



**CABRILLO POINT ACADEMY**

13915 Danielson St., #150, Poway, California 92064

Phone (619) 404-3190 \* Fax (619) 749-1792

**Regular Scheduled Board Meeting - Cabrillo Point Academy**

June 16, 2020 – 1:00 pm

3152 Red Hill Ave. #150, Costa Mesa, CA 92626

Attendance: Caroline Moon, Lisa Rumsey, Sherri McFadden, Gloria Antonini, Natasha Brunstetter

Absent: None

Also Present: Jenna Lorge, Erika Vanderspek, Bryanna Brossman

**Call to Order:**

Caroline Moon called the meeting to order at 1:09 pm

**Approval of the Agenda:**

Caroline Moon motioned to approve the agenda with adding the Independent Study Policy. Lisa Rumsey seconded.

-Unanimous

**Public Comments:**

Windi Eklund made public comments about the Independent Study Policy.

Molly made public comments about the Independent Study Policy.

Erica Harrison made public comments about the School's Principal.

**Closed Session:**

Employee Performance Evaluation: Senior Director § 54956.7

Conference with Legal Counsel - Anticipated Litigation (Two Cases) § 54956.9

Lisa Rumsey motioned to enter closed session at 1:18 pm. Natasha Brunstetter seconded.

-Unanimous

Caroline Moon motioned to exit closed session at 4:31 pm. Sherri McFadden seconded.

-Unanimous

Employee Performance Evaluation: Senior Director § 54956.7

The Board conducted the Employee Performance Evaluation for the Senior Director

Conference with Legal Counsel - Anticipated Litigation (Two Cases) § 54956.9

The Board reported out that no action was taken in closed session.

**Discussion and Potential Action on the Reconsideration of Inspire Charter Services Service Agreement:**

Caroline Moon motioned to approve the Reconsideration of Inspire Charter Services Service Agreement. Lisa Rumsey seconded.

-Unanimous

**Senior Director's Report:**

The Senior Director provided a report to the Board of Directors.

**Discussion and Potential Action on the May Board Meeting Minutes and June Specials Board Meeting Minutes:**

Natasha Brunstetter motioned to approve the May Board Meeting Minutes and June Specials Board Meeting Minutes. Gloria Antonini seconded.

-Unanimous

**Discussion and Potential Action on the May Financials:**

Caroline Moon motioned to approve the May Financials. Natasha Brunstetter seconded.

-Unanimous

**Discussion and Potential Action on the 2020 – 2021 Budget:**

Caroline Moon The board of directors tabled the 2020 – 2021 Budget. Sherri McFadden seconded.

-Unanimous

**Discussion and Potential Action on the Board Resolution – To Identify the Amount of Budget Reductions Needed in the 2020-2021 and 2021-2022 and to Require That a List of Budget Reductions For 2020-2021 Be Included in the 2019-2020 First Interim Report:**

No Action Taken.

**Discussion and Potential Action on the COVID-19 Plans (Executive Order: N-56-20 Operations Written Report):**

Natasha Brunstetter motioned to approve the COVID-19 Plans (Executive Order: N-56-20 Operations Written Report). Lisa Rumsey seconded.

-Unanimous

**Discussion and Potential Action on the Certificated Support Employment Calendar:**

Sherri McFadden motioned to approve the Certificated Support Employment Calendar. Gloria Antonini seconded.

-Unanimous

**Discussion and Potential Action on the Certificated Support Salary Schedule:**

Sherri McFadden motioned to approve the Certificated Support Salary Schedule. Natasha Brunstetter seconded.

-Unanimous

**Discussion and Potential Action on the CharterSAFE Renewals:**

Lisa Rumsey motioned to approve the CharterSAFE Renewals. Gloria Antonini seconded.

-Unanimous

**Discussion and Potential Action on the Compensation Policy:**

Natasha Brunstetter motioned to approve the Compensation Policy. Sherri McFadden seconded.

-Unanimous

**Discussion and Potential Action on the Suicide Prevention Policy:**

Lisa Rumsey motioned to approve the Suicide Prevention Policy with the revisions. Natasha Brunstetter seconded.

-Unanimous

**Discussion and Potential Action on the Educational Vendor Policies and Procedures:**

Sherri McFadden motioned to approve the Educational Vendor Policies and Procedures. Gloria Antonini seconded.

-Unanimous

**Discussion and Potential Action on the Vendor Agreement:**

Natasha Brunstetter motioned to approve the Vendor Agreement as previously presented. Clarification was provided to the board about the “one on one” language and why that was part of the Vendor Agreement. Lisa Rumsey seconded.

-Unanimous

**Discussion and Potential Action on the Procurify Proposal:**

Caroline Moon motioned to approve the Procurify Proposal. Sherri McFadden seconded.

-Unanimous

**Discussion and Potential Action on the Bylaws:**

Lisa Rumsey motioned to approve the Bylaws with the removal of the language of staggering of terms in section 4. Natasha Brunstetter seconded.

-Unanimous

**Discussion and Potential Action on Affirming of Board Members and their New Terms:**

Natasha Brunstetter motioned to affirm Caroline Moon, Lisa Rumsey, Sherri McFadden, Gloria Antonini, and Natasha Brunstetter to serve a two-year term as Board of Directors for Cabrillo Point Academy. Gloria Antonini seconded.

-Unanimous

**Discussion and Potential Action on the Election of Officers:**

No action was taken.

**Discussion and Potential Action on the Board Meeting Calendar:**

Caroline Moon motioned to approve the Board Meeting Calendar. Natasha Brunstetter seconded.

-Unanimous

**Discussion and Potential Action on the Board Resolution – Stipend Expense for Travel, Internet and Phone:**

Natasha Brunstetter motioned to approve with the Board Resolution – Stipend Expense for Travel, Internet and Phone with the amount to be \$250. Sherri McFadden seconded.

-Unanimous

**Discussion and Potential Action on the Senior Director Contract, Salary, and Fringe Benefits:**

Caroline Moon motioned to offer the Senior Director a 1-year contract for \$168,000 with \$700 a month cell phone and travel stipend. Sherri McFadden seconded.

-Unanimous

**Discussion and Potential Action on the Independent Study Policy:**

The Board decided to keep the Independent Study Policy as is.

**Announcement of Next Regular Scheduled Board Meeting:**

Caroline Moon motioned to approve the next regular scheduled board meeting on July 30<sup>th</sup>. Gloria Antonini seconded.

-Unanimous

**Adjournment:**

Caroline Moon motioned to adjourn at 5:59 pm. Natasha Brunstetter seconded.

-Unanimous

Prepared by:

Bryanna Brossman

Noted by:



[Lisa Rumsey \(Jul 31, 2020 16:20 PDT\)](#)

Board Secretary






# 6-16-20 Board Meeting Minutes - Cabrillo Point

Final Audit Report

2020-07-31

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