guardians to avoid any unnecessary academic penalty related to matters beyond their normal control.
5. Increased outreach and coordination with community resources. Given the impact of the pandemic and societal unrest, we are simply unable to meet every student's need without coordinating with community resources including county and state agencies.



## Actions Related to the Distance Learning Program [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
Professional learning for staff and parents related to incorporating trauma-informed practices into lessons, specifically in a distance learning format, including new Professional Development Coordinator	\$8,500	Y
STAR360 diagnostic/interim assessments	\$ 67,960	Y
Additional devices, including Chromebooks for English learners, students living in poverty, students placed in foster care, students experiencing homelessness, and those with exceptional needs	\$ 154, 016	Y
Additional connectivity, including hotspots, modems, and routers for English learners, students living in poverty, students placed in foster care, students experiencing homelessness, and those with exceptional needs	\$ 32,469	Y
Online resources, including MobyMax, BrainPOP, and Age of Learning	\$ 27,874	Y
Creation of IT Administrator position	\$74,880	N
Creation of IT Support Specialist position	\$61,787	N
Creation of IT Development Specialist position	\$62,400	N
Costs associated with staff using telephone and internet	\$153,000	N

## Pupil Learning Loss

[A description of how the LEA will address pupil learning loss that results from COVID-19 during the 2019–2020 and 2020–21 school years, including how the LEA will assess pupils to measure learning status, particularly in the areas of English language arts, English language development, and mathematics.]

In response to Governor Newsom’s Executive Order N-33-20, we stopped our normal school operations from March through June of 2020. Also, in March 2020, the Governor suspended the California Assessment of Student Performance and Progress (CAASPP) and English Language Proficiency Assessments for California (ELPAC). The pandemic also directly affected many of our families, rendering it difficult for them to participate in or focus on our interim assessments during the second half of the 2019-20 school year. Thus, our students were unable to complete their ELPACs, and many did not complete our STAR360 interim assessment cycle. The validity of spring 2020 interim assessment results for those students who did participate is uncertain given the impact of the pandemic on our families, including trauma experienced by students. Additionally, in late March 2020, the U.S. Department of Education approved California’s waiver of the Every Student Succeeds Act (ESSA) assessment and accountability requirements for the 2019–20 school year. Consequently, the California Department of Education did not report Dashboard results for the 2019-20 school year.

The foundation of our plan to mitigate learning loss and accelerate learning is the infusion of trauma-informed practices into the curriculum. This year, the core of our instruction is responding to the cultural, social, and emotional needs of students. Accelerated learning will not occur

if instructional practices leave students feeling displaced, invisible, or unsafe. This approach is explained in greater detail in the section Mental Health and Social and Emotional Well-Being. Beyond that, we will rely on a variety of initial assessments to determine the extent of each student's learning loss carried over from the 19-20 school year. As stated, there are no standardized test results or valid interim test results for the 19-20 school year to base on curriculum decisions. However, we are also aware of the limitations of diagnostic assessments in that they are grade-level based and not competency-based. There is a scarcity of State standards-aligned competency-based assessments to accurately capture an individual student's learning status at the beginning of the 2020-21 school year, including the learning loss emanating from the 2019-20 school year. A competency-based assessment is similar to swimming classes wherein the support is specific to an ability level and not age. Further, many are written and administered in such a way that they are not readily understandable for English learners. We will use commercial diagnostic assessments (STAR360) and the State CAASPP Interim Assessments. We will administer the STAR360 diagnostic at the beginning of the school year, again at the end of semester 1, and a third time toward the end of semester 2. We will administer the State CAASPP Interim Assessment Blocks for ELA and Math at the beginning of semester 2. We plan to analyze the results of our diagnostic and interim assessments to formulate a general understanding of how students are progressing toward understanding State content standards. The results of these assessments may influence our grade and course scope and sequences. We also ensure students and families have access to adequate technology to participate in assessments (See Access to Devices and Connectivity for more details).

We are doing our best to administer Initial ELPAC within 30 days and are aware of a possible 45-day extension (not official). The county health regulations render it challenging to administer the Initial ELPAC to a student within 30 days. If a student is unable to complete the Initial ELPAC within 30 days, we use the results of the Home Language Survey to identify presumptive English learner students and notify their parents/guardians that English language development courses and resources until such time that the county health department deems it safe to administer the Initial ELPAC in-person/co-located or remotely.

In addition to diagnostic and interim assessments, we will rely heavily on formative assessments to formulate additional details of student learning proficiencies. Ideally, formative assessments occur during each lesson. More than ever, formative assessments are vital. Formative assessments are not tests in the conventional sense. They do not look like a traditional quiz or final examination. A formative assessment refers to a teacher's evaluation of student proficiency during a lesson. This type of evaluation takes on a variety of methods whereby the teacher observes and processes evidence of learning, including asking guiding and probing questions, observing students during student to student discussions, etc. In this manner, a teacher may also take into account student's English language proficiency and make immediate adjustments. We explain our strategies for implementing formative assessments and accelerating learning in greater detail in the next section.

We will use the same approach explained in the Pupil and Family Engagement and Outreach section of this document to communicate with parents regarding student learning loss and progress. These strategies consider a family's home language, literacy level, and access to technology.

## Pupil Learning Loss Strategies

[A description of the actions and strategies the LEA will use to address learning loss and accelerate learning progress for pupils, as needed, including how these strategies differ for pupils who are English learners; low-income; foster youth; pupils with exceptional needs; and pupils experiencing homelessness.]

As stated in the previous section, the foundation of our learning loss mitigation strategies is the infusion of trauma-informed practices into the curriculum. Accelerated learning will not occur if instructional practices leave students feeling displaced, invisible, or unsafe, particularly students who live in an environment that directly exposes them to the effects of the pandemic and societal unrest. Specifically, English learners, students living in poverty, students placed in foster care, students experiencing homelessness, and those with exceptional needs are likely to experience an exacerbation of previous achievement gaps. We cannot reasonably expect a student to be able to focus on her Biology class if her father lost his job as a result of COVID-19 or societal unrest. Similarly, a student whose family is unable to pay the rent may be preoccupied with their living conditions precluding the ability to focus on school. Simply put, students cannot focus on their formal education, let alone making up for lost learning if their basic needs are not met. Our trauma-informed practices are explained in greater detail in the section Mental Health and Social and Emotional Well-Being.

After making sure to address student social-emotional needs, our teachers will focus on implementing authentic formative assessments and implementing research-proven instructional support (commonly referred to as scaffolds in education) during lessons to bridge the gap between unfinished learning and new learning. Lost learning (or learning loss) includes not just the skills students need to access grade-level material, but content knowledge itself. Our approach is different than *remediation* focused on what students should have learned during the previous year in isolation of this year's curriculum. Cognitive science informs us that learning is not linear. Further, learning loss has exacerbated past learning deficiencies. Isolating and frontloading remediation leads to further loss of expected learning because students with previous proficiency gaps may never have an opportunity to focus on this year's curriculum, remaining trapped in a cycle of below-grade level work. This approach is similar to isolating English learners while they learn English before integrating them into the core classes to learn English and content simultaneously.

Thus, the crux of our learning loss mitigation strategies focuses on filling the most critical gaps, not in isolation, but at the moment, they are needed in this year's curriculum. Our strategy focuses on acceleration of learning and is based on the principles of interleaving, spaced practice, and retrieval practice, all evidence-based strategies that help students learn more efficiently and retain information longer. To accelerate learning, we are focused on identifying what unfinished learning needs to be addressed, when, and how. This includes identifying the content knowledge and skills students may struggle with in their current grade level and filling these gaps when it is necessary during the curriculum. To do this, we used a variety of tools to look closely at the standards, the topics, and the tasks within a unit and across the year. For example, in math, we used a variety of tools provided by Achieve The Core, including Standards Focus by Grade Level Guide and the Coherence Map. We also used tools from Student Achievement Partners, including the 2020-21 Priority Instructional Content in ELA/literacy and Mathematics. These documents provide us guidance about how to leverage the structure and emphases of State content standards to prioritize learning priorities by grade level or course.

Next, we modified our scope and sequence/pacing guidance for each subject area and grade level to reflect our revised learning priorities. Accelerated learning requires students to consistently receive grade-level materials, tasks, and assignments, along with timely supports (or scaffolds) that make the work accessible. The following are some examples of scaffolding or instructional support for literacy: using text sets and systemically order them from less to more complex, by topic, to build students' background knowledge; using varying strategies before reading a text, during the initial reading and subsequent readings, and after reading to support all students in comprehending a complex text;

building vocabulary with a focus on words that are key to text comprehension; and in addition to grade-level appropriate texts, include time for differentiated support for individual or small groups of students depending on their needs. In math, we find use the Understand-Diagnose-Take Action cycle to provide appropriate scaffolding or instructional supports. Understand refers to teachers understanding the revised learning priorities for this year, including prerequisite skills students need to access grade-level content. Diagnosing refers to having an accurate understanding of where individual students stand in relation to the revised learning priorities. To do this, teachers engage in ample formative assessments and review the results of diagnostic and interim assessments. Take Action refers to planning for and appropriately implementing needed supports/scaffolds during a lesson.

Our instructional supports also reflect the Universal Design Learning framework (explained in the section Supports for Pupils with Unique Needs), including maximizing the variety of modalities in which we teach content, skills, concepts, and by which we allow students to express their comprehension. We do not all learn in the same way, let alone express our understanding of a new skill. Some students need visual representations, while others need to experience a skill. In the same, way depending on a student's preference or even ability, they may express their comprehension better if allowed to do it in a variety of ways, including comics, podcasts, short videos, voice-to-text dictation, etc. Further, we stress combining this multi-modality approach by delivering information in manageable chunks.

Further, our academic supports are part of our overall school support structure, commonly known as MTSS (explained in greater detail in the section Supports for Pupils with Unique Needs). We supplement our learning loss strategies with our MTSS to make certain each student receives appropriate support. For example, students with exceptional learning or emotional needs may not have their individual needs met through universal supports. In this case, we carefully review their Individual Education Plan (IEP) and provide appropriate support. Additionally, new State law requires districts to craft specific distance learning plans for all students with an IEP if a closure for ten days or more materially decreases a student's average daily attendance. Thus far, none of our students with an IEP have manifested a significant decline in their attendance. However, we will make certain to comply with State law should it become applicable. Our efforts to monitor attendance and participation are explained in greater detail in the section Pupil and Family Engagement and Outreach.

For students learning English, we take care to continue facilitating structured opportunities to practice English with classmates and teachers. Additionally, our learning supports/scaffolding focuses on the increasing use of a range of information systems, such as graphic organizers, diagrams, videos, or other media to provide comprehensible input and contextualize content. Similarly, we will focus on providing improved language models-such as sentence frames and starters.

For students living in an impoverished environment, experiencing homeless, or living in foster care, the effects of COVID-19 and societal unrest can be pervasive. As stated, the foundation of our strategies to help mitigate learning loss for these students is based on trauma-informed practices (explained in greater detail in the section Mental Health and Social and Emotional Well-Being) and our MTSS. Our MTSS approach will allow us to identify individual needs, regardless of circumstances, while our trauma-informed practices allow us to address the effects of the pandemic and societal unrest, across various student demographics. For example, we will:

1. Maximize instructional flexibility and support. Students in foster care, experiencing homelessness, or struggling with poverty may be unable to attend each real-time class or meet a project deadline. We are aware of the need for increased flexibility and will work with students and parents/guardians to avoid any unnecessary academic penalty related to matters beyond their normal control.
2. Increase outreach and coordination with community resources. Given the impact of the pandemic and societal unrest, we are simply unable to meet every student's need without coordinating with community resources, including county and state agencies.

3. Include student voices, explore societal events, normalize struggles, and listen to one another to increase student agency. This approach is critical because students in foster care, experiencing homelessness, or struggling with poverty often feel a loss of control that will care over into the classroom. Students who feel they have no control in school, in addition to their home environment, are likely to disengage. From their perspective, what's the point.
4. Given the likely shorter attention spans caused by concerns related to the pandemic and societal unrest, distractions at home, unfamiliarity with technology platforms, and learning loss frustration, we will also implement instruction into shorter, manageable chunks.

### Effectiveness of Implemented Pupil Learning Loss Strategies

[A description of how the effectiveness of the services or supports provided to address learning loss will be measured.]

As stated in the Pupil Learning Loss section, there are no standardized test results or valid interim test results for the 19-20 school year to compare the pupil proficiency growth using our pupil learning loss strategies. Similar to the State's approach with the 2021 Dashboard, we will compare our 2020-21 CAASPP and Dashboard results (assuming CAASPP is implemented) with corresponding performances in 2018-19. There is a scarcity of State standards-aligned competency-based assessments to accurately capture a student's learning status at the beginning of the 2020-21 school year, including the learning loss emanating from the 2019-20 school year. Regardless, we plan to analyze the results of the STAR360 diagnostic and the CAASPP Interim Assessment Blocks to formulate a general understanding of how students are progressing toward understanding State content standards. Further, we will do our best to administer the summative ELPAC this year.

Equally, if not more important, will be our use of formative assessments to measure the effectiveness of our learning loss mitigation strategies. Ideally, formative assessments occur during each lesson. More than ever, formative assessments are vital. Formative assessments are not tests in the conventional sense. They do not look like a traditional quiz or final examination. A formative assessment refers to a teacher's evaluation of student proficiency during a lesson. This type of evaluation takes on a variety of methods whereby the teacher observes and processes evidence of learning, including asking guiding and probing questions, observing students during student to student discussions, etc. In this manner, a teacher may also take into account student's English language proficiency and make immediate adjustments. We explain our strategies to implementing formative assessments and accelerating learning in greater detail in the next section.

We will use the same approach explained in the Pupil and Family Engagement and Outreach section of this document to communicate with parents regarding student learning loss and progress. These strategies consider a family's home language, literacy level, and access to technology.

### Actions to Address Pupil Learning Loss [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
Costs of additional English learner support	\$15,000	Y
Costs of additional reading/literacy support	\$15,000	Y



Description	Total Funds	Contributing
Costs of additional mathematics support	\$15,000	Y
Hiring additional counselor	\$58,250	Y
Creation of School Support position to support unduplicated students	\$105,000	Y
Creation of Director of Testing position	\$95,000	Y
Creation of Guidance Tech position	\$49,250	Y
Staff and parent training related to understanding our MTSS, and expressly what resources are provided at each tier	\$4,500	Y
Staff and parent training related to understanding our English Language Development strategies	\$7,900	Y
Expenditure associated with the translation of communication and Learning Continuity Plan	\$3,000	Y
Expenditures associated with staff training related to formative assessments and refining curriculum Scope and Sequences	\$8,500	Y

## Mental Health and Social and Emotional Well-Being

[A description of how the LEA will monitor and support mental health and social and emotional well-being of pupils and staff during the school year, including the professional development and resources that will be provided to pupils and staff to address trauma and other impacts of COVID-19 on the school community.]

As stated in the section Pupil Learning Loss Strategies, accelerated learning will not occur if instructional practices leave students feeling displaced, invisible, or unsafe. This is especially true for students who live in an environment that leaves them directly vulnerable to the effects of the pandemic and societal unrest. In particular, English learners, students living in poverty, students placed in foster care, students experiencing homelessness, and those with exceptional needs are most vulnerable to the effects of the pandemic, societal unrest, and resulting learning loss that exacerbates previous achievement gaps. For example, we cannot reasonably expect a student to be able to focus on her Biology class if her father lost his job without social-emotional support. Similarly, a student whose parents are unable to pay the rent may be preoccupied with their living conditions precluding the ability to focus on school. Simply put, students cannot focus on their formal education, let alone making up for lost learning if their basic needs are not met. Worse, students who live in poverty often do not have equal (and much less equitable) access to outside mental health support. To mitigate the negative effects of the pandemic and societal, we will implement tiered trauma-informed practices per our MTSS. Unlike previous years, we will implement trauma-informed practices as universal or tier one supports this year. Generally speaking, trauma-informed practices are strategies or practices that help students regulate emotions, build resilience, and overcome the impact of trauma/stress. Our trauma-informed practices are based on the Collaborative for Academic, Social, and Emotional Learning or CASEL Framework.

Our first tier of trauma-informed supports includes continuing a sense of support through providing needed educational resources and maintaining connections online and through telephone calls. We want to make sure students continue to feel connected and supported by our school. As an example, staff recently created a video about how much we miss our students and families and sent it to each family. We also provide online learning to staff and families explaining the signs and symptoms of trauma, including changes in behavior, unexplained pain, irritation, or depression. Trauma response strategies include listening attentively, modeling behavior, teaching the effects of stress, and providing a sense of protection. For example, our teachers often model problem-solving and flexibility in the face of new daily schedules. We offer regular 10-15 minute check-in meetings and office hours via telephone or internet to gauge the current social-emotional state of students.

Tier 1 supports intentionally creating learning environments that validate student participation and voice, respect diverse views and opinions, promote respectful language and action, and create a sense of community. Learning will not occur until the primary needs of all learners, including feeling safe, is established. Thus, we try to begin distance-based classes with a community-building activity that offering students opportunities to share personal information, including their interests or concerns, difficulties focusing on schoolwork. Unlike an in-person classroom setting, we consider the best use of synchronous and asynchronous approaches when planning lessons for distance learning. Within asynchronous tasks or resources, we include a personalized message or words of encouragement. We also use asynchronous methods to differentiate instruction according to student ability levels and learning styles. For example, many web-based programs infuse algorithms to automatically adjust the starting point or pace of a learning task. Targeted animations, videos, or other media delivered asynchronously also provide a critical context of an abstract concept and allow students to review as often as needed and at their optimal pace. Within synchronous online tasks, we make certain to include student voices, their experiences, increase instructional level decisions, explore societal events, normalize struggles, and listen to one another. As an example, Zoom offers online virtual meeting platforms wherein students can break out into smaller groups allowing teachers to check in with each group. However, given the likely shorter attention spans caused by concerns related to the pandemic and societal unrest, and learning loss frustration, our learning objectives are narrower in focus and broken into smaller chunks. We expect our tier 1 supports will meet the needs of approximately 80 to 90% of our students.

Our second tier of supports includes educating staff and families about the signs and symptoms of trauma in students, including changes in behavior, unexplained headaches or body pain, irritation, and depression. We also train staff and families in strategies to address signs and symptoms of trauma, including listening attentively, modeling behavior, teaching the physiological effects of stress, and providing a sense of protection. For example, our teachers may model problem-solving and flexibility in the face of new daily schedules. Staff and parents complete the trauma-informed practice training online. We anticipate approximately 5-10% of students will require tier 2 or additional supports in through individual or small groups settings. These supports are short term and deployed rapidly to address issues as they arise. For example, students in foster care, experiencing homelessness, or struggling with poverty may be unable to focus on school despite our tier 1 supports. In these cases, our staff will reach out to families and schedule a meeting to explore appropriate supports. Parents play a critical role in helping us identify issues and helping customize supports.

We anticipate that approximately 1-5% of our students who require additional individual supports beyond those outlined in tiers 1 and 2. Tier 3 supports are intensive and often are longer-term and involve outreach to and coordination with community resources. Given the impact of the pandemic and societal unrest, we are simply unable to meet every student's need without coordinating with community resources including county and state agencies. Many community mental health organizations use HIPPA compliant mediums such as telehealth.

# Pupil and Family Engagement and Outreach

[A description of pupil engagement and outreach, including the procedures for tiered reengagement strategies for pupils who are absent from distance learning and how the LEA will provide outreach to pupils and their parents or guardians, including in languages other than English, when pupils are not meeting compulsory education requirements, or if the LEA determines the pupil is not is not engaging in instruction and is at risk of learning loss.]

We are a non-classroom-based independent study work charter school much. While our school year is longer than 175 instructional days, some of the language in Education Code §43502 (based on AB77), including daily synchronous instructional minutes with a teacher do not apply to our format. To ensure each student is engaged in appropriate educational activities on instructional days, we assess the time value of independent work and the quality of contemporaneous work samples. Additionally, some of our families/students choose conventional courses led by a credentialed teacher. Regardless, we are aware that COVID-19 and societal unrest may influence many of our students to disengage. Monitor attendance is vital to help ensure student learning and account for student wellbeing during a pandemic across any instructional model. Our plan reflects positive strategies for encouraging student engagement, with a focus on how to best center in relationships in a virtual setting. We incorporate trauma-informed practices into our regular (every 20 days) meetings with students and parents, including social-emotional check-ins and maintaining strong personalized relationships. Through these meetings, we will be able to quickly discern student disengagement, particularly for those who are disengaged for 60% (3 days).

Student engagement is measured through regular meetings with families and students, weekly 10-15 minute check-in meetings, office hours via telephone or internet, participation in scheduled live synchronous sessions, participation in diagnostic and interim assessments, formative assessments, and completion of assignments as documented in our student information system (Pathways). Our daily engagement records are also uploaded into our student information system. When we notice a student begins to disengage, physically and emotionally, we first speak with his/her parents/guardians. Depending on what we learn during this meeting, we will provide additional supports to meet student needs. As an example, if a student disengages because she needs other emotional support/counseling, we will work with a family to provide that. Of course, there are times when students will need even more supports, including referrals to outside services. When this occurs, we collaborate with the family to explore options and facilitate referrals.

Any time we communicate with families about any matter, we do not assume families speak or understand English or have access to the internet, let alone know how to access an email. We communicate with parents and guardians through our regularly scheduled in person meetings. These in-person meetings are critical since we know not all of our families are literate even in their native language. Additionally, sent translated communication through the following mediums: email, social media, school websites, telephone calls, school website, regular mail delivery, and text messages.

We do not have any 11<sup>th</sup> or 12<sup>th</sup> graders this year and thus do not anticipate the need to monitor engagement in college courses (dual/concurrent enrollment). For those students who are enrolled in college credit courses, we will monitor participation in the same methods explained.



# School Nutrition

[A description of how the LEA will provide nutritionally adequate meals for all pupils, including those students who are eligible for free or reduced-price meals, when pupils are participating in both in-person instruction and distance learning, as applicable.]

As a non-classroom-based independent study work charter school, we do not have facilities to serve congregate meals, including cafeterias. Consequently, we do not provide congregate meals to students through the Summer Food Service Program (SFSP) or the National School Lunch Program Seamless Summer Option (SSO), including non-congregate meals during our COVID-19 closure. However, we help families find needed resources within the community.

## Additional Actions to Implement the Learning Continuity Plan [additional rows and actions may be added as necessary]

Section	Description	Total Funds	Contributing

## Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Percentage to Increase or Improve Services	Increased Apportionment Based on the Enrollment of Foster Youth, English Learners, and Low-Income students
6.68%	\$652,819

### Required Descriptions

[For the actions being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the needs of these students.]

English learners, students living in poverty, and students placed in foster care, vulnerable to the effects of the pandemic, societal unrest, and resulting learning loss that exacerbates previous achievement gaps. As such, we considered the unique needs of unduplicated groups throughout this plan. The actions we are implementing to support our unduplicated students accelerate learning are based on evidence-based research. For example, our trauma-informed practices are based on the CASEL framework.

The actions/services intended to increase the quantity and improve the quality of support for English learners, students living in poverty, and students placed in foster care are summarized below according to respective sections:

#### Continuity of Learning

- staff and parent training related trauma-informed practices
- access to community resources.

#### Distance Learning-

- staff and parent training related trauma-informed practices in a *distance-learning format*
- diagnostic and interim assessments
- additional devices to access the distance-learning curriculum
- expenditures associated with ensuring access to the high-speed internet, including hot-spots
- online learning resources

#### Learning Loss

- Director of School Support, Director of Testing, and Professional Development Coordinator- to help maximize our MTSS, including analysis of interim assessment results and coordination with community resources/entities
- staff and parent training related to our MTSS
- staff and parent training related to our English Language Development program
- staff training related to formative assessments, instructional supports, and the refinement of our Scope and Sequences-as explained in the Learning Loss section, these strategies are critical to accelerating learning.



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## Immunization and Oral Health Policy

Cabrillo Point Academy is committed protecting the health and well-being of all Cabrillo Point Academy students.

The purpose of Cabrillo Point Academy Governing Board approving this Immunization and Oral Health Assessment Policy is to accomplish the following:

1. Outline Immunization Requirements During Enrollment
2. Establish Medical Exemptions from the Immunization Requirements
3. Establish the Oral Health Assessments as a Condition of Enrollment
4. Outline the Reporting Requirements to County Office of Education

- 1. Immunizations:** To protect the health of all students and staff and to curtail the spread of infectious diseases, the Governing Board desires to cooperate with state and local health agencies to require immunization of all students against preventable diseases.

Valid immunization records are required during the Registration (REG-Online) process. Failure to submit a valid copy of the student's immunization record within the timeframe set by the school's board-approved Enrollment Policies will result in the forfeiture of the student's placement for the school year. Note, however, that Health & Safety Code section 120335 allows for independent study programs to allow non-immunized students to enroll if there is no classroom-based instruction. In that instance, the REG-Online process must indicate that the student is not immunized. Alternatively, a medical exemption must be submitted during REG-Online.

- 2. Medical Exemptions:** Prior to January 1, 2021, a student will be exempted from the immunization requirements, to the extent indicated in the written statement, if his/her parent or guardian files with the School a written statement by a licensed physician or surgeon to the effect that the physical condition of the student is such, or medical circumstances relating to the student are such, that immunization is not considered safe. The statement should include the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician or surgeon does not recommend immunization.

Beginning January 1, 2020, a child who has a medical exemption issued before January 1, 2020 shall be allowed continued enrollment in the School until the child enrolls in the next grade span.

Beginning January 1, 2021, the form that is compliant with Health & Safety Code section 120372 shall be the only documentation of a medical exemption that the School may accept.

If California's Department of Health Services (the "Department") revokes a student's medical exemption, the student has 30 days to commence the immunization schedule required for attendance at the School. During this 30-day period, the student may continue in attendance at the School. Alternatively, the parent/guardian may appeal the revocation through the Department's appeal process. The student will continue in attendance during the pendency of the appeal and will not be required to otherwise comply with immunization requirements unless and until the revocation is upheld on appeal.

The School will file a written report on the immunization status of new entrants to the School with the Department of Health Services as required by law.

- 3. Oral Health Examination:** By May 31 of each school year, students entering kindergarten or the first grade (who have not attended kindergarten) must present proof to the school of having received an oral health assessment by a licensed dentist, or other licensed or registered dental health professional. The oral health assessment must have been performed no earlier than 12 months prior to the date of initial enrollment.

A student may be excused from this requirement if his/her parent or guardian indicates on the approved form provided by the school one or more of the following reasons apply:

- The oral health assessment poses an undue financial burden on the parent/guardian;
- The parent/guardian lacks access to a licensed dentist or other licensed or registered dental health professional; or
- The parent/guardian does not consent to the assessment.

Upon initial enrollment in kindergarten or first grade, the school will notify parent/guardians of the required oral health assessment on the California Department of Education approved form.

Upon initial enrollment in kindergarten or first grade, the school will notify parent/guardians of the required oral health assessment on the California Department of Education approved form.

- 4. Report to County Office of Education:** By July 1 of each year, the school will submit a report to a system designated by the state dental director for the collection of those reports or the County Office of Education containing the following information:

- the total number of pupils in the school who are subject to the oral health assessment requirements of the statute;
- the total number of pupils who submitted proof of an assessment;
- the total number of pupils who could not complete the assessment due to financial burden;
- the total number of pupils who could not complete the assessment due to lack of access to a dentist;
- the total number of pupils who could not complete the assessment because their parents/guardians did not consent;
- the total number of pupils who are assessed and found to have had caries experience;
- the total number of pupils who are assessed and found to have untreated decay;
- the total number of pupils who did not return either the assessment form or the waiver request to the school

**REVISED NONPROFIT CONFLICT OF INTEREST POLICY  
OF  
~~INSPIRE CHARTER SCHOOL—SOUTH CABRILLO POINT ACADEMY~~**

**Article I  
Purpose**

**Section 1.1. This Revised Nonprofit Conflict of Interest Policy** (this “Policy”) has been adopted and approved by the Board of Directors of ~~Inspire Charter School—South Cabrillo Point Academy~~ (the “Corporation”) for the purposes of (1) protecting the Corporation’s interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an Interested Person (as defined hereinafter) or might result in a possible excess benefit transaction; and (2) establishing policies and procedures to be adhered to and implemented by the Corporation whenever it is contemplating entering into such transactions or arrangements, and whenever determining appropriate levels of compensation, direct and indirect, including benefits and perquisites for any Interested Person. The Corporation and each director, officer, member of a committee with Board-delegated powers, and key employee intends to comply with this Policy in such a manner so as to avoid any “excess benefit transaction” that would be subject to intermediate sanctions and excise taxes under section 4958 of the Internal Revenue Code of 1986, as amended (the “Code”). This Policy also is intended to supplement, but not replace, any applicable federal or state laws governing conflicts of interest applicable to nonprofit and charitable corporations, and the Corporation shall comply with the requirements of each such federal or state law in addition to the requirements of this Policy.

**Section 1.2.** The Corporation is a nonprofit corporation duly organized and existing under the laws of the state of California, which shall apply for a determination by the Internal Revenue Service that the Corporation is exempt from income tax under section 501(c)(3) of the Code, and as such is organized and operated exclusively for charitable, educational, and scientific purposes, not for pecuniary profit, and no part of the net earnings of the Corporation shall inure to the benefit of any person or non-exempt entity.

**Article II  
Definitions**

**Section 2.1. Interested Person**

Any director, officer, member of a committee with Board-delegated powers, or key employee, as defined below, who has a direct or indirect financial interest, as defined below, is an interested person (“Interested Person”).

**Section 2.2. Financial Interest**

A person has a “financial interest” if the person has, directly or indirectly, through business, investment or family, any of the following:

- a. an ownership or investment interest in any entity with which the Corporation has a transaction or arrangement, or
- b. a compensation arrangement with the Corporation or with any entity or individual with which the Corporation has a transaction or arrangement, or

- c. a potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Corporation is negotiating a transaction or arrangement.

“Compensation” includes direct and indirect remuneration, as well as gifts or favors that are not insubstantial, benefits, perquisites, reimbursements for personal expenses, or entitlements relating to personal uses of property or service rights of the Corporation.

A financial interest is not necessarily a conflict of interest. Under Section 3.2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

### **Section 2.3. Key Employee**

A person is a “key employee” if he or she meets the three tests set forth for that term in the Glossary to the Instructions to Form 990 Return of Organization Exempt from Income Tax. Those tests generally provide that a key employee is an employee who has (i) reportable compensation from the Corporation and all related organizations, for the calendar year, in excess of \$150,000; (ii) responsibilities similar to officers and directors or manages a discrete segment of the Corporation that represents at least 10% of its activities, assets, income, expenses, or capital budget; and (iii) is one of the 20 employees with the highest reportable compensation from the organization and related organizations for the calendar year.

## **Article III Conflict Procedures**

### **Section 3.1. Duty to Disclose**

In connection with any actual or possible conflict of interest, an Interested Person must disclose the existence of his or her financial interest and all material facts to the Board of Directors of the Corporation (the “Board”) or to any special committees with Board-delegated powers (e.g., conflicts or compensation committees) considering the proposed transaction or arrangement.

### **Section 3.2. Determining Whether a Conflict of Interest Exists**

After disclosure of the financial interest and all material facts, and after any discussion with the Interested Person, he/she shall excuse himself/herself from the Board or committee meeting while the determination of whether a conflict of interest exists is discussed and voted upon. The remaining Board or committee members shall determine whether a conflict of interest exists.

### **Section 3.3. Procedures for Addressing the Conflict of Interest**

- a. An Interested Person may make a presentation at the Board or committee meeting, but after such presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement that results in the possible conflict of interest.
- b. The Board or the committee shall undertake, or appoint a disinterested person or committee to undertake, an appropriate due diligence investigation, including an

analysis of all material facts related to the possible conflict of interest, collection of data on comparable arrangements or transactions, and the development and investigation of alternatives to the proposed transaction or arrangement.

c. After exercising due diligence, the Board or committee shall determine whether the Corporation can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.

d. If a more advantageous transaction or arrangement is not reasonably attainable under circumstances that would not give rise to a conflict of interest, the Board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Corporation's best interest and for its own benefit and charitable, educational, and scientific purposes and whether the transaction is fair and reasonable to the Corporation, and shall make its decision as to whether to enter into the transaction or arrangement in conformity with such determinations.

e. Compliance with California Corporations Code section 5233 regarding self-dealing transactions in applicable circumstances shall constitute compliance with the requirements of this policy.

#### **Section 3.4. Violations of the Conflict of Interest Policy**

a. If the Board or committee has reasonable cause to believe that a director, officer, or key employee has failed to disclose an actual or possible conflict of interest, it shall inform such person of the basis for such belief and afford such person an opportunity to explain the alleged failure to disclose.

b. After hearing the response of such person and making such further investigation as may be warranted under the circumstances, if the Board or committee determines that the director, officer, or key employee is an Interested Person and has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action. Prompt corrective action must be required in order to avoid the second-tier penalty tax under section 4958 of the Code and other additional liability and must include full restitution to the Corporation.

### **Article IV Records of Proceedings**

**Section 4.1.** The minutes of the Board and any special committee with Board-delegated powers shall contain the following:

a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the decision of the Board or committee as to whether a conflict of interest exists.

b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection therewith.

## **Article V Compensation Procedures**

**Section 5.1.** No Interested Person shall vote on any matter relating to his or her compensation, irrespective of whether said compensation is received directly or indirectly from the Corporation. No Interested Person, however, is prohibited from providing information to the Board or a committee regarding compensation, including factual data on comparable compensation for comparable services or the reasonableness of the proposed compensation.

**Section 5.2.** The Corporation shall endeavor to ensure that all compensation arrangements affecting Interested Persons are objectively reasonable, based on the relevant market for persons of comparable skills, training, education and experience and performing similar duties for comparable organizations under similar conditions and circumstances. The Corporation shall consider and give due weight to studies published by third parties regarding rates of compensation whenever and, to the extent that, such studies are reliable, comparable and available.

## **Article VI Annual Statements**

**Section 6.1.** Each director, officer, member of a committee with Board-delegated powers, and key employee shall annually sign a statement which affirms that such person:

- a. has received a copy of this Policy of the Corporation,
- b. has read and understands this Policy,
- c. has agreed to comply with this Policy, and
- d. understands that the Corporation is a charitable organization and that in order to maintain its federal tax exemption, it must engage primarily in activities which accomplish one or more of its stated charitable, educational, and scientific purposes and do not result in private inurement or unreasonable or excessive economic benefit to private individuals or entities.

## **Article VII Periodic Reviews**

**Section 7.1.** To ensure that the Corporation operates in a manner consistent with its charitable, educational, and scientific purposes and that it does not engage in activities that could jeopardize its status as an organization exempt from federal income tax, the Corporation shall conduct periodic reviews of its compensation arrangements and any other transactions or arrangements that may provide a financial interest to any Interested Person. The periodic reviews shall, at a minimum, include the following subjects:

- a. Whether compensation arrangements are reasonable, based on competent survey information, and the result of arms-length bargaining,
- b. Whether transactions of the Corporation result in private inurement or impermissible private benefit,



c. Whether transactions and arrangements with third parties conform to written policies, including this Policy, are properly recorded, reflect reasonable payments for goods and services, further the Corporation's charitable, educational, and scientific purposes, and do not result in private inurement, impermissible private benefit or in an excess benefit transaction, and

d. Whether the Corporation's expense reimbursement procedures are adequate in terms of required documentation, whether persons seeking reimbursement are complying with these procedures, and whether such expenses relate to furthering the Corporation's charitable, educational, and scientific purposes and do not result in private inurement or impermissible private benefit.

## **Article VIII Use of Outside Experts**

**Section 8.1.** In determining whether a conflict of interest exists, determining compensation or conducting the periodic reviews required by this Policy, the Corporation may, but need not, use outside advisors and consultants. If outside experts are used, their use shall be documented, but shall not relieve the Board of its responsibility for ensuring that periodic reviews are conducted in accordance with this Policy.

## **Article IX California Government Code section 1090**

**Section 9.1.** To the extent required by law, the Corporation shall comply with Article 4 (commencing with section 1090) of Chapter 1 of Division 4 of Title 1 of the California Government Code as applicable and with regard to its charter school operations.

## **Article X**

**Section 10.1.** This policy shall supersede the prior conflict of interest policy adopted by the Corporation, but shall supplement any Conflict of Interest Code adopted by the Corporation in compliance with the Political Reform Act of 1974 (Title 9 (commencing with section 81000) of the California Government Code).

Adopted by the Board of Directors of ~~Inspire Charter School~~—South Cabrillo Point Academy, on \_\_\_\_\_, 2019, effective immediately.

**AGREEMENT TO COMPLY  
WITH  
REVISED NONPROFIT CONFLICT OF INTEREST POLICY**

I, a director, officer, member of a committee with Board-delegated powers, or key employee, hereby state that I have received a copy of the Revised Nonprofit Conflict of Interest Policy of ~~Inspire Charter School~~—~~South~~ **Cabrillo Point Academy**, have read it and understand it, and hereby agree to comply with this Policy. I understand that I will engage only in activities to further the charitable, educational, and scientific purposes of this Corporation, which will not result in private inurement, unreasonable private benefit, or acts of self-dealing.

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_