



**CABRILLO POINT ACADEMY**

3152 Red Hill Ave., #150, Costa Mesa, California 92626

Phone (619) 404-3190 \* Fax (619) 749-1792

Regular Scheduled Board Meeting - Cabrillo Point Academy

September 21, 2019 – 9:00 am

3152 Red Hill Ave., #150, Costa Mesa, CA 92626

Attendance: Caroline Moon, Lisa Rumsey, Sherri McFadden, Gloria Antonini

Absent: Natasha Brunstetter

Also Present: Steven Lawrence, Jenna Lorge

**Call to Order:**

Caroline Moon called the meeting to order at 9:06 am.

**Public Comments:**

None.

**Closed Session: Conference with legal counsel regarding potential litigation per Gov. Code section 54956.9(d)(2): 3 matters:**

The board entered into closed session at 9:12 am and exited closed session at 10:12 am. There was not action taken in closed session.

**Principal's Report:**

The board was provided a school update by the Principal.

**Board Training – Brown Act Training:**

The board was presented Brown Act Training by Jennifer McQuarrie.

**Board Training – Legislative Update:**

The board was presented a Legislative Update by Branche Jones.

**Board Training – Financial and Budget Training:**

The board was presented Financial and Budget Training from Spencer Styles at Charter Impact.

**Discussion and Potential Action on the July Financials:**

Sherri McFadden motioned to approve the July Financials. Lisa Rumsey seconded.

-Unanimous.

**Board Training – Fiscal Policies and Procedures Training:**

The board was presented the Financial and Budget Training from Christopher Williams.

**Discussion and Potential Action on the Compensation Policy:**

Caroline Moon motioned to approve the Compensation Policy. Gloria Antonini seconded.

-Unanimous.

**Discussion and Potential Action on the Fiscal Policies and Procedures:**

Caroline Moon motioned to approve the Fiscal Policies and Procedures. Lisa Rumsey seconded.  
-Unanimous.

**Discussion and Potential Action on Approval of the Board Meeting Minutes:**

Lisa Rumsey motions to approve the Board Minutes. Sherri McFadden seconded.  
-Unanimous.

**Discussion and Potential Action on the Independent Study Policy:**

Sherri McFadden motioned to approve the Independent Study Policy. Caroline Moon seconded.  
-Unanimous.

**Discussion and Potential Action on the Transitional Kindergarten and Kindergarten Policy:**

Gloria Antonini motioned to approve the Transitional Kindergarten and Kindergarten Policy.  
Lisa Rumsey seconded.  
-Unanimous.

**Discussion and Potential Action on the Promotion, Acceleration and Retention Policy:**

Sherri McFadden motioned to approve the Promotion, Acceleration and Retention Policy. Lisa Rumsey seconded.  
-Unanimous.

**Discussion and Potential Action on the Inspection of Public Records Policy:**

Caroline Moon motioned to approve the Inspection of Public Records Policy. Sherri McFadden seconded.  
-Unanimous.

**Discussion and Potential Action on the Administration of Medications, Anti-Seizure Medications, Emergencies and Head Lice Policy:**

The board requests additional information on this policy. The board had two questions:

1. Can teachers hold the Epi-Pen or other medication on a field trip when a parent is not available?
2. How does “storage of medication in a locked cabinet” occur on field trips?

Gloria Antonini motioned to approve the Administration of Medications, Anti-Seizure Medications, Emergencies and Head Lice Policy with the request for additional information to be reported back to the board the next meeting. Caroline Moon seconded.  
-Unanimous.

**Discussion and Potential Action on the Conflict of Interest Code:**

Caroline Moon motioned to approve the Conflict of Interest Code. Lisa Rumsey seconded.  
-Unanimous.

**Discussion and Potential Action on Approving the 2019 - 2020 Parent-Student Handbook:**

Sherry McFadden motioned to approve the 2019-2020 Parent-Student Handbook. Gloria Antonini seconded.

-Unanimous.

**Discussion and Potential Action on the Amendment to the District Office Service Agreement:**

Caroline Moon motioned to approve the Amendment to the District Office Service Agreement.

Lisa Rumsey seconded.

-Unanimous.

**Discussion and Potential Action on the Approval of the CAC Representative:**

Caroline Moon motioned to approve the CAC Representative. Sherry McFadden seconded.

**Adjournment:**

Sherry McFadden motioned to adjourn the meeting at 3:25 pm. Lisa Rumsey seconded.

-Unanimous.

Prepared by:

Bryanna Brossman

Noted by:

Lisa Rumsey

Board Secretary