



CABRILLO POINT ACADEMY

13915 Danielson St., #150, Poway, California 92064
Phone (619) 404-3190 * Fax (619) 749-1792

**Special Board Meeting
Cabrillo Point Academy
June 19, 2020 – 11:00 am
3152 Red Hill Ave. #150
Costa Mesa, CA 92626**

**Through Teleconference
Join Zoom Meeting
<https://zoom.us/j/96501249526>**

Meeting ID: 965 0124 9526

**Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 965 0124 9526**

Find your local number: <https://zoom.us/u/abIfhwNKQZ>

AGENDA

1. Call to Order
2. Approval of the Agenda
3. Public Comments
4. Discussion and Potential Action on the Board Resolution to Accept the Paycheck Protection Program Loan
5. Discussion and Potential Action on the Homeschool Teacher – High School Position, Contract, Calendar, and Salary Schedule
6. Adjournment

Public comment rules: Members of the public may address the Board on agenda or non-agenda items either in person through the teleconference platform, zoom. Zoom does not require the members of the public to have an account or login. Any person who is in person wishing to speak please complete a public comment card. Any person on zoom wishing to speak please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Cabrillo Point Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 951-290-3013 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

RESOLUTION OF BOARD OF DIRECTORS OF CABRILLO POINT ACADEMY

#2020-10

WHEARAS, the directors of Cabrillo Point Academy ("School") voted on May 5, 2020 to Apply with One or More Financial Institutions to Borrow the Maximum Qualifying Amount Under the Paycheck Protection Program.

RESOLVED, that the directors of the School authorize the individual named below, or her duly appointed designee, to be and are hereby authorized and empowered in the name and on behalf of School to execute and deliver to the Small Business Administration, an agency of the Government of the United States of America ("SBA"), through an SBA qualified bank or other financial institution, in the form required by SBA, the following documents:

- (1) Applications for any renewals or extensions of all or any part of such loan or loans and of any other loans, heretofore or hereafter made by SBA to School; the Note or Notes of School evidencing such loan or loans or any renewals or extensions thereof; and any other Instruments or Agreements of School that may be required by SBA in connection with such loans, renewals, and/or extensions; and that said officer in her discretion may accept any such loan or loans in installments or at once and give one or more Notes of School therefore, and may receive and endorse in the name of School any checks or drafts representing such loan or loans or any such installments.

FURTHER RESOLVED, that the aforesaid individual, or his/her duly appointed successor, be and is hereby authorized and empowered to do any acts, including but not limited to the mortgage, pledge, or hypothecation from time to time with SBA of any or all assets of the School to secure such loan or loans, renewals and extensions, and to execute in the name and on behalf of School or otherwise, any Instruments or Agreements deemed necessary or proper by SBA, in respect of the collateral securing any indebtedness of School.

FURTHER RESOLVED, that any indebtedness heretofore contracted and any Contracts or Agreements heretofore made with SBA on behalf of School, and all acts of officers or agents of the School in connection with said indebtedness or said Contracts or Agreements, are hereby ratified and confirmed.

FURTHER RESOLVED, that the individual referred to in the foregoing resolution is:

Jennifer Lorge, Senior Director, _____
Signature

FURTHER RESOLVED, that SBA is authorized to rely upon the aforesaid resolutions until receipt of written notice of any change.

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution regularly presented to and adopted by the Board of Directors of Cabrillo Point Academy at a meeting duly called and held at _____ on _____, at which a quorum was present

and voted, and that such resolution is duly recorded in the minute book of this corporation; that the officers named in said resolution have been duly elected or appointed to, and are the present incumbents of, the respective offices set after their respective names, and that the signature set opposite the respective names are their true and genuine signatures.

Secretary



5200 Neil Road, Reno, NV 89502
(775) 886-1966 | (833) 519-9474 | www.greatercommerciallending.com

On behalf of Greater Nevada Credit Union (GNCU), we are pleased to inform you that we have received your Small Business Administration (SBA) Paycheck Protection Program (PPP) loan authorization. The next step is execution of the electronically signed documents and the completion of a Bank Secrecy Act (BSA) review. Upon receipt of the electronically signed loan documents, all required attachments and a completed BSA review, we will then disburse your loan proceeds based on the funding authorization sheet you completed within two to three business days.

Due to extremely high demand for the PPP program, GNCU accepted applications from all Nevada businesses to give all applicants the greatest chance of success in obtaining a PPP loan. If you are not currently a GNCU commercial member, we will be opening a new membership on your company's behalf. If you are currently a GNCU commercial member, we are kindly asking you still complete the questionnaire to ensure our records of your company's membership are accurate. We greatly appreciate your understanding for this extra step to be able to complete the financing of your loan.

It is an honor to serve you and your family, staff, and company during these times of uncertainty. Together we look forward to Helping More People Live Greater. If you have any questions, you can contact us at our dedicated PPP Hotline: (775) 886-1966.

Have a Greater day,

PROMISSORY NOTE

Principal Amount: \$4,057,608.00	
Note Date: 6/5/2020	Maturity Date: 24 Months from Note Date
SBA Loan Number: 62	Interest Rate: One Percent (1%) per annum
Borrower: Cabrillo Point Academy	Lender: Greater Nevada Credit Union

PROMISE TO PAY. In consideration of a loan of monies (“the Loan”) made to it by **Greater Nevada Credit Union** (“Lender”), Cabrillo Point Academy (“Borrower”) promises to pay to Lender, or order, in lawful money of the United States of America, the principal amount of Four million fifty seven thousand six hundred eight dollars and no cents (\$4,057,608.00), together with interest on the unpaid principal balance from the *date of the disbursement of the Loan*, calculated as described in the “INTEREST CALCULATION METHOD” paragraph using an interest rate of 1.00%, until paid in full. The interest rate may change under the terms and conditions of the “INTEREST AFTER DEFAULT” section.

PAYMENT. The term of the loan shall be two (2) years and interest shall accrue from the date of the disbursement of the Loan. Loan payments will be deferred for the first six (6) months. Subject to any Loan forgiveness granted by the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), Borrower will subsequently pay eighteen (18) fully amortized monthly consecutive principal and interest payments with the first Loan payment due on the date that is seven months after the date of this Note. Borrower's final payment will be due on the date that is twenty four (24) months after the date of this Note and will be for all principal and all accrued interest not yet paid. Payments shall include principal and interest. Unless otherwise agreed or required by applicable law, payments will be applied first to any accrued unpaid interest; then to principal; then to any late charges; and then to any unpaid collection costs. Borrower will pay Lender at Lender's address shown above or at such other place as Lender may designate in writing. Prior to the date on which the first payment is due under this Note, Borrower shall upon request of Lender execute an Automatic Loan Payment Authorization providing Lender all necessary information and authorization to charge the referenced account for scheduled payments on the Loan.

INTEREST CALCULATION METHOD. Interest on this Note is computed based on a 360-day year consisting of twelve 30-day months. All interest payable under this Note is computed using this method.

PREPAYMENT. Borrower may pay without penalty all or a portion of the amount owed earlier than it is due. Early payments will not, unless agreed to by Lender in writing, relieve Borrower of Borrower's obligation to continue to make payments under the payment schedule. Rather, early payments will reduce the principal balance due and may result in Borrower's making fewer payments. Borrower agrees not to send Lender payments marked “paid in full”, “without recourse”, or similar language. If Borrower sends such a payment, Lender may accept it without losing any of Lender's rights under this Note, and Borrower will remain obligated to pay any further amount owed to Lender. **All written communications concerning disputed amounts, including any check or other payment instrument that indicates that the payment constitutes “payment in full” of the amount owed or that is tendered with other conditions or limitations or as full satisfaction of a disputed amount must be mailed or delivered to: c/o Greater Nevada Commercial Lending 5200 Neil Road, Reno, NV 89502.**

USE OF LOAN PROCEEDS. The proceeds of the Loan shall be used for the following purposes only: (1) payroll costs as defined by the CARES Act, (2) costs related to the continuation of group health care benefits during periods of paid sick, medical, or family leave, and insurance premiums; (3) mortgage interest payments, (4) rent payments, (5) utility payments, (6) interest payments on any other debt obligations incurred before 02/15/2020, and/or (7) refinancing a Small Business Administration (“SBA”) Economic Injury Disaster Loan (“EIDL”) made between 01/31/2020 and 04/03/2020).

DEFAULT. Each of the following shall constitute an event of default (“Event of Default”) under this Note:

Payment Default. Borrower fails to make any payment when due under this Note.

False Statements. Any warranty, representation, or statement made or furnished to Lender by Borrower or on Borrower's behalf in respect to the Loan is false or misleading in any material respect, either now or at the time made or furnished or becomes false or misleading at any time thereafter.

Insolvency. The dissolution or termination of Borrower's existence as a going business, the insolvency of Borrower, the appointment of a receiver for any part of Borrower's property, any assignment for the benefit of creditors, any type of creditor workout, or the commencement of any proceeding under any bankruptcy or insolvency laws by or against Borrower.

LENDER'S RIGHTS. Upon default, Lender may declare the entire unpaid principal balance under this Note and all accrued unpaid interest immediately due, and then Borrower will pay that amount.

ATTORNEYS' FEES; EXPENSES. Lender may hire or pay someone else to help collect this Note if Borrower does not pay. Borrower will pay Lender that amount. This includes, subject to any limits under applicable law, Lender's attorneys' fees and Lender's legal expenses, whether or not there is a lawsuit, including attorneys' fees, expenses for bankruptcy proceedings (including efforts to modify or vacate any automatic stay or injunction), and appeals. Borrower also will pay any court costs, in addition to all other sums provided by law.

GOVERNING LAW. This Note will be governed by federal law applicable to Lender and, to the extent not preempted by federal law, the laws of the State of Nevada without regard to its conflicts of law provisions. This Note has been accepted by Lender in the State of Nevada.

CHOICE OF VENUE. If there is a lawsuit, Borrower agrees upon Lender's request to submit to the jurisdiction of the courts of the County of Carson City, State of Nevada.

SUCCESSOR INTERESTS. The terms of this Note shall be binding upon Borrower, and upon Borrower's heirs, personal representatives, successors and assigns, and shall inure to the benefit of Lender and its successors and assigns.

GENERAL PROVISIONS. If any part of this Note cannot be enforced, this fact will not affect the rest of the Note. Lender may delay or forgo enforcing any of its rights or remedies under this Note without losing them. Borrower and any other person who signs or endorses this Note, to the extent allowed by law, waive any applicable statute of limitations, presentment, demand for payment, and notice of dishonor. Upon any change in the terms of this Note, and unless otherwise expressly stated in writing, no party who signs this Note, whether as maker, accommodation maker, or endorser, shall be released from liability. All such parties agree that Lender may renew or extend (repeatedly and for any length of time) the Loan or this Note or release any party and take any other action deemed necessary by Lender without the consent of or notice to anyone. All such parties also agree that Lender may modify the Loan or this Note without the consent of or notice to anyone other than the party with whom the modification is made. The obligations under this Note are joint and several.

Loan Forgiveness. Pursuant to the CARES Act, the loan may be forgiven by the SBA. The amount of loan forgiveness is determined by and is subject to the sole approval of the SBA. The amount of loan forgiveness may be reduced if loan proceeds are spent inappropriately. To receive loan forgiveness, borrower must apply for loan forgiveness and provide documentation as requested by the SBA. There will be no loan forgiveness without Borrower's submission of the proper application and documentation to Lender to include all SBA requirements. Not more than 25% of the amount forgiven can be attributable to non-payroll costs. If Borrower has received an EIDL advance, the amount of the EIDL advance shall be subtracted from the loan forgiveness amount.

The Borrower's request for loan forgiveness must include the following:

- a. Documentation verifying the number of full-time equivalent employees on payroll and pay rates for the required periods, including payroll tax filings reported to the IRS and state income, payroll and unemployment insurance filings.
- b. Documentation, including cancelled checks, payment receipts, transcripts of accounts, or other documents verifying payments on covered mortgage obligations, payments on covered lease obligations, and covered utility payments.
- c. A certification from an authorized representative of the Borrower that the documentation presented is true and correct, and the amount for which forgiveness is requested was used to retain employees, make interest payments on a covered mortgage obligation, make payments on a covered rent obligation or make covered utility payments.
- d. Any other documentation SBA determines necessary.

Greater Nevada Credit Union is making this Loan pursuant to the Paycheck Protection Program (the "PPP"), created by Section 1102 of the Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act") and governed by the CARES Act, Section 7(a)(36) of the Small Business Act, any rules or guidance that has been issued by the Small Business Administration ("SBA") implementing the PPP, or any other applicable Loan Program Requirements, as defined in 13 CFR § 120.10, as amended from time to time (collectively "PPP Loan Program Requirements").

Notwithstanding anything to the contrary herein, the Borrower (a) agrees that this Promissory Note shall be interpreted and construed to be consistent with the PPP Loan Program Requirements and (b) authorizes Greater Nevada Credit Union to unilaterally amend any provision of this Promissory Note to the extent required to comply with the PPP Loan Program Requirements.

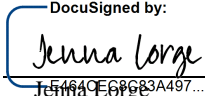
When SBA is the holder, this Note will be interpreted and enforced under Federal law, including SBA regulations. Lender or SBA may use state or local procedures for filing papers, recording documents, giving notices, foreclosing liens, and other purposes. By using such procedures, SBA does not waive any Federal immunity from state or local control, penalty, tax, or liability. As to this Note, Borrower may not claim or assert against SBA any local or state law to deny any obligation, defeat any claim of SBA, or preempt Federal Law.

PRIOR TO SIGNING THIS NOTE, BORROWER READ AND UNDERSTOOD ALL THE PROVISIONS OF THIS NOTE. BORROWER AGREES TO THE TERMS OF THE NOTE.

BORROWER ACKNOWLEDGES RECEIPT OF A COMPLETED COPY OF THIS PROMISSORY NOTE.

BORROWER:

Cabrillo Point Academy

By:  _____
Name: Jenna Lorge _____
Title: Senior Director/Principal _____

LOAN AGREEMENT

THIS LOAN AGREEMENT ("Agreement") is made as of 6/5/2020, between Cabrillo Point Academy ("Borrower") whose address is 13915 Danielson ST STE 200 POway, CA 92064 and **Greater Nevada Credit Union** ("Lender") whose address is **c/o Greater Nevada Commercial Lending 5200 Neil Road, Reno, NV 89502..** Lender is making this Loan identified as SBA Loan No. 62881178-04 (the "Loan") pursuant to the Paycheck Protection Program (the "PPP"), created by Section 1102 of the Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act") and governed by the CARES Act, Section 7(a)(36) of the Small Business Act, any rules or guidance that has been issued by the Small Business Administration ("SBA") implementing the PPP, or any other applicable Loan Program Requirements, as defined in 13 CFR § 120.10, as amended from time to time (collectively "PPP Loan Program Requirements").

In consideration of the premises in this Agreement and for other good and valuable consideration, Borrower and Lender agree as follows:

1. Subject to the terms and conditions of the PPP Loan Program Requirements and SBA's Participating Lender Rules (as defined in the Guarantee Agreement between Lender and SBA), Lender agrees to make the Loan if Borrower complies with the following "Borrower Requirements". Accordingly, Borrower shall:

A. Provide Lender with all certifications, documents or other information Lender requests or is required by the PPP Loan Program Requirements to obtain from Borrower or any third party;

B. Execute a Promissory Note and all other documents required by Lender;

C. Do everything necessary for Lender to comply with the terms and conditions of the PPP Loan Program Requirements;

D. Comply with all terms and conditions of the note, the Borrower's required Certification and in the PPP Loan Program Requirements, and all other documents requested by Lender;

E. Within 120 days of the Borrower's fiscal year-end or filing date, provide electronic submission of annual financial statements or annual tax returns for the Borrower;

2. The terms and conditions of this Agreement:

A. are binding on Borrower and Lender and their successors and assigns; and

B. will remain in effect after the closing of the Loan.

3. Failure to abide by any of the Borrower Requirements will constitute an event of default under the note and other Loan documents.

4. Borrower hereby represents and warrants that the certifications set forth in the PPP loan application submitted by Borrower to Lender are true and correct, and such certifications are hereby made part of this Agreement.

5. The Loan secured by this lien was made under a United States Small Business Administration (SBA) nationwide program which uses tax dollars to assist small business owners. If the United States is seeking to enforce this document, then under SBA regulations:

A. When SBA is the holder of the Note, this document and all documents evidencing or securing this Loan will be construed in accordance with federal law.

B. Lender or SBA may use local or state procedures for purposes such as filing papers, recording documents, giving notice, foreclosing liens, and other purposes. By using these procedures, SBA does not waive any federal immunity from local or state control, penalty, tax or liability. No Borrower or Guarantor may claim or assert against SBA any local or state law to deny any obligation of Borrower, or defeat any claim of SBA with respect to this Loan.

Any clause in this document requiring arbitration is not enforceable when SBA is the holder of the Note secured by this Instrument.

6. **CAIVRS Reporting** - If the Borrower defaults on this SBA-guaranteed loan and SBA suffers a loss, the name of the Borrower will be referred for listing in the Credit Alert Verification Reporting System (CAIVRS) database operated by the US Department of Housing and Urban Development (HUD), which may affect Borrower's and Guarantor's eligibility for further financial assistance.

7. **Use of Funds.** Borrower warrants and certifies that it will not use the loan proceeds for any purpose other than what is allowed pursuant to the SBA under the PPP and applicable law. Borrower further warrants and certifies that Borrower shall only use the loan proceeds for the following uses:

A. Payroll costs, defined as: Payroll costs consist of compensation to employees (whose principal place of residence is the United States) in the form of salary, wages, commissions, or similar compensation; cash tips or the equivalent (based on employer records of past tips or, in the absence of such records, a reasonable, good-faith employer estimate of such tips); payment for vacation, parental, family, medical, or sick leave; allowance for separation or dismissal; payment for the provision of employee benefits consisting of group health care coverage, including insurance premiums, and retirement; payment of state and local taxes assessed on compensation of employees; and for an independent contractor or sole proprietor, wage, commission;

B. Health care benefits (including group health insurance);

C. Interest on mortgages (not principal);

D. Rent (including rent under a lease agreement);

E. Utilities; and

F. Interest on any other debt obligations that were incurred before the covered period (February 15, 2020).

Lender, in its discretion, may require documentation evidencing use of funds as the loan funds are expended by Borrower.

8. **PPP Loan Forgiveness.** Borrower warrants and certifies that it understands any loan forgiveness is conditioned upon the Borrower providing to the Lender documentation of its payroll costs, covered mortgage interest, covered rent, and covered utilities. Further, Borrower warrants and certifies that

it understands at least 75% of the loan forgiveness amount must be used for payroll costs allowed by the SBA and applicable law and no more than 25% of the loan proceeds may be used for non-payroll costs allowed by the SBA and applicable law.

Borrower warrants and certifies that Lender requires Borrower to complete an application for loan forgiveness and upload supporting documentation required by Lender, including but not limited to the following:

A. Copies of payroll tax reports file with the IRS (including Forms 941, 940, state income and unemployment tax filing reports) for the 8 week period following the original date of the loan;

B. Copies of payroll reports for each pay period for the 8 week period following the origination of the loan. Gross wages including PTO (which might include vacation, sick, and other PTO) should be reflected;

C. Documentation reflecting the health insurance premiums paid by the borrower under a group health plan including owners of the borrower for the 8 week period following the origination of the loan should be provided. Copies of the monthly invoices should suffice;

D. Documentation of all retirement plan funding by the employer for the 8 weeks following the origination of loan. Copies of workpapers, schedules and remittances to the retirement plan administrator should be available;

E. Copies of all lease agreements for real estate and tangible personal property should be presented along with proof of payment during the 8 week period following the loan origination date;

F. Copies of all statement of interest paid on debt obligations incurred prior to February 15, 2020 indicating payment amounts and proof of payment for the 8 week period following the loan origination date;

G. Copies of cancelled checks, statements or other evidence of utilities paid during the "covered period" for the 8 week period following the loan origination date; and

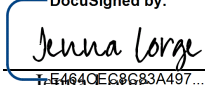
H. Any other documentation required by Lender, the SBA or applicable law to review, support and/or approve the Borrower's application for loan forgiveness.

Borrower acknowledges and agrees that it is the responsibility of Borrower to promptly provide all information requested by Lender based on additional requirements or the processes for application for loan forgiveness put in place by SBA prior to or following loan origination.

9. **Borrower Cooperation.** If requested by Lender, Borrower agrees to cooperate fully and in a timely manner to execute and deliver any additional documents required in order to comply with PPP Loan Program Requirements and/or SBA guidance and requirements which may modified or adopted after closing. Borrower further agrees to cooperate fully and promptly in correcting errors and/or omissions which may be found in the Loan Documents, exhibits, or applications, when correction is deemed by the Lender to be desirable or necessary. Borrower agrees to acknowledge by signature such corrections in, or re-execute if necessary, loan documents as same are brought before it.

The undersigned represents and warrants to Lender and SBA the undersigned is legally authorized to make all required certifications on behalf of Borrower and to execute and deliver the promissory note evidencing the Loan, this Loan Agreement, and all other documents required in connection with Borrower obtaining the Loan.

Cabrillo Point Academy

DocuSigned by:

By: Jenna Lorge
Name: Jenna Lorge
Title: Senior Director/Principal

BORROWER'S CERTIFICATION

INSTRUCTIONS: INDICATE THE PARAGRAPHS BEING CERTIFIED TO BY HAVING THE BORROWER INITIAL IN THE [] NEXT TO THE APPROPRIATE PARAGRAPHS, PRIOR TO SIGNING.

In order to induce **Greater Nevada Credit Union (“Lender”)** to make a U.S. Small Business Administration (“SBA”) guaranteed Loan 6 (“Loan”) to Cabrillo Point Academy (“Borrower”).

A. Borrower certifies that:

1. **SBA Guaranty** – Borrower acknowledges that:


- (a) If Borrower defaults on Loan, SBA may be required to pay Lender under the SBA guarantee. SBA may then seek recovery of these funds from Borrower. Under SBA regulations, 13 CFR Part 101, Borrower may not claim or assert against SBA any immunities or defenses available under local law to defeat, modify or otherwise limit Borrower's obligation to repay to SBA any funds advanced by Lender to Borrower.
- (b) Payments by SBA to Lender under SBA's guarantee will not apply to the Loan account of Borrower, or diminish the indebtedness of Borrower under the Note.
- (c) If the small business defaults on the SBA-guaranteed loan and SBA suffers a loss, the names of the small business will be referred for listing in the Credit Alert Verification Reporting System (CAIVRS) database, which may affect their edibility for further assistance.

2. **Adverse Change** - That there has been no adverse change in Borrower's (and Operating Company) financial condition, organization, operations or fixed assets since the date the Loan application was signed.

3. **PPP Certifications** – Borrower acknowledges that Lender is making this Loan pursuant to the Paycheck Protection Program (the “PPP”), created by Section 1102 of the Coronavirus Aid, Relief, and Economic Security Act (the “CARES Act”) and governed by the CARES Act, Section 7(a)(36) of the Small Business Act, any rules or guidance that has been issued by the Small Business Administration (“SBA”) implementing the PPP, or any other applicable Loan Program Requirements, as defined in 13 CFR § 120.10, as amended from time to time (collectively “PPP Loan Program Requirements”).

4. Pursuant to the PPP Loan Program Requirements and as a condition of Lender making this Loan, Borrower certifies that:

- (a) I have read the statements included in this form, including the Statements Required by Law and Executive Orders, and I understand them.

DocuSigned by:

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- (b) Borrower is eligible to receive a loan under the rules in effect at the time Borrower's application was submitted that have been issued by the Small Business Administration (SBA) implementing the Paycheck Protection Program under Division A, Title I of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (the Paycheck Protection Program Rule).
- (c) Borrower (1) is an independent contractor, eligible self-employed individual, or sole proprietor or (2) employs no more than the greater of 500 or employees or, if applicable, the size standard in number of employees established by the SBA in 13 C.F.R. 121.201 for the Applicant's industry.
- (d) Borrower will comply, whenever applicable, with the civil rights and other limitations in this form.
- (e) All SBA loan proceeds will be used only for business-related purposes as specified in the loan application and consistent with the Paycheck Protection Program Rule.
- (f) Any loan received by Borrower under Section 7(b)(2) of the Small Business Act between January 31, 2020 and April 3, 2020 was for a purpose other than paying payroll costs and other allowable uses loans under the Paycheck Protection Program Rule.
- (g) If Borrower is an individual: Borrower authorizes the SBA to request criminal record information about me from criminal justice agencies for the purpose of determining my eligibility for programs authorized by the Small Business Act, as amended.
- (h) Borrower was in operation on February 15, 2020 and had employees for whom it paid salaries and payroll taxes or paid independent contractors, as reported on Form(s) 1099-MISC.
- (i) Current economic uncertainty makes this loan necessary to support the ongoing operations of Borrower.
- (j) The funds will be used to retain workers and maintain payroll or make mortgage interest payments, lease payments, and utility payments, as specified under the Paycheck Protection Program Rule.
- (k) Borrower understands that if the funds are knowingly used for unauthorized purposes, the federal government may hold me legally liable, such as for charges of fraud.
- (l) Borrower will provide to the Lender documentation verifying the number of full-time equivalent employees on the Borrower's payroll as well as the dollar amounts of payroll costs, covered mortgage interest payments, covered rent payments, and covered utilities for the eight-week period following this loan.
- (m) Borrower understands that loan forgiveness will be provided for the sum of documented payroll costs, covered mortgage interest payments, covered rent payments, and covered utilities, and not more than 25% of the forgiven amount may be for non-payroll costs.

(n) During the period beginning on February 15, 2020 and ending on December 31, 2020, Borrower has not and will not receive another loan under the Paycheck Protection Program.

(o) The information provided in Borrower's loan application and the information provided in all supporting documents and forms was true and accurate at the time submitted and remains true and accurate in all material respects.

(p) Borrower understands that knowingly making a false statement to obtain a guaranteed loan from SBA is punishable under the law, including under 18 USC 1001 and 3571 by imprisonment of not more than five years and/or a fine of up to \$250,000; under 15 USC 645 by imprisonment of not more than two years and/or a fine of not more than \$5,000; and, if submitted to a federally insured institution, under 18 USC 1014 by imprisonment of not more than thirty years and/or a fine of not more than \$1,000,000.

(q) Lender can share any tax information that Borrower has provided with SBA's authorized representatives, including authorized representatives of the SBA Office of Inspector General, for the purpose of compliance with SBA Loan Program Requirements and all SBA reviews.

(r) Neither Borrower nor any owner of the Borrower have within the past three years been: (a) debarred, suspended, declared ineligible or voluntarily excluded from participation in a transaction by any Federal Agency; (b) formally proposed for debarment, with a final determination still pending; (c) indicted, convicted, or had a civil judgment rendered against you for any of the offenses listed in the regulations or (d) delinquent on any amounts owed to the U.S. Government or its instrumentalities as of the date of execution of this certification.

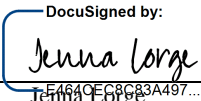
B. Borrower certifies that they will:

1. Books, Records, and Reports -

- (a) Keep proper books of account in a manner satisfactory to Lender;
- (b) Furnish year-end statements to Lender within 120 days, of fiscal year end if requested;
- (c) Furnish additional financial statements or reports whenever Lender requests them;
- (d) Allow Lender or SBA, at Borrower's expense, to:
 - (i) Inspect and audit books, records and papers relating to Borrower's financial or business condition;
 - (ii) Inspect and appraise any of Borrower's assets; and
 - (iii) Allow all government authorities to furnish reports of examinations, or any records pertaining to Borrower upon request by Lender or SBA.

The undersigned represents and warrants to Lender and SBA that the undersigned is legally authorized to make all required certifications on behalf of Borrower and to execute and deliver the promissory note evidencing the Loan, the Loan Agreement, and all other documents required in connection with Borrower obtaining the Loan.

Cabrillo Point Academy

By: 
Name: Jenna Lorge
Title: Senior Director/Principal

Loan Disbursement Authorization

To: Bank Name: Greater Nevada Credit Union

Date: 6/5/2020

You are hereby authorized to make a disbursement of all of the proceeds under your 6200117007 loan in the amount of \$4,057,608.00 (the “**Loan**”) to the undersigned evidenced by a Note dated this same date as follows (check one and complete):

Credit to Greater Nevada Credit Union Acct #

***This option MUST be selected if Borrower has an account at Greater Nevada Credit Union**

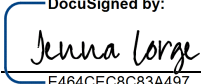
Wire transfer funds in the amount of \$4,057,608.00 to:

- Bank Name: Wells Fargo Bank
- ABA Transit Number: 12
- Account Title: Cabrillo Point Aacdemy
- Address: 420 Montgomery St. San Francisco, CA 94104
- Account Number: 19

***This option available only if Borrower does NOT have an account at Greater Nevada Credit Union. Failure to provide wire information will result in a delay in funding.**

Each person signing below is authorized to make this request, and you are entitled to rely conclusively on the above instructions to disburse loan proceeds in the amount and manner specified.

Cabrillo Point Academy

By: 
E464CEC8C83A497... (SEAL)

Name: Jenna Lorge

Title: Senior Director/Principal

Greater Nevada Credit Union Commercial Membership Acknowledgement

Membership in Greater Nevada Credit Union (GNCU) is required in order for **Cabrillo Point Academy** (Borrower) to obtain a Small Business Administration Paycheck Protection Program (PPP) loan.

Therefore, as an authorized PPP recipient, Borrower acknowledges that:

- i. They have provided evidence of any applicable Nevada domestic or foreign business entity qualification registration; or, a state business license for a nonqualified foreign business entity;
- ii. GNCU has waived the membership fee;
- iii. By completing the membership application;
 - a. The Borrower is subscribing to one share of GNCU at \$5.00, the initial installment for which is \$0.0 with a requirement to make a final deferred installment payment of \$5.00 (the "Final Payment"), within 12 months if the borrower remains a member of GNCU or GNCU has retained the loan; and,
 - b. GNCU shall retain the share as pledged loan collateral and that borrower agrees that until the Final Payment is made for the share, the borrower is not entitled to dividends, voting rights, redemption privileges or any other rights or interests associated with the membership share.
 - c. It is not a requirement that loan proceeds are deposited into a GNCU deposit account.

6/5/2020

DocuSigned by:
Jenna Lorge
E464CEC8C83A497...

Attachment of Current Business License or Articles of Incorporation:

Front and Back of Drivers Licenses:





Greater Nevada Credit Union

Account Opening Questionnaire

Business Information

Legal Business Name Cabrillo Point Academy

DBA <<Loans DBA or Tradename If Applicable>>

Description of Products/Services

Date Established 5/30/2017 Entity Type Charter School Tax
ID Number 82-

Number of Employees 215 Projected Annual revenue \$44,664,947

Business Address 13915 Danielson St., Poway, CA 92064

Mailing Address 13915 Danielson St., Poway, CA 92064

Email Address jenniferl@inspireschools.org

Business Phone/Fax 9:

Web Address

REQUIRED QUESTIONS

YES

NO

1) Do you send funds outside of the US? Via wire transfer or foreign currency?

X

2) Is your business or organization engaged in the internet gambling business?

X

3) Does your company sell, buy or exchange foreign currency or currency denominated instruments (casa de cambio, drafts or bank checks)?

X

4) Does your company issue/sell money orders and/or traveler's checks?

X

5) Does your company cash, or provide money back from checks, money orders or traveler's checks for customers? (Check Casher)

X

6) Does your company sell, load, or reload prepaid cards (e.g., prepaid cards that function on a payment card network such as Visa, Mastercard?

X

7) Does your company accept funds,

X

currency, or Virtual/Internet currency (e.g., Bitcoin, Ven) from customers and send/transmit the funds, currency, or Virtual/Internet currency to another person or location? (Money transmission)

- 8) Are you a Senior Foreign Political Figure or an immediate family member of one? X
- 9) Do you work in or is your business related to the Cannabis industry? X
If YES please explain: _____
- 10) Do you work in or is your business related to Industrial Hemp? If YES please explain: _____ X
- 11) Do you have ATM's located at your business? X
- 12) Do you service the ATMs? (Will your GNCU account be used for these purposes?) X

Please complete the following information for all ownership and authorized signers

Owner and/or Signer Information

Name_ Jenna Lorge _____ Title_ _____ Ownership%_ NA _____

Physical Address_ 3669 Corbett St _____ City/State/Zip Corona CA _____

Social Security#_ 60 _____ 92882 _____

Date of Birth_ 7-1- _____

Phone#_ _____ Mother's Maiden Name_ _____

Unexpired Driver License# (Copy must be included) _____

Email Address_ jenniferl@inspireschools.org _____

Owner and/or Signer Information

Name_ _____ Title_ _____ Ownership% _____

Physical Address_ _____ City/State/Zip _____

Social Security#_ _____ Date of Birth_ _____

Phone#_ _____ Mother's Maiden Name_ _____

Unexpired Driver License# (Copy must be included) _____

Email Address_ _____

Owner and/or Signer Information

Name_ _____ Title_ _____ Ownership% _____

Physical Address_ _____ Social Security#_ _____

City/State/Zip _____ Date of Birth _____
Phone # _____ Mother's Maiden Name _____
Unexpired Driver License # (Copy must be included) _____
Email Address _____

Owner and/or Signer Information

Name _____ Title _____ Ownership% _____
Physical Address _____ City/State/Zip _____
Social Security # _____ Date of Birth _____
Phone # _____ Mother's Maiden Name _____
Unexpired Driver License # (Copy must be included) _____
Email Address _____

CERTIFICATION OF BENEFICIAL OWNER(S)

Persons opening an account on behalf of a legal entity must provide the following information:

a. Name and Title of Natural Person Opening Account:
Jenna Lorge ,

b. Name, Type, and Address of Legal Entity for Which the Account is Being Opened:
Cabrillo Point Academy
Charter School
13915 Danielson St., Poway, CA 92064

c. The following information for each individual, if any, who, directly or indirectly, through any contract, arrangement, understanding, relationship or otherwise, owns 25 percent or more of the equity interests of the legal entity listed above

Name	Date of Birth	Address (Residential or Business Street Address)	For U.S. Persons: Social Security Number	For Non-U.S. Persons: Social Security number, Passport number and Country of Issuance, or other similar identification
Jenna Lorge	7	13915 Danielson St. Poway		

(If no individual meets this definition, please write "Not Applicable.")

d. The following information for one individual with significant responsibility for managing the legal entity listed above, such as:
An executive officer or senior manager (e.g., Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Managing Member, General Partner, President, Vice President, Treasurer); or
Any other individual who regularly performs similar functions.
(If appropriate, an individual listed under section (c) above may also be listed in this section (d)).

Name/Title	Date of Birth	Address (Residential or Business Street Address)	For U.S. Persons: Social Security Number	For Non-U.S. Persons: Social Security Number, Passport Number and Country of Issuance, or other similar identification number
Jenna Lorge	7	13915 Danielson St. Poway		

I, Jenna Lorge (name of natural person opening account), hereby certify, to the best of my knowledge, that the information provided above is complete and correct.

DocuSigned by:
Signature Jenna Lorge Date: 6/5/2020
E464CEC8C83A497...

**CABRILLO POINT ACADEMY
AT-WILL EMPLOYMENT AGREEMENT FOR 2020/2021**

This At-Will Employment Agreement (“Agreement”) is entered into by and between **NAME** (“Employee”), a California resident, and Cabrillo Point Academy (“School”), a California nonprofit public benefit corporation.

A. Recitals

1. The School and Employee understand and acknowledge that the COVID-19 global pandemic has significantly impacted current operations and that there are many uncertainties that exist as to the ongoing or future impacts that COVID-19 may have on all aspects of school operations, which include, but in no way are limited to, issues such as student enrollment and funding.
2. Based on the above and the current anticipated operational needs for the 2020-2021 school year, the School desires to engage the services of Employee as a Homeschool Teacher.
3. Based on the above, Employee desires to perform such services for the School on the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the premises and of the mutual agreements set forth herein, the parties hereto agree as follows:

B. Employment Terms and Conditions

1. Duties

Employee is employed to serve as a **Homeschool Teacher – High School** and shall perform such duties as are consistent with this position either online or in person, as requested, as well as such other duties that the School may assign from time to time. The School may ask Employee to, among other things, attend meetings, supervise field trips, or participate in other extracurricular activities. Employee will devote his or her utmost knowledge and best skill to the performance of his or her duties. A copy of the job description for this position is attached hereto and incorporated by reference herein. These duties may be amended from time to time at the sole discretion of the School. Employee also understands that additional or different duties may be assigned to Employee in the School’s sole discretion based on impacts to operational needs and demands related to the COVID-19 global pandemic.

Employee shall abide by all of the School’s policies and procedures as adopted, amended, or modified from time to time. To the extent any of the School’s policies

and procedures differ from the terms of this Agreement, the terms of this Agreement shall prevail.

Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during scheduled work hours with the School.

Employee shall inform the School in writing if he or she accepts outside employment. Such notice shall include written assurances that Employee's outside employment shall not interfere with his or her duties. The School will then determine if a potential or actual conflict of interest exists.

2. Work Year

Generally, the Work Year begins on **July 1, 2020** and ends no later than **June 30, 2021**("Work Year").

Subject to the Employment At-Will provision in Paragraph C of this Agreement, Employee's employment shall commence on **July 1, 2020** and end no later than **June 30, 2021**. Pursuant to the Employment At-Will provision of this Agreement, either the School or Employee has the right to terminate the Employee's employment at any time, with or without advance notice, and with or without cause. The Employee acknowledges and understands that he/she has entered into this employment relationship with Employer voluntarily and acknowledges and understands that there is no specific length or agreed upon period of employment.

3. Work Schedule

Home School Teachers are required to work Monday – Friday from 8:30 am – 5:00 pm. In addition, Employee shall attend all of the following: professional development days, parent-teacher conferences, and other school events that may occur on nights and weekends.

Workdays for the Employee shall be consistent with the applicable calendar of workdays for this position. During the month of July, Employee will work at least 5 days (or 40 hours) and be available to perform tasks as needed by the School. For purposes of CALSTRS only, the work year will consist of a minimum of **196** work days.

If Employee is converted to part-time status, Employee shall work no more than eight (8) hours in any one work day or forty (40) hours in any one work week without obtaining prior written approval from his/her supervisor. While on part-time status, Employee shall not work more than six (6) consecutive days without obtaining prior written approval from his/her supervisor. Employee must also keep written records of all start and stop times of work, including the start and stop times of meal periods,

if applicable, and provide this written log to Employer on a timely and regular basis. Part-time teachers must take all meal and rest breaks as required and provided for in the Employee Handbook. If, for any reason, Employee is unable to take meal and rest breaks as required, Employee must immediately inform his/her supervisor in writing.

4. Compensation

Employee is an exempt employee and therefore is not eligible for overtime pay. Employee will receive an annual salary of \$DOLLAR AMOUNT, equivalent to the gross monthly salary of \$INSERT DOLLAR AMOUNT, less applicable withholdings and authorized deductions. Employee's salary will be prorated in accordance with the portion of the Work Year actually worked.

Employee's salary will be paid semimonthly in accordance with the School's payroll practices beginning with the first pay period following the Employee's first day of work and ending June 30, 2021, unless Employee's employment ends prior to such time.

The School may adjust compensation by up to 15% in the form of a salary increase or reduction based on actual enrollment; any salary increase is contingent on enrollment and performance. Generally, salary changes, if any, may be implemented at the end of the 1st three fiscal quarters – namely September 30th, December 31st, and March 30th, although changes to compensation may be made at any time in accordance with the at-will provision in Section C of this Agreement.

The School is solely responsible for assigning students to Employee's roster. If Employee serves more than 28 students, Employee will receive additional compensation of \$100/month per student up to 35 students. If Employee wishes to serve more than 35 students, Employee can request permission from the Senior Director.

Carrying a case load of less than 28 students over a course of three (3) consecutive months may result in part time status. If Employee is converted to part-time status, Employee shall be paid \$30/hr, less applicable withholdings and authorized deductions.

5. Employee Benefits

Employee shall be entitled to participate in designated employee benefit programs and plans established by the School (subject to program and eligibility requirements) for the benefit of its employees, which from time to time may be amended and modified by the School in its sole discretion.

6. Sick Leave

Employee shall accrue sick leave as provided in the Employee Handbook.

7. Licensure

Employee understands that employment is contingent upon verification and maintenance of any applicable licensure credentials as well as any other requirements mandated by law (including, but not limited to, background/fingerprinting and tuberculosis clearances). Employee understands that requisite credentials include, but is not limited to, a CLAD credential or a California Commission on Teacher Credentialing recognized equivalent to instruct English language learners. Failure to maintain the credentials and qualifications or satisfy other requirements for the position may result in termination.

8. Confidential Information

All confidential information of the School that Employee has knowledge of or access to shall be the exclusive property of the School both during and after Employee's employment. Employee shall not, directly or indirectly, disclose or use any confidential information other than for the sole benefit of the School, either during Employee's employment or at any other time thereafter, without the prior written consent of the School, except to the extent that such use or disclosure is made by reason of Employee's job responsibilities.

Employee shall not take any confidential information that is in written form, computerized, machine readable, model, sample, or other form capable of physical delivery, upon or after termination of Employee's employment with the School without the prior written consent of the School. Upon the termination of Employee's employment with the School, Employee shall deliver promptly and return to the School all such materials, along with all other School property in the Employee's possession, custody, or control.

Materials developed by Employee for purposes of his or her employment at the School shall be the property of the School.

For the purposes of this section, "confidential information" shall mean all information, data, or knowledge regarding the School, its operations, employees, students, parents, contractors, or vendors not known generally to the public, including, but not limited to, research and development, trade secrets, existing or proposed computer or education programs, purchases, sales, student identifying information, financial and marketing information, lesson plans, business plans, fundraising strategies, or benefits information.

Employee shall refer to and agrees to abide by the Confidential Information policy and related policies in the Employee Handbook.

9. Child Abuse and Neglect Reporting

Employee understands and acknowledges that employee is a mandated reporter as defined by California Penal Code section 11165.7. As a mandated reporter, Employee is responsible to report to an appropriate agency whenever Employee, in his or her professional capacity or within the scope of his or her employment, has knowledge of or observes a child whom Employee knows or reasonably suspects to have been the victim of child abuse or neglect. Employee understands and acknowledges that he or she must follow up on his or her initial report by filing a written report with the same agency within 36 hours of receiving the information concerning, or observing, the incident.

By executing this Agreement, the Employee acknowledges he or she is a mandated reporter and is certifying that he or she has knowledge of California Penal Code section 11166 and will comply with its provisions.

10. Conflicts of Interest

Employee understands that, while employed by the School, he or she will have access to confidential and proprietary information. Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other entity or school that will in any way conflict with his/her employment with the School. Employee agrees that he/she will not enter into any contract(s), or participate in making any contracts, in which he/she has a material financial interest. Employee also specifically agrees that he/she will not refer students to, or encourage students to utilize, any School approved vendor to which the Employee has a familial or marital connection. Employee also specifically agrees that he/she will not recommend that the School enter into a contractual relationship with a vendor to which the Employee has a familial or marital connection.

Employee shall refer to and agrees to abide by the Conflicts of Interest policy and related policies in the Employee Handbook.

C. At-Will Employment

Employee's employment with the School is at-will. This means that either the School or Employee may terminate this Agreement and Employee's employment at any time with or without cause, and with or without advance notice. Notwithstanding, this Agreement shall terminate on **June 30, 2021**. Employee also may be demoted or disciplined and the terms of his or her employment may be altered at any time, including, but not limited to, a change in duties and/or compensation, with or without cause, and with or without advance notice, at the discretion of the School. In that regard, Employee understands that the School may at any time, in its sole discretion

and with or without advance notice or cause, terminate Employee's employment and this Agreement or alter the Employee's duties, compensation and/or other terms or conditions of employment based on impacts to its operations related the COVID-19 global pandemic.

D. General Provisions

1. Entire Agreement

This Agreement sets forth the entire understanding of the parties hereto with respect to its subject matter, merges and supersedes any prior or contemporaneous agreements or understandings with respect to its subject matter, and shall not be modified except by another agreement in writing executed by the School.

2. Severability

If any provision of the Agreement is held to be invalid or unenforceable by any court or tribunal of competent jurisdiction, the remainder of this Agreement shall not be affected by such judgment, and such provision shall be carried out as nearly as possible according to its original terms and intent to eliminate such invalidity or unenforceability.

3. Governing Law

This Agreement will be governed by, construed, and enforced in accordance with the laws of the State of California.

4. Successors and Assigns

Neither party shall have the right to assign this personal Agreement, or any rights or obligations hereunder, without the consent of the other party.

5. Waiver of Breach

Either party to this Agreement may specifically and expressly waive, in writing, compliance by the other party with any term, condition or requirements set forth in this Agreement. Either party to this Agreement may specifically and expressly waive, in writing, any breach of any term, condition or requirement of this Agreement by the other party. However, in the event that either party makes or gives such a waiver, such action shall not constitute a further or continuing waiver of any preceding or succeeding breach, or requirement of compliance with, the same or any other provision or contractual requirement, unless a specific statement to the contrary is contained in such waiver. The waiving party may, at any time thereafter, require further compliance by the other party hereto with the requirements or provisions of this Agreement that have been waived. The consent of one party to any act by the

other party for which such written consent was required shall not be deemed to imply consent or waiver of the necessity of obtaining such written consent for the same or similar acts in the future. No waiver or consent shall be implied from the silence or from the failure of any party to act, except as otherwise specified in the Agreement.

6. Execution in Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original when all counterparts are executed, but all of which constitute a single instrument.

E. Acceptance of Employment

By signing below, the Employee declares as follows:

1. I have read this Agreement and accept employment with the School on the terms specified herein.
2. All information I have provided to the School related to my employment is true and accurate.

Employee's Signature

Date

School's Approval:

[INSERT NAME], Senior Director

Date

Cabrillo Point Academy
July 1, 2020
Homeschool Teacher - High School
Salary Table

PAY SCALE GROUP	PAY SCALE LEVEL									
Points*	1	2	3	4	5	6	7	8	9	10
A (Minimum)	\$58,240*	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250
B (+ 14 points)	\$58,240**	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,750
C (+ 28 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,110	\$66,250
D (+ 42 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$62,350	\$65,500	\$68,750
E (+ 56 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$61,550	\$65,625	\$67,850	\$71,250
F (+ 70 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$60,650	\$63,700	\$66,900	\$70,225	\$73,750
G (+ 84 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$59,750	\$62,725	\$65,850	\$69,125	\$72,600	\$76,250
H (+ 98 points)	\$58,250	\$58,250	\$58,250	\$58,750	\$61,650	\$64,750	\$68,000	\$71,400	\$75,000	\$78,750

Additional Pay Scale Levels

	11	12	13	14
(continued) H (+ 98 points)	\$81,250	\$83,750	\$86,250	\$88,750

H15	H20	H25	H30
\$91,250	\$93,750	\$96,250	\$98,250

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

*Annualized salary includes 196 work days. The 196 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

** Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

***Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

2020-2021 Staff Calendar



July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
August 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
September 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
October 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
November 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
December 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Staff Professional Development	
Aug 3-4	Professional Development
Sep-May	Meetings

School Year Dates	
Aug 3	Teachers Return Back to Work
Aug 17	School Begins
Jan 8	Last Day of 1st Semester
May 28	Last Day of School
School Calendar: 08/17-05/28	

Teacher Work Days	
196 Days	Aug - Jun
5 Days	Jul
196 Days	Total Work Days

Instructional Days	
88 Days	Semester 1
87 Days	Semester 2
175 Days	Total Instructional Day s

Holidays	
Jul 03 - July 04	Independence Break
Sep 07	Labor Day
Nov 11	Veterans Day
Nov 23 - 27	Thanksgiving Break
Dec 21 - Jan 01	Winter Break
Jan 18	Martin Luther King Day
Feb 15	Washington's Birthday
Feb 16	Lincoln's Birthday
Feb 17-19	School Recess
Apr 2	Teacher In-service
Apr 16-23	Spring Break
May 31	Memorial Day

School Accountability	
Every LP	Attendance Logs
Every LP	Student Conference
Twice a Semester	Work Samples
LP 1, 3, 5, 7	Upload Work Samples

January 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
February 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
March 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
April 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
June 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Assessment Windows	
Feb-Mar	PFT Testing
Mar-May	CAASPP Testing

School Closed

Teacher In-service

First & Last Day of School