



CABRILLO POINT ACADEMY

3152 Red Hill Ave., #150, Costa Mesa, California 92626
Phone (619) 404-3190 * Fax (619) 749-1792

Regular Scheduled Board Meeting

Cabrillo Point Academy

April 21, 2020 – 1:00 pm

3152 Red Hill Ave., #150

Costa Mesa, CA 92626

Through Teleconference

Join Zoom Meeting

<https://zoom.us/j/96872792122>

Meeting ID: 968 7279 2122

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 968 7279 2122

Find your local number: <https://zoom.us/u/adUTiofUIX>

AGENDA

1. Call to Order
2. Approval of the Agenda
3. Public Comments
4. Principal's Report
 - a. School Closure
 - b. High School Grading
 - c. Enrollment Update
5. Discussion and Potential Action on the January Special Board Meeting Minutes and March Board Meeting Minutes
6. Discussion and Potential Action on the March Financials
7. Discussion and Potential Action on the Auditor Engagement Letter
8. Discussion and Potential Action on the 2020 – 2021 Benefits Renewals
9. Discussion and Potential Action on the LCAP Goals
10. Discussion and Potential Action on the Principal Title Change and Job Description
11. Discussion and Potential Action on the Senior Director Evaluation Timeline and Document

12. Discussion and Potential Action on the Board Resolution Regarding Senior Director Authority 2020 – 4
13. Discussion and Potential Action on the First Amended Bylaws
14. Discussion and Potential Action on the Employment Contracts and Calendars
15. Discussion and Potential Action on the Salary Schedules
16. Discussion and Potential Action on the Field Trip Policy
17. Discussion and Potential Action on the Educational Vendor Policies and Procedures
18. Discussion and Potential Action on the Withdrawal Policy
19. Discussion and Potential Action on the Independent Study Policy
20. Discussion and Potential Action on the Non-Compliance Policy
21. Discussion and Potential Action on the Teacher Certification Policy
22. Discussion and Potential Action on the Residency Policy
23. Discussion and Potential Action on the Graduation Requirements
24. Discussion and Potential Action on the General Studies Graduation Requirements
25. Discussion and Potential Action on the Board Resolution – High School Graduation Requirements: 2020 – 5
26. Discussion and Potential Action on the Board Resolution - SELPA Representative 2020 – 6
27. Discussion and Potential Action the Board Resolution Approving the Authority of the Senior Director to Add to the Number of Enrollment Spots Available During Open Enrollment 2020 – 7
28. Announcement of Next Regular Scheduled Board Meeting
29. Adjournment

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Note: Cabrillo Point Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 951-290-3013 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).



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Special Board Meeting - Cabrillo Point Academy

January 30, 2020 – 1:00 pm

3152 Red Hill Ave., #150, Costa Mesa, CA 92626

Attendance: Caroline Moon, Lisa Rumsey, Sherri McFadden, Gloria Antonini, Natasha Brunstetter

Absent: None

Also Present: Jenna Lorge

Call to Order:

Caroline Moon called the meeting to order at 1:10 pm.

Approval of the Agenda:

Lisa Rumsey motioned to approve the agenda. Natasha Brunstetter seconded.

-Unanimous.

Public Comments:

None.

Discussion and Potential Action on the School Accountability Report Card (SARC):

Sherri McFadden motioned to approve the School Accountability Report Card (SARC). Gloria Antonini seconded.

-Unanimous.

Adjournment:

Caroline Moon motioned to adjourn the meeting at 1:20 pm. Sherri McFadden seconded.

-Unanimous.

Prepared by:

Bryanna Brossman

Noted by:

Board Secretary



CABRILLO POINT ACADEMY

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Regular Scheduled Board Meeting – Cabrillo Point Academy

March 3, 2020 – 1:00 pm

3152 Red Hill Ave., #150, Costa Mesa, CA 92626

Attendance: Caroline Moon, Sherri McFadden, Lisa Rumsey, Gloria Antonini,

Absent: Natasha Brunstetter

Also Present: Jenna Lorge, Two Dehesa Representatives

Call to Order:

Caroline Moon called the meeting to order at 1:04pm.

Approval of the Agenda:

Caroline Moon motioned to approve the agenda. Sherri McFadden seconded.

-Unanimous.

Public Comments:

None

Principal's Report:

The Principal presented a report on:

- Oversight: 3/11 Principal will be back in Azusa to discuss instructional program. Auditor wants calendar of family mtgs. Will drop in unplanned.
- Currently doing test prep workshops with students coordinated by teachers. Teach testing skills, ease anxiety, practice tests.
- LCAP: Gathering input from parents and community. Will be present at in person activities to receive input. Goal is to get 100% of parents to complete the survey.

Discussion and Potential Action on the February Board Meeting Minutes:

Lisa Rumsey motioned to approve the February Board Meeting Minutes. Sherri McFadden seconded.

-3 ayes, 0 nays, 1 abstained - Caroline Moon.

Discussion and Potential action on the 2nd Interim Report:

Caroline Moon motioned to approve the 2nd Interim Report. Gloria Antonini seconded.

-Unanimous.

Discussion and Potential Action on the Growth Projections and Enrollment Window:

Sherri McFadden motioned to approve the Growth Projections and Enrollment Window. Lisa Rumsey seconded.
-Unanimous.

Discussion and Potential Action on the 2020-2021 School Calendar:

Lisa Rumsey motioned to approve the 2020-2021 School Calendar. Gloria Antonini seconded.
-Unanimous.

Discussion and Potential Action on the Teacher Salary Schedule:

Typo 1B Special education teacher/nurse... page 58, salary is wrong.
Caroline Moon motioned to approve the Teacher Salary Schedule with the noted change. Sherri McFadden seconded.
-Unanimous

Discussion and Potential Action on the Teacher Employee Contract:

Caroline Moon motioned to approve the Teacher Employee Contract. Sherri McFadden seconded.
-Unanimous

Discussion and Potential Action on the Lottery Policy:

Caroline Moon motioned to approve the Lottery Policy. Lisa Rumsey seconded.
-Unanimous

Discussion and Potential Action on the Work Sample Policy:

Sherri McFadden motioned to approve the Work Sample Policy. Gloria Antonini seconded.
-Unanimous.

Discussion and Potential Action on the Charter Impact Proposal:

Caroline Moon motioned to approve the Charter Impact Proposal. Sherri McFadden seconded.
-Unanimous

Announcement of Next Regular Scheduled Board Meeting:

The Next Regular Scheduled Board Meeting is April 21, 2010 at 1:00pm.
Caroline Moon motioned to approve. Sherri McFadden seconded.
-Unanimous

Adjournment:

Caroline motioned to adjourn at 1:49 pm. Sherri McFadden seconded.
-Unanimous.

Prepared by:
Bryanna Brossman

Noted by:

Board Secretary



CABRILLO POINT ACADEMY

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Special Board Meeting – Cabrillo Point Academy
March 17, 2020 – 1:00 pm
3152 Red Hill Ave., #150, Costa Mesa, CA 92626

Attendance: Caroline Moon, Sherri McFadden, Lisa Rumsey, Gloria Antonini, Natasha Brunstetter -
Teleconference

Also Present: Jenna Lorge - Teleconference

Call to Order:

Caroline Moon called the meeting to order at 1:05pm.

Approval of the Agenda:

Sherri McFadden motioned to approve agenda. Caroline Moon seconded.

-Unanimous

Public Comments:

None

Discussion and Potential Action on the Board Resolution: School Closure:

Lisa Rumsey motioned to approve. Gloria Antonini seconded.

-Unanimous

Discussion and Potential Action on the Board Resolution: Establishment of Accounts at Wells Fargo:

Sherri McFadden motioned to approve. Natasha Brunstetter seconded.

-Unanimous

Discussion and Potential Action on the Board Resolution: Affirming Board Positions:

Sherri McFadden motioned to approve. Caroline Moon seconded.

-Unanimous

Adjournment:

Caroline Moon motioned to adjourn at 1:20 pm. Lisa Rumsey seconded.

-Unanimous

Prepared by:

Bryanna Brossman

Noted by:

Board Secretary



Cabrillo Point Academy

Monthly Financial Presentation – March 2020

CABRILLO POINT – Highlights

- Annual Projected Revenue: Increased by \$330k
- Annual Project Expenses: Increased by \$653k
- Annual Projected Surplus: \$1.44 MM

- SB740 Requirements:

In Compliance

Cert.	Inst.
44.2%	89.8%
1,862,785	4,387,233

*Must exceed
40% / 80%*

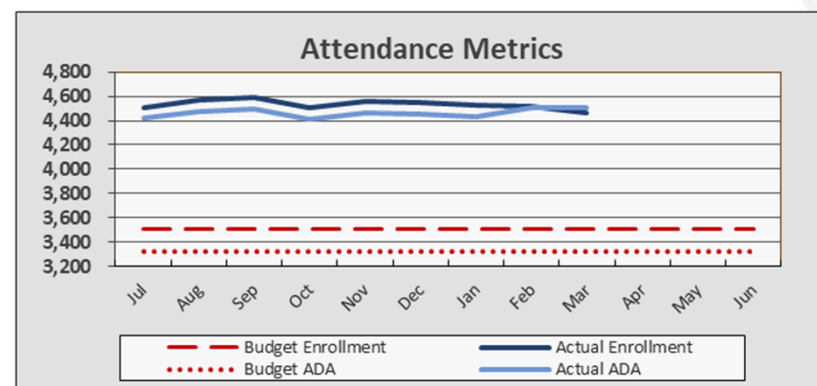
In Compliance

Pupil:Teacher Ratio
22.76 :1

*Must be equal to or less than
25:1*

CABRILLO POINT – Attendance

Enrollment & Per Pupil Data			
	Actual	Forecast	Budget
Average Enrollment	4,532	4603	3503
ADA	4,463	4506	3328
Attendance Rate	98.5%	97.9%	95.0%
Unduplicated %	34.9%	34.9%	34.9%
Revenue per ADA		\$9,912	\$9,880
Expenses per ADA		\$9,592	\$9,619



- Forecasted Annual Daily Attendance (ADA) – P2
- Unduplicated Pupil % - Unchanged

CABRILLO POINT – Revenue

- Year-to-date federal revenue due to timing.
- Annual (+) variance due to higher forecasted ADA vs budget.
- 330k increase between January and March due to ADA adjustment.

Revenue

Year-to-Date		
Actual	Budget	Fav/(Unf)
\$ 28,791,202	\$ 24,740,653	\$ 4,050,549
-	256,531	(256,531)
2,338,532	1,737,189	601,343
53,235	-	53,235
\$ 31,182,969	\$ 26,734,373	\$ 4,448,596

<i>Annual/Full Year</i>		
Forecast	Budget	Fav/(Unf)
\$ 40,608,011	\$ 29,876,831	\$ 10,731,180
513,062	513,062	-
3,488,914	2,491,328	997,586
53,235	-	53,235
\$ 44,663,221	\$ 32,881,220	\$ 11,782,001

CABRILLO POINT – Expenses

- Overall expenses are unfavorable year-to-date.
- Salary forecast based on payroll through 3/31.
- Staffing adjusted and 1 MOU adjustments reflected in actuals
 - SPED MOU adjustment pending approval / unfavorable 910k

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	\$ 10,900,037	\$ 7,994,400	\$ (2,905,637)	\$ 14,548,756	\$ 10,659,200	\$ (3,889,556)
Classified Salaries	151,561	33,750	(117,811)	211,560	45,000	(166,560)
Benefits	3,243,472	2,532,079	(711,393)	4,381,793	3,365,652	(1,016,141)
Books and Supplies	2,226,994	4,474,494	2,247,500	5,445,714	5,571,988	126,274
Subagreement Services	10,360,966	6,546,549	(3,814,417)	14,620,107	8,188,299	(6,431,807)
Operations	252,953	304,519	51,566	304,713	406,026	101,312
Facilities	10,368	485,277	474,910	10,368	647,036	636,669
Professional Services	2,033,018	2,512,940	479,922	2,833,383	3,124,767	291,384
Depreciation	2,142	3,338	1,195	2,857	4,450	1,594
Interest	716,613	-	(716,613)	861,028	-	(861,028)
Total Expenses	\$ 29,898,124	\$ 24,887,346	\$ (5,010,778)	\$ 43,220,278	\$ 32,012,419	\$ (11,207,860)

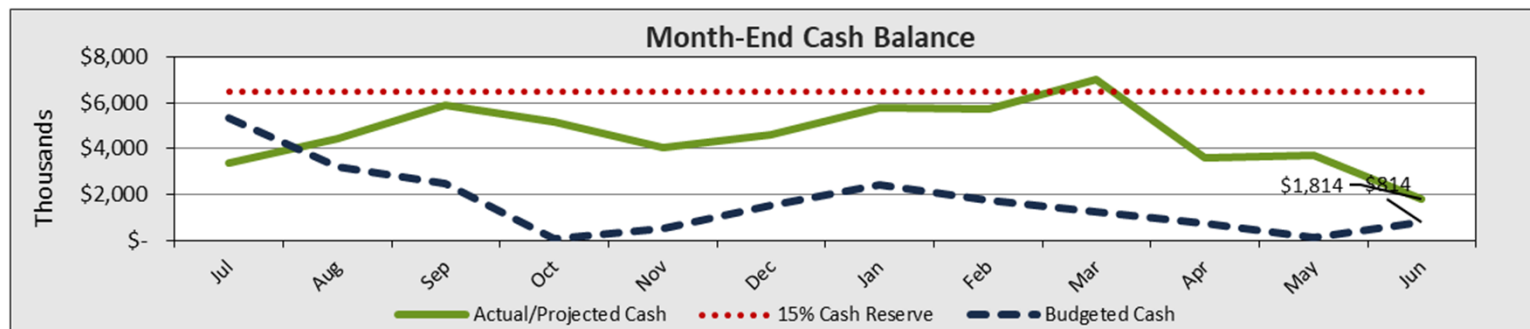
CABRILLO POINT – Fund Balance

- Ending fund balance within State requirements.
- Annual surplus is 4.8% of total revenue

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ 1,284,845	\$ 1,847,027	\$ (562,183)	\$ 1,442,943	\$ 868,801	\$ 574,141
Beginning Fund Balance	<u>613,515</u>	<u>613,515</u>		<u>613,515</u>	<u>613,515</u>	
Ending Fund Balance	<u>\$ 1,898,360</u>	<u>\$ 2,460,542</u>		<u>\$ 2,056,458</u>	<u>\$ 1,482,316</u>	
<i>As a % of Annual Expenses</i>	<i>4.4%</i>	<i>7.7%</i>		<i>4.8%</i>	<i>4.6%</i>	

CABRILLO POINT – Cash Balance

- Cash balance remains positive at year end
- Payback to and from schools included in projections (Only reductions in the balance this FY)



CABRILLO POINT – Compliance Reporting

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required
FINANCE	April 1st extended to June 1st	<p>File a Form 700 - Statement of Economic Interests (SEI): The requirement is part of the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. Depending on your local authorizer's conflict of interest policies, certain charter school officers and employees may be required to file Statements of Economic Interest with a filing officer by the April 1 deadline.</p> <p>Due to the current COVID-19 pandemic, the Fair Political Practices Commission is allowing a 60-day extension until June 1, 2020 for those required to file a 2019 annual Statement of Economic Interests (Form 700). http://www.fppc.ca.gov/media/press-releases/2020-news-releases/press-release-extend-form700.html</p>	Cabrillo Point with Charter Impact support	Yes	Yes
FINANCE	Apr-22	Federal Expenditure Report #2 (Special Education) - Interim financial reporting for actuals through March 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No
DATA	Apr-24	CALPADS - Fall 2 amendment deadline (EXTENDED) - Please be mindful that Level-2 certification within CALPADS means that these data have been reviewed and approved by your superintendent or IRC administrator. Failure to properly review and amend these data in CALPADS within the allotted amendment window will result in the improper certification of official Fall 2 data within CALPADS, which can impact a number of things, including LCFF funding, student course enrollments, staff assignments and English learner education services.	Cabrillo Point	No	No
DATA	Apr-30	<p>Period 2 (P2) Attendance Report - P2 ADA is total ADA from the beginning of the school year through the last school month ending on or before April 15.</p> <p>For the purpose of preventing losses of attendance based funding as a result of reductions in ADA due to COVID-19, SB 117 provides that the ADA used for both the second period and the annual period apportionment includes all full school months from July 1, 2019 to February 29, 2020.</p>	Cabrillo Point	No	Yes
FINANCE	May-15	Extended Due Date - Form 990 - The IRS Form 990 is the annual information return filed by most non-profit charter schools. The form should be reviewed and accepted by the Board prior to filing.	Cabrillo Point/Audit firm	Yes	No
DATA	May-31	<p>English Language Proficiency Assessments for California (ELPAC) -</p> <p>Suspending Summative ELPAC testing If your school is closed due to the unprecedented circumstances surrounding coronavirus disease 2019 (COVID-19), you should not worry about any statewide testing this school year.</p> <p>Governor's Executive Order N-30-20: Education Code section 60641 (a), requiring that all pupils be administered academic assessments in mathematics, English language arts, and science, as provided for in Education Code section 60640, is waived for the 2019-2020 school year for all schools in the state for which the United States Department of Education approves, based on the impact of the COVID-19 pandemic on students and school communities throughout California, a federal waiver of requirements to administer those academic assessments.</p> <p>The ELPAC is the required state test for English language proficiency (ELP) that must be given to students whose primary language is a language other than English. State and federal law require that local educational agencies administer a state test of ELP to eligible students in kindergarten through grade twelve. The California Department of Education (CDE) transitioned from the California English Language Development Test (CELDT) to the ELPAC as the state ELP assessment in 2018. The ELPAC is aligned with the 2012 California English Language Development Standards. It consists of two separate ELP assessments: one for the initial identification of students as English learners (ELs), and a second for the annual summative assessment to measure a student's progress in learning English and to identify the student's level of ELP.</p>	Cabrillo Point	No	No

CABRILLO POINT – Appendix

- Monthly Cash Flow / Forecast 19-20
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- Due (To)/From All Inspire School Locations
- AP Aging

Cabrillo Point Academy

Monthly Cash Flow/Forecast FY19-20

Revised 04/19/20

ADA = 4505.91



Revenues

State Aid - Revenue Limit

8011	LCFF State Aid	1,871,324	1,871,324	3,368,384	3,368,384	3,368,384	3,368,384	3,368,384	3,647,578	3,647,578	3,647,578	3,647,578	4,053,766	-
8012	Education Protection Account	-	-	216,026	-	-	216,026	-	-	236,519	-	-	232,611	-
8019	State Aid - Prior Year	-	-	-	-	-	-	-	(60,349)	(60,349)	(60,349)	(60,349)	-	-
8096	In Lieu of Property Taxes	-	-	-	247,251	-	58,177	58,177	-	-	21,231	21,231	373,861	-

Federal Revenue

8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	139,563	373,499
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Other State Revenue

8311	State Special Education	112,946	112,946	-	-	-	813,208	-	631,248	258,767	258,767	258,767	(113,714)	-
8550	Mandated Cost	-	-	-	89,452	-	-	-	-	-	-	-	-	-
8560	State Lottery	-	-	-	-	-	226,086	-	218,842	-	-	-	-	487,795
8598	Prior Year Revenue	90	-	-	-	-	81,066	-	11,238	-	-	-	-	-
8599	Other State Revenue	-	7,191	-	-	-	-	48,307	(14,088)	-	-	-	-	-

Other Local Revenue

8650	Lease and Rental Income	832	532	232	532	532	532	-	-	-	-	-	-	-
8660	Interest Revenue	13,049	-	-	9,889	-	13,818	5,103	7,414	-	-	-	-	-
8699	School Fundraising	-	769	-	-	-	-	-	-	-	-	-	-	-

Total Revenue

1,998,241	1,992,762	3,584,642	3,626,056	3,458,368	3,656,937	4,552,024	3,635,536	4,678,402	3,867,227	3,867,227	4,998,219	747,580
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Expenses

Certificated Salaries

1100	Teachers' Salaries	943,068	1,069,693	1,118,260	1,134,175	225,290	1,242,957	972,016	966,270	990,937	972,016	972,016	972,016	-
1170	Teachers' Substitute Hours	-	1,500	1,650	-	-	-	-	-	-	-	-	-	-
1175	Teachers' Extra Duty/Stipends	38,917	80,515	151,049	162,033	(13,086)	227,828	129,792	123,306	213,106	136,082	136,082	136,082	-
1200	Pupil Support Salaries	27,777	43,371	42,771	59,957	72,752	(63,513)	29,236	13,013	32,174	29,236	29,236	29,236	-
1300	Administrators' Salaries	105,703	110,553	112,712	110,359	3,672	124,097	92,446	91,532	112,150	78,905	78,905	78,905	-
1900	Other Certificated Salaries	6,769	14,881	14,881	6,769	(9,455)	(37,901)	-	4,056	-	-	-	-	-

Classified Salaries

2100	Instructional Salaries	15,896	22,304	24,171	26,446	26,876	(23,036)	22,339	17,424	19,141	20,000	20,000	20,000	-
2200	Support Salaries	-	3,131	3,372	3,693	3,372	(13,568)	-	-	-	-	-	-	-
2400	Clerical and Office Staff Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-
2900	Other Classified Salaries	-	-	-	-	-	(12,168)	-	12,168	-	-	-	-	-

Benefits

3101	STRS	189,099	219,330	239,136	37,371	50,810	237,569	204,099	202,342	215,099	210,959	210,959	210,959	-
3301	OASDI	1,065	2,361	2,265	1,801	1,808	(2,995)	1,357	1,052	1,159	1,407	1,407	1,407	-
3311	Medicare	16,202	19,220	20,690	21,232	4,898	19,813	17,636	17,363	19,429	18,213	18,213	18,213	-
3401	Health and Welfare	(22,670)	188,896	136,141	151,662	132,309	212,675	153,478	146,007	150,026	126,000	126,000	126,000	-
3501	State Unemployment	19,611	13,547	5,942	2,951	(5,114)	2,882	49,364	14,696	3,138	5,276	5,276	5,276	-
3601	Workers' Compensation	-	23,909	11,955	11,955	11,955	26,831	12,200	11,954	11,954	17,585	17,585	17,585	-
3901	Other Benefits	-	-	4,201	(196)	-	-	-	-	-	-	-	-	-

Books and Supplies

4302	School Supplies	155,080	212,284	281,675	290,833	232,750	168,347	230,235	203,913	228,554	585,747	674,529	609,455	-
4305	Software	11,742	38,094	31,253	21,645	7,617	2,914	32,547	18,031	32,163	37,583	37,583	37,583	-
4310	Office Expense	1,313	1,662	3,138	3,298	1,800	1,208	1,993	2,089	2,344	5,000	5,000	5,000	-
4311	Business Meals	-	-	-	357	2,194	-	-	-	-	580	580	580	-
4400	Noncapitalized Equipment	-	4,932	-	-	17	567	36	38	330	382,043	439,950	397,506	-

Subagreement Services

5102	Special Education	12,924	176,409	51,519	113,087	218,896	159,619	317,571	136,413	326,916	220,109	220,109	220,109	-
5106	Other Educational Consultants	117,860	156,145	288,617	827,504	588,730	585,975	1,002,006	772,125	892,878	797,190	918,021	829,456	-
5107	Instructional Services	229,798	237,635	781,436	416,290	416,290	416,289	416,290	359,294	342,453	333,778	360,185	360,185	-

Operations and Housekeeping

5201	Auto and Travel	555	2,096	450	1,525	235	89	-	458	566	1,217	1,217	1,217	-
5300	Dues & Memberships	15,366	8,687	(289)	(11,296)	-	-	-	-	-	-	-	-	-
5400	Insurance	-	53,664	26,832	27,706	26,832	11,955	30,272	28,552	28,520	16,036	16,036	16,036	-
5900	Communications	(182)	72	107	-	-	-	-	-	-	-	-	-	-
5901	Postage and Shipping	-	-	166	-	-	-	20	-	-	-	-	-	-

Annual Forecast	Annual Budget	Favorable / (Unfav.)
ADA = 3327.85		
39,228,646	28,987,729	10,240,917
901,182	665,570	235,612
(301,745)	-	(301,745)
779,928	223,532	556,396
40,608,011	29,876,831	10,731,180
513,062	513,062	-
513,062	513,062	-
2,332,935	1,722,994	609,941
89,452	89,452	0
932,723	678,881	253,842
92,394	-	92,394
41,410	-	41,410
3,488,914	2,491,328	997,586
3,192	-	3,192
49,273	-	49,273
769	-	769
53,235	-	53,235
44,663,221	32,881,220	11,782,001
11,578,715	8,208,000	(3,370,715)
3,150	-	(3,150)
1,521,707	1,231,200	(290,507)
345,246	140,000	(205,246)
1,099,938	1,080,000	(19,938)
0	-	(0)
10,659,200	3,889,556	
211,560	-	(211,560)
-	-	-
-	45,000	45,000
-	-	-
211,560	45,000	(166,560)
2,227,734	1,780,086	(447,647)
14,094	2,790	(11,304)
211,123	155,211	(55,912)
1,626,525	1,120,000	(506,525)
122,845	78,400	(44,445)
175,468	149,859	(25,609)
4,005	79,306	75,302
4,381,793	3,365,652	(1,016,141)
3,873,399	3,644,033	(229,366)
308,757	756,883	448,126
33,846	119,726	85,880
4,292	2,085	(2,207)
1,225,419	827,842	(397,576)
5,445,714	5,571,988	126,274
2,173,680	1,299,493	(874,187)
7,776,505	3,107,466	(4,669,040)
4,669,921	3,781,340	(888,581)
14,620,107	8,188,299	(6,431,807)
9,626	138,293	128,667
12,467	46,810	34,343
282,439	161,145	(121,294)
(4)	7,854	7,858
186	46,641	46,455
304,713	406,026	101,312

Cabrillo Point Academy

Monthly Cash Flow/Forecast FY19-20

Revised 04/19/20

ADA = 4505.91



Facilities, Repairs and Other Leases

5601 Rent	34,231	39,491	35,989	(106,485)	1,153	-	-	-	1,280	-	-	-	-
5602 Additional Rent	125	2,431	1,278	125	-	-	(3,958)	-	-	-	-	-	-
5603 Equipment Leases	-	-	-	-	-	-	-	-	-	-	-	-	-
5604 Other Leases	-	-	-	-	1,017	-	1,140	625	1,800	-	-	-	-
5605 Real/Personal Property Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-
5610 Repairs and Maintenance	-	-	128	-	-	-	-	-	-	-	-	-	-

Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals
34,231	39,491	35,989	(106,485)	1,153	-	-	-	1,280	-	-	-	-
125	2,431	1,278	125	-	-	(3,958)	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	1,017	-	1,140	625	1,800	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	128	-	-	-	-	-	-	-	-	-	-
34,356	41,922	37,394	(106,360)	2,170	-	(2,818)	625	3,080	-	-	-	-

Annual Forecast
5,658
-
-
4,582
-
128
10,368

Annual Budget	Favorable / (Unfav.)
551,732	546,075
1,425	1,425
2,677	2,677
-	(4,582)
900	900
90,302	90,174
647,036	636,669

Professional/Consulting Services

5801 IT	-	-	-	1,363	-	-	-	-	-	-	-	-
5802 Audit & Taxes	-	-	-	-	-	5,400	-	-	-	-	-	-
5803 Legal	1,634	3,443	-	506	-	-	929	3,983	2,274	1,266	1,266	1,266
5804 Professional Development	-	125,700	194	(109)	127,292	104,828	-	171,042	-	-	-	-
5805 General Consulting	-	750	-	4,343	(1,085)	1,250	13,000	2,500	2,000	13,821	13,821	13,821
5806 Special Activities/Field Trips	61,713	85,469	101,185	24,405	18,403	8,067	8,128	9,591	1,925	2,190	2,522	2,279
5807 Bank Charges	-	1,612	4,574	4,377	4,909	4,679	5,056	5,877	4,751	5,203	5,203	5,203
5808 Printing	-	-	346	-	162	277	170	210	85	1,298	1,298	1,298
5809 Other taxes and fees	-	540	419	24	410	20	146	114	8	567	567	567
5811 Management Fee	69,938	72,324	237,828	126,697	126,697	126,697	126,696	109,350	104,225	106,943	106,943	106,943
5812 District Oversight Fee	-	-	-	-	-	-	-	-	-	-	-	406,080
5813 County Fees	-	1,856	-	-	-	-	-	1,920	-	-	-	-
5815 Public Relations/Recruitment	(100)	-	-	-	-	-	-	-	-	-	-	-

133,185	291,695	344,547	161,606	276,788	251,218	154,125	304,587	115,269	131,288	131,620	131,377	406,080
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1,363
5,400
16,567
528,947
64,220
325,878
51,446
5,143
3,382
1,421,280
406,080
3,777
(100)
2,833,383

11,387	10,025
9,281	3,881
13,697	(2,870)
66,243	(462,704)
100,198	35,978
1,324,772	998,894
75,423	23,978
6,099	956
50,263	46,881
1,150,843	(270,438)
298,768	(107,312)
-	(3,777)
17,793	17,893
3,124,767	291,384

Depreciation

6900 Depreciation Expense	238	238	238	238	238	238	238	238	238	238	238	-
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238	238	238	238	238	238	238	238	238	238	238	238	-
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2,857
2,857

4,450	1,594
4,450	1,594

Interest

7438 Interest Expense	1,313	-	2,625	1,313	150,691	275,548	160,850	-	124,274	-	144,415	-
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1,313	-	2,625	1,313	150,691	275,548	160,850	-	124,274	-	144,415	-	-
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861,028
861,028

-	(861,028)
-	(861,028)

Total Expenses

2,054,984	3,038,743	3,738,903	3,477,950	2,431,335	3,815,439	4,027,329	3,447,545	3,865,897	4,126,489	4,565,163	4,224,422	406,080
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43,220,278

32,012,419	(11,207,860)
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Monthly Surplus (Deficit)

(56,742)	(1,045,981)	(154,261)	148,106	1,027,033	(158,502)	524,695	187,991	812,505	(259,262)	(697,936)	773,797	341,500
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1,442,943

868,801	574,141
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Cash Flow Adjustments

Monthly Surplus (Deficit)	(56,742)	(1,045,981)	(154,261)	148,106	1,027,033	(158,502)	524,695	187,991	812,505	(259,262)	(697,936)	773,797	341,500
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Cash flows from operating activities

Depreciation/Amortization	238	238	238	238	238	238	238	238	238	238	238	238	-
Public Funding Receivables	582,888	397,480	-	579,878	-	-	83,240	-	388	13	-	-	(747,580)
Grants and Contributions Rec.	-	-	-	15,640	(22,000)	(189)	(1,500)	(353)	29,227	-	-	-	-
Due To/From Related Parties	3,043,255	1,471,140	4,658,685	1,594,563	(2,185,491)	(1,145,591)	(572,262)	118,473	218,829	-	-	(42,467)	-
Prepaid Expenses	28,701	11,456	-	(54,074)	91,173	(542,986)	538,399	(128,035)	(156,127)	-	-	-	-
Other Assets	-	250	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	(1,211,892)	68,207	62,269	(16,085)	(1,305)	(171,821)	430,978	(183,511)	325,757	(257,358)	-	-	406,080
Accrued Expenses	(341,281)	138,866	(177,724)	24,540	(52,908)	(131,269)	(119,061)	(22,818)	31,150	-	-	-	-
Other Liabilities	3,871	-	-	5,422	-	-	-	-	-	-	-	-	-

(56,742)	(1,045,981)	(154,261)	148,106	1,027,033	(158,502)	524,695	187,991	812,505	(259,262)	(697,936)	773,797	341,500
238	238	238	238	238	238	238	238	238	238	238	238	-
582,888	397,480	-	579,878	-	-	83,240	-	388	13	-	-	(747,580)
-	-	-	15,640	(22,000)	(189)	(1,500)	(353)	29,227	-	-	-	-
3,043,255	1,471,140	4,658,685	1,594,563	(2,185,491)	(1,145,591)	(572,262)	118,473	218,829	-	-	(42,467)	-
28,701	11,456	-	(54,074)	91,173	(542,986)	538,399	(128,035)	(156,127)	-	-	-	-
-	250	-	-	-	-	-	-	-	-	-	-	-
(1,211,892)	68,207	62,269	(16,085)	(1,305)	(171,821)	430,978	(183,511)	325,757	(257,358)	-	-	406,080
(341,281)	138,866	(177,724)	24,540	(52,908)	(131,269)	(119,061)	(22,818)	31,150	-	-	-	-
3,871	-	-	5,422	-	-	-	-	-	-	-	-	-
-	-	-	-	-	5,463,400	2,995,600	-	2,745,400	-	3,610,384	-	-
(2,723,900)	-	(2,890,800)	(2,948,100)	-	(2,753,700)	(2,687,700)	-	(2,731,700)	(2,931,700)	(2,795,600)	(2,621,126)	-
-	-	-	(105,000)	-	-	-	-	-	-	-	-	-

3%
1,442,943
2,857
896,308
20,825
7,159,133
(211,494)
250
(548,682)
(650,505)
9,293
14,814,784
(25,084,326)
(105,000)

Cert.	Inst.
44.2%	89.8%
1,862,785	4,387,233

Pupil:Teacher Ratio
22.76 :1

Total Change in Cash

(674,863)	1,041,656	1,498,407	(754,872)	(1,143,260)	559,580	1,192,626	(28,014)	1,275,666	(3,448,070)	117,086	(1,889,558)
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Cash, Beginning of Month

4,067,860	3,392,997	4,434,653	5,933,061	5,178,189	4,034,929	4,594,509	5,787,135	5,759,121	7,034,787	3,586,718	3,703,804
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Cash, End of Month

3,392,997	4,434,653	5,933,061	5,178,189	4,034,929	4,594,509	5,787,135	5,759,121	7,034,787	3,586,718	3,703,804	1,814,246
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Cabrillo Point Academy

Budget vs Actual

For the period ended March 31, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ 3,647,578	\$ 1,647,393	\$ 2,000,185	\$ 27,879,724	\$ 24,045,549	\$ 3,834,175	\$ 28,987,729
Education Protection Account	236,519	67,126	169,394	668,571	499,178	169,394	665,570
State Aid - Prior Year	(60,349)	-	(60,349)	(120,698)	-	(120,698)	-
In Lieu of Property Taxes	-	9,202	(9,202)	363,605	195,927	167,679	223,532
Total State Aid - Revenue Limit	3,823,748	1,723,721	2,100,027	28,791,202	24,740,653	4,050,549	29,876,831
Federal Revenue							
Special Education - Entitlement	-	256,531	(256,531)	-	256,531	(256,531)	513,062
Total Federal Revenue	-	256,531	(256,531)	-	256,531	(256,531)	513,062
Other State Revenue							
State Special Education	631,248	98,534	532,714	1,670,348	1,427,391	242,957	1,722,994
Mandated Cost	-	-	-	89,452	89,452	0	89,452
State Lottery	218,842	-	218,842	444,928	220,347	224,582	678,881
Prior Year Revenue	11,238	-	11,238	92,394	-	92,394	-
Other State Revenue	(14,088)	-	(14,088)	41,410	-	41,410	-
Total Other State Revenue	847,240	98,534	748,706	2,338,532	1,737,189	601,343	2,491,328
Other Local Revenue							-
Lease and Rental Income	-	-	-	3,192	-	3,192	-
Interest Revenue	7,414	-	7,414	49,273	-	49,273	-
School Fundraising	-	-	-	769	-	769	-
Total Other Local Revenue	7,414	-	7,414	53,235	-	53,235	-
Total Revenues	\$ 4,678,402	\$ 2,078,786	\$ 2,599,616	\$ 31,182,969	\$ 26,734,373	\$ 4,448,596	\$ 32,881,220
Expenses							
Certificated Salaries							
Teachers' Salaries	\$ 990,937	\$ 684,000	\$ (306,937)	\$ 8,662,666	\$ 6,156,000	\$ (2,506,666)	\$ 8,208,000
Teachers' Substitute Hours	-	-	-	3,150	-	(3,150)	-
Teachers' Extra Duty/Stipends	213,106	102,600	(110,506)	1,113,460	923,400	(190,060)	1,231,200
Pupil Support Salaries	32,174	11,667	(20,507)	257,538	105,000	(152,538)	140,000
Administrators' Salaries	112,150	90,000	(22,150)	863,224	810,000	(53,224)	1,080,000
Total Certificated Salaries	1,348,367	888,267	(460,100)	10,900,037	7,994,400	(2,905,637)	10,659,200
Classified Salaries							
Instructional Salaries	19,141	-	(19,141)	151,561	-	(151,561)	-
Clerical and Office Staff Salaries	-	3,750	3,750	-	33,750	33,750	45,000
Total Classified Salaries	19,141	3,750	(15,391)	151,561	33,750	(117,811)	45,000
Benefits							
State Teachers' Retirement System, certificated position	215,099	148,341	(66,758)	1,594,856	1,335,065	(259,791)	1,780,086
OASDI/Medicare/Alternative, certificated positions	1,159	233	(926)	9,874	2,093	(7,782)	2,790
Medicare/Alternative, certificated positions	19,429	12,934	(6,495)	156,482	116,408	(40,074)	155,211
Health and Welfare Benefits, certificated positions	150,026	93,333	(56,693)	1,248,525	840,000	(408,525)	1,120,000
State Unemployment Insurance, certificated positions	3,138	7,840	4,702	107,018	66,640	(40,378)	78,400
Workers' Compensation Insurance, certificated position	11,954	12,488	534	122,712	112,394	(10,318)	149,859
Other Benefits, certificated positions	-	6,609	6,609	4,005	59,480	55,475	79,306
Total Benefits	400,805	281,778	(119,027)	3,243,472	2,532,079	(711,393)	3,365,652
Books & Supplies							
Books and Reference Materials	-	-	-	-	221,419	221,419	221,419
School Supplies	228,554	309,856	81,303	2,003,669	2,928,716	925,047	3,644,033
Software	32,163	63,074	30,911	196,008	567,662	371,654	756,883
Office Expense	2,344	9,977	7,633	18,846	89,795	70,948	119,726
Business Meals	-	174	174	2,551	1,564	(987)	2,085
Noncapitalized Equipment	330	70,392	70,063	5,920	665,338	659,418	827,842
Total Books & Supplies	263,390	453,473	190,083	2,226,994	4,474,494	2,247,500	5,571,988
Subagreement Services							
Special Education	326,916	108,291	(218,625)	1,513,353	974,620	(538,733)	1,299,493
Other Educational Consultants	892,878	264,231	(628,647)	5,231,839	2,497,476	(2,734,363)	3,107,466
Instructional Services	342,453	239,060	(103,393)	3,615,774	3,074,453	(541,321)	3,781,340
Total Subagreement Services	1,562,247	611,583	(950,664)	10,360,966	6,546,549	(3,814,417)	8,188,299
Operations & Housekeeping							
Auto and Travel	566	11,524	10,959	5,974	103,720	97,746	138,293
Dues & Memberships	-	3,901	3,901	12,467	35,108	22,640	46,810
Insurance	28,520	13,429	(15,091)	234,331	120,859	(113,472)	161,145
Utilities	-	186	186	-	1,670	1,670	2,226

Cabrillo Point Academy

Budget vs Actual

For the period ended March 31, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Janitorial Services	-	255	255	-	2,292	2,292	3,056
Communications	-	655	655	(4)	5,891	5,895	7,854
Postage and Shipping	-	3,887	3,887	186	34,981	34,795	46,641
Total Operations & Housekeeping	29,086	33,835	4,750	252,953	304,519	51,566	406,026
Facilities, Repairs & Other Leases							
Rent	1,280	45,978	44,698	5,658	413,799	408,141	551,733
Additional Rent	-	119	119	-	1,069	1,069	1,425
Equipment Leases	-	223	223	-	2,008	2,008	2,677
Other Leases	1,800	-	(1,800)	4,582	-	(4,582)	-
Real/Personal Property Taxes	-	75	75	-	675	675	900
Repairs and Maintenance	-	7,525	7,525	128	67,726	67,599	90,302
Total Facilities, Repairs & Other Leases	3,080	53,920	50,840	10,368	485,277	474,910	647,036
Professional/Consulting Services							
IT	-	949	949	1,363	8,540	7,178	11,387
Audit & Taxes	-	-	-	5,400	9,281	3,881	9,281
Legal	2,274	1,141	(1,133)	12,769	10,273	(2,496)	13,697
Professional Development	-	5,520	5,520	528,947	49,682	(479,265)	66,243
General Consulting	2,000	8,350	6,350	22,758	75,148	52,391	100,198
Special Activities/Field Trips	1,925	112,647	110,722	318,886	1,064,722	745,835	1,324,772
Bank Charges	4,751	6,285	1,534	35,836	56,567	20,731	75,423
Printing	85	508	423	1,249	4,574	3,325	6,099
Other Taxes and Fees	8	4,189	4,180	1,682	37,697	36,016	50,263
Management Fee	104,225	72,758	(31,468)	1,100,453	935,703	(164,750)	1,150,843
District Oversight Fee	-	17,237	17,237	-	247,407	247,407	298,768
County Fees	-	-	-	3,777	-	(3,777)	-
Public Relations/Recruitment	-	1,483	1,483	(100)	13,345	13,445	17,793
Total Professional/Consulting Services	115,269	231,067	115,798	2,033,018	2,512,940	479,921	3,124,767
Depreciation							
Depreciation Expense	238	371	133	2,142	3,338	1,195	4,450
Total Depreciation	238	371	133	2,142	3,338	1,195	4,450
Interest							
Interest Expense	124,274	-	(124,274)	716,613	-	(716,613)	-
Total Interest	124,274	-	(124,274)	716,613	-	(716,613)	-
Total Expenses	\$ 3,865,897	\$ 2,558,043	\$ (1,307,854)	\$ 29,898,124	\$ 24,887,346	\$ (5,010,778)	\$ 32,012,419
Change in Net Assets	812,505	(479,258)	1,291,762	1,284,844	1,847,027	(562,183)	868,801
Net Assets, Beginning of Period	1,085,854			613,515			
Net Assets, End of Period	\$ 1,898,359			\$ 1,898,359			

Cabrillo Point Academy

Statement of Financial Position

March 31, 2020

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 7,034,787	\$ 4,067,860	\$ 2,966,927	73%
Accounts Receivable	1,742	34,738	(32,996)	-95%
Public Funding Receivables	13	1,657,587	(1,657,574)	-100%
Factored Receivables	(11,204,400)	-	(11,204,400)	0%
Due To/From Related Parties	6,598,637	13,800,237	(7,201,600)	-52%
Prepaid Expenses	457,859	246,364	211,494	86%
Total Current Assets	2,888,637	19,806,786	(16,918,149)	-85%
Long-Term Assets				
Property & Equipment, Net	52,054	54,196	(2,142)	-4%
Deposits	118,688	118,938	(250)	0%
Total Long Term Assets	170,742	173,134	(2,392)	-1%
Total Assets	\$ 3,059,379	\$ 19,979,920	\$ (16,920,542)	-85%
Liabilities				
Current Liabilities				
Accounts Payable	\$ 583,116	\$ 1,280,519	\$ (697,403)	-54%
Accrued Liabilities	499,406	1,149,912	(650,505)	-57%
Deferred Revenue	78,497	16,830,975	(16,752,478)	-100%
Notes Payable, Current Portion	-	105,000	(105,000)	-100%
Total Current Liabilities	1,161,019	19,366,406	(18,205,386)	-94%
Total Liabilities	1,161,019	19,366,406	(18,205,386)	-94%
Total Net Assets	1,898,359	613,515	1,284,844	209%
Total Liabilities and Net Assets	\$ 3,059,379	\$ 19,979,920	\$ (16,920,542)	-85%

Cabrillo Point Academy

Statement of Cash Flows

For the period ended March 31, 2020

	Month Ended 03/31/20	YTD Ended 03/31/20
Cash Flows from Operating Activities		
Change in Net Assets	\$ 812,505	\$ 1,284,844
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	238	2,142
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	14,088	1,657,574
Grants, Contributions & Pledges Receivable	29,227	11,237,396
Due from Related Parties	218,829	7,201,600
Prepaid Expenses	(156,127)	(211,494)
Other Assets	-	250
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	325,757	(697,403)
Accrued Expenses	31,150	(650,505)
Deferred Revenue	-	(16,752,478)
Total Cash Flows from Operating Activities	1,275,666	3,071,927
 Cash Flows from Financing Activities		
Proceeds from (payments on) Long-Term Debt	-	(105,000)
Total Cash Flows from Financing Activities	-	(105,000)
 Change in Cash & Cash Equivalents	1,275,666	2,966,927
Cash & Cash Equivalents, Beginning of Period	5,759,121	4,067,860
 Cash and Cash Equivalents, End of Period	\$ 7,034,787	\$ 7,034,787

Cabrillo Point Academy

Due (To)/From All Inspire Charter School Locations

For the period ended March 31, 2020

	Account Balance
Due (to)/from Inspire LA	\$ (1,181)
Due (to)/from Feather River Charter School	(114)
Due (to)/from Blue Ridge Academy	465,975
Due (to)/from Winship Community School	(42,467)
Due (to)/from Yosemite Valley Charter School	206,388
Due (to)/from Pacific Coast Academy	296,882
Due (to)/from Inspire Charter Services	4,448,690
Due (to)/from Heartland Charter School	515,233
Due (to)/from Granite Mountain Charter School	40,014
Due (to)/from Mission Vista Academy	<u>669,215</u>
Total Due (to)/from Balance	<u>\$ 6,598,636</u>

Cabrillo Point Academy**Accounts Payable Aging**

March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
A Thinking Place	1275	3/2/2020	4/1/2020	\$ 330	\$ -	\$ -	\$ -	\$ -	\$ 330
A Thinking Place	1276	3/2/2020	4/1/2020	370	-	-	-	-	370
A Thinking Place	1277	3/11/2020	4/10/2020	50	-	-	-	-	50
A Thinking Place	1279	3/12/2020	4/11/2020	395	-	-	-	-	395
A Thinking Place	1280	3/12/2020	4/11/2020	195	-	-	-	-	195
A Thinking Place	1281	3/12/2020	4/11/2020	475	-	-	-	-	475
A Thinking Place	1282	3/12/2020	4/11/2020	240	-	-	-	-	240
A Thinking Place	1284	3/12/2020	4/11/2020	383	-	-	-	-	383
A Thinking Place	1285	3/12/2020	4/11/2020	162	-	-	-	-	162
A Thinking Place	1286	3/12/2020	4/11/2020	410	-	-	-	-	410
A Thinking Place	1287	3/12/2020	4/11/2020	431	-	-	-	-	431
A Thinking Place	1288	3/12/2020	4/11/2020	383	-	-	-	-	383
A Thinking Place	1289	3/12/2020	4/11/2020	410	-	-	-	-	410
A Thinking Place	1290	3/12/2020	4/11/2020	267	-	-	-	-	267
A Thinking Place	1291	3/12/2020	4/11/2020	400	-	-	-	-	400
A Thinking Place	1292	3/12/2020	4/11/2020	500	-	-	-	-	500
A Thinking Place	1293	3/12/2020	4/11/2020	400	-	-	-	-	400
A Thinking Place	1294	3/12/2020	4/11/2020	450	-	-	-	-	450
A Thinking Place	1295	3/12/2020	4/11/2020	428	-	-	-	-	428
A Thinking Place	1296	3/12/2020	4/11/2020	335	-	-	-	-	335
A Thinking Place	1297	3/12/2020	4/11/2020	360	-	-	-	-	360
A Thinking Place	1298	3/12/2020	4/11/2020	360	-	-	-	-	360
A Thinking Place	1299	3/12/2020	4/11/2020	195	-	-	-	-	195
A Thinking Place	1300	3/12/2020	4/11/2020	360	-	-	-	-	360
A Thinking Place	1301	3/12/2020	4/11/2020	174	-	-	-	-	174
A Thinking Place	1302	3/12/2020	4/11/2020	290	-	-	-	-	290
A Thinking Place	1303	3/12/2020	4/11/2020	450	-	-	-	-	450
A Thinking Place	1304	3/12/2020	4/11/2020	335	-	-	-	-	335
A Thinking Place	1305	3/12/2020	4/11/2020	48	-	-	-	-	48
A Thinking Place	1306	3/12/2020	4/11/2020	335	-	-	-	-	335
A Thinking Place	1307	3/12/2020	4/11/2020	380	-	-	-	-	380
A Thinking Place	1308	3/12/2020	4/11/2020	310	-	-	-	-	310
A Thinking Place	1309	3/12/2020	4/11/2020	1	-	-	-	-	1
A Thinking Place	1310	3/12/2020	4/11/2020	95	-	-	-	-	95
A Thinking Place	1311	3/12/2020	4/11/2020	225	-	-	-	-	225
A Thinking Place	1312	3/12/2020	4/11/2020	116	-	-	-	-	116
A Thinking Place	1313	3/12/2020	4/11/2020	90	-	-	-	-	90

Cabrillo Point Academy

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March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
A Thinking Place	1314	3/12/2020	4/11/2020	360	-	-	-	-	360
A Thinking Place	1315	3/12/2020	4/11/2020	245	-	-	-	-	245
A Thinking Place	1316	3/12/2020	4/11/2020	383	-	-	-	-	383
A Thinking Place	1317	3/12/2020	4/11/2020	400	-	-	-	-	400
A Thinking Place	1318	3/12/2020	4/11/2020	450	-	-	-	-	450
A Thinking Place	1319	3/12/2020	4/11/2020	145	-	-	-	-	145
A Thinking Place	1320	3/12/2020	4/11/2020	400	-	-	-	-	400
A Thinking Place	1322	3/12/2020	4/11/2020	254	-	-	-	-	254
A Tree of Knowledge Educational Servi	INSPIRECBA0220	3/17/2020	4/16/2020	1,035	-	-	-	-	1,035
Academic Chess	110	3/10/2020	4/9/2020	10,925	-	-	-	-	10,925
Academic Therapy Publications	262675	3/10/2020	4/9/2020	650	-	-	-	-	650
Academics In A Box Inc	7959	3/5/2020	4/4/2020	168	-	-	-	-	168
Academy of Ballet Arts	2018	3/6/2020	4/5/2020	2,019	-	-	-	-	2,019
Achieve Inc.	54	3/6/2020	4/5/2020	180	-	-	-	-	180
Achieve Inc.	55	3/6/2020	4/5/2020	180	-	-	-	-	180
Achieve Inc.	57	3/6/2020	4/5/2020	180	-	-	-	-	180
Achieve Inc.	59	3/6/2020	4/5/2020	180	-	-	-	-	180
Achieve Inc.	60	3/6/2020	4/5/2020	100	-	-	-	-	100
Achieve Inc.	61	3/17/2020	4/16/2020	100	-	-	-	-	100
Achieve Inc.	62	3/6/2020	4/5/2020	100	-	-	-	-	100
Activities for Learning, Inc.	379740	3/6/2020	4/5/2020	27	-	-	-	-	27
Activities for Learning, Inc.	379768	3/11/2020	4/10/2020	27	-	-	-	-	27
Activities for Learning, Inc.	379825	3/20/2020	4/19/2020	165	-	-	-	-	165
Adriene Madden Publishing	0001	3/16/2020	4/15/2020	105	-	-	-	-	105
Aliso Viejo Kumon Center	392001	3/9/2020	4/8/2020	1,525	-	-	-	-	1,525
Aliso Viejo Kumon Center	392002	3/9/2020	4/8/2020	830	-	-	-	-	830
Alkawthar Learning Center	ALKAW-I20-2008	3/2/2020	4/1/2020	4,175	-	-	-	-	4,175
All About Learning Press, Inc.	901755	1/30/2020	3/30/2020	51	-	-	-	-	51
All About Learning Press, Inc.	901868	2/3/2020	4/3/2020	140	-	-	-	-	140
All About Learning Press, Inc.	901890	2/5/2020	4/5/2020	6	-	-	-	-	6
All About Learning Press, Inc.	901894	2/5/2020	4/5/2020	300	-	-	-	-	300
All About Learning Press, Inc.	901895	2/5/2020	4/5/2020	116	-	-	-	-	116
All About Learning Press, Inc.	901896	2/5/2020	4/5/2020	179	-	-	-	-	179
All About Learning Press, Inc.	901907	2/6/2020	4/6/2020	90	-	-	-	-	90
All About Learning Press, Inc.	901971	2/13/2020	4/13/2020	180	-	-	-	-	180
All About Learning Press, Inc.	901994	2/19/2020	4/19/2020	155	-	-	-	-	155
All About Learning Press, Inc.	901995	2/19/2020	4/19/2020	51	-	-	-	-	51
All About Learning Press, Inc.	901998	2/19/2020	4/19/2020	157	-	-	-	-	157
All About Learning Press, Inc.	902001	2/19/2020	4/19/2020	184	-	-	-	-	184
All About Learning Press, Inc.	902044	2/24/2020	4/24/2020	227	-	-	-	-	227

Cabrillo Point Academy

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
All About Learning Press, Inc.	902151	3/6/2020	5/5/2020	207	-	-	-	-	207
All About Learning Press, Inc.	902166	3/6/2020	5/5/2020	68	-	-	-	-	68
All About Learning Press, Inc.	902170	3/9/2020	5/8/2020	198	-	-	-	-	198
All About Learning Press, Inc.	902202	3/12/2020	5/11/2020	252	-	-	-	-	252
All About Learning Press, Inc.	902217	3/16/2020	5/15/2020	289	-	-	-	-	289
All Star Driving School	8 CPA	3/5/2020	4/4/2020	270	-	-	-	-	270
Alyssa Villagrana	0009	3/4/2020	4/3/2020	550	-	-	-	-	550
Alyssa Westphal	3122020	3/12/2020	4/11/2020	200	-	-	-	-	200
Amaris Alvarez Kiefner	032020	3/20/2020	4/19/2020	160	-	-	-	-	160
American Tiger Martial Arts & Fitness	0320	3/17/2020	4/16/2020	1,456	-	-	-	-	1,456
Anais Pauley	PAUL030220	3/2/2020	3/2/2020	40	-	-	-	-	40
Anita O'Neill	102	3/13/2020	4/12/2020	200	-	-	-	-	200
Ann Zylman	155	3/11/2020	4/10/2020	165	-	-	-	-	165
Annette Brower	128	3/1/2020	3/31/2020	187	-	-	-	-	187
April Simpson	SIMP030220	3/2/2020	3/29/2020	97	-	-	-	-	97
Aqua Duks Swim School	23	3/6/2020	4/5/2020	336	-	-	-	-	336
Aqua Tots LA LLC	6_CM	3/2/2020	4/1/2020	430	-	-	-	-	430
Aqua Tots LA LLC	8_CM	3/17/2020	4/16/2020	215	-	-	-	-	215
Aqua Tots ORANGE LLC	12_OR	3/11/2020	4/10/2020	336	-	-	-	-	336
Aqua Tots Swim School	841	3/5/2020	4/4/2020	381	-	-	-	-	381
Aqua Tots Swim School	842	3/5/2020	4/4/2020	246	-	-	-	-	246
AROC Sports Training	30220	3/2/2020	4/1/2020	199	-	-	-	-	199
Art & Design Studio of Janna Geary	2019152	3/15/2020	4/15/2020	525	-	-	-	-	525
Art & Design Studio of Janna Geary	2019157	3/15/2020	4/15/2020	175	-	-	-	-	175
Art & Design Studio of Janna Geary	2019158	3/15/2020	4/15/2020	175	-	-	-	-	175
Art in Motion	FEBMAR2020	3/5/2020	4/4/2020	90	-	-	-	-	90
Art in Motion	JAN2020	3/9/2020	4/8/2020	45	-	-	-	-	45
Art Lessons by Cindy	S020120	3/1/2020	3/31/2020	695	-	-	-	-	695
Ashleigh Reyes	1	3/2/2020	4/1/2020	160	-	-	-	-	160
Assembly of the Wild	27YunisMonPM	3/10/2020	4/9/2020	176	-	-	-	-	176
Assembly of the Wild	28ZayedMonAM	3/10/2020	4/9/2020	352	-	-	-	-	352
Autism Learning Partners LLC	2501638	3/9/2020	3/23/2020	6,355	-	-	-	-	6,355
Ava Gamez	ALG0016	3/4/2020	4/3/2020	750	-	-	-	-	750
Barron Hockey Academy	234	3/16/2020	3/16/2020	594	-	-	-	-	594
Beach Kids Therapy Center	84624	2/28/2020	3/29/2020	700	-	-	-	-	700
Beautiful Feet Books, Inc.	11523	1/31/2020	3/31/2020	226	-	-	-	-	226
Beautiful Feet Books, Inc.	11537	2/5/2020	4/5/2020	140	-	-	-	-	140
Beautiful Feet Books, Inc.	11543	2/7/2020	4/7/2020	32	-	-	-	-	32
Beautiful Feet Books, Inc.	11544	2/7/2020	4/7/2020	592	-	-	-	-	592
Beautiful Feet Books, Inc.	11560	2/13/2020	4/13/2020	75	-	-	-	-	75

Cabrillo Point Academy

Accounts Payable Aging

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Beautiful Feet Books, Inc.	11573	2/19/2020	4/19/2020	603	-	-	-	-	603
Beautiful Feet Books, Inc.	11576	2/19/2020	4/19/2020	22	-	-	-	-	22
Beautiful Feet Books, Inc.	11581	2/19/2020	4/19/2020	805	-	-	-	-	805
Beautiful Feet Books, Inc.	11632	3/3/2020	4/2/2020	91	-	-	-	-	91
Beautiful Feet Books, Inc.	11638	3/3/2020	4/2/2020	16	-	-	-	-	16
Beautiful Feet Books, Inc.	11639	3/3/2020	4/2/2020	221	-	-	-	-	221
Beautiful Feet Books, Inc.	11652	3/9/2020	4/8/2020	872	-	-	-	-	872
Beautiful Feet Books, Inc.	11666	3/11/2020	5/10/2020	143	-	-	-	-	143
Behavior Mylestones, LLC	202	3/5/2020	4/4/2020	2,641	-	-	-	-	2,641
Belami Dufrene	2	3/18/2020	4/17/2020	2,000	-	-	-	-	2,000
Belmont Music Studio	532833451	3/5/2020	4/4/2020	480	-	-	-	-	480
Bernadette Richards	110	3/3/2020	4/2/2020	84	-	-	-	-	84
Bitsbox	2604	3/18/2020	3/18/2020	168	-	-	-	-	168
Bitsbox	2611	3/19/2020	3/20/2020	252	-	-	-	-	252
Bitsbox	2618	3/19/2020	3/20/2020	129	-	-	-	-	129
Bitsbox	2619	3/20/2020	3/20/2020	129	-	-	-	-	129
Blake Litschke	72	3/12/2020	4/11/2020	120	-	-	-	-	120
Blue Buoy Swim School, Inc.	10641	3/14/2020	4/13/2020	1,085	-	-	-	-	1,085
Blue Learning	SINV1287	3/4/2020	4/3/2020	200	-	-	-	-	200
Blue Learning	SINV1294	3/4/2020	4/3/2020	200	-	-	-	-	200
BookShark	80057573	10/3/2019	11/1/2019	-	-	-	-	(311)	(311)
Brad Bohn	1411	3/3/2020	4/2/2020	822	-	-	-	-	822
Brad Bohn	1412	3/3/2020	4/2/2020	822	-	-	-	-	822
Braille Abilities, LLC	2015	2/26/2020	3/27/2020	5,184	-	-	-	-	5,184
Brain Builders STEM Education	03112020	3/11/2020	4/10/2020	1,350	-	-	-	-	1,350
Brain Chase	32320	3/23/2020	4/22/2020	208	-	-	-	-	208
Brave Writer LLC	65133461	2/23/2020	3/24/2020	12	-	-	-	-	12
Brave Writer LLC	65817696	3/6/2020	4/5/2020	259	-	-	-	-	259
Briana Harley	ZWFA2020	1/31/2020	4/3/2020	650	-	-	-	-	650
Brighton Coilege	02202020CH	2/20/2020	4/20/2020	375	-	-	-	-	375
Brigid Parker	1	3/6/2020	4/5/2020	280	-	-	-	-	280
Britany Callahan	CAL24	3/16/2020	4/15/2020	320	-	-	-	-	320
Brittany Greer	1078	3/5/2020	4/4/2020	100	-	-	-	-	100
Brittany Greer	1080	3/11/2020	4/10/2020	295	-	-	-	-	295
Bryanna Farina	4	3/13/2020	4/12/2020	350	-	-	-	-	350
BST Fitness / CrossFit Temecula	1031	3/3/2020	4/2/2020	100	-	-	-	-	100
BST Fitness / CrossFit Temecula	1032	3/3/2020	4/2/2020	100	-	-	-	-	100
BST Fitness / CrossFit Temecula	1033	3/18/2020	4/17/2020	100	-	-	-	-	100
BYU Continuing Education Independen	DCE-00004736	3/3/2020	4/2/2020	243	-	-	-	-	243
BYU Continuing Education Independen	DCE-00004737	3/3/2020	4/2/2020	387	-	-	-	-	387

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
BYU Independent Study	DCE-00004738	3/3/2020	4/2/2020	243	-	-	-	-	243
BYU Independent Study	DCE-00004739	3/3/2020	4/2/2020	729	-	-	-	-	729
CA Productions	1011	3/10/2020	4/9/2020	250	-	-	-	-	250
Cadenza Music Academy	5	4/1/2020	5/1/2020	140	-	-	-	-	140
California Music Studios	IM2405 Arevalo3	3/9/2020	4/8/2020	239	-	-	-	-	239
California Sound Music Academy	1032	3/18/2020	4/17/2020	1,080	-	-	-	-	1,080
Cameron Family YMCA	202037	3/5/2020	4/4/2020	602	-	-	-	-	602
Capistrano Dance	053	3/12/2020	4/11/2020	280	-	-	-	-	280
Capistrano Dance	054	3/12/2020	4/11/2020	280	-	-	-	-	280
Carlson Gracie Westminster	2	3/3/2020	4/2/2020	750	-	-	-	-	750
Carly Suer	7	3/11/2020	4/10/2020	840	-	-	-	-	840
CEG Martial Arts	20	3/4/2020	4/3/2020	125	-	-	-	-	125
Celeste Haueter	201925	3/4/2020	4/3/2020	415	-	-	-	-	415
CF Dance Academy	31020CPA	3/10/2020	4/9/2020	140	-	-	-	-	140
CF Dance Academy	3520CPA	3/5/2020	4/4/2020	414	-	-	-	-	414
Champion Gymnastics & Cheer "CGC"	110564	4/1/2020	5/1/2020	162	-	-	-	-	162
Champion Gymnastics & Cheer "CGC"	110565	4/1/2020	5/1/2020	486	-	-	-	-	486
Charlot Gymnastics	26	3/2/2020	4/1/2020	184	-	-	-	-	184
CharterSafe	30437	4/1/2020	4/1/2020	1,720	-	-	-	-	1,720
Chef Tech Cooking School	510B09	3/4/2020	4/3/2020	170	-	-	-	-	170
Christina A Barber	122	3/5/2020	4/4/2020	242	-	-	-	-	242
Christine Charley	2019-029	3/11/2020	4/10/2020	200	-	-	-	-	200
Christine Charley	2019-030	3/11/2020	4/10/2020	200	-	-	-	-	200
Cindy Irvine	30920	3/9/2020	4/8/2020	75	-	-	-	-	75
Circle City Enrichment Center	52020	3/4/2020	4/3/2020	200	-	-	-	-	200
City of La Mesa	1007911.002	2/4/2020	4/1/2020	115	-	-	-	-	115
City of San Clemente	DykstraMar20	3/2/2020	4/1/2020	65	-	-	-	-	65
City of San Clemente	LewisMar20	3/2/2020	4/1/2020	261	-	-	-	-	261
Claudia Hernandez	1	2/26/2020	3/27/2020	450	-	-	-	-	450
Club Z! In-Home Tutoring Services	1Anya	3/6/2020	4/5/2020	689	-	-	-	-	689
Club Z! In-Home Tutoring Services	1Naomi	3/6/2020	4/5/2020	600	-	-	-	-	600
CN Eastlake, LLC	20200306-1	3/6/2020	3/6/2020	597	-	-	-	-	597
Coachella Valley Lighthouse	1026	3/2/2020	4/1/2020	100	-	-	-	-	100
Code Ninjas Rancho Bernardo	124	3/4/2020	4/3/2020	718	-	-	-	-	718
Cody Noriega	113	3/6/2020	4/5/2020	120	-	-	-	-	120
Connie T Quintero	202004	3/13/2020	4/12/2020	175	-	-	-	-	175
Conversa Inc.	7	3/9/2020	4/8/2020	3,181	-	-	-	-	3,181
Creative Creatures & Co.	CBA-8-CC&C	3/2/2020	4/1/2020	6,860	-	-	-	-	6,860
Crown Valley Drivers	020220	3/2/2020	4/1/2020	221	-	-	-	-	221
Dancing Shadow Conservatory	1029	3/7/2020	4/6/2020	162	-	-	-	-	162

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Dancing Shadow Conservatory	1031	8/15/2019	9/14/2019	-	-	-	-	162	162
Danielle L. Giambrone	4	3/2/2020	4/1/2020	212	-	-	-	-	212
David J. Monkarsh, PH.D.	012	3/6/2020	4/5/2020	540	-	-	-	-	540
David J. Monkarsh, PH.D.	013	3/6/2020	4/5/2020	360	-	-	-	-	360
David Reuther Vocal Studio	2872	3/1/2020	4/17/2020	471	-	-	-	-	471
DG Therapy Group-Whittier	2021650363SC	3/2/2020	4/1/2020	330	-	-	-	-	330
Direct Recruiting Services, Inc dba Grac	Cabrillo 02-20	3/7/2020	4/6/2020	145	-	-	-	-	145
Discount School Supply	P39341360101	3/2/2020	4/1/2020	128	-	-	-	-	128
Discount School Supply	P39351210101	3/6/2020	4/5/2020	189	-	-	-	-	189
Discovery of Learning, LLC	IS1019CM	10/1/2019	10/31/2019	-	-	-	-	(2,100)	(2,100)
Dmitri Kulev Classical Ballet Academy	012-2020	3/3/2020	4/2/2020	517	-	-	-	-	517
Dominique Polocastro	101	3/21/2020	4/20/2020	330	-	-	-	-	330
Donn Boyd	15	3/18/2020	4/17/2020	100	-	-	-	-	100
Dr. Batista Music Studio	135	2/12/2020	3/13/2020	420	-	-	-	-	420
Dr. Batista Music Studio	138	3/6/2020	4/5/2020	525	-	-	-	-	525
Drama Kids Intl. Temecula Valley	1032	3/9/2020	4/8/2020	460	-	-	-	-	460
Drawn2Art	CPA032020	3/12/2020	4/11/2020	1,224	-	-	-	-	1,224
Drive Happy	91861	3/4/2020	4/3/2020	395	-	-	-	-	395
Drivers Ed Direct	1117	3/6/2020	4/5/2020	39	-	-	-	-	39
Drivers Ed Direct	1121	3/18/2020	4/17/2020	39	-	-	-	-	39
Dynamic Therapy Solutions	8145-02-2020	3/3/2020	4/2/2020	980	-	-	-	-	980
Earthroots Field School, Inc	3187	3/10/2020	4/9/2020	600	-	-	-	-	600
Earthroots Field School, Inc	3188	3/10/2020	4/9/2020	503	-	-	-	-	503
eat2explore	100704	3/6/2020	4/5/2020	110	-	-	-	-	110
eat2explore	100708	3/9/2020	4/8/2020	110	-	-	-	-	110
Eden Learning Academy	1519	1/23/2020	5/21/2020	298	-	-	-	-	298
Eden Learning Academy	1531	2/1/2020	3/2/2020	1,309	-	-	-	-	1,309
Eden Learning Academy	1532	2/1/2020	3/2/2020	1,299	-	-	-	-	1,299
Educational Development Corporation	DIR5568624	3/3/2020	4/2/2020	214	-	-	-	-	214
Educational Development Corporation	DIR5586018	3/9/2020	4/8/2020	193	-	-	-	-	193
Educational Development Corporation	DIR5597601	3/10/2020	4/9/2020	128	-	-	-	-	128
Educational Development Corporation	DIR5629242	3/18/2020	4/17/2020	29	-	-	-	-	29
Educational Development Corporation	DIR5629243	3/18/2020	4/17/2020	138	-	-	-	-	138
Educational Development Corporation	DIR5629250	3/18/2020	4/17/2020	22	-	-	-	-	22
Educational Development Corporation	DIR5586019	3/9/2020	4/8/2020	169	-	-	-	-	169
eDynamic Learning	20-2050	3/3/2020	4/2/2020	265	-	-	-	-	265
eDynamic Learning	20-2067	3/19/2020	4/18/2020	85	-	-	-	-	85
Elemental Science	IN-2088	3/5/2020	4/4/2020	64	-	-	-	-	64
Elemental Science	IN-2091	3/5/2020	4/4/2020	43	-	-	-	-	43
Elemental Science	IN-2102	3/12/2020	4/11/2020	35	-	-	-	-	35

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Elizabeth Sledge Music	1072	3/2/2020	3/2/2020	200	-	-	-	-	200
eLuma LLC	5713	2/6/2020	2/29/2020	9,856	-	-	-	-	9,856
Emma Freed	83	3/3/2020	4/2/2020	166	-	-	-	-	166
Encore School of Music, Inc	INV-2849	3/12/2020	4/11/2020	1,656	-	-	-	-	1,656
Ereflect Pty Ltd	INV-20065	3/12/2020	4/11/2020	67	-	-	-	-	67
EuroGymnastics Inc.	2067	3/8/2020	4/7/2020	405	-	-	-	-	405
EuroGymnastics Inc.	2068	3/8/2020	4/7/2020	360	-	-	-	-	360
EuroGymnastics Inc.	2069	3/8/2020	4/7/2020	450	-	-	-	-	450
EuroGymnastics Inc.	2070	3/8/2020	4/7/2020	450	-	-	-	-	450
EuroGymnastics Inc.	2071	3/8/2020	4/7/2020	150	-	-	-	-	150
EuroGymnastics Inc.	2072	3/8/2020	4/7/2020	450	-	-	-	-	450
EuroGymnastics Inc.	2073	3/8/2020	4/7/2020	450	-	-	-	-	450
Evan-Moor	INV268668	3/4/2020	4/3/2020	100	-	-	-	-	100
Evan-Moor	INV268852	3/9/2020	4/8/2020	100	-	-	-	-	100
Evan-Moor	INV269113	3/11/2020	4/10/2020	100	-	-	-	-	100
Evan-Moor	INV269361	3/17/2020	4/16/2020	385	-	-	-	-	385
Evan-Moor	INV269399	3/16/2020	4/15/2020	100	-	-	-	-	100
Evolution Swim Academy Mission Viejo	1058	3/3/2020	4/2/2020	471	-	-	-	-	471
Evolution Swim Academy Mission Viejo	1059	3/11/2020	4/10/2020	1,104	-	-	-	-	1,104
Express Yourself Therapy	292	3/10/2020	4/10/2020	160	-	-	-	-	160
Express Yourself Therapy	303	3/12/2020	4/11/2020	160	-	-	-	-	160
Family Karate	118	3/10/2020	4/9/2020	760	-	-	-	-	760
Family Literacy Centers	Parks	3/19/2020	3/19/2020	175	-	-	-	-	175
Farida Hsu	202	3/2/2020	4/1/2020	1,100	-	-	-	-	1,100
Farida Hsu	203	3/2/2020	4/1/2020	1,253	-	-	-	-	1,253
Farida Hsu	204	3/2/2020	4/1/2020	880	-	-	-	-	880
Farida Hsu	205	3/2/2020	4/1/2020	1,315	-	-	-	-	1,315
Farida Hsu	206	3/2/2020	4/1/2020	1,464	-	-	-	-	1,464
Fashion Camp - Create Design Sew LLC	30411	3/5/2020	4/5/2020	1,028	-	-	-	-	1,028
Fired Up Arts	A5118B62-0010	3/5/2020	4/4/2020	1,130	-	-	-	-	1,130
Fired Up Arts	A5118B62-0011	3/13/2020	4/12/2020	280	-	-	-	-	280
Firestorm Freerunning and Acrobatics	02-201	3/5/2020	4/4/2020	9,814	-	-	-	-	9,814
Firestorm Galaxy	03022020	3/2/2020	4/1/2020	645	-	-	-	-	645
First Field Farm	45	3/10/2020	4/9/2020	225	-	-	-	-	225
First Field Farm	48	3/17/2020	4/16/2020	130	-	-	-	-	130
Focus Dance Center	1033	3/2/2020	4/1/2020	658	-	-	-	-	658
Frank Velasquez	1057	3/3/2020	4/2/2020	15,110	-	-	-	-	15,110
Frank Velasquez	1061	3/12/2020	4/2/2020	8,898	-	-	-	-	8,898
Friends of Leaps & Bounds	2292020	3/2/2020	4/1/2020	650	-	-	-	-	650
Fullerton Family YMCA	CPA-006	3/11/2020	4/10/2020	494	-	-	-	-	494

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Gabriella Berry	202003-05-VPT	3/4/2020	4/3/2020	720	-	-	-	-	720
Galina Eroshkina	5	3/14/2020	4/13/2020	360	-	-	-	-	360
Gary Spatz: The Playground: A Young A AE1		3/10/2020	4/9/2020	1,238	-	-	-	-	1,238
Gary Spatz: The Playground: A Young A JH5		3/3/2020	4/2/2020	875	-	-	-	-	875
Gator's Swim Club	2020-101195	3/12/2020	4/11/2020	180	-	-	-	-	180
German School Campus Inc	332020	3/3/2020	4/2/2020	460	-	-	-	-	460
German School Campus Inc	342020	3/4/2020	4/3/2020	460	-	-	-	-	460
German School Campus Inc	352020	3/6/2020	4/5/2020	460	-	-	-	-	460
German School Campus Inc	372020	3/6/2020	4/5/2020	460	-	-	-	-	460
Gina Granier	2B	3/4/2020	4/3/2020	225	-	-	-	-	225
Global Teletherapy	3108	2/11/2020	3/12/2020	10,440	-	-	-	-	10,440
Global Teletherapy	3182	3/4/2020	4/3/2020	9,020	-	-	-	-	9,020
Gracie San Diego, LLC	2020 - 001	3/13/2020	4/12/2020	306	-	-	-	-	306
Gracie San Diego, LLC	2020 - 103	3/11/2020	4/10/2020	109	-	-	-	-	109
Gracie San Diego, LLC	2020-04	3/9/2020	4/8/2020	109	-	-	-	-	109
Gravitas Publications, Inc.	16884	3/16/2020	4/15/2020	148	-	-	-	-	148
Gym Rats	128	3/22/2020	4/21/2020	180	-	-	-	-	180
Gymninny Kids	103	3/3/2020	4/2/2020	1,448	-	-	-	-	1,448
Gymnastics Pacifica	KH03042020	3/1/2020	3/31/2020	720	-	-	-	-	720
Hands 4 Building, LLC	1558	3/3/2020	4/2/2020	138	-	-	-	-	138
Hands 4 Building, LLC	1560	3/5/2020	4/4/2020	138	-	-	-	-	138
Hart Academy of Dance	35	3/6/2020	4/5/2020	165	-	-	-	-	165
Haynes Family of Programs	ELMC OT JAN20	2/11/2020	3/13/2020	578	-	-	-	-	578
HB Black Belt Center, Inc.	1420	3/8/2020	4/7/2020	150	-	-	-	-	150
HB Black Belt Center, Inc.	1421	3/8/2020	4/7/2020	190	-	-	-	-	190
Healthy Fit Kids	13	3/2/2020	4/1/2020	768	-	-	-	-	768
Hear Now	20270	3/5/2020	4/4/2020	250	-	-	-	-	250
Heavens Ranch Rescue	862	3/10/2020	4/9/2020	495	-	-	-	-	495
Heavens Ranch Rescue	863	3/10/2020	4/9/2020	495	-	-	-	-	495
Hemet Valley Dolphins	Wallace, N0320	3/27/2020	4/26/2020	83	-	-	-	-	83
History Unboxed LLC	wc-6576HU	3/9/2020	4/8/2020	124	-	-	-	-	124
History Unboxed LLC	wc-6596HU	3/10/2020	4/9/2020	112	-	-	-	-	112
Hollywood Music	1126WILKINSON	3/10/2020	4/9/2020	65	-	-	-	-	65
Hollywood Music	20-023415 F Bon	1/30/2020	2/29/2020	30	-	-	-	-	30
Home Science Tools	982039A	1/31/2020	3/31/2020	90	-	-	-	-	90
Home Science Tools	983759A	2/10/2020	4/10/2020	270	-	-	-	-	270
Home Science Tools	984593A	2/12/2020	4/12/2020	149	-	-	-	-	149
Home Science Tools	986026A	2/19/2020	4/19/2020	45	-	-	-	-	45
Home Science Tools	986028A	2/19/2020	4/19/2020	105	-	-	-	-	105
Home Science Tools	986029A	2/19/2020	4/19/2020	115	-	-	-	-	115

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Home Science Tools	989403A	3/5/2020	4/4/2020	565	-	-	-	-	565
Home Science Tools	989641A	3/6/2020	4/5/2020	23	-	-	-	-	23
Home Science Tools	991058A	3/12/2020	4/11/2020	30	-	-	-	-	30
Home Science Tools	992243A	3/18/2020	5/17/2020	93	-	-	-	-	93
Home Science Tools	993018A	3/23/2020	4/22/2020	50	-	-	-	-	50
Home Science Tools	993019A	3/23/2020	4/22/2020	136	-	-	-	-	136
Home Science Tools	993020A	3/23/2020	4/22/2020	116	-	-	-	-	116
HomeGrown OT 4 Kids	TG5	3/25/2020	4/23/2020	250	-	-	-	-	250
HomeGrown OT 4 Kids	TG6	3/25/2020	4/24/2020	175	-	-	-	-	175
Homeschool Buyers Co-op	1078810	3/16/2020	4/15/2020	124	-	-	-	-	124
Homeschool Concierge	591-64	3/1/2020	3/31/2020	2,100	-	-	-	-	2,100
Homeschool Concierge	591-76	3/10/2020	4/9/2020	27	-	-	-	-	27
Homeschool Concierge	591-77	3/10/2020	4/9/2020	40	-	-	-	-	40
Homeschool Concierge	690	9/26/2019	10/26/2019	-	-	-	-	(15,640)	(15,640)
Homeschool Spanish Academy	1944	3/10/2020	4/9/2020	369	-	-	-	-	369
Hooves Of Laguna Springs	CBP005	3/5/2020	4/4/2020	175	-	-	-	-	175
Houghton Mifflin Harcourt Publishing (911277719		7/30/2019	8/29/2019	-	-	-	-	(177)	(177)
Houghton Mifflin Harcourt Publishing (911277733		7/30/2019	8/29/2019	-	-	-	-	(87)	(87)
Houghton Mifflin Harcourt Publishing (911285671		9/10/2019	10/10/2019	-	-	-	-	(315)	(315)
Houghton Mifflin Harcourt Publishing (911300131		11/20/2019	11/20/2019	-	-	-	(126)	-	(126)
Hypermodern Jiu-Jitsu	10362	3/16/2020	4/30/2020	100	-	-	-	-	100
IL-Do Taekwondo	9	3/4/2020	4/3/2020	375	-	-	-	-	375
Inspire In-Home Tutoring, Inc.	9945	3/12/2020	4/11/2020	300	-	-	-	-	300
Institute for Excellence in Writing	652179	3/12/2020	4/12/2020	228	-	-	-	-	228
Intro 2 Skateboarding	60	3/2/2020	4/1/2020	3,430	-	-	-	-	3,430
J. Six Studios	005	3/16/2020	4/17/2020	275	-	-	-	-	275
Jacaranda Music Studios, LLC	12066	3/19/2020	3/19/2020	564	-	-	-	-	564
Jacaranda Music Studios, LLC	12067	3/19/2020	3/19/2020	564	-	-	-	-	564
Jacaranda Music Studios, LLC	12068	3/19/2020	3/19/2020	300	-	-	-	-	300
Jacaranda Music Studios, LLC	12069	3/19/2020	3/19/2020	470	-	-	-	-	470
Jacaranda Music Studios, LLC	12070	3/19/2020	3/19/2020	250	-	-	-	-	250
Jacaranda Music Studios, LLC	12071	3/19/2020	3/19/2020	470	-	-	-	-	470
JacKris Publishing, LLC	889	3/13/2020	4/12/2020	21	-	-	-	-	21
Jaimie Long	009	3/9/2020	4/8/2020	160	-	-	-	-	160
Janelle Wilson	28	3/14/2020	3/14/2020	2,525	-	-	-	-	2,525
Janet E. Kohtz, O.D. F.C.O.V.D	US03022020	3/2/2020	4/1/2020	300	-	-	-	-	300
Jared McBride	4	3/2/2020	3/2/2020	10,885	-	-	-	-	10,885
JC Teach, Inc.	1243-R1	3/1/2020	3/31/2020	110	-	-	-	-	110
JCS & JC, LLC (DBA Code Ninjas Irvine)	CNSI0006	3/4/2020	4/3/2020	1,741	-	-	-	-	1,741
Jenna Harline	6	3/3/2020	4/2/2020	360	-	-	-	-	360

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Jenna Harline	7	3/12/2020	4/11/2020	240	-	-	-	-	240
Jennifer Bronsdon	BRON030520	3/5/2020	4/4/2020	139	-	-	-	-	139
Jennifer Petersen	2019-494945	3/17/2020	4/16/2020	256	-	-	-	-	256
Jennifer Petersen	2020-005525	3/17/2020	4/16/2020	160	-	-	-	-	160
Jennifer Petersen	2020-007771	3/17/2020	4/16/2020	256	-	-	-	-	256
Jennifer Petersen	2020-017410	3/17/2020	4/16/2020	256	-	-	-	-	256
Jennifer Petersen	2020-026789	3/17/2020	4/16/2020	256	-	-	-	-	256
Jennifer Petersen	2020-026790	3/17/2020	4/16/2020	256	-	-	-	-	256
Jennifer Petersen	2020-042849	3/17/2020	4/16/2020	256	-	-	-	-	256
Jennifer Petersen	2020-042851	3/17/2020	4/16/2020	256	-	-	-	-	256
Jennifer Petersen	2020-066078	3/17/2020	4/16/2020	256	-	-	-	-	256
Jenny Del Greco	37	3/2/2020	4/1/2020	315	-	-	-	-	315
Jenny Tu	03201	3/13/2020	4/12/2020	251	-	-	-	-	251
Jill James	JAME031620	3/16/2020	3/16/2020	44	-	-	-	-	44
Jillair Robinson	502	3/19/2019	4/18/2019	-	-	-	-	600	600
Jillair Robinson	503	3/19/2019	4/18/2019	-	-	-	-	1,800	1,800
John Gibbs	0085	3/19/2020	4/18/2020	100	-	-	-	-	100
John Tracy Center	INV-3676	3/10/2020	4/4/2020	155	-	-	-	-	155
Jon Hasz	CA22320	2/23/2020	5/24/2020	510	-	-	-	-	510
Jon Hasz	EB22320	2/23/2020	5/23/2020	300	-	-	-	-	300
Jon Hasz	MA22320	2/23/2020	5/23/2020	510	-	-	-	-	510
Jon Hasz	RB22320	2/23/2020	5/23/2020	250	-	-	-	-	250
Jonathan Brown	03132020CE	2/13/2020	3/14/2020	280	-	-	-	-	280
Joyce M Garcia	03152020	3/15/2020	4/14/2020	480	-	-	-	-	480
Joyce M Garcia	03162020	3/15/2020	4/14/2020	360	-	-	-	-	360
Julie Brennan - Living Math	2020-14	3/20/2020	4/19/2020	235	-	-	-	-	235
Julie Brennan - Living Math	2020-30	3/16/2020	4/15/2020	235	-	-	-	-	235
Julie Brennan - Living Math	2020-53	3/21/2020	4/20/2020	470	-	-	-	-	470
Julie Gatlin	94	3/19/2020	4/18/2020	200	-	-	-	-	200
Jump and Schout Therapy, Inc.	18296	2/29/2020	3/30/2020	900	-	-	-	-	900
Jump and Schout Therapy, Inc.	18297	2/29/2020	3/30/2020	520	-	-	-	-	520
Jump and Schout Therapy, Inc.	18298	2/29/2020	3/30/2020	520	-	-	-	-	520
Jump and Schout Therapy, Inc.	18299	2/29/2020	3/30/2020	520	-	-	-	-	520
Jump and Schout Therapy, Inc.	18300	2/29/2020	3/30/2020	780	-	-	-	-	780
Jump and Schout Therapy, Inc.	18310	2/29/2020	3/30/2020	1,040	-	-	-	-	1,040
Juni Learning	J-1008	3/7/2020	4/6/2020	660	-	-	-	-	660
K.I.D.S. Therapy Associates, Inc.	166668-CPOT	2/29/2020	3/30/2020	472	-	-	-	-	472
K.I.D.S. Therapy Associates, Inc.	166670-CPSP	2/29/2020	3/30/2020	358	-	-	-	-	358
Kanor Driving School, Inc	164	3/6/2020	4/5/2020	324	-	-	-	-	324
Karen Snow School of Music	23	3/14/2020	4/13/2020	300	-	-	-	-	300

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Kathy Grant	024	3/15/2020	4/14/2020	1,200	-	-	-	-	1,200
KB Music	005	3/3/2020	4/2/2020	675	-	-	-	-	675
KCINOC Partners, LLC	122	3/9/2020	4/8/2020	150	-	-	-	-	150
Kelsey Lick	14	3/17/2020	4/16/2020	340	-	-	-	-	340
Kelsey McKovich	18	3/23/2020	4/22/2020	240	-	-	-	-	240
Key Martial Arts	6	2/21/2020	4/21/2020	375	-	-	-	-	375
KHS Ice Arena	10958	3/10/2020	4/9/2020	450	-	-	-	-	450
KHS Ice Arena	10959	3/10/2020	4/9/2020	540	-	-	-	-	540
KHS Ice Arena	10962	3/11/2020	4/10/2020	500	-	-	-	-	500
Kickforce Martial Arts	263	3/7/2020	4/6/2020	212	-	-	-	-	212
Kickforce Martial Arts	264	3/7/2020	4/6/2020	373	-	-	-	-	373
Kickforce Martial Arts	265	3/7/2020	4/6/2020	420	-	-	-	-	420
Kickforce Martial Arts	266	3/16/2020	4/15/2020	485	-	-	-	-	485
KIDA Academy LLC	26314	2/29/2020	3/30/2020	683	-	-	-	-	683
King Harbor Boating Foundation	177	3/4/2020	4/3/2020	215	-	-	-	-	215
KiwiCo, Inc.	ST-IB4GUMFY	2/24/2020	3/25/2020	65	-	-	-	-	65
KiwiCo, Inc.	ST-IDFRQOEI	2/18/2020	4/3/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-IDI4KJBI	2/18/2020	4/3/2020	183	-	-	-	-	183
KiwiCo, Inc.	ST-IDLVKPOY	2/18/2020	4/3/2020	174	-	-	-	-	174
KiwiCo, Inc.	ST-IDQVRH2I	2/18/2020	4/3/2020	185	-	-	-	-	185
KiwiCo, Inc.	ST-IDTOROHY	2/18/2020	4/3/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-IEDA7LZY	2/18/2020	4/3/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-IEIS7YUY	2/18/2020	4/3/2020	369	-	-	-	-	369
KiwiCo, Inc.	ST-IFOH73XA	2/21/2020	4/6/2020	120	-	-	-	-	120
KiwiCo, Inc.	ST-IFRSZWUA	2/21/2020	4/6/2020	120	-	-	-	-	120
KiwiCo, Inc.	ST-IFTIGUCQ	2/21/2020	4/6/2020	174	-	-	-	-	174
KiwiCo, Inc.	ST-IG6IMLHY	2/18/2020	4/3/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-IH42GPHY	2/14/2020	3/30/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-IHCWZPDY	2/18/2020	4/3/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-IHXKWRFA	2/24/2020	4/9/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-IHZR5DDA	2/24/2020	4/9/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-IIEBTZRI	2/14/2020	3/30/2020	194	-	-	-	-	194
KiwiCo, Inc.	ST-IIJTUGMI	2/14/2020	3/30/2020	194	-	-	-	-	194
KiwiCo, Inc.	ST-ILD7RBXA	2/18/2020	4/3/2020	120	-	-	-	-	120
KiwiCo, Inc.	ST-ILH4ERDQ	2/18/2020	4/3/2020	120	-	-	-	-	120
KiwiCo, Inc.	ST-ILKDLDBQ	2/18/2020	4/3/2020	528	-	-	-	-	528
KiwiCo, Inc.	ST-IMIZBKFI	2/28/2020	4/13/2020	172	-	-	-	-	172
KiwiCo, Inc.	ST-IMQSII6I	2/28/2020	4/13/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-IMSZ024I	2/28/2020	4/13/2020	237	-	-	-	-	237
KiwiCo, Inc.	ST-IPGP33TI	2/26/2020	4/11/2020	237	-	-	-	-	237

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KiwiCo, Inc.	ST-IPNXJF4Y	2/25/2020	4/10/2020	119	-	-	-	-	119
KiwiCo, Inc.	ST-IPSP6II	2/25/2020	4/10/2020	237	-	-	-	-	237
KiwiCo, Inc.	ST-IPUPX7UA	2/19/2020	4/4/2020	119	-	-	-	-	119
Krav Maga of Orange County LLC	55	3/5/2020	4/4/2020	475	-	-	-	-	475
Krysta Tankersley	TANK030220	3/2/2020	3/2/2020	60	-	-	-	-	60
Kumon Center Orange - North	28	3/13/2020	4/12/2020	355	-	-	-	-	355
Kumon Center Orange - North	29	3/13/2020	4/12/2020	355	-	-	-	-	355
Lakeshore	3249420320	3/16/2020	4/15/2020	80	-	-	-	-	80
Laura4Math, Inc.	003	3/2/2020	4/1/2020	770	-	-	-	-	770
Leading Edge Learning Center, LLC	002 -MG	3/2/2020	4/1/2020	275	-	-	-	-	275
Learning Without Tears	INV57040	3/2/2020	4/1/2020	20	-	-	-	-	20
Learning Without Tears	INV57329	3/4/2020	4/3/2020	59	-	-	-	-	59
Learning Without Tears	INV57361	3/4/2020	4/3/2020	72	-	-	-	-	72
Learning Without Tears	INV57686	3/10/2020	4/9/2020	44	-	-	-	-	44
Learning Without Tears	INV58358	3/19/2020	4/18/2020	29	-	-	-	-	29
Learning Without Tears	INV58363	3/19/2020	4/18/2020	29	-	-	-	-	29
Learning Without Tears	INV58364	3/19/2020	4/18/2020	29	-	-	-	-	29
Legacy of Valor & Excell	lg003	3/23/2020	4/22/2020	1,390	-	-	-	-	1,390
LEGO Education	1190420228	2/10/2020	4/10/2020	351	-	-	-	-	351
LEGO Education	1190421882	3/20/2020	5/19/2020	364	-	-	-	-	364
LEGO Education	1190423224	3/17/2020	5/16/2020	240	-	-	-	-	240
Leoangelo Reyes	033120201	3/2/2020	4/1/2020	512	-	-	-	-	512
Leslie Eccles	LE1016CPA	3/2/2020	4/1/2020	580	-	-	-	-	580
Lexia Learners with Coach Jess	184	3/10/2020	4/9/2020	1,560	-	-	-	-	1,560
Lil' Chef School	0043	3/10/2020	4/9/2020	1,116	-	-	-	-	1,116
Liliana Harris	1 KELLEN NEVILLE	3/6/2020	4/5/2020	480	-	-	-	-	480
Lilli Witczak	3062020	3/7/2020	4/6/2020	575	-	-	-	-	575
Lindsay Burch	BURC022920	2/29/2020	3/30/2020	101	-	-	-	-	101
Little Passports	111433156	2/29/2020	3/30/2020	110	-	-	-	-	110
Little Passports	111433158	2/29/2020	3/30/2020	129	-	-	-	-	129
Little Passports	111548666	2/29/2020	3/30/2020	111	-	-	-	-	111
Little Passports	111548735	2/29/2020	3/30/2020	164	-	-	-	-	164
Little Passports	111548761	2/29/2020	3/30/2020	130	-	-	-	-	130
Little Passports	111548796	2/29/2020	3/30/2020	206	-	-	-	-	206
Little Passports	111548821	2/29/2020	3/30/2020	161	-	-	-	-	161
Little Passports	111549635	2/29/2020	3/30/2020	130	-	-	-	-	130
Little Passports	111550173	2/29/2020	3/30/2020	224	-	-	-	-	224
Little Passports	111555260	2/29/2020	3/30/2020	193	-	-	-	-	193
Little Passports	111555298	2/29/2020	3/30/2020	129	-	-	-	-	129
Little Passports	111555361	2/29/2020	3/30/2020	130	-	-	-	-	130

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Little Passports	111555383	2/29/2020	3/30/2020	129	-	-	-	-	129
Little Passports	111555389	2/29/2020	3/30/2020	129	-	-	-	-	129
Little Passports	111555391	2/29/2020	3/30/2020	161	-	-	-	-	161
Little Passports	111555438	2/29/2020	3/30/2020	110	-	-	-	-	110
Little Passports	111559680	3/15/2020	4/14/2020	193	-	-	-	-	193
Little Passports	111559692	3/15/2020	4/14/2020	161	-	-	-	-	161
Little Passports	111559721	3/15/2020	4/14/2020	110	-	-	-	-	110
Little Passports	111559786	3/15/2020	4/14/2020	142	-	-	-	-	142
Little Passports	111582308	3/15/2020	4/14/2020	123	-	-	-	-	123
Little Passports	111791082	3/15/2020	4/14/2020	142	-	-	-	-	142
Little Passports	111791092	3/15/2020	4/14/2020	193	-	-	-	-	193
Little Passports	111791094	3/15/2020	4/14/2020	226	-	-	-	-	226
Little Passports	111791142	3/15/2020	4/14/2020	142	-	-	-	-	142
Little Passports	111791184	3/15/2020	4/14/2020	161	-	-	-	-	161
Little Surf Co.	1149	3/14/2020	4/13/2020	790	-	-	-	-	790
Lizette Winter	S2020#1C	3/9/2020	4/8/2020	345	-	-	-	-	345
Logic of English	INV8668	3/2/2020	4/1/2020	186	-	-	-	-	186
Logic of English	INV8699	3/9/2020	4/8/2020	283	-	-	-	-	283
Logic of English	INV8708	3/10/2020	4/9/2020	121	-	-	-	-	121
Logic of English	INV8717	3/12/2020	4/11/2020	27	-	-	-	-	27
Logic of English	INV8726	3/13/2020	4/12/2020	37	-	-	-	-	37
Logic of English	INV8751	3/18/2020	4/17/2020	27	-	-	-	-	27
Logic of English	INV8768	3/20/2020	4/19/2020	103	-	-	-	-	103
Logic of English	INV8769	3/20/2020	4/19/2020	104	-	-	-	-	104
Logical Progression LLC	202LP	3/3/2020	4/2/2020	320	-	-	-	-	320
Lotus Educational Services	1478	3/5/2020	4/4/2020	315	-	-	-	-	315
Lucid Speech and Language	Feb2020Cabrillo	3/9/2020	4/8/2020	3,125	-	-	-	-	3,125
M3 Creative Academy	1375	3/2/2020	4/1/2020	120	-	-	-	-	120
M3 Creative Academy	1376	3/2/2020	4/1/2020	120	-	-	-	-	120
M3 Creative Academy	1377	3/2/2020	4/1/2020	120	-	-	-	-	120
Mad Science of Orange County	049	3/18/2020	4/17/2020	498	-	-	-	-	498
Magikid Robotics Lab of Lake Forest	ICS - 003	3/5/2020	4/4/2020	477	-	-	-	-	477
Magikid Robotics Lab of Lake Forest	ICS - 004	3/5/2020	4/4/2020	159	-	-	-	-	159
Magikid Robotics Lab of Lake Forest	ICS - 005	3/5/2020	4/4/2020	159	-	-	-	-	159
Magikid Robotics Lab of Lake Forest	ICS - 006	3/5/2020	4/4/2020	318	-	-	-	-	318
Magikid Robotics Lab of Lake Forest	ICS - 007	3/5/2020	4/4/2020	477	-	-	-	-	477
Magikid Robotics Lab of Lake Forest	ICS - 008	3/5/2020	4/4/2020	159	-	-	-	-	159
Magikid Robotics Lab of Lake Forest	ICS - 009	3/5/2020	4/4/2020	159	-	-	-	-	159
Magikid Robotics Lab of Lake Forest	ICS - 010	3/5/2020	4/4/2020	159	-	-	-	-	159
Magikid Robotics Lab of Lake Forest	ICS - 011	3/5/2020	4/4/2020	159	-	-	-	-	159

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Mandie Schenkenberger	27	3/7/2020	4/6/2020	233	-	-	-	-	233
Mandie Schenkenberger	28	3/7/2020	4/6/2020	233	-	-	-	-	233
Mandie Schenkenberger	29	3/11/2020	4/10/2020	625	-	-	-	-	625
Mari G. Haig	21	3/8/2020	4/7/2020	180	-	-	-	-	180
Mari G. Haig	22	3/20/2020	4/18/2020	140	-	-	-	-	140
Mari G. Haig	23	3/18/2020	4/17/2020	450	-	-	-	-	450
Maricela Lemos	4	3/21/2020	4/20/2020	210	-	-	-	-	210
Martial Arts Training Academy	3	2/15/2020	4/15/2020	504	-	-	-	-	504
Math-U-See Inc.	0594996-IN	1/31/2020	3/31/2020	65	-	-	-	-	65
Math-U-See Inc.	0595172-IN	2/3/2020	4/3/2020	116	-	-	-	-	116
Math-U-See Inc.	0595611-IN	2/5/2020	4/5/2020	116	-	-	-	-	116
Math-U-See Inc.	0595613-IN	2/5/2020	4/5/2020	116	-	-	-	-	116
Math-U-See Inc.	0595801-IN	2/5/2020	4/5/2020	56	-	-	-	-	56
Math-U-See Inc.	0596093-IN	2/7/2020	4/7/2020	56	-	-	-	-	56
Math-U-See Inc.	0596094-IN	2/7/2020	4/7/2020	113	-	-	-	-	113
Math-U-See Inc.	0596096-IN	2/7/2020	4/7/2020	116	-	-	-	-	116
Math-U-See Inc.	0596098-IN	2/7/2020	4/7/2020	120	-	-	-	-	120
Math-U-See Inc.	0596109-IN	2/7/2020	4/7/2020	56	-	-	-	-	56
Math-U-See Inc.	0597565-IN	2/19/2020	4/19/2020	57	-	-	-	-	57
Math-U-See Inc.	0597567-IN	2/19/2020	4/19/2020	124	-	-	-	-	124
Math-U-See Inc.	0597602-IN	2/19/2020	4/19/2020	56	-	-	-	-	56
Math-U-See Inc.	0597605-IN	2/19/2020	4/19/2020	57	-	-	-	-	57
Math-U-See Inc.	0597607-IN	2/19/2020	4/19/2020	112	-	-	-	-	112
Math-U-See Inc.	0597755-IN	2/20/2020	4/20/2020	116	-	-	-	-	116
Math-U-See Inc.	0597756-IN	2/20/2020	4/20/2020	122	-	-	-	-	122
Math-U-See Inc.	0597757-IN	2/20/2020	4/20/2020	192	-	-	-	-	192
Math-U-See Inc.	0597963-IN	2/24/2020	4/24/2020	57	-	-	-	-	57
Math-U-See Inc.	0597967-IN	2/24/2020	4/24/2020	193	-	-	-	-	193
Math-U-See Inc.	0597975-IN	2/24/2020	4/24/2020	156	-	-	-	-	156
Math-U-See Inc.	0598199-IN	2/25/2020	4/25/2020	94	-	-	-	-	94
Math-U-See Inc.	0598443-IN	2/26/2020	4/26/2020	68	-	-	-	-	68
Math-U-See Inc.	0599103-IN	3/2/2020	5/1/2020	41	-	-	-	-	41
Math-U-See Inc.	0599834-IN	3/6/2020	5/5/2020	276	-	-	-	-	276
Math-U-See Inc.	0599836-IN	3/6/2020	5/5/2020	109	-	-	-	-	109
Math-U-See Inc.	0599863-IN	3/6/2020	5/5/2020	56	-	-	-	-	56
Math-U-See Inc.	0599866-IN	3/6/2020	5/5/2020	91	-	-	-	-	91
Math-U-See Inc.	0599867-IN	3/6/2020	5/5/2020	56	-	-	-	-	56
Math-U-See Inc.	0600017-IN	3/9/2020	5/8/2020	166	-	-	-	-	166
Math-U-See Inc.	0600026-IN	3/9/2020	5/8/2020	128	-	-	-	-	128
Math-U-See Inc.	0600322-IN	3/10/2020	5/9/2020	162	-	-	-	-	162

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Math-U-See Inc.	0600803-IN	3/12/2020	5/11/2020	56	-	-	-	-	56
Math-U-See Inc.	0600920-IN	3/12/2020	5/11/2020	159	-	-	-	-	159
Math-U-See Inc.	0601446-IN	3/17/2020	5/16/2020	123	-	-	-	-	123
Math-U-See Inc.	0602391-IN	3/20/2020	5/19/2020	124	-	-	-	-	124
Mathnasium of 4S	100031120	3/11/2020	4/10/2020	314	-	-	-	-	314
Mathnasium of Corona	CPA-20	3/2/2020	4/1/2020	275	-	-	-	-	275
Mathnasium of Corona	CPA-21	3/2/2020	4/1/2020	299	-	-	-	-	299
Mathnasium of Corona	CPA-22	3/11/2020	4/10/2020	299	-	-	-	-	299
Mathnasium of Fullerton	CPA-18	3/2/2020	4/1/2020	299	-	-	-	-	299
Mathnasium of Fullerton	CPA-19	3/2/2020	4/1/2020	299	-	-	-	-	299
Mathnasium of Fullerton	CPA-23	3/16/2020	4/15/2020	299	-	-	-	-	299
Mathnasium of Fullerton	CPA-24	3/16/2020	4/15/2020	200	-	-	-	-	200
Mathnasium of Newport Beach	101	3/2/2020	4/1/2020	600	-	-	-	-	600
Mathnasium of Poway	6827	3/6/2020	4/5/2020	339	-	-	-	-	339
McKee Music Therapy Services LLC	1332	3/6/2020	3/14/2020	87	-	-	-	-	87
Megan Casey	CASE022820	2/28/2020	3/29/2020	21	-	-	-	-	21
MEL Science Ltd	JG202003021	3/3/2020	4/2/2020	100	-	-	-	-	100
MEL Science Ltd	KL202003136	3/13/2020	12/4/2020	298	-	-	-	-	298
MEL Science Ltd	KP202003162	3/16/2020	4/15/2020	100	-	-	-	-	100
MEL Science Ltd	LM202003101	10/3/2020	9/4/2020	298	-	-	-	-	298
MEL Science Ltd	RB202003161	3/16/2020	4/15/2020	298	-	-	-	-	298
Melinda Call Violin	1Eastburn	3/4/2020	4/3/2020	360	-	-	-	-	360
Melinda J. Beebe	11	3/12/2020	4/11/2020	424	-	-	-	-	424
Melissa Allen	013	3/3/2020	4/2/2020	2,450	-	-	-	-	2,450
Melissa Burke	129	3/3/2020	4/2/2020	182	-	-	-	-	182
Melodee Klimala	4428	3/7/2020	4/6/2020	15	-	-	-	-	15
Mercurius Inc.	87143	1/30/2020	3/30/2020	13	-	-	-	-	13
Meridian Academy	76	3/7/2020	4/6/2020	3,400	-	-	-	-	3,400
Michael Kiyoshi Lim	002	3/9/2020	4/8/2020	200	-	-	-	-	200
Michaela Ackermann	006	3/11/2020	4/10/2020	18,295	-	-	-	-	18,295
Michaele LePenske	104	12/12/2019	12/12/2019	-	-	300	-	-	300
Michele Liem	CW#4Feb	3/5/2020	3/5/2020	39	-	-	-	-	39
Michele Liem	EW#5Feb	3/5/2020	3/5/2020	39	-	-	-	-	39
Michele Liem	Grace#5Feb	3/3/2020	3/3/2020	60	-	-	-	-	60
Michele Liem	KL#21	3/5/2020	3/5/2020	95	-	-	-	-	95
Michele Liem	SD#10Feb	3/2/2020	3/2/2020	95	-	-	-	-	95
Millers Driving Academy	3172020	3/17/2020	4/16/2020	583	-	-	-	-	583
Mindy Roth	INV0011	3/20/2020	3/20/2020	900	-	-	-	-	900
Miss Kylee's Piano Studio	127	3/3/2020	4/2/2020	300	-	-	-	-	300
Mojalet Dance Collective	01-20LS	3/22/2020	4/21/2020	200	-	-	-	-	200

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Mojalet Dance Collective	01-20VS	3/22/2020	4/21/2020	200	-	-	-	-	200
Molly's Music	6	3/6/2020	4/5/2020	520	-	-	-	-	520
Momentum Dance Center LLC 2	788	3/17/2020	4/16/2020	141	-	-	-	-	141
Momentum Dance Center LLC 2	789	3/17/2020	4/16/2020	141	-	-	-	-	141
Momentum Dance Center LLC 2	79	3/17/2020	4/16/2020	340	-	-	-	-	340
Momentum Dance Center LLC 2	790	3/17/2020	4/16/2020	62	-	-	-	-	62
Momentum Dance Center LLC 2	792	3/17/2020	4/16/2020	270	-	-	-	-	270
Momentum Dance Center LLC 2	793	3/17/2020	4/16/2020	62	-	-	-	-	62
Momentum Dance Center LLC 2	794	3/17/2020	4/16/2020	45	-	-	-	-	45
Momentum Dance Center LLC 2	795	3/17/2020	4/16/2020	34	-	-	-	-	34
Momentum Dance Center LLC 2	796	3/17/2020	4/16/2020	500	-	-	-	-	500
Momentum Dance Center LLC 2	797	3/17/2020	4/16/2020	62	-	-	-	-	62
Momentum Dance Center LLC 2	798	3/17/2020	4/16/2020	300	-	-	-	-	300
Money Munchkids	58	3/6/2020	4/5/2020	57	-	-	-	-	57
Moving Beyond the Page	211238	3/18/2020	4/17/2020	114	-	-	-	-	114
Moving Beyond the Page	211280	3/19/2020	4/18/2020	861	-	-	-	-	861
Moving Beyond the Page	211282	3/20/2020	4/19/2020	984	-	-	-	-	984
Moving Beyond the Page	211294	3/20/2020	4/19/2020	176	-	-	-	-	176
MoxieBox Art, Inc	5668	3/11/2020	4/10/2020	153	-	-	-	-	153
Ms. Ree Math, LLC	Isa4	3/20/2020	4/19/2020	75	-	-	-	-	75
Ms. Ree Math, LLC	Isa5	3/20/2020	4/19/2020	100	-	-	-	-	100
Ms. Ree Math, LLC	Yasin15	3/20/2020	4/19/2020	100	-	-	-	-	100
Mubashera Chaudhry	107	3/10/2020	4/9/2020	600	-	-	-	-	600
Mubashera Chaudhry	300	3/10/2020	4/9/2020	480	-	-	-	-	480
Mubashera Chaudhry	402	3/10/2020	4/9/2020	360	-	-	-	-	360
Mubashera Chaudhry	803	3/9/2020	4/8/2020	1,110	-	-	-	-	1,110
Mubashera Chaudhry	900	3/10/2020	4/9/2020	1,280	-	-	-	-	1,280
Murrieta Academy of Music	63749	3/3/2020	4/2/2020	980	-	-	-	-	980
Music Vault Academy	202002	3/3/2020	4/2/2020	608	-	-	-	-	608
MusicPaige Studio	02	3/3/2020	4/2/2020	330	-	-	-	-	330
Myriam Le Van	4	3/3/2020	4/2/2020	200	-	-	-	-	200
Mystery Science Inc.	72303	3/2/2020	4/1/2020	69	-	-	-	-	69
Nancy Cromey	0120 Nick	3/4/2020	4/3/2020	35	-	-	-	-	35
Nancy Watilo	009	3/13/2020	4/12/2020	1,556	-	-	-	-	1,556
Natalie Braun	2112	3/10/2020	3/16/2020	120	-	-	-	-	120
Natalie Moreno	MORE022820	2/28/2020	2/28/2020	119	-	-	-	-	119
Nataly Jewel	CBA 20	3/13/2020	4/12/2020	1,195	-	-	-	-	1,195
Nazgul Shinn	115	3/14/2020	4/13/2020	891	-	-	-	-	891
New Song Music, Business	201910006	10/4/2019	11/3/2019	-	-	-	200	-	200
Newport - Mesa Family YMCA	12000000	3/11/2020	4/10/2020	92	-	-	-	-	92

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NHC Martial Arts & Fitness	D2019	3/22/2020	4/21/2020	662	-	-	-	-	662
NHC Martial Arts & Fitness	F2020	3/22/2020	4/21/2020	437	-	-	-	-	437
NHC Martial Arts & Fitness	J2020	3/22/2020	4/21/2020	327	-	-	-	-	327
Nick Rail Music	03042020	3/4/2020	4/3/2020	60	-	-	-	-	60
Nicole Fredericks	2020-044819	3/5/2020	4/4/2020	650	-	-	-	-	650
Nicole Fredericks	2020-044822	3/5/2020	4/4/2020	650	-	-	-	-	650
Noelle Catiller	9-CPA	3/13/2020	4/12/2020	128	-	-	-	-	128
Noonan Family Swim School, Inc	54312_13	3/3/2020	4/2/2020	325	-	-	-	-	325
Noonan Family Swim School, Inc	58663_1	3/6/2020	4/5/2020	270	-	-	-	-	270
Noonan Family Swim School, Inc	66223_7	3/5/2020	4/4/2020	100	-	-	-	-	100
North County Academy of Dance	2020030008	3/10/2020	4/9/2020	698	-	-	-	-	698
North Star Tutoring	2020-066976	3/5/2020	4/4/2020	1,080	-	-	-	-	1,080
Oak Meadow Inc.	99813	3/16/2020	4/15/2020	662	-	-	-	-	662
OC Performing Arts, LLC	45381	3/1/2020	3/1/2020	405	-	-	-	-	405
OC Performing Arts, LLC	45385	3/1/2020	3/1/2020	1,080	-	-	-	-	1,080
OC Performing Arts, LLC	45386	3/1/2020	3/31/2020	390	-	-	-	-	390
OC Performing Arts, LLC	45387	3/1/2020	3/1/2020	390	-	-	-	-	390
Oceanside Gymnastics	2808131-2020	3/5/2020	4/4/2020	900	-	-	-	-	900
Oku Education Inc	1078	3/17/2020	3/17/2020	2,689	-	-	-	-	2,689
Old Town Artisan Studios	IC-02202	3/3/2020	4/2/2020	250	-	-	-	-	250
Olympia Training Center	11831	3/6/2020	4/5/2020	1,878	-	-	-	-	1,878
On Track Wellness	231	3/10/2020	4/6/2020	390	-	-	-	-	390
On Track Wellness	232	3/16/2020	4/12/2020	507	-	-	-	-	507
One-on-One Tutoring	052	3/16/2020	4/15/2020	200	-	-	-	-	200
One-on-One Tutoring	057	3/6/2020	4/5/2020	550	-	-	-	-	550
One-on-One Tutoring	058	3/13/2020	4/12/2020	1,100	-	-	-	-	1,100
One-on-One Tutoring	059	3/13/2020	4/12/2020	600	-	-	-	-	600
Optimus Learning School	03172020	3/24/2020	4/23/2020	150	-	-	-	-	150
Orange County Council Boy Scouts of A	IROEC2020	3/19/2020	4/18/2020	90	-	-	-	-	90
Orange County Council Boy Scouts of A	KB2020IROEC	2/19/2020	3/20/2020	165	-	-	-	-	165
Outschool, Inc.	13610	3/2/2020	4/1/2020	75	-	-	-	-	75
Outschool, Inc.	13611	3/2/2020	4/1/2020	300	-	-	-	-	300
Outschool, Inc.	13612	3/2/2020	4/1/2020	35	-	-	-	-	35
Outschool, Inc.	13613	3/2/2020	4/1/2020	36	-	-	-	-	36
Outschool, Inc.	13614	3/2/2020	4/1/2020	199	-	-	-	-	199
Outschool, Inc.	13615	3/2/2020	4/1/2020	14	-	-	-	-	14
Outschool, Inc.	13616	3/2/2020	4/1/2020	65	-	-	-	-	65
Outschool, Inc.	13617	3/2/2020	4/1/2020	14	-	-	-	-	14
Outschool, Inc.	13618	3/2/2020	4/1/2020	199	-	-	-	-	199
Outschool, Inc.	13619	3/2/2020	4/1/2020	15	-	-	-	-	15

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Otschool, Inc.	13620	3/2/2020	4/1/2020	48	-	-	-	-	48
Otschool, Inc.	13621	3/2/2020	4/1/2020	55	-	-	-	-	55
Otschool, Inc.	13622	3/2/2020	4/1/2020	55	-	-	-	-	55
Otschool, Inc.	13932	3/9/2020	4/8/2020	80	-	-	-	-	80
Otschool, Inc.	13933	3/9/2020	4/8/2020	44	-	-	-	-	44
Otschool, Inc.	13934	3/9/2020	4/8/2020	25	-	-	-	-	25
Otschool, Inc.	13935	3/9/2020	4/8/2020	10	-	-	-	-	10
Otschool, Inc.	13936	3/9/2020	4/8/2020	10	-	-	-	-	10
Otschool, Inc.	13937	3/9/2020	4/8/2020	21	-	-	-	-	21
Otschool, Inc.	13938	3/9/2020	4/8/2020	60	-	-	-	-	60
Otschool, Inc.	13939	3/9/2020	4/8/2020	45	-	-	-	-	45
Otschool, Inc.	13940	3/9/2020	4/8/2020	45	-	-	-	-	45
Otschool, Inc.	13941	3/9/2020	4/8/2020	180	-	-	-	-	180
Otschool, Inc.	13942	3/9/2020	4/8/2020	180	-	-	-	-	180
Otschool, Inc.	13943	3/9/2020	4/8/2020	30	-	-	-	-	30
Otschool, Inc.	13944	3/9/2020	4/8/2020	48	-	-	-	-	48
Otschool, Inc.	14336	3/16/2020	4/15/2020	345	-	-	-	-	345
Otschool, Inc.	14337	3/16/2020	4/15/2020	345	-	-	-	-	345
Otschool, Inc.	14338	3/16/2020	4/15/2020	80	-	-	-	-	80
Otschool, Inc.	14339	3/16/2020	4/15/2020	24	-	-	-	-	24
Otschool, Inc.	14340	3/16/2020	4/15/2020	24	-	-	-	-	24
Otschool, Inc.	14341	3/16/2020	4/15/2020	20	-	-	-	-	20
Otschool, Inc.	14342	3/16/2020	4/15/2020	18	-	-	-	-	18
Otschool, Inc.	14343	3/16/2020	4/15/2020	129	-	-	-	-	129
Otschool, Inc.	14344	3/16/2020	4/15/2020	12	-	-	-	-	12
Otschool, Inc.	14345	3/16/2020	4/15/2020	13	-	-	-	-	13
Otschool, Inc.	14346	3/16/2020	4/15/2020	45	-	-	-	-	45
Otschool, Inc.	14347	3/16/2020	4/15/2020	15	-	-	-	-	15
Otschool, Inc.	14348	3/16/2020	4/15/2020	70	-	-	-	-	70
Otschool, Inc.	14349	3/16/2020	4/15/2020	36	-	-	-	-	36
Otschool, Inc.	14350	3/16/2020	4/15/2020	14	-	-	-	-	14
Otschool, Inc.	14351	3/16/2020	4/15/2020	72	-	-	-	-	72
Otschool, Inc.	14352	3/16/2020	4/15/2020	70	-	-	-	-	70
Otschool, Inc.	14353	3/16/2020	4/15/2020	72	-	-	-	-	72
Otschool, Inc.	14354	3/16/2020	4/15/2020	120	-	-	-	-	120
Otschool, Inc.	14355	3/16/2020	4/15/2020	14	-	-	-	-	14
Otschool, Inc.	14356	3/16/2020	4/15/2020	80	-	-	-	-	80
Otschool, Inc.	14357	3/16/2020	4/15/2020	400	-	-	-	-	400
Otschool, Inc.	14638	3/23/2020	4/22/2020	50	-	-	-	-	50
Otschool, Inc.	14639	3/23/2020	4/22/2020	18	-	-	-	-	18

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Outschool, Inc.	14649	3/23/2020	4/22/2020	30	-	-	-	-	30
Outschool, Inc.	14650	3/23/2020	4/22/2020	30	-	-	-	-	30
Outschool, Inc.	14651	3/23/2020	4/22/2020	48	-	-	-	-	48
Outschool, Inc.	14653	3/23/2020	4/22/2020	50	-	-	-	-	50
Oxford Learning Solutions	136887	1/31/2020	3/1/2020	3,783	-	-	-	-	3,783
Pacific Ballet Conservatory	5	3/4/2020	4/3/2020	1,452	-	-	-	-	1,452
Pacific Ballet Conservatory	6	3/9/2020	4/8/2020	140	-	-	-	-	140
Pacific Coast Driving Academy	114-CPA	3/10/2020	4/9/2020	774	-	-	-	-	774
Pacific Conservatory	DANIELS 3	3/2/2020	4/1/2020	914	-	-	-	-	914
Painted Earth	1232	3/6/2020	4/5/2020	116	-	-	-	-	116
Palette Station, LLC	19-0006	3/7/2020	4/6/2020	380	-	-	-	-	380
Patriot Aquatics	Bogan CPA	3/12/2020	4/11/2020	55	-	-	-	-	55
Paul Ciolek	100,009	3/2/2020	4/1/2020	360	-	-	-	-	360
PDGA USA, Inc.	621	3/10/2020	4/9/2020	258	-	-	-	-	258
PDGA USA, Inc.	622	3/10/2020	4/9/2020	210	-	-	-	-	210
Peace Hill Classical Co-Op LLC	10	3/17/2020	4/16/2020	775	-	-	-	-	775
Peace Hill Classical Co-Op LLC	11	3/17/2020	4/16/2020	450	-	-	-	-	450
Peace Hill Press, Inc. dba Well Trained	51941	3/5/2020	4/4/2020	29	-	-	-	-	29
Peace Hill Press, Inc. dba Well Trained	51988	3/19/2020	4/18/2020	90	-	-	-	-	90
Peace Hill Press, Inc. dba Well Trained	51996	3/23/2020	4/22/2020	25	-	-	-	-	25
Peace Hill Press, Inc. dba Well Trained	51998	3/23/2020	4/22/2020	78	-	-	-	-	78
Philip Baisch	50017	3/22/2020	4/21/2020	400	-	-	-	-	400
Pin It! Maps, LLC	AB-3661	3/18/2020	5/17/2020	90	-	-	-	-	90
Play-Well TEKnologies	11-82272-CPA	3/12/2020	4/11/2020	384	-	-	-	-	384
Play-Well TEKnologies	CPA84826	3/2/2020	4/1/2020	1,214	-	-	-	-	1,214
Play-Well TEKnologies	CPA84827	3/17/2020	4/16/2020	715	-	-	-	-	715
Pony Hayvin Ranch	1920-74	3/3/2020	4/2/2020	1,960	-	-	-	-	1,960
PresenceLearning, Inc.	INV31475	2/6/2020	3/7/2020	9,276	-	-	-	-	9,276
Rachel Hoggan	8	3/13/2020	4/12/2020	375	-	-	-	-	375
Rainbow Resource Center	2807324	1/30/2020	3/30/2020	31	-	-	-	-	31
Rainbow Resource Center	2807524	1/30/2020	3/30/2020	30	-	-	-	-	30
Rainbow Resource Center	2807526	1/30/2020	3/30/2020	153	-	-	-	-	153
Rainbow Resource Center	2807569	1/31/2020	3/31/2020	220	-	-	-	-	220
Rainbow Resource Center	2807571	1/31/2020	3/31/2020	147	-	-	-	-	147
Rainbow Resource Center	2807572	1/31/2020	3/31/2020	57	-	-	-	-	57
Rainbow Resource Center	2807585	1/31/2020	3/31/2020	119	-	-	-	-	119
Rainbow Resource Center	2835756	1/14/2020	3/14/2020	26	-	-	-	-	26
Rainbow Resource Center	2837397	1/15/2020	3/15/2020	25	-	-	-	-	25
Rainbow Resource Center	2845117	1/30/2020	3/30/2020	103	-	-	-	-	103
Rainbow Resource Center	2845118	1/30/2020	3/30/2020	198	-	-	-	-	198

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Rainbow Resource Center	2845431	1/30/2020	3/30/2020	679	-	-	-	-	679
Rainbow Resource Center	2845937	1/31/2020	3/31/2020	58	-	-	-	-	58
Rainbow Resource Center	2846649	2/3/2020	4/3/2020	15	-	-	-	-	15
Rainbow Resource Center	2846651	2/3/2020	4/3/2020	83	-	-	-	-	83
Rainbow Resource Center	2847548	2/4/2020	4/4/2020	66	-	-	-	-	66
Rainbow Resource Center	2847559	2/4/2020	4/4/2020	237	-	-	-	-	237
Rainbow Resource Center	2847617	2/4/2020	4/4/2020	249	-	-	-	-	249
Rainbow Resource Center	2848653	2/6/2020	4/6/2020	66	-	-	-	-	66
Rainbow Resource Center	2849176	2/7/2020	4/7/2020	224	-	-	-	-	224
Rainbow Resource Center	2849281	2/7/2020	4/7/2020	21	-	-	-	-	21
Rainbow Resource Center	2849396	2/7/2020	4/7/2020	79	-	-	-	-	79
Rainbow Resource Center	2849468	2/7/2020	4/7/2020	79	-	-	-	-	79
Rainbow Resource Center	2849469	2/7/2020	4/7/2020	23	-	-	-	-	23
Rainbow Resource Center	2849470	2/7/2020	4/7/2020	51	-	-	-	-	51
Rainbow Resource Center	2849710	2/10/2020	4/10/2020	37	-	-	-	-	37
Rainbow Resource Center	2849736	2/10/2020	4/10/2020	31	-	-	-	-	31
Rainbow Resource Center	2849738	2/10/2020	4/10/2020	25	-	-	-	-	25
Rainbow Resource Center	2849741	2/10/2020	4/10/2020	34	-	-	-	-	34
Rainbow Resource Center	2850655	2/11/2020	4/11/2020	282	-	-	-	-	282
Rainbow Resource Center	2850657	2/11/2020	4/11/2020	201	-	-	-	-	201
Rainbow Resource Center	2850658	2/11/2020	4/11/2020	279	-	-	-	-	279
Rainbow Resource Center	2851250	2/12/2020	4/12/2020	25	-	-	-	-	25
Rainbow Resource Center	2851512	2/12/2020	4/12/2020	267	-	-	-	-	267
Rainbow Resource Center	2851513	2/12/2020	4/12/2020	245	-	-	-	-	245
Rainbow Resource Center	2851625	2/12/2020	4/12/2020	139	-	-	-	-	139
Rainbow Resource Center	2851714	2/12/2020	4/12/2020	117	-	-	-	-	117
Rainbow Resource Center	2851716	2/12/2020	4/12/2020	125	-	-	-	-	125
Rainbow Resource Center	2851717	2/12/2020	4/12/2020	291	-	-	-	-	291
Rainbow Resource Center	2851718	2/12/2020	4/12/2020	160	-	-	-	-	160
Rainbow Resource Center	2851869	2/13/2020	4/13/2020	39	-	-	-	-	39
Rainbow Resource Center	2851870	2/13/2020	4/13/2020	27	-	-	-	-	27
Rainbow Resource Center	2851871	2/13/2020	4/13/2020	116	-	-	-	-	116
Rainbow Resource Center	2851872	2/13/2020	4/13/2020	97	-	-	-	-	97
Rainbow Resource Center	2851873	2/13/2020	4/13/2020	43	-	-	-	-	43
Rainbow Resource Center	2851874	2/13/2020	4/13/2020	104	-	-	-	-	104
Rainbow Resource Center	2851875	2/13/2020	4/13/2020	197	-	-	-	-	197
Rainbow Resource Center	2851876	2/13/2020	4/13/2020	74	-	-	-	-	74
Rainbow Resource Center	2851877	2/13/2020	4/13/2020	99	-	-	-	-	99
Rainbow Resource Center	2852193	2/13/2020	4/13/2020	29	-	-	-	-	29
Rainbow Resource Center	2852214	2/13/2020	4/13/2020	55	-	-	-	-	55

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Rainbow Resource Center	2852216	2/13/2020	4/13/2020	147	-	-	-	-	147
Rainbow Resource Center	2852282	2/13/2020	4/13/2020	67	-	-	-	-	67
Rainbow Resource Center	2852286	2/13/2020	4/13/2020	17	-	-	-	-	17
Rainbow Resource Center	2852366	2/13/2020	4/13/2020	52	-	-	-	-	52
Rainbow Resource Center	2852372	2/13/2020	4/13/2020	186	-	-	-	-	186
Rainbow Resource Center	2852404	2/14/2020	4/14/2020	241	-	-	-	-	241
Rainbow Resource Center	2852779	2/14/2020	4/14/2020	55	-	-	-	-	55
Rainbow Resource Center	2852810	2/14/2020	4/14/2020	20	-	-	-	-	20
Rainbow Resource Center	2854505	2/19/2020	4/19/2020	94	-	-	-	-	94
Rainbow Resource Center	2854507	2/19/2020	4/19/2020	22	-	-	-	-	22
Rainbow Resource Center	2854513	2/19/2020	4/19/2020	136	-	-	-	-	136
Rainbow Resource Center	2854549	2/19/2020	4/19/2020	20	-	-	-	-	20
Rainbow Resource Center	2854550	2/19/2020	4/19/2020	29	-	-	-	-	29
Rainbow Resource Center	2854569	2/19/2020	4/19/2020	64	-	-	-	-	64
Rainbow Resource Center	2854573	2/19/2020	4/19/2020	80	-	-	-	-	80
Rainbow Resource Center	2854574	2/19/2020	4/19/2020	96	-	-	-	-	96
Rainbow Resource Center	2854575	2/19/2020	4/19/2020	120	-	-	-	-	120
Rainbow Resource Center	2854587	2/19/2020	4/19/2020	124	-	-	-	-	124
Rainbow Resource Center	2854588	2/19/2020	4/19/2020	120	-	-	-	-	120
Rainbow Resource Center	2854613	2/19/2020	4/19/2020	186	-	-	-	-	186
Rainbow Resource Center	2854752	2/19/2020	4/19/2020	241	-	-	-	-	241
Rainbow Resource Center	2854753	2/19/2020	4/19/2020	120	-	-	-	-	120
Rainbow Resource Center	2854800	2/19/2020	4/19/2020	290	-	-	-	-	290
Rainbow Resource Center	2854871	2/20/2020	4/20/2020	55	-	-	-	-	55
Rainbow Resource Center	2855031	2/20/2020	4/20/2020	200	-	-	-	-	200
Rainbow Resource Center	2855217	2/20/2020	4/20/2020	45	-	-	-	-	45
Rainbow Resource Center	2855235	2/20/2020	4/20/2020	64	-	-	-	-	64
Rainbow Resource Center	2855247	2/20/2020	4/20/2020	135	-	-	-	-	135
Rainbow Resource Center	2855254	2/20/2020	4/20/2020	191	-	-	-	-	191
Rainbow Resource Center	2855255	2/20/2020	4/20/2020	224	-	-	-	-	224
Rainbow Resource Center	2855259	2/20/2020	4/20/2020	505	-	-	-	-	505
Rainbow Resource Center	2856703	2/25/2020	4/10/2020	21	-	-	-	-	21
Rainbow Resource Center	2856704	2/25/2020	4/10/2020	69	-	-	-	-	69
Rainbow Resource Center	2856948	2/25/2020	4/10/2020	131	-	-	-	-	131
Rainbow Resource Center	2856985	2/25/2020	4/10/2020	122	-	-	-	-	122
Rainbow Resource Center	2857731	2/26/2020	4/11/2020	86	-	-	-	-	86
Rainbow Resource Center	2857752	2/26/2020	4/11/2020	83	-	-	-	-	83
Rainbow Resource Center	2857764	2/26/2020	4/11/2020	58	-	-	-	-	58
Rainbow Resource Center	2857870	2/26/2020	4/11/2020	309	-	-	-	-	309
Rainbow Resource Center	2857872	2/26/2020	4/11/2020	30	-	-	-	-	30

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Rainbow Resource Center	2858318	2/27/2020	4/12/2020	172	-	-	-	-	172
Rainbow Resource Center	2858332	2/27/2020	4/12/2020	414	-	-	-	-	414
Rainbow Resource Center	2858386	2/27/2020	4/12/2020	192	-	-	-	-	192
Rainbow Resource Center	2858438	2/27/2020	4/12/2020	43	-	-	-	-	43
Rainbow Resource Center	2858764	2/27/2020	4/12/2020	71	-	-	-	-	71
Rainbow Resource Center	2858802	2/27/2020	4/12/2020	78	-	-	-	-	78
Rainbow Resource Center	2858839	2/28/2020	4/13/2020	84	-	-	-	-	84
Rainbow Resource Center	2858840	2/28/2020	4/13/2020	66	-	-	-	-	66
Rainbow Resource Center	2858918	2/28/2020	4/13/2020	123	-	-	-	-	123
Rainbow Resource Center	2858926	2/28/2020	4/13/2020	101	-	-	-	-	101
Rainbow Resource Center	2859663	3/2/2020	4/16/2020	24	-	-	-	-	24
Rainbow Resource Center	2859665	3/2/2020	4/16/2020	199	-	-	-	-	199
Rainbow Resource Center	2859666	3/2/2020	4/16/2020	265	-	-	-	-	265
Rainbow Resource Center	2859846	3/2/2020	4/16/2020	347	-	-	-	-	347
Rainbow Resource Center	2859914	3/2/2020	4/1/2020	271	-	-	-	-	271
Rainbow Resource Center	2860152	3/2/2020	4/16/2020	23	-	-	-	-	23
Rainbow Resource Center	2860155	3/2/2020	4/16/2020	104	-	-	-	-	104
Rainbow Resource Center	2862644	3/6/2020	4/20/2020	29	-	-	-	-	29
Rainbow Resource Center	2862645	3/6/2020	4/19/2020	38	-	-	-	-	38
Rainbow Resource Center	2862646	3/6/2020	4/20/2020	38	-	-	-	-	38
Rainbow Resource Center	2862647	3/6/2020	4/20/2020	169	-	-	-	-	169
Rainbow Resource Center	2862648	3/6/2020	5/5/2020	88	-	-	-	-	88
Rainbow Resource Center	2862778	3/6/2020	4/20/2020	88	-	-	-	-	88
Rainbow Resource Center	2862831	3/6/2020	4/20/2020	122	-	-	-	-	122
Rainbow Resource Center	2863305	3/9/2020	5/8/2020	286	-	-	-	-	286
Rainbow Resource Center	2863307	3/9/2020	5/8/2020	233	-	-	-	-	233
Rainbow Resource Center	2863312	3/9/2020	5/8/2020	163	-	-	-	-	163
Rainbow Resource Center	2863453	3/9/2020	5/8/2020	213	-	-	-	-	213
Rainbow Resource Center	2863771	3/9/2020	5/8/2020	139	-	-	-	-	139
Rainbow Resource Center	2863816	3/10/2020	5/9/2020	45	-	-	-	-	45
Rainbow Resource Center	2864381	3/10/2020	5/9/2020	98	-	-	-	-	98
Rainbow Resource Center	2864805	3/11/2020	5/10/2020	93	-	-	-	-	93
Rainbow Resource Center	2864806	3/11/2020	5/10/2020	213	-	-	-	-	213
Rainbow Resource Center	2864807	3/11/2020	5/10/2020	33	-	-	-	-	33
Rainbow Resource Center	2864916	3/11/2020	5/10/2020	89	-	-	-	-	89
Rainbow Resource Center	2864918	3/11/2020	5/10/2020	154	-	-	-	-	154
Rainbow Resource Center	2864932	3/17/2020	5/16/2020	253	-	-	-	-	253
Rainbow Resource Center	2865025	3/11/2020	5/10/2020	127	-	-	-	-	127
Rainbow Resource Center	2865205	3/11/2020	5/10/2020	76	-	-	-	-	76
Rainbow Resource Center	2865526	3/12/2020	5/11/2020	87	-	-	-	-	87

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Rainbow Resource Center	2865650	3/12/2020	5/11/2020	36	-	-	-	-	36
Rainbow Resource Center	2865651	3/12/2020	5/11/2020	43	-	-	-	-	43
Rainbow Resource Center	2865700	3/12/2020	5/11/2020	59	-	-	-	-	59
Rainbow Resource Center	2866070	3/13/2020	5/12/2020	36	-	-	-	-	36
Rainbow Resource Center	2866704	3/16/2020	5/15/2020	60	-	-	-	-	60
Rainbow Resource Center	2866757	3/16/2020	5/15/2020	232	-	-	-	-	232
Rainbow Resource Center	2866772	3/16/2020	5/15/2020	157	-	-	-	-	157
Rainbow Resource Center	2866777	3/16/2020	5/15/2020	169	-	-	-	-	169
Rainbow Resource Center	2866778	3/16/2020	5/15/2020	23	-	-	-	-	23
Rainbow Resource Center	2866819	3/16/2020	5/15/2020	214	-	-	-	-	214
Rainbow Resource Center	2866884	3/16/2020	5/15/2020	76	-	-	-	-	76
Rainbow Resource Center	2867737	3/17/2020	5/16/2020	211	-	-	-	-	211
Rainbow Resource Center	2867742	3/17/2020	5/16/2020	47	-	-	-	-	47
Rainbow Resource Center	2868722	3/18/2020	5/17/2020	95	-	-	-	-	95
Rainbow Resource Center	2868727	3/18/2020	5/17/2020	328	-	-	-	-	328
Rainbow Resource Center	2868732	3/18/2020	5/17/2020	391	-	-	-	-	391
Rainbow Resource Center	2868996	3/18/2020	5/17/2020	74	-	-	-	-	74
Rainbow Resource Center	2869059	3/18/2020	5/17/2020	91	-	-	-	-	91
Rainbow Resource Center	2869837	3/19/2020	5/18/2020	488	-	-	-	-	488
Rainbow Resource Center	2870341	3/20/2020	5/19/2020	45	-	-	-	-	45
Rainbow Resource Center	2870457	3/20/2020	5/19/2020	55	-	-	-	-	55
Rainbow Resource Center	2871027	3/20/2020	5/19/2020	145	-	-	-	-	145
Rainbow Resource Center	2871047	3/20/2020	5/19/2020	83	-	-	-	-	83
Rainbow Resource Center	2871535	3/23/2020	5/22/2020	131	-	-	-	-	131
Rainbow Resource Center	2871596	3/23/2020	5/22/2020	169	-	-	-	-	169
Rainbow Resource Center	2871597	3/23/2020	5/22/2020	60	-	-	-	-	60
Rainbow Resource Center	2871598	3/23/2020	5/22/2020	60	-	-	-	-	60
Rainbow Resource Center	2871599	3/23/2020	5/21/2020	145	-	-	-	-	145
Rainbow Resource Center	2871691	3/23/2020	5/22/2020	32	-	-	-	-	32
Rainbow Resource Center	2871696	3/23/2020	5/22/2020	135	-	-	-	-	135
Rainbow Resource Center	2871769	3/23/2020	5/22/2020	129	-	-	-	-	129
Ramona Brazilian Jiu-Jitsu/MMA	2020-5	3/22/2020	3/22/2020	894	-	-	-	-	894
Ramona Martial Arts	38	3/16/2020	4/15/2020	313	-	-	-	-	313
Rancho Santa Fe Optometry	02282020	3/12/2020	4/11/2020	240	-	-	-	-	240
Rawhide Ranch	HF35893C006CPA	3/11/2020	4/10/2020	800	-	-	-	-	800
Rawhide Ranch	MB66709C004CPA	3/11/2020	4/10/2020	800	-	-	-	-	800
Rawhide Ranch	MF37813C005CPA	3/17/2020	4/16/2020	390	-	-	-	-	390
Rebecca Erkelens	RAE-014	3/5/2020	4/4/2020	100	-	-	-	-	100
Rebecca Erkelens	RAE-015	3/5/2020	4/4/2020	60	-	-	-	-	60
Rebels Soccer Club	52	3/7/2020	4/6/2020	695	-	-	-	-	695

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Recreational Music Center	3122020	3/12/2020	4/11/2020	870	-	-	-	-	870
Redlands Gymnastics Club	030520CPA	3/5/2020	4/4/2020	80	-	-	-	-	80
Regina Phillips	2	3/13/2020	4/12/2020	675	-	-	-	-	675
Renata Bezman	CPA202002	3/8/2020	4/7/2020	1,050	-	-	-	-	1,050
Renea Ree	Yasin14	3/20/2020	4/19/2020	75	-	-	-	-	75
Reshma Solbach	5025	3/6/2020	4/5/2020	280	-	-	-	-	280
Riffs Music	2020-02-CP	3/4/2020	4/3/2020	2,800	-	-	-	-	2,800
Riverside Scuba Locker	024	3/26/2020	4/25/2020	1,210	-	-	-	-	1,210
Robin Dapper	Moli25	3/5/2020	4/4/2020	450	-	-	-	-	450
Rock Creek Enrichment Center	20203094	3/1/2020	3/31/2020	686	-	-	-	-	686
Rock Creek Enrichment Center	20203103	3/14/2020	4/13/2020	1,037	-	-	-	-	1,037
Rock Creek Enrichment Center	20203104	3/14/2020	4/13/2020	817	-	-	-	-	817
Rock Fitness Gym	31720201	3/17/2020	4/16/2020	30	-	-	-	-	30
Rock Fitness Gym	3320201	3/3/2020	4/2/2020	150	-	-	-	-	150
Rockside Music	032020001500	3/11/2020	4/10/2020	140	-	-	-	-	140
Rockstars of Tomorrow	01-052020-CPA	3/1/2020	3/31/2020	725	-	-	-	-	725
Rockstars of Tomorrow Riverside	2176	3/15/2020	4/14/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	2177	3/15/2020	4/14/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	2178	3/15/2020	4/14/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	3101	3/15/2020	4/14/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	3102	3/15/2020	4/14/2020	145	-	-	-	-	145
Rockstars of Tomorrow Riverside	3103	3/15/2020	4/14/2020	145	-	-	-	-	145
Roos Music	1047	3/12/2020	4/11/2020	2,340	-	-	-	-	2,340
Rose Marziale Acting Studio	12	3/11/2020	4/10/2020	1,550	-	-	-	-	1,550
Rosemary Sorola	020	3/2/2020	4/1/2020	460	-	-	-	-	460
Ryan Navales	3	3/17/2020	4/16/2020	300	-	-	-	-	300
Sally Piano Music	262020	3/6/2020	4/5/2020	2,320	-	-	-	-	2,320
Sally Piano Music	3122020	3/11/2020	4/10/2020	1,014	-	-	-	-	1,014
Sally Piano Music	3132020	3/11/2020	4/10/2020	507	-	-	-	-	507
Sally Piano Music	342020	3/3/2020	4/2/2020	507	-	-	-	-	507
Sally Piano Music	352020	3/3/2020	4/2/2020	604	-	-	-	-	604
Sally Piano Music	362020	3/3/2020	4/2/2020	507	-	-	-	-	507
Samantha Scukanec	SCUK03022	3/2/2020	3/31/2020	226	-	-	-	-	226
San Diego Center for Vision Care-Optoi	26	3/6/2020	4/5/2020	480	-	-	-	-	480
San Diego Center for Vision Care-Optoi	27	3/6/2020	4/5/2020	480	-	-	-	-	480
San Diego Center for Vision Care-Optoi	28	3/6/2020	4/5/2020	640	-	-	-	-	640
San Diego Center for Vision Care-Optoi	29	3/6/2020	4/5/2020	640	-	-	-	-	640
San Diego Center for Vision Care-Optoi	30	3/6/2020	4/5/2020	790	-	-	-	-	790
San Diego Center for Vision Care-Optoi	31	3/6/2020	4/5/2020	790	-	-	-	-	790
San Diego Dance Academy	050420	3/3/2020	4/2/2020	93	-	-	-	-	93

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San Diego Gymnastics at Liberty Station	1019	3/5/2020	4/4/2020	1,234	-	-	-	-	1,234
School of Rock Temecula	63434_320	3/2/2020	4/1/2020	235	-	-	-	-	235
School Pathways, LLC	64025	2/29/2020	3/30/2020	13,644	-	-	-	-	13,644
Schumacher Tutoring	153	3/7/2020	4/6/2020	1,980	-	-	-	-	1,980
Science 2 U	S2UCPA12	3/21/2020	4/20/2020	321	-	-	-	-	321
Science 2 U	S2UMarCPA	3/21/2020	4/20/2020	23,710	-	-	-	-	23,710
Scott Mogel	9	3/8/2020	4/7/2020	1,550	-	-	-	-	1,550
SenseAbilities	ICS0220	3/7/2020	4/6/2020	680	-	-	-	-	680
Sew O' Side	7	3/5/2020	4/4/2020	1,070	-	-	-	-	1,070
Sharon Thayer		3/10/2020	4/9/2020	900	-	-	-	-	900
Shree LLC	23	3/11/2020	4/10/2020	897	-	-	-	-	897
Simply Coding	438	3/5/2020	4/19/2020	120	-	-	-	-	120
Singapore Math Inc.	351646	3/2/2020	4/1/2020	193	-	-	-	-	193
Singapore Math Inc.	351664	3/2/2020	4/1/2020	50	-	-	-	-	50
Singapore Math Inc.	351722	3/5/2020	4/4/2020	49	-	-	-	-	49
Singapore Math Inc.	351786	3/10/2020	4/9/2020	63	-	-	-	-	63
Singapore Math Inc.	351787	3/10/2020	4/9/2020	154	-	-	-	-	154
Singapore Math Inc.	351804	3/11/2020	4/10/2020	24	-	-	-	-	24
Singapore Math Inc.	351854	3/16/2020	4/15/2020	37	-	-	-	-	37
So Cal Music School	AVMMar2020	3/2/2020	4/1/2020	450	-	-	-	-	450
So Cal Music School	ZWNNov2019	1/28/2020	2/3/2020	150	-	-	-	-	150
So Cal TTC	03122020	3/12/2020	4/11/2020	342	-	-	-	-	342
Soaring Minds Education	CPAFT 107	3/3/2020	4/2/2020	3,600	-	-	-	-	3,600
Soaring Minds Education	CPAPT 105	3/3/2020	4/2/2020	1,550	-	-	-	-	1,550
Social Communication Specialists	8	3/3/2020	4/2/2020	780	-	-	-	-	780
SOR Schools VI, LLC	2020_05	3/2/2020	4/1/2020	335	-	-	-	-	335
South Coast Conservatory	00228458	3/3/2020	4/2/2020	580	-	-	-	-	580
South Coast Conservatory	00228684	3/5/2020	3/5/2020	210	-	-	-	-	210
South Coast Conservatory	00228751	3/6/2020	3/6/2020	140	-	-	-	-	140
South Coast Repertory	6611549	3/17/2020	4/16/2020	2,371	-	-	-	-	2,371
Southern California Children's Chorus	L-2019-AEO01	3/23/2020	4/22/2020	289	-	-	-	-	289
Southland Ballet Academy Inc.	3014	3/3/2020	4/2/2020	860	-	-	-	-	860
Southland Ballet Academy Inc.	3015	3/16/2020	4/15/2020	381	-	-	-	-	381
Speech Pathology Associates	2-2020	3/20/2020	4/19/2020	1,480	-	-	-	-	1,480
Stagelight Performing Arts	0320TROUS	3/4/2020	4/3/2020	135	-	-	-	-	135
Stagelight Performing Arts	0320VALVH	3/2/2020	4/1/2020	50	-	-	-	-	50
Stagelight Performing Arts	0320VALVK	3/2/2020	4/1/2020	53	-	-	-	-	53
Stagelight Performing Arts	0320VALVS	3/2/2020	4/1/2020	106	-	-	-	-	106
Starlight Dance Center	32020BC	3/18/2020	4/17/2020	700	-	-	-	-	700
Starlight Dance Center	32020CBA	3/9/2020	4/8/2020	420	-	-	-	-	420

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Steam Educational Foundation, Inc	030120-1	3/1/2020	3/31/2020	2,157	-	-	-	-	2,157
steppingstonetherapy.org	INV0006	3/3/2020	3/3/2020	4,750	-	-	-	-	4,750
Storm Hockey, INC.	1004	3/11/2020	4/10/2020	60	-	-	-	-	60
Strategic Kids	11	3/11/2020	4/10/2020	5,535	-	-	-	-	5,535
Studio 88	S020120	3/11/2020	4/10/2020	447	-	-	-	-	447
Studio 88	S110119	12/19/2019	1/18/2020	-	298	-	-	-	298
Studio 88 Oc		12/19/2019	1/18/2020	-	298	-	-	-	298
Studio H Fine Art	22020	3/3/2020	4/2/2020	1,165	-	-	-	-	1,165
Studio H Fine Art	32020	3/19/2020	4/18/2020	1,165	-	-	-	-	1,165
Study.com LLC	7420	3/12/2020	4/11/2020	240	-	-	-	-	240
Sue Poole	POOL030120	3/1/2020	3/1/2020	24	-	-	-	-	24
Summit Writing Academy	80758-C002-CPA	4/1/2020	5/1/2020	79	-	-	-	-	79
Summit Writing Academy	87083-C003-CPA	3/2/2020	4/1/2020	79	-	-	-	-	79
Suzanne Silvio	20323-C008-CPA	3/12/2020	4/11/2020	600	-	-	-	-	600
Suzanne Silvio	57334-C004-CPA	3/5/2020	4/4/2020	175	-	-	-	-	175
SVS Inc	2	2/28/2020	3/29/2020	657	-	-	-	-	657
SVS Inc	3	3/5/2020	4/4/2020	219	-	-	-	-	219
Sylvan Learning Center	2020-022620	3/5/2020	5/4/2020	3,080	-	-	-	-	3,080
Tami Duncan	103	2/23/2020	4/23/2020	60	-	-	-	-	60
Tanja Baker	10024	3/3/2020	4/2/2020	450	-	-	-	-	450
Teacher Synergy, LLC	113497087	3/3/2020	4/2/2020	60	-	-	-	-	60
Teacher Synergy, LLC	113497461	3/3/2020	4/2/2020	9	-	-	-	-	9
Teacher Synergy, LLC	114098175	3/9/2020	3/30/2020	50	-	-	-	-	50
Teacher Synergy, LLC	114215492	3/10/2020	3/31/2020	20	-	-	-	-	20
Teacher Synergy, LLC	114221145	3/10/2020	3/31/2020	70	-	-	-	-	70
Teacher Synergy, LLC	114221361	3/10/2020	3/31/2020	16	-	-	-	-	16
Teacher Synergy, LLC	114223296	3/10/2020	3/31/2020	70	-	-	-	-	70
Teacher Synergy, LLC	114318967	3/11/2020	4/1/2020	6	-	-	-	-	6
Teacher Synergy, LLC	114383809	3/12/2020	4/2/2020	8	-	-	-	-	8
Teacher Synergy, LLC	114484673	3/13/2020	4/3/2020	14	-	-	-	-	14
Teacher Synergy, LLC	114527986	3/13/2020	4/3/2020	81	-	-	-	-	81
Teacher Synergy, LLC	114529254	3/13/2020	4/3/2020	15	-	-	-	-	15
Teacher Synergy, LLC	114663653	3/16/2020	4/6/2020	6	-	-	-	-	6
Teacher Synergy, LLC	114724728	3/17/2020	4/7/2020	36	-	-	-	-	36
Teacher Synergy, LLC	114724828	3/17/2020	4/7/2020	149	-	-	-	-	149
Teacher Synergy, LLC	114725278	3/17/2020	4/7/2020	12	-	-	-	-	12
Teacher Synergy, LLC	114733575	3/17/2020	4/7/2020	16	-	-	-	-	16
Teacher Synergy, LLC	114735414	3/17/2020	4/7/2020	21	-	-	-	-	21
Teacher Synergy, LLC	114786512	3/18/2020	4/8/2020	70	-	-	-	-	70
Teacher Synergy, LLC	114838436	3/19/2020	4/9/2020	22	-	-	-	-	22

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Teacher Synergy, LLC	114838468	3/19/2020	4/9/2020	10	-	-	-	-	10
Teacher Synergy, LLC	114878478	3/20/2020	4/10/2020	36	-	-	-	-	36
Teacher Synergy, LLC	114879149	3/20/2020	4/10/2020	24	-	-	-	-	24
Teaching Textbooks	27065	3/5/2020	4/4/2020	158	-	-	-	-	158
Teaching Textbooks	27093	3/6/2020	4/5/2020	55	-	-	-	-	55
Teaching Textbooks	27102	3/9/2020	4/8/2020	52	-	-	-	-	52
Teaching Textbooks	27103	3/9/2020	4/8/2020	72	-	-	-	-	72
Teaching Textbooks	27114	3/9/2020	4/8/2020	67	-	-	-	-	67
Teaching Textbooks	27150	3/11/2020	4/10/2020	162	-	-	-	-	162
Temecula Conservatory of Music	1414	3/4/2020	4/3/2020	418	-	-	-	-	418
Temecula Music Teacher, LLC	4719	3/4/2020	4/3/2020	3,300	-	-	-	-	3,300
Temecula Tritons Swim Club	32	3/9/2020	4/8/2020	220	-	-	-	-	220
Temecula Yoga Collective	03-15-20	3/15/2020	4/14/2020	532	-	-	-	-	532
Terry Tsang Optometry	210	3/6/2020	4/5/2020	125	-	-	-	-	125
Terry Tsang Optometry	403	3/2/2020	4/1/2020	125	-	-	-	-	125
Terry Tsang Optometry	88	3/2/2020	4/1/2020	125	-	-	-	-	125
Terry Tsang Optometry	9026	3/2/2020	4/1/2020	125	-	-	-	-	125
Thanitra Pichedvanichok	03.07.20.08 CPA	3/7/2020	4/6/2020	3,960	-	-	-	-	3,960
The Center Stage Studio	03162020	3/16/2020	4/15/2020	1,757	-	-	-	-	1,757
The Center Stage Studio	03162020b	3/16/2020	4/15/2020	1,827	-	-	-	-	1,827
The Dragon Institute	2020-089466	3/16/2020	4/15/2020	298	-	-	-	-	298
The Letter K Corp	111548666	2/29/2020	3/30/2020	111	-	-	-	-	111
The Little Gym of Riverside	00300420	3/4/2020	4/3/2020	387	-	-	-	-	387
The Music Factory	MC020120	3/11/2020	4/10/2020	348	-	-	-	-	348
The Performer's Academy	3-A	2/10/2020	3/11/2020	150	-	-	-	-	150
The Rinks Lakewood ICE	2	3/11/2020	4/10/2020	450	-	-	-	-	450
The Stronghold	3320	3/1/2020	3/31/2020	275	-	-	-	-	275
The Writenburg Door	CPA-2ndsem	3/11/2020	4/10/2020	28,807	-	-	-	-	28,807
Think Outside, LLC	20176	3/16/2020	4/15/2020	148	-	-	-	-	148
Tilghman's Academy of Music	721872	3/13/2020	4/12/2020	150	-	-	-	-	150
Tilghman's Academy of Music	7218721	3/13/2020	4/12/2020	110	-	-	-	-	110
Timberdoodle.com	311560	11/7/2020	1/6/2021	81	-	-	-	-	81
Timberdoodle.com	311905	1/31/2020	3/31/2020	160	-	-	-	-	160
Timberdoodle.com	311960	2/3/2020	4/3/2020	87	-	-	-	-	87
Timberdoodle.com	313259	3/4/2020	4/3/2020	66	-	-	-	-	66
Time4Writing.com	T4W11030	3/20/2020	4/19/2020	119	-	-	-	-	119
TLP Education	1054	3/6/2020	4/5/2020	290	-	-	-	-	290
TLP Education	1055	3/6/2020	4/5/2020	290	-	-	-	-	290
Tom Catanzaro	2	3/1/2020	3/31/2020	720	-	-	-	-	720
Total Education Solutions, dba TES The	2416084	2/5/2020	3/18/2020	1,761	-	-	-	-	1,761

Cabrillo Point Academy

Accounts Payable Aging

March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
TRTS Temecula	03	3/11/2020	3/11/2020	450	-	-	-	-	450
TSW Therapy, Inc	683	3/4/2020	4/3/2020	3,315	-	-	-	-	3,315
Tutor Doctor	INS007	3/13/2020	4/12/2020	360	-	-	-	-	360
Up & Movin'	InCab2-20	3/1/2020	3/31/2020	1,730	-	-	-	-	1,730
USSD Yorba Linda	MP04	3/10/2020	4/9/2020	125	-	-	-	-	125
Valdean Irvine	19	3/9/2020	4/8/2020	600	-	-	-	-	600
Valerie Marich Music	February 04	3/12/2020	4/11/2020	195	-	-	-	-	195
Valerie Marich Music	February 05	3/12/2020	4/11/2020	195	-	-	-	-	195
Veronica Anne Richards	271	3/2/2020	4/1/2020	60	-	-	-	-	60
Veronica Anne Richards	272	3/2/2020	4/1/2020	60	-	-	-	-	60
Veronica Anne Richards	273	3/3/2020	4/2/2020	90	-	-	-	-	90
Veronica Anne Richards	274	3/3/2020	4/2/2020	135	-	-	-	-	135
Victoria Gramm	220	3/13/2020	4/12/2020	585	-	-	-	-	585
Watersafe Swim School	316	3/9/2020	4/8/2020	119	-	-	-	-	119
Watersafe Swim School	317	3/9/2020	4/8/2020	125	-	-	-	-	125
Watersafe Swim School	318	3/9/2020	4/8/2020	238	-	-	-	-	238
Watersafe Swim School	319	3/9/2020	4/8/2020	244	-	-	-	-	244
Watersafe Swim School	320	3/9/2020	4/8/2020	159	-	-	-	-	159
Watersafe Swim School	321	3/9/2020	4/8/2020	194	-	-	-	-	194
Watersafe Swim School	322	3/9/2020	4/8/2020	119	-	-	-	-	119
Watersafe Swim School	323	3/9/2020	4/8/2020	94	-	-	-	-	94
Westrin Dance Center /The Dance Cen	8	3/12/2020	4/11/2020	110	-	-	-	-	110
White Dragon	27	3/5/2020	4/4/2020	942	-	-	-	-	942
White Dragon Martial Arts	31320-1	3/13/2020	4/12/2020	600	-	-	-	-	600
White Dragon Martial Arts	31320-2	3/13/2020	4/12/2020	600	-	-	-	-	600
Wisdom Keepers, LLC	CPA03182020	3/18/2020	4/17/2020	1,200	-	-	-	-	1,200
Within Reach Learning Center	7 - Wixson	3/6/2020	4/5/2020	315	-	-	-	-	315
Within Reach Learning Center	7-Dunkle	3/6/2020	4/5/2020	310	-	-	-	-	310
WM Music Lessons	010CBA	3/4/2020	4/3/2020	6,812	-	-	-	-	6,812
WM Music Lessons	011CBA	3/18/2020	4/17/2020	2,324	-	-	-	-	2,324
WM Tutoring Services	005CBA	3/16/2020	4/15/2020	550	-	-	-	-	550
Wonder Crate	I081	3/3/2020	4/2/2020	81	-	-	-	-	81
Wood & Ivory	0154	3/4/2020	4/3/2020	115	-	-	-	-	115
Wood & Ivory	0166	3/4/2020	4/3/2020	156	-	-	-	-	156
World Class Educators	CPA-3002-AC	3/11/2020	4/10/2020	123	-	-	-	-	123
Yak Academy San Diego	202006	1/7/2020	2/6/2020	299	-	-	-	-	299
YMCA of Orange County	9000000	3/11/2020	4/10/2020	92	-	-	-	-	92
YMCA of San Diego County	202035	3/4/2020	4/3/2020	95	-	-	-	-	95
YMCA of San Diego County	202039	3/12/2020	4/11/2020	123	-	-	-	-	123
Young Actors Space	95	3/2/2020	4/1/2020	390	-	-	-	-	390

Cabrillo Point Academy

Accounts Payable Aging

March 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Young Actors Space	96	3/5/2020	4/4/2020	535	-	-	-	-	535
Zachary Finn	000069	3/5/2020	4/4/2020	1,260	-	-	-	-	1,260
Zachary Finn	000070	3/5/2020	4/4/2020	720	-	-	-	-	720
Zachary Finn	000071	3/5/2020	4/4/2020	360	-	-	-	-	360
Ziggy's Tutoring	20902-B	3/11/2020	4/10/2020	400	-	-	-	-	400
Total Outstanding Payables in March				\$ 598,138	\$ 596	\$ 300	\$ 74	\$ (16,068)	\$ 583,041

February 24, 2020

Board of Directors and Management
Cabrillo Point Academy
1740 E Huntington Dr #205
Duarte, CA 91010

We are pleased to confirm our understanding of the services we are to provide for Cabrillo Point Academy for the year ended June 30, 2020.

We will audit the financial statements of Cabrillo Point Academy, which comprise the statement(s) of financial position as of year ended June 30, 2020, the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements (the financial statements). Also, the following supplementary information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Local Education Agency Organization Structure
- 2) Schedule of Average Daily Attendance
- 3) Schedule of Instructional Time
- 4) Reconciliation of Annual Financial and Budget Report with Audited Financial Statements
- 5) Any other items identified in the emergency supplement of *Audits of California K-12 Local Education Agencies Audit Guide*, published by the Education Audit Appeals Panel

Audit Objective

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our audit of Cabrillo Point Academy's financial statements. Our report will be addressed to Board of Directors of Cabrillo Point Academy. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- An opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each program identified by and in accordance with *2019-20 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* prescribed in *Title 5, California Code of Regulations, Section 19810*.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will state that the report is not suitable for any other purpose.

Audit Procedures

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from the Organization's attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Organization or to acts by management or employees acting on behalf of the Organization.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our audit will include obtaining an understanding of the Organization and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Cabrillo Point Academy's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

As part of the audit we are also required to report on State Compliance. Our procedures will consist of tests of transactions and other applicable procedures described in the *2019-20 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* prescribed in *Title 5, California Code of Regulations, Section 19810*. The purpose of these procedures will be to express an opinion on Cabrillo Point Academy's compliance with requirements applicable to each of its applicable programs in our report on compliance issued pursuant to the *2019-20 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* prescribed in *Title 5, California Code of Regulations, Section 19810*.

Other Services

We will prepare the Organization's federal and state information returns for the year ended June 30, 2020 for the Internal Revenue Service and the California Franchise Tax Board based on information provided by you. We will also assist in preparing the financial statements of the Organization in conformity with U.S. generally accepted accounting principles based on information provided by you.

We will perform the services in accordance with applicable professional standards, including the Statements on Standards for Tax Services issued by the American Institute of Certified Public Accountants. The other services are limited to the financial statement and tax services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. We will advise management with regard to tax positions taken in the preparation of the tax return, but management must make all decisions with regard to those matters.

Management Responsibilities

You are responsible for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles. You are also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the organization from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Organization involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring the Organization complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon.

You agree to assume all management responsibilities for the tax services, financial statement preparation services, and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

Kevin A. Sproul is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit after the books are closed and to complete your report no later than December 15, 2020. Information returns will be completed by the extended due date of the returns.

Our fees for these services will be:	<u>2020</u>
Cabrillo Point Academy	\$9,000
Federal and State Tax Returns:	\$1,200

The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Wilkinson Hadley King & Co LLP

RESPONSE:

This letter correctly sets forth the understanding of Cabrillo Point Academy.

Management signature:

Title:

Date:

Governance signature:

Title:

Date:



Cabrillo Point Academy Renewal Presentation

April 2020



Gallagher

Insurance | Risk Management | Consulting

ICS Group Advantages



Insurance | Risk Management | Consulting

Let's Stick Together

- Purchasing power
- More competition from group carriers resulting in better underwriting offers
- Ability to take advantage of broader network options from carriers
- Better plan design options/more flexibility
- Composite rates versus age banded rates in small group

2020/2021 Renewal

Renewal Results

- Medical
 - Kaiser: final renewal **+2.8%**
 - Trend Increase is +7.5%
 - Blue Shield: final renewal **+5.9%**
 - Trend Increase is 12.9% - 15.9%
- Dental
 - Cigna Dental HMO: final renewal **+5.0%** (initial increase +6.5%)
 - Cigna DPPO: final renewal **+17.6%** (initial increase +20.7%)
- Vision – rate guarantee (**+0.0%**)
- Life – rate guarantee (**+0.0%**)



Gallagher

Insurance | Risk Management | Consulting

Medical Renewals

2020/2021 Medical Contributions



Insurance | Risk Management | Consulting

Recommendations

- Recommended Strategy:
 - Charter & Employees share premium increases equally
 - Maintain \$0 Employee-only options
 - Increase Employee cost for most expensive plans
 - PPO: Increase Employee cost by +15.0%
 - Access+ HMO: Increase Employee cost by +15.0%
- Final Revenue Impact to Charter: **\$52,686**

2020/21 Medical Contribution Analysis



Gallagher

Insurance | Risk Management | Consulting

Medical & Pharmacy

		2019 / 2020 Current	2020 / 2021 Renewal			EE Cost Share	EE Difference
Coverage Tier	Subscribers	EE Contribution	EE Contribution	ER Contribution	Total Premium	Current / Renewal	\$Δ EE / %Δ EE
Blue Shield SaveNet HMO							
Employee Only	7	\$0.00	\$0.00	\$555.08	\$555.08	0% / 0%	\$0.00 / N/A
Employee + Spouse	1	\$128.68	\$134.47	\$1,142.19	\$1,276.66	19% / 19%	\$5.79 / 4.5%
Employee + Child(ren)	8	\$69.29	\$72.41	\$871.23	\$943.64	19% / 19%	\$3.12 / 4.5%
Employee + Family	17	\$188.08	\$196.54	\$1,413.17	\$1,609.71	19% / 19%	\$8.46 / 4.5%
% Cost Share		10%	10%	90%	100%	10% / 10%	-0.1%
Blue Shield Access+ HMO							
Employee Only	2	\$154.73	\$177.94	\$550.66	\$728.60	22% / 24%	\$23.21 / 15.0%
Employee + Spouse	1	\$484.55	\$557.23	\$1,118.57	\$1,675.80	54% / 59%	\$72.68 / 15.0%
Employee + Child(ren)	5	\$332.33	\$382.18	\$856.44	\$1,238.62	69% / 75%	\$49.85 / 15.0%
Employee + Family	2	\$636.78	\$732.30	\$1,380.64	\$2,112.94	49% / 53%	\$95.52 / 15.0%
% Cost Share		29%	32%	68%	100%	32%	2.5%
Blue Shield PPO							
Employee Only	8	\$142.65	\$164.05	\$551.00	\$715.05	21% / 23%	\$21.40 / 15.0%
Employee + Spouse	0	\$456.77	\$525.29	\$1,119.32	\$1,644.61	52% / 57%	\$68.52 / 15.0%
Employee + Child(ren)	4	\$311.78	\$358.55	\$857.03	\$1,215.58	66% / 72%	\$46.77 / 15.0%
Employee + Family	5	\$601.76	\$692.02	\$1,381.62	\$2,073.64	47% / 51%	\$90.26 / 15.0%
% Cost Share		27%	30%	70%	100%	30%	2.3%
Kaiser HMO							
Employee Only	8	\$0.00	\$0.00	\$533.59	\$533.59	0% / 0%	\$0.00 / N/A
Employee + Spouse	0	\$117.09	\$134.47	\$1,039.43	\$1,173.90	19% / 21%	\$17.38 / 14.8%
Employee + Child(ren)	9	\$78.06	\$81.57	\$878.89	\$960.46	19% / 19%	\$3.51 / 4.5%
Employee + Family	30	\$204.91	\$214.13	\$1,439.99	\$1,654.12	19% / 19%	\$9.22 / 4.5%
% Cost Share		11%	11%	89%	100%	11% / 11%	0.2%
Blue Shield HSA							
Employee Only	2	\$0.00	\$0.00	\$515.21	\$515.21	0% / 0%	\$0.00 / N/A
Employee + Spouse	0	\$225.16	\$235.29	\$956.97	\$1,192.26	20%	\$10.13 / 4.5%
Employee + Child(ren)	0	\$166.43	\$173.92	\$707.33	\$881.25	20%	\$7.49 / 4.5%
Employee + Family	5	\$283.90	\$296.68	\$1,206.62	\$1,503.30	20%	\$12.78 / 4.5%
% Cost Share		18%	17%	83%	100%	18% / 17%	-0.2%
Total Composite PEPM	114	\$186.63	\$203.44	\$1,074.31	\$1,277.74		
% Cost Share		15%	16%	84%	100%		
Total Annual Cost		\$255,312	\$278,300	\$1,469,652	\$1,747,952		
HSA Fund				\$9,500			
TOTAL		\$255,312	\$278,300	\$1,479,152	\$1,757,452		
% Cost Share		15%	16%	84%	100%		
Change From Current (\$)			\$22,988	\$52,686	\$75,674		
Change From Current (%)			9.0%	3.7%	4.5%		

*These are approximations based off overall renewal numbers

Charter Medical Increase Breakdown



Insurance | Risk Management | Consulting

	Broker Recommendation	
Charter	% of Renewal Increase	\$ Increase
Blue Ridge Academy	17.9%	\$91,783
Cabrillo Point Academy	10.3%	\$52,686
Clarksville	2.4%	\$12,473
Cottonwood	4.4%	\$22,367
ICS	18.9%	\$97,082
Feather River	2.4%	\$12,218
Granite Mountain	6.6%	\$33,665
Heartland	8.5%	\$43,646
Kern	0.0%	\$0
Lake View	0.9%	\$4,876
Learning Latitudes	0.0%	\$0
Mission Vista	8.4%	\$43,232
Monarch River	1.3%	\$6,918
North	0.0%	\$0
Ohio	0.4%	\$2,047
PCA	11.9%	\$60,989
South	0.0%	\$0
Triumph Academy	0.5%	\$2,530
Winship Central	0.3%	\$1,470
Yosemite Valley	5.0%	\$25,515
	100%	\$513,498

Benchmark Data (HMO)

HMO Benchmark	Charters/ICS Blue Shield HMO (Access+ & SaveNet)	Charters/ICS Kaiser HMO	2019 California Nonprofit	2019 Education	2019 Charter Schools	2019 California
Calendar Year Deductible	None	None	None	None	None	None
Calendar Year Out of Pocket Max	\$2,500/\$5,000	\$3,000/\$6,000	\$3,000/\$6,000	\$1,500/\$3,000	\$2,000/\$4,000	\$3,000/\$6,000
Primary Care Office Visit	\$20	\$20	\$30	\$15	\$30	\$30
Specialist Office Visit	\$20	\$20	\$40	\$40	\$40	\$40
Diagnostic Lab / X-ray	No Charge	\$10	\$50	\$50	\$50	\$50
Hospitalization	\$500/admit	\$500/day (3-day max)	\$500/admit	\$250/day	\$500/day	\$500/admit
Outpatient Surgery	Surgery Center: \$100 Hospital: \$300	\$250	\$250	\$150	\$150	\$250
Urgent Care	\$20	\$20	\$35	\$30	\$30	\$35
Emergency Room	\$100	\$150	\$150	\$200	\$250	\$150
Rx - Brand Deductible	None	None	None	None	None	\$150
Rx - Generic	\$15	\$15	\$10	\$15	\$15	\$10
Rx - Brand	\$30	\$35	\$35	\$30	\$25	\$35
Rx - Non-formulary	\$45	\$35	\$50	\$30	\$50	\$50
Employer Contribution - Employees	100% towards SaveNet 76% towards Access+	100%	80-90%	100%	80-90%	80%
Employer Contribution - Family	80% towards SaveNet 61% towards Access+	80%	0-25%	0%	25%	0%
Source			AJG - 2019	AJG - 2019	AJG - 2019	AJG - 2019

Takeaways:

- Deductible & OOPM are in line
- Copays are richer
- Hospitalization is richer
- Contribution is very rich, especially for dependent coverage

Benchmark Data (PPO)

HMO Benchmark	Charters/ICS Blue Shield PPO	2019 California Nonprofit	2019 Education	2019 Charter Schools	2019 California
Calendar Year Deductible	\$500/\$1,000	\$1,300/\$2,800	\$500/\$1,500	\$500/\$1,000	\$1,000 / \$2,000
Calendar Year Out of Pocket Max	\$4,000/\$8,000	\$2,500/\$5,000	\$4,500/\$9,000	\$3000/\$6000	\$1,500 / \$3,000
Primary Care Office Visit	\$35	\$20	\$30	\$15	\$20
Specialist Office Visit	\$35	\$45	\$45	\$30	\$30
Diagnostic Lab / X-ray	\$35	\$50	20%	10%	20%
Hospitalization	\$100 + 20%	20%	20%	10%	20%
Outpatient Surgery	Facility: 10% Hospital: 25%	20%	10%	10%	20%
Urgent Care	\$35	\$20	\$25	\$15	\$20
Emergency Room	\$100 + 20%	\$100	\$100 + 10%	\$100 + 10%	\$100 + 20%
Rx - Brand Deductible	None	None	None	None	\$250
Rx - Generic	\$15	\$10	\$15	\$10	\$15
Rx - Brand	\$30	\$25	\$30	\$30	\$30
Rx - Non-formulary	\$45	\$45	\$50	\$50	\$50
Employer Contribution - Employees	78%	60%	75%	75%	Buy-Up
Employer Contribution - Family	62%	0% - 25%	25%	50%	0%
Source		AJG - 2019	AJG - 2019	AJG - 2019	AJG - 2019

Takeaways:

- Deductible is rich
- OOPM slightly below benchmark
- Copays are in line, slightly high
- Contribution is very rich, especially for dependent coverage

Benchmark Data (H.S.A.)

HMO Benchmark	Charters/ICS Blue Shield H.S.A.	2019 California Nonprofit	2019 Education	2019 Charter Schools	2019 California
Calendar Year Deductible	\$2,700/\$5,200	\$2,700/\$5,200	\$2,700/\$5,200	\$2,700/\$5,200	\$2,700/\$5,200
Calendar Year Out of Pocket Max	\$5,500/\$11,000	\$6,750/\$13,500	\$6,750/\$13,500	\$6,750/\$13,500	\$6,750/\$13,500
Primary Care Office Visit	20%	\$20	\$30	\$15	\$20
Specialist Office Visit	20%	\$45	\$45	\$30	\$30
Diagnostic Lab / X-ray	Facility: 20% Hospital: \$25 + 20%	\$50	20%	10%	20%
Hospitalization	\$100 + 20%	20%	20%	10%	20%
Outpatient Surgery	Facility: 10% Hospital: 20%	20%	10%	10%	20%
Urgent Care	20%	\$20	\$25	\$15	\$20
Emergency Room	\$150 + 20%	\$100	\$100 + 10%	\$100 + 10%	\$100 + 20%
Rx - Brand Deductible	Plan Deductible Applies	None	None	None	\$250
Rx - Generic	\$10	\$10	\$15	\$10	\$15
Rx - Brand	\$25	\$25	\$30	\$30	\$30
Rx - Non-formulary	\$40	\$45	\$50	\$50	\$50
Employer Contribution - Employees	100% + \$1,000 funding	60%	75%	75%	Buy-Up
Employer Contribution - Family	51-70% + \$1,500 funding	0% - 25%	25%	50%	0%
Source		AJG - 2019	AJG - 2019	AJG - 2019	AJG - 2019

Takeaways:

- Deductible is rich, at the lowest possible level for IRS rules
- OOPM is rich, at the lowest possible level for IRS rules
- Contribution is very rich, especially for dependent coverage
- Contribution to HSA plan is slightly rich, average is \$750 Ind. / \$1,250 Fam.



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Ancillary Renewals

2020/21 Dental/Vision Contributions



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Recommendations

- Recommended Strategy for Dental:
 - Charter & Employees share premium increases equally
 - Final Revenue Impact to Charter: **\$3,255**
- Recommended Strategy for Vision:
 - No premium change for Charter or Employees
 - Final Revenue Impact to Charter: **\$0**

2020/21 Dental Contribution Analysis



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Dental		2019 / 2020 Current		2020 / 2021 Renewal			EE Cost Share	EE Difference
Coverage Tier	Subscribers	EE Contribution	Subscribers	EE Contribution	ER Contribution	Total Premium	Current / Renewal	\$Δ EE / %Δ EE
Cigna DHMO			Cigna DHMO					
Employee Only	6	\$5.00	6	\$5.25	\$10.96	\$16.21	32% / 32%	\$0.25 / 5.0%
Employee + Spouse	1	\$16.13	1	\$16.94	\$10.96	\$27.90	61% / 61%	\$0.81 / 5.0%
Employee + Child(ren)	8	\$19.85	8	\$20.84	\$10.96	\$31.80	66% / 66%	\$0.99 / 5.0%
Employee + Family	21	\$28.10	21	\$29.51	\$10.96	\$40.47	73% / 73%	\$1.41 / 5.0%
% Cost Share	36	68%	36	68%	32%	100%	68% / 68%	0.0%
Cigna DPPO High			Cigna DPPO High					
Employee Only	6	\$24.66	6	\$29.00	\$16.38	\$45.38	65% / 64%	\$4.34 / 17.6%
Employee + Spouse	0	\$62.87	0	\$73.94	\$16.79	\$90.73	82% / 81%	\$11.07 / 17.6%
Employee + Child(ren)	11	\$71.92	11	\$84.58	\$16.89	\$101.47	84% / 83%	\$12.66 / 17.6%
Employee + Family	15	\$109.83	15	\$129.16	\$17.31	\$146.47	89% / 88%	\$19.33 / 17.6%
% Cost Share	32	86%	32	85%	15%	100%	85%	-0.8%
Cigna DPPO Low			Cigna DPPO Low					
Employee Only	20	\$15.00	20	\$17.64	\$16.27	\$33.91	53% / 52%	\$2.64 / 17.6%
Employee + Spouse	2	\$50.13	2	\$58.95	\$16.66	\$75.61	79% / 78%	\$8.82 / 17.6%
Employee + Child(ren)	5	\$56.48	5	\$66.42	\$16.73	\$83.15	81% / 80%	\$9.94 / 17.6%
Employee + Family	19	\$88.33	19	\$103.88	\$17.07	\$120.95	87% / 86%	\$15.55 / 17.6%
% Cost Share	46	79%	46	78%	22%	100%	78%	-0.7%
Total Composite PEPM	114	\$51.15	114	\$59.13	\$15.19	\$74.32		
% Cost Share		80%		80%	20%	100%		
Total Annual Cost		\$69,969		\$80,890	\$20,776	\$101,666		
TOTAL		\$69,969		\$80,890	\$20,776	\$101,666		
% Cost Share		80%		80%	20%	100%		
Change From Current (\$)				\$10,921	\$3,255	\$14,176		
Change From Current (%)				15.6%	18.6%	16.2%		

Charter Dental Increase Breakdown

	Broker Recommendation	
Charter	% of Renewal Increase	\$ Increase
Blue Ridge Academy	17.2%	\$6,509
Cabrillo Point Academy	8.6%	\$3,255
Clarksville	2.9%	\$1,080
Cottonwood	5.9%	\$2,222
ICS	19.2%	\$7,265
Feather River	2.8%	\$1,056
Granite Mountain	6.2%	\$2,346
Heartland	8.3%	\$3,144
Kern	0.0%	\$0
Lake View	1.0%	\$394
Learning Latitudes	0.0%	\$0
Mission Vista	7.9%	\$2,975
Monarch River	1.6%	\$612
North	0.0%	\$0
Ohio	0.4%	\$168
PCA	10.7%	\$4,055
South	0.0%	\$0
Triumph Academy	0.6%	\$229
Winship Central	0.7%	\$253
Yosemite Valley	5.8%	\$2,190
	100%	\$37,755

2020/21 Vision Contribution Analysis



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Vision		2019 / 2020 Renewal		2020 / 2021 Renewal			EE Cost Share	EE Difference
Coverage Tier	Subscribers	EE Contribution	Subscribers	EE Contribution	ER Contribution	Total Premium	Current / Renewal	\$Δ EE / %Δ EE
EyeMed Vision Plan		EyeMed Vision Plan						
Employee Only	31	\$2.56	31	\$2.56	\$3.08	\$5.64	45% / 45%	\$0.00 / 0.0%
Employee + Spouse	4	\$5.49	4	\$5.49	\$5.23	\$10.72	51% / 51%	\$0.00 / 0.0%
Employee + Child(ren)	20	\$5.61	20	\$5.61	\$5.67	\$11.28	50% / 50%	\$0.00 / 0.0%
Employee + Family	45	\$9.04	45	\$9.04	\$7.54	\$16.58	55% / 55%	\$0.00 / 0.0%
% Cost Share	100	52%	100	52%	48%	100%	52% / 52%	0.0%
Total Composite PEPM	100	\$6.72	100	\$6.72	\$6.17	\$12.89		
TOTAL		\$8,070		\$8,070	\$7,403	\$15,473		
% Cost Share		52%		52%	48%	100%		
Change From Current (\$)				\$0	\$0	\$0		
Change From Current (%)				0.0%	0.0%	0.0%		



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Additional Considerations

Additional Considerations

Fringe Benefits



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- ID Theft Protection – free InfoArmor Privacy Armor Plus coverage until 12/31/2020
 - ID theft monitoring & alerts
 - Full service remediation
 - Identity theft reimbursement
 - Usually \$9.95 Ind./\$17.95 Fam.
- Legal Coverage
 - Pre-paid legal coverage for service with in-network attorneys (100% coverage for wills, living trusts, power of attorney, defense of tickets, etc.)
 - Certified financial planner available for financial guidance to employees
 - \$14.99/month
- Pet Insurance
 - Full pet insurance option (i.e. deductibles, OOPM, coinsurance)
 - 5-10% discount from direct payment option when offered through employer
 - Ability to payroll deduct
- Student Loan Assistance
 - Consultative assistance to employees for their student loans regarding loan forgiveness, refinancing, and restructuring of payment plans
 - No cost to Charters/ICS
 - No cost for employee to have expert review the best options for them to take, only a cost if the employee chooses to hire the consultant to conduct changes on their behalf

Timeline

<u>Task</u>	<u>Responsibility</u>	<u>Target Date</u>
Pre-Renewal Planning Meeting	AJG/ICS	1/15
Renewals Requested/Received	AJG	2/10-4/10
RFP To Marketplace	AJG	3/20
OE Notice Communication Sent to Employees	AJG/ICS	3/30
All proposals to be received from vendors	AJG	4/3
Proposal review, plan design analysis, and strategy meeting	AJG/ICS	4/8
Final approval of 2020 benefits by leadership team	ICS	4/22
Broker/Vendors/Ben Admin/Payroll notified of final decisions	AJG	4/27
Employee Communications Finalized and Sent for Approval	AJG/ICS	4/29
Employee Communications Approved	ICS	5/5
Materials finalized and sent to printer for shipping	AJG	5/6
Ben Admin system tested and approved	AJG/ICS/BeneTrac	5/11-5/15
OE meetings/webinars conducted	AJG/ICS	5/18-6/12
OE begins; Ben Admin system begins receiving enrollments	BeneTrac	5/20
OE closes; Ben Admin system stops receiving enrollments	BeneTrac	6/12
Audit of OE data is completed	ICS	6/17
Eligibility feeds sent to all vendors	BeneTrac	6/19
Health ID cards mailed to participants (if applicable)	Carriers	6/24
Effective date of benefits changes/enrollments	Payroll	7/1
New deductions go into effect	Payroll	7/1



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Proposed Motions

- Motion for Consideration:
 - Approve July 1, 2020 through June 30, 2021 Employee Benefits Package & Employer/Employee Contribution Rates
 - Charter Leader has the authority to approve monthly payments based on the approved Employer Contribution Rates

Thank You

This proposal (analyses, report, etc.) is an outline of the coverages proposed by the carrier(s) based upon the information provided by your company. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. See the policies and contracts for actual language. This proposal (analyses, report, etc.) is not a contract and offers no contractual obligation on behalf of GBS. The intent of this analysis [report, letter, etc.] is to provide you with general information regarding the status of, and/or potential concerns related to, your current employee benefits environment. It should not be construed as, nor is it intended to provide, legal advice. Laws may be complex and subject to change. This information is based on current interpretation of the law and is not guaranteed. Questions regarding specific issues should be addressed by legal counsel who specializes in this practice area. This analysis is for illustrative purposes only, and is not a proposal for coverage or a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. See your policy or contact us for specific information or further details in this regard. Issuance of these rate calculations DOES NOT GUARANTEE acceptance in any program. Final acceptance, final rates, and effective date of coverage are subject to the underwriting approval of the management of each plan after review of any requested information.



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Appendix

Medical - Kaiser HMO

		Current	Renewal	Alternative
		Kaiser Traditional HMO 20		Kaiser Traditional HMO 30
Rates	# EE's			
Employee Only	211	\$519.31	\$533.59	\$530.22
Employee + Spouse	46	\$1,142.47	\$1,173.90	\$1,166.46
Employee + Child(ren)	92	\$934.75	\$960.46	\$954.38
Employee + Family	243	\$1,609.84	\$1,654.12	\$1,643.65
	592			
Estimated Monthly Premium		\$639,316	\$656,900	\$652,742
Estimated Annual Premium		\$7,671,794	\$7,882,804	\$7,832,901
\$ Difference Vs. Current			\$211,011	\$161,108
% Difference Vs. Current			2.8%	2.1%

Benefit Summary			
Calendar Year Deductible		No Deductible	No Deductible
Calendar Year Out-of-Pocket Maximum			
Individual		\$3,000	\$4,000
Family		\$6,000	\$8,000
Preventive Care		No Charge	No Charge
Office Visit - Primary/Specialist		\$20/\$20	\$30/\$30
Chiropractic and Acupuncture Services		\$15 (up to 20 visits/year)	\$15 (up to 20 visits/year)
Diagnostic Lab & X-Ray		\$10	\$10
Advanced Imaging (CT, PET, MRI)		\$100	\$100
Hospitalization		\$500/day (up to 3 days max)	\$500/day (up to 3 days max)
Outpatient Surgery		\$250	\$250
Urgent Care (co-pay waived if admitted)		\$20	\$30
Emergency Room (co-pay waived if admitted)		\$150	\$150
Ambulance		\$150	\$150
Prescription Drugs		No Brand Rx Deductible	No Brand Rx Deductible
Retail Pharmacy (30-day supply) (generic/brand/specialty)		\$15/\$35/30% up to \$200	\$15/\$35/30% up to \$200
Mail Order (100-day supply) (generic/brand/specialty)		\$35/\$70/30% up to \$200	\$35/\$70/30% up to \$200

Medical - Blue Shield HMO (SaveNet)

		Current	Renewal	Negotiated Renewal	Alternative
		Blue Shield SaveNet HMO 20-500			Blue Shield SaveNet HMO 25-750
Rates	# EE's				
Employee Only	92	\$524.15	\$591.77	\$555.08	\$547.74
Employee + Spouse	28	\$1,205.52	\$1,361.03	\$1,276.66	\$1,259.77
Employee + Child(ren)	51	\$891.05	\$1,006.00	\$943.64	\$931.15
Employee + Family	<u>110</u>	\$1,520.01	\$1,716.09	\$1,609.71	\$1,588.41
	281				
Estimated Monthly Premium		\$294,621	\$332,627	\$312,008	\$307,879
Estimated Annual Premium		\$3,535,452	\$3,991,525.44	\$3,744,091	\$3,694,547
\$ Difference Vs. Current			\$456,073	\$208,639	\$159,095
% Difference Vs. Current			12.9%	5.9%	4.5%

Benefit Summary					
Calendar Year Deductible		No Deductible		No Deductible	
Calendar Year Out-of-Pocket Maximum					
Individual		\$2,500		\$3,000	
Family		\$5,000		\$6,000	
Preventive Care		No Charge		No Charge	
Office Visit - Primary/Specialist		\$20/\$20		\$25/\$25	
Chiropractic and Acupuncture Services		\$10 (up to 30 visits/calendar year)		\$10 (up to 30 visits/calendar year)	
Diagnostic Lab & X-Ray		No Charge		No Charge	
Advanced Imaging (CT, PET, MRI)		No Charge		No Charge	
Hospitalization		\$500/admit		\$750/admit	
Outpatient Surgery		Facility: \$100 Hospital: \$300		Facility: \$100 Hospital: \$400	
Urgent Care (co-pay waived if admitted)		\$20		\$25	
Emergency Room (co-pay waived if admitted)		\$100		\$150	
Ambulance		\$100		\$100	
Prescription Drugs		No Brand Rx Deductible		No Brand Rx Deductible	
Retail Pharmacy (30-day supply) (tier 1/tier 2/tier 3)		\$15/\$30/\$45		\$15/\$30/\$45	
Mail Order (90-day supply) (tier 1/tier 2/tier 3)		\$30/\$60/\$90		\$30/\$60/\$90	

Medical - Blue Shield HMO (Access+)



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		Current	Renewal	Negotiated Renewal	Alternative
		Blue Shield Access+ HMO 20-500			Blue Shield Access+ HMO 25-750
Rates	# EE's				
Employee Only	32	\$688.00	\$776.75	\$728.60	\$720.34
Employee + Spouse	5	\$1,582.41	\$1,786.54	\$1,675.80	\$1,656.78
Employee + Child(ren)	32	\$1,169.60	\$1,320.48	\$1,238.62	\$1,224.57
Employee + Family	17	\$1,995.20	\$2,252.58	\$2,112.94	\$2,088.97
	86				
Estimated Monthly Premium		\$101,274	\$114,338	\$107,250	\$106,034
Estimated Annual Premium		\$1,215,284	\$1,372,055	\$1,287,000	\$1,272,402
\$ Difference Vs. Current			\$156,772	\$71,716	\$57,118
% Difference Vs. Current			12.9%	5.9%	4.7%

Benefit Summary			
Calendar Year Deductible		No Deductible	No Deductible
Calendar Year Out-of-Pocket Maximum			
Individual		\$2,500	\$3,000
Family		\$5,000	\$6,000
Preventive Care		No Charge	No Charge
Office Visit - Primary/Specialist		\$20/\$20	\$25/\$25
Chiropractic and Acupuncture Services		\$10 (up to 30 visits/calendar year)	\$10 (up to 30 visits/calendar year)
Diagnostic Lab & X-Ray		No Charge	No Charge
Advanced Imaging (CT, PET, MRI)		No Charge	No Charge
Hospitalization		\$500/admit	\$750/admit
Outpatient Surgery		Facility: \$100 Hospital: \$300	Facility: \$100 Hospital: \$400
Urgent Care (co-pay waived if admitted)		\$20	\$25
Emergency Room (co-pay waived if admitted)		\$100	\$150
Ambulance		\$100	\$100
Prescription Drugs		No Brand Rx Deductible	No Brand Rx Deductible
Retail Pharmacy (30-day supply) (tier 1/tier 2/tier 3)		\$15/\$30/\$45	\$15/\$30/\$45
Mail Order (90-day supply) (tier 1/tier 2/tier 3)		\$30/\$60/\$90	\$30/\$60/\$90

Medical - PPO

		Current	Renewal	Negotiated Renewal	Alternative
		Blue Shield			Blue Shield
		Full PPO Combined Deductible 35-500 80/60			Split Deductible 35-1000 80/60
Rates	# EE's				
Employee Only	65	\$675.21	\$762.31	\$715.05	\$690.74
Employee + Spouse	13	\$1,552.97	\$1,753.30	\$1,644.61	\$1,588.69
Employee + Child(ren)	54	\$1,147.85	\$1,295.92	\$1,215.58	\$1,174.25
Employee + Family	89	\$1,958.10	\$2,210.69	\$2,073.64	\$2,003.14
	221				
Estimated Monthly Premium		\$300,332	\$339,075	\$318,053	\$307,240
Estimated Annual Premium		\$3,603,985	\$4,068,899	\$3,816,642	\$3,686,876
\$ Difference Vs. Current			\$464,914	\$212,657	\$82,892
% Difference Vs. Current			12.9%	5.9%	2.3%

Benefit Summary	In-Network	Out-of-Network	In-Network	Out-of-Network
Calendar Year Deductible (Individual/Family)	\$500/\$1,000		\$1,000/\$2,000	\$2,000/\$4,000
Calendar Year Out-of-Pocket Maximum				
Individual	\$4,000	\$10,500	\$5,500	\$10,000
Family	\$8,000	\$21,000	\$11,000	\$20,000
Preventive Care	No Charge (deductible waived)	Not Covered (deductible waived)	No Charge (deductible waived)	Not Covered (deductible waived)
Office Visit - Primary/Specialist	\$35/\$35 (deductible waived)	40% (deductible applies)	\$35/\$35 (deductible waived)	40% (deductible applies)
Chiropractic and Acupuncture Services	\$25 (up to 20 visits/calendar year) (deductible applies)	40% (deductible applies)	\$25 (up to 20 visits/calendar year) (deductible applies)	40% (deductible applies)
Diagnostic Lab & X-Ray	Facility: \$35 Hospital: \$35 (deductible applies)	40% (deductible applies)	Facility: \$35 Hospital: \$35 (deductible applies)	40% (deductible applies)
Advanced Imaging (CT, PET, MRI)	20% (deductible applies)	40% (deductible applies)	20% (deductible applies)	40% (deductible applies)
Hospitalization	\$100 + 20% (deductible applies)	40% (deductible applies)	\$100 + 20% (deductible applies)	40% (deductible applies)
Outpatient Surgery	Facility: 10% Hospital: 25% (deductible applies)	40% (deductible applies)	Facility: 10% Hospital: 25% (deductible applies)	40% (deductible applies)
Urgent Care (co-pay waived if admitted)	\$35 (deductible waived)	40% (deductible applies)	\$35 (deductible waived)	40% (deductible applies)
Emergency Room (co-pay waived if admitted)	\$100 + 20% (deductible waived)	\$100 + 20% (deductible waived)	\$150 + 20% (deductible waived)	\$150 + 20% (deductible waived)
Ambulance	20% (deductible applies)	20% (deductible applies)	20% (deductible applies)	20% (deductible applies)
Prescription Drugs	No Brand Rx Deductible		No Brand Rx Deductible	
Retail Pharmacy (30-day supply) (tier 1/tier 2/tier 3)	\$15/\$30/\$45	Retail co-pay + 25%	\$15/\$30/\$45	Retail co-pay + 25%
Mail Order (90-day supply) (tier 1/tier 2/tier 3)	\$30/\$60/\$90	Not Covered	\$30/\$60/\$90	Not Covered

Medical - PPO HSA

Rates	# EE's
Employee Only	32
Employee + Spouse	4
Employee + Child(ren)	19
Employee + Family	55
	110
Estimated Monthly Premium	
Estimated Annual Premium	
\$ Difference Vs. Current	
% Difference Vs. Current	

Current	Renewal	Negotiated Renewal
Blue Shield		
Full PPO Savings Embedded Deductible 2800 H.S.A.		
\$486.50	\$549.26	\$515.21
\$1,125.82	\$1,271.05	\$1,192.26
\$832.14	\$939.49	\$881.25
\$1,419.52	\$1,602.64	\$1,503.30
\$113,956	\$128,656	\$120,681
\$1,367,466	\$1,543,870	\$1,448,172
	\$176,403	\$80,706
	12.9%	5.9%

Benefit Summary	In-Network	Out-of-Network
Calendar Year Deductible (Individual//Member/Family)	2019: \$2,700/\$2,700/\$5,200 2020: \$2,800/\$2,800/\$5,200	
Calendar Year Out-of-Pocket Maximum		
Individual	\$5,500	\$10,000
Family	\$11,000	\$20,000
Preventive Care	No Charge (deductible waived)	Not Covered (deductible waived)
Office Visit - Primary/Specialist	20% (deductible applies)	40% (deductible applies)
Chiropractic and Acupuncture Services	20% (up to 20 visits/calendar year) (deductible applies)	40% (deductible applies)
Diagnostic Lab & X-Ray	2019 Facility: 20% Hospital: \$25 + 20% (deductible applies)	2020 Facility: 20% Hospital: 30% (deductible applies)
Advanced Imaging (CT, PET, MRI)	2019 Facility: 20% Hospital: \$25 + 20% (deductible applies)	2020 Facility: 20% Hospital: 30% (deductible applies)
Hospitalization	2019 \$100 + 20% (deductible applies)	2020 20% (deductible applies)
Outpatient Surgery	Facility: 10% Hospital: 20% (deductible applies)	40% (deductible applies)
Urgent Care (co-pay waived if admitted)	20% (deductible applies)	40% (deductible applies)
Emergency Room (co-pay waived if admitted)	\$150 + 20% (deductible applies)	\$150 + 20% (deductible applies)
Ambulance	20% (deductible applies)	20% (deductible applies)
Prescription Drugs	Plan Deductible Applies	
Retail Pharmacy (30-day supply) (tier 1/tier 2/tier 3)	\$10/\$25/\$40	Retail co-pay + 25%
Mail Order (90-day supply) (tier 1/tier 2/tier 3)	\$20/\$50/\$80	Not Covered



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Disclosures



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Compensation Disclosure

Inspire Charter Schools

Compensation Disclosure

Renewal Effective July 1, 2020

Presented by Gallagher Benefit Services - April 8, 2020

Along with the AM Best rating, this exhibit also serves as disclosure of our estimated fees and/or commissions related to Inspire Charter Services' Group Health & Welfare Plan(s) and any relationships or agreements Gallagher Benefit Services, Inc. ("GBS") has with the insurance companies involved in this renewal. GBS, as agent of record, will receive the following estimated commissions expressed as a percentage of gross premium payments, or fees as agreed upon by Inspire Charter Services.

Line of Coverage	Insurance Company	Commission ¹	Supplemental Commission ²	AM Best Rating
Medical	Blue Shield of California (06181)	3%	\$0 to \$5 PMPY	
Dental	CIGNA (Connecticut General Life Insurance Co.) (06266)	5%	0% to 2% of premium	
Vision	EyeMed Vision Care (Fidelity Security Life Ins. Co.) (07426)	10%	0%	
Life/AD&D, Voluntary Life/AD&D, Voluntary STD	Hartford Life Insurance Co. (06518)	10%	1.5% to 2.25%	A
Medical	Kaiser Foundation Health Plan Inc. (64585)	3%	\$0 to \$17 PMPY	
Vision	Vision Service Plan (64607)	10%	0%	

¹ Commissions include all commissions/fees paid to GBS that are attributable to a contract or policy between a plan and an insurance company, or insurance service. This includes indirect fees that are paid to GBS paid by a third party, and includes, among other things, the payment of "finders' fees" or other fees to GBS for a transaction or service involving the plan.

² Gallagher companies may receive supplemental compensation referred to in a variety of terms and definitions, such as contingent commissions, additional commissions and supplemental commission.

A.M. BEST Rating Classifications

A++, A+	Superior	B, B-	Fair	X	\$500-750m	XIII	\$1.25-1.5b
A, A-	Excellent	C++, C+	Marginal	XI	\$750m-1b	XIV	\$1.5-2b
B++, B+	Good	C, C-	Weak	XII	\$1-1.25b	XV	\$2b +

The A.M. Best Guide is a resource the insurance industry uses to determine the financial stability of an insurance company. A copy of the Best's Guide report on the insurance companies quoted is available for your review. While we strive to be certain that your insurance is placed with a reputable, highly rated insurance company, we have no way of guaranteeing the financial accuracy of the Best's Guide or the financial stability of any insurance company. For these reasons, we recommend that you take into account the financial stability of all the insurance companies prior to making your selection as to who will write your insurance. For non-health insurance carriers or markets (such as Life, AD&D, STD, LTD, LTC, Universal Life, Term Life, Critical Illness, Cancer, Hospital Indemnity, Sickness, Accident, Mini-Med, Accident, Auto/Home, Legal, and Pet Insurance), the standard measure utilized by GBS to evaluate the financial condition of insurance markets is the ratings and financial size categories assigned by A.M. Best Company, Inc. A.M. Best is the oldest independent rating agency in the world to report on the financial strength of insurance companies.



Disclosures

IMPORTANT: This proposal is an outline of the coverages proposed by the carrier(s), based on information provided by your company. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. The policies and contracts themselves must be read for those details. Policy forms for your reference will be made available upon request. This analysis is for illustrative purposes only, and is not a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts.

While GBS does not guarantee the financial viability of any health insurance carrier or market, it is an area we recommend that clients closely scrutinize when selecting a health insurance carrier or HMO. There are a number of rating agencies that can be referred to including, A.M. Best, Fitch, Moody's, Standard & Poor's, and Weiss Ratings (TheStreet.com). Generally, agencies that provide ratings of U.S. Health Insurers, including traditional insurance companies and other managed care (e.g., HMO) organizations, reflects their option based on a comprehensive quantitative and qualitative evaluation of a company's financial strength, operating performance and market profile. However, these ratings are not a warranty of an insurer's current or future ability to meet its contractual obligations.

This proposal [analysis, report, etc.] is an outline of the coverages proposed by the carrier(s), based on information provided by your company. It does not include all of the terms, coverages, exclusions, limitations, and conditions of the actual contract language. The policies and contracts themselves must be read for those details. Policy forms for your reference will be made available upon request.

This analysis is for illustrative purposes only, and is not a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.

The intent of this analysis is to provide you with general information regarding the status of, and/or potential concerns related to, your current employee benefits environment. It does not necessarily fully address all of your specific issues. It should not be construed as, nor is it intended to provide, legal advice. Questions regarding specific issues should be addressed by your general counsel or an attorney who specializes in this practice area.



PROPOSED LCAP GOALS 2020-2023

Cabrillo Point Academy

LCAP GOAL 1

Current: Ensure high-quality teaching/learning within an independent study/online structure

Proposed: Ensure students receive access to high-quality instruction

Why this Goal?

- **Our structure-** We offer an online independent study program that supports parents who emphasize homeschooling their children/teens.
- **LCFF Priorities 1 and 2.** This Goal is related to the California school priority one, commonly known as providing basic services. Basic services include making sure that the condition of facilities is in good working order, teachers are appropriately credentialed and assigned, and providing appropriate instructional material for all students. This Goal also addresses state school priority two, the implementation of academic standards or the degree to which we integrate state content standards into our classes, material, and training.
- **Dashboard-** Our score on the California public school Dashboard indicates that we have consistently met this Goal.
- **Stakeholder Input-** This Goal was also influenced by our parents, staff, and students whose feedback falls within the following themes: 1) continue to refine online learning platforms; 2) maintain our iterative process of implementing state academic standards into all aspects of student and teacher learning, and 3) increase curriculum focused learning opportunities for parents.

Continued: LCAP GOAL 1

Proposed Actions/Services			
1. Monthly teacher professional development focused on understanding state academic standards and integrating them into classes, teacher resources, instructional material, and educational support for students.	2. Monthly parent meetings (in addition to regular HST meetings) focused on understanding state academic standards and their relation to the education of their children.	3. Monthly teacher professional development focused on sharing/implementing best practices and resources related to an independent/virtual learning environment. Note: This Action differs from Goal 1. The focus of Goal 1 is state academic standards. In contrast, this focus of this Goal is learning how to maximize an online or independent study platform.	4. Provide access to all necessary technology and instructional material essential to learning in an online format and communicate their availability.
Proposed Metrics			
<p>Required for LCFF 1</p> <ul style="list-style-type: none"> • School facilities in “Good Repair” per the California Department of Education’s Facility Inspection Tool (Local Dashboard Indicator: Basics) .Note: while we do not have many facilities, this is metric is nonetheless mandated • Teachers: Fully credentialed and appropriately assigned (Local Dashboard Indicator: Basics) • Standards-aligned instructional materials for every student <p>Required for LCFF 2</p> <ul style="list-style-type: none"> • Implementation of all California academic standards (Local Dashboard Indicator: Implementation of State Standards) 			

LCAP GOAL 2

Current: Provide appropriate tiered supports that promote and sustain positive social/emotional development as well as increased academic achievement for all students

Proposed: Provide structured academic support to ensure student achievement

Why this Goal?

- **Our structure-** While student participation in and performance on our internal diagnostic STAR360 assessments are increasing, we want to see an improved alignment of results to those of the state-wide testing. Many of our parents do not validate state-wide testing results.
- **LCFF Priorities- 2 and 4.** This Goal is related to the California school priority related to pupil achievement (LCFF Priority 4) or the degree to which students demonstrate learning through a variety of methods, including state-wide testing and Implementation, and how English Learners will access the common core and English Language Development Standards (LCFF Priority 2).
- **Dashboard-** Data demonstrates that our English Learners performed at the second-highest tier (5 of 6) on the state-wide metric (Dashboard). Further, the percentage of our students participating in state-wide testing is increasing. Still, performance is at Yellow (Tier 3 out of 5 color performance tiers).
- **Stakeholder Input-** The development of this Goal was also influenced by our parents, staff, and students whose feedback falls within the following themes: 1) continue building and refining our tiered system of support to help students with social and emotional needs, 2) continue to inform parents and students about the value of state-testing to improve the quality of student effort on said tests, and 3) continue to refine academic support for our English Learners.

Continued: LCAP GOAL 2

Proposed Actions/Services

<p>1. Monthly staff professional development focused on implementing appropriate student academic support through a tiered system of support (commonly referred to as a Multi-Tiered Support System or MTSS)</p> <p>Note: This Action speaks helping all staff and parents understand the MTSS process including who plays what role to provide a coordinated approach to supporting student needs.</p>	<p>2. Administer diagnostic assessments (STAR360) and associated staff professional development to identify and support students who score below grade-level proficiency in ELA and Math.</p> <p>Note: This Action includes training staff to understand, interpret, and use of STAR360 results</p>	<p>3. Provide targeted academic support for students who are not meeting proficiency on state assessments (ELA and math).</p> <p>Note: This Action differs from Action 1. While Action 1 speaks to our overall support structure, this Goal is specific to understanding and using the CAASPP and STAR360 results to guide curriculum and academic support</p>	<p>4. Regular staff professional development focused on the educational needs of English Learners.</p> <p>Note: An EL specific Action is required</p>
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Proposed Metrics

<p>Required for LCFF 2</p> <ul style="list-style-type: none"> Implementation of all California academic standards including English Language Development Standards (Local Dashboard Indicator: Implementation of State Standards). <p>Required for LCFF 4</p> <ul style="list-style-type: none"> % of students who meet/exceed standard: CAASPP ELA. % of students who meet/exceed standard: CAASPP Math. Distance From Standard: CAASPP ELA. Distance From Standard: CAASPP Math. 	<p>Required for LCFF 4</p> <ul style="list-style-type: none"> English Learner reclassification rate. English Learner Progress Indicator. <p>Optional but important</p> <ul style="list-style-type: none"> % of students who participate in STAR360 interim assessments. CAASPP Participation Rate.
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LCAP GOAL 3

Current: Create Systems and Structures that provide multiple personalized learning paths to increase the cohort graduation rate and College and Career Readiness to close the achievement gap

Proposed: Ensure college and career readiness of all students

Why this Goal?

- **Our structure-** Our independent study curriculum is delivered online, making it relatively difficult to implement a hands-on type of career education. For example, we do not have a physical classroom where students may use drafting boards. Still, want to maximize available resources to offer a rich assortment of career-oriented courses. E.g., online and college level courses.
- **LCFF Priorities-4, 5, 7 and 8.** This Goal is related to the California school priority areas related to student access to, and outcomes in state-adopted courses (LCFF 7 and 8), high school graduation rates (LCFF 5) and pupil successful completion of A-G or CTE pathways, passed AP exam with score of 3 or higher, participation and demonstrate college preparedness (LCFF 4).
- **Dashboard-**Our students scored at Yellow (Tier 3 out of 5 color performance tiers) on the college and career readiness indicator (CCI) and at Green (second highest level: 4 out of 5) on the graduation rate indicator
- **Stakeholder Input-** This Goal is also influenced by our parents, staff, and students whose feedback falls within the following themes: 1) continue building Career Technical Education Program; 2) refine communication and support for Advanced Placement and A-G approved courses, 3) refine creation and use of high school graduation plans, 4) increase array of elective course offerings, and 5) refine structural supports to help students who are credit deficient

Continued: LCAP GOAL 3

Proposed Actions/Services			
1. Increase the number of CTE Pathways (not just individual courses).	2. Implement staff professional development related to college and career readiness. Note: This includes staff learning more about the College Career Indicator and exploration of ways to integrate CTE Pathways	3. Increase the number of offered and completed courses that are: 1) college credit eligible; 2) A-G approved; or 3) Advanced Placement (AP)	4. Refine our four-year graduation support structure, including individual graduation plans.
Proposed Metrics			
Required for LCFF 4 <ul style="list-style-type: none"> • % of students who complete A-G Pathway. • % of students who complete a CTE Pathway. • % of students passing an AP Examination with score of 3 or higher. Required for LCFF 7 <ul style="list-style-type: none"> • Access to Broad Course of Study (Local Dashboard Indicator) including Social Science, Science, Health, PE, VAPA, World Language. 		Required for LCFF 8 <ul style="list-style-type: none"> • Pass rate in Broad Course of Study. Required for LCFF 5 <ul style="list-style-type: none"> • School-wide high school graduation rate (Dashboard) • High School Graduation Rate for each significant subgroup (Dashboard) • School-wide Performance on College Career Indicator (Dashboard); • Performance for each significant subgroup on College Career Indicator (Dashboard) 	

LCAP GOAL 4

Current: Ensure high-quality teaching/learning within an independent study/online structure

Proposed: Foster improved connection with all stakeholders

Why this Goal?

- **Our structure-** Data, including our school climate survey results, indicate families and students feel connected to our school and are engaged in their education.
- **LCFF Priorities-** This Goal is related to the following California school priorities:
 - LCFF 3. Parent/Guardian Involvement)- This refers to our efforts to include parents in the education of our students
 - LCFF 5. Pupil Engagement- This refers to how connected students feel to their school that, in turn, positively influences them to engage in their education
 - LCFF 6. School Climate- This relates to how positive a school culture feels to parents, students, and staff
- **Dashboard-** State Dashboard metrics show our students scored at Blue (highest tier 5 out of 5) on both the chronic absenteeism and suspension rate indicators. Still, we want to improve continuously in the area of student and family engagement.
- **Stakeholder Input-** This Goal was also influenced by our parents, staff, and students whose feedback emphasizes increased clarity and communication regarding how various liaisons support students/families, particularly our priority groups.

Continued: LCAP GOAL 4

Proposed Actions/Services

1. Refine organization responsibilities/positions to clarify support structure for priority group students and disseminate (Foster youth, those living in poverty, and English learners).

Note: This Action is recommended because: (1) stakeholder input supports it; (2) it aligns with the required metric specific to promoting parental participation in programs for unduplicated or priority students; and (3) the required metric specific to promoting parent participation in programs for students with exceptional needs

2. Implement a structured program (called Project Engagement) focused on maximizing student and family engagement, particularly priority group students. (Priority groups: Foster youth, those living in poverty, and English learners).

3. Translate instructional resources into Spanish.

Proposed Metrics:

Required for LCFF 3 (Parent/Guardian participation in programs specifically for unduplicated groups or SPED)

- % of priority group parents/guardians who complete the School Climate Survey.
- % of priority group parents/guardians who meet with parent liaison at least once per semester.
- % of parents/guardians of students with exceptional needs who complete the School Climate Survey.

Required for LCFF 6

- School-wide suspension rate (Dashboard); and
- Suspension rate for each significant subgroup (Dashboard)
- School-wide expulsion rate.

- Results of Parent and Family Engagement (Local Dashboard Indicator).
- % of parents who complete School Climate Survey (Local Dashboard Indicator)
- % of students who complete School Climate Survey

Required for LCFF 5

- School-wide Chronic Absenteeism rate (Dashboard);
- Chronic absenteeism rate for each significant subgroup (Dashboard);
- Middle school dropout rate.
- High school dropout rate.
- Average Daily Attendance Rate (at or above 96.25%)



Job Description Senior Director / Principal

Reports to:	School Board
FSLA Status:	Exempt
Contract Type:	A

Summary of Position:

The Senior Director must be visionary, innovative, and a results-oriented individual with a demonstrated ability to manage a K-12th grade single-school LEA classified as an independent study charter school. The Senior Director must be digitally literate; a person who is globally aware and has a passion to engage, empower, prepare and educate all children through a homeschooling model. The leader is expected to provide innovative and forward-thinking solutions that include improving student achievement, reducing the dropout rate, and recruiting and retaining quality employees. The Senior Director must be a politically astute problem solver with exceptional communication skills and fiscal oversight experience to address the Charter School's financial issues. The Senior Director must possess strong interpersonal skills that nurture the relationship with the Charter School's authorizing agency and enable collaboration and consensus building in securing the necessary community and financial support for the short-and long-term goals of the Charter School. The Senior Director must be highly visible and skilled to advocate for student-centered achievement, parent-teacher-student partnership, compliance, and transparency. The Senior Director must be able to build and manage an effective administrative team for fiscal matters and human resources. The administrative team is expected to place service to students as the primary focus and achieve goals that have a broad base of support and to be accountable for those outcomes. The Senior Director must also have an understanding of the development, implementation, and evaluation of curriculum and National Standards, and other state and federal legislation relevant to public education, charter schools, and independent study. The Senior Director works 225 days.

Duties and Responsibilities:

- Serves as the chief administrative officer of the Cabrillo Point Academy.
- Focus CPA on improving academic achievement for all students to high standards of excellence.

- Identify and implement Cabrillo Point Academy standards for student achievement and ways of measuring the progress of students.
- Facilitate parent involvement in student learning and achievement.
- Provide leadership and direction in the development and administration of the budget as the fiscal plan for the implementation of CPA goals.
- Participate in the selection of certificated and classified staff; ensuring that all certificated and classified personnel are appropriately credentialed and/or qualified; hiring and releasing certificated and classified personnel as needed; supervision of certificated and classified personnel in accordance with school policies; development and implementation of staff evaluation processes.
- Make recommendations to the Board on policies and execute the policies.
- Represent CPA and communicate with other administrators, personnel, students, parents, other charter organizations and memberships, authorizing district, public agencies, community organizations, the media and the public; resolve issues and conflicts, and exchange information; provide oversight for an effective public relations program.
- Promote effective communication, training and leadership to achieve a common vision to meet CPA goals as outlined in the LCAP.

Skills:

- Must possess 21st century business skills and practices.
- Must understand Board Governance Policies and Organizational Expectations.
- Must be able to develop comprehensive improvement plans to increase student achievement.
- Must understand the legislative process at all levels.
- Must have fiscal management knowledge.
- Must be a highly skilled communicator.
- Must maintain professionalism.
- Must maintain cooperative relationships with all stakeholders, parent organizations, authorizing district, the business community, and the charter community.

Qualifications:

- Master's Degree
- Valid California teaching credential or administrative credential
- Minimum 1 year of leadership experience

Evaluation Process
For
The Senior Director

1. Meeting to Commence School Year

Prior to or at the beginning of each school year, the Board and the Senior Director shall meet to review the Senior Director's Summative Evaluation Form, and, if appropriate, set specific goals.

2. Mid-Year Meeting Regarding Annual Review of the Senior Director

The Board Chair will agendize a mid-year meeting regarding annual review of the Senior Director for a closed session during the regular January Board meeting or later. At this meeting, the Board will discuss and start the summative annual evaluation of the Senior Director. If needed, the Board can agendize additional closed sessions at regular scheduled board meetings as needed to review of the Senior Director.

3. The Senior Director Self-Evaluation Component

Prior to the Board meeting to start the summative evaluation, the Senior Director will prepare a report and present it to the Board Chair for distribution to the Board members. At a minimum, the Senior Director's report will include:

- Summary results on the Senior Director's perform goals established at the meeting to commence the school year.
- Summary of progress on current year's School goals
- Report on student performance as required by the state
- Report on student performance on internal assessments
- Any additional School or professional highlights the Senior Director believes will demonstrate effective performance

4. Board Member Completion of Summative Evaluation Form

Following review of the Senior Director's self-evaluation and any other necessary input from Board discussion, Board members will meet in a properly convened closed session meeting to conduct Mid-Year Meeting Regarding Annual Review of the Senior Director (see # 2), without the Senior Director present, to discuss their individual ratings and determine a consensus rating for each indicator. The Board Chair will record the Board's consensus rating on a blank copy of the instrument.

From a review of the Board's composite ratings, the board will identify:

- Agreed upon areas of strength

- Agreed upon areas of improvement
- Any specific expectations the Board has regarding the Senior Director's performance for the coming year

For areas in which there no clear agreement about a rating, the Board will discuss reasons for their varying ratings and try to reach consensus about what, if anything, the Board would like to see differently regarding that indicator in the coming year.

After reaching consensus about the Senior Director's performance ratings and desired improvements, the Board will discuss with the Senior Director the areas of strength, areas needing improvement, and possibly specific improvements.

5. Consideration of Senior Director Response to Summative Evaluation

In a properly agendized closed session, the Board will allow the Senior Director to respond to the Board's ratings. This can be at the same meeting of the evaluation, or a future meeting.

6. Completion of Performance Evaluation:

The Board will include the final Senior Director performance goals in the Senior Director evaluation form, make any other revisions to the to the form desired by the Board to ensure that it reflects Board priorities and the Senior Director's duties accurately. If needed, an updated form can be adopted to be sued for the next summative evaluation. The board will strive to complete this within two months of the evaluation meeting.

Performance Factors:

1. GOVERNANCE:

Professional, timely and clear communication with Trustees; Equal treatment and support of all trustees. Effective preparation of Board, including facilitations of agendas, supporting materials and participation in meetings.

Basis of Knowledge (cite examples or facts supporting rating)

2. EDUCATIONAL PROGRAM AND STUDENTS:

Effectively implements the indicators noted in the Chief Administrator's Job Description for Educational Programs and Students.

Basis of Knowledge (cite examples or facts supporting rating)

3. OPERATIONS:

Adequately supports and guides board in development of annual budge and execution of expenditure program. Ensures a comprehensive, safe and positive educational and work environment for all. Maintains school operations in compliance with legal requirements and appropriate rich management tenets.

Basis of Knowledge (cite examples or facts supporting rating)

Rating Score*				
5 High	4	3	2	1 Low
5 High	4	3	2	1 Low
5 High	4	3	2	1 Low

4. PERSONNEL MANAGEMENT AND EMPLOYEE RELATIONS:

Professionally and effectively manages labor relations and school personnel. Holds personnel accountable to performance standards.

Basis of Knowledge (cite examples or facts supporting rating)

5. COMMUNITY

Representing the school professionally and effectively with school constituents. Attendance at individual and school-wide activities. Effective communication with the board, board members, staff, community and other stakeholders. Effective advocacy of public education in general and the charter school in particular.

Basis of Knowledge (cite examples or facts supporting rating)

6. ORGANIZATION AND PLANNING

Assists in setting and execution of school's strategic plan, goals, priorities, and anticipation of future needs.

Basis of Knowledge (cite examples or facts supporting rating)

Rating Score*				
5 High	4	3	2	1 Low
5 High	4	3	2	1 Low
5 High	4	3	2	1 Low

7. LEADERSHIP

Maintains composure under heavy pressure and stress and effectively maximizes mission of the school while minimizing disruption and liability.

Basis of Knowledge (cite examples or facts supporting rating)

8. KNOWLEDGE:

Understanding of historical, legal and current issues of education.

Basis of Knowledge (cite examples or facts supporting rating)

9. PERSONAL QUALITIES:

Devotes required time and energy, exercises good judgement, is dependable, presents a professional appearance and maintains high ethical standards.

Basis of Knowledge (cite examples or facts supporting rating)

Rating Score *				
5 High	4	3	2	1 Low
5 High	4	3	2	1 Low
5 High	4	3	2	1 Low

* 5: Exemplary, 4: Good, 3: Satisfactory, 2: Needs Improvement, 1: Unsatisfactory

10. ADDITIONAL COMMENTS:

These comments can be about individual factors or any aspects of the Senior Director's performance and/or areas of strength and areas for improvement.

**RESOLUTION OF THE GOVERNING BOARD OF CABRILLO POINT ACADEMY
REGARDING SENIOR DIRECTOR AUTHORITY 2020 – 4**

WHEREAS, the governing board of Cabrillo Point Academy has determined that it is in the best interests of Cabrillo Point Academy for the Senior Director to have the authority to act without board approval when hiring, firing and evaluating staff employed by Cabrillo Point Academy;

WHEREAS, the current job description for the Senior Director, the charter petition and other policies adopted by the governing board of Cabrillo Point Academy do not clearly delegate this authority to the Senior Director;

NOW, THEREFORE, BE IT RESOLVED THAT:

The governing board of Cabrillo Point Academy hereby grants authority to the position of Senior Director the authority to hire, fire, and evaluate staff hired by Cabrillo Point Academy without seeking the advance approval for those decisions, except that all hiring decisions must be in line with the current board approved budget.

The governing board of Cabrillo Point Academy hereby expands the job description for the Senior Director to include the following duties: Participation in the selection of certificated and classified staff; ensuring that all certificated and classified personnel are appropriately credentialed and/or qualified; hiring and releasing certificated and classified personnel as needed; supervision of certificated and classified personnel in accordance with school policies; development and implementation of staff evaluation processes. In all other respects, the Senior Director job description remains the same.

Signature:

Date:

FIRST AMENDED BYLAWS
OF
CABRILLO POINT ACADEMY

a California Nonprofit Public Benefit Corporation

ARTICLE I
OFFICES

Section 1. PRINCIPAL OFFICE. The board of directors shall fix the location of the principal executive office of the corporation at any place within or outside the State of California. If the principal executive office is located outside the State of California, and the corporation has one or more offices in the State of California, the board of directors shall likewise fix and designate a principal office in the State of California.

Section 2. OTHER OFFICES. The corporation may also establish offices at such other places, both within and outside the State of California, as the board of directors may from time to time determine or the activities of the corporation may require.

ARTICLE II
OBJECTIVES AND PURPOSES

The specific objectives and purposes of this corporation shall be to operate one or more California public charter schools.

ARTICLE III
NONPARTISAN ACTIVITIES

The corporation has been formed under the California Nonprofit Public Benefit Corporation Law (the "Law") for the public, nonprofit, nonpartisan, and charitable purposes described in its articles of incorporation. Notwithstanding any other provision in these bylaws, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this corporation, and the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended ("IRC"), or (b) by a corporation contributions to which are deductible under IRC Section 170(c)(2).

ARTICLE IV
DEDICATION OF ASSETS

The properties and assets of this corporation are irrevocably dedicated to the charitable purposes described in Article III above and in the articles of incorporation of this corporation. No

part of the net earnings, properties, or assets of this corporation, on dissolution or otherwise, shall inure to the benefit of its directors or officers, or to any individual. On liquidation or dissolution of this corporation, all remaining assets of this corporation, after payment, or provision for payment, of all debts and liabilities of this corporation, shall be distributed and paid over to an organization dedicated to charitable purposes that is exempt from federal income tax under IRC Section 501(c)(3) and that is exempt from California income tax under Section 23701d of the California Revenue and Taxation Code.

ARTICLE V NO MEMBERS

Section 1. NO MEMBERS. The corporation shall have no members within the meaning of Section 5056 of the California Nonprofit Public Benefit Corporation Law.

Section 2. AUTHORITY VESTED IN BOARD. Any action that otherwise requires approval by a majority of all members, or approval by the members, requires only approval of the Board. All rights that would otherwise vest under the Nonprofit Public Benefit Corporation Law in the members shall vest in the Board.

Section 3. ASSOCIATES. The corporation may use the term “members” to refer to persons associated with it, but such persons shall not be corporate members within the meaning of Section 5056 of the California Nonprofit Public Benefit Corporation Law.

ARTICLE VI DIRECTORS

Section 1. POWERS. Subject to the provisions of the Law and any limitations in the articles of incorporation and these bylaws, the activities and affairs of the corporation shall be managed and all corporate powers shall be exercised by or under the direction of the board of directors. Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the board of directors shall have the following powers in addition to the other powers enumerated in these bylaws:

(a) To select and remove all of the other officers, agents, and employees of the corporation; prescribe any powers and duties for them that are consistent with law, with the articles of incorporation, and with these bylaws; fix their compensation; and require from them security for faithful service.

(b) To conduct, manage, and control the affairs and activities of the corporation and to make such rules and regulations that are consistent with law, the articles of incorporation, and these bylaws, as they deem to be appropriate and in the best interests of the corporation.

(c) To adopt, make, and use a corporate seal; and to alter the form of such seal.

(d) To borrow money and to incur indebtedness on behalf of the corporation, and to cause to be executed and delivered for the purposes of the corporation, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations, or other evidences of debt and securities.

(e) To change the principal executive office or the principal office in the State of California from one location to another; to cause the corporation to be qualified to conduct its activities in any other state, territory, dependency, or country and conduct its activities within or outside the State of California; and to designate any place within or outside the State of California for the holding of any board of directors meeting or meetings.

(f) To make donations for the public welfare or for community funds, hospital, charitable, educational, scientific, civic, religious, or similar purposes.

(g) To act as a trustee under any trust incidental to the principal objects of the corporation, and to receive, to hold, to administer, to exchange, and to expend funds and property subject to such trust.

(h) To receive endowments, devises, bequests, gifts, and donations of all kinds of property for its own use, or in trust, in order to carry out or to assist in carrying out, the objects and purposes of the corporation and to do all things and acts necessary or proper to carry out each and all of the purposes and provisions of such endowments, devises, bequests, gifts, and donations with full power to mortgage, sell, lease, or otherwise to deal with or dispose of the same in accordance with the terms thereof.

(i) To sell any property, real, personal, or mixed, owned by the corporation at any time, and from time to time upon such terms as the board of directors may deem advisable, at public or private sale, for cash or upon credit.

(j) To retain sums received by the corporation uninvested, if, in the discretion of the board of trustees, such sums cannot be invested advantageously.

(k) To retain all or any part of any securities or property acquired by the corporation in whatever manner, and to invest and reinvest any funds held by the corporation, according to the judgment of the board of directors without being restricted to the class of investments that the board of directors is or may hereafter be permitted by law to make or any similar restriction; provided, however, that no action shall be taken by or on behalf of the corporation if such action is a prohibited transaction or would result in the denial of the tax exemption under IRC Section 501 or Section 23701 of the California Revenue and Taxation Code.

(l) To invest funds received by the corporation in stocks, bonds, mortgages, loans, whether secured or unsecured, or other investments as the board of directors shall deem advisable.

Section 2. NUMBER AND QUALIFICATION. The authorized number of directors shall be no less than three (3) and no more than eleven (11), unless changed by amendments to these bylaws, with the actual number to be determined from time to time by a resolution or motion of the board. Directors shall be elected by a vote of a majority of directors then in office. The board of directors shall consist of at least three (3) directors unless changed by an amendment to these bylaws.

Section 3. RESTRICTION ON INTERESTED PERSONS AS DIRECTORS. No more than 49 percent of the persons serving on the board of directors may be interested persons (as defined in this Section 3). An "interested person" is (a) any person compensated by the corporation for services rendered to it within the previous 12 months, whether as a full- or part-time employee, independent contractor, or otherwise, excluding any reasonable compensation, if any, paid to a director as director; or (b) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person.

Section 4. TERM OF OFFICE; EVENTS CAUSING VACANCIES ON BOARD. Each director shall hold office for one (1) year. A director may serve multiple terms of service. A vacancy or vacancies on the board of directors shall occur in the event of (a) the death, resignation, or removal of any director; (b) the declaration by resolution of the board of directors of a vacancy in the office of a director who has been convicted of a felony, declared of unsound mind by a court order, or found by final order or judgment of any court to have breached a duty under the Law, Chapter 2, Article 3; and (c) the increase of the authorized number of directors.

Section 5. RESIGNATION OF DIRECTORS. Except as provided below, any director may resign by giving written notice to the chairman of the board, if any, or to the president, or the secretary, or to the board of directors. The resignation shall be effective when the notice is given unless the notice specifies a later time for the resignation to become effective. If a director's resignation is effective at a later time, the board may designate a successor to take office as of the date when the resignation becomes effective. Except upon notice to the Attorney General of California, no director may resign if the corporation would then be left without a duly elected director or directors in charge of its affairs.

Section 6. REMOVAL OF DIRECTORS. Any director may be removed at any time by a majority vote of directors then in office, with or without cause.

Section 7. VACANCIES. Vacancies on the board shall be filled by the vote of a majority of directors then in office. Each director so elected shall hold office until expiration of the term of the replaced director and until a successor has been duly qualified and elected.

Section 8. PLACE OF MEETINGS AND MEETINGS BY TELEPHONE. Any meeting of the board of directors may be held at any place within or outside the State of California that has been designated from time to time by resolution of the board or in the notice of the meeting. In the absence of such designation, meetings shall be held at the principal executive office of the corporation. Any meeting, annual, regular or special, may be held by conference telephone or similar communication equipment, so long as all directors participating in the meeting can hear one another. All such directors shall be deemed to be present in person at such telephonic meeting. Prior written notice of any and all such meetings of the board of directors shall be provided to the directors at least seventy-two (72) hours prior to the time of the holding of the meeting.

Section 9. ANNUAL AND REGULAR MEETINGS. The annual meeting of the board of directors shall be held each year on the date and time as may be fixed by the board of directors. At such annual meeting, officers shall be elected and any other proper business may be transacted. Other regular meetings of the board of directors shall be held at such time as shall from time to time be fixed by the board of directors. Notice of regular meetings shall not be required if the time and place of such meeting is fixed by these bylaws or by the board of directors.

Section 10. SPECIAL MEETINGS. Special meetings of the board of directors for any purpose or purposes may be called at any time by the chairman of the board, the president, any vice president, the secretary, or any two directors.

Notice of the time and place of special meetings shall be delivered to each director personally or by telephone or sent by first-class mail, postage prepaid, or telegram, charges prepaid, addressed to each director at his or her address as it is shown on the records of the corporation. In case the notice is mailed, it shall be deposited in the United States mail at least four days prior to the time of the holding of the meeting. In case such notice is delivered personally or by telephone or telegraph, it shall be delivered personally or by telephone or to the telegraph company at least seventy-two (72) hours prior to the time of the holding of the meeting. Any oral notice given personally or by telephone may be communicated either to the director or to the person at the office of the director who the person giving the notice has reason to believe will promptly communicate it to the director. The notice need not specify the purpose of the meeting nor the place if the meeting is to be held at the principal executive office of the corporation.

Section 11. QUORUM. A majority of the authorized number of directors shall constitute a quorum for the transaction of business, except to adjourn as provided in Section 13 below. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the board of directors, subject to the provisions of Section 5212 of the Code (appointment of committees), Section 5233 of the Code (approval of contracts or transactions in which a director has a direct or indirect material financial interest), Section 5234 of the Code (approval of certain transactions between

corporations having common directorships), Section 5235 (compensation of directors or officers), and Section 5238(e) of the Code (indemnification of directors). A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for such meeting, or such greater number as is required by the articles of incorporation, these bylaws, or the Law.

Section 12. WAIVER OF NOTICE; CONSENT. Notice of a meeting need not be given to any director who, either before or after the meeting, signs a waiver of notice, a consent to holding the meeting, or an approval of the minutes of the meeting. The waiver of notice or consent need not specify the purpose of the meeting. All such waivers, consents, and approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Notice of meeting shall also be deemed given to any director who attends the meeting without protesting, before or at the commencement of the meeting, the lack of notice to that director.

Section 13. ADJOURNMENT. A majority of the directors present, whether or not constituting a quorum, may adjourn any meeting to another time and place. Notice of the time and place of holding an adjourned meeting need not be given, unless the meeting is adjourned for more than twenty-four (24) hours, in which case notice of such time and place shall be given prior to the time of the adjourned meeting, in the manner specified in Section 10 of this Article VI, to the directors who were not present at the time of the adjournment.

Section 14. ACTION WITHOUT MEETING. Any action required or permitted to be taken by the board of directors may be taken without a meeting, if all directors shall individually or collectively consent in writing to such action. Such action by written consent shall have the same force and effect as a unanimous vote of the board of directors. The written consent or consents shall be filed with the minutes of the proceedings of the board.

Section 15. FEES AND COMPENSATION. Directors and members of committees shall receive no compensation for their services; provided however, that directors and members of committees may receive reimbursement of out-of-pocket expenses, as determined by resolution of the board of directors. Nothing contained herein shall be construed to preclude any director from serving the corporation in any other capacity as an officer, agent, employee, or otherwise, and receiving compensation for such services if compensation is awarded by the board of directors.

ARTICLE VII COMMITTEES

Section 1. COMMITTEES OF DIRECTORS. The board of directors may, by resolution adopted by a majority of the directors then in office, designate one or more committees, each consisting of two or more directors, to serve at the pleasure of the board. Appointments to such committees shall be by a majority vote of the directors then in office. The board may designate one or more directors as alternate members of any committee, who may replace any absent

member at any meeting of the committee. Any such committee, to the extent provided in the resolution of the board, may have all the authority of the board, except with respect to:

- (a) undertaking any final action on any matter that, under the Law, also requires approval of the board of directors;
- (b) the filling of vacancies on the board of directors or in any committee;
- (c) the amendment or repeal of bylaws or the adoption of new bylaws;
- (d) the amendment or repeal of any resolution of the board of directors that by its express terms is not so amendable or repealable;
- (e) the appointment of any other committees of the board of directors or the members thereof;
- (f) the expenditure of corporate funds to support a nominee for director after there are more people nominated for director than can be elected; or
- (g) the approval of any contract or transaction to which the corporation is a party and in which one or more of its directors has a material financial interest, except as special approval is provided for in Section 5233(d)(3) of the Code.

Section 2. MEETINGS AND ACTION. Meetings and action of committees of the board shall be governed by, and held and taken in accordance with, the provisions of Article VI of these bylaws, Sections 8 (place of meetings and meetings by telephone), 9 (annual and regular meetings), 10 (special meetings), 11 (quorum), 12 (waiver of notice), 13 (adjournment) and 14 (action without meeting), with such changes in the context of those bylaws as are necessary to substitute the committee and its members for the board of directors and its members, except for the following: (a) the time of regular and annual meetings of committees may be determined by resolution of the board of directors as well as the committee; (b) special meetings of committees may also be called by resolution of the board of directors; and (c) notice of special meetings of committees shall also be given to all alternate members, who shall have the right to attend all meetings of the committee. Minutes of each meeting of any committee shall be kept and filed with the corporate records. The board of directors may adopt rules for the government of any committee not inconsistent with the provisions of these bylaws.

ARTICLE VIII OFFICERS

Section 1. OFFICERS. The officers of the corporation shall be a president, a secretary, and a chief financial officer. The corporation may also have, at the discretion of the board of directors, a chairman of the board, one or more vice presidents, one or more assistant secretaries, one or more assistant treasurers, and such other officers as may be appointed in

accordance with the provisions of Section 3 of this Article VIII. Any number of offices may be held by the same person, except that neither the secretary nor the chief financial officer may serve concurrently as the president or the chairman of the board.

Section 2. ELECTION. The officers of the corporation, except such officers as may be appointed in accordance with the provisions of Section 3 or Section 5 of this Article VIII, shall be chosen by the board of directors, and each shall serve at the pleasure of the board, subject to the rights, if any, of an officer under any contract of employment.

Section 3. OTHER OFFICERS. The board of directors may appoint, and may empower the president to appoint, such other officers as the activities of the corporation may require, each of whom shall hold office for such period, have such authority, and perform such duties as are provided in the bylaws or as the board of directors may from time to time determine.

Section 4. REMOVAL AND RESIGNATION. Subject to the rights, if any, of any officer under any contract of employment, any officer may be removed, either with or without cause, by the board of directors or, except in case of an officer chosen by the board of directors, by any officer upon whom such power of removal may be conferred by the board of directors.

Any officer may resign at any time by giving written notice to the corporation. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein; and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. Any such resignation is without prejudice to the rights, if any, of the corporation under any contract to which the officer is a party.

Section 5. VACANCIES. A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these bylaws for regular appointments to such office.

Section 6. CHAIRMAN OF THE BOARD. The chairman of the board, if such an officer be elected, shall, if present, preside at meetings of the board of directors and exercise and perform such other powers and duties as may be from time to time assigned to him or her by the board of directors or prescribed by the bylaws. If there is no president, the chairman of the board will in addition be the chief executive officer of the corporation and shall have the powers and duties prescribed in Section 7 of this Article VIII.

Section 7. PRESIDENT. Subject to such supervisory powers, if any, as may be given by the board of directors to the chairman of the board, if there be such an officer, the president shall be the chief executive officer of the corporation and shall, subject to the control of the board of directors, have general supervision, direction, and control of the activities and the officers of the corporation. He or she shall preside, in the absence of the chairman of the board, or if there be none, at all meetings of the board of directors. He or she shall have the general powers and duties of management usually vested in the office of president of the corporation and shall have such other powers and duties as may be prescribed by the board of directors or the bylaws.

Section 8. VICE PRESIDENTS. In the absence or disability of the president, the vice presidents, if any, in order of their rank as fixed by the board of directors or, if not ranked, a vice president designated by the board of directors, shall perform all the duties of the president, and when so acting shall have all the powers of, and be subject to all the restrictions upon, the president. The vice presidents shall have such other powers and perform such other duties as from time to time may be prescribed for them respectively by the board of directors or the bylaws and the president or the chairman of the board.

Section 9. SECRETARY. The secretary shall keep, or cause to be kept, at the principal executive office or such other place as the board of directors may direct, a book of minutes of all meetings and actions of directors, and committees of directors, with the time and place of holding, whether regular or special, and, if special, how authorized, the notice thereof given, the names of those present at directors and committee meetings, and the proceedings thereof.

The secretary shall give, or cause to be given, notice of all meetings of the board of directors required by the bylaws or by law to be given, and he or she shall keep the seal of the corporation, if one be adopted, in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the board of directors or by the bylaws.

Section 10. CHIEF FINANCIAL OFFICER. The chief financial officer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of accounts of the properties and business transactions of the corporation, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings, and other matters customarily included in financial statements. The books of account shall at all reasonable times be open to inspection by any director.

The chief financial officer shall deposit, or cause to be deposited, all monies and other valuables in the name and to the credit of the corporation with such depositaries as may be designated by the board of directors. He or she shall distribute, or cause to be disbursed, the funds of the corporation as may be ordered by the board of directors, shall render to the president and directors, whenever they request it, an account of all financial transactions and of the financial condition of the corporation, and shall have such other powers and perform such other duties as may be prescribed by the board of directors or the bylaws.

If required by the board of directors, the chief financial officer shall give the corporation a bond in the amount and with the surety or sureties specified by the board for faithful performance of the duties of his or her office and for restoration to the corporation of all of its books, papers, vouchers, money, and other property of every kind in his or her possession or under his or her control on the death, resignation, retirement, or removal from office of the chief financial officer.

ARTICLE IX

INDEMNIFICATION OF DIRECTORS, OFFICERS, EMPLOYEES

Section 1. DEFINITIONS. For the purposes of this Article IX, the definition of the terms “agent”, “proceeding”, and “expenses” shall be governed by Section 5238 of the Code.

Section 2. INDEMNIFICATION IN ACTIONS BY THIRD PARTIES. The corporation shall have power to indemnify any person who was or is a party or is threatened to be made a party to any proceeding (other than an action by or in the right of the corporation to procure a judgment in its favor, an action brought under Section 5233 of the Code, or an action brought by the Attorney General of California or a person granted relator status by the Attorney General of California for any breach of duty relating to assets held in charitable trust) by reason of the fact that such person is or was an agent of the corporation, against expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred in connection with such proceeding if such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the corporation and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful. The termination of any proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of the corporation or that the person had reasonable cause to believe that the person's conduct was unlawful.

Section 3. INDEMNIFICATION IN ACTIONS BY OR IN THE RIGHT OF THE CORPORATION. The corporation shall have power to indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action by or in the right of the corporation, or brought under Section 5233 of the Code, or brought by the Attorney General of California or a person granted relator status by the Attorney General of California for breach of duty relating to assets held in charitable trust, to procure a judgment in its favor by reason of the fact that such person is or was an agent of the corporation, against expenses actually and reasonably incurred by such person in connection with the defense or settlement of such action if such person acted in good faith, in a manner such person believed to be in the best interests of the corporation, and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. No indemnification shall be made under this Section 3 for any of the following:

(a) Any claim, issue, or matter as to which such person shall have been adjudged to be liable to the corporation in the performance of such person's duty to the corporation, unless and only to the extent that the court in which such action was brought shall determine upon application that, in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for the expenses which such court shall determine;

(b) Amounts paid in settling or otherwise disposing of a threatened or pending action, with or without court approval; or

(c) Expenses incurred in defending a threatened or pending action which is settled or otherwise disposed of without court approval, unless it is settled with the approval of the Attorney General of California.

Section 4. INDEMNIFICATION AGAINST EXPENSES. To the extent that an agent of the corporation has been successful on the merits in defense of any proceeding referred to in Sections 2 or 3 of this Article IX or in defense of any claim, issue, or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

Section 5. REQUIRED DETERMINATIONS. Except as provided in Section 4 of this Article IX, any indemnification under this Article shall be made by the corporation only if authorized in the specific case, upon a determination that indemnification of the agent is proper in the circumstances because the agent has met the applicable standard of conduct set forth in Sections 2 or 3 of this Article IX by:

(a) A majority vote of a quorum consisting of directors who are not parties to such proceeding; or

(b) The court in which such proceeding is or was pending upon application made by the corporation or the agent or the attorney or other person rendering services in connection with the defense, whether or not such application by the agent, attorney, or other person is opposed by the corporation.

Section 6. ADVANCE OF EXPENSES. Expenses incurred in defending any proceeding may be advanced by the corporation prior to the final disposition of such proceeding upon receipt of an undertaking by or on behalf of the agent to repay such amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in this Article IX.

Section 7. OTHER INDEMNIFICATION. No provision made by the corporation to indemnify its directors or officers for the defense of any proceeding, whether contained in the articles of incorporation, bylaws, a resolution of directors, an agreement, or otherwise, shall be valid unless consistent with this Article IX. Nothing contained in this Article IX shall affect any right to indemnification to which persons other than such directors and officers may be entitled by contract or otherwise.

Section 8. FORMS OF INDEMNIFICATION NOT PERMITTED. No indemnification or advance shall be made under this Article IX, except as provided in Section 4 or Section 5(b), in any circumstance if it appears that:

(a) It would be inconsistent with a provision of the articles of incorporation, bylaws, or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; or

(b) It would be inconsistent with any condition expressly imposed by a court in approving a settlement.

Section 9. INSURANCE. The corporation shall have the power to purchase and maintain insurance on behalf of any agent of the corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not the corporation would have the power to indemnify the agent against such liability under the provisions of this Article IX; provided, however, that the corporation shall have no power to purchase and maintain such insurance to indemnify any agent of the corporation for a violation of Section 5233 of the Code.

ARTICLE X RECORDS AND REPORTS

Section 1. MAINTENANCE OF CORPORATE RECORDS. The corporation shall keep (a) adequate and correct books and records of account kept either in written form or in any other form capable of being converted into written form and (b) minutes, in written form, of the proceedings of the board of directors and committees of the board. All such records shall be kept at the corporation's principal executive office, or if its principal executive office is outside the State of California, at its principal office in this state.

Section 2. MAINTENANCE AND INSPECTION OF ARTICLES AND BYLAWS. The corporation shall keep at its principal executive office, or if its principal executive office is not in the State of California, at its principal office in this state, the original or a copy of its articles of incorporation and bylaws, as amended to date, that shall be open to inspection by the directors at all reasonable times during office hours. If the principal executive office of the corporation is outside the State of California and the corporation has no principal office in this state, the Secretary shall, upon the written request of any director, furnish to such director a copy of the articles of incorporation or bylaws, as amended to date.

Section 3. INSPECTION. Every director shall have the absolute right at any reasonable time, and from time to time, to inspect all books, records, and documents of every kind and the physical properties of the corporation. Such inspection by a director may be made in person or by agent or attorney and the right of inspection includes the right to copy and make extracts.

Section 4. ANNUAL REPORTS. The board of directors shall cause an annual report to be sent to the directors within 120 days of the corporation's fiscal year end. That report shall contain the following information, in appropriate detail, for the fiscal year:

(a) The assets and liabilities, including the trust funds, of the corporation as of the end of the fiscal year;

(b) The principal changes in assets and liabilities, including trust funds;

(c) The revenue or receipts of the corporation, both unrestricted and restricted to particular purposes;

(d) The expenses or disbursements of the corporation for both general and restricted purposes; and

(e) Any information required by Section 5 of this Article X.

The annual report shall be accompanied by any report thereon of independent accountants or, if there is no such report, by the certificate of an authorized officer of the corporation that such statements were prepared without audit from the books and records of the corporation.

Section 5. ANNUAL STATEMENT OF CERTAIN TRANSACTIONS AND INDEMNIFICATIONS. As part of the annual report to all directors, the corporation shall annually prepare and mail or deliver to each director within 120 days after the corporation's fiscal year end, a statement (described below) of any transaction or indemnification (i) in which the corporation was a party and (ii) in which an "interested person" had a direct or indirect material financial interest. For this purpose, an "interested person" is any director or officer of the corporation.

The statement shall include the following information:

(a) A brief description of any transaction during the previous fiscal year that involved more than \$50,000, or was one of a number of transactions in which the same interested person had a direct or indirect material financial interest involving, in the aggregate, more than \$50,000;

(b) The names of interested persons involved in such transactions described in the preceding paragraph (a), their relationship to the corporation, the nature of their interest in the transaction and, if practicable, the amount of that interest; provided, however, that if the transaction was with a partnership in which the interested person is a partner, only the interest of the partnership need be stated; and

(c) A brief description of the amount and circumstances of any indemnifications or advances aggregating more than \$10,000 paid during the fiscal year to any officer or director of the corporation under Article IX of these bylaws, unless that indemnification already has been approved by the directors under Section 5238(e)(2) of the Code.

ARTICLE XI GENERAL MATTERS

Section 1. CHECKS, DRAFTS, EVIDENCES OF INDEBTEDNESS. All checks, drafts, or other orders for payment of money, notes, or other evidences of indebtedness, issued in the

name of or payable to the corporation, shall be signed or endorsed by such person or persons and in such manner as, from time to time, shall be determined by resolution of the board of directors.

Section 2. CORPORATE CONTRACTS AND INSTRUMENTS; HOW EXECUTED. Except as otherwise provided in these bylaws, the board of directors may authorize any officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances; and, unless so authorized or ratified by the board of directors or within the agency power of an officer, no officer, agent or employee shall have any power or authority to bind the corporation by any contract or engagement or to pledge its credit or to render it liable for any purpose or for any amount.

Section 3. REPRESENTATION OF SHARES OF OTHER CORPORATIONS. The chairman of the board, the president, or any vice president, or any other person authorized by resolution of the board of directors or by any of the foregoing designated officers, is authorized to vote on behalf of the corporation any and all shares of any other corporation or corporations, foreign or domestic, standing in the name of the corporation. The authority granted to said officers to vote or represent on behalf of the corporation any and all shares held by the corporation in any other corporation or corporations may be exercised by any such officer in person or by any person authorized to do so by a proxy duly executed by said officer.

Section 4. CONSTRUCTION AND DEFINITIONS. Unless the context requires otherwise, the general provisions, rules of construction, and definitions in the Law shall govern the construction of these bylaws. Without limiting the generality of the foregoing, the singular number includes the plural, the plural number includes the singular, the masculine gender includes the feminine and neuter, and the term "person" includes both a corporation and a natural person. All references in these bylaws to the Law, the Law, or to the Code shall be deemed to be those in effect from time to time.

ARTICLE XII AMENDMENTS

The board may adopt, amend, or repeal bylaws unless doing so would be a prohibited amendment under the California Corporations Code. Any amendment to these bylaws will require a majority vote of the directors then in office; provided, however, that if the articles of incorporation of the corporation set forth the number of authorized directors of the corporation, the authorized number of directors may be changed only by an amendment of the articles of incorporation.

CERTIFICATE OF SECRETARY

The undersigned, being the duly elected and acting Secretary of Cabrillo Point Academy, a California nonprofit public benefit corporation, does hereby certify that the foregoing First Amended Bylaws constitute the bylaws of this corporation as duly adopted at the meeting of the Board of Directors of Cabrillo Point Academy on April 21, 2020.

IN WITNESS WHEREOF, the undersigned has executed this Certificate this 21st day of April, 2020.

Lisa Rumsey, Secretary

Cabrillo Point Academy
July 1 2020 -HST Teacher Table

PAY SCALE GROUP

PAY SCALE LEVEL

Points*	1	2	3	4	5	6	7	8	9	10
A (Minimum)	\$58,240**	\$58,240**	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240
B (+ 14 points)	\$58,240**	\$58,240**	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$60,500
C (+ 28 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,860	\$63,000
D (+ 42 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,100	\$62,400	\$65,500
E (+ 56 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,300	\$62,400	\$64,600	\$68,000
F (+ 70 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$60,450	\$63,650	\$66,975	\$70,500
G (+ 84 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,475	\$62,600	\$65,875	\$69,350	\$73,000
H (+ 98 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,400	\$62,400	\$64,750	\$68,150	\$71,750	\$75,500

Additional Pay Scale Levels

	11	12	13	14
(continued) H (+ 98 points)	\$78,000	\$80,500	\$83,000	\$85,500

H15	H20	H25	H30
\$88,000	\$90,500	\$93,000	\$95,000

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

*Annualized salary includes 196 work days. The 196 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

** Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

***Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

Cabrillo Point Academy
July 1, 2020 HQT Salary Table

PAY SCALE GROUP		PAY SCALE LEVEL								
Points*	1	2	3	4	5	6	7	8	9	10
A (Minimum)	\$58,240*	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250
B (+ 14 points)	\$58,240**	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,750
C (+ 28 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,110	\$66,250
D (+ 42 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$62,350	\$65,500	\$68,750
E (+ 56 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$61,550	\$65,625	\$67,850	\$71,250
F (+ 70 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$60,650	\$63,700	\$66,900	\$70,225	\$73,750
G (+ 84 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$59,750	\$62,725	\$65,850	\$69,125	\$72,600	\$76,250
H (+ 98 points)	\$58,250	\$58,250	\$58,250	\$58,750	\$61,650	\$64,750	\$68,000	\$71,400	\$75,000	\$78,750

Additional Pay Scale Levels

	11	12	13	14
(continued) H (+ 98 points)	\$81,250	\$83,750	\$86,250	\$88,750

H15	H20	H25	H30
\$91,250	\$93,750	\$96,250	\$98,250

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

*Annualized salary includes 191 work days. The 191 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

** Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

***Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

Cabrillo Point Academy
July 1, 2020 - SPED Teacher Salary Table

PAY SCALE GROUP	PAY SCALE LEVEL									
Points*	1	2	3	4	5	6	7	8	9	10
A (Minimum)	\$58,240	\$58,240	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950
B (+ 14 points)	\$58,240	\$58,860	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,945
C (+ 28 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,247	\$68,670
D (+ 42 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$64,419	\$67,853	\$71,395
E (+ 56 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$63,547	\$67,989	\$70,414	\$74,120
F (+ 70 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$62,566	\$65,891	\$69,379	\$73,003	\$76,845
G (+ 84 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$61,585	\$64,828	\$68,234	\$71,804	\$75,592	\$79,570
H (+ 98 points)	\$59,950	\$59,950	\$59,950	\$60,495	\$63,656	\$67,035	\$70,578	\$74,284	\$78,208	\$82,295

Additional Pay Scale Levels

	11	12	13	14
(continued) H (+ 98 points)	\$85,020	\$87,745	\$90,470	\$93,195

H15	H20	H25	H30
\$95,920	\$98,645	\$101,370	\$103,550

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

*Annualized salary includes 191 work days. The 191 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

** Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

***Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

Cabrillo Point Academy
July 1, 2020 Counselor Salary Table

PAY SCALE GROUP	PAY SCALE LEVEL									
Points*	1	2	3	4	5	6	7	8	9	10
A (Minimum)	\$58,240*	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250
B (+ 14 points)	\$58,240**	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,750
C (+ 28 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,110	\$66,250
D (+ 42 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$62,350	\$65,500	\$68,750
E (+ 56 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$61,550	\$65,625	\$67,850	\$71,250
F (+ 70 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$60,650	\$63,700	\$66,900	\$70,225	\$73,750
G (+ 84 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$59,750	\$62,725	\$65,850	\$69,125	\$72,600	\$76,250
H (+ 98 points)	\$58,250	\$58,250	\$58,250	\$58,750	\$61,650	\$64,750	\$68,000	\$71,400	\$75,000	\$78,750

Additional Pay Scale Levels

	11	12	13	14
(continued)				
H (+ 98 points)	\$81,250	\$83,750	\$86,250	\$88,750

H15	H20	H25	H30
\$91,250	\$93,750	\$96,250	\$98,250

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

*Annualized salary includes 196 work days. The 196 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

** Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

***Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

**Cabrillo Point Academy
Certificated Support
July 1, 2020
Salary Schedule**

SCHOOL PSYCHOLOGIST AND PROGRAM SPECIALIST

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	81,088	84,088	88,293	92,709	97,342	102,209

SPEECH/LANGUAGE PATHOLOGIST

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	74,146	78,049	82,157	86,481	91,033	95,585

NURSE

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	70,512	74,038	77,340	81,227	85,288	89,552

OCCUPATIONAL THERAPIST

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	70,688	74,387	78,302	82,423	86,761	91,327

NBC or Doctorate Differential is \$3000

* Based on 191 work days. The 191 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

**Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

Classified Pay Scale - 191

	A	B	C	D	E	F	G	H	I	J	K	L
Office Tech 1	\$15.024	\$15.385	\$15.745	\$16.226	\$16.707	\$17.308	\$17.788	\$18.269	\$19.471	\$20.637	\$21.274	\$21.550
Office Tech 2	\$18.029	\$18.510	\$19.111	\$19.591	\$20.072	\$20.673	\$21.274	\$21.875	\$22.467	\$23.077	\$23.798	\$24.519

1. New classified team members will be placed on this salary schedule based on:
 - a. Experience in their field of expertise
 - b. Education level, Degrees or Certificates
 - c. Comparable Industry Standard Compensation
2. Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

Classified Pay Scale - 225

	A	B	C	D	E	F	G	H	I	J	K	L
Level Tech 1	\$15.024	\$15.385	\$15.745	\$16.226	\$16.707	\$17.308	\$17.788	\$18.269	\$19.471	\$20.637	\$21.274	\$21.550
Office Tech 2	\$18.029	\$18.510	\$19.111	\$19.591	\$20.072	\$20.673	\$21.274	\$21.875	\$22.467	\$23.077	\$23.798	\$24.519
Office Tech 3	\$19.231	\$19.832	\$20.433	\$21.034	\$21.635	\$22.296	\$22.957	\$23.678	\$24.399	\$25.120	\$25.750	\$26.250
Office Tech 4	\$24.038	\$24.760	\$25.481	\$26.322	\$27.043	\$27.885	\$28.726	\$29.567	\$30.409	\$31.250	\$31.850	\$32.500

1. New classified team members will be placed on this salary schedule based on:
 - a. Experience in their field of expertise
 - b. Education level, Degrees or Certificates
 - c. Comparable Industry Standard Compensation
2. Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

Regional Coordinator Salary Schedule

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
\$80,000	\$82,000	\$84,000	\$86,000	\$88,000	\$90,000

RCs must hold a minimum of 18 students.

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

Annualized salary includes 201 work days, and team members may need to work additional days beyond the work calendar.

Annual salary advancements are not guaranteed and are subject to the charter's operational needs and/or budget approved the Charter Board.

Admin Salary Schedule

	Director Level 1	Director Level 2	Director Level 3	Assistant Director	HSSC
1	\$93,000	115,000	140,000	110,000	85,000
2	\$95,000	117,000	142,500	111,000	87,000
3	\$98,000	119,000	145,000	112,000	89,000
4	\$100,000	121,000	147,500	113,000	91,000
5	\$102,000	123,000	150,000	114,000	93,000
6	\$105,000	125,000	152,500	115,000	95,000
7	\$107,000	127,000	155,000	116,000	97,000
8	\$109,000	129,000	157,500	117,000	
9	\$111,000	131,000	160,000	118,000	
10	\$113,000	133,000	162,500	119,000	
11	\$115,000	135,000	165,000	120,000	
12	117,000	137,000	167,500	123,000	
13	119,000	139,000	170,000	125,000	
14	120,000	140,000	175,000	130,000	

FIRST AMENDED BYLAWS
OF
CABRILLO POINT ACADEMY

a California Nonprofit Public Benefit Corporation

ARTICLE I
OFFICES

Section 1. PRINCIPAL OFFICE. The board of directors shall fix the location of the principal executive office of the corporation at any place within or outside the State of California. If the principal executive office is located outside the State of California, and the corporation has one or more offices in the State of California, the board of directors shall likewise fix and designate a principal office in the State of California.

Section 2. OTHER OFFICES. The corporation may also establish offices at such other places, both within and outside the State of California, as the board of directors may from time to time determine or the activities of the corporation may require.

ARTICLE II
OBJECTIVES AND PURPOSES

The specific objectives and purposes of this corporation shall be to operate one or more California public charter schools.

ARTICLE III
NONPARTISAN ACTIVITIES

The corporation has been formed under the California Nonprofit Public Benefit Corporation Law (the "Law") for the public, nonprofit, nonpartisan, and charitable purposes described in its articles of incorporation. Notwithstanding any other provision in these bylaws, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this corporation, and the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended ("IRC"), or (b) by a corporation contributions to which are deductible under IRC Section 170(c)(2).

ARTICLE IV
DEDICATION OF ASSETS

The properties and assets of this corporation are irrevocably dedicated to the charitable purposes described in Article III above and in the articles of incorporation of this corporation. No

part of the net earnings, properties, or assets of this corporation, on dissolution or otherwise, shall inure to the benefit of its directors or officers, or to any individual. On liquidation or dissolution of this corporation, all remaining assets of this corporation, after payment, or provision for payment, of all debts and liabilities of this corporation, shall be distributed and paid over to an organization dedicated to charitable purposes that is exempt from federal income tax under IRC Section 501(c)(3) and that is exempt from California income tax under Section 23701d of the California Revenue and Taxation Code.

ARTICLE V NO MEMBERS

Section 1. NO MEMBERS. The corporation shall have no members within the meaning of Section 5056 of the California Nonprofit Public Benefit Corporation Law.

Section 2. AUTHORITY VESTED IN BOARD. Any action that otherwise requires approval by a majority of all members, or approval by the members, requires only approval of the Board. All rights that would otherwise vest under the Nonprofit Public Benefit Corporation Law in the members shall vest in the Board.

Section 3. ASSOCIATES. The corporation may use the term “members” to refer to persons associated with it, but such persons shall not be corporate members within the meaning of Section 5056 of the California Nonprofit Public Benefit Corporation Law.

ARTICLE VI DIRECTORS

Section 1. POWERS. Subject to the provisions of the Law and any limitations in the articles of incorporation and these bylaws, the activities and affairs of the corporation shall be managed and all corporate powers shall be exercised by or under the direction of the board of directors. Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the board of directors shall have the following powers in addition to the other powers enumerated in these bylaws:

(a) To select and remove all of the other officers, agents, and employees of the corporation; prescribe any powers and duties for them that are consistent with law, with the articles of incorporation, and with these bylaws; fix their compensation; and require from them security for faithful service.

(b) To conduct, manage, and control the affairs and activities of the corporation and to make such rules and regulations that are consistent with law, the articles of incorporation, and these bylaws, as they deem to be appropriate and in the best interests of the corporation.

(c) To adopt, make, and use a corporate seal; and to alter the form of such seal.

(d) To borrow money and to incur indebtedness on behalf of the corporation, and to cause to be executed and delivered for the purposes of the corporation, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations, or other evidences of debt and securities.

(e) To change the principal executive office or the principal office in the State of California from one location to another; to cause the corporation to be qualified to conduct its activities in any other state, territory, dependency, or country and conduct its activities within or outside the State of California; and to designate any place within or outside the State of California for the holding of any board of directors meeting or meetings.

(f) To make donations for the public welfare or for community funds, hospital, charitable, educational, scientific, civic, religious, or similar purposes.

(g) To act as a trustee under any trust incidental to the principal objects of the corporation, and to receive, to hold, to administer, to exchange, and to expend funds and property subject to such trust.

(h) To receive endowments, devises, bequests, gifts, and donations of all kinds of property for its own use, or in trust, in order to carry out or to assist in carrying out, the objects and purposes of the corporation and to do all things and acts necessary or proper to carry out each and all of the purposes and provisions of such endowments, devises, bequests, gifts, and donations with full power to mortgage, sell, lease, or otherwise to deal with or dispose of the same in accordance with the terms thereof.

(i) To sell any property, real, personal, or mixed, owned by the corporation at any time, and from time to time upon such terms as the board of directors may deem advisable, at public or private sale, for cash or upon credit.

(j) To retain sums received by the corporation uninvested, if, in the discretion of the board of trustees, such sums cannot be invested advantageously.

(k) To retain all or any part of any securities or property acquired by the corporation in whatever manner, and to invest and reinvest any funds held by the corporation, according to the judgment of the board of directors without being restricted to the class of investments that the board of directors is or may hereafter be permitted by law to make or any similar restriction; provided, however, that no action shall be taken by or on behalf of the corporation if such action is a prohibited transaction or would result in the denial of the tax exemption under IRC Section 501 or Section 23701 of the California Revenue and Taxation Code.

(l) To invest funds received by the corporation in stocks, bonds, mortgages, loans, whether secured or unsecured, or other investments as the board of directors shall deem advisable.

Section 2. NUMBER AND QUALIFICATION. The authorized number of directors shall be no less than three (3) and no more than eleven (11), unless changed by amendments to these bylaws, with the actual number to be determined from time to time by a resolution or motion of the board. Directors shall be elected by a vote of a majority of directors then in office. The board of directors shall consist of at least three (3) directors unless changed by an amendment to these bylaws.

Section 3. RESTRICTION ON INTERESTED PERSONS AS DIRECTORS. No more than 49 percent of the persons serving on the board of directors may be interested persons (as defined in this Section 3). An "interested person" is (a) any person compensated by the corporation for services rendered to it within the previous 12 months, whether as a full- or part-time employee, independent contractor, or otherwise, excluding any reasonable compensation, if any, paid to a director as director; or (b) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person.

Section 4. TERM OF OFFICE; EVENTS CAUSING VACANCIES ON BOARD. Each director shall hold office for one (1) year. A director may serve multiple terms of service. A vacancy or vacancies on the board of directors shall occur in the event of (a) the death, resignation, or removal of any director; (b) the declaration by resolution of the board of directors of a vacancy in the office of a director who has been convicted of a felony, declared of unsound mind by a court order, or found by final order or judgment of any court to have breached a duty under the Law, Chapter 2, Article 3; and (c) the increase of the authorized number of directors.

Section 5. RESIGNATION OF DIRECTORS. Except as provided below, any director may resign by giving written notice to the chairman of the board, if any, or to the president, or the secretary, or to the board of directors. The resignation shall be effective when the notice is given unless the notice specifies a later time for the resignation to become effective. If a director's resignation is effective at a later time, the board may designate a successor to take office as of the date when the resignation becomes effective. Except upon notice to the Attorney General of California, no director may resign if the corporation would then be left without a duly elected director or directors in charge of its affairs.

Section 6. REMOVAL OF DIRECTORS. Any director may be removed at any time by a majority vote of directors then in office, with or without cause.

Section 7. VACANCIES. Vacancies on the board shall be filled by the vote of a majority of directors then in office. Each director so elected shall hold office until expiration of the term of the replaced director and until a successor has been duly qualified and elected.

Section 8. PLACE OF MEETINGS AND MEETINGS BY TELEPHONE. Any meeting of the board of directors may be held at any place within or outside the State of California that has been designated from time to time by resolution of the board or in the notice of the meeting. In the absence of such designation, meetings shall be held at the principal executive office of the corporation. Any meeting, annual, regular or special, may be held by conference telephone or similar communication equipment, so long as all directors participating in the meeting can hear one another. All such directors shall be deemed to be present in person at such telephonic meeting. Prior written notice of any and all such meetings of the board of directors shall be provided to the directors at least seventy-two (72) hours prior to the time of the holding of the meeting.

Section 9. ANNUAL AND REGULAR MEETINGS. The annual meeting of the board of directors shall be held each year on the date and time as may be fixed by the board of directors. At such annual meeting, officers shall be elected and any other proper business may be transacted. Other regular meetings of the board of directors shall be held at such time as shall from time to time be fixed by the board of directors. Notice of regular meetings shall not be required if the time and place of such meeting is fixed by these bylaws or by the board of directors.

Section 10. SPECIAL MEETINGS. Special meetings of the board of directors for any purpose or purposes may be called at any time by the chairman of the board, the president, any vice president, the secretary, or any two directors.

Notice of the time and place of special meetings shall be delivered to each director personally or by telephone or sent by first-class mail, postage prepaid, or telegram, charges prepaid, addressed to each director at his or her address as it is shown on the records of the corporation. In case the notice is mailed, it shall be deposited in the United States mail at least four days prior to the time of the holding of the meeting. In case such notice is delivered personally or by telephone or telegraph, it shall be delivered personally or by telephone or to the telegraph company at least seventy-two (72) hours prior to the time of the holding of the meeting. Any oral notice given personally or by telephone may be communicated either to the director or to the person at the office of the director who the person giving the notice has reason to believe will promptly communicate it to the director. The notice need not specify the purpose of the meeting nor the place if the meeting is to be held at the principal executive office of the corporation.

Section 11. QUORUM. A majority of the authorized number of directors shall constitute a quorum for the transaction of business, except to adjourn as provided in Section 13 below. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the board of directors, subject to the provisions of Section 5212 of the Code (appointment of committees), Section 5233 of the Code (approval of contracts or transactions in which a director has a direct or indirect material financial interest), Section 5234 of the Code (approval of certain transactions between

corporations having common directorships), Section 5235 (compensation of directors or officers), and Section 5238(e) of the Code (indemnification of directors). A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for such meeting, or such greater number as is required by the articles of incorporation, these bylaws, or the Law.

Section 12. WAIVER OF NOTICE; CONSENT. Notice of a meeting need not be given to any director who, either before or after the meeting, signs a waiver of notice, a consent to holding the meeting, or an approval of the minutes of the meeting. The waiver of notice or consent need not specify the purpose of the meeting. All such waivers, consents, and approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Notice of meeting shall also be deemed given to any director who attends the meeting without protesting, before or at the commencement of the meeting, the lack of notice to that director.

Section 13. ADJOURNMENT. A majority of the directors present, whether or not constituting a quorum, may adjourn any meeting to another time and place. Notice of the time and place of holding an adjourned meeting need not be given, unless the meeting is adjourned for more than twenty-four (24) hours, in which case notice of such time and place shall be given prior to the time of the adjourned meeting, in the manner specified in Section 10 of this Article VI, to the directors who were not present at the time of the adjournment.

Section 14. ACTION WITHOUT MEETING. Any action required or permitted to be taken by the board of directors may be taken without a meeting, if all directors shall individually or collectively consent in writing to such action. Such action by written consent shall have the same force and effect as a unanimous vote of the board of directors. The written consent or consents shall be filed with the minutes of the proceedings of the board.

Section 15. FEES AND COMPENSATION. Directors and members of committees shall receive no compensation for their services; provided however, that directors and members of committees may receive reimbursement of out-of-pocket expenses, as determined by resolution of the board of directors. Nothing contained herein shall be construed to preclude any director from serving the corporation in any other capacity as an officer, agent, employee, or otherwise, and receiving compensation for such services if compensation is awarded by the board of directors.

ARTICLE VII COMMITTEES

Section 1. COMMITTEES OF DIRECTORS. The board of directors may, by resolution adopted by a majority of the directors then in office, designate one or more committees, each consisting of two or more directors, to serve at the pleasure of the board. Appointments to such committees shall be by a majority vote of the directors then in office. The board may designate one or more directors as alternate members of any committee, who may replace any absent

member at any meeting of the committee. Any such committee, to the extent provided in the resolution of the board, may have all the authority of the board, except with respect to:

- (a) undertaking any final action on any matter that, under the Law, also requires approval of the board of directors;
- (b) the filling of vacancies on the board of directors or in any committee;
- (c) the amendment or repeal of bylaws or the adoption of new bylaws;
- (d) the amendment or repeal of any resolution of the board of directors that by its express terms is not so amendable or repealable;
- (e) the appointment of any other committees of the board of directors or the members thereof;
- (f) the expenditure of corporate funds to support a nominee for director after there are more people nominated for director than can be elected; or
- (g) the approval of any contract or transaction to which the corporation is a party and in which one or more of its directors has a material financial interest, except as special approval is provided for in Section 5233(d)(3) of the Code.

Section 2. MEETINGS AND ACTION. Meetings and action of committees of the board shall be governed by, and held and taken in accordance with, the provisions of Article VI of these bylaws, Sections 8 (place of meetings and meetings by telephone), 9 (annual and regular meetings), 10 (special meetings), 11 (quorum), 12 (waiver of notice), 13 (adjournment) and 14 (action without meeting), with such changes in the context of those bylaws as are necessary to substitute the committee and its members for the board of directors and its members, except for the following: (a) the time of regular and annual meetings of committees may be determined by resolution of the board of directors as well as the committee; (b) special meetings of committees may also be called by resolution of the board of directors; and (c) notice of special meetings of committees shall also be given to all alternate members, who shall have the right to attend all meetings of the committee. Minutes of each meeting of any committee shall be kept and filed with the corporate records. The board of directors may adopt rules for the government of any committee not inconsistent with the provisions of these bylaws.

ARTICLE VIII OFFICERS

Section 1. OFFICERS. The officers of the corporation shall be a president, a secretary, and a chief financial officer. The corporation may also have, at the discretion of the board of directors, a chairman of the board, one or more vice presidents, one or more assistant secretaries, one or more assistant treasurers, and such other officers as may be appointed in

accordance with the provisions of Section 3 of this Article VIII. Any number of offices may be held by the same person, except that neither the secretary nor the chief financial officer may serve concurrently as the president or the chairman of the board.

Section 2. ELECTION. The officers of the corporation, except such officers as may be appointed in accordance with the provisions of Section 3 or Section 5 of this Article VIII, shall be chosen by the board of directors, and each shall serve at the pleasure of the board, subject to the rights, if any, of an officer under any contract of employment.

Section 3. OTHER OFFICERS. The board of directors may appoint, and may empower the president to appoint, such other officers as the activities of the corporation may require, each of whom shall hold office for such period, have such authority, and perform such duties as are provided in the bylaws or as the board of directors may from time to time determine.

Section 4. REMOVAL AND RESIGNATION. Subject to the rights, if any, of any officer under any contract of employment, any officer may be removed, either with or without cause, by the board of directors or, except in case of an officer chosen by the board of directors, by any officer upon whom such power of removal may be conferred by the board of directors.

Any officer may resign at any time by giving written notice to the corporation. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein; and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. Any such resignation is without prejudice to the rights, if any, of the corporation under any contract to which the officer is a party.

Section 5. VACANCIES. A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these bylaws for regular appointments to such office.

Section 6. CHAIRMAN OF THE BOARD. The chairman of the board, if such an officer be elected, shall, if present, preside at meetings of the board of directors and exercise and perform such other powers and duties as may be from time to time assigned to him or her by the board of directors or prescribed by the bylaws. If there is no president, the chairman of the board will in addition be the chief executive officer of the corporation and shall have the powers and duties prescribed in Section 7 of this Article VIII.

Section 7. PRESIDENT. Subject to such supervisory powers, if any, as may be given by the board of directors to the chairman of the board, if there be such an officer, the president shall be the chief executive officer of the corporation and shall, subject to the control of the board of directors, have general supervision, direction, and control of the activities and the officers of the corporation. He or she shall preside, in the absence of the chairman of the board, or if there be none, at all meetings of the board of directors. He or she shall have the general powers and duties of management usually vested in the office of president of the corporation and shall have such other powers and duties as may be prescribed by the board of directors or the bylaws.

Section 8. VICE PRESIDENTS. In the absence or disability of the president, the vice presidents, if any, in order of their rank as fixed by the board of directors or, if not ranked, a vice president designated by the board of directors, shall perform all the duties of the president, and when so acting shall have all the powers of, and be subject to all the restrictions upon, the president. The vice presidents shall have such other powers and perform such other duties as from time to time may be prescribed for them respectively by the board of directors or the bylaws and the president or the chairman of the board.

Section 9. SECRETARY. The secretary shall keep, or cause to be kept, at the principal executive office or such other place as the board of directors may direct, a book of minutes of all meetings and actions of directors, and committees of directors, with the time and place of holding, whether regular or special, and, if special, how authorized, the notice thereof given, the names of those present at directors and committee meetings, and the proceedings thereof.

The secretary shall give, or cause to be given, notice of all meetings of the board of directors required by the bylaws or by law to be given, and he or she shall keep the seal of the corporation, if one be adopted, in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the board of directors or by the bylaws.

Section 10. CHIEF FINANCIAL OFFICER. The chief financial officer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of accounts of the properties and business transactions of the corporation, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings, and other matters customarily included in financial statements. The books of account shall at all reasonable times be open to inspection by any director.

The chief financial officer shall deposit, or cause to be deposited, all monies and other valuables in the name and to the credit of the corporation with such depositaries as may be designated by the board of directors. He or she shall distribute, or cause to be disbursed, the funds of the corporation as may be ordered by the board of directors, shall render to the president and directors, whenever they request it, an account of all financial transactions and of the financial condition of the corporation, and shall have such other powers and perform such other duties as may be prescribed by the board of directors or the bylaws.

If required by the board of directors, the chief financial officer shall give the corporation a bond in the amount and with the surety or sureties specified by the board for faithful performance of the duties of his or her office and for restoration to the corporation of all of its books, papers, vouchers, money, and other property of every kind in his or her possession or under his or her control on the death, resignation, retirement, or removal from office of the chief financial officer.

ARTICLE IX

INDEMNIFICATION OF DIRECTORS, OFFICERS, EMPLOYEES

Section 1. DEFINITIONS. For the purposes of this Article IX, the definition of the terms “agent”, “proceeding”, and “expenses” shall be governed by Section 5238 of the Code.

Section 2. INDEMNIFICATION IN ACTIONS BY THIRD PARTIES. The corporation shall have power to indemnify any person who was or is a party or is threatened to be made a party to any proceeding (other than an action by or in the right of the corporation to procure a judgment in its favor, an action brought under Section 5233 of the Code, or an action brought by the Attorney General of California or a person granted relator status by the Attorney General of California for any breach of duty relating to assets held in charitable trust) by reason of the fact that such person is or was an agent of the corporation, against expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred in connection with such proceeding if such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the corporation and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful. The termination of any proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of the corporation or that the person had reasonable cause to believe that the person's conduct was unlawful.

Section 3. INDEMNIFICATION IN ACTIONS BY OR IN THE RIGHT OF THE CORPORATION. The corporation shall have power to indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action by or in the right of the corporation, or brought under Section 5233 of the Code, or brought by the Attorney General of California or a person granted relator status by the Attorney General of California for breach of duty relating to assets held in charitable trust, to procure a judgment in its favor by reason of the fact that such person is or was an agent of the corporation, against expenses actually and reasonably incurred by such person in connection with the defense or settlement of such action if such person acted in good faith, in a manner such person believed to be in the best interests of the corporation, and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. No indemnification shall be made under this Section 3 for any of the following:

(a) Any claim, issue, or matter as to which such person shall have been adjudged to be liable to the corporation in the performance of such person's duty to the corporation, unless and only to the extent that the court in which such action was brought shall determine upon application that, in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for the expenses which such court shall determine;

(b) Amounts paid in settling or otherwise disposing of a threatened or pending action, with or without court approval; or

(c) Expenses incurred in defending a threatened or pending action which is settled or otherwise disposed of without court approval, unless it is settled with the approval of the Attorney General of California.

Section 4. INDEMNIFICATION AGAINST EXPENSES. To the extent that an agent of the corporation has been successful on the merits in defense of any proceeding referred to in Sections 2 or 3 of this Article IX or in defense of any claim, issue, or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

Section 5. REQUIRED DETERMINATIONS. Except as provided in Section 4 of this Article IX, any indemnification under this Article shall be made by the corporation only if authorized in the specific case, upon a determination that indemnification of the agent is proper in the circumstances because the agent has met the applicable standard of conduct set forth in Sections 2 or 3 of this Article IX by:

(a) A majority vote of a quorum consisting of directors who are not parties to such proceeding; or

(b) The court in which such proceeding is or was pending upon application made by the corporation or the agent or the attorney or other person rendering services in connection with the defense, whether or not such application by the agent, attorney, or other person is opposed by the corporation.

Section 6. ADVANCE OF EXPENSES. Expenses incurred in defending any proceeding may be advanced by the corporation prior to the final disposition of such proceeding upon receipt of an undertaking by or on behalf of the agent to repay such amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in this Article IX.

Section 7. OTHER INDEMNIFICATION. No provision made by the corporation to indemnify its directors or officers for the defense of any proceeding, whether contained in the articles of incorporation, bylaws, a resolution of directors, an agreement, or otherwise, shall be valid unless consistent with this Article IX. Nothing contained in this Article IX shall affect any right to indemnification to which persons other than such directors and officers may be entitled by contract or otherwise.

Section 8. FORMS OF INDEMNIFICATION NOT PERMITTED. No indemnification or advance shall be made under this Article IX, except as provided in Section 4 or Section 5(b), in any circumstance if it appears that:

(a) It would be inconsistent with a provision of the articles of incorporation, bylaws, or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; or

(b) It would be inconsistent with any condition expressly imposed by a court in approving a settlement.

Section 9. INSURANCE. The corporation shall have the power to purchase and maintain insurance on behalf of any agent of the corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not the corporation would have the power to indemnify the agent against such liability under the provisions of this Article IX; provided, however, that the corporation shall have no power to purchase and maintain such insurance to indemnify any agent of the corporation for a violation of Section 5233 of the Code.

ARTICLE X RECORDS AND REPORTS

Section 1. MAINTENANCE OF CORPORATE RECORDS. The corporation shall keep (a) adequate and correct books and records of account kept either in written form or in any other form capable of being converted into written form and (b) minutes, in written form, of the proceedings of the board of directors and committees of the board. All such records shall be kept at the corporation's principal executive office, or if its principal executive office is outside the State of California, at its principal office in this state.

Section 2. MAINTENANCE AND INSPECTION OF ARTICLES AND BYLAWS. The corporation shall keep at its principal executive office, or if its principal executive office is not in the State of California, at its principal office in this state, the original or a copy of its articles of incorporation and bylaws, as amended to date, that shall be open to inspection by the directors at all reasonable times during office hours. If the principal executive office of the corporation is outside the State of California and the corporation has no principal office in this state, the Secretary shall, upon the written request of any director, furnish to such director a copy of the articles of incorporation or bylaws, as amended to date.

Section 3. INSPECTION. Every director shall have the absolute right at any reasonable time, and from time to time, to inspect all books, records, and documents of every kind and the physical properties of the corporation. Such inspection by a director may be made in person or by agent or attorney and the right of inspection includes the right to copy and make extracts.

Section 4. ANNUAL REPORTS. The board of directors shall cause an annual report to be sent to the directors within 120 days of the corporation's fiscal year end. That report shall contain the following information, in appropriate detail, for the fiscal year:

(a) The assets and liabilities, including the trust funds, of the corporation as of the end of the fiscal year;

(b) The principal changes in assets and liabilities, including trust funds;

(c) The revenue or receipts of the corporation, both unrestricted and restricted to particular purposes;

(d) The expenses or disbursements of the corporation for both general and restricted purposes; and

(e) Any information required by Section 5 of this Article X.

The annual report shall be accompanied by any report thereon of independent accountants or, if there is no such report, by the certificate of an authorized officer of the corporation that such statements were prepared without audit from the books and records of the corporation.

Section 5. ANNUAL STATEMENT OF CERTAIN TRANSACTIONS AND INDEMNIFICATIONS. As part of the annual report to all directors, the corporation shall annually prepare and mail or deliver to each director within 120 days after the corporation's fiscal year end, a statement (described below) of any transaction or indemnification (i) in which the corporation was a party and (ii) in which an "interested person" had a direct or indirect material financial interest. For this purpose, an "interested person" is any director or officer of the corporation.

The statement shall include the following information:

(a) A brief description of any transaction during the previous fiscal year that involved more than \$50,000, or was one of a number of transactions in which the same interested person had a direct or indirect material financial interest involving, in the aggregate, more than \$50,000;

(b) The names of interested persons involved in such transactions described in the preceding paragraph (a), their relationship to the corporation, the nature of their interest in the transaction and, if practicable, the amount of that interest; provided, however, that if the transaction was with a partnership in which the interested person is a partner, only the interest of the partnership need be stated; and

(c) A brief description of the amount and circumstances of any indemnifications or advances aggregating more than \$10,000 paid during the fiscal year to any officer or director of the corporation under Article IX of these bylaws, unless that indemnification already has been approved by the directors under Section 5238(e)(2) of the Code.

ARTICLE XI GENERAL MATTERS

Section 1. CHECKS, DRAFTS, EVIDENCES OF INDEBTEDNESS. All checks, drafts, or other orders for payment of money, notes, or other evidences of indebtedness, issued in the

name of or payable to the corporation, shall be signed or endorsed by such person or persons and in such manner as, from time to time, shall be determined by resolution of the board of directors.

Section 2. CORPORATE CONTRACTS AND INSTRUMENTS; HOW EXECUTED. Except as otherwise provided in these bylaws, the board of directors may authorize any officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances; and, unless so authorized or ratified by the board of directors or within the agency power of an officer, no officer, agent or employee shall have any power or authority to bind the corporation by any contract or engagement or to pledge its credit or to render it liable for any purpose or for any amount.

Section 3. REPRESENTATION OF SHARES OF OTHER CORPORATIONS. The chairman of the board, the president, or any vice president, or any other person authorized by resolution of the board of directors or by any of the foregoing designated officers, is authorized to vote on behalf of the corporation any and all shares of any other corporation or corporations, foreign or domestic, standing in the name of the corporation. The authority granted to said officers to vote or represent on behalf of the corporation any and all shares held by the corporation in any other corporation or corporations may be exercised by any such officer in person or by any person authorized to do so by a proxy duly executed by said officer.

Section 4. CONSTRUCTION AND DEFINITIONS. Unless the context requires otherwise, the general provisions, rules of construction, and definitions in the Law shall govern the construction of these bylaws. Without limiting the generality of the foregoing, the singular number includes the plural, the plural number includes the singular, the masculine gender includes the feminine and neuter, and the term "person" includes both a corporation and a natural person. All references in these bylaws to the Law, the Law, or to the Code shall be deemed to be those in effect from time to time.

ARTICLE XII AMENDMENTS

The board may adopt, amend, or repeal bylaws unless doing so would be a prohibited amendment under the California Corporations Code. Any amendment to these bylaws will require a majority vote of the directors then in office; provided, however, that if the articles of incorporation of the corporation set forth the number of authorized directors of the corporation, the authorized number of directors may be changed only by an amendment of the articles of incorporation.

CERTIFICATE OF SECRETARY

The undersigned, being the duly elected and acting Secretary of Cabrillo Point Academy, a California nonprofit public benefit corporation, does hereby certify that the foregoing First Amended Bylaws constitute the bylaws of this corporation as duly adopted at the meeting of the Board of Directors of Cabrillo Point Academy on April 21, 2020.

IN WITNESS WHEREOF, the undersigned has executed this Certificate this 21st day of April, 2020.

Lisa Rumsey, Secretary



Field Trip Policy

The Governing Board of Cabrillo Point Academy recognizes that school-sponsored trips are an important component of a student's development. These types of trips supplement and enrich the homeschooling and classroom learning experience. In addition, field trips encourage new interests among students, make them more aware of community resources, and help them relate their school experiences to the outside world. School-sponsored field trips may be conducted in connection with the Cabrillo Point Academy's course of study or school-related social, educational, cultural, athletic, school band activities or other extracurricular or cocurricular activities.

The purpose of the Cabrillo Point Academy Governing Board approving this Field Trip Policy is to accomplish the following:

1. Outline the Requirements for a Field Trip
2. Explain Supervision, Chaperone and Guest Policies
3. Explain Accommodation Options for Special Education Students
4. Identify Student and Family Responsibility While Attending Field Trips
5. Identify Transportation Options for Field Trip Attendance

- 1. Requirements for a Field Trip:** No field trips may be made to locations, activities, or programs where students will be treated unfairly based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Penal Code section 422.55, including immigration status, equal rights, and opportunities in the educational institutions of the state.

School-sponsored trips are those that are single-day, community based or those that are specifically approved by the Governing Board of Cabrillo Point Academy (such as multi-day trips, or those costing the Cabrillo Point Academy in excess of \$85 per pupil). The Senior Director of Cabrillo Point Academy shall establish a process for approving a staff member's request to conduct a school-sponsored trip that fall outside the limitations of this section. When planning trips, staff shall consider student safety, objectives of instruction, the most effective use of instructional time, school and student expense, and transportation and supervision requirements. Senior Directors may exclude from the trip any student whose presence on the trip would pose a safety or disciplinary risk.

All field trips are voluntary, and no student is required to attend any given field trip. A student's ability to attend any field trip is limited by the amount of enrichment funds available for that student. The teacher of records is responsible for mapping out a child's field trip plan for the year to enhance the child's educational plan.

- 2. Field Trip Supervision:** Given the need for adequate supervision of the students attending

school-sponsored trips and given the nature of the educational program offered by Cabrillo Point Academy, if applicable, Cabrillo Point Academy will pay for the costs of admission for one chaperone for each four (4) children in a family and enrolled in Cabrillo Point Academy. If applicable, Cabrillo Point Academy will pay for the costs of admission for an additional chaperone for additional children in a family and enrolled in Cabrillo Point Academy in excess of four (up to eight). Children in a family means children living, part- or full-time, with a parent/guardian, irrespective of adoptive status or marital status of the parents/guardians. The funds used to pay for the chaperone as allowed in this paragraph shall be instructional funds available to each family.

Families are limited to one school-sponsored overnight field trip per year with admission paid for one chaperone using enrichment funds. Cabrillo Point Academy will not provide the cost of admission for any chaperones for vendor trips and independent enrichment trips.

It is the responsibility of parents/guardians to ensure proper supervision over their children enrolled in Cabrillo Point Academy at all times during a school-sponsored trip. Chaperones may take their own non-enrolled children (two years and older) as guests on appropriate school-sponsored trips, provided they assume full responsibility for their behavior and, with approval of the Senior Director.

The organizing teacher shall use a field trip attendance form to track attendance, emergency contact information, and identify any authorized adults to pick-up students afterhours, if applicable. Organizing teachers shall always have an emergency contact phone number for the Senior Director. If a serious discipline incident occurs during a field trip, the organizing teacher shall notify the Senior Director immediately. No student shall be sent home or separated from the school group without prior approval of the organizing teacher.

3. **Accommodations:** If a family requires special accommodation due to a child's special education needs identified in the child's Individual Education Plan (IEP) or Section 504 plan, the family may request accommodation from the Senior Director.
4. **Student and Family Responsibilities:** All persons making the field trip or excursion shall be deemed to have waived all claims against the Cabrillo Point Academy or the State of California for injury, accident, illness or death occurring during or by reason of the field trip or excursion. All adults, parents and guardians taking any field trip or excursion shall sign a statement waiving all claims.

All students on a school-sponsored trip are under the jurisdiction of Cabrillo Point Academy and shall be subject to school disciplinary rules and regulations.

Before a student can participate in a school-sponsored trip, the organizing teacher shall obtain parent/guardian permission for the trip. Whenever a trip involves water activities, the parent/guardian shall provide specific permission for his/her child to participate in the water activities.

5. **Transportation:** Parent(s)/guardian(s) are solely responsible for transporting their children to the location where the field trip starts. The organizing teacher will provide the location for the field trip, and the time to meet, to the parent(s)/guardian(s) once the field trip has been confirmed.

The organizing teacher shall use a field trip attendance form to track attendance, emergency

contact information, and identify any authorized adults to pick-up students afterhours, if applicable. Organizing teachers shall always have an emergency contact phone number for the Principal. If a serious discipline incident occurs during a field trip, the organizing teacher shall notify the Principal immediately. No student shall be sent home or separated from the school group without prior approval of the organizing teacher.



Educational Vendor Policies and Procedures

Cabrillo Point Academy (“Charter School”) is focused on “Personalized Learning”, a philosophy that puts every student first by supporting them in honoring and exploring their unique skills, special gifts, talents, and aspirations. In furtherance of this philosophy and Charter School’s educational mission, families and Charter School staff together carefully select educational items and services for students to fit their goals and education plan.

The purpose of the Cabrillo Point Academy Governing Board approving the Educational Vendor Policies and Procedures is to accomplish the key requirements detailed in this policy, including:

1. The Senior Director (as defined below) must approve all vendors before they can provide educational items or services to students.
2. The Homeschool Teacher (as defined below) and Senior Director (as defined below) must approve all requests for educational items or services to ensure they are aligned with the charter petition and student’s personalized learning curriculum.
3. No family may spend, or obligate the Charter School to spend, any Charter School monies on educational items and services. Charter School is responsible for making purchases of approved educational items and services.

VENDOR APPLICATION AND APPROVAL

1. **Educational Vendor Applications:** Charter School contracts with educational vendors who provide educational enrichment services (e.g., in-person educational activities) and items (e.g., textbooks, workbooks, etc.) to students. Vendors must submit an application to Charter School detailing critical information such as qualifications and services. Charter School shall carefully review Vendor’s application, website, available references, social media, and other pertinent information.

The Senior Director or his/her designee (“Senior Director”) must approve all educational vendors and enter into an agreement with approved vendors before a vendor can provide any educational services to students. The Senior Director may reject a vendor applicant or terminate vendor services for any reason. The Senior Director may delegate his/her authority to approve vendors as necessary to promote the effective operations of the Charter School. For educational products, parents may submit requests specific educational products from a particular vendor (e.g., pencils from an online store). The Charter School’s approval of the educational product request (approval process described below) serves as vendor approval.

2. **Vendor Guidelines:** The Senior Director is responsible for approving vendors, and must ensure the vendor meets guidelines, including, but not limited to the following:

- Vendor must have the qualifications, skills and, if applicable, the certification and licenses necessary to perform the requested services in a competent and professional manner.
 - Vendor conducts background checks pursuant to Education Code section 45125.1 to ensure Vendor (if an individual), its employees, and agents who interact with students have not committed a serious or violent felony.
 - Vendor services and/or products must be non-sectarian. Vendor's services and products must not discriminate on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation or any other protected basis under California law.
 - Vendor must maintain adequate levels of insurance for its educational services.
 - Vendor must not be a private school offering services through a part-time program (e.g., after school programs) or a parent-organized group (also known as "co-op").
 - Vendors must qualify as independent contractors in accordance with applicable laws. This is determined by the Senior Director based on vendor representations and vetting by the Charter School or its service provider.
3. **Vendor Agreement:** Once the Senior Director has approved a vendor, the vendor and Charter School must enter into a vendor agreement before the school can order educational services from the vendor. Considering families may have one-off requests for educational products, a vendor agreement may not be necessary for the Charter School to purchase educational products (e.g., ordering pencils from an online store for one student). The vendor agreement will include protections set forth in this policy, including, but not limited to requiring background checks for staff interacting with students, prohibitions on non-sectarian/discriminatory items and services, insurance and indemnification provisions, and more.

REQUESTING EDUCATIONAL SERVICES AND ITEMS

1. **Requests:** Students make requests for educational services and items through the Enrichment Ordering System. The Enrichment Ordering System is accessible on the Charter School website and features a list of approved educational vendors. All requests for educational services and items must: (i) first be approved the credentialed teacher assigned to supervise student's independent study ("Homeschool Teacher"); and (ii) approved by the Senior Director or designee. The Senior Director may delegate his/her authority to approve parent requests for educational items and services as necessary to promote the effective operations of the Charter School.

The Senior Director can deny any request for educational items or services in his or her sole discretion for any reason. Families cannot directly purchase, or obligate the Charter School to purchase, any educational items or service without Charter School's approval.

The planning amount for each student for educational items and services per full school year is \$2600 (TK – 8th grade) and \$2800 (9th – 12th grade) for the 2020-2021. This planning amount for educational items and services is based, in part, on a student's attendance.

Parents and students are not guaranteed to receive any educational items and services up to and equal to this planning amount, as a Homeschool Teacher and the Senior Director

must approve all requests. The planning amount is also not a mandatory cap limiting the Charter School's ability provide necessary educational services to students (e.g., pursuant to a student's individualized education program). The Charter School developed this planning amount to help ensure the school provides educational items and services aligned with its budget and to help ensure fair and equal treatment of students, to the extent consistent with individual needs. Parents and students are not given access to direct or encumber planning amount funds. Parents are encouraged to work with their Homeschool Teacher to develop multi-year plans for their children because their educational needs may vary from year-to-year. While the Charter School does not guarantee any specific amount of funding for educational services and items, a multi-year plan empowers the Charter School and families to develop a personalized course of study suited to their children's needs and the Charter School to effectively budget for all students. The planning amount cannot be transferred to any other student.

The Homeschool Teacher and Senior Director are responsible for granting requests and allocating educational products and services in a nondiscriminatory manner. The Charter School shall seek to purchase cost-effective educational items and services. The Homeschool Teacher and Senior Director shall ensure purchased educational items and services meet the following requirements:

- From approved vendors only.
 - Support the requesting student's personalized curriculum and education plan. Must be aligned with State standards, student's course of study (e.g., requested amount of fabric corresponds to length of course/project), and student's independent study master written agreement.
 - From a vendor who is not related to the Charter School family requesting the educational items or services and otherwise does not present conflict of interest concerns.
2. **Core Subject Curriculum:** The Homeschool Teacher and Senior Director must ensure students access all necessary "core subject curriculum" – education items/services necessary for the student to complete his/her State standards-aligned course of study – before approving any extracurricular activities or supplemental educational or enrichment items. Core subject curriculum includes physical curriculum like McGraw Hill Textbook Set and associated workbooks and access to digital educational platforms such as Odysseyware or StongMind Digital Learning.
 3. **Enrichment Certificates:** After the Homeschool Teacher and Senior Director approve a request through the Enrichment Ordering System, an "Enrichment Certificate" is created by Charter School. Charter School requests educational services and items from approved vendors through Enrichment Certificates. If necessary, Charter School may use an approved vendor's purchase order form in lieu of an Enrichment Certificate. Certificates/purchase orders should include important information, including the requested educational services, dates of services, Enrichment Certificate/PO Number, and approved cost for services.

Vendors must receive an approved Enrichment Certificate/purchase order before providing educational services or items to students. Vendors must receive the Enrichment Certificate/purchase order and provide the requested education services before submitting an invoice to Charter School.
 4. **Prohibited Requests:** Charter School students can only request education services and items available in the Enrichment Ordering System. The following is a non-exhaustive list of prohibited items and services:

- Backpacks
- Amusement park tickets
- Video game hardware or software
- Excessive quantities of any item or service (e.g., beyond student's course of study).
- Non-educational household items (e.g., storage containers, organizational items (large or small items), picture frames, etc.)
- Bicycles, tricycles, scooters, skateboards, rollerblades, roller skates, wagons, etc.
- Live animals or animal supplies small insects/amphibians/worms as a part of a science class. Certain kit and supplies can be ordered by a student (e.g., praying mantis, caterpillars, ladybugs, or silkworms to study; ant farms; or tadpoles)
- Top of the line musical instruments (where more reasonably-priced options are available)
- Educational items and services must be nonsectarian
- Taxis/Uber/Lyft rides and other transportation costs

5. **Educational Field Trips:** While families are prohibited from requesting trips to non-educational venues, they can request to join educational field trips through the Enrichment Ordering System (e.g., museums, aquariums, libraries, etc.) The Senior Director and Homeschool Teacher shall carefully scrutinize each request to ensure the requested educational field trip aligns with the student's course of study and furthers their education and that all participants are necessary for student transportation, safety and supervision.

In light of the Charter School providing an independent study program, it is anticipated that a parent/guardian may need to serve as chaperone and transport their children for approved educational field trips. The Charter School Board finds funding the actual, reasonable, and necessary costs (not from a student's planning amount) for a chaperone to access the educational field trip (e.g., ticket to museum, transportation costs) furthers public school purposes where necessary or desirable to allow students to participate in educational field trips.

6. **Student and Family Responsibilities:**

- A. Returning Educational Products: All educational items requested through the Enrichment Ordering System are the property of the Charter School. This includes any technology, textbooks, and other educational items. Families must return all educational products upon disenrollment or upon request by the Senior Director or Homeschool Teacher. In accordance with applicable law, parents are responsible for to replace lost, stolen, damage, or otherwise unreturned educational items.
- Certain items are "consumable", meaning they are not functional after use (e.g., workbooks). These items can be discarded by families after use.
- B. Damaged or Lost Educational Items: Parents are responsible for replacing lost, stolen, damage, or otherwise unreturned educational items to the extent allowed under applicable law. If an educational item is damaged, parents must immediately contact the Homeschool Teacher for support.
- C. Required Attendance: Students must attend regular learning period meetings with their Homeschool Teacher to discuss progress, turn in quality work samples, and complete their Student Activity Logs (Attendance Logs) in order to make requests for

extracurricular educational activities (e.g., non-core curriculum items) through Enrichment Ordering System.

7. **Questions:** If Charter School families have any questions about this policy or how to make requests for educational items and services, please contact Senior Director, Jenna Lorge at jenniferl@inspireschools.org.



Withdrawal Policy

The purpose of the Cabrillo Point Academy Governing Board approving this Withdrawal Policy is to accomplish the following:

1. Establish the Reasons a Student Can Be Withdrawn from Cabrillo Point Academy
2. Outline the Procedures for Withdrawing a Student
3. Establish the Charter School's Responsibility to Not Encourage a Pupil Currently Attending the School to Disenroll or Transfer to Another School
4. Establish the Process for Notifying Parents/Guardians/Educational Rights Holder of the Withdrawal

- 1. Reasons for a Withdrawal:** If Cabrillo Point Academy discovers that a student enrolled in Cabrillo Point Academy is no longer a resident of California, no longer a resident of a county that Cabrillo Point Academy may legally provide educational services to, is concurrently enrolled in a private school, is concurrently enrolled in another public school, is in non-compliance with Cabrillo Point Academy's policies, or otherwise may no longer legally be served by Cabrillo Point Academy, the following procedures shall be followed to withdraw the student from Cabrillo Point Academy.
- 2. Procedures for Withdrawing a Student:** Cabrillo Point Academy shall send the parent/guardian/educational rights holder a notice of the Cabrillo Point Academy's intention to withdraw the student from the School and the reasons for that decision. The notice will be sent at least five days prior to the withdrawal of the student. The notice will inform the parent/guardian that the Education Code provides the parent/guardian/educational rights holder with the right to a hearing adjudicated by a neutral officer within a reasonable number of days at which the pupil(s) have a fair opportunity to present testimony, evidence, and witnesses and confront and cross-examine adverse witnesses, and at which the pupil(s) have the right to bring legal counsel or an advocate. This notice shall be written in the native language of the pupil or the pupil's parent or guardian, or if the pupil is a foster child or youth or a homeless child or youth, the pupil's educational rights holder.

This notice will also inform the parent/guardian/educational rights holder that the student's enrichment opportunities and curriculum orders will be put on hold until the hearing is completed. The notice will also establish the date by which the hearing shall be scheduled. If the parent, guardian or educational rights holder requests a hearing within the five-day period, the parent, guardian or educational rights holder is required to cooperate to schedule the hearing within 10 days of the request for the hearing. If a parent, guardian or educational rights holder does not cooperate in scheduling the hearing and the hearing is not scheduled within 10-days (absent extraordinary circumstances in the sole discretion of the Principal), the parent, guardian or educational rights holder waives his/her/their rights to the hearing. Additionally, if a parent/guardian/educational rights holder fails to attend the scheduled hearing, the hearing will continue without the presence of the parent/guardian/educational rights holder. In that event, the student may be withdrawn and the decision of the hearing officer will be final.

If the parent/guardian invokes said rights, the Cabrillo Point Academy will not disenroll the pupils until it has reached a final decision. The decision of the School is final and cannot be appealed.

In addition, the parent/guardian will be sent a Charter School Complaint Notice in the form provided by the California Department of Education at www.cde.ca.gov/sp/ch/cscomplaint.asp.

- 3. The Charter School's Responsibility to Not Encourage a Pupil Currently Attending the School to Disenroll or Transfer to Another School:** Cabrillo Point Academy shall not encourage a pupil currently attending the school to disenroll or transfer to another school for any reason, including but not limited to, academic performance of the pupil or because the pupil exhibits any of the following characteristics: pupils with disabilities, academically low-achieving pupils, English learners, neglected or delinquent pupils, homeless pupils, or pupils who are economically disadvantaged, as determined by eligibility for any free or reduced-price meal program, foster youth, or pupils based on nationality, race, ethnicity or sexual orientation.
- 4. Notification of the Withdrawal:** Once the student has been withdrawn from Cabrillo Point Academy, the parent/guardian/educational rights holder will be notified of the withdrawal and advised to enroll the student immediately in a school that may legally serve that student. A copy of this notice shall be placed in the student's cumulative file. The student's teacher will also be notified of the withdrawal.



Independent Study Policy

Cabrillo Point Academy may offer independent study to meet the educational needs of pupils enrolled in the charter school. Independent study is an alternative education designed to teach knowledge and skills of the core curriculum. The Charter School shall provide appropriate existing services and resources to enable pupils to complete their independent study successfully.

The purpose of the Cabrillo Point Academy Governing Board approving this Independent Study Policy is to accomplish the following:

1. Establish the Time in Which an Assignment Must Be Completed
2. Establish the Procedure for Placement Determination
3. Outline What Must Be Included in a Current Written Agreement
4. Outline How Average Daily Attendance Will Be Calculated
5. Establish Compliance with the Education Code
6. Establish the Implementation of the Independent Study Policy

- 1. Time in Which an Assignment Must Be Completed:** For pupils in all grade levels offered by the School, the maximum length of time that may elapse between the time an assignment is made the date by which the pupil must complete the assigned work shall be twenty (20) school days. **The assigned work shall be delivered to the Homeschool Teacher at an in-person meeting on at least two (2) occasions each semester for a minimum of (4) meetings per school year. The in-person meetings are an integral component of the School's educational services. The Senior Director, in the Senior Director's sole discretion, may waive only one in-person meeting per year for a pupil given extraordinary circumstances. If a pupil misses any of the four (4) in-person meetings, absent a Senior Director's waiver, the administrative withdrawal process may be initiated.**
- 2. Placement Determination:** A pupil may miss two (2) assignments during any period of twenty (20) school days before an evaluation is conducted to determine whether it is in the best interest of the pupil to remain in independent study. Therefore, whether any pupil fails to complete two (2) assignments during any period of twenty (20) school days, the Director of Academic Program or his or her designee shall conduct an evaluation to determine whether it is in the best interest of the pupil to remain in independent study. A writing record of the findings of any evaluation conducted pursuant to this policy shall be treated as a mandatory interim pupil record. This record shall be maintained for a period of three years from the date of the evaluation and if the pupil transfers to another California public school, the record shall be forwarded to that school.
- 3. Current Written Agreement: A current written agreement shall be on file for each independent study pupil, including but not limited to, all of the following:**
 - The manner, time, frequency, and place for submitting a pupil's assignments and for reporting his or her progress.
 - The objectives and methods of study for the pupil's work, and the methods utilized, to evaluate that work.

- The specific resources, including materials and personnel, which will be made available to the pupil.
- A statement of the policies adopted herein regarding the maximum length of time allowed between the assignment and the completion of a pupil's assigned work, and the number of missed assignments allowed prior to an evaluation of whether or not the pupil should be allowed to continue in independent study.
- The duration of the independent study agreement, including beginning and ending dates for the pupil's participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one school year.
- A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the pupil upon completion.
- The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class or program pursuant to Education Code Section 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.
- Each written agreement shall be signed prior to the commencement of independent study, by the pupil, the pupil's parent, legal guardian, or care giver, if the pupil is under 18 years of age, the certificated employee who has been designated as having responsibility or the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil. For purposes of this paragraph "caregiver" means a person who has met the requirements of Part 1.5 (commencing with Section 6550) of the Family Code.

4. Average Daily Attendance: It is the policy of this Board that each student is, at a minimum, expected to accomplish the following in order for the student to be counted as present/attending for Average Daily Attendance (ADA) purposes:

- Students will initial "Monthly Independent Study Log" on the school days where they have completed school work Monday through Fridays that are not school holidays. Parents/guardians will sign the monthly log under the following statement: "By signing this log, I verify that my student completed school work on these days."

5. Compliance with the Education Code: The Charter School shall comply with the Education Code Sections 51745 through 51749.3 and the provision of the Charter School's Act and the State Board of Education regulation adopted there under.

6. Implementation of Independent Study Policy: The Directors shall establish regulations to implement these policies in accordance with the law.



Non-Compliance Policy and Procedures

Cabrillo Point Academy is committed to ensuring students are appropriately engaged in learning, particularly as it correlates to attendance reporting. After the Non-Compliance Process has been seen through, it may be determined that Independent Study is not the best educational placement for the student and as such, the student may be Administratively Withdrawn.

The purpose of the Cabrillo Point Academy Governing Board approving this Non-Compliance Policy is to accomplish the following:

1. Outline the Non-Compliance Process
 2. Outline the Student's Responsibility to complete Work/Progress, Assignments/Work Samples, and/or Student Activity Logs
 3. Outline the Parent's and Student's Responsibility to Schedule and Attend Monthly Learning Periods
 4. Establish Communication Requirements for the Home School Teacher (HST).
 5. Outline the Non-Compliance Procedures
 6. Outline the Procedures for the HST when sending the First Non-Compliance Letter
 7. Outline the Procedures for the HST when sending the Second Non-Compliance Letter
 8. Outline the Procedures for the Administrative Conference Call
 9. Establish the Non-Compliance Timeline/Checklist
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1. **Non-Compliance Process:** The school's Non-Compliance Process can be engaged if a student/family is found to have one or more of the following:
 - Two (2) missing assignments during any period of twenty (20) school days
 - One or more missing Work Samples
 - One or more missing Student Activity Logs (Attendance Logs)
 - Missed or not scheduled one or more monthly learning period or other meetings
 - **Failure to meet in person with the Homeschool Teacher at least two (2) times a semester for a minimum of four times during the school year (unless the Senior Director has waived one of the in-person meetings).**
 - Has not responded to their Homeschool Teacher after three sets of attempts (phone and email) over the course of six school days.
 2. **Student Work/Progress, Assignments/Work Samples, Student Activity Logs:** It is required that all Homeschool Teachers (HSTs) review and affirm student learning and collect Student Activity Logs and Work Samples every twenty school days. It is also required that all HQTs, monitor work completion and progress for High School Students, if using an HQT. When any pupil fails to complete two (2) assignments during any period of twenty (20) school days, or has missed one or more work samples, the HST should then start the Compliance Process.
 3. **Monthly Learning Period or Other Meetings:** It is the parent's and student's responsibility to make every effort to schedule and attend monthly learning period meetings every twenty school days. If the meeting is not successfully scheduled or held after two or more attempts it

could be determined that the family has not met the school's meeting expectations and the HST should start the Non-Compliance Process.

4. **Communication Requirements of the Home School Teacher:** HSTs will keep positive and open lines of communication with each family. HSTs will follow a communication pattern with a pairing of a phone call, email message, and document in Contact Manager. If an initial communication pair (#1) is not responded to within two school days, the HST will attempt to reach the family again with another communication pair (#2). If the second communication pair is not successful, the HST will attempt a third communication pair (#3) and start the Compliance Process by sending Non-Compliance Letter #1.
5. **Non-Compliance Procedures:** The compliance procedure can include two compliance letters and one Administrative Conference call. If after the Administrative Conference call the student fails to meet expectations, the student will be withdrawn from the school for at minimum, one academic school year.
6. **First Non-Compliance Letter:** Should any of the items listed in the Non-Compliance Process occur and there have been three Communication Pairs attempted, upon the third attempt, the HST will:
 - Send Non-Compliance Letter #1 to the family via certified mail.
 - Document date letter was sent, issue, and tracking number in Contact Manager
 - Remind student/family of the appropriate sections of the Master Agreement and Parent-Student Handbook that specifically address the issue/concern.
 - Talk with the family to see what the issues/concerns are on both sides as well as develop a plan to support the student and resolve any issues.
 - Hold all Instructional Funds until the family is compliant.
7. **Second Non-Compliance Letter:** Without satisfactory resolution or response to the issues described in the Non-Compliance Letter #1 within five school days, the HST will:
 - Attempt to call and email the family (Communication Pair #4)
 - Determine a day and time to schedule an Administrative Conference Call with the parent(s)/guardian(s), HST, and Sr. Director, to be specified in Non-Compliance Letter #2. Date should be no sooner than the 6th school day from the date of the letter.
 - Send Non-Compliance Letter #2 to the family via certified mail.
 - Document date letter was sent, issue, and tracking number in Contact Manager
 - Remind student/family of the appropriate sections of the Master Agreement and Parent-Student Handbook that specifically address the issue/concern.

Letter #2 gives the family the opportunity to communicate and work with their HST to address and problem-solve the issues of concern. Should the family fail to communicate to their HST within five school days from the date the letter was sent, the parent/guardian must either communicate and resolve the indicated issues with their HST or attend the Administrative Phone Conference as scheduled in the letter.

8. **Administrative Conference Call:** Without satisfactory resolution to the issues/concerns, the HST will:
 - Send out a conference call number to all participants.
 - Attempt to remind/confirm the parent/guardian of the call via phone and email. Document the communication in the Contact Manager.
 - Document date the Administrative Conference Call was held including a brief

summary of the outcome in the Contact Manager.

A team composed of Parent(s)/Guardian(s), HST, and a Director must be present on the Administrative Conference Call. During this time the team will work towards resolution of the issues/concerns as well as determine if this is the best placement for the student. School Administration may determine the following:

- Independent Study is in the best interest of the student.
- The need to place the student on a student improvement plan.
- The need to implement different strategies to collect compliance documents (Student Activities Logs and or Work Samples).
- Determine that it is not in the student's best interest to remain in our independent study program.

If the Administration finds that this is not in the best interest of the student to remain in independent study, then the student shall be withdrawn from the school by following the procedures in the school's withdrawal policy.

If the student or parent does not attend the Administrative Conference Call, the student could be withdrawn from the school by following the procedures in the school's withdrawal policy.

9. Non-Compliance Timeline/Checklist:

- Concern/Issue Arises
 - The HST will Call & Email Family (Communication Pair #1)*
- Wait 2 School Days
- Resolution – Stop Process
- If No Resolution Continue
 - The HST will Call & Email Family (Communication Pair #2)*
- Wait 2 School Days
- Resolution – Stop Process
- If No Resolution Continue
 - The HST will Call & Email Family (Communication Pair #3) + Send Non-Compliance Letter #1 (Certified Mail) Hold Instructional Funds*
- Wait 5 School Days
- Resolution– Stop Process
- If No Resolution Continue
 - The HST will Call & Email Family (Communication Pair #4) + Send Non-Compliance Letter #2 that includes Administrative Conference Call (Certified Mail)*
- Wait 5 School Days
- Resolution – Stop Process
- If No Resolution Continue
 - The HST will Hold Administrative Conference Call and determine best course of action*
- Follow school withdrawal policy, if applicable*

*Document in Contact Manager



Teacher Certification Policy

Cabrillo Point Academy is committed to providing a high-quality educational program is dependent upon the employment of certificated staff who are adequately prepared and have demonstrated proficiency in basic skills and in the subject matter to be taught. The Senior Director designee shall ensure that persons employed to fill positions requiring certification qualifications possess the appropriate credential, permit, or other certification document from the Commission on Teacher Credentialing (CTC) and fulfill any additional state, federal, or the Charter School requirements for the position.

The purpose of the Cabrillo Point Academy Governing Board approving this Teacher Certification Policy is to accomplish the following:

1. Outline the State Requirements for Appropriately Assigned and Credentialed Teachers
 2. Define Valid Certification
 3. Establish the Requirement for Charter Schools and Teaching Credentials
 4. Outline the Process for Maintaining Certification Documents
 5. Establish the Support to Teachers Holding Preliminary Credentials
 6. Identify the Procedures for Hiring Based on Unavailability of Credentialed Teacher
 7. Outline the Declaration of Need Requirements
 8. Establish the Procedures for Employing Non-Credentialed Teachers
-
1. **State Requirements for Appropriately Assigned and Credentialed Teachers:** State financing of school instruction is premised on pupils being taught by teachers who have authorization from the State of California to teach in public schools. As such, state law establishes various conditions, requirements, and penalties on charter schools to ensure that only authorized personnel are hired to teach. In addition, the State establishes requirements for the issuance of teacher credentials and other requirements designed to ensure that teachers are appropriately assigned.
 2. **Define Valid Certification:** A valid certification is any state-issued certificate or credential (a “Credential”), including a vocational credential and internship credential or certificate, life document or diploma, emergency 30-day substitute teaching permit, or emergency permit or waiver, that is not expired or revoked.
 3. **Requirement for Charter Schools:** Charter schools are required to hold the Commission on Teacher Credentialing (“CTC”) certificate, permit or other document required for the teacher’s certificated assignment. Teachers that were employed by Cabrillo Point Academy during the 2019-20 school year shall have until July 1, 2025, to obtain the certificate required for the teacher’s certificated assignment. Teachers that are newly hired for their assignment in the 2020-21 school year and beyond, or who maintain employment at the Cabrillo Point Academy

but are assigned to a new teaching assignment, are required to hold the appropriate certification for their assignment.

In addition to any specific Credential required for the teacher's assignment, all teachers are required to hold a Credential to provide instruction to limited-English-proficient pupils. All teachers employed by the Cabrillo Point Academy shall have their professional fitness evaluated by the CTC by July 1, 2020.

4. **Process for Maintaining Certification Documents:** The certificate, permit or other document shall be maintained and on file at the School and are subject to periodic inspection by the Dehesa Elementary School District.
5. **Support for Teachers Holding Preliminary Credentials:** The Senior Director or designee shall provide assistance and support to teachers holding preliminary credentials to enable them to meet the qualifications required for the clear credential.
6. **Hiring Based on Unavailability of Credentialed Teacher:** The Senior Director or designee shall make reasonable efforts to recruit a fully prepared teacher for each assignment. Whenever a teacher with a clear or preliminary credential is not available, the Senior Director or designee shall make reasonable efforts to recruit an individual for the assignment in the following order: (Education Code 44225.7)
 1. A candidate who enrolls in an approved intern program in the region of the Charter School and possesses an intern credential
 2. A candidate who is scheduled to complete preliminary credential requirements within six months and who holds a provisional internship permit (PIP) or short-term staff permit issued by the CTC
 3. The Board shall approve, as an action item at a public Board meeting, a notice of its intent to employ a PIP applicant for a specific position. (5 CCR 80021.1)
 4. An individual who holds an emergency permit or for whom a credential waiver has been granted by the CTC

Prior to requesting that the CTC issue an emergency permit pursuant to item #3 above or a limited assignment permit which allows a fully credentialed teacher to teach outside of his/her area of certification while working toward an added or supplementary authorization, the Board shall annually approve a Declaration of Need for Fully Qualified Educators. The Declaration of Need shall be approved by the Board as an action item at a regularly scheduled public Board meeting, with the entire Declaration of Need being included in the Board agenda. (Education Code 44225, 44225.7; 5 CCR 80023.2, 80026, 80027, 80027.1)

7. **The Declaration of Need:** The Declaration of Need shall certify that there is an insufficient number of certificated persons who meet the Charter School's specified employment criteria for the position(s) and that the Charter School has made reasonable efforts to recruit individuals who meet the qualifications specified in items #1-2 above. The Declaration of Need shall also indicate the number and type of emergency permits that the Charter School estimates it will need during the valid period of the Declaration of Need, based on the previous year's actual needs and projections of enrollment. Whenever the actual number of permits needed exceeds the estimate by 10 percent, the Board shall revise and resubmit the Declaration of Need. (5 CCR 80026)

8. **Non-Credentialed Teachers:** Whenever it is necessary to employ non-credentialed teachers to fill a position requiring certification qualifications, the Senior Director or designee shall provide support and guidance in accordance with law to ensure the quality of the instructional programs. **Cabrillo Point Academy has the authority to request an emergency permit or a waiver from the CTC.**



Residency Policy

California law requires that certain residency requirements are established in order for a student to be enrolled in an independent study charter school for which average daily attendance may be claimed. California law requires that a student be a California resident and requires that the student is a resident of the county in which the apportionment claim is reported or of a county immediately adjacent to the county in which the apportionment claim is reported. [EC §§ 47612(b), 5147.3]

The purpose of the Cabrillo Point Academy Governing Board approving this Residency Policy is to accomplish the following:

1. Define Residency
 2. Outline Residency for a Student on an Extended Vacation
 3. Establish the Location Materials Will Be Mailed To
 4. Outline the Procedures When a Student's Residency is in Question
 5. Outline the Parent/Guardian/Education Rights Holder's Right Regarding Determination of Nonresidency
 6. Outline the Procedures for Children of Military Families
 7. Outline the Procedures for Homeless Youth
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1. **Definition of Residency:** A student has residency in the state and county of the residence of the parent/guardian with whom that student maintains his or her place of abode. Residence denotes any factual place of abode of some permanency that is more than a mere temporary sojourn. Owning a home in California or in a particular county does not qualify a student to attend Cabrillo Point Academy, unless it can be shown that the student is also living in the home at least three days per week during the school year.
 2. **Residency for a Student on an Extended Vacation:** A student on an extended vacation lasting longer than ~~one month~~ ~~four weeks~~, but less than ~~two~~ ~~six~~ months, will not be deemed to have lost California residency.
 3. **The Location Material Will Be Mailed To:** All materials will be mailed to, and any in person services will be held at, the address identified in the student's records in his/her proof of residence documentation, unless an alternative location is agreed upon by the teacher of record.
 4. **Student's Residency is in Question:** If there is reason to believe that a student's residency is in question, Cabrillo Point Academy may investigate in order to determine authenticity of the home address. When it is determined that a student lives outside of California and/or an authorized county, Cabrillo Point Academy will provide written notice of the determination of nonresidency within five days of Cabrillo Point Academy's intention to disenroll the student.
 5. **Parent/Guardian/Education Rights Holder's Right Regarding Determination of**

nonresidency: The notice shall contain an explanation of the parent/guardian/education rights holder's right to request a hearing adjudicated by a neutral officer within a reasonable number of days at which the pupil has a fair opportunity to present testimony, evidence, and witnesses and confront and cross-examine adverse witnesses and at which the pupil has the right to bring legal counsel or an advocate to dispute the finding of nonresidency. If the parent/guardian/educational rights holder does not request a hearing within five days of receipt of the notice, the right to a hearing is waived and the student will be immediately disenrolled. If the student's parent, guardian or educational rights holder initiates the hearing, the student shall remain enrolled and shall not be disenrolled until Cabrillo Point Academy issues a final decision. **If the parent, guardian or educational rights holder requests a hearing within the five-day period, the parent, guardian or educational rights holder is required to cooperate to schedule the hearing within 10 days of the request for the hearing. If a parent, guardian or educational rights holder does not cooperate in scheduling the hearing and the hearing is not scheduled within 10-days (absent extraordinary circumstances in the sole discretion of the Senior Director), the parent, guardian or educational rights holder waives his/her/their rights to the hearing.**

6. Children of Military Families: Cabrillo Point Academy will serve children of military families, as defined by Education Code section 49701, as follows:

1. Allow the student to continue his or her education in Cabrillo Point Academy, regardless of change of residence of the military family during that school year, for the duration of the student's status as a child of a military family; or
2. For a student whose status changes due to the end of military service of his or her parent during a school year, comply with either of the following, as applicable:
 - a. If the student is enrolled in kindergarten or any of grades 1 to 8, inclusive, allow the student to continue his or her education in Cabrillo Point Academy through the duration of that academic school year;
 - b. If the child is enrolled in high school, allow the student to continue his or her education in Cabrillo Point Academy through graduation.

Once Cabrillo Point Academy is notified that a student is identified as a child of a military family, Cabrillo Point Academy will require the parent/guardian submit the following documentation:

- Written proof of the transfer, including the time period for the transfer and location of the transfer
- A signed affidavit that states that the student is only enrolled in Cabrillo Point Academy and not in any other full-day educational program and that the student qualifies as a child of a military family as defined in Education Code section 49701.

For high school students, the aforementioned documentation will need to be resubmitted on an annual basis. Cabrillo Point Academy reserves the right to re-verify all of the above at any time throughout the school year.

7. Homeless Youth: Cabrillo Point Academy will be considered to be a pupil's school of origin for a homeless youth when the child attended Cabrillo Point Academy when permanently housed or was last enrolled in Cabrillo Point Academy before becoming homeless. Cabrillo Point Academy will serve homeless youth, as defined below, whose residency has changed as follows:

1. Allow the student to continue his or her education in Cabrillo Point Academy for the duration of homelessness.
2. If the pupil is no longer homeless before the end of the academic year, either of the following apply:
 - a. If the homeless youth is in high school, the Cabrillo Point Academy shall allow the formerly homeless child to continue his or her education in the Cabrillo Point Academy through graduation.
 - b. If the homeless youth is in kindergarten or any of grades 1 to 8, inclusive, the Cabrillo Point Academy shall allow the formerly homeless youth to continue his or her education in Cabrillo Point Academy through the duration of the academic year.

The term “homeless youth” or “homeless pupil” shall mean individuals who lack a fixed, regular, and adequate nighttime residence (within the meaning of 42 USC section 11302(a)(1)); and includes—

1. children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
2. children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings (within the meaning of section 42 USC section 11302(a)(2)(C));
3. children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
4. migratory children (as such term is defined in 20 USC section 6399) who qualify as homeless for the purposes of this part because the children are living in circumstances described in clauses (i) through (iii).

8. Foster Youth: Cabrillo Point Academy will be considered to be a pupil’s school of origin for a foster youth when the child attended the Cabrillo Point Academy at the initial detention or placement, or any subsequent change in placement of a foster child for the duration of the jurisdiction of the court. Cabrillo Point Academy will serve former foster youth, as defined below, whose residency has changed as follows:

1. If the jurisdiction of the court is terminated before the end of an academic year, the Cabrillo Point Academy shall allow a former foster child who is in kindergarten or any of grades 1 to 8, inclusive, to continue his or her education in the school of origin through the duration of the academic school year.
2. If the jurisdiction of the court is terminated while a foster child is in high school, Cabrillo Point Academy shall allow the former foster child to continue his or her education in Cabrillo Point Academy through graduation.

The term “foster youth” means a child who has been removed from his or her home pursuant to Welfare and Institutions (“W&I”) Code section 309, is the subject of a petition

filed under W&I Code sections 300 or 602 or has been removed from his or her home and is the subject of a petition filed under W&I Code sections 300 or 602.

9. Migratory Youth: Cabrillo Point Academy will be considered to be a pupil's school of origin for a migratory youth when the child attended the Cabrillo Point Academy at the time the pupil's status changed to a pupil who is a migratory youth. Cabrillo Point Academy will serve migratory youth, as defined below, whose residency has changed as follows:

1. If the migratory youth is enrolled in kindergarten or any of grades 1 to 8, inclusive, allow the pupil to continue their education in Cabrillo Point Academy through the duration of that academic school year.
2. If the migratory youth is enrolled in high school, allow the pupil to continue their education in Cabrillo Point Academy through graduation.

The term "migratory youth" means a child who has moved with a parent, guardian or other person having custody, from one school to another, either within the State of California or from another state within the 12-month period immediately preceding his or her identification as such a child, in order that the child, a parent, guardian or other member of his or her immediate family might secure temporary or seasonal employment in an agricultural or fishing activity and whose parents or guardians have been informed of the child's eligibility for migrant education services. "Migratory youth" includes a child who, without the parent or guardian, has continued to migrate annually to secure temporary or seasonal employment in an agricultural or fishing activity.



Graduation Requirements per Cabrillo Point Academy Charter Petition

For students in grades 9th-12th, Cabrillo Point Academy has one graduation pathway that allows for students to choose courses based on academic, career, and personal interests. The graduation requirements help students prepare to enter the workforce, attend community college, or enter military service directly after high school. The Cabrillo Point Academy graduation requirements allow students to have greater flexibility in the classes they take and allow students to explore individual interests.

Subject Area	Graduation Requirements	Total Credits
Social Studies	6 semester courses <i>(Must include 1 year of US History, 1 year World History, 1 semester of Government, and 1 semester of Economics)</i>	30
English	6 semester courses	30
Math	4 semester courses <i>(Algebra 1 must be completed)</i>	20
Science	4 semester courses <i>(Must include 1 year of Physical Science and 1 year of Life Science)</i>	20
Visual & Performing Arts	2 semester courses	10
World Language		

Electives	18 semester courses	90
Total =		200 Credits

Students who plan to apply to a 4-year college right after high school graduation will need to meet “a-g” requirements. These requirements are mandatory for students who apply to the CSU or UC systems, and recommended for students who plan to apply to private and out-of-state colleges and universities. The “a-g” requirements are summarized below:

A-G	Subject Area	Subject Requirement
a	History Social Science	2 years <i>(1 year of World History and 1 year of US History, or ½ year of US History and ½ year of Government)</i>
b	English	4 years
c	Mathematics	3 years <i>(Algebra or higher)</i>
d	Laboratory Science	2 years <i>(At least 2 of the 3 disciplines of Biology, Chemistry, and Physics)</i>
e	Language Other Than English	2 years <i>(Must be 2 years of the same language)</i>
f	Visual & Performing Arts	1 year
g	College-Preparatory Elective	1 year

Inspire teachers, support staff, and counselors advise students on “a-g” requirements and help students schedule courses based on their individual goals. Counselors monitor the completion of “a-g” requirements. Teachers and counselors revise graduation plans according to individual student goals and needs.



General Studies Graduation Requirements Policy

Cabrillo Point Academy is committed to assuring each student completes their education through high school in accordance with the State student academic achievement standards. This policy ensures that seniors who still owe credits past their date of intended graduation have the opportunity to complete their graduation requirements and earn a diploma.

The purpose of the Cabrillo Point Academy Governing Board approving this General Studies Graduation Requirements Policy is to accomplish the following:

1. Describe State Minimum Course Requirements for Graduation
 2. Identify the Procedures for Earning a General Studies Diploma
 3. Explain Credit Requirements for Earning a General Studies Diploma
1. **Overview:** The local governing board of the LEA with the active involvement of parents, administrators, teachers, and pupils, shall adopt alternative means for pupils to complete the prescribed course of study, which may include:
- Practical demonstration of skills and competencies
 - Supervised work experience or other outside school experience
 - Career technical education classes offered in high schools
 - Courses offered by regional occupational centers or programs
 - Interdisciplinary study
 - Independent study
 - Credit earned at a postsecondary institution

Requirements for graduation and specified alternative modes for completing the prescribed course of study shall be made available to pupils, parents, and the public.

2. **State Minimum Course Requirements:** EC 51225.3 states that all pupils receiving a diploma of graduation from a California high school must have completed all of the following courses, while in grades nine to twelve, inclusive:

Unless otherwise specified, each course shall have a duration of one school year:

- **Three** courses in English
- **Two** courses in mathematics, including one year of Algebra I (EC Section 51224.5)
- **Two** courses in science, including biological and physical sciences
- **Three** courses in social studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics, and a one-semester course in economics

The General Studies Graduation Requirements are based on California Education Code 51225.3 and the High School Graduation Frequently Asked Questions page of the California Department of Education ("CDE") website: <http://www.cde.ca.gov/ci/gs/hs/hsgrfaq.asp>.

- **One** course in visual or performing arts, world language, or commencing with the 2012-13 school year, career technical education. For the purpose of satisfying the minimum course requirement, a course in American Sign Language shall be deemed a course in foreign language
- **Two** courses in physical education; unless the pupil has been exempted pursuant to the provisions of EC Section 51241, **(The school charter does not state P.E. is required for graduation.)**

- 3. General Studies School Procedure:** A high school diploma is the basic qualification for employment and advancing a career. The General Studies diploma program makes earning a high school diploma an attainable goal for students who want to enter a community or technical college, the job market, or the military after graduation, but who have struggled in meeting their four-year graduation plan. **The program is only open to seniors who still owe credits past their date of intended graduation.**

In this program, the student's curriculum consists of fundamental courses that are taught at a basic high school level. Students may earn an accredited high school diploma without being required to take any advanced math, science, foreign language or elective courses beyond California's minimum course requirements for a high school diploma.

- 4. Graduation requirements:** Students who enroll in the General Studies Diploma Program must earn a total of 110 credits in the specified content areas listed in the California State minimum requirements with a "D" grade or better in each course in order to graduate. Students will be granted credit for courses previously completed in grades nine through twelve.

English	3 courses - 6 Semester courses – 30 credits
Math	2 courses - 4 Semester courses – 20 credits <i>must include Algebra 1</i>
Science	2 courses - 4 Semester courses – 20 credits <i>must include biological and physical sciences</i>
Social Studies	3 courses - 6 Semester courses – 30 credits <i>must include World History, US History, Government and Economics</i>
Visual and Performing Arts, World Language, or CTE	1 course - 2 Semester courses – 10 credits
Total	110 credits

The General Studies Graduation Requirements are based on California Education Code 51225.3 and the High School Graduation Frequently Asked Questions page of the California Department of Education ("CDE") website: <http://www.cde.ca.gov/ci/gs/hs/hsgrfaq.asp>.

**BY THE CABRILLO POINT ACADEMY BOARD OF DIRECTOR DECLARING
EMERGENCY CONDITIONS EXIST AT SCHOOLS AND OFFICES IN THE
DISTRICT AND MODIFYING GRADUATION/PROMOTION REQUIREMENTS FOR
STUDENTS CURRENTLY ENROLLED 2020 – 5**

WHEREAS, the World Health Organization has declared COVID-19 is a global pandemic; and

WHEREAS, on March 4, 2020, the Governor of the State of California declared a State of Emergency due to the outbreak and spread of a novel coronavirus (COVID-19); and

WHEREAS, as of March 18, 2020, there were 1,063 confirmed cases of COVID-19 and 21 cases reported resulting in death in California; and

WHEREAS, the Governor of the State of California has issued Executive Order N-33-20 requiring all California residents to “shelter in place” and all but essential functions have been halted or restricted; and

WHEREAS, the Governor of the State of California has indicated that schools may be closed for an undetermined duration; and

WHEREAS, there has been significant disruption to the instructional program for students which prevents them from complying with existing credit, hours of instruction, and graduation and/or promotion requirements; and

WHEREAS, strict compliance with various statutes and regulations would prevent, hinder, or delay appropriate action necessary for the wellbeing of students to mitigate the effects of COVID-19 on instruction; and

WHEREAS, it is in the best interests of students, staff, and the community to prepare for and implement measures to respond to the closure of schools; and

WHEREAS, it is necessary to ensure that a wide variety of instructional options are available, including but not limited to, distance learning for credit recovery; and

WHEREAS, approval of this resolution would allow the Senior Director to immediately respond to rapidly changing health and safety concerns and the educational needs of students by modifying instructional programs in a manner which poses the least harm to students as determined by the Senior Director.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Cabrillo Point Academy determines that the circumstances described in this resolution herein constitute an emergency condition for which immediate action is necessary; and

BE IT FURTHER RESOLVED that the Board of Directors authorizes the Senior Director to exert maximum flexibility to respond to the emergency conditions for students, including but not limited to, waiving instructional minutes, setting an end date for classes and grading periods, providing distance learning, credit recovery, and otherwise modifying graduation and promotional requirements.

PASSED AND ADOPTED by the Governing Board of the Cabrillo Point Academy at on the 21st
Day of April, 2020, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTENTIONS: _____

CABRILLO POINT ACADEMY
BOARD RESOLUTION – 2020 – 6

I. Adoption of Cabrillo Point Academy Approving the SELPA Representative

WHEREAS, Cabrillo Point Academy (the “School”) is committed to provide a free appropriate public education to all children with disabilities;

WHEREAS, the School is a member of the El Dorado County SELPA; and

WHEREAS, this Board of Directors desires to appoint a representative of School with the El Dorado County SELPA.

NOW THEREFORE BE IT RESOLVED, the School hereby appoints Erika Vanderspek to serve as its representative with the El Dorado County SELPA.

SECRETARY'S CERTIFICATE

I, _____, Secretary of the Board of Directors of Cabrillo Point Academy a California nonprofit public benefit corporation, County of _____, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of Cabrillo Point Academy which was duly and regularly held on _____, 2020, at which meeting all of the members of the Board of Directors had due notice and at which a quorum thereof was present; and at such meeting such resolutions were adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I have carefully compared the same with the original minutes of such meeting on file and of record in my office; the attached resolution is a full, true, and correct copy of the original resolution adopted at such meeting and entered in such minutes; and such resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

WITNESS my hand on _____, 2020.

Secretary of the Board of Directors of
Cabrillo Point Academy

CABRILLO POINT ACADEMY
BOARD RESOLUTION – 2020 – 7

I. Adoption of Cabrillo Point Academy Approving the Authority of the Senior Director to Add to the Number of Enrollment Spots Available During Open Enrollment

WHEREAS, the World Health Organization has declared COVID-19 is a global pandemic; and

WHEREAS, on March 4, 2020, the Governor of the State of California declared a State of Emergency due to the outbreak and spread of a novel coronavirus (COVID-19); and

WHEREAS, as of March 18, 2020, there were 1,063 confirmed cases of COVID-19 and 21 cases reported resulting in death in California; and

WHEREAS, the Governor of the State of California has issued Executive Order N-33-20 requiring all California residents to “shelter in place” and all but essential functions have been halted or restricted; and

WHEREAS, the Governor of the State of California has indicated that schools may be closed for an undetermined duration; and

WHEREAS, approval of this resolution would allow the Senior Director to immediately respond to rapidly changing demand for distance learning by increasing the enrollment capacity of the School for the 2020 – 2021 school year.

NOW THEREFORE BE IT RESOLVED, the School hereby delegates to the Senior Director the authority to increase the number of enrollment spots available for the 2020-2021 school year and extend the board approved open enrollment period, (currently, April 1, 2020 – April 31, 2020), in her discretion, based on her determination that the capacity of the School can be increased to accommodate additional students during the coming school year. Any such increase in School capacity or extension of the open enrollment period shall be promptly announced on the School’s website. The Board shall be promptly notified.

SECRETARY'S CERTIFICATE

I, _____, Secretary of the Board of Directors of Cabrillo Point Academy a California nonprofit public benefit corporation, County of _____, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of Cabrillo Point Academy which was duly and regularly held on _____, 2020, at which meeting all of the members of the Board of Directors had due notice and at which a quorum thereof was present; and at such meeting such resolutions were adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I have carefully compared the same with the original minutes of such meeting on file and of record in my office; the attached resolution is a full, true, and correct copy of the original resolution adopted at such meeting and entered in such minutes; and such resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

WITNESS my hand on _____, 2020.

Secretary of the Board of Directors of
Cabrillo Point Academy