



# Yosemite Valley Charter School

## Regular Scheduled Board Meeting

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### Date and Time

Thursday October 29, 2020 at 4:15 PM PDT

### Location

3610 E. Ashlan Avenue  
Fresno, CA 93726

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Zoom Link: <https://zoom.us/j/9854259770>

Meeting ID: 985 425 9770  
Join by Phone: (669) 900-6833

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:15 PM</b>
A. Record Attendance			1 m
B. Call the Meeting to Order			
C. Flag Salute			1 m
D. Approval of the Agenda	Vote		1 m
E. Public Comments			2 m
F. Approve Minutes	Approve Minutes		1 m
Approve minutes for Special Board Meeting on September 21, 2020			
G. Approve Minutes	Approve Minutes		1 m
Approve minutes for Regular Scheduled Board Meeting on September 24, 2020			
H. Executive Director's Report		Dr. Laurie Goodman	10 m
<b>Presenting</b>			
<ul style="list-style-type: none"><li>Goals</li><li>Plans for Implementation</li><li>Monitoring</li><li>Outcomes</li></ul>			
<b>I. Director's Evaluation and Presentation</b>			
<b>Presenting</b>			
<ul style="list-style-type: none"><li>Goals</li><li>Plans for Implementation</li></ul>		Steph Johnson	10 m

- Monitoring
- Outcomes

<b>J. Assistant Directors' Organizational Chart &amp; Goals</b>	Jenny Plumb & Maria Thoeni	5 m
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## **II. Finance 4:47 PM**

<b>A. September Financials</b>	Vote	Darlington Ahaiwe	15 m
<b>B. Charter School Capital Presentation</b>	Discuss	Charter School Capital	5 m
<b>C. Payroll Transition 2021-2022</b>	Vote	Dr. Laurie Goodman	5 m
<b>D. Special Education Stipend</b>	Vote	Dr. Steven James	5 m

## **III. Academic Excellence 5:17 PM**

<b>A. Dual Enrollment Presentation</b>	FYI	Angelica Robles	5 m
<b>B. Fresno City College MOU</b>	Vote	Carmen Marroquin	5 m
<b>C. El Dorado Charter SELPA Local Plan Section B &amp; Participation Agreement</b>	Vote	Dr. Steven James	5 m
<b>D. Planning Amounts and Intervention Policy Revision</b>	Discuss	Dr. Laurie Goodman	5 m

## **IV. Operations 5:37 PM**

<b>A. CalSTRS Pension2 403(b) Plan</b>	Vote	Dr. Laurie Goodman	5 m
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## **V. Governance 5:42 PM**

<b>A. Brown Act Training Update</b>	Discuss	Dr. Laurie Goodman	2 m
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## **VI. Closing Items 5:44 PM**

<b>A. Board of Director's Requests</b>	FYI	2 m
<b>B. Announcement of the Next Regularly Scheduled Board Meeting</b> November 19, 2020 at 5:15 p.m.	FYI	1 m
<b>C. Adjourn Meeting</b>	Vote	

**Public Comment Rules:** Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

**Note:** The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 951-290-3013 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

# Cover Sheet

## Approve Minutes

<b>Section:</b>	I. Opening Items
<b>Item:</b>	F. Approve Minutes
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Special Board Meeting on September 21, 2020



# Yosemite Valley Charter School

## Minutes

### Special Board Meeting

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#### **Date and Time**

Monday September 21, 2020 at 3:30 PM

#### **Location**

3610 E. Ashlan Avenue  
Fresno, CA 93726

<https://zoom.us/j/9854259770>

Meeting ID: 985 425 9770

Join by Phone: +1 669 900 6833

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#### **Directors Present**

Carla Moore (remote), Debbie De Alba, Jonna Durst, Larry Jarocki (remote), Trina Short

#### **Directors Absent**

*None*

#### **Guests Present**

Dr. Laurie Goodman (remote), Kimmi Buzzard (remote), Mariah Jordan

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

Larry Jarocki called a meeting of the board of directors of Yosemite Valley Charter School to order on Monday Sep 21, 2020 @ 3:31 PM.

#### **C. Public Comments**

No Public Comments

### **II. Finance**

**A. Charter School Capital Acknowledgement Resolution for the Sale of Additional Receivables**

Carla Moore made a motion to Approve the Charter School Capital Acknowledgement Resolution for the Sale of Additional Receivables.

Trina Short seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Trina Short	Aye
Carla Moore	Aye
Larry Jarocki	Aye
Jonna Durst	Aye
Debbie De Alba	Aye

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:43 PM.

Respectfully Submitted,  
Jonna Durst

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Prepared by:  
Mariah Jordan

Signed by:

Board Secretary

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# Cover Sheet

## Approve Minutes

<b>Section:</b>	I. Opening Items
<b>Item:</b>	G. Approve Minutes
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Regular Scheduled Board Meeting on September 24, 2020

DRAFT



# Yosemite Valley Charter School

## Minutes

### Regular Scheduled Board Meeting

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#### Date and Time

Thursday September 24, 2020 at 5:15 PM

#### Location

3610 E. Ashlan Avenue  
Fresno, CA 93726

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Zoom Link: <https://zoom.us/j/9854259770>

Meeting ID: 985 425 9770  
Join by Phone: (669) 900-6833

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#### Directors Present

Carla Moore, Debbie De Alba, Jonna Durst, Larry Jarocki, Trina Short

#### Directors Absent

*None*

#### Guests Present

Carmen Marroquin (remote), Darlington Ahaiwe (remote), Denise Voth (remote), Dr. Laurie Goodman, Kimmi Buzzard (remote), Mariah Jordan, Sarah Johnson (remote), Shausta Eckland (remote), Steph Johnson, Tricia Blum (remote), michelene@inspireschools.org (remote), yolanda@inspireschools.org (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

Larry Jarocki called a meeting of the board of directors of Yosemite Valley Charter School to order on Thursday Sep 24, 2020 @ 5:19 PM.

**C. Flag Salute**

The Flag Salute was conducted.

**D. Approval of the Agenda**

Debbie De Alba made a motion to approve the agenda.

Jonna Durst seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Public Comments**

None.

**F. Executive Director's Report**

Dr. Laurie Goodman presented the Executive Director's Report.

**G. Approve Minutes from 8/27/20 Board Meeting**

Jonna Durst made a motion to approve the Minutes from the 8/27/20 Board Meeting.

Carla Moore seconded the motion.

The board **VOTED** unanimously to approve the motion.

**H. Approve Minutes from 9/11/20 Special Board Meeting**

Trina Short made a motion to approve the minutes from Special Board Meeting on 09-11-20.

Debbie De Alba seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Finance**

**A. August Financials**

Trina Short made a motion to approve the August Financials.

Debbie De Alba seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Due To Due From 19-20**

Carla Moore made a motion to approve the Due To Due From 19-20.

Jonna Durst seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Due To Due From 20-21**

Dr. Laurie Goodman presented the Due To Due From 20-21.

**D. Maintenance of Effort**

Darlington Ahaiwe presented the Maintenance of Effort.

**E. Compensation Policy 2020-2021**

Debbie De Alba made a motion to approve the Compensation Policy 2020-2021.

Jonna Durst seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Academic Excellence**

**A. Learning Continuity and Attendance Plan**

Jonna Durst made a motion to approve the Learning Continuity and Attendance Plan.

Trina Short seconded the motion.



The board **VOTED** unanimously to approve the motion.

**B. High School Presentation**

Denise Voth presented the High School Presentation.

**C. EL Master Plan 2020-2021**

Debbie De Alba made a motion to approve the EL Master Plan 2020-2021.

Carla Moore seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Operations**

**A. Arbitration Agreement**

Carla Moore made a motion to approve the Arbitration Agreement.

Jonna Durst seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Inspire Charter Services Update**

Kimmi Buzzard presented the Inspire Charter Services Update.

**V. Governance**

**A. Brown Act Training**

The board would like to complete the Brown Act Training at the next board meeting at 4:15 PM.

**VI. Closing Items**

**A. Board of Director's Requests**

Jonna Durst made a motion to enter into Closed Session at 6:29 PM.

Debbie De Alba seconded the motion.

The board **VOTED** unanimously to approve the motion.

Trina Short made a motion to come out of closed session at 6:49 PM and reported that no action was taken during closed session.

Carla Moore seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Announcement of the Next Regularly Scheduled Board Meeting**

October 29, 2020 at 4:15 PM.

**C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:53 PM.

Respectfully Submitted,  
Debbie De Alba

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Prepared by:  
Mariah Jordan

Noted by:

## Board Secretary

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# Cover Sheet

## Executive Director's Report

<b>Section:</b>	I. Opening Items
<b>Item:</b>	H. Executive Director's Report
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	Central Ideal Team Player- Teacher Eval Form FINAL.docx

## Teacher Evaluation Form

<b>Teacher Name:</b>	<b>Date:</b>						
<b>Type of Review:</b>							
<input type="checkbox"/> Annual <input type="checkbox"/> Other							
<p>Teachers shall be provided feedback on their performance throughout the year with a formal evaluation conducted annually. The purpose of the evaluation is to provide Teachers with information on their performance and behavior in order to reinforce their strengths, to provide Teachers with an opportunity to participate in appropriate professional development activities, and to jointly formulate goals and performance development plans, as necessary. All ratings of “Rarely” shall include specific examples of behaviors/performance that require improvement and a detailed plan for the employee to grow.</p>							
<b>Rating Scale:</b>							
<table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="width: 10%; text-align: center;">3</td> <td style="width: 90%;">Usually</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">Sometimes</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">Rarely</td> </tr> </table>		3	Usually	2	Sometimes	1	Rarely
3	Usually						
2	Sometimes						
1	Rarely						
<b>Performance Standards</b>	<b>Teacher Rating (1-3 Scale)</b>	<b>Narrative/Evidence</b>	<b>Supervisor Rating (1-3 Scale)</b>				
<b>1.0 Humble</b>							
Compliments or praises teammates without hesitation							
Easily admits to mistakes							
Is willing to take on lower level work for the good of the team.							
Gladly share credit for team accomplishments							
Readily acknowledges his/her weaknesses							
Offers and accepts apologies graciously							
<b>Total</b>		<b>Total</b>					

Performance Standards	Teacher Rating (1-3 Scale)	Narrative/Evidence	Supervisor Rating (1-3 Scale)
<b>2.0 Hungry</b>			
Does more than what is required of his/her job			
Has passion for the mission of the team			
Feels a sense of personal responsibility for the overall success of the team			
Is willing to contribute to and think about work outside of office hours			
Is willing to take on tedious or challenging tasks whenever necessary			
Looks for opportunities to contribute outside of his/her areas of responsibility			
<b>Total</b>		<b>Total</b>	

Performance Standards	Teacher Rating (1-3 Scale)	Narrative/Evidence	Supervisor Rating (1-3 Scale)
<b>3.0 Smart</b>			
Generally understands what other people are feeling during meetings and conversations			
Shows empathy to others on the team			
Demonstrates an interest in the lives of his/her teammates			
Is an attentive listener			
Is aware of how his/her words and actions impact others on the team			
Adjusts his or her behavior and style to fit the nature of a conversation or relationship			
<b>Total</b>		<b>Total</b>	

Performance Standards	Teacher	Narrative/Evidence	Supervisor Rating
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	Rating (1-3 Scale)		(1-3 Scale)
<b>4.0 Day-to-Day Responsibilities</b>			
<b>4.1 Communication</b> <ul style="list-style-type: none"> <li>• Responds to all calls and emails in a timely manner.</li> </ul>			
<b>4.2 Professional Standards</b> <ul style="list-style-type: none"> <li>• Schedules and attends weekly/monthly meetings with families/students.</li> <li>• Accurately completes all required paperwork and other work tasks by assigned due dates.</li> <li>• Monitors, records, &amp; ensures student progress goals are met each learning period.</li> <li>• Attends all required meetings and trainings.</li> <li>• Arrives to meetings/events on time and ready to participate.</li> </ul>			
<b>4.3 Individualizing Student Support</b> <ul style="list-style-type: none"> <li>• Provides and individualizes student support based on student needs.</li> <li>• Ensures that all accommodations are met</li> <li>• Connects state standards in student learning objectives.</li> <li>• Applies knowledge of all offered curriculum options and homeschooling philosophies.</li> </ul>			
<b>Total</b>		<b>Total</b>	

### Summary of Evaluation Scores

Standards	Teacher Rating Total	Supervisor Rating Total
1.0 Humble	_____ out of 18 possible	_____ out of 18 possible
2.0 Hungry	_____ out of 18 possible	_____ out of 18 possible
3.0 Smart	_____ out of 18 possible	_____ out of 18 possible
4.0 Day-to-Day Responsibilities	_____ out of 9 possible	_____ out of 9 possible
State Testing Participation	_____ student opt-outs	_____ % participation
Star 360 Participation	_____ student opt-outs	_____ % participation

**Teacher Self Reflection:**

**What was your SMART Goal and what steps did you take to meet this goal?**

**What virtue is most challenging for you? What is one way that you can grow to strengthen that virtue to become an even more valuable member of the team? Consider this to be a goal you can set for yourself for the remainder of the year.**

**What virtue is your greatest strength? Discuss a way that this strength has helped you to excel in your role.**

**In what ways do you feel you went above and beyond this year? Explain.**

**Final Administrator Comments: Areas of Strength/Commendation**

**Final Administrator Comments: Areas of Concern/Improvement Needed**

☐ Yes, I would like to meet with my Director (Administrator) to review my evaluation.

☐ No, I do not wish to meet with my Director (Administrator) unless he/she deems it necessary.

My signature indicates I have reviewed/discussed this evaluation with my supervisor, but does not necessarily indicate agreement. If I do not agree with this evaluation, I understand that I have ten (10) working days to provide a written response, which will be attached to this evaluation and placed in my personnel file.

\_\_\_\_\_  
Teacher Signature \_\_\_\_\_ Date

\_\_\_\_\_  
Evaluator/Administrative Signature \_\_\_\_\_ Date

\_\_\_\_\_  
Print Name of Evaluator/Administrator

**Teacher Comments/Written Response (may attach additional pages):**



# Cover Sheet

## Assistant Directors' Organizational Chart & Goals

<b>Section:</b>	I. Opening Items
<b>Item:</b>	J. Assistant Directors' Organizational Chart & Goals
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	Goals for October Board Meeting 2020.pdf Intervention Flow Chart (1).pdf Intervention Org Chart.pdf

## **Long Term Goals:**

1. Give Students the Great Instruction the First Time (G.I.F.T.)
2. Increase Student Achievement for all learners
3. Targeted Special Education (SPED) Referrals: Reduce SPED Referrals to just students who really need them

## **Timeline:**

We will show growth in all three goals each year, but the plan will achieve full implementation over the course of 3 years.

### **1. Year 1**

- a. Ease into the cultural shift with targeted messaging to all stakeholders.
- b. Align the school budget and staffing with school goals.
- c. Implement Stage 1 of Professional Development (PD) with teachers to ensure that they understand some basic instructional practices and lesson design, and can begin to communicate about these with learning coaches.
- d. Launch a comprehensive intervention program that supports all students, and identifies students who truly need additional structures to be put into place.
- e. Develop Resources for G.I.F.T.
- f. Align in-house assessments with skills and standards on CAASPP.
- g. Develop General Education speech supports, an in-house SST process, and clearer 504 guidelines.

### **2. Year 2**

- a. Enhance intervention programs to more efficiently target vital skills.
- b. Implement Stage 2 of PD with teachers to increase their facility with vital skills and grade level content. Also, teachers will be trained on how to perform different kinds of assessments to better gauge student needs.
- c. Increase Learning Coach education and networking opportunities
- d. Develop a system of challenges and incentives for students in different areas of study. (e.g. science fair, spelling bee, essay contest...)
- e. Continue to train teachers about and monitor progress of SST and 504 processes.

### **3. Year 3**

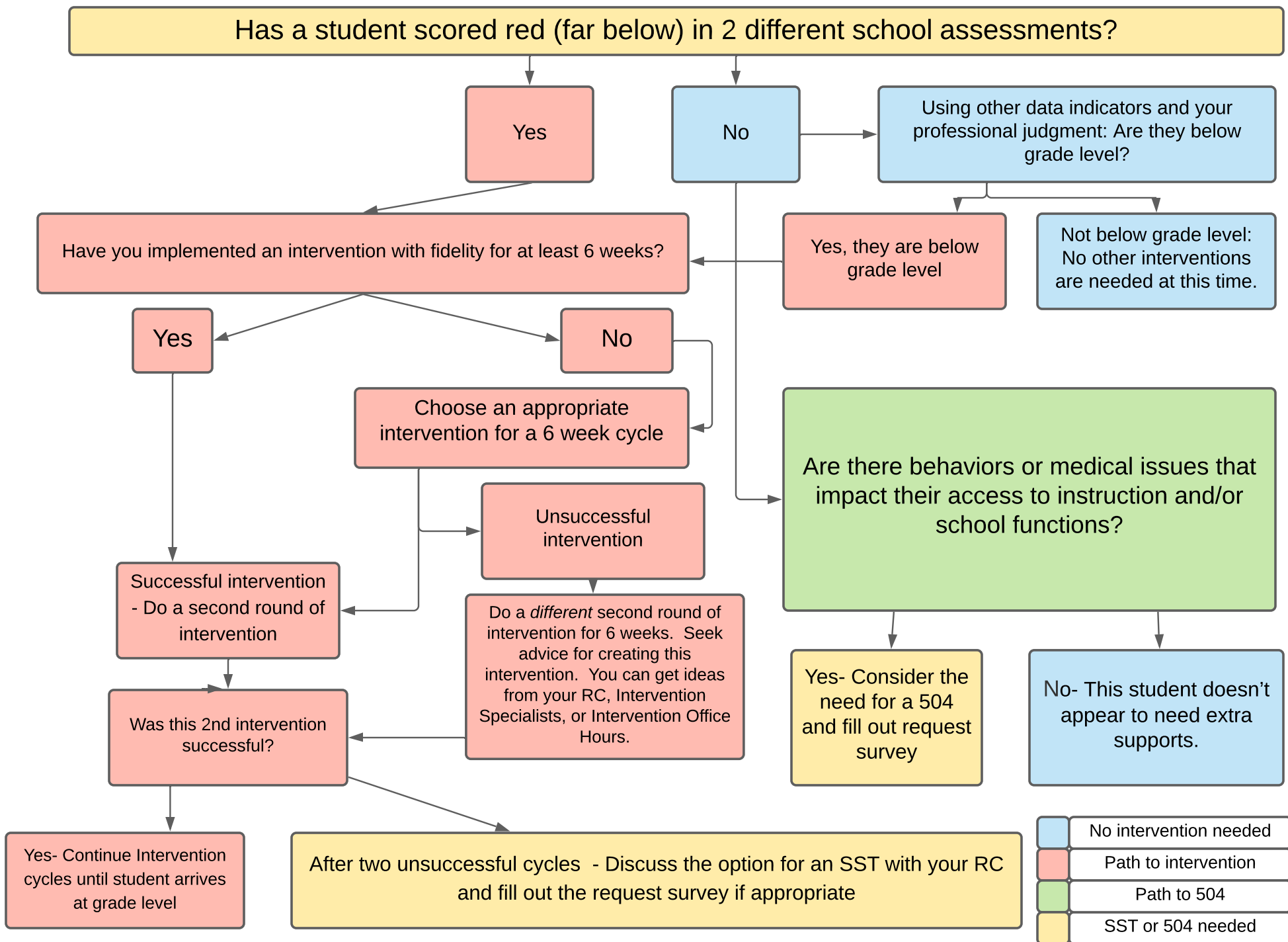
- a. Align intervention program to include verbiage and graphics similar to those that will be encountered on tests.

- b. Implement Stage 3 of PD with teachers to train them on instructional coaching as well as on how to provide advice that will really help, tying in PD topics from the previous 2 years.
- c. Teachers will track the Learning Coach implementation of G.I.F.T.
- d. Continue to train teachers about and monitor progress of SST and 504 processes.

## **Gauging Progress**

- **Give Students the GIFT (Great Instruction the First Time)**
  - Administering a survey to parents and staff members annually in the Spring ( Survey results will inform our plans and the timeline will be adjusted as necessary to ensure that student needs are met. )
  - Through regular feedback through RC team reporting
  - Evaluation surveys after PDs.
  - Tracking Learning Coach implementation of GIFT
- **Increase Student Achievement**
  - Star 360 test results
  - CAASPP test results
  - Additional diagnostic test results before and after the implementation of each intervention
- **Targeted SPED Referrals (Reduce SPED Referrals to just students who really need them)**
  - The number of SPED referrals as reported by Dr. Steven James

# Intervention Flow Chart



## INTERVENTION TEAM

### Intervention Leads:

Maria Thoeni: English Language Arts

Jenny Plumb: Mathematics

Valerie Blackburn: Student Support Coordinator (SST)

Vikki Shumaker: 504 Coordinator

### Language Arts - Teaching Team

1. Outstanding Direct Instructors:
  - a. Rebecca Duyette
    - i. **Grades:** K-2
    - ii. **Domains:** Phonemic Awareness and Phonics
    - iii. **Platforms:** Lively Letters (Phonemic Awareness and Phonics) & All About Reading/Spelling (Phonics, spelling, reading comprehension)
  - b. Kristen Karr
    - i. **Grades:** 3-5
    - ii. **Domains:** Writing and Vocabulary Development
    - iii. **Platforms:** Reading Eggs (Phonemic Awareness, Phonics, Comprehension, vocabulary, fluency) & Reading Horizons (Phonics, Phonemic awareness, spelling, vocabulary)
  - c. Jennifer Falco
    - i. **Grades:** 6-12
    - ii. **Domains:** Reading Comprehension (Reciprocal Reading) and Writing
    - iii. **Platforms:** Moby Max (K-8- all-inclusive)

### Mathematics - Teaching Team

1. Outstanding Direct Instructors:
  - a. Sheri Collins
    - i. **Grades:** K-2
    - ii. **Domains:** Addition/subtraction within 100, Attributes of Shapes, Measuring with whole units, Time, Place value to 1000

- b. Kelly Peterson
  - i. **Grades: 3-5:**
  - ii. **Domains:** Simple numerical expressions, Order of operations, Graphing a point on a plane, Volume and arrays, Multiplication and division of fractions, Multiplication of multi digits, Decimals through 100th and multiplication and division of decimals.
- c. Nicole Raven
  - i. **Grades: 6-8 (Pre-Algebra and Algebra readiness skills)**
  - ii. **Domains:** Numerical expressions with integers, Graphing lines and linear equations, Add and subtract rational numbers and convert between forms (fractions to decimals), Probability and Comparisons, Pythagorean theory, Transformations of shapes, 3d shapes and line properties,

## Contact Information

Name	Email	Phone #:
Maria Thoeni - ELA	mariat@inspireschools.org	(559)483-2015 Ext:1536
Jenny Plumb - Math	jennyp@inspireschools.org	(559) 332-3699
Valerie Blackburn - SST	vblackburn@inspireschools.org	(559) 483-9006
Vikki Shumaker - 504	vikki@inspireschools.org	(559) 313-2781
Rebecca Duyette - ELA K-2	rebecca.duyette@inspireschools.org	
Kristen Karr - ELA 3-5	kristenk@inspireschools.org	
Jennifer Falco - ELA 6- HS	jenniferf@inspireschools.org	
Sheri Collins - Math K-2	sheri.collins@inspireschools.org	
Kelly Peterson - Math 3-5	kelly.peterson@inspireschools.org	
Nicole Raven - Math 6-8	nicole.raven@inspireschools.org	

# Cover Sheet

## September Financials

**Section:** II. Finance  
**Item:** A. September Financials  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Yosemite\_Financial Package\_September 2020.pdf



# Yosemite Valley Charter School

## Monthly Financial Presentation – September 2020



# YOSEMITE - Highlights

- Year-end expense projections decreased by \$534k.
- Year-end surplus projected at \$1.9M. (Prior month \$1.7M)
- Senate Bill 740 Requirements:

- 40/80 Expense Ratio ❌

Cert.	Instr.
48.7%	76.8%
1,949,195	(720,209)

- 25:1 Pupil Teacher Ratio ✅

Pupil:Teacher Ratio
21.01 :1

# YOSEMITE - Revenue

## Variance Analysis:

- State Aid Rev: Delayed timing for State *In-Lieu* Payment.
- Other State Rev: Received *State SPED* Payment.

### Revenue

State Aid-Rev Limit  
Federal Revenue  
Other State Revenue  
Other Local Revenue

### Total Revenue

Year-to-Date		
Actual	Budget	Fav/(Unf)
\$ 1,933,149	\$ 2,034,022	\$ (100,872)
-	27,575	(27,575)
261,502	132,361	129,141
-	-	-
<u>\$ 2,194,651</u>	<u>\$ 2,193,957</u>	<u>\$ 694</u>

Annual/Full Year		
Forecast	Budget	Fav/(Unf)
\$ 20,333,097	\$ 20,333,097	\$ -
275,751	275,751	-
1,858,306	1,849,349	8,957
-	-	-
<u>\$ 22,467,154</u>	<u>\$ 22,458,197</u>	<u>\$ 8,957</u>

# YOSEMITE - Expenses

## Variance Analysis:

- Certificated & Classified Salaries: (4) Instructors removed compared to budget.
- YTD Sub agreement Services: Timing of actual spending v. annualized budget.
- Interest: Adjustment to anticipated receivables sales.

### Expenses

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 1,709,876	\$ 1,769,629	\$ 59,753	\$ 7,186,194	\$ 7,633,555	\$ 447,361
Classified Salaries	81,540	72,469	(9,071)	314,699	289,875	(24,824)
Benefits	542,320	599,329	57,009	2,355,139	2,538,410	183,271
Books and Supplies	760,859	556,032	(204,826)	2,905,179	2,911,762	6,583
Subagreement Services	583,975	1,044,891	460,916	4,798,007	4,857,812	59,805
Operations	49,048	37,925	(11,123)	162,823	151,700	(11,123)
Facilities	-	950	950	2,850	3,800	950
Professional Services	491,782	521,216	29,434	2,486,518	2,492,089	5,571
Depreciation	-	-	-	-	-	-
Interest	116,050	239,227	123,177	340,451	459,603	119,152
<b>Total Expenses</b>	<b>\$ 4,335,450</b>	<b>\$ 4,841,669</b>	<b>\$ 506,219</b>	<b>\$ 20,551,860</b>	<b>\$ 21,338,606</b>	<b>\$ 786,747</b>

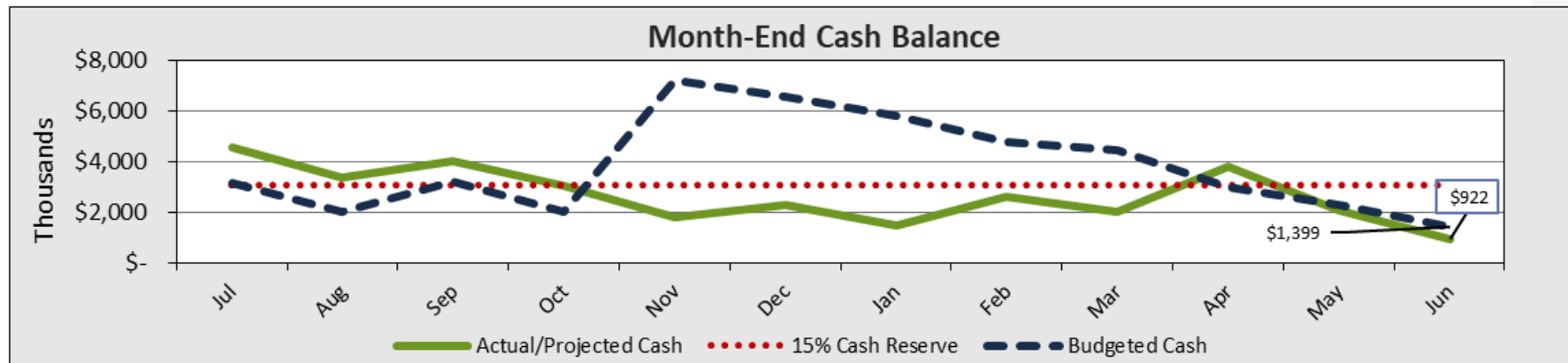
# YOSEMITE - Fund Balance

- YTD deficit under budget due to lower than anticipated YTD expenses.
- Year-end surplus projected and fund balance to exceed budget.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Total Surplus(Deficit)</b>	<b>\$ (2,140,799)</b>	<b>\$ (2,647,712)</b>	<b>\$ 506,913</b>	<b>\$ 1,915,294</b>	<b>\$ 1,119,591</b>	<b>\$ 795,703</b>
Beginning Fund Balance	<u>2,032,470</u>	<u>2,032,470</u>		<u>2,032,470</u>	<u>2,032,470</u>	
<b>Ending Fund Balance</b>	<b><u>\$ (108,329)</u></b>	<b><u>\$ (615,242)</u></b>		<b><u>\$ 3,947,764</u></b>	<b><u>\$ 3,152,061</u></b>	
<i>As a % of Annual Expenses</i>	-0.5%	-2.9%		19.2%	14.8%	

# YOSEMITE - Cash Balance

- November cash deviation related to reduction in anticipated receivable sales.
- Next receivable sale anticipated for December 2020.



# YOSEMITE - Compliance Reporting

Due Date	Description	Completed By
Nov-01	<b>Mental Health Plans due to SELPA</b> - Schools requesting Level 2 and Level 3 mental health funding must file their annual plan with their SELPA by this date. Specific due dates may vary by SELPA.	Yosemite
Nov-15	<b>Review and/or Update Non-Profit IRS Form 990 Policies</b> - The IRS Form 990 is the annual information return filed by most non-profit charter schools. The IRS Form 990 includes a Governance, Management and Disclosure section. Charter Schools are required to disclose the following policies: Conflict of Interest Policy, Whistleblower Policy, Document Retention and Destruction Policy, Expense Reimbursement Policy, Gift Receiving Policy, and Compensation Approval Policy. A Form 990 must be filed by the 15th day of the 5th month after the close of the NPO's fiscal year. <b>Most schools extend this deadline to the following May 15th.</b>	Yosemite
Set by Authorizer (by Dec 15)	<b>1st Interim Financial Report</b> - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report for the period ending October 31 is due by the date set by the charter authorizer (no later than December 15th).	Charter Impact
Set by Authorizer (by Dec 15)	<b>LCFF Budget Overview for Parents</b> - Senate Bill (SB) 98 added ECSection 43509, which changed the adoption date for the Budget Overview for Parents for the 2020–21 school year. For 2020–21, local governing boards or governing bodies are required to adopt and submit the Budget Overview for Parents on or before December 15, 2020, in conjunction with the LEA's first interim budget report.	Charter Impact

# YOSEMITE - Appendix

- Monthly Cash Flow / Forecast 20-21
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- Check Register
- AP Aging
- Due-To/Due-From Balance

# Yosemite Valley Charter School

## Monthly Cash Flow/Forecast FY20-21

Revised 10/14/2020

ADA = 2206.01



	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Revenues</b>																
<b>State Aid - Revenue Limit</b>															ADA = 2206.01	
8011 LCFF State Aid	-	966,575	966,575	1,739,834	1,739,834	1,739,834	1,739,834	1,739,834	817,722	313,170	313,170	313,170	6,941,939	19,331,492	19,331,492	-
8012 Education Protection Account	-	-	-	110,301	-	-	110,301	-	-	110,301	-	-	110,301	441,202	441,202	-
8019 State Aid - Prior Year	6,076	(6,076)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8096 In Lieu of Property Taxes	-	-	-	155,344	44,832	44,832	44,832	44,832	75,243	37,622	37,622	37,622	37,622	560,402	560,402	-
	6,076	960,499	966,575	2,005,479	1,784,666	1,784,666	1,894,967	1,784,666	892,965	461,092	350,792	350,792	7,089,861	20,333,097	20,333,097	-
<b>Federal Revenue</b>																
8181 Special Education - Entitlement	-	-	-	38,606	24,818	24,818	24,818	24,818	27,575	27,575	27,575	27,575	27,575	275,751	275,751	-
	-	-	-	38,606	24,818	24,818	24,818	24,818	27,575	27,575	27,575	27,575	27,575	275,751	275,751	-
<b>Other State Revenue</b>																
8311 State Special Education	59,213	73,705	119,627	119,125	119,125	119,125	119,125	119,125	95,088	95,088	95,088	95,088	95,088	1,323,606	1,323,606	-
8550 Mandated Cost	-	-	-	-	-	86,747	-	-	-	-	-	438,996	-	525,743	525,743	-
8560 State Lottery	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8598 Prior Year Revenue	-	6,076	-	-	-	-	-	-	-	-	-	-	-	6,076	-	6,076
8599 Other State Revenue	-	2,881	-	-	-	-	-	-	-	-	-	-	-	2,881	-	2,881
	59,213	82,662	119,627	119,125	119,125	205,872	119,125	119,125	95,088	95,088	95,088	534,084	95,088	1,858,306	1,849,349	8,957
<b>Total Revenue</b>	<b>65,289</b>	<b>1,043,161</b>	<b>1,086,202</b>	<b>2,163,209</b>	<b>1,928,609</b>	<b>2,015,356</b>	<b>2,038,909</b>	<b>1,928,609</b>	<b>1,015,628</b>	<b>583,755</b>	<b>473,454</b>	<b>912,450</b>	<b>7,212,524</b>	<b>22,467,154</b>	<b>22,458,197</b>	<b>8,957</b>
<b>Expenses</b>																
<b>Certificated Salaries</b>																
1100 Teachers' Salaries	463,215	477,025	477,572	472,349	472,349	472,349	472,349	472,349	472,349	472,349	472,349	472,349	-	5,668,950	6,167,091	498,141
1170 Teachers' Substitute Hours	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1175 Teachers' Extra Duty/Stipends	30,922	40,601	59,356	85,023	85,023	85,023	85,023	85,023	85,023	85,023	85,023	85,023	-	896,083	925,064	28,980
1200 Pupil Support Salaries	35,792	41,914	34,923	34,923	34,923	34,923	34,923	34,923	34,923	34,923	34,923	34,923	-	426,934	327,809	(99,125)
1300 Administrators' Salaries	9,167	9,167	9,167	9,167	9,167	9,167	9,167	9,167	9,167	9,167	9,167	9,167	-	109,999	130,740	20,741
1900 Other Certificated Salaries	7,019	7,019	7,019	7,019	7,019	7,019	7,019	7,019	7,019	7,019	7,019	7,019	-	84,227	82,852	(1,375)
	546,115	575,725	588,036	608,480	608,480	608,480	608,480	608,480	608,480	608,480	608,480	608,480	-	7,186,194	7,633,555	447,361
<b>Classified Salaries</b>																
2100 Instructional Salaries	15,756	14,595	14,651	14,673	14,673	14,673	14,673	14,673	14,673	14,673	14,673	14,673	-	177,055	170,625	(6,430)
2200 Support Salaries	2,831	-	-	-	-	-	-	-	-	-	-	-	-	2,831	-	(2,831)
2300 Classified Administrators'	11,475	10,792	11,440	11,234	11,234	11,234	11,234	11,234	11,234	11,234	11,234	11,234	-	134,812	119,250	(15,562)
2400 Clerical and Office Staff Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2900 Other Classified Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	30,062	25,386	26,092	25,907	25,907	25,907	25,907	25,907	25,907	25,907	25,907	25,907	-	314,699	289,875	(24,824)
<b>Benefits</b>																
3101 STRS	86,289	91,143	92,924	111,111	111,111	111,111	111,111	111,111	111,111	111,111	111,111	111,111	-	1,270,359	1,404,574	134,215
3202 PERS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3301 OASDI	1,829	1,539	1,582	1,587	1,587	1,587	1,587	1,587	1,587	1,587	1,587	1,587	-	19,230	17,972	(1,258)
3311 Medicare	8,005	8,321	8,508	9,127	9,127	9,127	9,127	9,127	9,127	9,127	9,127	9,127	-	106,979	114,890	7,911
3401 Health and Welfare	49,910	75,371	91,866	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	-	802,148	825,000	22,852
3501 State Unemployment	6,501	2,802	569	2,646	2,646	2,646	13,230	10,584	5,292	2,646	2,646	2,646	-	54,855	56,350	1,495
3601 Workers' Compensation	8,838	1,268	5,053	8,812	8,812	8,812	8,812	8,812	8,812	8,812	8,812	8,812	-	94,470	110,928	16,458
3901 Other Benefits	-	-	-	789	789	789	789	789	789	789	789	789	-	7,099	8,696	1,597
	161,372	180,444	200,504	199,072	199,072	199,072	209,656	207,010	201,718	199,072	199,072	199,072	-	2,355,139	2,538,410	183,271
<b>Books and Supplies</b>																
4100 Textbooks and Core Materials	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4200 Books and Reference Materials	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4302 School Supplies	150,907	290,268	255,085	149,353	115,205	80,279	96,992	79,946	97,546	158,842	136,382	102,491	157,523	1,870,819	1,870,819	-
4305 Software	284	21,858	17,009	16,758	16,758	16,758	16,758	16,758	16,758	16,758	16,758	16,758	-	189,976	201,100	11,124
4310 Office Expense	2,610	5,905	1,327	1,642	1,642	1,642	1,642	1,642	1,642	1,642	1,642	1,642	-	24,617	19,700	(4,917)
4311 Business Meals	-	-	-	125	125	125	125	125	125	125	125	125	-	1,125	1,500	375
4312 School Fundraising Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4400 Noncapitalized Equipment	-	2,057	13,549	102,112	78,765	54,886	66,313	54,659	66,691	108,599	93,243	70,072	107,697	818,643	818,643	-
4700 Food Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	153,801	320,087	286,970	269,990	212,496	153,690	181,830	153,130	182,762	285,966	248,150	191,088	265,220	2,905,179	2,911,762	6,583



## Yosemite Valley Charter School

### Monthly Cash Flow/Forecast FY20-21

Revised 10/14/2020

ADA = 2206.01



	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Subagreement Services</b>																
5101 Nursing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5102 Special Education	1,729	14,516	51,729	99,750	99,750	99,750	99,750	99,750	99,750	99,750	99,750	99,750	-	965,725	1,026,000	60,275
5103 Substitute Teacher	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5104 Transportation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5105 Security	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5106 Other Educational Consultants	14,213	48,969	157,331	309,277	238,564	166,239	200,849	165,550	201,995	328,926	282,415	212,235	326,194	2,652,757	2,652,757	-
5107 Instructional Services	105,229	91,763	98,496	98,226	98,226	98,226	98,226	98,226	98,226	98,226	98,226	98,226	-	1,179,526	1,179,055	(470)
	121,171	155,248	307,556	507,253	436,541	364,215	398,825	363,527	399,971	526,903	480,392	410,211	326,194	4,798,007	4,857,812	59,805
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	-	173	158	1,050	1,050	1,050	1,050	1,050	1,050	1,050	1,050	1,050	-	9,781	12,600	2,819
5300 Dues & Memberships	-	1,070	-	683	683	683	683	683	683	683	683	683	-	7,220	8,200	980
5400 Insurance	13,289	16,799	15,044	10,908	10,908	10,908	10,908	10,908	10,908	10,908	10,908	10,908	-	143,307	130,900	(12,407)
5501 Utilities	531	-	-	-	-	-	-	-	-	-	-	-	-	531	-	(531)
5502 Janitorial Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5516 Miscellaneous Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5531 ASB Fundraising Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5900 Communications	-	219	389	-	-	-	-	-	-	-	-	-	-	608	-	(608)
5901 Postage and Shipping	-	229	1,147	-	-	-	-	-	-	-	-	-	-	1,376	-	(1,376)
	13,820	18,490	16,738	12,642	12,642	12,642	12,642	12,642	12,642	12,642	12,642	12,642	-	162,823	151,700	(11,123)
<b>Facilities, Repairs and Other Leases</b>																
5601 Rent	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5602 Additional Rent	-	-	-	83	83	83	83	83	83	83	83	83	-	750	1,000	250
5603 Equipment Leases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5604 Other Leases	-	-	-	233	233	233	233	233	233	233	233	233	-	2,100	2,800	700
5605 Real/Personal Property Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5610 Repairs and Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	317	317	317	317	317	317	317	317	317	-	2,850	3,800	950
<b>Professional/Consulting Services</b>																
5801 IT	-	158	-	58	58	58	58	58	58	58	58	58	-	683	700	17
5802 Audit & Taxes	-	-	-	2,100	2,100	2,100	-	-	-	-	-	-	-	6,300	6,300	-
5803 Legal	-	872	-	3,208	3,208	3,208	3,208	3,208	3,208	3,208	3,208	3,208	-	29,747	38,500	8,753
5804 Professional Development	3,100	5,045	6,198	2,975	2,975	2,975	2,975	2,975	2,975	2,975	2,975	2,975	-	41,118	35,700	(5,418)
5805 General Consulting	-	3,199	459	5,442	5,442	5,442	5,442	5,442	5,442	5,442	5,442	5,442	-	52,634	65,300	12,666
5806 Special Activities/Field Trips	36	672	3,100	16,497	12,725	8,867	10,713	8,831	10,775	17,545	15,064	11,321	17,400	133,546	133,546	-
5807 Bank Charges	1,824	965	33	90	90	90	90	90	90	90	90	90	-	3,632	1,035	(2,597)
5808 Printing	-	-	584	-	-	-	-	-	-	-	-	-	-	584	-	(584)
5809 Other taxes and fees	2,925	515	520	490	490	490	490	490	490	490	490	490	-	8,370	5,635	(2,735)
5810 Payroll Service Fee	-	2,134	435	1,159	1,159	1,159	1,159	1,159	1,159	1,159	1,159	1,159	-	12,998	14,806	1,808
5811 Management Fee	140,305	126,830	133,863	131,058	131,058	131,058	131,058	131,058	131,058	131,058	131,058	131,058	-	1,580,523	1,572,074	(8,450)
5812 District Oversight Fee	-	28,997	28,997	60,164	53,540	53,540	56,849	53,540	26,789	13,833	10,524	10,524	212,696	609,993	609,993	-
5813 County Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5814 SPED Encroachment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5815 Public Relations/Recruitment	15	-	-	708	708	708	708	708	708	708	708	708	-	6,390	8,500	2,110
	148,205	169,388	174,189	223,950	213,554	209,696	212,751	207,559	182,752	176,567	170,777	167,033	230,095	2,486,518	2,492,089	5,571
<b>Depreciation</b>																
6900 Depreciation Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Interest</b>																
7438 Interest Expense	284	284	115,482	-	-	48,021	13,311	69,420	-	93,648	-	-	-	340,451	459,603	119,152
	284	284	115,482	-	-	48,021	13,311	69,420	-	93,648	-	-	-	340,451	459,603	119,152
<b>Total Expenses</b>	<b>1,174,830</b>	<b>1,445,053</b>	<b>1,715,566</b>	<b>1,847,610</b>	<b>1,709,007</b>	<b>1,622,039</b>	<b>1,663,718</b>	<b>1,647,991</b>	<b>1,614,549</b>	<b>1,929,501</b>	<b>1,745,735</b>	<b>1,614,750</b>	<b>821,510</b>	<b>20,551,860</b>	<b>21,338,606</b>	<b>786,747</b>
<b>Monthly Surplus (Deficit)</b>	<b>(1,109,542)</b>	<b>(401,893)</b>	<b>(629,364)</b>	<b>315,599</b>	<b>219,601</b>	<b>393,317</b>	<b>375,191</b>	<b>280,618</b>	<b>(598,921)</b>	<b>(1,345,746)</b>	<b>(1,272,281)</b>	<b>(702,299)</b>	<b>6,391,014</b>	<b>1,915,295</b>	<b>1,119,591</b>	<b>795,703</b>
														9%		
<b>Cash Flow Adjustments</b>																
Monthly Surplus (Deficit)	(1,109,542)	(401,893)	(629,364)	315,599	219,601	393,317	375,191	280,618	(598,921)	(1,345,746)	(1,272,281)	(702,299)	6,391,014	1,915,295		
Cash flows from operating activities																
Depreciation/Amortization	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Public Funding Receivables	2,582,148	(966,575)		-	-	-	-	-	-	-	-	-	(7,212,524)	(5,596,950)		
Grants and Contributions Rec.	4,742	-	(418,003)	-	-	-	-	-	-	-	-	-	-	(413,262)		
Due To/From Related Parties	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Prepaid Expenses	16,528	(40,031)	441,329	-	-	-	-	-	-	-	-	-	-	417,826		
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Accounts Payable	98,637	135,526	(3,807,469)	-	-	-	-	-	-	-	-	-	821,510	(2,751,796)		
Accrued Expenses	(109,632)	78,504	(87,272)	-	-	-	-	-	-	-	-	-	-	(118,400)		
Other Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cash flows from financing activities																
Proceeds from Factoring	-	-	5,915,200	-	-	1,600,700	443,700	2,314,000	-	3,121,608			-	13,395,208		
Payments on Factoring			(709,900)	(1,277,900)	(1,478,900)	(1,478,900)	(1,572,700)	(1,478,900)	-	-	(443,700)	(443,700)	-	(8,884,600)		
Proceeds from Debt	284	284	284	-	-	-	-	-	-	-	-	-	-	852		
Payments on Debt	-	-	(20,833)	(20,833)	(20,833)	(20,833)	(20,833)	-	-	-	-	-	-	(104,167)		
<b>Total Change in Cash</b>	<b>1,483,165</b>	<b>(1,194,184)</b>	<b>683,971</b>	<b>(983,134)</b>	<b>(1,280,132)</b>	<b>494,284</b>	<b>(774,642)</b>	<b>1,115,718</b>	<b>(598,921)</b>	<b>1,775,862</b>	<b>(1,715,981)</b>	<b>(1,145,999)</b>				
<b>Cash, Beginning of Month</b>	<b>3,062,014</b>	<b>4,545,179</b>	<b>3,350,995</b>	<b>4,034,966</b>	<b>3,051,832</b>	<b>1,771,700</b>	<b>2,265,983</b>	<b>1,491,341</b>	<b>2,607,059</b>	<b>2,008,138</b>	<b>3,784,001</b>	<b>2,068,020</b>				
<b>Cash, End of Month</b>	<b>4,545,179</b>	<b>3,350,995</b>	<b>4,034,966</b>	<b>3,051,832</b>	<b>1,771,700</b>	<b>2,265,983</b>	<b>1,491,341</b>	<b>2,607,059</b>	<b>2,008,138</b>	<b>3,784,001</b>	<b>2,068,020</b>	<b>922,021</b>				

Cert.	Instr.
48.7%	76.8%
1,949,195	(720,209)

Pupil:Teacher Ratio	
21.01	:1

Yosemite Valley Charter School

Budget vs Actual

For the period ended September 30, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
State Aid - Revenue Limit							
LCFF State Aid	\$ 966,575	\$ 966,575	\$ 0	\$ 1,933,150	\$ 1,933,149	\$ 1	\$ 19,331,492
Education Protection Account	-	-	-	-	-	-	441,202
State Aid - Prior Year	-	-	-	-	-	-	-
In Lieu of Property Taxes	-	67,248	(67,248)	-	100,872	(100,872)	560,402
Total State Aid - Revenue Limit	966,575	1,033,823	(67,248)	1,933,150	2,034,022	(100,872)	20,333,097
Federal Revenue							
Special Education - Entitlement	-	13,788	(13,788)	-	27,575	(27,575)	275,751
Total Federal Revenue	-	13,788	(13,788)	-	27,575	(27,575)	275,751
Other State Revenue							
State Special Education	119,627	66,180	53,447	252,545	132,361	120,184	1,323,606
Mandated Cost	-	-	-	-	-	-	525,743
Prior Year Revenue	-	-	-	6,076	-	6,076	-
Other State Revenue	-	-	-	2,881	-	2,881	-
Total Other State Revenue	119,627	66,180	53,447	261,502	132,361	129,141	1,849,349
<b>Total Revenues</b>	<b>\$ 1,086,202</b>	<b>\$ 1,113,791</b>	<b>\$ (27,589)</b>	<b>\$ 2,194,652</b>	<b>\$ 2,193,957</b>	<b>\$ 694</b>	<b>\$ 22,458,197</b>
<b>Expenses</b>							
Certificated Salaries							
Teachers' Salaries	\$ 477,572	\$ 513,924	\$ 36,352	\$ 1,417,812	\$ 1,541,773	\$ 123,961	\$ 6,167,091
Teachers' Extra Duty/Stipends	59,356	92,506	33,150	130,879	92,506	(38,372)	925,064
Pupil Support Salaries	34,923	27,317	(7,605)	112,629	81,952	(30,677)	327,809
Administrators' Salaries	9,167	10,895	1,728	27,500	32,685	5,185	130,740
Other Certificated Salaries	7,019	6,904	(115)	21,057	20,713	(344)	82,852
Total Certificated Salaries	588,036	651,547	63,511	1,709,876	1,769,629	59,753	7,633,555
Classified Salaries							
Instructional Salaries	14,651	14,219	(433)	45,002	42,656	(2,346)	170,625
Support Salaries	-	-	-	2,831	-	(2,831)	-
Supervisors' and Administrators' Salaries	11,440	9,938	(1,503)	33,707	29,813	(3,894)	119,250
Total Classified Salaries	26,092	24,156	(1,935)	81,540	72,469	(9,071)	289,875
Benefits							
State Teachers' Retirement System, certificated positions	92,924	119,885	26,961	270,356	325,612	55,256	1,404,574
OASDI/Medicare/Alternative, certificated positions	1,582	1,498	(85)	4,950	4,493	(457)	17,972
Medicare/Alternative, certificated positions	8,508	9,798	1,289	24,835	26,710	1,876	114,890
Health and Welfare Benefits, certificated positions	91,866	68,750	(23,116)	217,148	206,250	(10,898)	825,000
State Unemployment Insurance, certificated positions	569	2,818	2,248	9,873	8,453	(1,420)	56,350
Workers' Compensation Insurance, certificated positions	5,053	9,460	4,407	15,159	25,789	10,631	110,928
Other Benefits, certificated positions	-	742	742	-	2,022	2,022	8,696
Total Benefits	200,504	212,949	12,446	542,320	599,329	57,009	2,538,410
Books & Supplies							
School Supplies	255,085	132,300	(122,785)	696,260	348,124	(348,137)	1,870,819
Software	17,009	16,758	(251)	39,151	50,275	11,124	201,100
Office Expense	1,327	1,642	315	9,842	4,925	(4,917)	19,700
Business Meals	-	125	125	-	375	375	1,500
Noncapitalized Equipment	13,549	57,892	44,343	15,606	152,334	136,728	818,643
Total Books & Supplies	286,970	208,717	(78,253)	760,859	556,032	(204,826)	2,911,762
Subagreement Services							
Special Education	51,729	85,500	33,771	67,975	256,500	188,525	1,026,000
Other Educational Consultants	157,331	187,596	30,266	220,512	493,627	273,115	2,652,757
Instructional Services	98,496	98,255	(241)	295,488	294,764	(724)	1,179,055
Total Subagreement Services	307,556	371,351	63,795	583,975	1,044,891	460,916	4,857,812

Yosemite Valley Charter School

Budget vs Actual

For the period ended September 30, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Operations & Housekeeping							
Auto and Travel	158	1,050	892	331	3,150	2,819	12,600
Dues & Memberships	-	683	683	1,070	2,050	980	8,200
Insurance	15,044	10,908	(4,136)	45,132	32,725	(12,407)	130,900
Miscellaneous Expense	-	-	-	531	-	(531)	-
Communications	389	-	(389)	608	-	(608)	-
Postage and Shipping	1,147	-	(1,147)	1,376	-	(1,376)	-
Total Operations & Housekeeping	16,738	12,642	(4,096)	49,048	37,925	(11,123)	151,700
Facilities, Repairs & Other Leases							
Additional Rent	-	83	83	-	250	250	1,000
Other Leases	-	233	233	-	700	700	2,800
Total Facilities, Repairs & Other Leases	-	317	317	-	950	950	3,800
Professional/Consulting Services							
IT	-	58	58	158	175	17	700
Audit & Taxes	-	-	-	-	-	-	6,300
Legal	6,198	3,208	(2,990)	7,071	9,625	2,554	38,500
Professional Development	459	2,975	2,516	8,604	8,925	321	35,700
General Consulting	3,100	5,442	2,342	6,299	16,325	10,026	65,300
Special Activities/Field Trips	33	9,444	9,411	741	24,850	24,110	133,546
Bank Charges	584	75	(509)	3,373	225	(3,148)	1,035
Other Taxes and Fees	520	408	(112)	3,960	1,225	(2,735)	5,635
Payroll Service Fee	435	1,234	799	2,569	3,702	1,132	14,806
Management Fee	133,863	131,006	(2,857)	400,998	393,018	(7,979)	1,572,074
District Oversight Fee	28,997	31,015	2,017	57,995	61,021	3,026	609,993
Public Relations/Recruitment	-	708	708	15	2,125	2,110	8,500
Total Professional/Consulting Services	174,189	185,574	11,385	491,783	521,216	29,433	2,492,089
Interest							
Interest Expense	115,482	-	(115,482)	116,050	239,227	123,177	459,603
Total Interest	115,482	-	(115,482)	116,050	239,227	123,177	459,603
Total Expenses	\$ 1,715,566	\$ 1,667,253	\$ (48,313)	\$ 4,335,450	\$ 4,841,669	\$ 506,218	\$ 21,338,606
Change in Net Assets	(629,364)	(553,462)	(75,902)	(2,140,799)	(2,647,711)	506,913	1,119,591
Net Assets, Beginning of Period	521,036			2,032,470			
Net Assets, End of Period	\$ (108,328)			\$ (108,328)			

# Yosemite Valley Charter School

## Statement of Financial Position

September 30, 2020

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
<b>Assets</b>				
<b>Current Assets</b>				
Cash & Cash Equivalents	\$ 4,034,967	\$ 3,062,014	\$ 972,953	32%
Accounts Receivable	432,944	19,682	413,262	2100%
Public Funding Receivable	1,598,710	3,214,283	(1,615,573)	-50%
Factored Receivables	(7,903,000)	(2,697,700)	(5,205,300)	193%
Due To/From Related Parties	4,234,197	4,234,197	-	0%
Prepaid Expenses	1,368,904	1,786,730	(417,826)	-23%
<b>Total Current Assets</b>	<b>3,766,721</b>	<b>9,619,206</b>	<b>(5,852,485)</b>	<b>-61%</b>
<b>Total Assets</b>	<b>\$ 3,766,721</b>	<b>\$ 9,619,206</b>	<b>\$ (5,852,485)</b>	<b>-61%</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ 1,123,832	\$ 4,697,138	\$ (3,573,306)	-76%
Accrued Liabilities	939,757	1,058,157	(118,400)	-11%
Notes Payable, Current Portion	172,324	172,326	(2)	0%
<b>Total Current Liabilities</b>	<b>2,235,913</b>	<b>5,927,621</b>	<b>(3,691,707)</b>	<b>-62%</b>
<b>Long-Term Liabilities</b>				
Notes Payable, Net of Current Portion	1,639,136	1,659,115	(19,979)	-1%
<b>Total Long-Term Liabilities</b>	<b>1,639,136</b>	<b>1,659,115</b>	<b>(19,979)</b>	<b>-1%</b>
<b>Total Liabilities</b>	<b>3,875,049</b>	<b>7,586,735</b>	<b>(3,711,686)</b>	<b>-49%</b>
<b>Total Net Assets</b>	<b>(108,328)</b>	<b>2,032,470</b>	<b>(2,140,799)</b>	<b>-105%</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 3,766,721</b>	<b>\$ 9,619,206</b>	<b>\$ (5,852,485)</b>	<b>-61%</b>

**Yosemite Valley Charter School****Statement of Cash Flows****For the period ended September 30, 2020**

	<b>Month Ended 09/30/20</b>	<b>YTD Ended 09/30/20</b>
<b>Cash Flows from Operating Activities</b>		
Change in Net Assets	\$ (629,364)	\$ (2,140,799)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Public Funding Receivable	-	1,615,573
Grants, Contributions & Pledges Receivable	4,787,297	4,792,038
Prepaid Expenses	441,329	417,826
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	(3,807,469)	(3,573,306)
Accrued Expenses	(87,272)	(118,400)
<b>Total Cash Flows from Operating Activities</b>	<b>704,521</b>	<b>992,934</b>
<b>Cash Flows from Financing Activities</b>		
Proceeds from (payments on) Long-Term Debt	(20,549)	(19,981)
<b>Total Cash Flows from Financing Activities</b>	<b>(20,549)</b>	<b>(19,981)</b>
Change in Cash & Cash Equivalents	683,972	972,953
Cash & Cash Equivalents, Beginning of Period	3,350,995	3,062,014
<b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 4,034,967</b>	<b>\$ 4,034,967</b>

## Yosemite Valley Charter School

### Check Register

For the period ended September 30, 2020

Check Number	Vendor Name	Check Date	Check Amount
10792	Bright Solutions For Dyslexia, Inc.	9/3/2020	\$ 392.86
10793	Charter Impact, Inc.	9/3/2020	469.25
10794	CharterSafe	9/3/2020	20,097.00
10795	Dustin Arth	9/3/2020	225.00
10796	Logic of English	9/3/2020	185.95
10797	Melissa Bogle	9/3/2020	450.00
10798	Peace Hill Press, Inc. dba Well Trained Mind Press	9/3/2020	172.42
10799	Provenance	9/3/2020	66,404.85
10800	Reading Horizons	9/3/2020	24,466.45
10801	Timberdoodle.com	9/3/2020	3,044.16
10802	Carla Moore	9/10/2020	500.00
10803	Debbie De Alba	9/10/2020	250.00
10804	Jonna Durst	9/10/2020	250.00
10805	Larry Jarocki	9/10/2020	500.00
10806	Trina Short	9/10/2020	250.00
10807	Charter Impact, Inc.	9/10/2020	35,501.75
10808	Goodfellow Occupational Therapy, Inc.	9/10/2020	5,720.00
10809	Melissa Bogle	9/10/2020	450.00
10810	Provenance	9/10/2020	279,546.63
10811	Rodeo Tough Productions	9/10/2020	400.00
10812	Rose Music Studios LLC	9/10/2020	360.00
10813	Shirley Winters Ballet	9/10/2020	156.00
10814	Timberdoodle.com	9/10/2020	152.46
10815	Ashley Tarter	9/14/2020	500.00
10816	Melanie Suderman Sweet	9/15/2020	300.00
10817	5 Star Students, LLC	9/17/2020	2,000.00
10818	8x8 Inc.	9/17/2020	218.99
10819	Academics in a Box Incorporated	9/17/2020	467.10
10820	Accrediting Commission for Schools	9/17/2020	1,070.00
10821	Activities for Learning Inc.	9/17/2020	760.39
10822	All About Learning Press, Inc.	9/17/2020	1,704.42
10823	Amazon Capital Services	9/17/2019	Void
10824	Amazon Capital Services	9/17/2020	386.84
10825	Aspire Speech & Learning Center	9/17/2020	150.00
10826	Brave Writer LLC	9/17/2020	239.00
10827	Central Coast Language & Learning Center, Inc.	9/17/2020	540.00
10828	Charter Impact, Inc.	9/17/2020	100.00
10829	Crafty School Crates	9/17/2020	5,341.75
10830	E-Therapy LLC	9/17/2020	87.00
10831	Generation Genius, Inc.	9/17/2020	310.00
10832	Global Teletherapy	9/17/2020	3,930.00
10833	GrammarFlip	9/17/2020	49.99
10834	History Unboxed LLC	9/17/2020	1,378.65
10835	Institute of Reading Development	9/17/2020	429.23
10836	Karen Loomis	9/17/2020	3,325.00
10837	KiwiCo, Inc	9/17/2020	1,675.19
10838	Lighthouse Therapy LLC	9/17/2020	8,154.05
10839	Logic of English	9/17/2020	1,064.59
10840	Mystery Science Inc.	9/17/2020	138.00
10841	Northwest Studio for Ballet	9/17/2020	330.00
10842	PresenceLearning, Inc.	9/17/2020	1,210.96
10843	PresenceLearning, Inc.	9/17/2020	1,100.00
10844	Procopio, Cory, Hargreaves & Savitch LLP	9/17/2020	5,868.00
10845	Provenance	9/17/2020	84,874.28
10846	Rodeo Tough Productions	9/17/2020	2,790.00
10847	School Pathways, LLC	9/17/2020	8,230.25



## Yosemite Valley Charter School

### Check Register

For the period ended September 30, 2020

Check Number	Vendor Name	Check Date	Check Amount
10848	Shiloh Mininger	9/17/2020	1,080.00
10849	Supercharged Science	9/17/2020	1,014.00
10850	Susan Hancock	9/17/2020	1,350.00
10851	The Animation Course, LLC	9/17/2020	150.00
10852	The Talk Team	9/17/2020	57.50
10853	Timberdoodle.com	9/17/2020	2,345.84
10854	Well Trained Mind Academy	9/17/2020	1,077.50
10855	Williamsburg Learning	9/17/2020	200.00
10856	Amazon Capital Services	9/24/2017	Void
10857	Amazon Capital Services	9/24/2018	Void
10858	Amazon Capital Services	9/24/2019	Void
10859	Amazon Capital Services	9/24/2020	3,504.02
10860	Amazon Capital Services	9/24/2021	Void
10861	Amazon Capital Services	9/24/2022	Void
10862	Amazon Capital Services	9/24/2023	Void
10863	Amazon Capital Services	9/24/2020	3,394.07
10864	Amazon Capital Services	9/24/2021	Void
10865	Amazon Capital Services	9/24/2022	Void
10866	Amazon Capital Services	9/24/2023	Void
10867	Amazon Capital Services	9/24/2020	2,853.09
10868	Amazon Capital Services	9/24/2021	Void
10869	Amazon Capital Services	9/24/2022	Void
10870	Amazon Capital Services	9/24/2023	Void
10871	Amazon Capital Services	9/24/2020	3,200.94
10872	Amazon Capital Services	9/24/2021	Void
10873	Amazon Capital Services	9/24/2022	Void
10874	Amazon Capital Services	9/24/2023	Void
10875	Amazon Capital Services	9/24/2020	2,714.54
10876	Amazon Capital Services	9/24/2021	Void
10877	Amazon Capital Services	9/24/2022	Void
10878	Amazon Capital Services	9/24/2023	Void
10879	Amazon Capital Services	9/24/2020	3,016.42
10880	Amazon Capital Services	9/24/2021	Void
10881	Amazon Capital Services	9/24/2022	Void
10882	Amazon Capital Services	9/24/2020	2,592.43
10883	Allard's Art Inc.	9/24/2020	227.00
10884	Anna Wilkinson	9/24/2020	87.40
10885	Beautiful Feet Books, Inc.	9/24/2020	2,785.33
10886	Brave Writer LLC	9/24/2020	457.00
10887	Brian Hammons Piano	9/24/2020	360.00
10888	BrightThinker	9/24/2020	2,424.49
10889	Central Coast Language & Learning Center, Inc.	9/24/2020	1,220.00
10890	Colleen Snyder	9/24/2020	2,465.00
10891	Dennis Murphy School of Music	9/24/2020	650.00
10892	Diana Porter	9/24/2020	72.00
10893	Dolce Dance Studio	9/24/2020	235.00
10894	eat2explore	9/24/2020	524.20
10895	Education.com Holdings, Inc.	9/24/2020	119.00
10896	Educational Development Corporation	9/24/2020	1,127.65
10897	eDynamic Learning	9/24/2020	255.00
10898	Elemental Science	9/24/2020	267.78
10899	Evan-Moor	9/24/2020	106.85
10900	Goodfellow Occupational Therapy, Inc.	9/24/2020	1,210.00
10901	Home Science Tools	9/24/2020	817.80
10902	Institute for Excellence in Writing	9/24/2020	1,344.87
10903	Katherine Sullivan	9/24/2020	3,600.00

## Yosemite Valley Charter School

### Check Register

For the period ended September 30, 2020

Check Number	Vendor Name	Check Date	Check Amount
10904	KiwiCo, Inc	9/24/2018	Void
10905	KiwiCo, Inc	9/24/2019	Void
10906	KiwiCo, Inc	9/24/2020	11,134.83
10907	Learning Without Tears	9/24/2020	129.49
10908	Lotus Educational Services, Inc.	9/24/2020	337.50
10909	Mandi Frost	9/24/2020	395.00
10910	Maria Thoeni	9/24/2020	1,528.45
10911	Math-U-See Inc.	9/24/2020	347.00
10912	McColgan & Associates Inc.	9/24/2020	4,083.75
10913	MEL Science U.S. LLC	9/24/2020	199.20
10914	Melissa Bogle	9/24/2020	2,070.00
10915	MoxieBox Art	9/24/2020	272.66
10916	Nicole Thomas	9/24/2020	128.00
10917	Outschool, Inc.	9/24/2020	190.00
10918	Outside the Box Creation	9/24/2020	126.85
10919	Owlcrate Enterprises Inc	9/24/2020	535.23
10920	Peace Hill Press, Inc. dba Well Trained Mind Press	9/24/2020	440.44
10921	Piano Lessons with Kim Schapansky	9/24/2020	288.95
10922	Provenance	9/24/2020	4,623.00
10923	Rachel Robbins	9/24/2020	200.00
10924	Rainbow Resource Center	9/24/2020	1,394.25
10925	ShillerLearning	9/24/2020	251.57
10926	Singapore Math, Inc.	9/24/2020	500.18
10927	Steinway Piano Gallery of Fresno	9/24/2020	665.00
10928	Teacher Synergy, LLC	9/24/2020	1,541.92
10929	Teaching Textbooks	9/24/2020	257.21
10930	The Critical Thinking Co.	9/24/2020	624.56
10931	Timberdoodle.com	9/24/2020	7,642.21
10932	TouchMath Acquisition LLC	9/24/2020	216.68
10933	United Conservatory of Music	9/24/2020	412.50
10934	Wonder Crate	9/24/2020	167.80
10935	Zaner-Bloser, Inc.	9/24/2020	18.35
10936	Sona Atoyan	9/25/2020	1,100.00
10937	Carla Moore	9/25/2020	250.00
10938	Debbie De Alba	9/25/2020	250.00
10939	Jonna Durst	9/25/2020	250.00
10940	Larry Jarocki	9/25/2020	250.00
10941	Trina Short	9/25/2020	250.00
10942	Fresno County Office of Education	9/30/2020	151,705.04
10943	Fresno County Office of Education	9/30/2020	<u>520.00</u>
Total Disbursements Issued in September			<u><b>\$822,872.80</b></u>



## Yosemite Valley Charter School

## Accounts Payable Aging

September 30, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rising Star Gymnastics	2020-106700	3/31/2020	3/1/2020	\$ -	\$ -	\$ -	\$ -	\$ 876	\$ 876
Rising Star Gymnastics	2020-106701	3/31/2020	3/1/2020	-	-	-	-	1,772	1,772
Harley Boyer	White	4/6/2020	3/30/2020	-	-	-	(280)	-	(280)
Heartland Charter School	HCS-YVCS	6/30/2020	6/30/2020	471,238	-	-	-	-	471,238
Granite Mountain Charter School	GMCS-YVCS	6/30/2020	6/30/2020	196,872	-	-	-	-	196,872
Triumph Academy	TA-YVCS	6/30/2020	6/30/2020	6,572	-	-	-	-	6,572
CM School Supply #2	24335	7/4/2020	6/4/2020	(87)	-	-	-	-	(87)
Timberdoodle.com	320907	7/26/2020	6/26/2020	538	-	-	-	-	538
Provenance	3409	8/25/2020	8/25/2020	5,346	-	-	-	-	5,346
Amazon Capital Services	19ND-MHF9-PCRL	8/25/2020	7/26/2020	134	-	-	-	-	134
Growing Minds, LLC	33105-USD	8/25/2020	8/25/2020	225	-	-	-	-	225
Brian Hammons Piano	387	8/25/2020	7/26/2020	415	-	-	-	-	415
Brian Hammons Piano	388	8/25/2020	7/26/2020	415	-	-	-	-	415
Brian Hammons Piano	389	8/25/2020	7/26/2020	420	-	-	-	-	420
Brian Hammons Piano	390	8/25/2020	7/26/2020	420	-	-	-	-	420
Amazon Capital Services	1N9Y-PJVW-LNJX	8/25/2020	7/26/2020	122	-	-	-	-	122
Amazon Capital Services	1N9Y-PJVW-PC4T	8/25/2020	7/26/2020	91	-	-	-	-	91
Amazon Capital Services	1N9Y-PJVW-PKR7	8/25/2020	7/26/2020	84	-	-	-	-	84
Brenda Myers	34	8/25/2020	7/26/2020	210	-	-	-	-	210
MEL Science U.S. LLC	IU2020072602	8/25/2020	7/26/2020	279	-	-	-	-	279
MEL Science U.S. LLC	SK2020072605	8/25/2020	7/26/2020	314	-	-	-	-	314
Melissa Bogle	INV0174	8/25/2020	8/25/2020	450	-	-	-	-	450
Melissa Bogle	INV0175	8/25/2020	8/25/2020	450	-	-	-	-	450
Amazon Capital Services	1TMC-3DGH-PY6N	8/25/2020	7/26/2020	84	-	-	-	-	84
Amazon Capital Services	1TMC-3DGH-QC94	8/25/2020	7/26/2020	97	-	-	-	-	97
Melissa Bogle	INV0176	8/26/2020	8/26/2020	450	-	-	-	-	450
Melissa Bogle	INV0177	8/26/2020	8/26/2020	450	-	-	-	-	450
Amazon Capital Services	1QQT-P4WQ-37NL	8/26/2020	7/27/2020	83	-	-	-	-	83
Amazon Capital Services	1QQT-P4WQ-7MQQ	8/26/2020	7/27/2020	54	-	-	-	-	54
Amazon Capital Services	1QQT-P4WQ-D3CY	8/26/2020	7/27/2020	22	-	-	-	-	22
Amazon Capital Services	1QQT-P4WQ-HDDG	8/26/2020	7/27/2020	36	-	-	-	-	36
Amazon Capital Services	1QQT-P4WQ-HMYQ	8/26/2020	7/27/2020	57	-	-	-	-	57
Amazon Capital Services	1QQT-P4WQ-HNFI	8/26/2020	7/27/2020	39	-	-	-	-	39
Amazon Capital Services	1QQT-P4WQ-HNKM	8/26/2020	7/27/2020	33	-	-	-	-	33
Amazon Capital Services	1QQT-P4WQ-HNNF	8/26/2020	7/27/2020	148	-	-	-	-	148
Amazon Capital Services	1W49-6GKV-7WJ6	8/26/2020	7/27/2020	20	-	-	-	-	20
Amazon Capital Services	1W49-6GKV-96QC	8/26/2020	7/27/2020	21	-	-	-	-	21
Amazon Capital Services	1W4J-43VX-3C1F	8/26/2020	7/27/2020	28	-	-	-	-	28
Amazon Capital Services	1W4J-43VX-3MH7	8/26/2020	7/27/2020	102	-	-	-	-	102
Amazon Capital Services	1W4J-43VX-7P9C	8/26/2020	7/27/2020	23	-	-	-	-	23
Amazon Capital Services	1W4J-43VX-9913	8/26/2020	7/27/2020	9	-	-	-	-	9
Amazon Capital Services	1W4J-43VX-C4Y6	8/26/2020	7/27/2020	53	-	-	-	-	53
Amazon Capital Services	1W4J-43VX-D1J7	8/26/2020	7/27/2020	9	-	-	-	-	9
Amazon Capital Services	1W4J-43VX-GKP3	8/26/2020	7/27/2020	60	-	-	-	-	60
Amazon Capital Services	1W4J-43VX-JGHL	8/26/2020	7/27/2020	30	-	-	-	-	30

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Amazon Capital Services	14CW-J17Q-6RP9	8/26/2020	7/27/2020	15	-	-	-	-	15
Amazon Capital Services	14CW-J17Q-7G3T	8/26/2020	7/27/2020	42	-	-	-	-	42
Amazon Capital Services	14CW-J17Q-7XPY	8/26/2020	7/27/2020	28	-	-	-	-	28
Amazon Capital Services	14CW-J17Q-9WXH	8/26/2020	7/27/2020	23	-	-	-	-	23
Amazon Capital Services	14CW-J17Q-JL6W	8/26/2020	7/27/2020	25	-	-	-	-	25
Amazon Capital Services	14CW-J17Q-K6CX	8/26/2020	7/27/2020	20	-	-	-	-	20
Amazon Capital Services	14CW-J17Q-KFVK	8/26/2020	7/27/2020	35	-	-	-	-	35
Amazon Capital Services	14CW-J17Q-KM3W	8/26/2020	7/27/2020	27	-	-	-	-	27
MEL Science U.S. LLC	EN2020072709	8/26/2020	7/27/2020	314	-	-	-	-	314
Teacher Synergy, LLC	121928281	8/26/2020	8/5/2020	17	-	-	-	-	17
Teacher Synergy, LLC	121975862	8/26/2020	8/5/2020	62	-	-	-	-	62
Teacher Synergy, LLC	121979729	8/26/2020	8/5/2020	47	-	-	-	-	47
Teacher Synergy, LLC	121991006	8/26/2020	8/5/2020	10	-	-	-	-	10
Amazon Capital Services	1XP1-R7C4-6NKK	8/26/2020	7/27/2020	83	-	-	-	-	83
Amazon Capital Services	1XP1-R7C4-74J4	8/26/2020	7/27/2020	14	-	-	-	-	14
Amazon Capital Services	1XP1-R7C4-74Y3	8/26/2020	7/27/2020	37	-	-	-	-	37
Amazon Capital Services	1XP1-R7C4-7JQ7	8/26/2020	7/27/2020	19	-	-	-	-	19
Amazon Capital Services	1XP1-R7C4-7JR4	8/26/2020	7/27/2020	77	-	-	-	-	77
Educational Development Corporation	DIR6804874	8/26/2020	7/27/2020	364	-	-	-	-	364
Educational Development Corporation	DIR6804875	8/26/2020	7/27/2020	160	-	-	-	-	160
Guido's Martial Arts Academy	TRogers080910	8/26/2020	7/27/2020	477	-	-	-	-	477
Jostens	012784	8/26/2020	7/27/2020	672	-	-	-	-	672
Amazon Capital Services	1CRY-D6VX-3PGH	8/26/2020	7/27/2020	31	-	-	-	-	31
Amazon Capital Services	1CRY-D6VX-6VW3	8/26/2020	7/27/2020	27	-	-	-	-	27
Amazon Capital Services	1CRY-D6VX-73MF	8/26/2020	7/27/2020	65	-	-	-	-	65
Amazon Capital Services	14MC-QRL4-47GY	8/26/2020	7/27/2020	84	-	-	-	-	84
Amazon Capital Services	14MC-QRL4-7FLC	8/26/2020	7/27/2020	19	-	-	-	-	19
Amazon Capital Services	14MC-QRL4-97JL	8/26/2020	7/27/2020	32	-	-	-	-	32
Amazon Capital Services	1HJ1-W3D3-7WRJ	8/26/2020	7/27/2020	31	-	-	-	-	31
Amazon Capital Services	1HJ1-W3D3-9PL1	8/26/2020	7/27/2020	11	-	-	-	-	11
Amazon Capital Services	1HJ1-W3D3-CJK9	8/26/2020	7/27/2020	41	-	-	-	-	41
Amazon Capital Services	1HJ1-W3D3-DWNJ	8/26/2020	7/27/2020	16	-	-	-	-	16
Amazon Capital Services	1HJ1-W3D3-DYNG	8/26/2020	7/27/2020	14	-	-	-	-	14
Amazon Capital Services	1HJ1-W3D3-HVNC	8/26/2020	7/27/2020	71	-	-	-	-	71
Amazon Capital Services	1HJ1-W3D3-J1CT	8/26/2020	7/27/2020	56	-	-	-	-	56
Amazon Capital Services	1H79-JXLW-3Q3F	8/26/2020	7/27/2020	8	-	-	-	-	8
Amazon Capital Services	13GV-3NVY-14QJ	8/26/2020	7/27/2020	30	-	-	-	-	30
Amazon Capital Services	13GV-3NVY-1TJD	8/26/2020	7/27/2020	28	-	-	-	-	28
Amazon Capital Services	13GV-3NVY-3KJK	8/26/2020	7/27/2020	6	-	-	-	-	6
Amazon Capital Services	13GV-3NVY-GX47	8/26/2020	7/27/2020	11	-	-	-	-	11
Amazon Capital Services	13GV-3NVY-J1QN	8/26/2020	7/27/2020	22	-	-	-	-	22
Amazon Capital Services	16GT-HQMF-6CNJ	8/26/2020	7/27/2020	44	-	-	-	-	44
Amazon Capital Services	16GT-HQMF-D7XN	8/26/2020	7/27/2020	55	-	-	-	-	55
Amazon Capital Services	16GT-HQMF-HXTW	8/26/2020	7/27/2020	11	-	-	-	-	11
Amazon Capital Services	16GT-HQMF-J3PX	8/26/2020	7/27/2020	64	-	-	-	-	64
Amazon Capital Services	16GT-HQMF-J3VM	8/26/2020	7/27/2020	14	-	-	-	-	14

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Amazon Capital Services	16GT-HQMF-JCJ7	8/26/2020	7/27/2020	16	-	-	-	-	16
Oak Meadow Inc.	104333	8/26/2020	7/27/2020	590	-	-	-	-	590
Mystery Science Inc.	76312	8/27/2020	7/28/2020	69	-	-	-	-	69
Mystery Science Inc.	89420	8/27/2020	7/28/2020	69	-	-	-	-	69
Mystery Science Inc.	89484	8/27/2020	7/28/2020	69	-	-	-	-	69
Melissa Bogle	INV0178	8/27/2020	8/27/2020	450	-	-	-	-	450
Melissa Bogle	INV0179	8/27/2020	8/27/2020	450	-	-	-	-	450
Miaplaza Inc.	3223	8/27/2020	7/28/2020	168	-	-	-	-	168
MoxieBox Art	5899	8/27/2020	7/28/2020	153	-	-	-	-	153
Amazon Capital Services	16GT-HQMF-K1PV	8/27/2020	7/28/2020	62	-	-	-	-	62
Amazon Capital Services	16GT-HQMF-K3Y9	8/27/2020	7/28/2020	37	-	-	-	-	37
Amazon Capital Services	16GT-HQMF-KHD9	8/27/2020	7/28/2020	39	-	-	-	-	39
Amazon Capital Services	16GT-HQMF-KKC9	8/27/2020	7/28/2020	17	-	-	-	-	17
Amazon Capital Services	16GT-HQMF-L1TK	8/27/2020	7/28/2020	57	-	-	-	-	57
Amazon Capital Services	16GT-HQMF-L314	8/27/2020	7/28/2020	45	-	-	-	-	45
Amazon Capital Services	16GT-HQMF-M7X1	8/27/2020	7/28/2020	126	-	-	-	-	126
Amazon Capital Services	16GT-HQMF-MRN1	8/27/2020	7/28/2020	11	-	-	-	-	11
Amazon Capital Services	16GT-HQMF-N4KV	8/27/2020	7/28/2020	57	-	-	-	-	57
Amazon Capital Services	16GT-HQMF-NG3K	8/27/2020	7/28/2020	9	-	-	-	-	9
Amazon Capital Services	16GT-HQMF-NWNT	8/27/2020	7/28/2020	51	-	-	-	-	51
Amazon Capital Services	16GT-HQMF-PGVT	8/27/2020	7/28/2020	38	-	-	-	-	38
Amazon Capital Services	16GT-HQMF-QM9T	8/27/2020	7/28/2020	41	-	-	-	-	41
Amazon Capital Services	16L9-T4VK-4PPH	8/27/2020	7/28/2020	21	-	-	-	-	21
Beautiful Feet Books, Inc.	12318	8/27/2020	7/28/2020	238	-	-	-	-	238
Beautiful Feet Books, Inc.	12320	8/27/2020	7/28/2020	244	-	-	-	-	244
Beautiful Feet Books, Inc.	12321	8/27/2020	7/28/2020	88	-	-	-	-	88
Beautiful Feet Books, Inc.	12323	8/27/2020	7/28/2020	159	-	-	-	-	159
Peace Hill Press, Inc. dba Well Trained I	52524	8/27/2020	7/28/2020	90	-	-	-	-	90
Rainbow Resource Center	3025964	8/27/2020	7/28/2020	177	-	-	-	-	177
Rainbow Resource Center	3026011	8/27/2020	7/28/2020	108	-	-	-	-	108
Rainbow Resource Center	3026161	8/27/2020	7/28/2020	50	-	-	-	-	50
Rainbow Resource Center	3026236	8/27/2020	7/28/2020	139	-	-	-	-	139
Rainbow Resource Center	3026682	8/27/2020	7/28/2020	79	-	-	-	-	79
Rainbow Resource Center	3026688	8/27/2020	7/28/2020	281	-	-	-	-	281
Rainbow Resource Center	3026696	8/27/2020	7/28/2020	44	-	-	-	-	44
Rainbow Resource Center	3026714	8/27/2020	7/28/2020	64	-	-	-	-	64
Rainbow Resource Center	3026731	8/27/2020	7/28/2020	84	-	-	-	-	84
Rainbow Resource Center	3026749	8/27/2020	7/28/2020	62	-	-	-	-	62
Rainbow Resource Center	3026755	8/27/2020	7/28/2020	260	-	-	-	-	260
Rainbow Resource Center	3026757	8/27/2020	7/28/2020	235	-	-	-	-	235
Rainbow Resource Center	3026764	8/27/2020	7/28/2020	57	-	-	-	-	57
Rainbow Resource Center	3026785	8/27/2020	7/28/2020	102	-	-	-	-	102
Rainbow Resource Center	3026802	8/27/2020	7/28/2020	33	-	-	-	-	33
Rainbow Resource Center	3026810	8/27/2020	7/28/2020	34	-	-	-	-	34
Rainbow Resource Center	3026816	8/27/2020	7/28/2020	265	-	-	-	-	265
Rainbow Resource Center	3026840	8/27/2020	7/28/2020	407	-	-	-	-	407

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Rainbow Resource Center	3026860	8/27/2020	7/28/2020	102	-	-	-	-	102
Rainbow Resource Center	3026943	8/27/2020	7/28/2020	34	-	-	-	-	34
Rainbow Resource Center	3027079	8/27/2020	7/28/2020	64	-	-	-	-	64
Amazon Capital Services	1JL4-GLP4-1M11	8/27/2020	7/28/2020	9	-	-	-	-	9
Amazon Capital Services	1JL4-GLP4-4FFH	8/27/2020	7/28/2020	30	-	-	-	-	30
Amazon Capital Services	1HJ1-W3D3-JRMF	8/27/2020	7/28/2020	26	-	-	-	-	26
Amazon Capital Services	1HJ1-W3D3-K9X4	8/27/2020	7/28/2020	63	-	-	-	-	63
Amazon Capital Services	1HJ1-W3D3-P91N	8/27/2020	7/28/2020	3	-	-	-	-	3
Amazon Capital Services	1HJ1-W3D3-PVW9	8/27/2020	7/28/2020	11	-	-	-	-	11
Amazon Capital Services	1HJ1-W3D3-Q41P	8/27/2020	7/28/2020	26	-	-	-	-	26
Amazon Capital Services	1HJ1-W3D3-YJLP	8/27/2020	7/28/2020	41	-	-	-	-	41
Amazon Capital Services	14CW-J17Q-XCDW	8/27/2020	7/28/2020	8	-	-	-	-	8
Bitsbox	2942	8/27/2020	8/27/2020	129	-	-	-	-	129
Amazon Capital Services	16LH-N4KX-3H1K	8/27/2020	7/28/2020	16	-	-	-	-	16
Amazon Capital Services	16LH-N4KX-4WTF	8/27/2020	7/28/2020	22	-	-	-	-	22
Amazon Capital Services	1G3M-JYH6-63V6	8/27/2020	7/28/2020	11	-	-	-	-	11
Rainbow Resource Center	3027092	8/27/2020	7/28/2020	185	-	-	-	-	185
Rainbow Resource Center	3027262	8/27/2020	7/28/2020	44	-	-	-	-	44
Rainbow Resource Center	3027266	8/27/2020	7/28/2020	109	-	-	-	-	109
Rainbow Resource Center	3027270	8/27/2020	7/28/2020	109	-	-	-	-	109
Rainbow Resource Center	3027275	8/27/2020	7/28/2020	478	-	-	-	-	478
Rainbow Resource Center	3027306	8/27/2020	7/28/2020	206	-	-	-	-	206
Rainbow Resource Center	3027308	8/27/2020	7/28/2020	205	-	-	-	-	205
Rainbow Resource Center	3027311	8/27/2020	7/28/2020	81	-	-	-	-	81
Rainbow Resource Center	3027325	8/27/2020	7/28/2020	48	-	-	-	-	48
Rainbow Resource Center	3027512	8/27/2020	7/28/2020	620	-	-	-	-	620
Rainbow Resource Center	3027614	8/27/2020	7/28/2020	243	-	-	-	-	243
Rainbow Resource Center	3027620	8/27/2020	7/28/2020	159	-	-	-	-	159
Rainbow Resource Center	3027655	8/27/2020	7/28/2020	417	-	-	-	-	417
Rainbow Resource Center	3027716	8/27/2020	7/28/2020	187	-	-	-	-	187
Rainbow Resource Center	3027717	8/27/2020	7/28/2020	411	-	-	-	-	411
Rainbow Resource Center	3027720	8/27/2020	7/28/2020	78	-	-	-	-	78
Rainbow Resource Center	3027727	8/27/2020	7/28/2020	128	-	-	-	-	128
Rainbow Resource Center	3027740	8/27/2020	7/28/2020	89	-	-	-	-	89
Rainbow Resource Center	3027747	8/27/2020	7/28/2020	79	-	-	-	-	79
Rainbow Resource Center	3027757	8/27/2020	7/28/2020	18	-	-	-	-	18
Rainbow Resource Center	3027766	8/27/2020	7/28/2020	19	-	-	-	-	19
Rainbow Resource Center	3027771	8/27/2020	7/28/2020	29	-	-	-	-	29
Rainbow Resource Center	3027775	8/27/2020	7/28/2020	22	-	-	-	-	22
Rainbow Resource Center	3027785	8/27/2020	7/28/2020	211	-	-	-	-	211
Rainbow Resource Center	3027791	8/27/2020	7/28/2020	165	-	-	-	-	165
Rainbow Resource Center	3027792	8/27/2020	7/28/2020	162	-	-	-	-	162
Rainbow Resource Center	3027795	8/27/2020	7/28/2020	131	-	-	-	-	131
Rainbow Resource Center	3027822	8/27/2020	7/28/2020	8	-	-	-	-	8
Rainbow Resource Center	3027841	8/27/2020	7/28/2020	79	-	-	-	-	79
Rainbow Resource Center	3027853	8/27/2020	7/28/2020	14	-	-	-	-	14



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Rainbow Resource Center	3027854	8/27/2020	7/28/2020	140	-	-	-	-	140
Rainbow Resource Center	3027868	8/27/2020	7/28/2020	298	-	-	-	-	298
Rainbow Resource Center	3027885	8/27/2020	7/28/2020	324	-	-	-	-	324
Rainbow Resource Center	3027901	8/27/2020	7/28/2020	23	-	-	-	-	23
Rainbow Resource Center	3027929	8/27/2020	7/28/2020	60	-	-	-	-	60
Rainbow Resource Center	3027965	8/27/2020	7/28/2020	307	-	-	-	-	307
Rainbow Resource Center	3028056	8/27/2020	7/28/2020	110	-	-	-	-	110
Rainbow Resource Center	3028065	8/27/2020	7/28/2020	25	-	-	-	-	25
Rainbow Resource Center	3028073	8/27/2020	7/28/2020	282	-	-	-	-	282
Rainbow Resource Center	3028097	8/27/2020	7/28/2020	49	-	-	-	-	49
Rainbow Resource Center	3028112	8/27/2020	7/28/2020	29	-	-	-	-	29
Rainbow Resource Center	3028118	8/27/2020	7/28/2020	64	-	-	-	-	64
Rainbow Resource Center	3028124	8/27/2020	7/28/2020	988	-	-	-	-	988
Rainbow Resource Center	3028149	8/27/2020	7/28/2020	29	-	-	-	-	29
Rainbow Resource Center	3028150	8/27/2020	7/28/2020	43	-	-	-	-	43
Rainbow Resource Center	3028153	8/27/2020	7/28/2020	13	-	-	-	-	13
Rainbow Resource Center	3028163	8/27/2020	7/28/2020	108	-	-	-	-	108
Rainbow Resource Center	3028175	8/27/2020	7/28/2020	72	-	-	-	-	72
Rainbow Resource Center	3028179	8/27/2020	7/28/2020	109	-	-	-	-	109
Rainbow Resource Center	3028180	8/27/2020	7/28/2020	110	-	-	-	-	110
Rainbow Resource Center	3028181	8/27/2020	7/28/2020	45	-	-	-	-	45
Rainbow Resource Center	3028192	8/27/2020	7/28/2020	52	-	-	-	-	52
Rainbow Resource Center	3028216	8/27/2020	7/28/2020	82	-	-	-	-	82
Rainbow Resource Center	3028223	8/27/2020	7/28/2020	347	-	-	-	-	347
Rainbow Resource Center	3028230	8/27/2020	7/28/2020	136	-	-	-	-	136
Rainbow Resource Center	3028252	8/27/2020	7/28/2020	289	-	-	-	-	289
Rainbow Resource Center	3028269	8/27/2020	7/28/2020	335	-	-	-	-	335
Rainbow Resource Center	3028278	8/27/2020	7/28/2020	54	-	-	-	-	54
Rainbow Resource Center	3028281	8/27/2020	7/28/2020	191	-	-	-	-	191
Rainbow Resource Center	3028286	8/27/2020	7/28/2020	186	-	-	-	-	186
Rainbow Resource Center	3028293	8/27/2020	7/28/2020	174	-	-	-	-	174
Rainbow Resource Center	3028302	8/27/2020	7/28/2020	189	-	-	-	-	189
Rainbow Resource Center	3028311	8/27/2020	7/28/2020	29	-	-	-	-	29
Rainbow Resource Center	3028316	8/27/2020	7/28/2020	88	-	-	-	-	88
Rainbow Resource Center	3028324	8/27/2020	7/28/2020	88	-	-	-	-	88
Rainbow Resource Center	3028329	8/27/2020	7/28/2020	29	-	-	-	-	29
Rainbow Resource Center	3028341	8/27/2020	7/28/2020	55	-	-	-	-	55
Rainbow Resource Center	3028362	8/27/2020	7/28/2020	61	-	-	-	-	61
Rainbow Resource Center	3028363	8/27/2020	7/28/2020	38	-	-	-	-	38
Rainbow Resource Center	3028368	8/27/2020	7/28/2020	111	-	-	-	-	111
Rainbow Resource Center	3028379	8/27/2020	7/28/2020	92	-	-	-	-	92
Rainbow Resource Center	3028383	8/27/2020	7/28/2020	141	-	-	-	-	141
Rainbow Resource Center	3028405	8/27/2020	7/28/2020	151	-	-	-	-	151
Rainbow Resource Center	3028411	8/27/2020	7/28/2020	125	-	-	-	-	125
Rainbow Resource Center	3028417	8/27/2020	7/28/2020	78	-	-	-	-	78
Rainbow Resource Center	3028418	8/27/2020	7/28/2020	330	-	-	-	-	330

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Rainbow Resource Center	3028421	8/27/2020	7/28/2020	47	-	-	-	-	47
Rainbow Resource Center	3028427	8/27/2020	7/28/2020	111	-	-	-	-	111
Rainbow Resource Center	3028502	8/27/2020	7/28/2020	359	-	-	-	-	359
Rainbow Resource Center	3028918	8/27/2020	7/28/2020	61	-	-	-	-	61
Rainbow Resource Center	3028919	8/27/2020	7/28/2020	174	-	-	-	-	174
Rainbow Resource Center	3028920	8/27/2020	7/28/2020	99	-	-	-	-	99
Rainbow Resource Center	3028924	8/27/2020	7/28/2020	66	-	-	-	-	66
Hands 4 Building, LLC	1690	8/27/2020	7/28/2020	143	-	-	-	-	143
Hands 4 Building, LLC	1691	8/27/2020	7/28/2020	143	-	-	-	-	143
Home Science Tools	1033089A	8/27/2020	7/28/2020	18	-	-	-	-	18
Hooked on Phonics	HOP1107	8/27/2020	7/28/2020	162	-	-	-	-	162
Hooked on Phonics	HOP1108	8/27/2020	7/28/2020	313	-	-	-	-	313
Brenda Myers	35	8/27/2020	7/28/2020	80	-	-	-	-	80
Brenda Myers	36	8/27/2020	7/28/2020	80	-	-	-	-	80
Brian Hammons Piano	391	8/27/2020	7/28/2020	420	-	-	-	-	420
Brian Hammons Piano	392	8/27/2020	7/28/2020	420	-	-	-	-	420
Amazon Capital Services	1YFW-DPFF-19QM	8/27/2020	7/28/2020	8	-	-	-	-	8
Amazon Capital Services	1YFW-DPFF-67XY	8/27/2020	7/28/2020	19	-	-	-	-	19
Wieser Educational	92714	8/27/2020	7/28/2020	209	-	-	-	-	209
Amazon Capital Services	14CW-J17Q-L1HN	8/27/2020	7/28/2020	27	-	-	-	-	27
Amazon Capital Services	14CW-J17Q-LKPM	8/27/2020	7/28/2020	65	-	-	-	-	65
Amazon Capital Services	14CW-J17Q-NQTY	8/27/2020	7/28/2020	5	-	-	-	-	5
Amazon Capital Services	14CW-J17Q-P614	8/27/2020	7/28/2020	17	-	-	-	-	17
Amazon Capital Services	14CW-J17Q-RM93	8/27/2020	7/28/2020	9	-	-	-	-	9
Amazon Capital Services	14CW-J17Q-T1X4	8/27/2020	7/28/2020	71	-	-	-	-	71
Amazon Capital Services	14CW-J17Q-W6MJ	8/27/2020	7/28/2020	6	-	-	-	-	6
MEL Science U.S. LLC	YN2020072803	8/27/2020	7/28/2020	314	-	-	-	-	314
MEL Science U.S. LLC	LK2020072804	8/27/2020	7/28/2020	314	-	-	-	-	314
Amazon Capital Services	1PRP-3FXW-1Y1W	8/27/2020	7/28/2020	22	-	-	-	-	22
Amazon Capital Services	1PRP-3FXW-3H4D	8/27/2020	7/28/2020	108	-	-	-	-	108
Amazon Capital Services	1W4J-43VX-JWH3	8/27/2020	7/28/2020	11	-	-	-	-	11
Amazon Capital Services	1W4J-43VX-JWKV	8/27/2020	7/28/2020	38	-	-	-	-	38
Amazon Capital Services	1W4J-43VX-JWQH	8/27/2020	7/28/2020	26	-	-	-	-	26
Amazon Capital Services	1W4J-43VX-JWYX	8/27/2020	7/28/2020	89	-	-	-	-	89
Amazon Capital Services	1W4J-43VX-KGXG	8/27/2020	7/28/2020	25	-	-	-	-	25
Amazon Capital Services	1W4J-43VX-KQ1X	8/27/2020	7/28/2020	62	-	-	-	-	62
Amazon Capital Services	1W4J-43VX-KWWY	8/27/2020	7/28/2020	26	-	-	-	-	26
Amazon Capital Services	1W4J-43VX-KY3M	8/27/2020	7/28/2020	9	-	-	-	-	9
Amazon Capital Services	1W4J-43VX-LPG6	8/27/2020	7/28/2020	7	-	-	-	-	7
Amazon Capital Services	1W4J-43VX-NK3T	8/27/2020	7/28/2020	24	-	-	-	-	24
Amazon Capital Services	1W4J-43VX-NLQG	8/27/2020	7/28/2020	38	-	-	-	-	38
Amazon Capital Services	1W4J-43VX-NVKK	8/27/2020	7/28/2020	12	-	-	-	-	12
Amazon Capital Services	1W4J-43VX-PDDH	8/27/2020	7/28/2020	26	-	-	-	-	26
Amazon Capital Services	1W4J-43VX-PFY1	8/27/2020	7/28/2020	36	-	-	-	-	36
Amazon Capital Services	1W4J-43VX-Q6WD	8/27/2020	7/28/2020	37	-	-	-	-	37
Amazon Capital Services	1W4J-43VX-QH4N	8/27/2020	7/28/2020	9	-	-	-	-	9

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Amazon Capital Services	1W4J-43VX-RPWP	8/27/2020	7/28/2020	65	-	-	-	-	65
Amazon Capital Services	1W4J-43VX-YMHD	8/27/2020	7/28/2020	21	-	-	-	-	21
Amazon Capital Services	1QQT-P4WQ-JJIT	8/27/2020	7/28/2020	30	-	-	-	-	30
Amazon Capital Services	1QQT-P4WQ-JNMF	8/27/2020	7/28/2020	46	-	-	-	-	46
Amazon Capital Services	1QQT-P4WQ-LK3G	8/27/2020	7/28/2020	38	-	-	-	-	38
Amazon Capital Services	1QQT-P4WQ-M67H	8/27/2020	7/28/2020	26	-	-	-	-	26
Amazon Capital Services	1QQT-P4WQ-MQ6X	8/27/2020	7/28/2020	19	-	-	-	-	19
Amazon Capital Services	1QQT-P4WQ-YH9D	8/27/2020	7/28/2020	9	-	-	-	-	9
Amazon Capital Services	1QQT-P4WQ-YWFM	8/27/2020	7/28/2020	25	-	-	-	-	25
Amazon Capital Services	13GV-3NVY-JPP3	8/27/2020	7/28/2020	54	-	-	-	-	54
Amazon Capital Services	13GV-3NVY-K4LR	8/27/2020	7/28/2020	8	-	-	-	-	8
Amazon Capital Services	13GV-3NVY-KFT1	8/27/2020	7/28/2020	142	-	-	-	-	142
Amazon Capital Services	13GV-3NVY-KQXG	8/27/2020	7/28/2020	65	-	-	-	-	65
Amazon Capital Services	13GV-3NVY-QYP9	8/27/2020	7/28/2020	91	-	-	-	-	91
Amazon Capital Services	13GV-3NVY-TNNJ	8/27/2020	7/28/2020	10	-	-	-	-	10
Amazon Capital Services	1PRP-3FXW-6DKG	8/28/2020	7/29/2020	39	-	-	-	-	39
Amazon Capital Services	1PRP-3FXW-7CM7	8/28/2020	7/29/2020	44	-	-	-	-	44
Amazon Capital Services	1PRP-3FXW-7GJF	8/28/2020	7/29/2020	10	-	-	-	-	10
Amazon Capital Services	1PRP-3FXW-7PX4	8/28/2020	7/29/2020	30	-	-	-	-	30
Amazon Capital Services	1PRP-3FXW-971G	8/28/2020	7/29/2020	68	-	-	-	-	68
Amazon Capital Services	1PRP-3FXW-CYLG	8/28/2020	7/29/2020	129	-	-	-	-	129
Amazon Capital Services	1PRP-3FXW-F4FL	8/28/2020	7/29/2020	13	-	-	-	-	13
Amazon Capital Services	1PRP-3FXW-H1L1	8/28/2020	7/29/2020	22	-	-	-	-	22
Amazon Capital Services	1PRP-3FXW-LTK1	8/28/2020	7/29/2020	16	-	-	-	-	16
Amazon Capital Services	1PRP-3FXW-NJWH	8/28/2020	7/29/2020	33	-	-	-	-	33
Amazon Capital Services	1PRP-3FXW-NX3P	8/28/2020	7/29/2020	6	-	-	-	-	6
Amazon Capital Services	1PRP-3FXW-RLRF	8/28/2020	7/29/2020	104	-	-	-	-	104
Amazon Capital Services	1PRP-3FXW-RLTC	8/28/2020	7/29/2020	39	-	-	-	-	39
Amazon Capital Services	1PRP-3FXW-RRC7	8/28/2020	7/29/2020	24	-	-	-	-	24
Amazon Capital Services	1PRP-3FXW-RRHV	8/28/2020	7/29/2020	53	-	-	-	-	53
Amazon Capital Services	1PRP-3FXW-RX1K	8/28/2020	7/29/2020	48	-	-	-	-	48
Amazon Capital Services	1YFW-DPFF-6QPX	8/28/2020	7/29/2020	24	-	-	-	-	24
Amazon Capital Services	1YFW-DPFF-74CF	8/28/2020	7/29/2020	59	-	-	-	-	59
Amazon Capital Services	1YFW-DPFF-74XY	8/28/2020	7/29/2020	16	-	-	-	-	16
Amazon Capital Services	1YFW-DPFF-763Q	8/28/2020	7/29/2020	23	-	-	-	-	23
Amazon Capital Services	1YFW-DPFF-CGQX	8/28/2020	7/29/2020	9	-	-	-	-	9
Amazon Capital Services	1YFW-DPFF-DFKD	8/28/2020	7/29/2020	82	-	-	-	-	82
Amazon Capital Services	1YFW-DPFF-FLRK	8/28/2020	7/29/2020	96	-	-	-	-	96
Amazon Capital Services	1YFW-DPFF-GHPQ	8/28/2020	7/29/2020	61	-	-	-	-	61
Amazon Capital Services	1YFW-DPFF-HPT6	8/28/2020	7/29/2020	8	-	-	-	-	8
Amazon Capital Services	1YFW-DPFF-JGDG	8/28/2020	7/29/2020	16	-	-	-	-	16
Amazon Capital Services	1YFW-DPFF-NL91	8/28/2020	7/29/2020	13	-	-	-	-	13
Amazon Capital Services	1YFW-DPFF-NMP1	8/28/2020	7/29/2020	12	-	-	-	-	12
Amazon Capital Services	1YFW-DPFF-NXPP	8/28/2020	7/29/2020	25	-	-	-	-	25
Amazon Capital Services	1YFW-DPFF-QD77	8/28/2020	7/29/2020	12	-	-	-	-	12
Amazon Capital Services	1YFW-DPFF-RR6Q	8/28/2020	7/29/2020	22	-	-	-	-	22

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Amazon Capital Services	1YFW-DPFF-RWPJ	8/28/2020	7/29/2020	15	-	-	-	-	15
Amazon Capital Services	1YFW-DPFF-T61K	8/28/2020	7/29/2020	67	-	-	-	-	67
Brian Hammons Piano	393	8/28/2020	7/29/2020	450	-	-	-	-	450
BrightThinker	SINV1600	8/28/2020	7/29/2020	100	-	-	-	-	100
BrightThinker	SINV1601	8/28/2020	7/29/2020	300	-	-	-	-	300
Hands 4 Building, LLC	1693	8/28/2020	7/29/2020	143	-	-	-	-	143
Educational Development Corporation	DIR6804942	8/28/2020	7/29/2020	228	-	-	-	-	228
Rainbow Resource Center	3029795	8/28/2020	7/29/2020	263	-	-	-	-	263
Rainbow Resource Center	3029803	8/28/2020	7/29/2020	326	-	-	-	-	326
Rainbow Resource Center	3030872	8/28/2020	7/29/2020	39	-	-	-	-	39
Rainbow Resource Center	3030878	8/28/2020	7/29/2020	53	-	-	-	-	53
Rainbow Resource Center	3030881	8/28/2020	7/29/2020	147	-	-	-	-	147
Rainbow Resource Center	3031495	8/28/2020	7/29/2020	66	-	-	-	-	66
Rainbow Resource Center	3031498	8/28/2020	7/29/2020	204	-	-	-	-	204
Institute for Excellence in Writing	688077	8/28/2020	7/28/2020	80	-	-	-	-	80
Amazon Capital Services	1G3M-JYH6-6FTX	8/28/2020	7/29/2020	49	-	-	-	-	49
Amazon Capital Services	1G3M-JYH6-7HDT	8/28/2020	7/29/2020	29	-	-	-	-	29
Amazon Capital Services	1G3M-JYH6-7Q7R	8/28/2020	7/29/2020	113	-	-	-	-	113
Amazon Capital Services	1G3M-JYH6-G6RQ	8/28/2020	7/29/2020	16	-	-	-	-	16
Amazon Capital Services	1G3M-JYH6-H9VG	8/28/2020	7/29/2020	10	-	-	-	-	10
Amazon Capital Services	1G3M-JYH6-NG4D	8/28/2020	7/29/2020	30	-	-	-	-	30
Amazon Capital Services	1G3M-JYH6-PLWH	8/28/2020	7/29/2020	11	-	-	-	-	11
Amazon Capital Services	1G3M-JYH6-QPCK	8/28/2020	7/29/2020	70	-	-	-	-	70
Amazon Capital Services	1G3M-JYH6-R3KK	8/28/2020	7/29/2020	38	-	-	-	-	38
Amazon Capital Services	1G3M-JYH6-RLTH	8/28/2020	7/29/2020	29	-	-	-	-	29
Amazon Capital Services	1G3M-JYH6-RLY4	8/28/2020	7/29/2020	41	-	-	-	-	41
Amazon Capital Services	1G3M-JYH6-RMGC	8/28/2020	7/29/2020	18	-	-	-	-	18
Amazon Capital Services	16LH-N4KX-7TKV	8/28/2020	7/29/2020	213	-	-	-	-	213
Amazon Capital Services	16LH-N4KX-93WR	8/28/2020	7/29/2020	11	-	-	-	-	11
Amazon Capital Services	16LH-N4KX-C71F	8/28/2020	7/29/2020	22	-	-	-	-	22
Amazon Capital Services	16LH-N4KX-FLLP	8/28/2020	7/29/2020	44	-	-	-	-	44
Amazon Capital Services	16LH-N4KX-MQLY	8/28/2020	7/29/2020	15	-	-	-	-	15
Amazon Capital Services	16LH-N4KX-TJ3V	8/28/2020	7/29/2020	33	-	-	-	-	33
Amazon Capital Services	1JL4-GLP4-4RXT	8/28/2020	7/29/2020	45	-	-	-	-	45
Amazon Capital Services	1JL4-GLP4-66GJ	8/28/2020	7/29/2020	30	-	-	-	-	30
Amazon Capital Services	1JL4-GLP4-6VVT	8/28/2020	7/29/2020	17	-	-	-	-	17
Amazon Capital Services	1JL4-GLP4-73DN	8/28/2020	7/29/2020	14	-	-	-	-	14
Amazon Capital Services	1JL4-GLP4-97PN	8/28/2020	7/29/2020	49	-	-	-	-	49
Amazon Capital Services	1JL4-GLP4-CH6H	8/28/2020	7/29/2020	26	-	-	-	-	26
Amazon Capital Services	1JL4-GLP4-DGGW	8/28/2020	7/29/2020	38	-	-	-	-	38
Amazon Capital Services	1JL4-GLP4-DRPW	8/28/2020	7/29/2020	68	-	-	-	-	68
Amazon Capital Services	1JL4-GLP4-MYRW	8/28/2020	7/29/2020	13	-	-	-	-	13
Amazon Capital Services	1JL4-GLP4-R6PL	8/28/2020	7/29/2020	259	-	-	-	-	259
Learning Without Tears	INV81936	8/28/2020	7/29/2020	55	-	-	-	-	55
Provenance	3418	8/28/2020	8/28/2020	1,620	-	-	-	-	1,620
Amazon Capital Services	16L9-T4VK-7W1H	8/28/2020	7/29/2020	6	-	-	-	-	6



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Amazon Capital Services	16L9-T4VK-7X66	8/28/2020	7/29/2020	43	-	-	-	-	43
Amazon Capital Services	16L9-T4VK-GFP7	8/28/2020	7/29/2020	21	-	-	-	-	21
Amazon Capital Services	16L9-T4VK-L3CY	8/28/2020	7/29/2020	24	-	-	-	-	24
Amazon Capital Services	16L9-T4VK-LWJQ	8/28/2020	7/29/2020	14	-	-	-	-	14
Amazon Capital Services	16L9-T4VK-M464	8/28/2020	7/29/2020	45	-	-	-	-	45
Amazon Capital Services	16L9-T4VK-NG7N	8/28/2020	7/29/2020	9	-	-	-	-	9
Amazon Capital Services	16L9-T4VK-NRP9	8/28/2020	7/29/2020	23	-	-	-	-	23
Amazon Capital Services	16L9-T4VK-NT3J	8/28/2020	7/29/2020	21	-	-	-	-	21
Amazon Capital Services	16L9-T4VK-QWCT	8/28/2020	7/29/2020	30	-	-	-	-	30
Amazon Capital Services	16L9-T4VK-TF3M	8/29/2020	7/30/2020	3	-	-	-	-	3
Amazon Capital Services	16L9-T4VK-TJFW	8/29/2020	7/30/2020	19	-	-	-	-	19
Amazon Capital Services	16L9-T4VK-TJJN	8/29/2020	7/30/2020	50	-	-	-	-	50
Amazon Capital Services	16L9-T4VK-VNJJ	8/29/2020	7/30/2020	42	-	-	-	-	42
Peace Hill Press, Inc. dba Well Trained I	52551	8/29/2020	7/30/2020	18	-	-	-	-	18
Learning Without Tears	INV82704	8/29/2020	7/30/2020	107	-	-	-	-	107
Amazon Capital Services	1JL4-GLP4-RQPY	8/29/2020	7/30/2020	15	-	-	-	-	15
Amazon Capital Services	16LH-N4KX-VCMV	8/29/2020	7/30/2020	26	-	-	-	-	26
Amazon Capital Services	16LH-N4KX-VLT6	8/29/2020	7/30/2020	5	-	-	-	-	5
Amazon Capital Services	16LH-N4KX-VMC9	8/29/2020	7/30/2020	20	-	-	-	-	20
Amazon Capital Services	16LH-N4KX-VW91	8/29/2020	7/30/2020	56	-	-	-	-	56
Amazon Capital Services	1G3M-JYH6-TDM1	8/29/2020	7/30/2020	22	-	-	-	-	22
Amazon Capital Services	1G3M-JYH6-VMJX	8/29/2020	7/30/2020	6	-	-	-	-	6
Amazon Capital Services	1G3M-JYH6-WMD7	8/29/2020	7/30/2020	15	-	-	-	-	15
Amazon Capital Services	1G3M-JYH6-XGDD	8/29/2020	7/30/2020	15	-	-	-	-	15
Rainbow Resource Center	3032939	8/29/2020	7/30/2020	210	-	-	-	-	210
Rainbow Resource Center	3032952	8/29/2020	7/30/2020	104	-	-	-	-	104
Rainbow Resource Center	3032968	8/29/2020	7/30/2020	173	-	-	-	-	173
Rainbow Resource Center	3033016	8/29/2020	7/30/2020	428	-	-	-	-	428
Rainbow Resource Center	3033124	8/29/2020	7/30/2020	238	-	-	-	-	238
Rainbow Resource Center	3033259	8/29/2020	7/30/2020	36	-	-	-	-	36
Rainbow Resource Center	3033323	8/29/2020	7/30/2020	332	-	-	-	-	332
Rainbow Resource Center	3033328	8/29/2020	7/30/2020	399	-	-	-	-	399
Rainbow Resource Center	3033341	8/29/2020	7/30/2020	184	-	-	-	-	184
Rainbow Resource Center	3033349	8/29/2020	7/30/2020	36	-	-	-	-	36
Rainbow Resource Center	3033359	8/29/2020	7/30/2020	27	-	-	-	-	27
Rainbow Resource Center	3033371	8/29/2020	7/30/2020	117	-	-	-	-	117
Rainbow Resource Center	3033382	8/29/2020	7/30/2020	344	-	-	-	-	344
Rainbow Resource Center	3033467	8/29/2020	7/30/2020	29	-	-	-	-	29
Rainbow Resource Center	3033481	8/29/2020	7/30/2020	121	-	-	-	-	121
Rainbow Resource Center	3033494	8/29/2020	7/30/2020	124	-	-	-	-	124
Rainbow Resource Center	3033499	8/29/2020	7/30/2020	81	-	-	-	-	81
Rainbow Resource Center	3033523	8/29/2020	7/30/2020	77	-	-	-	-	77
Rainbow Resource Center	3033553	8/29/2020	7/30/2020	81	-	-	-	-	81
Educational Development Corporation	DIR6804944	8/29/2020	7/30/2020	36	-	-	-	-	36
Home Science Tools	1030674A	8/29/2020	7/30/2020	16	-	-	-	-	16
Brenda Myers	37	8/29/2020	7/30/2020	205	-	-	-	-	205

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Brian Hammons Piano	394	8/29/2020	7/30/2020	420	-	-	-	-	420
Amazon Capital Services	1YFW-DPFF-TVXX	8/29/2020	7/30/2020	6	-	-	-	-	6
Amazon Capital Services	1YFW-DPFF-VYFX	8/29/2020	7/30/2020	57	-	-	-	-	57
Amazon Capital Services	1YFW-DPFF-WKVC	8/29/2020	7/30/2020	29	-	-	-	-	29
Amazon Capital Services	1PRP-3FXW-TCHC	8/29/2020	7/30/2020	35	-	-	-	-	35
Amazon Capital Services	1PRP-3FXW-THMQ	8/29/2020	7/30/2020	26	-	-	-	-	26
Amazon Capital Services	1PRP-3FXW-TJ4Q	8/29/2020	7/30/2020	14	-	-	-	-	14
Amazon Capital Services	1PRP-3FXW-TMXW	8/29/2020	7/30/2020	21	-	-	-	-	21
Amazon Capital Services	1PRP-3FXW-V3L4	8/29/2020	7/30/2020	22	-	-	-	-	22
Amazon Capital Services	1PRP-3FXW-WNMF	8/29/2020	7/30/2020	140	-	-	-	-	140
Amazon Capital Services	1PRP-3FXW-X93T	8/29/2020	7/30/2020	11	-	-	-	-	11
Amazon Capital Services	1PRP-3FXW-XMC1	8/29/2020	7/30/2020	8	-	-	-	-	8
Zaner-Bloser, Inc.	10255626	8/29/2020	7/30/2020	18	-	-	-	-	18
Amazon Capital Services	1479-MCX4-4XNM	8/29/2020	7/30/2020	81	-	-	-	-	81
Amazon Capital Services	1RHC-GN9D-6JP1	8/29/2020	7/30/2020	67	-	-	-	-	67
Timberdoodle.com	326988	8/29/2020	7/30/2020	277	-	-	-	-	277
Timberdoodle.com	327002	8/29/2020	7/30/2020	1,302	-	-	-	-	1,302
The Critical Thinking Co.	157821A	8/29/2020	7/30/2020	114	-	-	-	-	114
The Critical Thinking Co.	157822A	8/29/2020	7/30/2020	68	-	-	-	-	68
Time4Learning	T4L11397	8/30/2020	7/31/2020	200	-	-	-	-	200
Time4Learning	T4L11400	8/30/2020	7/31/2020	410	-	-	-	-	410
Timberdoodle.com	327174	8/30/2020	7/31/2020	1,438	-	-	-	-	1,438
ShillerLearning	274265	8/30/2020	7/31/2020	624	-	-	-	-	624
MEL Science U.S. LLC	GM2020073105	8/30/2020	7/31/2020	314	-	-	-	-	314
Marnie Young	Y0010	8/30/2020	7/31/2020	784	-	-	-	-	784
MEL Science U.S. LLC	MN2020073104	8/30/2020	7/31/2020	279	-	-	-	-	279
Brian Hammons Piano	395	8/30/2020	7/31/2020	420	-	-	-	-	420
Brian Hammons Piano	396	8/30/2020	7/31/2020	420	-	-	-	-	420
Brian Hammons Piano	397	8/30/2020	7/31/2020	420	-	-	-	-	420
Brian Hammons Piano	398	8/30/2020	7/31/2020	300	-	-	-	-	300
Brian Hammons Piano	399	8/30/2020	7/31/2020	300	-	-	-	-	300
Home Science Tools	1034195A	8/30/2020	7/31/2020	376	-	-	-	-	376
Hooked on Phonics	HOP1111	8/30/2020	7/31/2020	65	-	-	-	-	65
Craig Daniel	200731	8/30/2020	7/31/2020	310	-	-	-	-	310
Discount School Supply	P39573240104	8/30/2020	7/31/2020	580	-	-	-	-	580
Rainbow Resource Center	3034361	8/30/2020	7/31/2020	103	-	-	-	-	103
Rainbow Resource Center	3034374	8/30/2020	7/31/2020	150	-	-	-	-	150
Rainbow Resource Center	3034395	8/30/2020	7/31/2020	145	-	-	-	-	145
Rainbow Resource Center	3034465	8/30/2020	7/31/2020	17	-	-	-	-	17
Rainbow Resource Center	3034499	8/30/2020	7/31/2020	126	-	-	-	-	126
Rainbow Resource Center	3034522	8/30/2020	7/31/2020	130	-	-	-	-	130
Rainbow Resource Center	3034804	8/30/2020	7/31/2020	104	-	-	-	-	104
Rainbow Resource Center	3034868	8/30/2020	7/31/2020	183	-	-	-	-	183
Rainbow Resource Center	3034873	8/30/2020	7/31/2020	261	-	-	-	-	261
Rainbow Resource Center	3034880	8/30/2020	7/31/2020	427	-	-	-	-	427
Rainbow Resource Center	3034999	8/30/2020	7/31/2020	123	-	-	-	-	123

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Rainbow Resource Center	3035003	8/30/2020	7/31/2020	53	-	-	-	-	53
Rainbow Resource Center	3035004	8/30/2020	7/31/2020	47	-	-	-	-	47
Rainbow Resource Center	3035008	8/30/2020	7/31/2020	27	-	-	-	-	27
Rainbow Resource Center	3035158	8/30/2020	7/31/2020	116	-	-	-	-	116
Rainbow Resource Center	3035165	8/30/2020	7/31/2020	129	-	-	-	-	129
Rainbow Resource Center	3035269	8/30/2020	7/31/2020	131	-	-	-	-	131
Rainbow Resource Center	3036030	8/30/2020	7/31/2020	138	-	-	-	-	138
Rainbow Resource Center	3036035	8/30/2020	7/31/2020	120	-	-	-	-	120
Institute for Excellence in Writing	688833	8/30/2020	7/30/2020	32	-	-	-	-	32
Institute for Excellence in Writing	689123	8/30/2020	7/30/2020	302	-	-	-	-	302
Institute for Excellence in Writing	689162	8/30/2020	7/30/2020	37	-	-	-	-	37
Institute for Excellence in Writing	689170	8/30/2020	7/30/2020	59	-	-	-	-	59
Little Passports	113045563	8/30/2020	7/31/2020	232	-	-	-	-	232
Little Passports	113045565	8/30/2020	7/31/2020	206	-	-	-	-	206
Little Passports	113048126	8/30/2020	7/31/2020	233	-	-	-	-	233
Little Passports	113175295	8/30/2020	7/31/2020	110	-	-	-	-	110
Little Passports	113175309	8/30/2020	7/31/2020	207	-	-	-	-	207
Little Passports	113175311	8/30/2020	7/31/2020	163	-	-	-	-	163
Little Passports	113175313	8/30/2020	7/31/2020	209	-	-	-	-	209
Little Passports	113175315	8/30/2020	7/31/2020	110	-	-	-	-	110
Little Passports	113175419	8/30/2020	7/31/2020	233	-	-	-	-	233
Little Passports	113175436	8/30/2020	7/31/2020	162	-	-	-	-	162
Little Passports	113177353	8/30/2020	7/31/2020	129	-	-	-	-	129
Little Passports	113178953	8/30/2020	7/31/2020	130	-	-	-	-	130
Little Passports	113180086	8/30/2020	7/31/2020	232	-	-	-	-	232
Little Passports	113180108	8/30/2020	7/31/2020	162	-	-	-	-	162
Beautiful Feet Books, Inc.	12326	8/30/2020	7/31/2020	296	-	-	-	-	296
Beautiful Feet Books, Inc.	12329	8/30/2020	7/31/2020	16	-	-	-	-	16
Beautiful Feet Books, Inc.	12331	8/30/2020	7/31/2020	238	-	-	-	-	238
Nicole Medeiros	47	8/30/2020	7/31/2020	2,720	-	-	-	-	2,720
Melissa Bogle	INV0180	8/31/2020	8/31/2020	225	-	-	-	-	225
Melissa Bogle	INV0182	8/31/2020	8/31/2020	225	-	-	-	-	225
Melissa Bogle	INV0183	8/31/2020	8/31/2020	225	-	-	-	-	225
Kumon Center of Clovis	6152	8/31/2020	8/1/2020	720	-	-	-	-	720
Easy Does It Farms	0004	8/31/2020	8/1/2020	1,810	-	-	-	-	1,810
Brenda Myers	38	8/31/2020	8/1/2020	120	-	-	-	-	120
BrightThinker	SINV1616	8/31/2020	8/1/2020	400	-	-	-	-	400
Savvas Learning Company LLC	7027273459	8/31/2020	8/31/2020	123	-	-	-	-	123
Shirley Winters Ballet	16407	9/1/2020	8/2/2020	194	-	-	-	-	194
Shirley Winters Ballet	16408	9/1/2020	8/2/2020	277	-	-	-	-	277
Shirley Winters Ballet	16467	9/1/2020	8/27/2020	195	-	-	-	-	195
Shirley Winters Ballet	16506	9/1/2020	9/1/2020	388	-	-	-	-	388
Studies Weekly	338041	9/1/2020	8/6/2020	33	-	-	-	-	33
Studies Weekly	338591	9/1/2020	7/1/2020	32	-	-	-	-	32
Studies Weekly	338595	9/1/2020	7/1/2020	32	-	-	-	-	32
Studies Weekly	338598	9/1/2020	7/1/2020	32	-	-	-	-	32

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Studies Weekly	338674	9/1/2020	6/30/2020	32	-	-	-	-	32
Studies Weekly	338958	9/1/2020	7/1/2020	33	-	-	-	-	33
Studies Weekly	341629	9/1/2020	7/20/2020	33	-	-	-	-	33
Studies Weekly	341801	9/1/2020	7/20/2020	32	-	-	-	-	32
Studies Weekly	341814	9/1/2020	7/20/2020	65	-	-	-	-	65
Studies Weekly	341847	9/1/2020	7/20/2020	32	-	-	-	-	32
Studies Weekly	341993	9/1/2020	7/20/2020	65	-	-	-	-	65
Studies Weekly	342084	9/1/2020	7/20/2020	32	-	-	-	-	32
Studies Weekly	342107	9/1/2020	7/23/2020	65	-	-	-	-	65
Studies Weekly	342114	9/1/2020	7/20/2020	65	-	-	-	-	65
Studies Weekly	342119	9/1/2020	7/31/2020	65	-	-	-	-	65
Studies Weekly	342123	9/1/2020	7/23/2020	65	-	-	-	-	65
Studies Weekly	342383	9/1/2020	7/21/2020	65	-	-	-	-	65
Studies Weekly	342420	9/1/2020	7/20/2020	32	-	-	-	-	32
Studies Weekly	342696	9/1/2020	7/23/2020	65	-	-	-	-	65
Studies Weekly	343520	9/1/2020	7/24/2020	32	-	-	-	-	32
Studies Weekly	343526	9/1/2020	7/24/2020	32	-	-	-	-	32
Studies Weekly	344839	9/1/2020	7/31/2020	65	-	-	-	-	65
Studies Weekly	344844	9/1/2020	7/31/2020	65	-	-	-	-	65
Studies Weekly	344904	9/1/2020	7/31/2020	32	-	-	-	-	32
Studies Weekly	344905	9/1/2020	8/3/2020	65	-	-	-	-	65
Studies Weekly	345012	9/1/2020	8/3/2020	65	-	-	-	-	65
Studies Weekly	345268	9/1/2020	8/3/2020	32	-	-	-	-	32
Studies Weekly	345282	9/1/2020	8/3/2020	65	-	-	-	-	65
Studies Weekly	345405	9/1/2020	8/3/2020	32	-	-	-	-	32
Studies Weekly	345421	9/1/2020	8/3/2020	32	-	-	-	-	32
Dance Explosion	24014	9/1/2020	9/1/2020	190	-	-	-	-	190
CharterSafe	32067	9/1/2020	9/1/2020	20,097	-	-	-	-	20,097
Melissa Bogle	INV0186	9/1/2020	9/1/2020	300	-	-	-	-	300
Melissa Bogle	INV0187	9/1/2020	9/1/2020	240	-	-	-	-	240
Neil Boyer	0820613	9/1/2020	8/31/2020	780	-	-	-	-	780
Neil Boyer	0820614	9/1/2020	8/31/2020	420	-	-	-	-	420
Pride Learning Co	INV-87567	9/1/2020	8/31/2020	720	-	-	-	-	720
Beautiful Feet Books, Inc.	12338	9/2/2020	8/3/2020	285	-	-	-	-	285
Beautiful Feet Books, Inc.	12339	9/2/2020	8/3/2020	159	-	-	-	-	159
Beautiful Feet Books, Inc.	12341	9/2/2020	8/3/2020	285	-	-	-	-	285
Beautiful Feet Books, Inc.	12342	9/2/2020	8/3/2020	38	-	-	-	-	38
Beautiful Feet Books, Inc.	12354	9/2/2020	8/3/2020	97	-	-	-	-	97
Beautiful Feet Books, Inc.	12357	9/2/2020	8/3/2020	337	-	-	-	-	337
Beautiful Feet Books, Inc.	12358	9/2/2020	8/3/2020	276	-	-	-	-	276
Outschool, Inc.	20227	9/2/2020	8/3/2020	100	-	-	-	-	100
Learning Without Tears	INV83483	9/2/2020	8/3/2020	44	-	-	-	-	44
Learning Without Tears	INV83543	9/2/2020	8/3/2020	29	-	-	-	-	29
Learning Without Tears	INV83552	9/2/2020	8/3/2020	19	-	-	-	-	19
BYU Independent Study	DCE-00005673	9/2/2020	8/3/2020	144	-	-	-	-	144
BYU Independent Study	DCE-00005674	9/2/2020	8/3/2020	243	-	-	-	-	243

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BYU Independent Study	DCE-00005675	9/2/2020	8/3/2020	243	-	-	-	-	243
BYU Independent Study	DCE-00005676	9/2/2020	8/3/2020	486	-	-	-	-	486
BYU Independent Study	DCE-00005677	9/2/2020	8/3/2020	144	-	-	-	-	144
BYU Independent Study	DCE-00005678	9/2/2020	8/3/2020	243	-	-	-	-	243
BYU Independent Study	DCE-00005679	9/2/2020	8/3/2020	243	-	-	-	-	243
BrightThinker	SINV1608	9/2/2020	8/3/2020	100	-	-	-	-	100
BrightThinker	SINV1609	9/2/2020	8/3/2020	100	-	-	-	-	100
BrightThinker	SINV1610	9/2/2020	8/3/2020	100	-	-	-	-	100
BrightThinker	SINV1611	9/2/2020	8/3/2020	100	-	-	-	-	100
BrightThinker	SINV1612	9/2/2020	8/3/2020	200	-	-	-	-	200
BrightThinker	SINV1613	9/2/2020	8/3/2020	400	-	-	-	-	400
Homeschool Buyers Co-op	1125047	9/2/2020	8/3/2020	50	-	-	-	-	50
Moving Beyond the Page	216472	9/2/2020	8/3/2020	383	-	-	-	-	383
Rainbow Resource Center	3039183	9/2/2020	8/3/2020	16	-	-	-	-	16
Rainbow Resource Center	3039187	9/2/2020	8/3/2020	121	-	-	-	-	121
Rainbow Resource Center	3039191	9/2/2020	8/3/2020	356	-	-	-	-	356
Rainbow Resource Center	3039193	9/2/2020	8/3/2020	71	-	-	-	-	71
Rainbow Resource Center	3039195	9/2/2020	8/3/2020	226	-	-	-	-	226
Rainbow Resource Center	3039196	9/2/2020	8/3/2020	202	-	-	-	-	202
Rainbow Resource Center	3039197	9/2/2020	8/3/2020	111	-	-	-	-	111
Studies Weekly	345945	9/2/2020	8/5/2020	32	-	-	-	-	32
Singapore Math, Inc.	352901	9/2/2020	8/3/2020	178	-	-	-	-	178
Singapore Math, Inc.	353037	9/2/2020	8/3/2020	61	-	-	-	-	61
KiwiCo, Inc	ST-IOPOW6JQ	9/2/2020	8/3/2020	59	-	-	-	-	59
Timberdoodle.com	327957	9/2/2020	8/3/2020	93	-	-	-	-	93
Teaching Textbooks	28567	9/2/2020	8/3/2020	167	-	-	-	-	167
Math Crazy	25776	9/2/2020	8/3/2020	480	-	-	-	-	480
WriteShop	20-0801	9/2/2020	8/3/2020	135	-	-	-	-	135
Timberdoodle.com	328151	9/3/2020	8/4/2020	430	-	-	-	-	430
Timberdoodle.com	328166	9/3/2020	8/4/2020	110	-	-	-	-	110
Timberdoodle.com	328223	9/3/2020	8/4/2020	112	-	-	-	-	112
Lighthouse Therapy LLC	219	9/3/2020	8/4/2020	1,269	-	-	-	-	1,269
Rodeo Tough Productions	332	9/3/2020	8/4/2020	165	-	-	-	-	165
Studies Weekly	346235	9/3/2020	8/6/2020	65	-	-	-	-	65
Rainbow Resource Center	3044876	9/3/2020	8/4/2020	38	-	-	-	-	38
Rainbow Resource Center	3044878	9/3/2020	8/4/2020	23	-	-	-	-	23
Rainbow Resource Center	3044880	9/3/2020	8/4/2020	38	-	-	-	-	38
Rainbow Resource Center	3044881	9/3/2020	8/4/2020	83	-	-	-	-	83
Rainbow Resource Center	3044882	9/3/2020	8/4/2020	67	-	-	-	-	67
KiwiCo, Inc	ST-IGARQGNA	9/3/2020	8/4/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IGBDJ24Q	9/3/2020	8/4/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IGBVDPMA	9/3/2020	8/4/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IGD4KBKA	9/3/2020	8/4/2020	239	-	-	-	-	239
KiwiCo, Inc	ST-IGDKQM2Q	9/3/2020	8/4/2020	239	-	-	-	-	239
KiwiCo, Inc	ST-IGDKQM2Q-2	9/3/2020	8/4/2020	239	-	-	-	-	239
KiwiCo, Inc	ST-IGE75KJA	9/3/2020	8/4/2020	65	-	-	-	-	65



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KiwiCo, Inc	ST-IGFRW6YQ	9/3/2020	8/4/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IGGDQTIA	9/3/2020	8/4/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IGHHD4HA	9/3/2020	8/4/2020	443	-	-	-	-	443
Jennifer McQuarrie	2801	9/3/2020	9/3/2020	330	-	-	-	-	330
Kitchen Kid, LLC	440471502	9/3/2020	8/4/2020	145	-	-	-	-	145
Kitchen Kid, LLC	440471511	9/3/2020	8/4/2020	145	-	-	-	-	145
Kitchen Kid, LLC	440471544	9/3/2020	8/4/2020	145	-	-	-	-	145
Kitchen Kid, LLC	440471548	9/3/2020	8/4/2020	145	-	-	-	-	145
Kitchen Kid, LLC	440471554	9/3/2020	8/4/2020	145	-	-	-	-	145
Kitchen Kid, LLC	440471556	9/3/2020	8/4/2020	145	-	-	-	-	145
Kitchen Kid, LLC	440471557	9/3/2020	8/4/2020	145	-	-	-	-	145
Kitchen Kid, LLC	440471566	9/3/2020	8/4/2020	145	-	-	-	-	145
Kitchen Kid, LLC	440472	9/3/2020	8/4/2020	79	-	-	-	-	79
Kitchen Kid, LLC	440472557	9/3/2020	8/4/2020	22	-	-	-	-	22
Kitchen Kid, LLC	44047581	9/3/2020	8/4/2020	82	-	-	-	-	82
Kitchen Kid, LLC	440478	9/3/2020	8/4/2020	79	-	-	-	-	79
Institute for Excellence in Writing	689845	9/3/2020	8/3/2020	150	-	-	-	-	150
BrightThinker	SINV1628	9/3/2020	8/4/2020	108	-	-	-	-	108
BrightThinker	SINV1629	9/3/2020	8/4/2020	433	-	-	-	-	433
Guido's Martial Arts Academy	DANAGYY2ANTISJAY	9/3/2020	8/4/2020	2,852	-	-	-	-	2,852
Gravitas Publications, Inc.	17989	9/3/2020	8/4/2020	36	-	-	-	-	36
Mr. D Math, LLC	1266	9/3/2020	8/4/2020	1,461	-	-	-	-	1,461
KiwiCo, Inc	ST-IF27PZSA	9/3/2020	8/4/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IF4U4XAQ	9/3/2020	8/4/2020	183	-	-	-	-	183
KiwiCo, Inc	ST-IF4U4XAQ-2	9/3/2020	8/4/2020	183	-	-	-	-	183
KiwiCo, Inc	ST-IF5GWLQA	9/3/2020	8/4/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IF5YP77Q	9/3/2020	8/4/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IF77WR5Q	9/3/2020	8/4/2020	326	-	-	-	-	326
KiwiCo, Inc	ST-IF77WR5Q-2	9/3/2020	8/4/2020	326	-	-	-	-	326
KiwiCo, Inc	ST-IF7N45OA	9/3/2020	8/4/2020	409	-	-	-	-	409
KiwiCo, Inc	ST-IFV7JBGQ	9/3/2020	8/4/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IFWRCVWA	9/3/2020	8/4/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IFXC4KFQ	9/3/2020	8/4/2020	97	-	-	-	-	97
KiwiCo, Inc	ST-IFYGPTEQ	9/3/2020	8/4/2020	96	-	-	-	-	96
KiwiCo, Inc	ST-IFZ34QTA	9/3/2020	8/4/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IFZKC4DQ	9/3/2020	8/4/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IG75HDYI	9/4/2020	8/5/2020	183	-	-	-	-	183
Mr. D Math, LLC	1276	9/4/2020	9/4/2020	487	-	-	-	-	487
Mystery Science Inc.	90603	9/4/2020	8/6/2020	69	-	-	-	-	69
Beautiful Feet Books, Inc.	12374	9/4/2020	8/5/2020	97	-	-	-	-	97
Beautiful Feet Books, Inc.	12376	9/4/2020	8/5/2020	336	-	-	-	-	336
Beautiful Feet Books, Inc.	12384	9/4/2020	8/5/2020	238	-	-	-	-	238
Peace Hill Press, Inc. dba Well Trained I	52587	9/4/2020	8/5/2020	158	-	-	-	-	158
Gravitas Publications, Inc.	18041	9/4/2020	8/5/2020	117	-	-	-	-	117
Global Teletherapy	3795	9/4/2020	8/5/2020	7,182	-	-	-	-	7,182
eat2explore	100737	9/4/2020	8/5/2020	315	-	-	-	-	315

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Educational Development Corporation	DIR6887578	9/4/2020	8/5/2020	20	-	-	-	-	20
Institute for Excellence in Writing	692568	9/4/2020	8/4/2020	194	-	-	-	-	194
Institute for Excellence in Writing	692637	9/4/2020	8/4/2020	60	-	-	-	-	60
KiwiCo, Inc	ST-IHBA2MXI	9/4/2020	8/5/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IHCENVWI	9/4/2020	8/5/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IHCWHKFY	9/4/2020	8/5/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IHDIA6VI	9/4/2020	8/5/2020	156	-	-	-	-	156
KiwiCo, Inc	ST-IIQW3DY	9/4/2020	8/5/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IIJCQPTI	9/4/2020	8/5/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IIJUKEYC	9/4/2020	8/5/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IIKGDYSI	9/4/2020	8/5/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IIKX5NBY	9/4/2020	8/5/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IILJXBRI	9/4/2020	8/5/2020	259	-	-	-	-	259
KiwiCo, Inc	ST-IIMNKKQI	9/4/2020	8/5/2020	221	-	-	-	-	221
Rainbow Resource Center	3046760	9/4/2020	8/5/2020	454	-	-	-	-	454
Rainbow Resource Center	3047162	9/4/2020	8/5/2020	142	-	-	-	-	142
Rainbow Resource Center	3047179	9/4/2020	8/5/2020	52	-	-	-	-	52
Scholastic Inc. Education	23454319	9/4/2020	8/5/2020	63	-	-	-	-	63
Timberdoodle.com	328812	9/4/2020	8/5/2020	410	-	-	-	-	410
Savvas Learning Company LLC	7027192729	9/4/2020	8/5/2020	134	-	-	-	-	134
Lotus Educational Services, Inc.	1603	9/4/2020	7/21/2020	788	-	-	-	-	788
Amazon Capital Services	1YDR-VVHG-C34C	9/4/2020	8/5/2020	22	-	-	-	-	22
MEL Science U.S. LLC	CF2020080604	9/5/2020	8/6/2020	314	-	-	-	-	314
MEL Science U.S. LLC	KW2020080605	9/5/2020	8/6/2020	279	-	-	-	-	279
Singapore Math, Inc.	352631bo	9/5/2020	8/6/2020	23	-	-	-	-	23
The Critical Thinking Co.	158485A	9/5/2020	8/6/2020	91	-	-	-	-	91
Timberdoodle.com	328993	9/5/2020	8/6/2020	1,343	-	-	-	-	1,343
Timberdoodle.com	329061	9/5/2020	8/6/2020	316	-	-	-	-	316
Timberdoodle.com	329066	9/5/2020	8/6/2020	340	-	-	-	-	340
Timberdoodle.com	329130	9/5/2020	8/6/2020	74	-	-	-	-	74
Studies Weekly	347226	9/5/2020	8/7/2020	32	-	-	-	-	32
Studies Weekly	347230	9/5/2020	8/7/2020	32	-	-	-	-	32
Studies Weekly	347233	9/5/2020	8/7/2020	65	-	-	-	-	65
Studies Weekly	347237	9/5/2020	8/7/2020	32	-	-	-	-	32
Studies Weekly	347249	9/5/2020	8/31/2020	32	-	-	-	-	32
Studies Weekly	347256	9/5/2020	8/31/2020	32	-	-	-	-	32
Studies Weekly	347267	9/5/2020	8/31/2020	32	-	-	-	-	32
Studies Weekly	347271	9/5/2020	8/31/2020	32	-	-	-	-	32
Studies Weekly	347274	9/5/2020	8/31/2020	32	-	-	-	-	32
Studies Weekly	347280	9/5/2020	8/31/2020	32	-	-	-	-	32
Rainbow Resource Center	3051170	9/5/2020	8/6/2020	39	-	-	-	-	39
Rainbow Resource Center	3051171	9/5/2020	8/6/2020	39	-	-	-	-	39
Rainbow Resource Center	3051176	9/5/2020	8/6/2020	26	-	-	-	-	26
Rainbow Resource Center	3051184	9/5/2020	8/6/2020	184	-	-	-	-	184
Rainbow Resource Center	3051185	9/5/2020	8/6/2020	211	-	-	-	-	211
Rainbow Resource Center	3051186	9/5/2020	8/6/2020	180	-	-	-	-	180

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Rainbow Resource Center	3051188	9/5/2020	8/6/2020	20	-	-	-	-	20
Rainbow Resource Center	3051189	9/5/2020	8/6/2020	85	-	-	-	-	85
Rainbow Resource Center	3051193	9/5/2020	8/6/2020	115	-	-	-	-	115
Rainbow Resource Center	3051195	9/5/2020	8/6/2020	32	-	-	-	-	32
Rainbow Resource Center	3051196	9/5/2020	8/6/2020	35	-	-	-	-	35
Rainbow Resource Center	3051197	9/5/2020	8/6/2020	62	-	-	-	-	62
Rainbow Resource Center	3051201	9/5/2020	8/6/2020	147	-	-	-	-	147
Rainbow Resource Center	3051211	9/5/2020	8/6/2020	192	-	-	-	-	192
Rainbow Resource Center	3051214	9/5/2020	8/6/2020	20	-	-	-	-	20
Moving Beyond the Page	216667	9/5/2020	8/6/2020	184	-	-	-	-	184
Moving Beyond the Page	216712	9/5/2020	8/6/2020	355	-	-	-	-	355
Moving Beyond the Page	216742	9/5/2020	8/6/2020	199	-	-	-	-	199
Moving Beyond the Page	216801	9/5/2020	8/6/2020	30	-	-	-	-	30
Fresno Music Academy & Arts	08062020YVSFMAA	9/5/2020	8/6/2020	4,788	-	-	-	-	4,788
BrightThinker	SINV1632	9/5/2020	8/6/2020	476	-	-	-	-	476
Peace Hill Press, Inc. dba Well Trained I	52624	9/5/2020	8/6/2020	135	-	-	-	-	135
Beautiful Feet Books, Inc.	12416	9/5/2020	8/6/2020	123	-	-	-	-	123
Brenda Myers	39	9/6/2020	8/7/2020	80	-	-	-	-	80
Educational Development Corporation	DIR6887614	9/6/2020	8/7/2020	43	-	-	-	-	43
Home Science Tools	1037117A	9/6/2020	8/7/2020	170	-	-	-	-	170
Home Science Tools	1037118A	9/6/2020	8/7/2020	56	-	-	-	-	56
eDynamic Learning	20-0384	9/6/2020	8/7/2020	530	-	-	-	-	530
Kitchen Stewardship LLC	245	9/6/2020	8/7/2020	150	-	-	-	-	150
Rainbow Resource Center	3053781	9/6/2020	8/7/2020	23	-	-	-	-	23
Rainbow Resource Center	3053811	9/6/2020	8/7/2020	164	-	-	-	-	164
Rainbow Resource Center	3053817	9/6/2020	8/7/2020	182	-	-	-	-	182
Rainbow Resource Center	3053828	9/6/2020	8/7/2020	85	-	-	-	-	85
Rainbow Resource Center	3054117	9/6/2020	8/7/2020	31	-	-	-	-	31
Studies Weekly	347611	9/6/2020	8/11/2020	65	-	-	-	-	65
Singapore Math, Inc.	353098	9/6/2020	8/7/2020	106	-	-	-	-	106
Singapore Math, Inc.	353122	9/6/2020	8/7/2020	23	-	-	-	-	23
Singapore Math, Inc.	353127	9/6/2020	8/7/2020	233	-	-	-	-	233
Singapore Math, Inc.	353170	9/6/2020	8/7/2020	63	-	-	-	-	63
The Lampo Group, LLC	8642013	9/6/2020	8/6/2020	95	-	-	-	-	95
Moving Beyond the Page	216950	9/7/2020	8/8/2020	378	-	-	-	-	378
Moving Beyond the Page	216962	9/7/2020	8/8/2020	745	-	-	-	-	745
Moving Beyond the Page	216963	9/7/2020	8/8/2020	240	-	-	-	-	240
Moving Beyond the Page	216992	9/7/2020	8/8/2020	105	-	-	-	-	105
EMH Sports USA, Inc.	957-236911-7	9/8/2020	8/9/2020	340	-	-	-	-	340
Nicole Thomas	2345	9/8/2020	8/9/2020	49	-	-	-	-	49
Melissa Bogle	INV0188	9/8/2020	9/8/2020	225	-	-	-	-	225
Melissa Bogle	INV0189	9/8/2020	9/8/2020	225	-	-	-	-	225
Amazon Capital Services	16PJ-QWFF6-763G	9/8/2020	8/9/2020	13	-	-	-	-	13
Amazon Capital Services	174N-YTFC-MCG7	9/8/2020	8/9/2020	56	-	-	-	-	56
Math-U-See Inc.	0633814-IN	9/8/2020	7/10/2020	176	-	-	-	-	176
Amazon Capital Services	1YMM-VTLN-JQ3D	9/8/2020	8/9/2020	53	-	-	-	-	53



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Timberdoodle.com	330116	9/9/2020	8/10/2020	1,434	-	-	-	-	1,434
Specialized Therapy Services, Inc	INSP14-0720	9/9/2020	7/31/2020	328	-	-	-	-	328
Amazon Capital Services	14PR-3YGG-JNNT	9/9/2020	8/10/2020	62	-	-	-	-	62
Amazon Capital Services	1CXY-VLWT-HYRR	9/9/2020	8/10/2020	8	-	-	-	-	8
Amazon Capital Services	1CWC-HX37-DT9X	9/9/2020	8/10/2020	7	-	-	-	-	7
Amazon Capital Services	1CWC-HX37-HWTG	9/9/2020	8/10/2020	8	-	-	-	-	8
Learning Without Tears	INV84809	9/9/2020	8/10/2020	12	-	-	-	-	12
MoxieBox Art	5905	9/9/2020	8/10/2020	273	-	-	-	-	273
MoxieBox Art	5916	9/9/2020	8/10/2020	273	-	-	-	-	273
Outschool, Inc.	20262	9/9/2020	8/10/2020	100	-	-	-	-	100
Beautiful Feet Books, Inc.	12453	9/9/2020	8/10/2020	34	-	-	-	-	34
Provenance	3126A	9/9/2020	9/9/2020	2,074	-	-	-	-	2,074
Hooked on Phonics	HOP1117	9/9/2020	8/10/2020	216	-	-	-	-	216
Moving Beyond the Page	217081	9/9/2020	8/10/2020	534	-	-	-	-	534
Moving Beyond the Page	217105	9/9/2020	8/10/2020	561	-	-	-	-	561
Rainbow Resource Center	3055950	9/9/2020	8/10/2020	117	-	-	-	-	117
Rainbow Resource Center	3055954	9/9/2020	8/10/2020	97	-	-	-	-	97
Rainbow Resource Center	3055957	9/9/2020	8/10/2020	70	-	-	-	-	70
Rainbow Resource Center	3056004	9/9/2020	8/10/2020	25	-	-	-	-	25
Rainbow Resource Center	3056010	9/9/2020	8/10/2020	92	-	-	-	-	92
Rainbow Resource Center	3058546	9/10/2020	8/11/2020	28	-	-	-	-	28
Rainbow Resource Center	3063162	9/10/2020	8/11/2020	123	-	-	-	-	123
Rainbow Resource Center	3063164	9/10/2020	8/11/2020	272	-	-	-	-	272
Moving Beyond the Page	217269	9/10/2020	8/11/2020	499	-	-	-	-	499
Institute for Excellence in Writing	695157	9/10/2020	8/10/2020	322	-	-	-	-	322
BrightThinker	SINV1660	9/10/2020	8/11/2020	465	-	-	-	-	465
Melissa Bogle	INV0190	9/10/2020	9/10/2020	270	-	-	-	-	270
Learning Without Tears	INV85053	9/10/2020	8/11/2020	44	-	-	-	-	44
Learning Without Tears	INV85104	9/10/2020	8/11/2020	41	-	-	-	-	41
Learning Without Tears	INV85111	9/10/2020	8/11/2020	39	-	-	-	-	39
Amazon Capital Services	1CXY-VLWT-L66M	9/10/2020	8/11/2020	63	-	-	-	-	63
Amazon Capital Services	1CXY-VLWT-MK9Y	9/10/2020	8/11/2020	6	-	-	-	-	6
Amazon Capital Services	1CWC-HX37-L6MC	9/10/2020	8/11/2020	33	-	-	-	-	33
Amazon Capital Services	1D7H-LYCN-4MCK	9/10/2020	8/11/2020	24	-	-	-	-	24
Amazon Capital Services	14PR-3YGG-VOHT	9/10/2020	8/11/2020	7	-	-	-	-	7
Amazon Capital Services	16V7-C3L9-YQLF	9/10/2020	8/11/2020	7	-	-	-	-	7
Timberdoodle.com	330382	9/10/2020	8/11/2020	149	-	-	-	-	149
Tina M. Carter	051/R	9/10/2020	8/11/2020	147	-	-	-	-	147
Teacher Synergy, LLC	123386579	9/10/2020	8/20/2020	53	-	-	-	-	53
Studies Weekly	348456	9/10/2020	8/13/2020	32	-	-	-	-	32
Amazon Capital Services	1RN1-XR7D-NMW3	9/11/2020	8/12/2020	24	-	-	-	-	24
Amazon Capital Services	1TPJ-NW79-HDQ4	9/11/2020	8/12/2020	9	-	-	-	-	9
Bitsbox	3011	9/11/2020	9/11/2020	129	-	-	-	-	129
Amazon Capital Services	1KLV-D4PR-LQ4R	9/11/2020	8/12/2020	33	-	-	-	-	33
Amazon Capital Services	1LX6-YQ19-7LNH	9/11/2020	8/12/2020	34	-	-	-	-	34
Oak Meadow Inc.	105558	9/11/2020	8/12/2020	340	-	-	-	-	340

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Oak Meadow Inc.	105563	9/11/2020	8/12/2020	625	-	-	-	-	625
Oak Meadow Inc.	105588	9/11/2020	8/12/2020	308	-	-	-	-	308
Beautiful Feet Books, Inc.	12479	9/11/2020	8/12/2020	285	-	-	-	-	285
Beautiful Feet Books, Inc.	12546	9/11/2020	8/12/2020	256	-	-	-	-	256
BrightThinker	SINV1663	9/11/2020	8/12/2020	124	-	-	-	-	124
Home Science Tools	1037111A	9/11/2020	8/12/2020	31	-	-	-	-	31
Educational Development Corporation	DIR6890250	9/11/2020	8/12/2020	111	-	-	-	-	111
eDynamic Learning	20-0438	9/11/2020	8/12/2020	265	-	-	-	-	265
eDynamic Learning	20-0439	9/11/2020	8/12/2020	265	-	-	-	-	265
eDynamic Learning	20-0440	9/11/2020	8/12/2020	265	-	-	-	-	265
eDynamic Learning	20-0441	9/11/2020	8/12/2020	265	-	-	-	-	265
eDynamic Learning	20-0442	9/11/2020	8/12/2020	265	-	-	-	-	265
eDynamic Learning	20-0443	9/11/2020	8/12/2020	170	-	-	-	-	170
eDynamic Learning	20-0444	9/11/2020	8/12/2020	85	-	-	-	-	85
eDynamic Learning	20-0445	9/11/2020	8/12/2020	265	-	-	-	-	265
CARD	D-03557336	9/11/2020	8/12/2020	512	-	-	-	-	512
Moving Beyond the Page	217584	9/11/2020	8/12/2020	258	-	-	-	-	258
Rainbow Resource Center	3063327	9/11/2020	8/12/2020	201	-	-	-	-	201
Rainbow Resource Center	3063337	9/11/2020	8/12/2020	69	-	-	-	-	69
Rainbow Resource Center	3063345	9/11/2020	8/12/2020	108	-	-	-	-	108
Moving Beyond the Page	217591	9/12/2020	8/13/2020	335	-	-	-	-	335
Moving Beyond the Page	217599	9/12/2020	8/13/2020	169	-	-	-	-	169
Moving Beyond the Page	217615	9/12/2020	8/13/2020	513	-	-	-	-	513
Moving Beyond the Page	217618	9/12/2020	8/13/2020	341	-	-	-	-	341
Moving Beyond the Page	217619	9/12/2020	8/13/2020	432	-	-	-	-	432
Moving Beyond the Page	217627	9/12/2020	8/13/2020	518	-	-	-	-	518
Moving Beyond the Page	217631	9/12/2020	8/13/2020	513	-	-	-	-	513
Moving Beyond the Page	217655	9/12/2020	8/13/2020	402	-	-	-	-	402
Moving Beyond the Page	217675	9/12/2020	8/13/2020	449	-	-	-	-	449
Moving Beyond the Page	217768	9/12/2020	8/13/2020	188	-	-	-	-	188
Cullinan Education Center, Inc.	20369	9/12/2020	8/13/2020	490	-	-	-	-	490
BrightThinker	SINV1675	9/12/2020	8/13/2020	233	-	-	-	-	233
BrightThinker	SINV1678	9/12/2020	8/13/2020	465	-	-	-	-	465
Oak Meadow Inc.	105705	9/12/2020	8/13/2020	655	-	-	-	-	655
Oak Meadow Inc.	105706	9/12/2020	8/13/2020	625	-	-	-	-	625
Rainbow Resource Center	3069688	9/12/2020	8/13/2020	135	-	-	-	-	135
McColgan & Associates Inc.	3819	9/12/2020	9/12/2020	2,539	-	-	-	-	2,539
West Martial Arts	00101	9/12/2020	8/13/2020	240	-	-	-	-	240
West Martial Arts	00102	9/12/2020	8/13/2020	440	-	-	-	-	440
West Martial Arts	00103-A	9/12/2020	8/13/2020	380	-	-	-	-	380
Teaching Textbooks	28745	9/12/2020	8/13/2020	43	-	-	-	-	43
Teaching Textbooks	28746	9/12/2020	8/13/2020	55	-	-	-	-	55
Teaching Textbooks	28773	9/12/2020	8/13/2020	43	-	-	-	-	43
Teaching Textbooks	28774	9/12/2020	8/13/2020	67	-	-	-	-	67
Teaching Textbooks	28775	9/12/2020	8/13/2020	55	-	-	-	-	55
Teaching Textbooks	28789	9/12/2020	8/13/2020	43	-	-	-	-	43

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Teaching Textbooks	28790	9/12/2020	8/13/2020	67	-	-	-	-	67
Teaching Textbooks	28791	9/12/2020	8/13/2020	67	-	-	-	-	67
Teaching Textbooks	28792	9/12/2020	8/13/2020	43	-	-	-	-	43
Teaching Textbooks	28793	9/12/2020	8/13/2020	67	-	-	-	-	67
Teaching Textbooks	28794	9/12/2020	8/13/2020	55	-	-	-	-	55
Teaching Textbooks	28807	9/13/2020	8/14/2020	103	-	-	-	-	103
Teaching Textbooks	28808	9/13/2020	8/14/2020	57	-	-	-	-	57
Teaching Textbooks	28816	9/13/2020	8/14/2020	198	-	-	-	-	198
Teaching Textbooks	28824	9/13/2020	8/14/2020	137	-	-	-	-	137
Teaching Textbooks	28840	9/13/2020	8/14/2020	63	-	-	-	-	63
Teaching Textbooks	28853	9/13/2020	8/14/2020	75	-	-	-	-	75
MEL Science U.S. LLC	AL2020081403	9/13/2020	8/14/2020	414	-	-	-	-	414
Beautiful Feet Books, Inc.	12616	9/13/2020	8/14/2020	16	-	-	-	-	16
Discount School Supply	P39713230101	9/13/2020	8/14/2020	112	-	-	-	-	112
Elemental Science	IN-2502	9/14/2020	8/15/2020	107	-	-	-	-	107
Elemental Science	IN-2503	9/14/2020	8/15/2020	82	-	-	-	-	82
BrightThinker	SINV1733	9/14/2020	8/15/2020	357	-	-	-	-	357
BrightThinker	SINV1734	9/14/2020	8/15/2020	124	-	-	-	-	124
BrightThinker	SINV1735	9/14/2020	8/15/2020	108	-	-	-	-	108
BrightThinker	SINV1736	9/14/2020	8/15/2020	124	-	-	-	-	124
BrightThinker	SINV1737	9/14/2020	8/15/2020	124	-	-	-	-	124
BrightThinker	SINV1738	9/14/2020	8/15/2020	249	-	-	-	-	249
Brian Hammons Piano	400	9/14/2020	8/15/2020	250	-	-	-	-	250
Brian Hammons Piano	401	9/14/2020	8/15/2020	250	-	-	-	-	250
Brian Hammons Piano	402	9/14/2020	8/15/2020	250	-	-	-	-	250
Brian Hammons Piano	403	9/14/2020	8/15/2020	350	-	-	-	-	350
Brian Hammons Piano	404	9/14/2020	8/15/2020	250	-	-	-	-	250
Moving Beyond the Page	218093	9/14/2020	8/15/2020	611	-	-	-	-	611
Moving Beyond the Page	218094	9/14/2020	8/15/2020	275	-	-	-	-	275
Moving Beyond the Page	218102	9/14/2020	8/15/2020	61	-	-	-	-	61
Moving Beyond the Page	218132	9/14/2020	8/15/2020	16	-	-	-	-	16
Moving Beyond the Page	218148	9/14/2020	8/15/2020	563	-	-	-	-	563
Moving Beyond the Page	218161	9/14/2020	8/15/2020	416	-	-	-	-	416
Moving Beyond the Page	218164	9/14/2020	8/15/2020	588	-	-	-	-	588
Moving Beyond the Page	218165	9/14/2020	8/15/2020	27	-	-	-	-	27
Moving Beyond the Page	218166	9/14/2020	8/15/2020	352	-	-	-	-	352
Moving Beyond the Page	218206	9/14/2020	8/15/2020	300	-	-	-	-	300
LEGO Education	1190432669	9/14/2020	7/16/2020	232	-	-	-	-	232
Little Passports	113191659	9/14/2020	8/15/2020	362	-	-	-	-	362
Little Passports	113191669	9/14/2020	8/15/2020	207	-	-	-	-	207
Little Passports	113191671	9/14/2020	8/15/2020	233	-	-	-	-	233
Little Passports	113191677	9/14/2020	8/15/2020	129	-	-	-	-	129
Little Passports	113191733	9/14/2020	8/15/2020	258	-	-	-	-	258
Little Passports	113191735	9/14/2020	8/15/2020	110	-	-	-	-	110
Little Passports	113191782	9/14/2020	8/15/2020	162	-	-	-	-	162
Little Passports	113191887	9/14/2020	8/15/2020	426	-	-	-	-	426

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Teacher Synergy, LLC	123782637	9/14/2020	8/24/2020	18	-	-	-	-	18
Teacher Synergy, LLC	123987297	9/15/2020	8/25/2020	4	-	-	-	-	4
Teacher Synergy, LLC	123987896	9/15/2020	8/25/2020	5	-	-	-	-	5
LEGO Education	1190431385	9/15/2020	7/17/2020	159	-	-	-	-	159
Signing Online	7422	9/15/2020	8/27/2020	75	-	-	-	-	75
Math-U-See Inc.	0635525-IN	9/15/2020	7/17/2020	99	-	-	-	-	99
Math-U-See Inc.	0635526-IN	9/15/2020	7/17/2020	99	-	-	-	-	99
Amazon Capital Services	19YW-XWNY-9G34	9/15/2020	8/16/2020	(5)	-	-	-	-	(5)
Pacific Martial Arts	202080	9/15/2020	8/16/2020	330	-	-	-	-	330
Pacific Martial Arts	202081	9/15/2020	8/16/2020	330	-	-	-	-	330
Pacific Martial Arts	202082	9/15/2020	8/16/2020	75	-	-	-	-	75
Pacific Martial Arts	202083	9/15/2020	8/16/2020	75	-	-	-	-	75
Pacific Martial Arts	202085	9/15/2020	8/16/2020	75	-	-	-	-	75
Moving Beyond the Page	218282	9/15/2020	8/16/2020	300	-	-	-	-	300
KiwiCo, Inc	ST-ICSSC4QA	9/15/2020	8/16/2020	89	-	-	-	-	89
KiwiCo, Inc	ST-ICTD4Q7Q	9/15/2020	8/16/2020	167	-	-	-	-	167
KiwiCo, Inc	ST-ICTVWFPA	9/15/2020	8/16/2020	108	-	-	-	-	108
KiwiCo, Inc	ST-ICUHPZ6Q	9/15/2020	8/16/2020	235	-	-	-	-	235
KiwiCo, Inc	ST-ICUZJOOA	9/15/2020	8/16/2020	81	-	-	-	-	81
KiwiCo, Inc	ST-ICV44XNA	9/15/2020	8/16/2020	235	-	-	-	-	235
KiwiCo, Inc	ST-ICVLD5C5Q	9/15/2020	8/16/2020	108	-	-	-	-	108
Moving Beyond the Page	218400	9/16/2020	8/17/2020	254	-	-	-	-	254
Moving Beyond the Page	218564	9/16/2020	8/17/2020	112	-	-	-	-	112
Moving Beyond the Page	218617	9/16/2020	8/17/2020	502	-	-	-	-	502
KiwiCo, Inc	ST-IMB6T2WY	9/16/2020	8/17/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IMBM2GHI	9/16/2020	8/17/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IMCQNPGI	9/16/2020	8/17/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IMEF2MUY	9/16/2020	8/17/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IMG62TCI	9/16/2020	8/17/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IMKJUN7I	9/16/2020	8/17/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IMOGH5LY	9/16/2020	8/17/2020	119	-	-	-	-	119
KiwiCo, Inc	ST-IMSC3MYI	9/16/2020	8/17/2020	65	-	-	-	-	65
KiwiCo, Inc	ST-IN2ERPUI	9/16/2020	8/17/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IN2WLEDY	9/16/2020	8/17/2020	221	-	-	-	-	221
KiwiCo, Inc	ST-IN3IEYTI	9/16/2020	8/17/2020	173	-	-	-	-	173
KiwiCo, Inc	ST-IN3Z6NCY	9/16/2020	8/17/2020	130	-	-	-	-	130
KiwiCo, Inc	ST-IN45RWBY	9/16/2020	8/17/2020	140	-	-	-	-	140
KiwiCo, Inc	ST-IN4LYBSI	9/16/2020	8/17/2020	221	-	-	-	-	221
BrightThinker	SINV1762	9/16/2020	8/17/2020	100	-	-	-	-	100
BrightThinker	SINV1763	9/16/2020	8/17/2020	108	-	-	-	-	108
Educational Development Corporation	DIR7019010	9/16/2020	8/17/2020	51	-	-	-	-	51
Evan-Moor	INV285152	9/16/2020	8/17/2020	56	-	-	-	-	56
Hooked on Phonics	HOP1124	9/16/2020	8/17/2020	238	-	-	-	-	238
Home Science Tools	1041353	9/16/2020	8/17/2020	383	-	-	-	-	383
Home Science Tools	1041358A	9/16/2020	8/17/2020	217	-	-	-	-	217
Outschool, Inc.	20283	9/16/2020	8/17/2020	10	-	-	-	-	10

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Outschool, Inc.	20284	9/16/2020	8/17/2020	10	-	-	-	-	10
N2Y, LLC	INV-1022915	9/16/2020	8/17/2020	191	-	-	-	-	191
Braille Abilities, LLC	17008	9/16/2020	8/17/2020	405	-	-	-	-	405
KiwiCo, Inc	ST-INVEKXIY	9/16/2020	8/17/2020	350	-	-	-	-	350
KiwiCo, Inc	ST-INX5K5WI	9/16/2020	8/17/2020	443	-	-	-	-	443
KiwiCo, Inc	ST-INYPESFY	9/16/2020	8/17/2020	447	-	-	-	-	447
Timberdoodle.com	331745	9/16/2020	8/17/2020	812	-	-	-	-	812
Timberdoodle.com	331775	9/16/2020	8/17/2020	1,153	-	-	-	-	1,153
Simba School of Music	112	9/17/2020	8/18/2020	420	-	-	-	-	420
Simba School of Music	113	9/17/2020	8/18/2020	495	-	-	-	-	495
Simba School of Music	114	9/17/2020	8/18/2020	420	-	-	-	-	420
Lighthouse Therapy LLC	233	9/17/2020	8/18/2020	302	-	-	-	-	302
Math Crazy	25777	9/17/2020	8/18/2020	550	-	-	-	-	550
Math Crazy	25778	9/17/2020	8/18/2020	550	-	-	-	-	550
Math Crazy	25779	9/17/2020	8/18/2020	550	-	-	-	-	550
Oak Meadow Inc.	106154	9/17/2020	8/18/2020	62	-	-	-	-	62
Oak Meadow Inc.	106178	9/17/2020	8/18/2020	334	-	-	-	-	334
Michael A. Manjarrez	281820	9/17/2020	8/18/2020	540	-	-	-	-	540
Michael A. Manjarrez	1081820	9/17/2020	8/18/2020	300	-	-	-	-	300
Rainbow Resource Center	3082287	9/17/2020	8/18/2020	62	-	-	-	-	62
Rainbow Resource Center	3082292	9/17/2020	8/18/2020	53	-	-	-	-	53
Rainbow Resource Center	3082300	9/17/2020	8/18/2020	315	-	-	-	-	315
Rainbow Resource Center	3082302	9/17/2020	8/18/2020	62	-	-	-	-	62
Rainbow Resource Center	3082306	9/17/2020	8/18/2020	32	-	-	-	-	32
Rainbow Resource Center	3082308	9/17/2020	8/18/2020	48	-	-	-	-	48
Rainbow Resource Center	3082309	9/17/2020	8/18/2020	232	-	-	-	-	232
Rainbow Resource Center	3082312	9/17/2020	8/18/2020	213	-	-	-	-	213
Rainbow Resource Center	3082318	9/17/2020	8/18/2020	18	-	-	-	-	18
Rainbow Resource Center	3082319	9/17/2020	8/18/2020	121	-	-	-	-	121
Peace Hill Press, Inc. dba Well Trained I	52751	9/17/2020	8/18/2020	125	-	-	-	-	125
Peace Hill Press, Inc. dba Well Trained I	52752	9/17/2020	8/18/2020	73	-	-	-	-	73
Peace Hill Press, Inc. dba Well Trained I	52753	9/17/2020	8/18/2020	23	-	-	-	-	23
Peace Hill Press, Inc. dba Well Trained I	52756	9/17/2020	8/18/2020	23	-	-	-	-	23
Peace Hill Press, Inc. dba Well Trained I	52757	9/17/2020	8/18/2020	23	-	-	-	-	23
All About Learning Press, Inc.	903485	9/17/2020	8/18/2020	185	-	-	-	-	185
Home Science Tools	1041359A	9/17/2020	8/18/2020	20	-	-	-	-	20
Home Science Tools	1041357A	9/17/2020	8/18/2020	49	-	-	-	-	49
History Unboxed LLC	wc-7926HU	9/17/2020	8/18/2020	675	-	-	-	-	675
History Unboxed LLC	wc-7968HU	9/17/2020	8/18/2020	236	-	-	-	-	236
History Unboxed LLC	wc-8000HU	9/17/2020	8/18/2020	180	-	-	-	-	180
History Unboxed LLC	wc-8001HU	9/17/2020	8/18/2020	123	-	-	-	-	123
History Unboxed LLC	wc-8002HU	9/17/2020	8/18/2020	123	-	-	-	-	123
History Unboxed LLC	wc-8017HU	9/17/2020	8/18/2020	261	-	-	-	-	261
BrightThinker	SINV1777	9/17/2020	8/18/2020	249	-	-	-	-	249
BrightThinker	SINV1778	9/17/2020	8/18/2020	124	-	-	-	-	124
Moving Beyond the Page	218686	9/17/2020	8/18/2020	27	-	-	-	-	27



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Institute for Excellence in Writing	702114	9/17/2020	8/17/2020	37	-	-	-	-	37
JoAnn Denney	15	9/17/2020	8/18/2020	270	-	-	-	-	270
BrightThinker	SINV1794	9/18/2020	8/19/2020	124	-	-	-	-	124
BrightThinker	SINV1795	9/18/2020	8/19/2020	124	-	-	-	-	124
BrightThinker	SINV1796	9/18/2020	8/19/2020	465	-	-	-	-	465
Discount School Supply	P39727540101	9/18/2020	8/19/2020	26	-	-	-	-	26
All About Learning Press, Inc.	903515	9/18/2020	8/19/2020	44	-	-	-	-	44
All About Learning Press, Inc.	903516	9/18/2020	8/19/2020	44	-	-	-	-	44
All About Learning Press, Inc.	903518	9/18/2020	8/19/2020	89	-	-	-	-	89
All About Learning Press, Inc.	903525	9/18/2020	8/19/2020	223	-	-	-	-	223
Activities for Learning Inc.	381092	9/18/2020	8/19/2020	430	-	-	-	-	430
Math-U-See Inc.	0635784-IN	9/18/2020	7/20/2020	58	-	-	-	-	58
Math-U-See Inc.	0635785-IN	9/18/2020	7/20/2020	119	-	-	-	-	119
Math-U-See Inc.	0635786-IN	9/18/2020	7/20/2020	125	-	-	-	-	125
Math-U-See Inc.	0635787-IN	9/18/2020	7/20/2020	68	-	-	-	-	68
Sandy Torosian	1046	9/18/2020	8/19/2020	380	-	-	-	-	380
Scholastic Inc. Education	23575201	9/18/2020	8/19/2020	83	-	-	-	-	83
The Talk Team	73277	9/18/2020	8/19/2020	230	-	-	-	-	230
The Talk Team	73278	9/18/2020	8/19/2020	345	-	-	-	-	345
The Talk Team	73279	9/18/2020	8/19/2020	280	-	-	-	-	280
The Talk Team	73280	9/18/2020	8/19/2020	460	-	-	-	-	460
The Talk Team	73281	9/18/2020	8/19/2020	165	-	-	-	-	165
The Talk Team	73282	9/18/2020	8/19/2020	345	-	-	-	-	345
The Talk Team	73283	9/18/2020	8/19/2020	115	-	-	-	-	115
The Talk Team	73284	9/18/2020	8/19/2020	173	-	-	-	-	173
The Talk Team	73285	9/18/2020	8/19/2020	230	-	-	-	-	230
The Talk Team	73286	9/18/2020	8/19/2020	230	-	-	-	-	230
The Talk Team	73287	9/18/2020	8/19/2020	575	-	-	-	-	575
The Talk Team	73288	9/18/2020	8/19/2020	115	-	-	-	-	115
The Talk Team	73289	9/18/2020	8/19/2020	108	-	-	-	-	108
The Talk Team	73290	9/18/2020	8/19/2020	108	-	-	-	-	108
The Talk Team	73291	9/18/2020	8/19/2020	165	-	-	-	-	165
The Talk Team	73292	9/18/2020	8/19/2020	288	-	-	-	-	288
The Talk Team	73293	9/18/2020	8/19/2020	190	-	-	-	-	190
The Talk Team	73294	9/18/2020	8/19/2020	440	-	-	-	-	440
The Talk Team	73295	9/18/2020	8/19/2020	230	-	-	-	-	230
The Talk Team	73296	9/18/2020	8/19/2020	230	-	-	-	-	230
The Talk Team	73297	9/18/2020	8/19/2020	280	-	-	-	-	280
The Talk Team	73298	9/18/2020	8/19/2020	115	-	-	-	-	115
The Talk Team	73299	9/18/2020	8/19/2020	95	-	-	-	-	95
The Talk Team	73300	9/18/2020	8/19/2020	115	-	-	-	-	115
The Talk Team	73301	9/18/2020	8/19/2020	230	-	-	-	-	230
The Talk Team	73302	9/18/2020	8/19/2020	230	-	-	-	-	230
The Lampo Group, LLC	8674656	9/19/2020	8/19/2020	95	-	-	-	-	95
United Conservatory of Music	10591373	9/19/2020	8/20/2020	300	-	-	-	-	300
Studies Weekly	352606	9/19/2020	8/26/2020	32	-	-	-	-	32

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rayford Shorin-Ryu	190	9/19/2020	8/20/2020	390	-	-	-	-	390
Rainbow Resource Center	3088053	9/19/2020	8/20/2020	199	-	-	-	-	199
Rainbow Resource Center	3088053	9/19/2020	8/20/2020	199	-	-	-	-	199
Learning Without Tears	INV86758	9/19/2020	8/20/2020	29	-	-	-	-	29
Learning Without Tears	INV86767	9/19/2020	8/20/2020	52	-	-	-	-	52
Learning Without Tears	INV86801	9/19/2020	8/20/2020	29	-	-	-	-	29
C'est La Vie Arts	2	9/19/2020	8/20/2020	600	-	-	-	-	600
C'est La Vie Arts	3	9/19/2020	8/20/2020	600	-	-	-	-	600
C'est La Vie Arts	44	9/19/2020	8/20/2020	600	-	-	-	-	600
Jessica Pyne	InspireJun2020B	9/19/2020	8/20/2020	420	-	-	-	-	420
Jessica Pyne	InspireJun2020C	9/19/2020	8/20/2020	480	-	-	-	-	480
Jessica Pyne	InspireJun2020D	9/19/2020	8/20/2020	480	-	-	-	-	480
Moving Beyond the Page	219195	9/19/2020	8/20/2020	295	-	-	-	-	295
Moving Beyond the Page	219426	9/20/2020	8/21/2020	37	-	-	-	-	37
Institute for Excellence in Writing	703166	9/20/2020	8/20/2020	205	-	-	-	-	205
Institute for Excellence in Writing	703177	9/20/2020	8/20/2020	80	-	-	-	-	80
Institute for Excellence in Writing	703297	9/20/2020	8/20/2020	54	-	-	-	-	54
Institute for Excellence in Writing	703314	9/20/2020	8/20/2020	194	-	-	-	-	194
Institute for Excellence in Writing	703614	9/20/2020	8/20/2020	302	-	-	-	-	302
Institute for Excellence in Writing	705384	9/20/2020	8/20/2020	463	-	-	-	-	463
Institute for Excellence in Writing	705432	9/20/2020	8/20/2020	59	-	-	-	-	59
Brian Hammons Piano	408	9/20/2020	8/21/2020	450	-	-	-	-	450
Rainbow Resource Center	3090712	9/20/2020	8/21/2020	139	-	-	-	-	139
Rainbow Resource Center	3091356	9/20/2020	8/21/2020	32	-	-	-	-	32
Miaplaza Inc.	3226	9/20/2020	8/21/2020	168	-	-	-	-	168
Miaplaza Inc.	3227	9/20/2020	8/21/2020	168	-	-	-	-	168
Provenance	3339	9/20/2020	8/21/2020	5,760	-	-	-	-	5,760
Rainbow Resource Center	3027080	9/20/2020	8/21/2020	135	-	-	-	-	135
Studies Weekly	353002	9/20/2020	8/26/2020	32	-	-	-	-	32
Studies Weekly	353258	9/20/2020	8/26/2020	65	-	-	-	-	65
SchoolMate	IN000543840	9/20/2020	8/21/2020	888	-	-	-	-	888
SchoolMate	IN000543842	9/20/2020	8/21/2020	1,323	-	-	-	-	1,323
SchoolMate	IN000543844	9/20/2020	8/21/2020	2,818	-	-	-	-	2,818
SchoolMate	IN000543846	9/20/2020	8/21/2020	625	-	-	-	-	625
Wendy DeRaud	400	9/20/2020	8/21/2020	1,623	-	-	-	-	1,623
Wendy DeRaud	401	9/20/2020	8/21/2020	960	-	-	-	-	960
Teaching Textbooks	28867	9/20/2020	8/21/2020	232	-	-	-	-	232
Teaching Textbooks	28876	9/20/2020	8/21/2020	85	-	-	-	-	85
Teaching Textbooks	28877	9/20/2020	8/21/2020	210	-	-	-	-	210
Teaching Textbooks	28882	9/20/2020	8/21/2020	143	-	-	-	-	143
Teaching Textbooks	28886	9/20/2020	8/21/2020	158	-	-	-	-	158
Teaching Textbooks	28899	9/20/2020	8/21/2020	152	-	-	-	-	152
Math-U-See Inc.	0636673-IN	9/20/2020	7/22/2020	119	-	-	-	-	119
Melanie Suderman Sweet	INSP 79	9/20/2020	8/21/2020	188	-	-	-	-	188
eDynamic Learning	20-0570	9/21/2020	8/22/2020	170	-	-	-	-	170
eDynamic Learning	20-0571	9/21/2020	8/22/2020	265	-	-	-	-	265

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eDynamic Learning	20-0572	9/21/2020	8/22/2020	265	-	-	-	-	265
eDynamic Learning	20-0573	9/21/2020	8/22/2020	170	-	-	-	-	170
eDynamic Learning	20-0574	9/21/2020	8/22/2020	85	-	-	-	-	85
eDynamic Learning	20-0575	9/21/2020	8/22/2020	85	-	-	-	-	85
eDynamic Learning	20-0576	9/21/2020	8/22/2020	530	-	-	-	-	530
eDynamic Learning	20-0577	9/21/2020	8/22/2020	85	-	-	-	-	85
eDynamic Learning	20-0578	9/21/2020	8/22/2020	85	-	-	-	-	85
eDynamic Learning	20-0579	9/21/2020	8/22/2020	85	-	-	-	-	85
eDynamic Learning	20-0580	9/21/2020	8/22/2020	85	-	-	-	-	85
eDynamic Learning	20-0581	9/21/2020	8/22/2020	265	-	-	-	-	265
eDynamic Learning	20-0582	9/21/2020	8/22/2020	85	-	-	-	-	85
eDynamic Learning	20-0583	9/21/2020	8/22/2020	265	-	-	-	-	265
eDynamic Learning	20-0584	9/21/2020	8/22/2020	85	-	-	-	-	85
eDynamic Learning	20-0585	9/21/2020	8/22/2020	85	-	-	-	-	85
BrightThinker	SINV1879	9/22/2020	8/23/2020	249	-	-	-	-	249
BrightThinker	SINV1880	9/22/2020	8/23/2020	124	-	-	-	-	124
BrightThinker	SINV1881	9/22/2020	8/23/2020	465	-	-	-	-	465
BrightThinker	SINV1882	9/22/2020	8/23/2020	124	-	-	-	-	124
A Brighter Child, Inc	54661	9/22/2020	8/23/2020	373	-	-	-	-	373
Michael A. Manjarrez	382420	9/23/2020	8/24/2020	405	-	-	-	-	405
Oak Meadow Inc.	106659	9/23/2020	8/24/2020	706	-	-	-	-	706
Outschool, Inc.	20328	9/23/2020	8/24/2020	75	-	-	-	-	75
Rainbow Resource Center	3092911	9/23/2020	8/24/2020	66	-	-	-	-	66
BrightThinker	SINV1889	9/23/2020	8/24/2020	124	-	-	-	-	124
BrightThinker	SINV1890	9/23/2020	8/24/2020	357	-	-	-	-	357
BrightThinker	SINV1891	9/23/2020	8/24/2020	249	-	-	-	-	249
BrightThinker	SINV1892	9/23/2020	8/24/2020	465	-	-	-	-	465
BrightThinker	SINV1893	9/23/2020	8/24/2020	465	-	-	-	-	465
BrightThinker	SINV1894	9/23/2020	8/24/2020	249	-	-	-	-	249
BrightThinker	SINV1895	9/23/2020	8/24/2020	141	-	-	-	-	141
BrightThinker	SINV1896	9/23/2020	8/24/2020	357	-	-	-	-	357
BrightThinker	SINV1897	9/23/2020	8/24/2020	124	-	-	-	-	124
Brian Hammons Piano	409	9/23/2020	8/24/2020	445	-	-	-	-	445
C'est La Vie Arts	45	9/23/2020	8/24/2020	300	-	-	-	-	300
Moving Beyond the Page	219880	9/23/2020	8/24/2020	124	-	-	-	-	124
Moving Beyond the Page	219963	9/23/2020	8/24/2020	124	-	-	-	-	124
Melanie Suderman Sweet	INSP 84	9/23/2020	8/24/2020	450	-	-	-	-	450
Melanie Suderman Sweet	INSP 85	9/23/2020	8/24/2020	450	-	-	-	-	450
Teacher Synergy, LLC	124926847	9/23/2020	9/2/2020	99	-	-	-	-	99
Teacher Synergy, LLC	125071591	9/24/2020	9/3/2020	16	-	-	-	-	16
Studies Weekly	354294	9/24/2020	8/26/2020	32	-	-	-	-	32
Studies Weekly	354471	9/24/2020	8/26/2020	32	-	-	-	-	32
Studies Weekly	354535	9/24/2020	8/26/2020	32	-	-	-	-	32
Studies Weekly	354557	9/24/2020	8/26/2020	65	-	-	-	-	65
Studies Weekly	354562	9/24/2020	8/26/2020	65	-	-	-	-	65
Teresa Jacobsen	JACO092420	9/24/2020	9/24/2020	71	-	-	-	-	71



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MEL Science U.S. LLC	LH20200825006	9/24/2020	8/25/2020	279	-	-	-	-	279
WriteShop	20-0874	9/24/2020	8/26/2020	16	-	-	-	-	16
Moving Beyond the Page	220134	9/24/2020	8/25/2020	238	-	-	-	-	238
Moving Beyond the Page	220148	9/24/2020	8/25/2020	15	-	-	-	-	15
Institute for Excellence in Writing	705915	9/24/2020	8/24/2020	194	-	-	-	-	194
Institute for Excellence in Writing	706136	9/24/2020	8/24/2020	302	-	-	-	-	302
KiwiCo, Inc	KE-F2DE8001	9/24/2020	8/25/2020	324	-	-	-	-	324
KiwiCo, Inc	KE-A4473753	9/24/2020	8/25/2020	65	-	-	-	-	65
KiwiCo, Inc	KE-B113997A	9/24/2020	8/25/2020	221	-	-	-	-	221
KiwiCo, Inc	KE-C829AB54	9/24/2020	8/25/2020	119	-	-	-	-	119
KiwiCo, Inc	KE-D20C883E	9/24/2020	8/25/2020	137	-	-	-	-	137
KiwiCo, Inc	KE-OFCA88D1	9/24/2020	8/25/2020	185	-	-	-	-	185
Bright Solutions For Dyslexia, Inc.	88-86674	9/24/2020	8/25/2020	112	-	-	-	-	112
BrightThinker	SINV1901	9/24/2020	8/25/2020	249	-	-	-	-	249
BrightThinker	SINV1902	9/24/2020	8/25/2020	249	-	-	-	-	249
Rainbow Resource Center	3098066	9/24/2020	8/25/2020	65	-	-	-	-	65
Rainbow Resource Center	3098087	9/24/2020	8/25/2020	323	-	-	-	-	323
Nicole Thomas	2460	9/24/2020	8/25/2020	99	-	-	-	-	99
Nicole Thomas	2461	9/24/2020	8/25/2020	99	-	-	-	-	99
Reading with TLC	7724	9/24/2020	8/25/2020	241	-	-	-	-	241
Reedley School of Music	17	9/24/2020	8/25/2020	2,554	-	-	-	-	2,554
Rainbow Resource Center	3101927	9/25/2020	8/26/2020	183	-	-	-	-	183
Rainbow Resource Center	3101955	9/25/2020	8/26/2020	197	-	-	-	-	197
Rainbow Resource Center	3101965	9/25/2020	8/26/2020	52	-	-	-	-	52
Rainbow Resource Center	3101972	9/25/2020	8/26/2020	398	-	-	-	-	398
Rainbow Resource Center	3101981	9/25/2020	8/26/2020	60	-	-	-	-	60
Rainbow Resource Center	3101986	9/25/2020	8/26/2020	180	-	-	-	-	180
Rainbow Resource Center	3101996	9/25/2020	8/26/2020	147	-	-	-	-	147
Rainbow Resource Center	3102066	9/25/2020	8/26/2020	282	-	-	-	-	282
BrightThinker	SINV1927	9/25/2020	8/26/2020	124	-	-	-	-	124
BrightThinker	SINV1928	9/25/2020	8/26/2020	124	-	-	-	-	124
BrightThinker	SINV1929	9/25/2020	8/26/2020	124	-	-	-	-	124
BrightThinker	SINV1930	9/25/2020	8/26/2020	357	-	-	-	-	357
BrightThinker	SINV1931	9/25/2020	8/26/2020	124	-	-	-	-	124
BrightThinker	SINV1932	9/25/2020	8/26/2020	357	-	-	-	-	357
BrightThinker	SINV1933	9/25/2020	8/26/2020	124	-	-	-	-	124
BrightThinker	SINV1934	9/25/2020	8/26/2020	357	-	-	-	-	357
BrightThinker	SINV1935	9/25/2020	8/26/2020	124	-	-	-	-	124
BrightThinker	SINV1936	9/25/2020	8/26/2020	124	-	-	-	-	124
BrightThinker	SINV1937	9/25/2020	8/26/2020	124	-	-	-	-	124
BrightThinker	SINV1938	9/25/2020	8/26/2020	108	-	-	-	-	108
BrightThinker	SINV1939	9/25/2020	8/26/2020	124	-	-	-	-	124
Brenda Myers	40	9/25/2020	8/26/2020	120	-	-	-	-	120
eDynamic Learning	20-2024 CREDIT	9/25/2020	8/26/2020	(265)	-	-	-	-	(265)
eDynamic Learning	20-2048 CREDIT	9/25/2020	8/26/2020	(85)	-	-	-	-	(85)
eat2explore	100743	9/25/2020	8/26/2020	315	-	-	-	-	315

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KiwiCo, Inc	KE-0FD199EF	9/25/2020	8/26/2020	119	-	-	-	-	119
KiwiCo, Inc	KE-3394D00D	9/25/2020	8/26/2020	223	-	-	-	-	223
KiwiCo, Inc	KE-4B06245B	9/25/2020	8/26/2020	443	-	-	-	-	443
KiwiCo, Inc	KE-4EFE8D21	9/25/2020	8/26/2020	119	-	-	-	-	119
KiwiCo, Inc	KE-9CFC1335	9/25/2020	8/26/2020	221	-	-	-	-	221
KiwiCo, Inc	KE-DA9F9CC8	9/25/2020	8/26/2020	442	-	-	-	-	442
KiwiCo, Inc	KE-DE8BED2B	9/25/2020	8/26/2020	172	-	-	-	-	172
KiwiCo, Inc	KE-F599EC98	9/25/2020	8/26/2020	119	-	-	-	-	119
KiwiCo, Inc	KE-F7741064	9/25/2020	8/26/2020	119	-	-	-	-	119
KiwiCo, Inc	KE-F8E664B2	9/25/2020	8/26/2020	119	-	-	-	-	119
Institute for Excellence in Writing	708264	9/25/2020	8/25/2020	81	-	-	-	-	81
Institute for Excellence in Writing	708652	9/25/2020	8/25/2020	27	-	-	-	-	27
Moving Beyond the Page	220364	9/25/2020	8/26/2020	87	-	-	-	-	87
Moving Beyond the Page	220379	9/25/2020	8/26/2020	87	-	-	-	-	87
Moving Beyond the Page	220382	9/25/2020	8/26/2020	124	-	-	-	-	124
Wonder Crate	I126	9/25/2020	8/26/2020	150	-	-	-	-	150
Wonder Crate	I127	9/25/2020	8/26/2020	150	-	-	-	-	150
Wonder Crate	I128	9/25/2020	8/26/2020	150	-	-	-	-	150
SpiritHorse Connections	0347	9/25/2020	9/25/2020	140	-	-	-	-	140
Studies Weekly	355043	9/25/2020	8/27/2020	32	-	-	-	-	32
Studies Weekly	355056	9/25/2020	8/27/2020	65	-	-	-	-	65
Studies Weekly	355475	9/26/2020	9/1/2020	33	-	-	-	-	33
Studies Weekly	355549	9/26/2020	9/1/2020	32	-	-	-	-	32
Scholastic Inc. Education	23659160	9/26/2020	8/27/2020	21	-	-	-	-	21
Scholastic Inc. Education	23659191	9/26/2020	8/27/2020	15	-	-	-	-	15
United Conservatory of Music	10726231	9/26/2020	8/27/2020	450	-	-	-	-	450
Will Aylsworth	175	9/26/2020	8/27/2020	87	-	-	-	-	87
Will Aylsworth	176	9/26/2020	8/27/2020	87	-	-	-	-	87
Will Aylsworth	177	9/26/2020	8/27/2020	87	-	-	-	-	87
Will Aylsworth	178	9/26/2020	8/27/2020	87	-	-	-	-	87
KiwiCo, Inc	KE-87396326	9/26/2020	8/27/2020	173	-	-	-	-	173
Brian Hammons Piano	410	9/26/2020	8/27/2020	360	-	-	-	-	360
Brian Hammons Piano	411	9/26/2020	8/27/2020	360	-	-	-	-	360
Brian Hammons Piano	412	9/26/2020	8/27/2020	450	-	-	-	-	450
BrightThinker	SINV1961	9/26/2020	8/27/2020	357	-	-	-	-	357
BrightThinker	SINV1962	9/26/2020	8/27/2020	249	-	-	-	-	249
Rainbow Resource Center	3104636	9/26/2020	8/27/2020	102	-	-	-	-	102
Michael A. Manjarrez	1082720	9/26/2020	8/27/2020	180	-	-	-	-	180
Michael A. Manjarrez	1182720	9/26/2020	8/27/2020	180	-	-	-	-	180
Michael A. Manjarrez	1282720	9/26/2020	8/27/2020	180	-	-	-	-	180
MoxieBox Art	6151	9/26/2020	8/27/2020	273	-	-	-	-	273
MoxieBox Art	6152	9/26/2020	8/27/2020	273	-	-	-	-	273
All About Learning Press, Inc.	903751	9/26/2020	8/27/2020	27	-	-	-	-	27
Amazon Capital Services	1D1Q-1D99-7G49	9/26/2020	8/27/2020	(37)	-	-	-	-	(37)
Amazon Capital Services	161W-4G9Q-MCNUM	9/27/2020	8/28/2020	(38)	-	-	-	-	(38)
Peace Hill Press, Inc. dba Well Trained I	52889	9/27/2020	8/28/2020	73	-	-	-	-	73

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Arlene Steffen	5	9/27/2020	8/28/2020	1,170	-	-	-	-	1,170
Rainbow Resource Center	3106692	9/27/2020	8/28/2020	44	-	-	-	-	44
Rainbow Resource Center	3107111	9/27/2020	8/28/2020	262	-	-	-	-	262
Rainbow Resource Center	3107125	9/27/2020	8/28/2020	277	-	-	-	-	277
Hooked on Phonics	HOP1135	9/27/2020	8/28/2020	43	-	-	-	-	43
C'est La Vie Arts	6	9/27/2020	8/28/2020	360	-	-	-	-	360
Deanna Colon	26	9/27/2020	9/12/2020	315	-	-	-	-	315
Dolce Dance Studio	0011	9/27/2020	8/28/2020	470	-	-	-	-	470
Moving Beyond the Page	220935	9/27/2020	8/28/2020	87	-	-	-	-	87
Moving Beyond the Page	220950	9/27/2020	8/28/2020	87	-	-	-	-	87
Moving Beyond the Page	220987	9/27/2020	8/28/2020	105	-	-	-	-	105
Moving Beyond the Page	221049	9/27/2020	8/28/2020	105	-	-	-	-	105
WriteShop	20-0895	9/27/2020	8/28/2020	85	-	-	-	-	85
TDCC LLC	452-9.41.25	9/27/2020	8/28/2020	277	-	-	-	-	277
TDCC LLC	452-9.41.23	9/27/2020	8/28/2020	277	-	-	-	-	277
TDCC LLC	452-9.41.24	9/27/2020	8/28/2020	277	-	-	-	-	277
TDCC LLC	452-9.41.26	9/27/2020	8/28/2020	277	-	-	-	-	277
Teaching Textbooks	29147	9/27/2020	8/28/2020	67	-	-	-	-	67
ShillerLearning	276404	9/27/2020	8/28/2020	247	-	-	-	-	247
Studies Weekly	356007	9/27/2020	9/2/2020	65	-	-	-	-	65
Math-U-See Inc.	0639913-IN	9/28/2020	7/30/2020	119	-	-	-	-	119
Math-U-See Inc.	0639914-IN	9/28/2020	7/30/2020	58	-	-	-	-	58
Math-U-See Inc.	0639915-IN	9/28/2020	7/30/2020	58	-	-	-	-	58
Math-U-See Inc.	0639916-IN	9/28/2020	7/30/2020	119	-	-	-	-	119
Amazon Capital Services	1PRP-3FXW-YJMF	9/28/2020	7/30/2020	30	-	-	-	-	30
Amazon Capital Services	1WC9-VL4V-CK9R	9/28/2020	8/29/2020	(4)	-	-	-	-	(4)
Amazon Capital Services	1RHC-GN9D-3JLH	9/28/2020	7/30/2020	28	-	-	-	-	28
Amazon Capital Services	1RHC-GN9D-3K94	9/28/2020	7/30/2020	13	-	-	-	-	13
Amazon Capital Services	1RHC-GN9D-49WX	9/28/2020	7/30/2020	12	-	-	-	-	12
Amazon Capital Services	1479-MCX4-1PRR	9/28/2020	7/30/2020	31	-	-	-	-	31
Amazon Capital Services	1NNN-TRHC-4CFX	9/28/2020	7/30/2020	71	-	-	-	-	71
Amazon Capital Services	1NNN-TRHC-H431	9/28/2020	7/30/2020	12	-	-	-	-	12
Goodfellow Occupational Therapy, Inc.	1643	9/28/2020	9/3/2020	1,925	-	-	-	-	1,925
BrightThinker	SINV1994	9/28/2020	8/29/2020	124	-	-	-	-	124
BrightThinker	SINV1995	9/28/2020	8/29/2020	357	-	-	-	-	357
BrightThinker	SINV1996	9/28/2020	8/29/2020	465	-	-	-	-	465
Amazon Capital Services	1NKX-N6C1-1K9M	9/28/2020	7/30/2020	40	-	-	-	-	40
Amazon Capital Services	16LH-N4KX-YN91	9/28/2020	7/30/2020	35	-	-	-	-	35
Amazon Capital Services	1G3M-JYH6-Y4K3	9/28/2020	7/30/2020	14	-	-	-	-	14
Amazon Capital Services	1GG7-T34P-1GLQ	9/28/2020	7/30/2020	105	-	-	-	-	105
Amazon Capital Services	1GG7-T34P-44DG	9/28/2020	7/30/2020	27	-	-	-	-	27
Amazon Capital Services	1GG7-T34P-FJWD	9/28/2020	7/30/2020	40	-	-	-	-	40
Amazon Capital Services	1GJT-13LQ-13QL	9/28/2020	7/30/2020	62	-	-	-	-	62
Amazon Capital Services	1GJT-13LQ-3J3H	9/28/2020	7/30/2020	29	-	-	-	-	29
Amazon Capital Services	1GJT-13LQ-767C	9/28/2020	7/30/2020	41	-	-	-	-	41
Amazon Capital Services	1GJT-13LQ-D14D	9/28/2020	7/30/2020	5	-	-	-	-	5

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Amazon Capital Services	1GJT-13LQ-GR3J	9/28/2020	7/30/2020	14	-	-	-	-	14
Amazon Capital Services	1GJT-13LQ-GWLD	9/28/2020	7/30/2020	44	-	-	-	-	44
Amazon Capital Services	1GJT-13LQ-GYRT	9/28/2020	7/30/2020	10	-	-	-	-	10
Amazon Capital Services	1JL4-GLP4-XX6L	9/28/2020	7/30/2020	7	-	-	-	-	7
Amazon Capital Services	1JL4-GLP4-YYKN	9/28/2020	7/30/2020	54	-	-	-	-	54
Amazon Capital Services	1MFN-QHPP-G7GL	9/28/2020	7/30/2020	126	-	-	-	-	126
Amazon Capital Services	1MFN-QHPP-LNYK	9/29/2020	7/31/2020	123	-	-	-	-	123
Amazon Capital Services	1MFN-QHPP-RGQV	9/29/2020	7/31/2020	34	-	-	-	-	34
KiwiCo, Inc	KE-EDD1BE56	9/29/2020	8/30/2020	221	-	-	-	-	221
Amazon Capital Services	1NKX-N6C1-FDLH	9/29/2020	7/31/2020	79	-	-	-	-	79
Amazon Capital Services	1NKX-N6C1-N3MY	9/29/2020	7/31/2020	10	-	-	-	-	10
Amazon Capital Services	1NKX-N6C1-NHLP	9/29/2020	7/31/2020	16	-	-	-	-	16
eDynamic Learning	20-0697	9/29/2020	8/30/2020	265	-	-	-	-	265
eDynamic Learning	20-0699	9/29/2020	8/30/2020	85	-	-	-	-	85
eDynamic Learning	20-0700	9/29/2020	8/30/2020	265	-	-	-	-	265
KiwiCo, Inc	KE-87669E9A	9/29/2020	8/30/2020	119	-	-	-	-	119
KiwiCo, Inc	KE-8F19569C	9/29/2020	8/30/2020	221	-	-	-	-	221
KiwiCo, Inc	KE-5B8958FE	9/29/2020	8/30/2020	97	-	-	-	-	97
KiwiCo, Inc	KE-39809F08	9/29/2020	8/30/2020	173	-	-	-	-	173
KiwiCo, Inc	KE-47FCE29B	9/29/2020	8/30/2020	119	-	-	-	-	119
KiwiCo, Inc	KE-311F50A5	9/29/2020	8/30/2020	324	-	-	-	-	324
KiwiCo, Inc	KE-F7098A0C	9/29/2020	8/30/2020	65	-	-	-	-	65
KiwiCo, Inc	KE-A8411541	9/29/2020	8/30/2020	120	-	-	-	-	120
KiwiCo, Inc	KE-AF3FD6A7	9/29/2020	8/30/2020	119	-	-	-	-	119
KiwiCo, Inc	KE-0D3AF45A	9/29/2020	8/30/2020	221	-	-	-	-	221
Teacher Synergy, LLC	125598470	9/29/2020	9/8/2020	417	-	-	-	-	417
Teacher Synergy, LLC	125768806	9/30/2020	9/9/2020	101	-	-	-	-	101
School Pathways, LLC	65943	9/30/2020	8/31/2020	4,604	-	-	-	-	4,604
SchoolMate	IN000544849	9/30/2020	8/31/2020	144	-	-	-	-	144
Teaching Textbooks	29198	9/30/2020	8/31/2020	112	-	-	-	-	112
Teaching Textbooks	29245	9/30/2020	8/31/2020	67	-	-	-	-	67
Wendy DeRaud	403	9/30/2020	8/31/2020	1,110	-	-	-	-	1,110
Amazon Capital Services	1RHC-GN9D-X4GG	9/30/2020	8/1/2020	57	-	-	-	-	57
Amazon Capital Services	1RHC-GN9D-YPLF	9/30/2020	8/1/2020	65	-	-	-	-	65
Amazon Capital Services	1RMM-CVRV-4PMQ	9/30/2020	8/1/2020	13	-	-	-	-	13
Amazon Capital Services	1RMM-CVRV-4VCC	9/30/2020	8/1/2020	27	-	-	-	-	27
Amazon Capital Services	1RMM-CVRV-7N9G	9/30/2020	8/1/2020	154	-	-	-	-	154
Amazon Capital Services	1RMM-CVRV-7QXV	9/30/2020	8/1/2020	5	-	-	-	-	5
MEL Science U.S. LLC	JN20200831004	9/30/2020	8/31/2020	314	-	-	-	-	314
Amazon Capital Services	1Y9D-1MPY-1RPD	9/30/2020	8/1/2020	9	-	-	-	-	9
Amazon Capital Services	1Y9D-1MPY-7G3N	9/30/2020	8/1/2020	39	-	-	-	-	39
Amazon Capital Services	1Y9D-1MPY-7M1K	9/30/2020	8/1/2020	12	-	-	-	-	12
Amazon Capital Services	1Y9D-1MPY-93FD	9/30/2020	8/1/2020	54	-	-	-	-	54
Amazon Capital Services	1Y9D-1MPY-9NJJ	9/30/2020	8/1/2020	57	-	-	-	-	57
Amazon Capital Services	1Y9D-1MPY-9NP1	9/30/2020	8/1/2020	44	-	-	-	-	44
Amazon Capital Services	1Y9D-1MPY-9NQX	9/30/2020	8/1/2020	47	-	-	-	-	47

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Amazon Capital Services	1Y9D-1MPY-9PXJ	9/30/2020	8/1/2020	13	-	-	-	-	13
Amazon Capital Services	1Y9D-1MPY-D4ML	9/30/2020	8/1/2020	8	-	-	-	-	8
Amazon Capital Services	1Y9D-1MPY-DGP4	9/30/2020	8/1/2020	41	-	-	-	-	41
Amazon Capital Services	1Y9D-1MPY-FHRT	9/30/2020	8/1/2020	42	-	-	-	-	42
KiwiCo, Inc	KE-C12D9448	9/30/2020	8/31/2020	66	-	-	-	-	66
KiwiCo, Inc	KE-E87E836C	9/30/2020	8/31/2020	98	-	-	-	-	98
KiwiCo, Inc	KE-6E2F8C49	9/30/2020	8/31/2020	1,051	-	-	-	-	1,051
KiwiCo, Inc	KE-530514E1	9/30/2020	8/31/2020	66	-	-	-	-	66
E-Therapy LLC	14510	9/30/2020	8/31/2020	93	-	-	-	-	93
Amazon Capital Services	1NNN-TRHC-XRDT	9/30/2020	8/1/2020	23	-	-	-	-	23
Central Coast Language & Learning Cen	84011	9/30/2020	8/31/2020	450	-	-	-	-	450
Craig Daniel	200831	9/30/2020	8/31/2020	320	-	-	-	-	320
Growing Healthy Children Therapy Serv	IYVCS-2008	9/30/2020	8/31/2020	51	-	-	-	-	51
Amazon Capital Services	1NKX-N6C1-QH6G	9/30/2020	8/1/2020	93	-	-	-	-	93
Amazon Capital Services	1NKX-N6C1-TDHR	9/30/2020	8/1/2020	148	-	-	-	-	148
Amazon Capital Services	1NKX-N6C1-XFGL	9/30/2020	8/1/2020	16	-	-	-	-	16
Amazon Capital Services	1NKX-N6C1-XHFL	9/30/2020	8/1/2020	15	-	-	-	-	15
Amazon Capital Services	1NKX-N6C1-XL7R	9/30/2020	8/1/2020	68	-	-	-	-	68
Amazon Capital Services	1NKX-N6C1-Y4TV	9/30/2020	8/1/2020	43	-	-	-	-	43
Brian Hammons Piano	413	9/30/2020	8/31/2020	420	-	-	-	-	420
Brian Hammons Piano	417	9/30/2020	8/31/2020	375	-	-	-	-	375
BrightThinker	SINV2012	9/30/2020	8/31/2020	124	-	-	-	-	124
Nicole Medeiros	49	9/30/2020	8/31/2020	184	-	-	-	-	184
Naeim Saddavi	001	9/30/2020	8/31/2020	720	-	-	-	-	720
Outschool, Inc.	20440	9/30/2020	8/31/2020	52	-	-	-	-	52
Outschool, Inc.	20441	9/30/2020	8/31/2020	52	-	-	-	-	52
Rainbow Resource Center	3108750	9/30/2020	8/31/2020	141	-	-	-	-	141
Rainbow Resource Center	3108761	9/30/2020	8/31/2020	131	-	-	-	-	131
Rainbow Resource Center	3109561	9/30/2020	8/31/2020	59	-	-	-	-	59
Rainbow Resource Center	3109564	9/30/2020	8/31/2020	129	-	-	-	-	129
Rainbow Resource Center	3109567	9/30/2020	8/31/2020	34	-	-	-	-	34
Rainbow Resource Center	3109573	9/30/2020	8/31/2020	98	-	-	-	-	98
Rainbow Resource Center	3109578	9/30/2020	8/31/2020	108	-	-	-	-	108
Aspire Speech & Learning Center	083120AiGam	9/30/2020	8/31/2020	75	-	-	-	-	75
Aspire Speech & Learning Center	083120AlMcC	9/30/2020	8/31/2020	240	-	-	-	-	240
Aspire Speech & Learning Center	083120AnFry	9/30/2020	8/31/2020	150	-	-	-	-	150
Aspire Speech & Learning Center	083120BrNic	9/30/2020	8/31/2020	150	-	-	-	-	150
Aspire Speech & Learning Center	083120JoMil	9/30/2020	8/31/2020	280	-	-	-	-	280
Aspire Speech & Learning Center	083120KaSpr	9/30/2020	8/31/2020	320	-	-	-	-	320
Aspire Speech & Learning Center	083120NaMil	9/30/2020	8/31/2020	280	-	-	-	-	280
Pacific Grove Art Center	201889	9/30/2020	8/31/2020	79	-	-	-	-	79
All About Learning Press, Inc.	903765	9/30/2020	8/31/2020	22	-	-	-	-	22
Rayford Shorin-Ryu	191	9/30/2020	8/31/2020	65	-	-	-	-	65
Amazon Capital Services	1MKD-TLYW-1W7W	9/30/2020	8/1/2020	92	-	-	-	-	92
Amazon Capital Services	1MKD-TLYW-44YW	9/30/2020	8/1/2020	65	-	-	-	-	65
Amazon Capital Services	1MKD-TLYW-6N43	9/30/2020	8/1/2020	46	-	-	-	-	46



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Amazon Capital Services	1MKD-TLYW-9GN1	9/30/2020	8/1/2020	23	-	-	-	-	23
Amazon Capital Services	1MKD-TLYW-D3KH	9/30/2020	8/1/2020	36	-	-	-	-	36
Amazon Capital Services	1MKD-TLYW-DL3W	9/30/2020	8/1/2020	10	-	-	-	-	10
Amazon Capital Services	1MCN-PYRV-1YT1	9/30/2020	8/1/2020	35	-	-	-	-	35
Amazon Capital Services	1MCN-PYRV-3VMJ	9/30/2020	8/1/2020	27	-	-	-	-	27
Amazon Capital Services	1MCN-PYRV-9JF3	9/30/2020	8/1/2020	14	-	-	-	-	14
Amazon Capital Services	1MCN-PYRV-9KVY	9/30/2020	8/1/2020	24	-	-	-	-	24
Amazon Capital Services	1MCN-PYRV-FDHT	9/30/2020	8/1/2020	43	-	-	-	-	43
Amazon Capital Services	1MCN-PYRV-FDMH	9/30/2020	8/1/2020	11	-	-	-	-	11
Amazon Capital Services	1GJT-13LQ-YPJK	9/30/2020	8/1/2020	70	-	-	-	-	70
Amazon Capital Services	1GJT-13LQ-YV61	9/30/2020	8/1/2020	100	-	-	-	-	100
Amazon Capital Services	1GG7-T34P-YMF1	9/30/2020	8/1/2020	25	-	-	-	-	25
Amazon Capital Services	1GG7-T34P-YMKN	9/30/2020	8/1/2020	18	-	-	-	-	18
Amazon Capital Services	1GG7-T34P-YMLL	9/30/2020	8/1/2020	35	-	-	-	-	35
Amazon Capital Services	1F1C-TVKR-1WKC	9/30/2020	8/1/2020	6	-	-	-	-	6
Braille Consultants, Inc.	77	9/30/2020	8/31/2020	1,700	-	-	-	-	1,700
Amazon Capital Services	173R-NTCW-96LW	9/30/2020	8/1/2020	56	-	-	-	-	56
Amazon Capital Services	173R-NTCW-9LP9	9/30/2020	8/1/2020	60	-	-	-	-	60
Amazon Capital Services	173R-NTCW-9VKC	9/30/2020	8/1/2020	5	-	-	-	-	5
Amazon Capital Services	173R-NTCW-DDMJ	9/30/2020	8/1/2020	85	-	-	-	-	85
Amazon Capital Services	173R-NTCW-FH93	9/30/2020	8/1/2020	19	-	-	-	-	19
Amazon Capital Services	173R-NTCW-LHRJ	10/1/2020	8/2/2020	6	-	-	-	-	6
Amy Spano	34	10/1/2020	9/1/2020	150	-	-	-	-	150
Amy Spano	35	10/1/2020	9/1/2020	300	-	-	-	-	300
Amazon Capital Services	1F1C-TVKR-4P47	10/1/2020	8/2/2020	18	-	-	-	-	18
Amazon Capital Services	1F1C-TVKR-696J	10/1/2020	8/2/2020	6	-	-	-	-	6
Amazon Capital Services	1F1C-TVKR-DY6G	10/1/2020	8/2/2020	55	-	-	-	-	55
Amazon Capital Services	1F1C-TVKR-DY99	10/1/2020	8/2/2020	38	-	-	-	-	38
Amazon Capital Services	1F1C-TVKR-FJJ6	10/1/2020	8/2/2020	10	-	-	-	-	10
Amazon Capital Services	1F1C-TVKR-G6KC	10/1/2020	8/2/2020	14	-	-	-	-	14
Amazon Capital Services	1MCN-PYRV-M3RT	10/1/2020	8/2/2020	67	-	-	-	-	67
Amazon Capital Services	1MCN-PYRV-M47Y	10/1/2020	8/2/2020	150	-	-	-	-	150
Amazon Capital Services	1MCN-PYRV-MLYW	10/1/2020	8/2/2020	77	-	-	-	-	77
Amazon Capital Services	1MCN-PYRV-N9PQ	10/1/2020	8/2/2020	11	-	-	-	-	11
Amazon Capital Services	1MKD-TLYW-HY9W	10/1/2020	8/2/2020	16	-	-	-	-	16
Amazon Capital Services	1MKD-TLYW-L6KT	10/1/2020	8/2/2020	35	-	-	-	-	35
Amazon Capital Services	1MKD-TLYW-L6RD	10/1/2020	8/2/2020	37	-	-	-	-	37
Amazon Capital Services	1MKD-TLYW-LXH9	10/1/2020	8/2/2020	36	-	-	-	-	36
8x8 Inc.	2754570	10/1/2020	9/1/2020	389	-	-	-	-	389
Rainbow Resource Center	3112411	10/1/2020	9/1/2020	94	-	-	-	-	94
Rainbow Resource Center	3112479	10/1/2020	9/1/2020	318	-	-	-	-	318
Rainbow Resource Center	3113132	10/1/2020	9/1/2020	12	-	-	-	-	12
Mystery Science Inc.	101880	10/1/2020	9/1/2020	49	-	-	-	-	49
Merced Academy of Dance	3818	10/1/2020	9/16/2020	35	-	-	-	-	35
BrightThinker	SINV2020	10/1/2020	9/1/2020	124	-	-	-	-	124
Brenda Myers	41	10/1/2020	9/1/2020	920	-	-	-	-	920

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Elemental Science	IN-2641	10/1/2020	9/1/2020	52	-	-	-	-	52
imm3rse.in	090120YR	10/1/2020	9/1/2020	1,500	-	-	-	-	1,500
Dance Explosion	24015	10/1/2020	10/1/2020	190	-	-	-	-	190
Crafty School Crates	17966	10/1/2020	9/1/2020	355	-	-	-	-	355
eDynamic Learning	20-0745	10/1/2020	9/1/2020	85	-	-	-	-	85
eDynamic Learning	20-0746	10/1/2020	9/1/2020	85	-	-	-	-	85
Honest History Co	1128	10/1/2020	9/1/2020	76	-	-	-	-	76
Amazon Capital Services	1Y9D-1MPY-GNTH	10/1/2020	8/2/2020	53	-	-	-	-	53
Amazon Capital Services	1Y9D-1MPY-JDJD	10/1/2020	8/2/2020	27	-	-	-	-	27
Amazon Capital Services	1Y9D-1MPY-LHJY	10/1/2020	8/2/2020	22	-	-	-	-	22
Amazon Capital Services	1Y9D-1MPY-LMD6	10/1/2020	8/2/2020	38	-	-	-	-	38
Amazon Capital Services	1Y9D-1MPY-MMXR	10/1/2020	8/2/2020	117	-	-	-	-	117
Amazon Capital Services	1Y9D-1MPY-MQ77	10/1/2020	8/2/2020	21	-	-	-	-	21
Amazon Capital Services	1Y9D-1MPY-NJC7	10/1/2020	8/2/2020	65	-	-	-	-	65
West Martial Arts	00104	10/1/2020	9/1/2020	390	-	-	-	-	390
Amazon Capital Services	1RMM-CVRV-GFWW	10/1/2020	8/2/2020	28	-	-	-	-	28
United Conservatory of Music	10757430	10/1/2020	9/1/2020	619	-	-	-	-	619
The Critical Thinking Co.	160728A	10/1/2020	9/1/2020	121	-	-	-	-	121
Shirley Winters Ballet	16507	10/1/2020	9/1/2020	212	-	-	-	-	212
Teacher Synergy, LLC	125942038	10/1/2020	9/10/2020	97	-	-	-	-	97
Teacher Synergy, LLC	125946549	10/1/2020	9/10/2020	8	-	-	-	-	8
Teacher Synergy, LLC	125960055	10/1/2020	9/10/2020	48	-	-	-	-	48
Teacher Synergy, LLC	125961768	10/1/2020	9/10/2020	73	-	-	-	-	73
Teacher Synergy, LLC	126087411	10/2/2020	9/11/2020	11	-	-	-	-	11
Studies Weekly	357799	10/2/2020	9/3/2020	65	-	-	-	-	65
Studies Weekly	357866	10/2/2020	9/3/2020	32	-	-	-	-	32
Studies Weekly	357877	10/2/2020	9/3/2020	32	-	-	-	-	32
Studies Weekly	357882	10/2/2020	9/3/2020	32	-	-	-	-	32
Studies Weekly	357887	10/2/2020	9/3/2020	65	-	-	-	-	65
Studies Weekly	357893	10/2/2020	9/3/2020	65	-	-	-	-	65
Studies Weekly	357900	10/2/2020	9/3/2020	65	-	-	-	-	65
United Conservatory of Music	10544496	10/2/2020	9/2/2020	300	-	-	-	-	300
United Conservatory of Music	10544510	10/2/2020	9/2/2020	300	-	-	-	-	300
Teaching Textbooks	29287	10/2/2020	9/2/2020	204	-	-	-	-	204
The Talk Team	74402	10/2/2020	9/2/2020	395	-	-	-	-	395
The Talk Team	74403	10/2/2020	9/2/2020	230	-	-	-	-	230
The Talk Team	74404	10/2/2020	9/2/2020	230	-	-	-	-	230
The Talk Team	74405	10/2/2020	9/2/2020	173	-	-	-	-	173
The Talk Team	74406	10/2/2020	9/2/2020	165	-	-	-	-	165
The Talk Team	74407	10/2/2020	9/2/2020	460	-	-	-	-	460
The Talk Team	74408	10/2/2020	9/2/2020	230	-	-	-	-	230
The Talk Team	74409	10/2/2020	9/2/2020	115	-	-	-	-	115
The Talk Team	74410	10/2/2020	9/2/2020	173	-	-	-	-	173
The Talk Team	74411	10/2/2020	9/2/2020	50	-	-	-	-	50
The Talk Team	74412	10/2/2020	9/2/2020	115	-	-	-	-	115
The Talk Team	74413	10/2/2020	9/2/2020	230	-	-	-	-	230

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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
The Talk Team	74414	10/2/2020	9/2/2020	460	-	-	-	-	460
The Talk Team	74415	10/2/2020	9/2/2020	115	-	-	-	-	115
The Talk Team	74416	10/2/2020	9/2/2020	230	-	-	-	-	230
The Talk Team	74417	10/2/2020	9/2/2020	115	-	-	-	-	115
The Talk Team	74418	10/2/2020	9/2/2020	58	-	-	-	-	58
The Talk Team	74419	10/2/2020	9/2/2020	115	-	-	-	-	115
The Talk Team	74420	10/2/2020	9/2/2020	403	-	-	-	-	403
The Talk Team	74421	10/2/2020	9/2/2020	230	-	-	-	-	230
The Talk Team	74422	10/2/2020	9/2/2020	95	-	-	-	-	95
The Talk Team	74423	10/2/2020	9/2/2020	230	-	-	-	-	230
The Talk Team	74424	10/2/2020	9/2/2020	95	-	-	-	-	95
The Talk Team	74425	10/2/2020	9/2/2020	325	-	-	-	-	325
The Talk Team	74426	10/2/2020	9/2/2020	150	-	-	-	-	150
The Talk Team	74427	10/2/2020	9/2/2020	115	-	-	-	-	115
The Talk Team	74428	10/2/2020	9/2/2020	115	-	-	-	-	115
The Talk Team	74429	10/2/2020	9/2/2020	58	-	-	-	-	58
The Talk Team	74430	10/2/2020	9/2/2020	325	-	-	-	-	325
The Talk Team	74431	10/2/2020	9/2/2020	165	-	-	-	-	165
The Talk Team	74432	10/2/2020	9/2/2020	230	-	-	-	-	230
The Talk Team	74433	10/2/2020	9/2/2020	230	-	-	-	-	230
Amazon Capital Services	1RMM-CVRV-VGGX	10/2/2020	8/3/2020	22	-	-	-	-	22
Amazon Capital Services	1RMM-CVRV-WC7G	10/2/2020	8/3/2020	22	-	-	-	-	22
Amazon Capital Services	1RMM-CVRV-Y73L	10/2/2020	8/3/2020	21	-	-	-	-	21
Amazon Capital Services	1Q1C-JQKQ-JK9V	10/2/2020	8/3/2020	48	-	-	-	-	48
Amazon Capital Services	1VHY-HVL4-1HMW	10/2/2020	8/3/2020	19	-	-	-	-	19
Amazon Capital Services	1VHY-HVL4-FWX4	10/2/2020	8/3/2020	24	-	-	-	-	24
Amazon Capital Services	1VHY-HVL4-GM34	10/2/2020	8/3/2020	6	-	-	-	-	6
Amazon Capital Services	1VHY-HVL4-GM41	10/2/2020	8/3/2020	54	-	-	-	-	54
Amazon Capital Services	1VHY-HVL4-GMCP	10/2/2020	8/3/2020	63	-	-	-	-	63
Amazon Capital Services	1TW4-QVW6-4M3D	10/2/2020	8/3/2020	34	-	-	-	-	34
Amazon Capital Services	1TW4-QVW6-D7FQ	10/2/2020	8/3/2020	22	-	-	-	-	22
Amazon Capital Services	1TW4-QVW6-GVTX	10/2/2020	8/3/2020	183	-	-	-	-	183
Wieser Educational	93228	10/2/2020	9/2/2020	165	-	-	-	-	165
Dustin Arth	40	10/2/2020	9/2/2020	480	-	-	-	-	480
Dustin Arth	41	10/2/2020	9/2/2020	480	-	-	-	-	480
Dustin Arth	44	10/2/2020	9/2/2020	540	-	-	-	-	540
Dustin Arth	45	10/2/2020	9/2/2020	480	-	-	-	-	480
BYU Independent Study	DCE-00005895	10/2/2020	9/2/2020	1,350	-	-	-	-	1,350
BYU Independent Study	DCE-00005896	10/2/2020	9/2/2020	1,553	-	-	-	-	1,553
BYU Independent Study	DCE-00005897	10/2/2020	9/2/2020	1,359	-	-	-	-	1,359
Brenda Myers	42	10/2/2020	9/2/2020	680	-	-	-	-	680
BrightThinker	SINV2034	10/2/2020	9/2/2020	465	-	-	-	-	465
Monterey Bay Taekwondo Academy	13	10/2/2020	9/2/2020	813	-	-	-	-	813
Mr. C's Karate School of Shito-Ryu	13	10/2/2020	9/2/2020	365	-	-	-	-	365
Mr. C's Karate School of Shito-Ryu	14	10/2/2020	9/2/2020	300	-	-	-	-	300
3P Learning Inc.	INV-US-10106	10/2/2020	9/3/2020	1,053	-	-	-	-	1,053



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Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Outside the Box Creation	2068	10/2/2020	9/2/2020	264	-	-	-	-	264
Pacific Grove Art Center	201890	10/2/2020	9/2/2020	79	-	-	-	-	79
Aspire Speech & Learning Center	090220GrRid	10/2/2020	9/2/2020	300	-	-	-	-	300
Amazon Capital Services	1MKD-TLYW-VW1K	10/2/2020	8/3/2020	5	-	-	-	-	5
Amazon Capital Services	1N3X-JKNQ-F6HF	10/2/2020	8/3/2020	65	-	-	-	-	65
Amazon Capital Services	1N3X-JKNQ-GCH6	10/2/2020	8/3/2020	11	-	-	-	-	11
Amazon Capital Services	1MCN-PYRV-WGVQ	10/2/2020	8/3/2020	64	-	-	-	-	64
Amazon Capital Services	1MCN-PYRV-WHVP	10/2/2020	8/3/2020	57	-	-	-	-	57
Amazon Capital Services	1MCN-PYRV-WMM1	10/2/2020	8/3/2020	27	-	-	-	-	27
Amazon Capital Services	1J4F-NHTH-47Y1	10/2/2020	8/3/2020	398	-	-	-	-	398
Amazon Capital Services	1J4F-NHTH-CRDJ	10/2/2020	8/3/2020	28	-	-	-	-	28
Amazon Capital Services	1J4F-NHTH-GCJG	10/2/2020	8/3/2020	45	-	-	-	-	45
Amazon Capital Services	1F1C-TVKR-NMWK	10/2/2020	8/3/2020	114	-	-	-	-	114
Amazon Capital Services	19DM-D347-1H37	10/2/2020	8/3/2020	15	-	-	-	-	15
Amazon Capital Services	173R-NTCW-WJDQ	10/2/2020	8/3/2020	13	-	-	-	-	13
Amazon Capital Services	16GD-911F-3T36	10/2/2020	8/3/2020	34	-	-	-	-	34
Amazon Capital Services	16GD-911F-GFQL	10/2/2020	8/3/2020	5	-	-	-	-	5
Amazon Capital Services	16GD-911F-T3LD	10/3/2020	8/4/2020	39	-	-	-	-	39
Amazon Capital Services	17CL-GW7T-1JWT	10/3/2020	8/4/2020	24	-	-	-	-	24
Amy Spano	36	10/3/2020	9/3/2020	1,125	-	-	-	-	1,125
Amy Spano	37	10/3/2020	9/3/2020	1,125	-	-	-	-	1,125
Amy Spano	38	10/3/2020	9/3/2020	1,125	-	-	-	-	1,125
Amy Spano	39	10/3/2020	9/3/2020	1,125	-	-	-	-	1,125
Amazon Capital Services	14MF-X7RW-1WQM	10/3/2020	8/4/2020	44	-	-	-	-	44
Amazon Capital Services	1C9H-KXQC-7NYF	10/3/2020	8/4/2020	21	-	-	-	-	21
Amazon Capital Services	1J4F-NHTH-GYYN	10/3/2020	8/4/2020	33	-	-	-	-	33
Amazon Capital Services	1J4F-NHTH-M7CH	10/3/2020	8/4/2020	4	-	-	-	-	4
Amazon Capital Services	1J4F-NHTH-VG6Y	10/3/2020	8/4/2020	15	-	-	-	-	15
Amazon Capital Services	1N3X-JKNQ-HGV3	10/3/2020	8/4/2020	8	-	-	-	-	8
Amazon Capital Services	1N3X-JKNQ-W1FK	10/3/2020	8/4/2020	109	-	-	-	-	109
Kumon Center of Clovis	6261	10/3/2020	9/3/2020	720	-	-	-	-	720
LEGO Education	1190434650	10/3/2020	8/4/2020	158	-	-	-	-	158
Activities for Learning Inc.	381413	10/3/2020	9/3/2020	109	-	-	-	-	109
Rainbow Resource Center	3118409	10/3/2020	9/3/2020	57	-	-	-	-	57
Rainbow Resource Center	3118411	10/3/2020	9/3/2020	75	-	-	-	-	75
Rainbow Resource Center	3118415	10/3/2020	9/3/2020	40	-	-	-	-	40
Rainbow Resource Center	3118420	10/3/2020	9/3/2020	126	-	-	-	-	126
BrightThinker	SINV2042	10/3/2020	9/3/2020	249	-	-	-	-	249
Home Science Tools	1049451A	10/3/2020	9/3/2020	83	-	-	-	-	83
Home Science Tools	1049452A	10/3/2020	9/3/2020	111	-	-	-	-	111
Educational Development Corporation	DIR7224699	10/3/2020	9/3/2020	22	-	-	-	-	22
Marti Stevens	136	10/3/2020	9/3/2020	200	-	-	-	-	200
Amazon Capital Services	1TW4-QVW6-MRMY	10/3/2020	8/4/2020	19	-	-	-	-	19
Amazon Capital Services	1TW4-QVW6-RDRR	10/3/2020	8/4/2020	5	-	-	-	-	5
Amazon Capital Services	1VHY-HVL4-HVNL	10/3/2020	8/4/2020	61	-	-	-	-	61
Amazon Capital Services	1VHY-HVL4-HXJV	10/3/2020	8/4/2020	21	-	-	-	-	21

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Amazon Capital Services	1VHY-HVL4-JKVG	10/3/2020	8/4/2020	92	-	-	-	-	92
Amazon Capital Services	1VHY-HVL4-MGPL	10/3/2020	8/4/2020	30	-	-	-	-	30
Amazon Capital Services	1VHY-HVL4-W6KL	10/3/2020	8/4/2020	65	-	-	-	-	65
Amazon Capital Services	1VHY-HVL4-W796	10/3/2020	8/4/2020	11	-	-	-	-	11
Amazon Capital Services	1VHY-HVL4-YGK6	10/3/2020	8/4/2020	8	-	-	-	-	8
Amazon Capital Services	1VHY-HVL4-YWT3	10/3/2020	8/4/2020	17	-	-	-	-	17
Amazon Capital Services	1Q1C-JQKQ-L6CX	10/3/2020	8/4/2020	9	-	-	-	-	9
Teaching Textbooks	29324	10/3/2020	9/3/2020	67	-	-	-	-	67
Teaching Textbooks	29329	10/3/2020	9/3/2020	43	-	-	-	-	43
Teaching Textbooks	29330	10/3/2020	9/3/2020	67	-	-	-	-	67
Teaching Textbooks	29334	10/3/2020	9/3/2020	55	-	-	-	-	55
United Conservatory of Music	10782354	10/3/2020	9/3/2020	450	-	-	-	-	450
United Conservatory of Music	10782369	10/3/2020	9/3/2020	450	-	-	-	-	450
United Conservatory of Music	10782382	10/3/2020	9/3/2020	450	-	-	-	-	450
Studies Weekly	358418	10/3/2020	9/4/2020	65	-	-	-	-	65
Studies Weekly	358423	10/3/2020	9/4/2020	65	-	-	-	-	65
Singapore Math, Inc.	353783	10/3/2020	9/3/2020	168	-	-	-	-	168
Learning Success for Everyone	AZ090420	10/4/2020	9/4/2020	480	-	-	-	-	480
Teaching Textbooks	29350	10/4/2020	9/4/2020	137	-	-	-	-	137
Teaching Textbooks	29359	10/4/2020	9/4/2020	55	-	-	-	-	55
Teaching Textbooks	29363	10/4/2020	9/4/2020	43	-	-	-	-	43
Teaching Textbooks	29364	10/4/2020	9/4/2020	67	-	-	-	-	67
Teaching Textbooks	29365	10/4/2020	9/4/2020	43	-	-	-	-	43
Teaching Textbooks	29393	10/4/2020	9/4/2020	200	-	-	-	-	200
Teaching Textbooks	29398	10/4/2020	9/4/2020	137	-	-	-	-	137
Teaching Textbooks	29401	10/4/2020	9/4/2020	137	-	-	-	-	137
Amazon Capital Services	1VV3-GNKL-9LQ3	10/4/2020	8/5/2020	21	-	-	-	-	21
Amazon Capital Services	1TVV-17WX-3G9X	10/4/2020	8/5/2020	69	-	-	-	-	69
Amazon Capital Services	1TVV-17WX-3GVN	10/4/2020	8/5/2020	62	-	-	-	-	62
Amazon Capital Services	1TVV-17WX-4LFH	10/4/2020	8/5/2020	15	-	-	-	-	15
Amazon Capital Services	1TVV-17WX-CT4F	10/4/2020	8/5/2020	16	-	-	-	-	16
Amazon Capital Services	1VYP-FNW6-4FG4	10/4/2020	8/5/2020	46	-	-	-	-	46
Amazon Capital Services	1YDR-VVHG-C31H	10/4/2020	8/5/2020	9	-	-	-	-	9
Amazon Capital Services	1YDR-VVHG-CHVF	10/4/2020	8/5/2020	33	-	-	-	-	33
Amazon Capital Services	1YDR-VVHG-CJLW	10/4/2020	8/5/2020	49	-	-	-	-	49
GL Kenpo	20209	10/4/2020	9/4/2020	2,750	-	-	-	-	2,750
Crafty School Crates	18009	10/4/2020	9/4/2020	133	-	-	-	-	133
Bright Solutions For Dyslexia, Inc.	88-85300	10/4/2020	9/4/2020	394	-	-	-	-	394
BrightThinker	SINV2055	10/4/2020	9/4/2020	357	-	-	-	-	357
BrightThinker	SINV2056	10/4/2020	9/4/2020	124	-	-	-	-	124
BrightThinker	SINV2059	10/4/2020	9/4/2020	249	-	-	-	-	249
Amazon Capital Services	1NFV-N76T-6TJH	10/4/2020	8/5/2020	5	-	-	-	-	5
Amazon Capital Services	1NFV-N76T-CMTP	10/4/2020	8/5/2020	25	-	-	-	-	25
Moving Beyond the Page	222299	10/4/2020	9/4/2020	293	-	-	-	-	293
Moving Beyond the Page	222423	10/4/2020	9/4/2020	103	-	-	-	-	103
Rainbow Resource Center	3121143	10/4/2020	9/4/2020	46	-	-	-	-	46

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Rainbow Resource Center	3121147	10/4/2020	9/4/2020	35	-	-	-	-	35
Rich Oliver Racing, Inc.	2020-009-001	10/4/2020	9/4/2020	998	-	-	-	-	998
Learning Without Tears	INV88700	10/4/2020	9/4/2020	19	-	-	-	-	19
Amazon Capital Services	1JXM-MRFV-F4KV	10/4/2020	8/5/2020	10	-	-	-	-	10
Amazon Capital Services	1C9H-KXQC-HVFX	10/4/2020	8/5/2020	46	-	-	-	-	46
Amazon Capital Services	1C9H-KXQC-HWYM	10/4/2020	8/5/2020	64	-	-	-	-	64
Amazon Capital Services	1C9H-KXQC-JFTG	10/4/2020	8/5/2020	31	-	-	-	-	31
Amazon Capital Services	1C9H-KXQC-JGMR	10/4/2020	8/5/2020	73	-	-	-	-	73
Amazon Capital Services	14MF-X7RW-9RR9	10/4/2020	8/5/2020	4	-	-	-	-	4
Amazon Capital Services	14MF-X7RW-DRP9	10/4/2020	8/5/2020	39	-	-	-	-	39
Amazon Capital Services	17CL-GW7T-3FVX	10/4/2020	8/5/2020	45	-	-	-	-	45
Amazon Capital Services	17CL-GW7T-3TL3	10/4/2020	8/5/2020	40	-	-	-	-	40
Amazon Capital Services	17CL-GW7T-61RC	10/4/2020	8/5/2020	28	-	-	-	-	28
Amazon Capital Services	16QX-KXK3-6RP4	10/5/2020	8/6/2020	16	-	-	-	-	16
Amazon Capital Services	16QX-KXK3-9DF4	10/5/2020	8/6/2020	10	-	-	-	-	10
Amazon Capital Services	1CHV-PNFR-F96L	10/5/2020	8/6/2020	8	-	-	-	-	8
Amazon Capital Services	1CHV-PNFR-FNHL	10/5/2020	8/6/2020	17	-	-	-	-	17
Amazon Capital Services	17JK-V6PM-1LK3	10/5/2020	8/6/2020	39	-	-	-	-	39
Amazon Capital Services	17JK-V6PM-44GN	10/5/2020	8/6/2020	10	-	-	-	-	10
Amazon Capital Services	17JK-V6PM-6VMF	10/5/2020	8/6/2020	38	-	-	-	-	38
Amazon Capital Services	1C96-M3MF-D4HX	10/5/2020	8/6/2020	14	-	-	-	-	14
Amazon Capital Services	1C96-M3MF-GKCP	10/5/2020	8/6/2020	11	-	-	-	-	11
Richard Moreno - Rock Fuzion Creative	Aug-Oct 2020 AS-4	10/5/2020	9/5/2020	435	-	-	-	-	435
Richard Moreno - Rock Fuzion Creative	Aug-Oct 2020 MS-3	10/5/2020	9/5/2020	435	-	-	-	-	435
Richard Moreno - Rock Fuzion Creative	Aug2020 DD-9	10/5/2020	9/5/2020	145	-	-	-	-	145
Richard Moreno - Rock Fuzion Creative	Aug2020 RD-9	10/5/2020	9/5/2020	145	-	-	-	-	145
Moving Beyond the Page	222504	10/5/2020	9/5/2020	315	-	-	-	-	315
Amazon Capital Services	1NFV-N76T-DRTH	10/5/2020	8/6/2020	4	-	-	-	-	4
Amazon Capital Services	1NFV-N76T-F779	10/5/2020	8/6/2020	26	-	-	-	-	26
Amazon Capital Services	1NFV-N76T-K3FN	10/5/2020	8/6/2020	24	-	-	-	-	24
Amazon Capital Services	1YDR-VVHG-DP1Q	10/5/2020	8/6/2020	23	-	-	-	-	23
Amazon Capital Services	1YDR-VVHG-GRXM	10/5/2020	8/6/2020	13	-	-	-	-	13
Amazon Capital Services	1YDR-VVHG-KG1L	10/5/2020	8/6/2020	13	-	-	-	-	13
Amazon Capital Services	1VYP-FNW6-DFKG	10/5/2020	8/6/2020	9	-	-	-	-	9
Amazon Capital Services	1VYP-FNW6-DGJJ	10/5/2020	8/6/2020	27	-	-	-	-	27
Amazon Capital Services	1VYP-FNW6-F7N9	10/5/2020	8/6/2020	38	-	-	-	-	38
Amazon Capital Services	1VV3-GNKL-MG4Q	10/5/2020	8/6/2020	41	-	-	-	-	41
Amazon Capital Services	1VV3-GNKL-MGCCG	10/5/2020	8/6/2020	35	-	-	-	-	35
Amazon Capital Services	1V47-NFJM-14PC	10/5/2020	8/6/2020	27	-	-	-	-	27
Amazon Capital Services	1V47-NFJM-7XN7	10/5/2020	8/6/2020	52	-	-	-	-	52
Amazon Capital Services	1V47-NFJM-7XP4	10/5/2020	8/6/2020	49	-	-	-	-	49
Amazon Capital Services	1QHK-KPTC-3VKH	10/5/2020	8/6/2020	80	-	-	-	-	80
Amazon Capital Services	1QHK-KPTC-77G6	10/5/2020	8/6/2020	68	-	-	-	-	68
Amazon Capital Services	1QHK-KPTC-7R1D	10/5/2020	8/6/2020	41	-	-	-	-	41
Amazon Capital Services	1PVH-LGDV-4G6K	10/5/2020	8/6/2020	9	-	-	-	-	9
Amazon Capital Services	1PVH-LGDV-4TVN	10/5/2020	8/6/2020	9	-	-	-	-	9

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Amazon Capital Services	1PVH-LGDV-7JDX	10/5/2020	8/6/2020	46	-	-	-	-	46
Amazon Capital Services	1PVH-LGDV-LDW4	10/6/2020	8/7/2020	49	-	-	-	-	49
Amazon Capital Services	1QHK-KPTC-9HWR	10/6/2020	8/7/2020	70	-	-	-	-	70
Amazon Capital Services	1V47-NFJM-GDQ9	10/6/2020	8/7/2020	16	-	-	-	-	16
Amazon Capital Services	1V47-NFJM-N4HK	10/6/2020	8/7/2020	61	-	-	-	-	61
Teacher Synergy, LLC	126665521	10/6/2020	9/15/2020	8	-	-	-	-	8
Teacher Synergy, LLC	126676851	10/6/2020	9/15/2020	7	-	-	-	-	7
Teacher Synergy, LLC	126685868	10/6/2020	9/15/2020	41	-	-	-	-	41
Brian Hammons Piano	418	10/6/2020	9/6/2020	360	-	-	-	-	360
Brian Hammons Piano	419	10/6/2020	9/6/2020	360	-	-	-	-	360
Brian Hammons Piano	420	10/6/2020	9/6/2020	360	-	-	-	-	360
Fresno Music Academy & Arts	09062020YVSFMAA	10/6/2020	9/6/2020	4,086	-	-	-	-	4,086
Abarca Group	090620A	10/6/2020	9/6/2020	2,425	-	-	-	-	2,425
Amazon Capital Services	17JK-V6PM-CXK7	10/6/2020	8/7/2020	23	-	-	-	-	23
Amazon Capital Services	17JK-V6PM-FRM1	10/6/2020	8/7/2020	11	-	-	-	-	11
Amazon Capital Services	17JK-V6PM-MN6L	10/6/2020	8/7/2020	7	-	-	-	-	7
Amazon Capital Services	17JK-V6PM-4C9T	10/6/2020	8/6/2020	17	-	-	-	-	17
Amazon Capital Services	16QX-KXK3-NTKF	10/6/2020	8/7/2020	9	-	-	-	-	9
Amazon Capital Services	174N-YTFC-3J9H	10/7/2020	8/8/2020	22	-	-	-	-	22
Amazon Capital Services	16G7-KHCM-4TLF	10/7/2020	8/8/2020	44	-	-	-	-	44
Amazon Capital Services	17JK-V6PM-TNYH	10/7/2020	8/8/2020	36	-	-	-	-	36
Amazon Capital Services	1GV6-J6X1-367F	10/7/2020	8/8/2020	24	-	-	-	-	24
Outschool, Inc.	20726	10/7/2020	9/7/2020	250	-	-	-	-	250
HomeschoolSupercenter.com	10209892	10/7/2020	9/7/2020	94	-	-	-	-	94
Teacher Synergy, LLC	126890484	10/7/2020	9/16/2020	34	-	-	-	-	34
Teacher Synergy, LLC	126891666	10/7/2020	9/16/2020	14	-	-	-	-	14
Starfall Education Foundation	4148-6448-5626	10/7/2020	9/7/2020	35	-	-	-	-	35
Starfall Education Foundation	6461-0274-0481	10/7/2020	9/7/2020	35	-	-	-	-	35
Amazon Capital Services	1V47-NFJM-TDD9	10/7/2020	8/8/2020	33	-	-	-	-	33
Amazon Capital Services	1QHK-KPTC-RPGH	10/7/2020	8/8/2020	29	-	-	-	-	29
Amazon Capital Services	1QHK-KPTC-V7GR	10/7/2020	8/8/2020	16	-	-	-	-	16
Amazon Capital Services	1PVH-LGDV-WCJF	10/7/2020	8/8/2020	9	-	-	-	-	9
Amazon Capital Services	1PVH-LGDV-XNKR	10/7/2020	8/8/2020	13	-	-	-	-	13
Vera Kotenkov	20	10/7/2020	9/7/2020	850	-	-	-	-	850
Amazon Capital Services	1YMM-VTLN-9JDL	10/7/2020	8/8/2020	5	-	-	-	-	5
Amazon Capital Services	1YPG-M676-3DFJ	10/7/2020	8/8/2020	24	-	-	-	-	24
Amazon Capital Services	1YPG-M676-4Y73	10/7/2020	8/8/2020	27	-	-	-	-	27
Amazon Capital Services	1YPG-M676-GV7M	10/8/2020	8/9/2020	10	-	-	-	-	10
Amazon Capital Services	1YMM-VTLN-LFDY	10/8/2020	8/9/2020	118	-	-	-	-	118
Amazon Capital Services	1YMM-VTLN-LFFW	10/8/2020	8/9/2020	90	-	-	-	-	90
Amazon Capital Services	1YMM-VTLN-LNJF	10/8/2020	8/9/2020	30	-	-	-	-	30
Amazon Capital Services	1YMM-VTLN-R7M4	10/8/2020	8/9/2020	323	-	-	-	-	323
Wendy DeRaud	404	10/8/2020	9/8/2020	1,905	-	-	-	-	1,905
Wendy DeRaud	405	10/8/2020	9/8/2020	1,230	-	-	-	-	1,230
Wendy DeRaud	406	10/8/2020	9/8/2020	840	-	-	-	-	840
Teaching Textbooks	29428	10/8/2020	9/8/2020	65	-	-	-	-	65



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Teaching Textbooks	29430	10/8/2020	9/8/2020	167	-	-	-	-	167
Teaching Textbooks	29450	10/8/2020	9/8/2020	142	-	-	-	-	142
Teaching Textbooks	29452	10/8/2020	9/8/2020	120	-	-	-	-	120
Teaching Textbooks	29453	10/8/2020	9/8/2020	100	-	-	-	-	100
Teaching Textbooks	29455	10/8/2020	9/8/2020	108	-	-	-	-	108
Teaching Textbooks	29456	10/8/2020	9/8/2020	108	-	-	-	-	108
Savvas Learning Company LLC	4026183336	10/8/2020	9/8/2020	137	-	-	-	-	137
Kevin Freeman	140	10/8/2020	9/8/2020	8,224	-	-	-	-	8,224
Moving Beyond the Page	222794	10/8/2020	9/8/2020	112	-	-	-	-	112
Moving Beyond the Page	222965	10/8/2020	9/8/2020	14	-	-	-	-	14
Educational Development Corporation	DIR7224914	10/8/2020	9/8/2020	15	-	-	-	-	15
Educational Development Corporation	DIR7224928	10/8/2020	9/8/2020	13	-	-	-	-	13
History Unboxed LLC	wc-8304HU	10/8/2020	9/8/2020	123	-	-	-	-	123
Brenda Barnett	98204	10/8/2020	9/8/2020	338	-	-	-	-	338
Brian Hammons Piano	421	10/8/2020	9/8/2020	360	-	-	-	-	360
Brian Hammons Piano	422	10/8/2020	9/8/2020	360	-	-	-	-	360
Brian Hammons Piano	423	10/8/2020	9/8/2020	360	-	-	-	-	360
Brian Hammons Piano	424	10/8/2020	9/8/2020	370	-	-	-	-	370
Brenda Myers	43	10/8/2020	9/8/2020	360	-	-	-	-	360
Nicole Thomas	2611	10/8/2020	9/8/2020	49	-	-	-	-	49
Michelle Barnes	1020	10/8/2020	9/8/2020	750	-	-	-	-	750
Rainbow Resource Center	3122837	10/8/2020	9/8/2020	124	-	-	-	-	124
Rainbow Resource Center	3122842	10/8/2020	9/8/2020	129	-	-	-	-	129
Rainbow Resource Center	3122878	10/8/2020	9/8/2020	120	-	-	-	-	120
Amazon Capital Services	1GV6-J6X1-JKCY	10/8/2020	8/9/2020	18	-	-	-	-	18
Lab Rat Academy	307	10/8/2020	9/8/2020	2,250	-	-	-	-	2,250
Amazon Capital Services	16PJ-QWF6-G39Q	10/8/2020	8/9/2020	14	-	-	-	-	14
Amazon Capital Services	16PJ-QWF6-M7HQ	10/8/2020	8/9/2020	20	-	-	-	-	20
Amazon Capital Services	16V7-C3L9-6PVK	10/9/2020	8/10/2020	27	-	-	-	-	27
Amazon Capital Services	16V7-C3L9-9Q11	10/9/2020	8/10/2020	11	-	-	-	-	11
Amazon Capital Services	16V7-C3L9-JPXP	10/9/2020	8/10/2020	11	-	-	-	-	11
Amazon Capital Services	16V7-C3L9-JY37	10/9/2020	8/10/2020	41	-	-	-	-	41
Amazon Capital Services	174N-YTFC-WCXJ	10/9/2020	8/10/2020	21	-	-	-	-	21
Amazon Capital Services	16V7-C3L9-K67N	10/9/2020	8/10/2020	69	-	-	-	-	69
Bobby Griffin	142	10/9/2020	9/9/2020	600	-	-	-	-	600
Amazon Capital Services	14PR-3YGG-H46J	10/9/2020	8/10/2020	51	-	-	-	-	51
Amazon Capital Services	14PR-3YGG-JF1G	10/9/2020	8/10/2020	2	-	-	-	-	2
Amazon Capital Services	1CWC-HX37-6NV6	10/9/2020	8/10/2020	11	-	-	-	-	11
Amazon Capital Services	1CXY-VLWT-HYTP	10/9/2020	8/10/2020	45	-	-	-	-	45
Amazon Capital Services	1CXY-VLWT-FPD7	10/9/2020	8/10/2020	8	-	-	-	-	8
Amazon Capital Services	1CXY-VLWT-HYPX	10/9/2020	8/10/2020	47	-	-	-	-	47
Amazon Capital Services	1GV6-J6X1-VT1G	10/9/2020	8/10/2020	44	-	-	-	-	44
Rainbow Resource Center	3127594	10/9/2020	9/9/2020	163	-	-	-	-	163
Rainbow Resource Center	3127606	10/9/2020	9/9/2020	78	-	-	-	-	78
Rainbow Resource Center	3127612	10/9/2020	9/9/2020	55	-	-	-	-	55
Rainbow Resource Center	3127620	10/9/2020	9/9/2020	93	-	-	-	-	93

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America's Kids in Motion	150-YVS	10/9/2020	9/9/2020	171	-	-	-	-	171
America's Kids in Motion	151-YVS	10/9/2020	9/9/2020	4,643	-	-	-	-	4,643
America's Kids in Motion	152-YVS	10/9/2020	9/9/2020	4,711	-	-	-	-	4,711
America's Kids in Motion	153-YVS	10/9/2020	9/9/2020	284	-	-	-	-	284
Katherine Sullivan	002	10/9/2020	9/9/2020	1,400	-	-	-	-	1,400
Joshua Heflebower	47	10/9/2020	9/9/2020	100	-	-	-	-	100
Susan Hancock	71	10/9/2020	9/9/2020	2,550	-	-	-	-	2,550
Math-U-See Inc.	0644489-IN	10/9/2020	8/10/2020	164	-	-	-	-	164
Math-U-See Inc.	0644492-IN	10/9/2020	8/10/2020	119	-	-	-	-	119
Math-U-See Inc.	0644494-IN	10/9/2020	8/10/2020	119	-	-	-	-	119
Math-U-See Inc.	0644506-IN	10/9/2020	8/10/2020	199	-	-	-	-	199
Math-U-See Inc.	0644507-IN	10/9/2020	8/10/2020	199	-	-	-	-	199
Math-U-See Inc.	0644508-IN	10/9/2020	8/10/2020	199	-	-	-	-	199
Math-U-See Inc.	0644509-IN	10/9/2020	8/10/2020	199	-	-	-	-	199
Math-U-See Inc.	0644605-IN	10/9/2020	8/10/2020	177	-	-	-	-	177
Math-U-See Inc.	0644706-IN	10/9/2020	8/10/2020	58	-	-	-	-	58
Math-U-See Inc.	0644709-IN	10/9/2020	8/10/2020	68	-	-	-	-	68
Amazon Capital Services	1P7G-7TF9-4GPQ	10/9/2020	8/10/2020	6	-	-	-	-	6
Amazon Capital Services	1P7G-7TF9-DWMY	10/9/2020	8/10/2020	38	-	-	-	-	38
Amazon Capital Services	1PK3-1GFL-KJ17	10/9/2020	8/10/2020	21	-	-	-	-	21
Amazon Capital Services	1PK3-1GFL-KKK4	10/9/2020	8/10/2020	15	-	-	-	-	15
Amazon Capital Services	1PK3-1GFL-KYNG	10/10/2020	8/11/2020	6	-	-	-	-	6
Amazon Capital Services	1PK3-1GFL-MJY3	10/10/2020	8/11/2020	25	-	-	-	-	25
Amazon Capital Services	1PK3-1GFL-TQ47	10/10/2020	8/11/2020	132	-	-	-	-	132
Amazon Capital Services	1TPJ-NW79-9PWT	10/10/2020	8/11/2020	11	-	-	-	-	11
Amazon Capital Services	1WPK-Q7CD-9D16	10/10/2020	9/10/2020	(62)	-	-	-	-	(62)
Amazon Capital Services	1P7G-7TF9-KYXR	10/10/2020	8/11/2020	52	-	-	-	-	52
Amazon Capital Services	1P7G-7TF9-MVYN	10/10/2020	8/11/2020	26	-	-	-	-	26
MEL Science U.S. LLC	PG2020091015	10/10/2020	9/10/2020	314	-	-	-	-	314
MEL Science U.S. LLC	BG2020091016	10/10/2020	9/10/2020	100	-	-	-	-	100
Math Crazy	25803	10/10/2020	9/10/2020	550	-	-	-	-	550
Math Crazy	25804	10/10/2020	9/10/2020	480	-	-	-	-	480
Teaching Textbooks	29489	10/10/2020	9/10/2020	67	-	-	-	-	67
The Lampo Group, LLC	8727765	10/10/2020	9/10/2020	137	-	-	-	-	137
Institute for Excellence in Writing	714801	10/10/2020	9/10/2020	37	-	-	-	-	37
Institute for Excellence in Writing	715933	10/10/2020	9/10/2020	38	-	-	-	-	38
Crafty School Crates	18028	10/10/2020	9/10/2020	381	-	-	-	-	381
Drivers Ed Direct	1150	10/10/2020	9/10/2020	39	-	-	-	-	39
Drivers Ed Direct	1154	10/10/2020	9/10/2020	39	-	-	-	-	39
GL Kenpo	20210	10/10/2020	9/10/2020	1,650	-	-	-	-	1,650
Roddy Jackson	1003	10/10/2020	9/10/2020	300	-	-	-	-	300
Peace Hill Press, Inc. dba Well Trained I	52980	10/10/2020	9/10/2020	90	-	-	-	-	90
Peace Hill Press, Inc. dba Well Trained I	52981	10/10/2020	9/10/2020	53	-	-	-	-	53
Rainbow Resource Center	3130328	10/10/2020	9/10/2020	251	-	-	-	-	251
Rainbow Resource Center	3130348	10/10/2020	9/10/2020	24	-	-	-	-	24
Rainbow Resource Center	3130358	10/10/2020	9/10/2020	157	-	-	-	-	157

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Rainbow Resource Center	3130362	10/10/2020	9/10/2020	140	-	-	-	-	140
MoxieBox Art	6258	10/10/2020	9/10/2020	153	-	-	-	-	153
Northwest Studio for Ballet	27	10/10/2020	9/10/2020	431	-	-	-	-	431
Mystery Science Inc.	94988	10/10/2020	9/10/2020	69	-	-	-	-	69
Omni Learning Center	1222	10/10/2020	9/10/2020	900	-	-	-	-	900
Amazon Capital Services	1GV6-J6X1-WRL9	10/10/2020	8/10/2020	13	-	-	-	-	13
Amazon Capital Services	1KLV-D4PR-4X9C	10/10/2020	8/11/2020	53	-	-	-	-	53
Amazon Capital Services	1LX6-YQ19-6RND	10/10/2020	8/11/2020	18	-	-	-	-	18
Amazon Capital Services	1CWC-HX37-QCKY	10/10/2020	8/11/2020	15	-	-	-	-	15
Amazon Capital Services	1CWC-HX37-R9LV	10/10/2020	8/11/2020	75	-	-	-	-	75
Amazon Capital Services	1CR3-MTMC-4Q1V	10/10/2020	9/10/2020	(308)	-	-	-	-	(308)
Amazon Capital Services	1CWC-HX37-JHQX	10/10/2020	8/11/2020	50	-	-	-	-	50
Amazon Capital Services	1CWC-HX37-JHRV	10/10/2020	8/11/2020	33	-	-	-	-	33
Amazon Capital Services	1CWC-HX37-L6KH	10/10/2020	8/11/2020	21	-	-	-	-	21
Amazon Capital Services	14PR-3YGG-KK6V	10/10/2020	8/11/2020	7	-	-	-	-	7
Amazon Capital Services	14PR-3YGG-KKQN	10/10/2020	8/11/2020	17	-	-	-	-	17
Amazon Capital Services	14PR-3YGG-KXHV	10/10/2020	8/11/2020	14	-	-	-	-	14
Amazon Capital Services	14PR-3YGG-MPT6	10/10/2020	8/11/2020	21	-	-	-	-	21
Amazon Capital Services	14PR-3YGG-PNVX	10/10/2020	8/11/2020	24	-	-	-	-	24
Amazon Capital Services	14PR-3YGG-RC7K	10/10/2020	8/11/2020	38	-	-	-	-	38
Amazon Capital Services	16V7-C3L9-MKHM	10/10/2020	8/11/2020	12	-	-	-	-	12
Amazon Capital Services	16V7-C3L9-JYL6	10/10/2020	8/10/2020	16	-	-	-	-	16
Amazon Capital Services	16C3-49LT-NTG9	10/11/2020	8/12/2020	12	-	-	-	-	12
Amazon Capital Services	1LX6-YQ19-D6G6	10/11/2020	8/12/2020	8	-	-	-	-	8
Amazon Capital Services	1LX6-YQ19-FYRH	10/11/2020	8/12/2020	63	-	-	-	-	63
LivFit Training	19	10/11/2020	9/11/2020	834	-	-	-	-	834
Amazon Capital Services	1KLV-D4PR-G9W1	10/11/2020	8/12/2020	14	-	-	-	-	14
Rainbow Resource Center	3131480	10/11/2020	9/11/2020	214	-	-	-	-	214
Charter's Choice Educational Services	455	10/11/2020	9/11/2020	1,750	-	-	-	-	1,750
BrightThinker	SINV2237	10/11/2020	9/11/2020	124	-	-	-	-	124
BrightThinker	SINV2238	10/11/2020	9/11/2020	124	-	-	-	-	124
Moving Beyond the Page	223549	10/11/2020	9/11/2020	164	-	-	-	-	164
Terrific Tutors - Michelle Arciniega	36	10/11/2020	9/11/2020	563	-	-	-	-	563
Starfall Education Foundation	7972-1738-0334	10/11/2020	9/11/2020	35	-	-	-	-	35
Teaching Textbooks	29517	10/11/2020	9/11/2020	43	-	-	-	-	43
Teaching Textbooks	29518	10/11/2020	9/11/2020	55	-	-	-	-	55
Teaching Textbooks	29652	10/11/2020	9/11/2020	150	-	-	-	-	150
Teaching Textbooks	29686	10/11/2020	9/11/2020	166	-	-	-	-	166
Sona Atoyan	74	10/11/2020	9/11/2020	400	-	-	-	-	400
Amazon Capital Services	1TPJ-NW79-RTGM	10/11/2020	8/12/2020	18	-	-	-	-	18
Amazon Capital Services	1TPJ-NW79-V9R9	10/11/2020	8/12/2020	5	-	-	-	-	5
Amazon Capital Services	1RN1-XR7D-7MJW	10/11/2020	8/12/2020	14	-	-	-	-	14
Amazon Capital Services	1RN1-XR7D-9MMK	10/11/2020	8/12/2020	27	-	-	-	-	27
Amazon Capital Services	1RN1-XR7D-HPCQ	10/11/2020	8/12/2020	25	-	-	-	-	25
Amazon Capital Services	1RN1-XR7D-JG67	10/11/2020	8/12/2020	6	-	-	-	-	6
Amazon Capital Services	1TGJ-Q4HP-DTVW	10/12/2020	8/13/2020	13	-	-	-	-	13



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Amazon Capital Services	1XJL-6DD1-7LPC	10/12/2020	8/13/2020	41	-	-	-	-	41
Amazon Capital Services	1XJL-6DD1-HYHW	10/12/2020	8/13/2020	6	-	-	-	-	6
Maria A. Lazo	AW1	10/12/2020	9/12/2020	440	-	-	-	-	440
Amazon Capital Services	1PYV-6YJ6-6J4H	10/12/2020	8/13/2020	13	-	-	-	-	13
Amazon Capital Services	1PYV-6YJ6-NNCW	10/12/2020	8/13/2020	10	-	-	-	-	10
Teacher Synergy, LLC	127444550	10/12/2020	9/21/2020	25	-	-	-	-	25
Trigger Memory Co.	2438	10/12/2020	9/12/2020	85	-	-	-	-	85
Moving Beyond the Page	223728	10/12/2020	9/12/2020	27	-	-	-	-	27
Guido's Martial Arts Academy	ACastaneda	10/12/2020	9/12/2020	50	-	-	-	-	50
Guido's Martial Arts Academy	CCMarquardt081020	10/12/2020	9/12/2020	807	-	-	-	-	807
Guido's Martial Arts Academy	RODRIGUEZGARCIA	10/12/2020	9/12/2020	98	-	-	-	-	98
Guido's Martial Arts Academy	Silva08102020	10/12/2020	9/12/2020	450	-	-	-	-	450
Bon Voyage World Languages Academy	1139	10/12/2020	9/12/2020	380	-	-	-	-	380
Bon Voyage World Languages Academy	1140	10/12/2020	9/12/2020	380	-	-	-	-	380
Bon Voyage World Languages Academy	1149	10/12/2020	9/12/2020	720	-	-	-	-	720
Bon Voyage World Languages Academy	1150	10/12/2020	9/12/2020	720	-	-	-	-	720
Amazon Capital Services	19D6-G3CL-9NCQ	10/12/2020	8/13/2020	150	-	-	-	-	150
Amazon Capital Services	19Q7-DFM7-9TPD	10/12/2020	8/13/2020	36	-	-	-	-	36
Amazon Capital Services	1LX6-YQ19-WVH6	10/13/2020	8/13/2020	5	-	-	-	-	5
Amazon Capital Services	1HGF-FTHX-VVD6Y	10/13/2020	8/14/2020	16	-	-	-	-	16
Generation Genius, Inc.	GG0045720	10/13/2020	9/13/2020	120	-	-	-	-	120
Teacher Synergy, LLC	127650067	10/13/2020	9/22/2020	7	-	-	-	-	7
Teacher Synergy, LLC	127651775	10/13/2020	9/22/2020	7	-	-	-	-	7
Teacher Synergy, LLC	127660878	10/13/2020	9/22/2020	12	-	-	-	-	12
Amazon Capital Services	1PYV-6YJ6-PPNY	10/13/2020	8/14/2020	13	-	-	-	-	13
Melanie Suderman Sweet	INSP 74	10/13/2020	9/13/2020	75	-	-	-	-	75
Melanie Suderman Sweet	INSP 75	10/13/2020	9/13/2020	300	-	-	-	-	300
Melanie Suderman Sweet	INSP 88	10/13/2020	9/13/2020	600	-	-	-	-	600
Amazon Capital Services	1PC9-JQPQ-444K	10/13/2020	8/14/2020	158	-	-	-	-	158
Melanie Suderman Sweet	INSP 81	10/14/2020	9/14/2020	450	-	-	-	-	450
Melanie Suderman Sweet	INSP 82	10/14/2020	9/14/2020	450	-	-	-	-	450
Melanie Suderman Sweet	INSP 83	10/14/2020	9/14/2020	450	-	-	-	-	450
Melanie Suderman Sweet	INSP 73	10/14/2020	9/14/2020	40	-	-	-	-	40
Amazon Capital Services	1VP1-WVVG-N1CD	10/14/2020	8/15/2020	6	-	-	-	-	6
Amazon Capital Services	1QTV-PLW3-6C6F	10/14/2020	8/15/2020	86	-	-	-	-	86
Teacher Synergy, LLC	127724382	10/14/2020	9/23/2020	5	-	-	-	-	5
Teacher Synergy, LLC	127730077	10/14/2020	9/23/2020	39	-	-	-	-	39
Teacher Synergy, LLC	127730468	10/14/2020	9/23/2020	3	-	-	-	-	3
Teacher Synergy, LLC	127740884	10/14/2020	9/23/2020	4	-	-	-	-	4
Teacher Synergy, LLC	127741251	10/14/2020	9/23/2020	16	-	-	-	-	16
United Conservatory of Music	10777098	10/14/2020	9/14/2020	413	-	-	-	-	413
United Conservatory of Music	10777115	10/14/2020	9/14/2020	413	-	-	-	-	413
United Conservatory of Music	10777135	10/14/2020	9/14/2020	413	-	-	-	-	413
United Conservatory of Music	10777166	10/14/2020	9/14/2020	413	-	-	-	-	413
Wendy DeRaud	408	10/14/2020	9/14/2020	1,080	-	-	-	-	1,080
Tina M. Carter	052	10/14/2020	9/14/2020	1,069	-	-	-	-	1,069

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Evan-Moor	INV290188	10/14/2020	9/14/2020	365	-	-	-	-	365
Guido's Martial Arts Academy	GHopkins091120	10/14/2020	9/14/2020	567	-	-	-	-	567
Education.com Holdings, Inc.	E10357	10/14/2020	9/14/2020	120	-	-	-	-	120
Deanna Colon	33	10/14/2020	9/14/2020	675	-	-	-	-	675
BrightThinker	SINV2247	10/14/2020	9/14/2020	249	-	-	-	-	249
Moving Beyond the Page	223986	10/14/2020	9/14/2020	304	-	-	-	-	304
Rainbow Resource Center	3063799	10/14/2020	9/14/2020	101	-	-	-	-	101
Rainbow Resource Center	3133670	10/14/2020	9/14/2020	95	-	-	-	-	95
Rainbow Resource Center	3133672	10/14/2020	9/14/2020	130	-	-	-	-	130
Rainbow Resource Center	3133676	10/14/2020	9/14/2020	40	-	-	-	-	40
Rainbow Resource Center	3133682	10/14/2020	9/14/2020	142	-	-	-	-	142
Rainbow Resource Center	3133792	10/14/2020	9/14/2020	98	-	-	-	-	98
Rainbow Resource Center	3133803	10/14/2020	9/14/2020	129	-	-	-	-	129
Rainbow Resource Center	3133805	10/14/2020	9/14/2020	21	-	-	-	-	21
Omni Learning Center	1223	10/14/2020	9/14/2020	450	-	-	-	-	450
Omni Learning Center	1224	10/14/2020	9/14/2020	640	-	-	-	-	640
Nicole Medeiros	51	10/15/2020	9/15/2020	1,590	-	-	-	-	1,590
Rainbow Resource Center	3137332	10/15/2020	9/15/2020	53	-	-	-	-	53
Rainbow Resource Center	3137340	10/15/2020	9/15/2020	74	-	-	-	-	74
Rainbow Resource Center	3137364	10/15/2020	9/15/2020	198	-	-	-	-	198
Rainbow Resource Center	3137398	10/15/2020	9/15/2020	187	-	-	-	-	187
Rainbow Resource Center	3137422	10/15/2020	9/15/2020	153	-	-	-	-	153
Rainbow Resource Center	3137461	10/15/2020	9/15/2020	74	-	-	-	-	74
Amazon Capital Services	13CH-Q7TM-1HMM	10/15/2020	8/16/2020	73	-	-	-	-	73
Amazon Capital Services	1MVX-NQKF-3RQ6	10/15/2020	8/16/2020	9	-	-	-	-	9
Moving Beyond the Page	224142	10/15/2020	9/15/2020	37	-	-	-	-	37
Moving Beyond the Page	224274	10/15/2020	9/15/2020	7	-	-	-	-	7
Just Dance	25	10/15/2020	9/15/2020	1,615	-	-	-	-	1,615
Brenda Myers	44	10/15/2020	9/15/2020	360	-	-	-	-	360
Brenda Myers	45	10/15/2020	9/15/2020	360	-	-	-	-	360
E-Therapy LLC	14789	10/15/2020	9/15/2020	44	-	-	-	-	44
Education.com Holdings, Inc.	E10367	10/15/2020	9/15/2020	120	-	-	-	-	120
Generation Genius, Inc.	GG0046069	10/15/2020	9/15/2020	120	-	-	-	-	120
Haynes Family of Programs	BID397.2-01	10/15/2020	9/15/2020	65	-	-	-	-	65
The Dance Company	10123020	10/15/2020	9/15/2020	594	-	-	-	-	594
Marti Stevens	137	10/15/2020	9/15/2020	400	-	-	-	-	400
Marti Stevens	138	10/15/2020	9/15/2020	480	-	-	-	-	480
MEL Science U.S. LLC	ET2020091605	10/16/2020	9/16/2020	279	-	-	-	-	279
Amazon Capital Services	1WFW-96QN-74KK	10/16/2020	8/17/2020	74	-	-	-	-	74
Teacher Synergy, LLC	128065598	10/16/2020	9/25/2020	33	-	-	-	-	33
Little Global Citizens LLC	1028	10/16/2020	9/16/2020	80	-	-	-	-	80
Amazon Capital Services	1WJX-HMQ6-WD9T	10/16/2020	8/17/2020	32	-	-	-	-	32
Education.com Holdings, Inc.	E10390	10/16/2020	9/16/2020	60	-	-	-	-	60
Education.com Holdings, Inc.	E10391	10/16/2020	9/16/2020	60	-	-	-	-	60
C'est La Vie Arts	49	10/16/2020	9/16/2020	120	-	-	-	-	120
C'est La Vie Arts	50	10/16/2020	9/16/2020	480	-	-	-	-	480

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Brian Hammons Piano	425	10/16/2020	9/16/2020	375	-	-	-	-	375
Brian Hammons Piano	426	10/16/2020	9/16/2020	375	-	-	-	-	375
Bullfrog Swim School	1	10/16/2020	9/16/2020	1,080	-	-	-	-	1,080
Joshua Heflebower	48	10/16/2020	9/16/2020	100	-	-	-	-	100
Amazon Capital Services	1MVX-NQKF-YVLK	10/16/2020	8/17/2020	20	-	-	-	-	20
Amazon Capital Services	1L1W-W6PH-34YR	10/16/2020	8/17/2020	66	-	-	-	-	66
Amazon Capital Services	1G67-G3FH-TW4P	10/16/2020	8/17/2020	17	-	-	-	-	17
Amazon Capital Services	1G67-G3FH-VFTP	10/16/2020	8/17/2020	22	-	-	-	-	22
Amazon Capital Services	1G67-G3FH-YLJX	10/16/2020	8/17/2020	86	-	-	-	-	86
Amazon Capital Services	19YW-XWNY-RD33	10/16/2020	8/17/2020	10	-	-	-	-	10
Amazon Capital Services	19PX-Y6DJ-4XPX	10/16/2020	8/17/2020	21	-	-	-	-	21
Amazon Capital Services	13CH-Q7TM-F7RV	10/16/2020	8/17/2020	13	-	-	-	-	13
Rainbow Resource Center	3138892	10/16/2020	9/16/2020	91	-	-	-	-	91
Rainbow Resource Center	3138923	10/16/2020	9/16/2020	89	-	-	-	-	89
Rainbow Resource Center	3139017	10/16/2020	9/16/2020	33	-	-	-	-	33
Rainbow Resource Center	3139043	10/16/2020	9/16/2020	487	-	-	-	-	487
Rainbow Resource Center	3139047	10/16/2020	9/16/2020	22	-	-	-	-	22
Rainbow Resource Center	3139983	10/16/2020	9/16/2020	167	-	-	-	-	167
Mystery Science Inc.	96907	10/16/2020	9/16/2020	49	-	-	-	-	49
Omni Learning Center	1225	10/17/2020	9/17/2020	450	-	-	-	-	450
Rainbow Resource Center	3142605	10/17/2020	9/17/2020	165	-	-	-	-	165
Rainbow Resource Center	3142618	10/17/2020	9/17/2020	21	-	-	-	-	21
Rainbow Resource Center	3142623	10/17/2020	9/17/2020	91	-	-	-	-	91
Rainbow Resource Center	3142634	10/17/2020	9/17/2020	31	-	-	-	-	31
Rainbow Resource Center	3142642	10/17/2020	9/17/2020	122	-	-	-	-	122
America's Kids in Motion	155-YVS	10/17/2020	9/17/2020	4,608	-	-	-	-	4,608
America's Kids in Motion	156-YVS	10/17/2020	9/17/2020	1,429	-	-	-	-	1,429
Amazon Capital Services	19PX-Y6DJ-RJGN	10/17/2020	8/18/2020	32	-	-	-	-	32
Amazon Capital Services	19PX-Y6DJ-WQ4Q	10/17/2020	8/18/2020	17	-	-	-	-	17
Charter Impact, Inc.	9371	10/17/2020	9/17/2020	348	-	-	-	-	348
Discount School Supply	P39772440102	10/17/2020	9/17/2020	206	-	-	-	-	206
Sona Atoyan	75	10/17/2020	9/17/2020	600	-	-	-	-	600
The Lampo Group, LLC	8746922	10/17/2020	9/17/2020	30	-	-	-	-	30
Amazon Capital Services	1WFW-96QN-9MCJ	10/17/2020	8/18/2020	23	-	-	-	-	23
Amazon Capital Services	1WFW-96QN-GT1H	10/17/2020	8/18/2020	14	-	-	-	-	14
Amazon Capital Services	1V63-WWGG-C3NC	10/17/2020	8/18/2020	18	-	-	-	-	18
Amazon Capital Services	1V63-WWGG-F737	10/17/2020	8/18/2020	16	-	-	-	-	16
Amazon Capital Services	1V63-WWGG-H4FK	10/17/2020	8/18/2020	12	-	-	-	-	12
Amazon Capital Services	1V63-WWGG-HDY1	10/17/2020	8/18/2020	87	-	-	-	-	87
Amazon Capital Services	1V63-WWGG-LDF1	10/17/2020	8/18/2020	12	-	-	-	-	12
Amazon Capital Services	1V63-WWGG-NJN3	10/17/2020	8/18/2020	27	-	-	-	-	27
Amazon Capital Services	1V63-WWGG-TL1X	10/17/2020	8/18/2020	40	-	-	-	-	40
Amazon Capital Services	1V63-WWGG-TQG1	10/17/2020	8/18/2020	48	-	-	-	-	48
Amazon Capital Services	141K-LYTR-J6TD	10/17/2020	8/18/2020	12	-	-	-	-	12
Amazon Capital Services	141K-LYTR-VP6F	10/17/2020	8/18/2020	26	-	-	-	-	26
Amazon Capital Services	1QQJ-LY46-C14F	10/17/2020	8/18/2020	55	-	-	-	-	55

## Yosemite Valley Charter School

### Accounts Payable Aging

September 30, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1QQJ-LY46-FXJK	10/17/2020	8/18/2020	27	-	-	-	-	27
Amazon Capital Services	1QQJ-LY46-J33Y	10/17/2020	8/18/2020	5	-	-	-	-	5
Amazon Capital Services	1QQJ-LY46-NDFR	10/17/2020	8/18/2020	21	-	-	-	-	21
Melanie Suderman Sweet	INSP 93B	10/17/2020	9/17/2020	150	-	-	-	-	150
Amazon Capital Services	1QQJ-LY46-VTWQ	10/18/2020	8/19/2020	17	-	-	-	-	17
Amazon Capital Services	1QQJ-LY46-WHF6	10/18/2020	8/19/2020	22	-	-	-	-	22
Amazon Capital Services	1RVT-PJMW-4QNP	10/18/2020	8/19/2020	320	-	-	-	-	320
Amazon Capital Services	141K-LYTR-YKYL	10/18/2020	8/19/2020	11	-	-	-	-	11
Amazon Capital Services	1QVW-4GVG-46V4	10/18/2020	8/19/2020	54	-	-	-	-	54
Amazon Capital Services	1XD4-FTHH-6QNJ	10/18/2020	8/19/2020	15	-	-	-	-	15
Amazon Capital Services	1XD4-FTHH-9716	10/18/2020	8/19/2020	22	-	-	-	-	22
Amazon Capital Services	1WTV-6QN9-1RQ1	10/18/2020	8/19/2020	31	-	-	-	-	31
Amazon Capital Services	1WTV-6QN9-NQ19	10/18/2020	8/19/2020	9	-	-	-	-	9
United Conservatory of Music	10820864	10/18/2020	9/18/2020	450	-	-	-	-	450
United Conservatory of Music	10854805	10/18/2020	9/18/2020	338	-	-	-	-	338
Amazon Capital Services	1YGQ-P7VG-33NL	10/18/2020	8/19/2020	37	-	-	-	-	37
Break the Barriers, Inc	11692	10/18/2020	9/18/2020	4,418	-	-	-	-	4,418
Innoved Inc.	1439	10/18/2020	9/18/2020	2,199	-	-	-	-	2,199
Lauren G. MacQuown	1	10/18/2020	9/18/2020	850	-	-	-	-	850
Rainbow Resource Center	3143654	10/18/2020	9/18/2020	309	-	-	-	-	309
Rainbow Resource Center	3143658	10/18/2020	9/18/2020	283	-	-	-	-	283
Rainbow Resource Center	3143665	10/18/2020	9/18/2020	89	-	-	-	-	89
Rainbow Resource Center	3143667	10/18/2020	9/18/2020	41	-	-	-	-	41
Mystery Science Inc.	97938	10/18/2020	9/18/2020	49	-	-	-	-	49
Amazon Capital Services	1M1W-L3DP-37V7	10/19/2020	8/20/2020	15	-	-	-	-	15
Amazon Capital Services	1M1W-L3DP-7WDF	10/19/2020	8/20/2020	15	-	-	-	-	15
Amazon Capital Services	1M1W-L3DP-GN9F	10/19/2020	8/20/2020	31	-	-	-	-	31
Amazon Capital Services	1JY9-Y6NM-1GWC	10/19/2020	8/20/2020	32	-	-	-	-	32
Amazon Capital Services	1JY9-Y6NM-349V	10/19/2020	8/20/2020	31	-	-	-	-	31
Amazon Capital Services	1X4H-FTR9-F1NF	10/19/2020	8/20/2020	35	-	-	-	-	35
Amazon Capital Services	1X4H-FTR9-JK9J	10/20/2020	8/21/2020	17	-	-	-	-	17
Amazon Capital Services	1X4H-FTR9-XYK	10/20/2020	8/21/2020	4	-	-	-	-	4
Amazon Capital Services	1TH7-F1W9-QNHN	10/20/2020	8/21/2020	14	-	-	-	-	14
Singapore Math Live, LLC	920207	10/20/2020	9/20/2020	110	-	-	-	-	110
Rising Star Gymnastics	2020-106704	10/20/2020	9/20/2020	900	-	-	-	-	900
Rainbow Resource Center	3146132	10/21/2020	9/21/2020	24	-	-	-	-	24
Rainbow Resource Center	3146136	10/21/2020	9/21/2020	43	-	-	-	-	43
Rainbow Resource Center	3146142	10/21/2020	9/21/2020	139	-	-	-	-	139
Rainbow Resource Center	3146146	10/21/2020	9/21/2020	109	-	-	-	-	109
Rainbow Resource Center	3146151	10/21/2020	9/21/2020	88	-	-	-	-	88
Rainbow Resource Center	3146158	10/21/2020	9/21/2020	98	-	-	-	-	98
Rainbow Resource Center	3146171	10/21/2020	9/21/2020	134	-	-	-	-	134
Rainbow Resource Center	3146175	10/21/2020	9/21/2020	163	-	-	-	-	163
Rainbow Resource Center	3146176	10/21/2020	9/21/2020	25	-	-	-	-	25
Rainbow Resource Center	3146178	10/21/2020	9/21/2020	32	-	-	-	-	32
Rainbow Resource Center	3146181	10/21/2020	9/21/2020	38	-	-	-	-	38



## Yosemite Valley Charter School

## Accounts Payable Aging

September 30, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1LTQ-C164-71MR	10/21/2020	8/22/2020	57	-	-	-	-	57
Amazon Capital Services	1LTQ-C164-9VCL	10/21/2020	8/22/2020	18	-	-	-	-	18
Amazon Capital Services	1W9R-993L-6VJQ	10/21/2020	8/22/2020	6	-	-	-	-	6
Amazon Capital Services	1W9R-993L-6WTY	10/21/2020	8/22/2020	6	-	-	-	-	6
Amazon Capital Services	1W9R-993L-G3QJ	10/21/2020	8/22/2020	12	-	-	-	-	12
Amazon Capital Services	1V47-PRXD-9FHY	10/21/2020	8/22/2020	178	-	-	-	-	178
Amazon Capital Services	1Y4V-M1JC-CKLL	10/21/2020	8/22/2020	7	-	-	-	-	7
Amazon Capital Services	1Y4V-M1JC-HV11	10/21/2020	8/22/2020	8	-	-	-	-	8
Amazon Capital Services	1Y4V-M1JC-Q9NO	10/22/2020	8/23/2020	20	-	-	-	-	20
Amazon Capital Services	1Y4V-M1JC-Q9NQ	10/22/2020	8/23/2020	20	-	-	-	-	20
Amazon Capital Services	1V47-PRXD-QVWJ	10/22/2020	8/23/2020	54	-	-	-	-	54
Amazon Capital Services	1XHY-N1VM-1PQM	10/22/2020	8/23/2020	11	-	-	-	-	11
Amazon Capital Services	1RKY-FFL7-4KYF	10/22/2020	8/23/2020	23	-	-	-	-	23
Amazon Capital Services	14MJ-QM11-MJ3J	10/22/2020	8/23/2020	28	-	-	-	-	28
Dino Lingo Inc	74393-YVS-INV	10/22/2020	7/21/2020	95	-	-	-	-	95
Amazon Capital Services	17FF-4RNN-3YDG	10/23/2020	8/24/2020	3	-	-	-	-	3
Amazon Capital Services	1HFB-JL7Y-43C3	10/23/2020	8/24/2020	41	-	-	-	-	41
Amazon Capital Services	1HFB-JL7Y-4C71	10/23/2020	8/24/2020	16	-	-	-	-	16
Amazon Capital Services	1RKY-FFL7-99VN	10/23/2020	8/24/2020	9	-	-	-	-	9
Amazon Capital Services	1RKY-FFL7-DJYY	10/23/2020	8/24/2020	122	-	-	-	-	122
Amazon Capital Services	1TDW-3TD3-KTKG	10/23/2020	8/24/2020	54	-	-	-	-	54
Amazon Capital Services	1TKR-GGGR-JLPY	10/23/2020	8/24/2020	48	-	-	-	-	48
Starfall Education Foundation	1481-2822-5715	10/23/2020	9/23/2020	35	-	-	-	-	35
United Conservatory of Music	10873529	10/23/2020	9/23/2020	450	-	-	-	-	450
Storybook Bindles	0000148	10/23/2020	9/23/2020	300	-	-	-	-	300
Amazon Capital Services	1TDW-3TD3-P7MK	10/24/2020	8/25/2020	3	-	-	-	-	3
Amazon Capital Services	1V76-Y1VY-QYXT	10/24/2020	8/25/2020	109	-	-	-	-	109
Math-U-See Inc.	0653364-IN	10/24/2020	8/25/2020	94	-	-	-	-	94
Math-U-See Inc.	0653379-IN	10/24/2020	8/25/2020	94	-	-	-	-	94
Math-U-See Inc.	0653527-IN	10/24/2020	8/25/2020	199	-	-	-	-	199
Amazon Capital Services	14WC-F9P4-PRHM	10/24/2020	8/25/2020	6	-	-	-	-	6
Rayford Shorin-Ryu	192	10/24/2020	9/24/2020	198	-	-	-	-	198
Rayford Shorin-Ryu	193	10/24/2020	9/24/2020	132	-	-	-	-	132
Rayford Shorin-Ryu	194	10/24/2020	9/24/2020	120	-	-	-	-	120
Rayford Shorin-Ryu	195	10/24/2020	9/24/2020	120	-	-	-	-	120
Rayford Shorin-Ryu	196	10/24/2020	9/24/2020	120	-	-	-	-	120
Rayford Shorin-Ryu	197	10/24/2020	9/24/2020	130	-	-	-	-	130
Rayford Shorin-Ryu	198	10/24/2020	9/24/2020	130	-	-	-	-	130
Amazon Capital Services	16QW-9DFM-M1WM	10/25/2020	8/26/2020	5	-	-	-	-	5
Math-U-See Inc.	0653860-IN	10/25/2020	8/26/2020	177	-	-	-	-	177
Math-U-See Inc.	0653861-IN	10/25/2020	8/26/2020	174	-	-	-	-	174
Math-U-See Inc.	0653862-IN	10/25/2020	8/26/2020	119	-	-	-	-	119
Math-U-See Inc.	0653895-IN	10/25/2020	8/26/2020	167	-	-	-	-	167
Starfall Education Foundation	2221-2707-3902	10/25/2020	9/25/2020	35	-	-	-	-	35
Steinway Piano Gallery of Fresno	75	10/25/2020	9/25/2020	1,696	-	-	-	-	1,696
Sandy Torosian	1048	10/25/2020	9/25/2020	240	-	-	-	-	240

## Yosemite Valley Charter School

## Accounts Payable Aging

September 30, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Sandy Torosian	1049	10/25/2020	9/25/2020	90	-	-	-	-	90
Math-U-See Inc.	0654769-IN	10/26/2020	8/27/2020	102	-	-	-	-	102
Amazon Capital Services	161W-4G9Q-17K6	10/26/2020	8/27/2020	54	-	-	-	-	54
Amazon Capital Services	1CTW-WTK3-6XYJ	10/26/2020	8/27/2020	50	-	-	-	-	50
Amazon Capital Services	1NDT-9PRM-4G7X	10/26/2020	8/27/2020	19	-	-	-	-	19
Amazon Capital Services	1D1Q-1D99-RXNF	10/27/2020	8/28/2020	11	-	-	-	-	11
LEGO Education	1190436967	10/27/2020	8/28/2020	470	-	-	-	-	470
LEGO Education	1190436968	10/27/2020	8/28/2020	501	-	-	-	-	501
Amazon Capital Services	1THM-HKJT-KR9L	10/27/2020	8/28/2020	6	-	-	-	-	6
Amazon Capital Services	141F-VQJM-N9RN	10/27/2020	8/28/2020	22	-	-	-	-	22
Math-U-See Inc.	0658031-IN	11/1/2020	9/2/2020	68	-	-	-	-	68
Math-U-See Inc.	0658033-IN	11/1/2020	9/2/2020	58	-	-	-	-	58
Dino Lingo Inc	68207-P008-INV	11/5/2020	8/5/2020	95	-	-	-	-	95
LEGO Education	1190439948	11/8/2020	9/9/2020	464	-	-	-	-	464
Math-U-See Inc.	0661157-IN	11/8/2020	9/9/2020	174	-	-	-	-	174
Math-U-See Inc.	0661158-IN	11/8/2020	9/9/2020	156	-	-	-	-	156
LEGO Education	1190440183	11/9/2020	9/10/2020	243	-	-	-	-	243
LEGO Education	1190440184	11/9/2020	9/10/2020	296	-	-	-	-	296
LEGO Education	1190440185	11/9/2020	9/10/2020	269	-	-	-	-	269
Math-U-See Inc.	0662203-IN	11/10/2020	9/11/2020	116	-	-	-	-	116
Math-U-See Inc.	0662315-IN	11/10/2020	9/11/2020	206	-	-	-	-	206
Math-U-See Inc.	0663011-IN	11/13/2020	9/14/2020	58	-	-	-	-	58
Math-U-See Inc.	0663034-IN	11/13/2020	9/14/2020	58	-	-	-	-	58
Math-U-See Inc.	0663038-IN	11/13/2020	9/14/2020	58	-	-	-	-	58
Math-U-See Inc.	0663041-IN	11/13/2020	9/14/2020	49	-	-	-	-	49
Dino Lingo Inc	68205-P005-INV	11/21/2020	8/20/2020	95	-	-	-	-	95
Beautiful Feet Books, Inc.	12615	12/31/2020	12/1/2020	336	-	-	-	-	336
Total Outstanding Payables in September				<u>\$ 1,121,464</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (280)</u>	<u>\$ 2,648</u>	<u>\$ 1,123,832</u>

Yosemite Valley Charter School

Due (To)/From All Inspire Charter School Locations

For the period ended September 30, 2020

	Account Balance
Due (to)/from Inspire LA	\$ (205,588)
Due (to)/from Inspire Charter Services	4,439,785
Total Due (to)/from Balance	<u>\$ 4,234,197</u>



# Cover Sheet

## Payroll Transition 2021-2022

<b>Section:</b>	II. Finance
<b>Item:</b>	C. Payroll Transition 2021-2022
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	YVC_Payroll Transition process+analysis.pdf



# Yosemite Valley Charter School

## Payroll Transition



## **24 Pay periods to 21 pay periods Transition Process**

- Notification will be sent to all staff informing them of the transition from 24 pay periods to 21 pay periods.
  - **Date: TBD**
- The school will offer the staff the ability to enroll in the Summer Hold Back (Saving Program).
- If employees decide to enroll in the Holdback program, the saving payments will be made on July 25<sup>th</sup>, August 10<sup>th</sup>, and August 25<sup>th</sup>.

# Cost Savings Analysis

- **Annual savings from payroll processing fees:** \$1,288
- **Estimated annual savings from factoring:** \$20,000

# Cover Sheet

## Special Education Stipend

**Section:** II. Finance  
**Item:** D. Special Education Stipend  
**Purpose:** Vote

**Submitted by:**

**Related Material:**

Compensation\_Policy\_2020-2021\_-\_Yosemite\_Valley\_-\_V4\_-\_adopted\_9\_24\_20.pdf  
High School Moderate-To-Severe Board Presentation.pdf

**BACKGROUND:**

Proposing a \$5,000 stipend for our High School Mod-to-Severe teachers as their caseloads are high and their SAI minutes are as well. The two teachers are Tanya Sullivan and April Green.



## 2020-2021 Compensation Policy

### Dedication to Non-discrimination

It is the policy of Yosemite Valley Charter School not to discriminate on the basis of race, religious creed (which includes religious dress and grooming practices), color, national origin (which includes, but is not limited to, national origin groups and aspects of national origin, such as height, weight, accent, or language proficiency), ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex (which includes pregnancy, childbirth, breastfeeding, and related medical conditions), gender, gender identity, gender expression, age, sexual orientation, military or veteran status (including state and federal active and reserve members as well as those ordered to duty or training), immigration/citizenship status or related protected activities (which includes undocumented individuals and human trafficking), protected medical leaves, domestic violence victim status, political affiliation, or any other consideration made unlawful by federal, state, or local laws, ordinances, or regulations.

### Important Information

- This summary does not alter the at-will nature of the employment relationship and nothing in this summary shall limit the School's right to terminate employment at-will or limit the School's right to transfer, demote, suspend, administer discipline, and change the terms and conditions of employment at its sole discretion. This includes, without limitation, the School's right to modify the compensation of any employee at any time, with or without notice and with or without cause.
- The School Board adopts this compensation schedule for 2020-2021 only. Pay increases are not granted automatically each year; therefore, neither past nor future compensation can be calculated, assumed, or predicted on the basis of this schedule or any information contained herein. Compensation of any employee may also be adjusted at any time based on operational needs of the School.
- The Executive Director shall recommend compensation for all School staff, consistent with the budget approved by the School Board. -An employee's regular compensation is paid on a semi-monthly basis in accordance with the School's payroll practices and policies.
- The School reserves the right to change, suspend, revoke, terminate, or supersede provisions of this compensation schedule at any time. To the extent any of provisions herein differ from the terms of an employee's employment agreement, the terms of the agreement shall prevail.

### Compensation Philosophy

A compensation philosophy is a statement that defines what an organization offers and chooses to reward via its compensation system. The School's compensation philosophy places emphasis on equity, transparency, excellence, and commitment. These five key values are the foundation for all School compensation structures and practices.

We offer...

- comprehensive compensation packages for all staff, including base salary and benefits. Certain employees may be eligible for bonuses and stipends, as set forth herein
- a dynamic culture and vibrant community of colleagues united by shared dedication to students, a commitment to innovation, and a strong growth mindset
- unique career pathways, growth and development opportunities, and leadership roles that

- encourage staff to challenge themselves
- equitable compensation, regardless of gender, race/ethnicity, national origin, sexual orientation, age, religion, disability or any other consideration made unlawful by federal, state, or local laws, ordinances, or regulations
- a transparent and clearly communicated compensation system, so that staff understand what factors may determine individual compensation and how and when potential changes to compensation will be effected

We recognize and reward...

- exceptional performance and contributions that enable excellent student outcomes
- commitment of staff who contribute to the long-term success of our students and our organization

For teachers...

Given the role they play in providing educational services, teachers are particularly critical to the success of our mission. As such, we offer teacher compensation to attract and retain talented educators, and we specially recognize and reward:

- exceptional teacher performance that leads to growth and excellence for students
- commitment of teachers who develop deep, high-quality educational experience (within or outside of the School) and assume critical leadership responsibilities

## **TEACHER COMPENSATION**

### Teacher Definition:

For purposes of this schedule, a Teacher is defined as a person who has a valid credential or certificate that allows them to teach a specific subject matter or special education

### Salary Placement Guidelines:

Upon hire, each employee's salary placement will be calculated based on the YEAR an employee fits, and in accordance to the professional and teaching experience gathered in previous years in the institutions outlined in this manual and on other factors such as prior performance (which includes a rehired employee).

The starting salary of a new employee may exceed the salary of a current employee in the same position based on the new employee's years of experience.

### Creditable Years of Experience:

- The School has the option to grant one (1) YEAR for each one (1) year of approved creditable teaching or professional experience up to 5 (five) years.
- An additional year may be granted for teachers who have school-desired experience in what the school determines to be "hard-to-staff" positions.
- One year of creditable professional or teaching experience will be granted for full-time employment, which is employment for 100% of an institution's normal work schedule during the school year
- A partial year of creditable professional or teaching experience can be granted for up to a year of part-time employment, which is less than 100% of an institution's normal work schedule during the school year.
- Creditable professional or teaching experience may be earned in:
  - California and US public, charter, and private elementary and secondary schools
  - Accredited foreign public, charter, and private elementary and secondary schools
  - California, US, and foreign accredited universities and colleges
  - Non-public special education contract schools for special education teachers
  - Other regionally accredited educational institutions



- Creditable teaching experience is experience as a teacher in one of the institutions outlined above.
- A maximum of 2 years of substitute teaching experience in California and US public, charter, and private elementary or secondary schools may be accepted.
- Two years of teacher assistant experience in the above institutions will be equal to 1 YEAR in the salary schedule up to a maximum of 2 YEARS.
- Other relevant professional experience may be considered by the Executive Director or designee.

The Executive Director or his or her designee may adjust a rehired teacher's placement on the pay scale as appropriate based on the employee's accumulated experience following the teacher's separation from the School, which may result in a higher or lower placement on the scale than the teacher would have otherwise been placed had the teacher been continuously employed.

#### Credential/Certification:

- Teachers holding a valid and active credential (i.e., preliminary, clear, lifetime) California teaching certificate at the time of hiring/rehiring will generally be compensated in accordance with the applicable teacher salary table (B Basis, C Basis or Special Education) for certificated teachers.
- The School may hire teachers with a bachelor's degree who do not hold a clear teaching credential. Staff holding an alternative certification (intern, emergency, or preliminary credential) are rated on the same salary teacher table as certificated teachers.
- A teacher is eligible to advance to the proper Pay Scale level once they meet the requirement for that specific Pay Scale Level and Group based on their creditable years of service and post-BA units, if applicable.
- For any given school year, teachers must submit any successfully completed post-BA units no later than October 1st in order for the units to be applied to the teacher's salary in that school year. Any proof of successfully completed post-BA units submitted to the School after October 1st will not result in an adjustment to compensation until the following school year. Teachers will be required to submit a form with their projected increase in units before the start of the school year.
- Any increase in pay resulting from an advancement on the Pay Scale based on the successful completion of post-BA units will not take effect until after the School's receipt of sufficient documentation supporting the advancement. Pay increases for post-BA units will not be paid retroactively. For illustration purposes, if a teacher is awarded a degree on January 15 and provides proof of the degree on May 1, any advancement on the Pay Scale and increase in pay will be effective beginning the next school year on July 1st. The teacher will not be paid at the higher rate of compensation retroactively (i.e., for the periods between January 15 and July 1).
- If a teacher is awarded a degree on August 15 and provides proof of the degree on October 1, any advancement on the Pay Scale and increase in pay will be effective beginning the first pay period following October 1. The teacher will not be paid at the higher rate of compensation during the periods between August 15 and October 1.
- All teaching credentials must be reflected on the California Commission on Teacher Credentialing's website.

Advanced Degree/Certificate Stipends:

- Teachers who hold a Doctoral degree are entitled to additional compensation of a \$3000 in addition to their current annual salary on the Salary Table.
- The stipend is not included in your annual salary and may be processed separately from regular earnings.
- The stipends will be paid as set forth in the Stipend Descriptions below.

Signing Bonus:

If the School decides to issue signing bonuses, the following requirements shall apply.

- Signing bonuses may be offered to teachers certified in an area of critical concern as defined by the School, to promote diversity, or to address specific concerns at the school.
- The Executive Director shall designate the individuals authorized to receive the signing bonus.
- The signing bonus must be approved by the Board.
- To qualify for a signing bonus, the teacher must:
  - be certified in the field they are hired to teach.
  - teach in that field of the bonus.

Supplemental Duty Stipends:

- Stipends are assigned and approved by the Executive Director or his/her designee at the beginning of the school year or semester or as otherwise noted in the chart below.
- Teachers who perform the supplemental duties outlined in the table below are eligible to receive the corresponding stipends as indicated and only if assigned/awarded to the teacher by the Executive Director or his/her designee. The number of stipends awarded under each category and/or the periods of service during the school year are at the sole discretion of the Executive Director or his/her designee.
- Supplemental duty stipends are authorized for the specific year assigned and are not renewed for the future years unless specifically authorized for those years. This means additional duties such as New Teacher Trainer, SPED Lead Teacher, etc. are assigned on a year by year basis and are not guaranteed responsibilities that carry over from year to year.
- Supplemental pay will cease when there is no need for the duty, the employee becomes ineligible or as otherwise determined in the sole discretion of the School.
- The School, in its sole discretion, may choose not to offer certain stipends
- Stipend amounts and requirements will be reviewed periodically and may be modified from time to time at the sole discretion of the School.
- Supplemental duty stipends are prorated and will be paid as set forth in the below Stipend Chart, once the Supplemental duty has started.
- Student stipends are paid per semester based on the teacher roster on a month by month basis throughout the school year.
- Certificated employees who work from a home office will receive a phone stipend of \$25.00 per month and/or an Internet stipend of \$25.00 per month. Employees who have a district provided cell phone or Hotspot or who work in the office on a part-time basis will have the stipend adjusted accordingly.
- Certificated employees who are required to travel to the office or other work-related destinations will be compensated per mile based on the IRS current mileage reimbursement rate. Mileage reimbursement forms with supporting documentation will be due by the 15<sup>th</sup> of the following month of which they are incurred.

## Stipend Information and Job Descriptions

### SST Coordinator

#### Job Summary:

The SST Coordinator provides support as a GE HST and serves as a specialist for the school by coordinating and leading SST meetings. The coordinator works with the HST, parents, students, and any other necessary staff to help support the student by virtual meetings and proper documentation. This may include staff from the Special Education team. The Coordinator may travel to HST regional team meetings and present /train on SST processes. In addition to the certificated salary/benefits the SST Coordinator will hold a student roster of 28 and be compensated with a stipend of \$10,000. The SST Coordinator can earn an additional stipend per student with a maximum roster of 35.

#### Duties and Responsibilities:

- Meet professional obligations through efficient work habits such as, meeting deadlines, honoring schedules, coordinating resources and meetings in an effective and timely manner, and demonstrate respect for others.
- Maintain professional, positive, ethical, cooperative relationships with students, parents, other staff, administration, and other community members.
- Schedule, facilitate, document, and follow up with SST Meetings
- Implements academic and social-emotional/behavioral intervention strategies, tools and curriculum and provides feedback to the Student Study Team.
- Communicate with parents, teachers, staff regarding progress, further assessments needed, etc.
- Help with teacher & parent training on academic and social-emotional/behavioral intervention implementation and the SST/504 processes.
- Communicate and coordinate with the Assessment Team regarding assessments and follow up as needed.
- Assist with progress monitoring & data collection
- Participate in professional growth activities.
- Provide support as a GE teacher to the caseload of 28 students according to the Homeschool Teacher job description.
- Provide professional development to HST's throughout the year regarding intervention
- Record and monitor intervention plans throughout the year.
- Support the development and implementation of the LCAP.
- Other duties as assigned.

### 504 Coordinator

#### Job Summary:

The 504 Coordinator provides support as a GE HST and serves as a specialist for the school by coordinating and leading 504 meetings. The coordinator works with the HST, parents, students, and any other necessary staff to help support the student by virtual meetings and proper documentation. The Coordinator will follow the laws and regulations associated with 504's and ensure accommodations are being met. The Coordinator may travel to HST regional team meetings and present/train on 504 processes. The 504 Coordinator will hold a student roster of 28 and be compensated with a stipend of \$10,000. The 504 Coordinator can earn an additional stipend per student with a maximum roster of 35.

#### Duties and Responsibilities:

- Meet professional obligations through efficient work habits such as, meeting deadlines, honoring schedules, coordinating resources and meetings in an effective and timely manner, and demonstrate respect for others.

- Maintain professional, positive, ethical, cooperative relationships with students, parents, other staff, administration, and other community members.
- Schedule, facilitate, document and follow up with 504 Meetings.
- Collaborate with school staff and parents to coordinate effective learning strategies/accommodations for students.
- Work with Testing, CALPADS, Assessment/SPED Team, and other departments as needed.
- Collaborate to create academic and social-emotional/behavioral intervention strategies, tools and curriculum and provide feedback to the team.
- Communicate with parents, teachers, staff regarding progress, further assessments needed, etc.
- Help with teacher & parent training on academic and social-emotional/behavioral intervention implementation and the SST/504 processes.
- Communicate and coordinate with the Assessment Team regarding assessments and follow up as needed.
- Assist with progress monitoring & data collection
- Enter and/or pull data and reports from the SIS (e.g. ELD, 504, demographics)
- Participate in professional growth activities.
- Provide support as a GE teacher to the caseload of students according to the Homeschool Teacher job description.
- Support the development and implementation of the LCAP
- Other duties as assigned.

## **EL Coordinator**

### **Job Summary:**

The EL Student Support Coordinator serves as an English Learner expert for the school by coordinating with the Homeschool Teacher (HST), parents, students and all other academic staff to support English Learners.. The Coordinator will update and maintain accuracy of the EL Master Plan and have it board approved each year. The coordinator may also assist general education teachers with selection of appropriate curricula and the development and implementation of appropriate strategies. In addition to the certificated salary/benefits the EL Coordinator will receive a \$10,000 stipend and hold a student roster of 28. The EL Coordinator can earn an additional stipend per student with a maximum roster of 35.

### **Duties and Responsibilities:**

- Maintain appropriate data of EL students in Pathways.
- Monitor newly enrolled EL students and TOMS ELPAC eligible students to verify testing or correction of ELAS as needed.
- Input scores for Initial ELPAC into TOMS LST.
- Plan and administer ELPAC tests to all EL students as required.
- Work with Testing, CALPADS, Records, Assessment/SPED Team, and other departments as needed.
- Collaborate within the school to implement EL curriculum.
- Supply training and emails for notifying HSTs and instructions for Moodle proctor training and to determine who needs the Initial ELPAC.
- Order and track supplies for Initial and Summative ELPAC.
- Develop and hold Outstanding Direct Instruction Sessions each week for EL students.
- Monitor data and progress reporting of EL's and RFEP's; encourage intervention and support as needed.
- Review initial ELPAC scores and designate students as needed. Review summative ELPAC scores and reclassify students that qualify.
- Oversight of ELAS Correction Policy.

- Meet professional obligations through efficient work habits such as, meeting deadlines, honoring schedules, coordinating resources and meetings in an effective and timely manner, and demonstrate respect for others.
- Formal 4-year RFEP monitoring of reclassified students.
- Oversight of the Reclassification Policy for Students with Disabilities.
- Coordinator and run ELAC and DELAC groups and meetings.
- Support the development and implementation of the LCAP.
- Other duties as assigned.

## **Regional Coordinator**

### **Job Summary:**

The Regional Coordinator serves as the initial point of contact for their assigned teachers. They will support the teaching staff with training, guidance, and mentoring. Coordinators will be responsible for supporting their team of teachers, communicating effectively with them and other departments, and are responsible for sending out vital information. The Regional Coordinator will oversee the work sample collection each learning period, and then review for completion and accuracy. They will also monitor and ensure that attendance logs have been collected and meet Inspire compliance requirements. Regional Coordinators will also assist teachers in the YET (Year End Transition) process. Lastly, the Regional Coordinator will support student recruitment within their respective counties of operation. Regional Coordinators will hold a minimum student roster of 20 and be compensated with a stipend of \$20,000. Regional Coordinators can earn an additional stipend per student with a maximum roster of 28. This position will require an administrative credential for all new hires starting 2020.

### **Duties and Responsibilities:**

- Monitor and provide support, information, and resources to teachers and other necessary staff.
- Participate in hiring new teachers and supporting their on-boarding as they join teams.
- Focus on student achievement through planning and practices aligned with the LCAP
- Meet professional obligations through efficient work habits such as, meeting deadlines, honoring schedules, coordinating resources and meetings in an effective and timely manner, and demonstrate respect for others.
- Maintain professional, positive, ethical, cooperative relationships with students, parents, other staff, administration, and other community members.
- Respond to teacher and parent emails/calls in a timely manner.
- At all times, be an Advocate 4 Accuracy Support and be actively engaged at all events.
- Host in person and virtual team meetings, some travel is required.
- Support all teachers and collaborate with the Executive Director and Co-Director on development of a Professional Development Plan when needed.
- Understand and be able to teach others about school policies and requirements.
- Demonstrate knowledge of learning modalities/educational philosophies.
- Strive to be an Ideal Team Player (Humble, Hungry, & Smart).
- Support all grade levels (TK-12th).
- Support the development and implementation of the LCAP.
- Bring concerns and ideas to their supervisors.
- Other duties as assigned.

## **Director of Community Connections**

### **Job Summary:**

The Director of Community Connections leads and supervises the Community Connections team as well as all of the job duties of a Community Connections Coordinator. The Director of Community

Connection serves as the initial point of contact for developing the homeschool community in the assigned region by inspiring community and adventure for the local homeschool community, listening to the needs of families, and finding creative solutions. The Director of Community Connections will hold a minimum student roster of 28 and be compensated with a stipend of \$15,000. The Director of Community Connections can earn an additional stipend per student with a maximum roster of 35.

#### Duties and Responsibilities:

- Provide support, information and ideas to Regional Community Coordinators.
- Focus on student achievement through planning and practices aligned with the LCAP
- Oversee and implement Community Connections policies and processes.
- Plan and implement community service opportunities in the assigned region.
- Meet professional obligations through efficient work habits such as, meeting deadlines, honoring schedules, coordinating resources and meetings in an effective and timely manner, and demonstrate respect for others.
- Maintain professional, positive, ethical, cooperative relationships with students, parents, other staff, administration, and other community members.
- Partner with community organizations to provide service opportunities for families.
- Reach out to and be the point person for community organizations that provide opportunities that would support the Inspire Community.
- Promote community among teachers and families.
- Plan approximately 3 events per month (thematic park day, community event and field trip).
- Foster an environment of creative thinking and cohesive team effort.
- Respond to requests and correspondence from teachers, families and community representatives in a timely manner.
- Motivate and inspire team members.
- Support the development and implementation of the LCAP.
- Equip parents and teachers to start and organize clubs.
- Other duties as assigned.

### **Community Connections Coordinator**

#### Job Summary:

The Community Connections Coordinator will plan and implement community events in accordance with the needs and culture of their region. The Community Coordinator will actively seek out organizations such as county science fairs, spelling bees, Battle of the Books competitions, Speech Meets, athletic competitions, etc. The Community Connections Coordinator serves as an initial point of contact for developing the homeschool community in the assigned region by inspiring community and adventure for the local homeschool community, listening to the needs of families, and finding creative solutions. The Community Connections Coordinator will hold a minimum student roster of 28 and be compensated with a stipend of \$10,000. The Community Connections Coordinator can earn an additional stipend per student with a maximum roster of 35.

#### Duties and Responsibilities:

- Provide support, information and ideas to Regional Community Coordinators.
- Focus on student achievement through planning and practices aligned with the LCAP.
- Plan and implement community service opportunities in the assigned region.
- Partner with community organizations to provide service opportunities for families.
- Reach out to and be the point person for community organizations that provide opportunities that would support the Inspire Community.
- Promote community among teachers and families.
- Plan approximately 3 events per month (thematic park day, community event and field trip).



- Foster an environment of creative thinking and cohesive team effort.
- Respond to requests and correspondence from teachers, families and community representatives in a timely manner.
- Motivate and inspire team members.
- Equip parents and teachers to start and organize clubs.
- Support the development and implementation of the LCAP
- Other duties as assigned.

## **High School Counselor**

### **Job Summary:**

The High School Counselor provides an educational atmosphere where students have the opportunity to fulfill their potential for intellectual, emotional, and psychological growth. Counselors will work collaboratively with various departments to ensure student success. The role of the high school counselor includes providing both guidance and counseling services for high school, as well as middle school students. Guidance services assist students with pre-, present, and post high school educational planning; counseling services assist students with personal and social development including crisis situations. The Counselor will provide support and resources to stakeholders that result in student academic success in accordance with state policies and law. The High School Counselor will be compensated with a \$5,000 stipend.

### **Duties and Responsibilities:**

- Meet professional obligations through efficient work habits such as, meeting deadlines, honoring schedules, coordinating resources and meetings in an effective and timely manner, and demonstrate respect for others.
- Maintain professional, positive, ethical, cooperative relationships with students, parents, other staff, administration, and other community members.
- Meet specific counseling and school-wide student goals to maintain effective and efficient record keeping for student roster and graduation information.
- Manage graduation plans and perform graduation checks.
- Monitor student progress and work with Home School Teachers, High School Success Coordinators, families, and support staff to ensure students are supported.
- Participate in all required teacher training and professional development activities, as well as all training and certification maintenance requirements mandated by state law.
- Plan, prepare, and implement instructional activities that contribute to an engaging learning environment.
- Hold virtual live sessions, such as office hours and workshops , provide 1-on-1 support when help is sought.
- Seek out and develop partnerships with local community colleges and ROP programs
- Develop, maintain, and promote CTE pathways.
- Support college and career readiness for all students.
- Create, modify, and differentiate graduation plans and local resources to meet the needs of students with varying backgrounds, learning styles, and special needs.
- Focus on student achievement through planning and practices aligned with the LCAP.
- Other duties as assigned.

## **High School Success Coordinator**

### **Job Summary:**

The High School Success Coordinator works with teachers, families, and students to promote



the understanding of the High School Program. The Success Coordinator assists Home School Teachers, high school counselor, and Regional Coordinators with high school specific questions, policies, and procedures. The High School Success Coordinator (HSSC) will hold a minimum student roster of 20 and be compensated with a stipend of \$20,000. HSSC can earn an additional stipend per student with a maximum roster of 28.

#### Duties and Responsibilities:

- Plan, prepare, and implement instructional activities that contribute to an engaging learning environment.
- Support Individualized Graduation Plan (IGP) review process.
- Manage graduation plans and perform graduation checks.
- Monitor student progress and work with Home School Teachers, High School Counselor, families, and support staff to ensure students are supported.
- Support college and career readiness for all students.
- Provide support and feedback to HSTs and families regarding course and curriculum selection.
- Hold in-person information sessions regarding the high school program
- Attend meetings and trainings as needed.
- Host in-person and virtual meetings as necessary.
- Assist with coordination and planning of high school events and senior events in the region.
- Assist with the continued development of the High School Program as needed
- Be an active member of the High School and Regional Teams and provide supportive and constructive feedback.
- Seek out and develop partnerships with local community colleges and ROP programs
- Develop, maintain, and promote CTE pathways.
- Focus on student achievement through planning and practices aligned with the LCAP.
- Develop and ensure that all courses are A-G through College Board requirements.
- Participate in Community Outreach and School Events as appropriate .
- Other duties as assigned.

### Testing Coordinator

#### Job Summary:

The Testing Coordinator strives to support the school with specific responsibilities to facilitate the vision and goals of testing and GE assessments. The Testing Coordinator will hold a student roster of 28 and be compensated with a stipend of \$10,000. The Testing Coordinator can earn an additional stipend per student with a maximum roster of 35.

#### Duties and Responsibilities:

- Work closely with the Director and Co-Directors of Testing, teachers, and other appropriate staff.
- Local benchmark monitoring such as Star 360 and other assessments.
- Upload local benchmark scores to student dashboard on School Pathways.
- Provide staff school accounts for local benchmark monitoring.
- Create, maintain, problem solve, and bridge Pathways and Renaissance Portal.
- Create, monitor, and share reports with school administrators as well as answer all general questions regarding use of the program(s) used.
- Provide school with training for teachers and testing messaging to families.
- Manage, train, promote, and proctor Physical Fitness Testing and California Assessment of Student Performance and Progress (CAASPP).
- Provide parent(s) information regarding local testing.
- Foster ongoing communication with Directors, RCs, teachers, students, and parents.
- Responsible for following policies and procedures of the school.

- Address teacher, parent, and student concerns that arise.
- Be the first line of support for testing.
- Focus on student achievement through planning and practices aligned with the LCAP.
- Create an environment of trust, open communication, creative thinking, and cohesive team effort.
- Work with the Tech department to ensure adequate equipment is available for testing.
- Track and manage testing equipment.
- Provide support to all test locations, staff, and families.
- Motivate and inspire team members and students.

## **Teacher Trainer Coordinator**

### **Job Summary:**

The Teacher Trainer Coordinator trains and supports incoming teaching staff with the Teacher Training Boot Camp and struggling teaching staff with targeting supports under the direction of the Executive Director. The Teacher Trainer Coordinator will hold a student roster of 20 and be compensated with a stipend of \$10,000. The Testing Coordinator can earn an additional stipend per student with a maximum roster of 35.

### **Duties and Responsibilities:**

- Collaborate with the leadership team to plan and implement trainings.
- Provide training and support as needed to all teachers on an ongoing basis throughout the school year.
- Coordinate, schedule, and implement regional “Boot Camp” Training. Training team members may have involvement during the Annual Back to School PD and will schedule trainings for their designated region as needed throughout the school year.
- Maintain professional, positive, ethical, cooperative relationships with students, parents, other staff, administration, and other community members.
- Host online or in-person meetings and trainings as needed.
- Assist with continued development of the training program and duties as needed.
- Be an active, contributing member of the Training Team. This could include participating in pilot groups, as needed and provide supportive and constructive feedback. Involvement may include learning a new process or program, participate in a select pilot group of team members to test the process or program, attending in-service and/or virtual trainings and meetings.
- Meet professional obligations through efficient work habits such as, meeting deadlines, honoring schedules, coordinating resources and meetings in an effective and timely manner, and demonstrate respect for others.
- Maintain professional, positive, ethical, cooperative relationships with students, parents, other staff, administration, and other community members.
- Other duties as assigned.

## **Decathlon Coordinator Stipend**

### **Job Summary:**

The Decathlon Coordinator meets with students to determine if they are meeting academic decathlon course requirements. The Decathlon Coordinator will hold a student roster of 28 and be compensated with a stipend of \$2,500. The Decathlon Coordinator can earn an additional stipend per student with a maximum roster of 35.

### **Duties and Responsibilities:**

- Meet weekly with team and prep and review material.
- Attend Regional Competition.

- Attend State competition (if applicable).
- Organize travel if the team goes to state.
- Prepare work samples for each LP.
- Other duties as assigned.

## **Induction Coach**

### **Job Summary:**

The Induction Coach works with teachers who are working toward clearing their teaching credential. The Induction Coach will be compensated with a stipend of \$2,500 for two years or \$500 per teacher per semester.

### **Duties and Responsibilities:**

- Build a trusting relationship with your teacher
- Meet a minimum of one hour a week to collaborate, design lessons, set goals, analyze student work/data, work on an ILP, and complete all other requirements
- Reflect on your own practice as an effective mentor
- Encourage and assist your teacher to connect with and become part of the larger professional learning community
- Other duties as assigned.

### **Summary Statement**

The Leadership team met as a team to evaluate responsibilities and job duties. Compensation, thresholds, and responsibilities were determined through time and task analysis, as well as knowledge of the level of responsibility required. Additional information was also taken into account such as personal leadership, direct achievement, LCAP and legal requirements.

### **Desired Qualifications for Credentialed Positions:**

- Valid California teaching and EL credential (required).
- One year of HST experience is preferred.
- Experience/coursework specializing in intervention preferred.
- Experience with leading SST/504 meeting preferred.
- Ability to stay organized in a fast paced environment.
- Comfortable with online/virtual meeting platforms including Google Hangouts, Blackboard, Zoom, etc.
- Knowledge of various learning modalities/educational philosophies.
- Be organized and demonstrate the ability to meet all deadlines.
- Work collaboratively in a remote environment with classified and teaching staff as well as coordinators and directors.
- Ability to be proactive and innovative.
- Should understand the Homeschool Teaching Job and demonstrate proficiency in performance of the duties for all grade levels.

### **Voluntary Transfer to Lower Role Placement or Teaching position**

- Employees approved to voluntarily transfer to a position in a lower placement on the salary scale will be placed in the new salary placement or teacher salary schedule, and the salary will be calculated as it is in the new placement or schedule.

Yosemite Valley Charter School  
July 1, 2020 HQT Salary Table  
B-Basis - 10 Month Calendar\*

PAY SCALE GROUP		PAY SCALE LEVEL									
Points*	1	2	3	4	5	6	7	8	9	10	
A (Minimum)	\$58,240*	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	
B ( + 14 points)	\$58,240**	\$58,240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,750	
C ( + 28 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,110	\$66,250	
D ( + 42 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$62,350	\$65,500	\$68,750	
E ( + 56 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$61,550	\$65,625	\$67,850	\$71,250	
F ( + 70 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$60,650	\$63,700	\$66,900	\$70,225	\$73,750	
G ( + 84 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$59,750	\$62,725	\$65,850	\$69,125	\$72,600	\$76,250	
H ( + 98 points)	\$58,250	\$58,250	\$58,250	\$58,750	\$61,650	\$64,750	\$68,000	\$71,400	\$75,000	\$78,750	

Additional Pay Scale Levels

(continued) H ( + 98 points)	Additional Pay Scale Levels			
	11	12	13	14
	\$81,250	\$83,750	\$86,250	\$88,750
	H15	H20	H25	H30
	\$91,250	\$93,750	\$96,250	\$98,250

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

\*Annualized salary includes 196 work days. The 196 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

\*\* Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

\*\*\* Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

Yosemite Valley Charter School  
July 1 2020 -HST Teacher Table  
C-Basis - 10 Month Calendar\*

PAY SCALE GROUP		PAY SCALE LEVEL									
Points*		1	2	3	4	5	6	7	8	9	10
A (Minimum)		\$58,240**	\$58,240**	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240
B ( + 14 points)		\$58,240**	\$58,240**	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$60,500
C ( + 28 points)		\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,860	\$63,000
D ( + 42 points)		\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,100	\$62,400	\$65,500
E ( + 56 points)		\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,300	\$62,400	\$64,600	\$68,000
F ( + 70 points)		\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$60,450	\$63,650	\$66,975	\$70,500
G ( + 84 points)		\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,475	\$62,600	\$65,875	\$69,350	\$73,000
H ( + 98 points)		\$58,240	\$58,240	\$58,240	\$58,240	\$58,400	\$62,400	\$64,750	\$68,150	\$71,750	\$75,500

Additional Pay Scale Levels

		Additional Pay Scale Levels			
(continued) H ( + 98 points)		11	12	13	14
		\$78,000	\$80,500	\$83,000	\$85,500

		H15	H20	H25	H30
		\$88,000	\$90,500	\$93,000	\$95,000

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

\*Annualized salary includes 196 work days. The 196 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

\*\* Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.

\*\*\*Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

\*\*\*\*During the rate-in-process for new hires Executive Directors may approve additional units earned beyond post-baccalaureate credits equivalent to 4-semester units for each year starting with year 15. A candidate can earn a maximum of 60 credits for experience based on Executive Director approval.

**Yosemite Valley Charter School  
July 1, 2020 - SPED Teacher Salary Table**

PAY SCALE GROUP		PAY SCALE LEVEL									
	Points*	1	2	3	4	5	6	7	8	9	10
	A (Minimum)	\$58,240	\$58,240	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950
	B (+ 14 points)	\$58,240	\$58,860	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,945
	C (+ 28 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,247	\$68,670
	D (+ 42 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$64,419	\$67,853	\$71,395
	E (+ 56 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$63,547	\$67,989	\$70,414	\$74,120
	F (+ 70 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$62,566	\$65,891	\$69,379	\$73,003	\$76,845
	G (+ 84 points)	\$59,950	\$59,950	\$59,950	\$59,950	\$61,585	\$64,828	\$68,234	\$71,804	\$75,592	\$79,570
	H (+ 98 points)	\$59,950	\$59,950	\$59,950	\$60,495	\$63,656	\$67,035	\$70,578	\$74,284	\$78,208	\$82,295
Additional Pay Scale Levels											
		11		12		13		14			
	(continued)	\$85,020	\$87,745	\$90,470	\$93,195						
	(+ 98 points)										
						H15		H20		H25	
						\$95,920		\$98,645		\$101,370	
										\$103,550	

NBC or Doctorate Differential is \$3000 paid in two installments in December and March.

\* Annualized salary includes 196 work days. The 196 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

**\*\* Staff holding an alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2.**

\*\*\*Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.



**Certificated Support Team  
July 1, 2020 Salary Schedule**

**SCHOOL PSYCHOLOGIST AND PROGRAM SPECIALIST**

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	81088 3,378.67	84088 3503.67	88293 3678.88	92709 2862.88	97342 4055.92	102209 4258.71

**SPEECH/LANGUAGE PATHOLOGIST**

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	74146 3089.42	78049 3252.04	82157 3423.21	86481 3603.38	91033 3793.04	95585 3982.71

**NURSE**

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	70512 2938.00	74038 3084.92	77340 3222.50	81227 3384.46	85288 3553.67	89552 3731.33

**OCCUPATIONAL THERAPIST**

STEP	1-2	3-4	5-6	7-8	9-10	11-13+
Salary	70688 2945.33	74387 3099.46	78302 3262.58	82423 3434.29	86761 3615.04	91327 3805.29

NBC or Doctorate Differential is \$3000

\* Based on 205 work days of the 12-month calendar. The 205 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

\*\*Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

**2019-20 & 2020-21 Classified Pay Scale**

		A	B	C	D	E	F	G	H	I	J	K	L
Office Tech 1	Hourly	\$15,024	\$15,385	\$15,745	\$16,226	\$16,707	\$17,308	\$17,788	\$18,269	\$19,471	\$20,072	\$20,673	\$21,274
	Annual	\$31,250	\$32,000	\$32,750	\$33,750	\$34,750	\$36,000	\$37,000	\$38,000	\$40,500	\$41,750	\$43,000	\$44,250
Office Tech 2	Hourly	\$18,029	\$18,510	\$19,111	\$19,591	\$20,072	\$20,673	\$21,274	\$21,875	\$22,476	\$23,077	\$23,798	\$24,519
	Annual	\$37,500	\$38,500	\$39,750	\$40,750	\$41,750	\$43,000	\$44,250	\$45,500	\$46,750	\$48,000	\$49,500	\$51,000
Office Tech 3	Hourly	\$19,231	\$19,832	\$20,433	\$21,034	\$21,635	\$22,296	\$22,957	\$23,678	\$24,399	\$25,120		
	Annual	\$40,000	\$41,250	\$42,500	\$43,750	\$45,000	\$46,375	\$47,750	\$49,250	\$50,750	\$52,250		
Office Tech 4	Hourly	\$24,038	\$24,760	\$25,481	\$26,322	\$27,043	\$27,885	\$28,726	\$29,567	\$30,409	\$31,250		
	Annual	\$50,000	\$51,500	\$53,000	\$54,750	\$56,250	\$58,000	\$59,750	\$61,500	\$63,250	\$65,000		

1. New classified team members will be placed on this salary schedule based on:

- Row (Office Tech 1, 2, 3 or 4) where other department members start as an Inspire team member
- Column (A-L) is determined by the lowest column all other recently added department members started, previous job experience, educational level attained, and demonstrated proficiency or experience in necessary job skills

2. Classified team members who start at an Office Tech 1 position may move to Office Tech 2 Column H by meeting **all** of the following criteria:

- Reaching step 12 in the Office Tech 1 column
- Maintain satisfactory or better evaluations in the current and previous year
- Participate in professional growth opportunities agreed to by department supervisor
- Based on the above criteria receive approval from department supervisor

3. Annually on July 1st classified team members will move from one column of the pay scale to the next if they have been in their current cell for a minimum of 3 months and they receive a satisfactory or better end of the year evaluation the previous year

4. Department Managers may request from the Executive Director, or his designee, in writing that a team member is placed into a new higher (can't move down) cell on the salary schedule during the fiscal year (July 1 - June 30) based on:

- New team member exceeding job expectations and performance after a 3 month new hire period
- Team member taking on new assignments, tasks, or job responsibilities
- Team member becoming highly proficient in specific skills that allows him/her to train other department members

**Additional Supplement Bonus ("Supplement"):**

The Executive Director may recommend a Supplement for teachers as set forth in this section.

- A Executive Director, in his or her sole discretion, shall determine what duties shall be supplemented based upon the operational needs of the school.
- A supplement is not automatic, and can be provided at the discretion and approval of the Executive Director, based on additional work beyond the regular work responsibilities.
- A supplement will be paid to the employee in accordance with the schedule provided by the School at the time of supplement award.



- The supplemental award shall not exceed \$35,000 or 50% of annual salary.
- All supplements listed are paid for the performance of duties beyond the regular work day and normal job responsibilities and are not approved solely on the basis of position classification or previous supplement payment. Additional time spent fulfilling job duties does not constitute a basis for compensation beyond the teachers' regular salary.
- Teacher supplements will be set forth in a Supplement Performance Order. The Supplement Performance Order Request shall be completed and signed by the teacher and the Executive Director prior to performing the supplemental duties.
- Supplements will be paid in installments or one lump sum if less than \$1,001. However, this option will not be available where it would cause the employee to receive compensation prior to providing the service.
- Additional Supplements may include things such as Winter Break Coverage, Extra Student Pay and Enrollment Milestones.
- To qualify for an extended duty supplement, the following criteria must be met as requested and assigned by the Executive Director:
  - 1. The Executive Director must first agree with the teacher on the terms
  - 2. The supplemental work must be separate from the normal job responsibilities.
  - 3. The work must be completed or in the progress of being completed.

### **Part-time Teachers:**

For all part-time teachers.

- Part-time/Full time Status: Compensation for part-time teachers will be \$30.00 per hour. Estimated hours for part-time teachers each week includes a maximum of 10 hours per week for approved non-instructional activities (recruiting, planning, grading, parent conferences, etc.) and one (1) additional hour per week per enrolled student. This allotted time should be sufficient to complete each part-time teacher's duties. All time worked will be compensated at the part-time teacher's hourly rate. Part-time teachers will work no more than up to 17 hours of work per pay period in July and for up to 8.5 hours of training in August.
- Part-time teachers must accurately record and timely submit records of all time worked and observe all lunch and rest breaks as outlined in the School's employee handbook. Part-time employees may not work overtime (i.e., over 8 hours in a workday or 40 hours per workweek) without written authorization from their direct supervisor.

When a case load of 20 students is reached, employees may be rated in and placed on a salary table and given health care benefits contingent upon the teacher's expected maintenance of a case load at the norm of 28 students for full-time teachers. Carrying a caseload of less than 28 students over a course of three (3) consecutive months may result in a return to part time status.

## **CLASSIFIED COMPENSATION**

### **Experience and Placement**

- Each classified employee will be placed on the salary schedule based on their creditable years of experience, which will be categorized as equivalent or applicable experience.
- Equivalent experience is the directly related experience of an employee to the position held or hired. Applicable experience is the other administrative, teaching, or professional experience which is not directly related to the position held or hired.
  - Example: Office Manager experience at a private school is accepted as equivalent experience for a person in the Office Manager position, but teaching experience will be applicable experience.

- Example: SPED instructional aide at a school district, or a company may be equivalent experience for the SPED instructional aide position, but SPED center aide will be applicable experience.
- The evaluation of prior experience and placement on the Salary Scale will be recommended by the Human Resources Department and the Executive Director or designee makes the final decision, consistent with the School's approved budget.
- The following criteria will be considered in the evaluation of prior experience:
  - The number of days worked in a year must be at least 180 days as a full-time employee
  - The percentage of days worked
  - Position held
  - Type of the organization and accreditation
- Each equivalent year of creditable experience will be equal to 1 YEAR, and each year of creditable applicable experience will be equal to a 0.5 YEAR. If the total years of experience is a fraction of a whole, it will be rounded up.
  - Example: 3.5 YEARS will be rounded to 4.0 YEARS of experience.
- Rehired employee's years of experience in the same or higher salary placements will be treated as equivalent experience.
- The starting salary of a new employee may exceed the salary of a current employee in the same position based on the creditable years of experience as defined herein.
- Creditable experience may be earned from other schools, districts or any other employer.
- The Executive Director shall recommend the creation of new positions as needed and will evaluate and recommend placement of the new positions in the appropriate role, together with any necessary budget adjustments required, to be approved by the School Board.
- Classified employees who work from a home office will receive a phone stipend of \$25.00 per month and/or an Internet stipend of \$25.00 per month. Employees who have a district provided cell phone or Hotspot or who work in the office on a part-time basis will have the stipend adjusted accordingly.
- Classified employees who are required to travel to the office or other work-related destinations will be compensated per mile based on the IRS current mileage reimbursement rate. Mileage reimbursement forms with supporting documentation will be due by the 15<sup>th</sup> of the following month of which they are incurred.

### **Role/Salary Placements**

- All positions are classified according to the corresponding role and/or salary placements based on the required set of skills, education, effort, and responsibility of the job assignment as indicated in the specific job description. All positions may be reclassified as necessary by the Executive Director or designee. Some hard-to staff positions may be compensated out of the salary schedule as approved by the Executive Director.

### **Advancements on Pay Scale**

- An advancement on the Pay Scale is the placement of an employee from a position in a lower salary placement to a position in a higher salary placement and will be determined on the same basis and factors articulated herein.

### **Lateral Transfer**

- A lateral transfer is the movement of an employee from one position to another within the same salary placement. The employee may continue to progress in the same salary placement as experience in the position is accumulated. Prior experience will not be re-evaluated for purposes of placement or advancement in the new salary placement.

### **Partial Assignments**

- In cases where a classified employee has been given multiple assignments (e.g. a SPED coordinator with partial ESL duties), the employee will be placed on the salary schedule (or salary placement) with the higher salary.

### **Reassignments**

- Employees approved to voluntarily transfer to a position in a lower placement on the salary scale, if applicable, will be placed in the new salary placement, and the salary will be calculated as it is in the new placement or schedule
- When an employee is reassigned for any reason to a position in a lower salary placement, the employee's salary will be lowered during the next payroll cycle, or when determined by the Executive Director to avoid disruption so long as it is not earlier than the next payroll period.

### **Rehires**

- A former employee who returns to a position similar to the role held prior to separation will be placed on the salary scale as follows:
  - The converted grade and step of individuals who separated employment will be identified for appropriate entry placement on the salary scale.
  - All applicable work experience earned outside of Yosemite Valley Charter Schools, subsequent to separation, may be identified and used for credit as equivalent experience in accordance with the creditable years of service as described herein.

### **Experience – Nonexempt Employees**

- Each nonexempt employee will be placed on the salary schedule based on their years of relevant experience. Although non-exempt employees may be paid a monthly salary (paid on a semi-monthly basis), all non-exempt salaried employees will be paid for all hours worked and are eligible for overtime in accordance with applicable law. Employees should receive approval from their supervisor before working overtime.
- The evaluation of prior experience will be made by the Executive Director or his/her designee. The following criteria, among others, may be considered in evaluation of prior experience:
  - The number of days worked in a year must be at least 180 days as a full time employee
  - The percentage of days worked
  - Position held
  - Type of the organization and accreditation
- Experience including secretarial, clerical, teaching, professional, and substitute experience may be credited.
- Each year of experience may be 1 YEAR in the schedule.
- The starting salary of a new employee may exceed the salary of a current employee in the same position based on their years of experience.
- Experience may be earned in other districts or other companies.
- The Executive Director or his or her designee may adjust a rehired non-exempt employee's placement on the pay scale as appropriate based on the employee's accumulated relevant experience following the employee's separation from the School, which may result in a higher or lower placement on the scale than the employee would have otherwise been placed had the

employee been continuously employed. Adjustments to an employee's salary may be made in any subsequent school year.

**Additional Supplement Bonus ("Supplement"):**

The Executive Director may recommend a Supplement for classified staff members as set forth in this section.

- A Executive Director, in his or her sole discretion, shall determine what duties shall be supplemented based upon the operational needs of the school.
- A supplement is not automatic, and can be provided at the discretion and approval of the Executive Director, based on additional work beyond the regular work responsibilities.
- A supplement will be paid to the employee in accordance with the schedule provided by the School at the time of supplement award.
- The supplemental award shall not exceed \$35,000 or 50% of annual salary.
- All supplements awarded are paid for the performance of duties beyond the regular work day and normal job responsibilities and are not approved solely on the basis of position classification or previous supplement payment. Additional time spent fulfilling job duties does not constitute a basis for compensation beyond the classified staff members' regular salary.
- Classified staff member's supplements will be set forth in a Supplement Performance Order. The Supplement Performance Order Request shall be completed and signed by the classified staff member and the Executive Director prior to performing the supplemental duties.
- Supplements will be paid in installments or one lump sum if less than \$1,001. However, this option will not be available where it would cause the employee to receive compensation prior to providing the service.
- Additional Supplements may include things such as Winter Break Coverage and Enrollment Milestones.
- To qualify for an extended duty supplement, the following criteria must be met as requested and assigned by the Executive Director:
  - 1. The Executive Director must first agree with the classified staff member on the terms
  - 3. The supplemental work must be separate from the normal job responsibilities.
  - 4. The work must be completed or in the progress of being completed.

## **PAYROLL ADVANCE POLICY UPON BOARD APPROVAL**

### **POLICY BRIEF AND PURPOSE**

Our payroll advance policy describes our terms for advancing pay to our employees as an emergency short-term loan.

### **SCOPE**

This policy applies to all employees, with the exception of the Executive Director and officers of Yosemite Valley Charter School. In addition, temporary employees with contracts that are less than one year will not be eligible for Payroll Advances.

### **POLICY ELEMENTS**

"Payroll advance" refers to employees receiving a portion of their pay before their next normal payday. This does not include any money paid to the employee for work-related expenses.

The School is not obliged to pay employees in advance and may choose to do so if employees have qualifying reasons. All payroll advance requests require board approval.

### **CONDITIONS FOR REQUESTING A PAYROLL ADVANCE**

Employees can ask for a pay advance if they:

- *Have been employed with the school for three consecutive months.*
- *Have not taken any other company-sponsored loan.*
- *Do not have any current negative evaluations or disciplinary actions.*

These conditions apply to all eligible employees without discrimination against protected characteristics.

Employees should have a legitimate reason to ask for advance pay, usually an unexpected or unavoidable occurrence. Examples of such reasons, although not conclusive, are for:

- *Family or personal emergencies (e.g. being victims of a robbery or fire, having to pay funeral fees)*
- *Hospital bills not covered by medical insurance*
- *Car repairs not covered by insurance*
- *To save a family home*

Examples of non-qualifying reasons, include but are not limited to:

- Taking a planned vacation
- Entertainment expenses
- Gambling
- Fines

### **PAYROLL ADVANCE TERMS**

Subject to approval, the maximum advance pay may be up to \$5,000. If employees find themselves in need of more frequent or larger pay advances than they are allowed, they should discuss the situation with their Executive Director. The Executive Director may decide to make exceptions on a case-by-case basis.

We will deduct the amount of the advance pay from an employee's future paychecks. This may mean:

- Depending on the amount, deducting the full amount from their next paycheck.
- Repaying the amount in small installments out of a number of future paychecks.

The repayment terms must be in writing and signed by employees and will comply with applicable laws.

We will not charge any administrative fees or interest.

If an employee resigns or is terminated before they repay their payroll advance, HR, subject to approval by the Executive Director, is responsible for reaching a new agreement with the employee. Any relevant legal requirements (whether federal, state or local) must be followed.

### **PAYROLL ADVANCE AGREEMENTS**

Employees who want to request a payroll advance should request a Payroll Advance form from HR. They must:

- Indicate their reasons for filing the form.
- State the amount of money they want to receive in advance.
- Sign to accept this policy's terms.

This procedure must be followed:

1. Employees should submit the form to their Executive Director or their Supervisor, if the Executive Director is unavailable.
2. The Executive Director should first review the form. If they approve, they must sign the form and submit it to HR.
3. HR and the CFO or designee must also review the form and decide whether to grant the employee's request in consultation with the Executive Director. If they approve, HR must create an agreement form for the pay advance and repayment terms taking any applicable taxes into account. This agreement must be signed by HR, the CFO or designee and the employee and include relevant dates.
4. HR must forward the signed agreement to the accounting department. The accounting department will generally give employees their advance pay through check or bank transfer within a week, if possible, after receiving the form.

If the request is denied, the Executive Director must inform the employee.

The advance must be paid back within one year of the initial payment to the employee, subject to applicable law. If there is a problem with meeting the requirement then the employee must sign an agreement that moves them toward quickly meeting that requirement.

## **NOTICE TO BOARD**

The Board must be informed by the Executive Director if an employee resigns prior to repaying their payroll advance.

# High School Moderate-To-Severe Board Presentation

October 27 & 29, 2020



## Moderate-To Severe (MS) Caseloads

- Currently we have 1.5 FTE's assigned to our high schools.
- We have 22 students assigned to these two teachers
- Tanya has 14 and April 8
  - April also is one of our Transition/ATP Teachers and she carries a caseload there as well
- In a "Brick and Mortar" the MS caseload is normally not over 14 Students
  - However, they have anywhere from 2-4 Para-professionals in the classroom with them
  - A full time Teacher in a virtual setting has 9-10
  - A Part Time Teacher has 4-5

## Moderate-To-Severe Teacher Duties

- These teachers are the teachers of record for their students
- Each one teaches Specialized Academic Instruction (SAI) for nearly two-hours a day
- They write lessons for the Unique Curriculum
- They hold IEP's and must work closely with their families on how to best teach their own children. Most of these students are found in the SDC setting at a "Brick and Mortar School."

## Purpose of the Request

1. These two teachers are having to plan lessons and write IEP's past their duty days
2. April our half-time teacher must write lessons for her transition/ATP students as well.
3. We have been unsuccessful in finding qualified MS teachers to fill our open position(s).
4. If we lose one of these teachers due to their workload, it is really hard on their students and families. Building rapport and trust with these families is very difficult.
5. In addition, we might not be able to fill these positions.

# Cover Sheet

## Dual Enrollment Presentation

<b>Section:</b>	III. Academic Excellence
<b>Item:</b>	A. Dual Enrollment Presentation
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	Dual Enrollment presentation.pdf



# Dual Enrollment Update

# Pathways

## Transfer

- Advanced 10th/11th graders
- 2.75 GPA eligibility
- 10th grade:
  - COUN 48 Career Planning
  - COUN 53 College Success
- 11th grade:
  - MATH 3A or higher
  - Humanities course
- 12th grade:
  - ENGL 1A plus one more

## Graphic Design

- 2.0 GPA eligibility
- Can earn a Digital Video or Video Communication certificate by graduation
- 9th grade:
  - Digital Arts 1A and 1B (HS)
- 10th grade:
  - Choose certificate option
  - Take GRC 27 or GRC 20
- 11th grade
  - Fall and Spring GRC course
- 12th grade
  - Fall and Spring GRC course

# Timeline

## Transfer

- Spring 2021 start date
- March-May enrollment
- Next steps:
  - Identify 10th students who would be GPA eligible at end of semester
  - Send out information to families
  - Hold an information session for families
  - Enroll students

## Graphic Design

- Fall 2021 semester start
- Next steps
  - Identify students who have completed or are currently enrolled in a high school graphics course earning C or better
  - Send out information to families
  - Hold an information session for families



# Notes:

- CCAP agreement signed 10/7/2020 and insurance certificate submitted. Awaiting FCC's board approval.
- We do not need a minimum number of students for a class since we are not providing our own instructors. Students will be assigned to the same section of a course.
- YVCS are responsible for purchasing the books/materials for students enrolled through dual enrollment. A P.O will need to be started at the FCC bookstore.
- We need to provide an adult facilitator to meet with enrolled students and monitor their progress. FCC will train the facilitator.

# High School Goal: Graduate students who are Career/College ready

- **Spring 2021:** ALL students complete a Personality profile/Career interest inventory
- **Fall 2021:**
  - 9th grade students enroll in Career Exploration class
  - 10th-12th grade enroll in Pathways course
- **Fall 2021:** Launch [CaliforniaColleges.edu](https://CaliforniaColleges.edu)
- **Fall 2021:** Career Exploration class becomes graduation requirement starting with Class of 2025

# Cover Sheet

## Fresno City College MOU

<b>Section:</b>	III. Academic Excellence
<b>Item:</b>	B. Fresno City College MOU
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	CCAP Agreement -Yosemite Valley Charter 2019-2022 Signed.pdf

**COLLEGE AND CAREER ACCESS PARTNERSHIP (CCAP) AGREEMENT  
REGARDING INSTRUCTIONAL SERVICES FOR DUAL ENROLLMENT  
BETWEEN  
STATE CENTER COMMUNITY COLLEGE DISTRICT AND ITS COLLEGES  
AND [INSPIRE SCHOOLS: YOSEMITE VALLEY CHARTER]**

This College and Career Access Partnership Agreement regarding instructional services is between State Center Community College District and its respective colleges ("College"), and [YOSEMITE VALLEY CHARTER SCHOOL] ("High School"). For identification purposes only this Agreement is dated 5/5/2020.

**RECITALS**

**WHEREAS**, College is a multi-college District whose mission is to provide educational programs and services that are responsive to the needs of the students and communities within the School including law enforcement programs and courses;

**WHEREAS**, High School is part of a unified school district located in the District's service area;

**WHEREAS**, this CCAP Agreement shall be for the purpose of offering expanding opportunities for students and develop seamless pathways from high school to community college for career technical education or preparation for transfer;

**WHEREAS**, the parties desire to collaborate on dual enrollment courses that provide college credit ("courses"). Education Code (EC) §76004(a) and §76004(d);

**WHEREAS**, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and College;

**WHEREAS**, the parties desire to enter into a CCAP Agreement regarding Instructional Services, which sets forth their mutual rights and responsibilities and governs their business relationship regarding the subject courses;

**WHEREAS**, the College intends to compensate High School an amount equal to the cost of an adjunct faculty teaching the same class on the college campus. When the college's adjunct faculty teaches the class on the High School campus, the High School will not be compensated. For enrollments under 20 students, the College has the right to compensate the High School a prorated amount;

**WHEREAS**, the parties intend for College to report full-time equivalent students (FTES) data and obtain state apportionment for the subject courses given through this CCAP Agreement in accordance with Title 5, EC §58050, §58051, and §58051.5;

**WHEREAS**, High School intends to fund the cost of the subject courses by providing all required personnel, classrooms, services and equipment;

**NOW, THEREFORE**, the parties mutually agree as follows:

## TERMS

- I. **Recitals.** The above recitals are incorporated herein and made a part of this CCAP Agreement.
- II. **Effective Date and Duration.** This CCAP Agreement shall be effective on the date authorized representatives of both parties sign it and continue in effect until [07/01/2022], or until duly modified or terminated by the parties.
- III. **Early Termination.** This CCAP Agreement may be terminated by either party with cause if another party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach. Termination will be effective no sooner than 15 calendar days after a written demand to cure is provided and the party fails to cure. This remedy is in addition to any other remedy which may be provided for by law.

This CCAP Agreement may be terminated without cause and for any reason by any party. The party desiring early termination without cause must provide written notice to the other parties. Termination will be effective no sooner than 60 calendar days after actual receipt of the written notice. The parties agree to consider the needs of currently enrolled students when determining a termination date.

The indemnification provisions contained in this CCAP Agreement shall survive termination.

- IV. **Instructional Service Agreements (ISA).** The terms of this CCAP Agreement are deemed to be part of and fully incorporated into any and all presently existing or future ISAs pertaining to the courses unless expressly modified by a related ISA. The terms of this agreement may be modified by individual ISAs as necessary. Any inconsistency between the agreement and an express provision of an ISA will be resolved in favor of this agreement.
- V. **Certifications for State Apportionment Purposes Applicable to All Courses Conducted in a Cooperative Arrangement with a Public High School.**
  - A. High School certifies that the direct education costs of the activity are not being fully funded through other sources.
  - B. High School certifies College has not received full compensation for the direct education costs for the conduct of the class from other sources.
  - C. College certifies that a job market survey has been conducted prior to establishing the vocational and occupational training programs, and the results justify the particular vocational and occupational training programs.
  - D. College certifies that any community college instructor teaching a course on a high school campus has not been convicted of any sex offense as defined in EC §87010, or any controlled substance offense as defined in EC §87011.
  - E. Both College and High School certify that either (i) the vocational and occupational training programs have been approved by the State Chancellor's Office and the courses which make up a particular program or pathway are part of an approved program or degree and College will provide all documentation necessary to support this certification for both parties; or (ii) College has received delegated authority to separately approve the subject courses locally.
  - F. Both College and High School certify that a qualified high school instructor teaching the course has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus. EC §76004 (j) and that any community college instructor teaching a course at the partnering high school campus has

not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. EC §76004(i)

- G. Both College and High School certify that a course offered at the High School campus does not reduce access to the same course offered at the partnering College campus and that a course that has a waiting list shall not be offered at the High School campus as part of the CCAP Agreement. EC §76004(k) (2)
- H. Both College and High School certify that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school pupils who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering school district, and shall involve a collaborative effort between high school and community college faculty to deliver an innovative remediation course as an intervention in the pupil's junior or senior year to ensure the pupil is prepared for college-level work upon graduation.. EC §76004(n).
- I. The High School and the College district will comply with the local bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit and college credit.
- J. Both College and High School certify that participation in this CCAP Partnership agreement is consistent with the core mission of the community colleges pursuant to EC §66010.4, and that pupils participating in the CCAP agreement will not lead to enrollment displacement of otherwise eligible adults in the community college. EC §76004 (k)(3).
- K. These certifications may not be voided, modified or waived by any related ISA.

**VI. Regulatory Requirements for State Apportionment Purposes Applicable to all Courses Conducted in a Cooperative Arrangement with a Public High School.**

These provisions may not be voided, modified nor waived by a related ISA unless otherwise expressly provided herein:

**A. State Apportionment.**

- 1. A district shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. EC §76004(r)
- 2. The attendance of a high school pupil at a community college as a special part- time or full-time student pursuant to a CCAP agreement is authorized attendance for which a community college district shall be credited or reimbursed pursuant to EC §48802 or §76002, provided that no school district has received reimbursement for the same instructional activity. EC §76004 (s)

**B. Responsibilities of Each Party.** College policies and procedures apply and College is responsible for the courses. The courses will comply with all applicable regulations, procedures, prerequisites and standards set out in the Course Outline of Record (COR), as well as any corresponding local policies, practices, and requirements of the High School.

**C. Enrollment Period.** The enrollment period shall be determined by College in accordance with its guidelines, policies, pertinent statutes, and regulations.

**D. Number of Class Hours Sufficient to Meet the Stated Student Learning Outcomes.** College has determined the student learning outcomes for each of the courses and the number of class hours necessary to meet them. This is recorded in the approved COR.

- E. **Supervision and Evaluation of Students.** Supervision and evaluation of students shall be in accordance with College guidelines, policies, pertinent statutes, and regulations. The supervision and evaluation of students will conform with correspondence of local policies, practices, and requirements of the High School.
- F. **Withdrawal Prior to Completion of the Course.** A student's withdrawal prior to completion of the Course shall be in accordance with College guidelines, policies, pertinent statutes and regulations.
- G. **Right to Control and Direct Instructional Activities.** College is responsible for the courses and has the sole right to control and direct the instructional activities of all instructors, including those who are High School personnel, although this right will be exercised in consultation with the High School.
- H. **Minimum Qualifications for Instructors Teaching Courses.** Instructors who are High School personnel shall meet the minimum qualifications to provide instruction in a California community college.
- I. **Facilities.** High School will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to College or students. High School agrees to clean, maintain, and safeguard the High School's premises. High School shall comply with all applicable building, fire, and safety codes. High School rules which control or prohibit public access to facilities for safety purposes or to protect proprietary information shall be observed.
- J. **Equipment.** Unless otherwise provided for in a related ISA, High School will furnish, at their own expense, all course materials, specialized equipment, and other necessary equipment for all students. The parties understand that such equipment and materials are High School's sole property; however, College policies may be utilized as appropriate should an individual student unnecessarily damage or fail to return such equipment. High School shall determine the type, make, and model of all equipment and materials to be used during each course. High School understands that no equipment or materials fee may be charged to students except as provided for by College policies and practices.
- K. **Enrollment.** Enrollment shall be open exclusively to dual enrollment students who meet all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by the College. Applicants must meet the standards and prerequisites of the College.

College and High School will be jointly responsible for processing student applications. College will provide the necessary admission forms and procedures and both College and High School will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

College will ensure that each recruited student completes the admissions procedure, the class enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. College will assist High School as necessary. A successful enrollment requires that each student has completed an enrollment application provided by the College, the application has been delivered to and accepted by College's Admissions and Records Office, and the applicant has met all requirements, to include the standard college student liability and medical care coverage, if applicable.

- L. **Enrollment Fees.** The enrollment fees (e.g. Health Fee or Associated Student Body Fee) must be paid to College by the individual student if the class is offered on the College campus. Enrollment fees may not be waived by College unless exempted by statute or board policy. This provision may not be cancelled or modified by any related ISA. However, by mutual agreement,



enrollment fees may be withheld from any reimbursement owed by the College to the High School. Non-resident fees may not be waived unless exempted by statute or board policy.

**M. Student Fees. Prohibitions and Exemptions.**

1. High School students enrolled in courses offered through a CCAP agreement shall not be assessed or charged a fee prohibited by EC §49001, including a fee charged to a pupil, or pupil's parent or guardian, as a condition for course registration or for textbooks, supplies, materials, and equipment needed to participate in the course. EC §49010 et seq.; §76004(f)
2. High School pupils enrolled in courses offered through the CCAP Agreement and that are properly classified as having "special part- time student" status as described by EC §76004(p) shall be exempt from the following community college fee requirements EC §76004(q): Student Representation Fee, Nonresident Tuition Fee, Transcript Fees, Course Enrollment Fees, Apprenticeship Course Fees, and Child Development Center Fees.

**N. Course Outlines - Curriculum Committee and Board Approval.** The COR for all individual courses must meet course standards set out in Title 11 of the California Code of Regulations and must be approved by College's Curriculum Committee, and College's Board of Trustees.

**O. Teaching Consistent with Approved Outline and Level Of Rigor.** High School will implement procedures to ensure that High School instructors teaching different sections of the same course do so in a manner consistent with the approved outline of record for that course, and that each individual instructor shall hold all students to a comparable level of rigor.

**P. Records of Student Attendance and Achievement.** All records of student attendance and achievement shall be submitted to College periodically, or upon demand, and shall be maintained by College in adherence with college policies and procedures.

**Q. Ancillary Support Services for Students.** Both College and High School shall ensure that students enrolled in the courses are provided ancillary and support services as may be needed, including but not limited to counseling, library and tutorial services, and guidance and placement assistance.

**R. Courses Outside College Boundaries.** For locations outside the geographical boundaries of College, College will comply with the requirements of Title 5 of the California Code of Regulations, §55230-55232. College shall not enter into a CCAP partnership with a High School within the service area of another community college district, except where an agreement exists, or is established, between those community college districts authorizing that CCAP partnership.

**VII. Coordination.** The coordination will be at no cost to the High School. College will provide the services of a dual enrollment coordinator to facilitate the matriculation and unit credit process of students. College will assign a faculty member or counselor as liaison who will facilitate coordination and cooperation between College and High School regarding curriculum and pedagogy. College will provide High School personnel reasonable assistance, direction and instruction in how to fulfill their responsibilities under this CCAP Agreement, including conducting appropriate student assessments, outreach/recruitment activities and the College's application procedures. An addendum to this

agreement will contain the name and contact information on the liaison for each of the three colleges within SCCC.

**VIII. Support Staff.** These provisions may not be voided, modified nor waived by a related ISA unless otherwise expressly provided herein:

- A. **High School to Provide Support Services.** High School will do the following as it pertains to high school records: provide personnel to perform clerical services and services associated with outreach activities, recruit students, assess and verify the enrollment of qualified students, assist with processing student applications, and other related services as may be necessary.
- B. **High School is Responsible for its Own Personnel.** High School's personnel will perform these services on duty time. High School personnel performing these services will be employees solely of High School, subject to the authority of High School, but will also be subject to the direction of College, specifically with regard to their duties pertaining to teaching the college course according to the COR. All instructors will be evaluated according to the contractual agreed evaluation schedule: twice in the first three semesters of teaching by the College dean (or designee) and a college faculty, and after that each semester of teaching by a peer college faculty member.

**IX. Instructors.** These provisions may not be voided, modified nor waived by a related ISA unless otherwise expressly provided herein:

- A. **College to Select Instructors.** College may select instructors from High School personnel nominated by the High School, or other sources. High School personnel will perform instructional duties on duty time. High School personnel selected to be instructors remain employees solely of the High School, subject to the authority of the High School, but will also be subject to the authority of College, specifically with regard to their duties as instructors of the College approved course. College will exercise this authority in consultation with the High School.
- B. **High School May Nominate Instructors.** High Schools shall ensure that all instructor nominees are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the courses. High School shall ensure that all instructor/staff nominees possess any certificates of other training indicia that may be required. College will check the minimum qualifications of the nominees, and interview qualified nominees, as per College Admin Regulation 7121.
- C. **College Shall Determine Instructor Requirements.** College shall determine the number of instructors, and the subject areas of instruction. The ratio of instructors to students will be determined in consultation with the High School.
- D. **High School is Responsible for its Own Personnel.** High School's personnel will perform these services on duty time. High School personnel performing their services will be employees solely of High School, subject to the authority of High School, but will also be subject to the direction of College, specifically with regard to their duties pertaining to the Courses described in the related ISAs. College has the primary right to control and direct such activities.
- E. **Orientation Meeting.** Instructors shall attend an orientation meeting or any other meeting with faculty pertaining to the dual enrollment class or pathway if scheduled and College shall provide manuals, CORs, curriculum materials, and testing and grading procedures as necessary.

**X. Curriculum and Student Learning Outcomes.**

- A. College shall develop the student learning outcomes, curriculum, CORs, and instructional methods in accordance with any applicable recommendations and guidelines offered by College

and also in compliance with standards set out in Title 5 of the California Code of Regulations. Student Learning Outcomes, curriculum, CORs, and instructional methods are subject to advance approval/revision by College.

- B. All Courses must be approved by College's Board of Trustees or College personnel to whom this authority has been duly delegated. CORs must meet the course standards set out in Title 5 of the California Code of Regulations and must be approved by College's Curriculum Committee.
  - C. All relevant course information and proposed CORs shall be developed and submitted to College for approval/revision no later than 30 days prior to the projected start date of a particular class or program session.
- XI. Instruction.** The instructional services provided by High School personnel shall include development of appropriate lectures. The lectures will conform to the approved curriculum and CORs and recommendations of experienced College instructors. Instructional presentations shall incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or specialized equipment for vocational courses.

All instructional presentations, including practical demonstrations and demonstrations of vocational equipment, are subject to the advance approval of College.

- XII. Reporting.** The College and its partner agree to report the following information:

- A. The total number of High School pupils by school site enrolled in each CCAP partnership agreement, aggregated by gender and ethnicity.
- B. The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants.
- C. The total number and percentage successful course completions, by course category and type and by school site, of CCAP partnership participants.
- D. The total number of FTES generated by CCAP partnership participants.

- XIII. Workers' Compensation.**

- A. High School shall be the "primary employer" for all its personnel who perform services as instructors and support staff. High School shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective High School personnel made in connection with performing services and receiving instruction under this CCAP Agreement or any related ISA. High School agrees to hold harmless, indemnify, and defend College from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by High School personnel connected with providing services under this CCAP Agreement or any related ISA. High School is not responsible for non-High School personnel who may serve as instructors or students who are not affiliated with the High School. These provisions may not be voided, modified nor waived by a related ISA.
- B. College shall be the "primary employer" for all its personnel who perform services under this CCAP Agreement. College shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective personnel made in connection with performing services under this CCAP Agreement or any related ISA. College agrees to hold harmless, indemnify, and defend High School from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by College personnel connected with providing services under this CCAP Agreement or any related ISA. College is not responsible for non-College personnel who may serve as instructors or students who are

not affiliated with services provided under this CCAP Agreement. These provisions may not be voided, modified nor waived by a related ISA.

**XIV. Indemnification.**

- A. High School shall defend, hold harmless, and indemnify College, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with the provision of instruction pursuant to this CCAP Agreement or any related ISA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of High School, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- B. College shall defend, hold harmless, and indemnify High School, their governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with the provision of instruction pursuant to this CCAP Agreement or any related ISA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of College, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- C. This indemnity shall survive termination of this CCAP Agreement or any related ISA, and/or final payment hereunder and is in addition to any other rights or remedies that High School or College may have under law and/or otherwise.
- D. All indemnification under this CCAP Agreement shall be apportioned on a comparative basis taking into account the relative factors of all persons contributing to such claim or loss. An indemnifying Party shall only be liable for that portion of the total indemnified claim or loss that its negligent acts or omissions bear to the negligent acts and omissions of all persons contributing to such total indemnified claim or loss.
- E. These provisions may not be voided, modified nor waived by any related ISA

**XV. Insurance Requirements.**

- A. Each party shall obtain, pay for, and maintain in effect during the life of this CCAP Agreement the following policies of insurance:
  - (1) Commercial general liability (including contractual, products, and completed operations coverages, bodily injury, and property damage liability) with single combined limits not less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to work performed under this CCAP Agreement or the general aggregate limit shall be twice the required occurrence limit;
  - (2) Sexual abuse and molestation insurance which covers bodily injury, emotional distress or mental anguish related to any claim, cause of action or liability associated with child molestation or sexual abuse, with limits no less than \$1,000,000 per wrongful act and \$2,000,000 aggregate. This coverage may be provided as an endorsement to the commercial general liability policy or under a separate policy and must be written on an "occurrence" and not on a claims made or claims made and reported basis. Coverage for such claims must not be subject to any exclusion, restriction, or sub-limit;

(3) Commercial automobile liability for "any auto" with combined single limits of liability not less than \$1,000,000 per occurrence;

(4) Professional liability (errors and omissions) with a limit of liability not less than \$1,000,000 per occurrence or claim and \$2,000,000 aggregate; and

(5) Workers' compensation and employer's liability insurance. Workers' compensation coverage must be at least as broad as that which is required by the State of California, with statutory limits. Employer's liability insurance must not be less than \$1,000,000 per accident for bodily injury or disease.

- B. Unless placed through a public liability self-insurance pool, all insurance required herein is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable by District, and must be authorized to conduct business in the state of California, or approved by the Surplus Lines Association to do business in California. The current List of Approved Surplus Line Insurers ("LASLI") is maintained by the California Department of Insurance at <http://www.insurance.ca.gov/01-consumers/120-company/07-lasli/>.
- C. Each party's commercial general liability and sexual abuse and molestation policies shall contain an endorsement naming the other party, and its governing board, officials, employees, agents, and volunteers as an additional insured insofar as this CCAP Agreement is concerned, and provide that written notice shall be given to the other party at least 30 days prior to cancellation or material change in the form of the policy or reduction in coverage. Each party shall furnish the other with a certificate of insurance containing the endorsements required under this section, and each party shall have the right to inspect the other party's original insurance policies upon request. Upon notification of receipt of a notice of cancellation, change, or reduction in a party's coverage, that party shall immediately file with the other party a certified copy of the required new or renewal policy and certificates for such policy.
- D. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this CCAP Agreement.
- E. Any self-insurance program or self-insured retention applicable to any of the coverages required herein must be declared to and approved separately in writing by the other party.
- F. These provisions may not be voided, modified nor waived by a related ISA.

**XVI. Discrimination and Harassment.** Each party agrees that it is in compliance with title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq. and 2000e et seq.), title IX of the Education Amendments of 1972 (20 U.S.C. §§ 1681 et seq.), section 504 of the federal Vocational Rehabilitation Act of 1973 (29 U.S.C. § 794), the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101 et seq.), the Age Discrimination Act (42 U.S.C. § 6101), the U.S. Presidential Executive Order 11246 and subsequent amendments (if applicable), California Fair Employment and Housing Act (Gov. Code, §§12900 et seq.), the California Unruh Civil Rights Act (Civ. Code, §§ 51-53), and all applicable state and federal health and safety regulations.

**XVII. Complaints.** The parties will follow Addendum I regarding any complaints that may arise from or relate to this Agreement.

**XVIII. Disabled Students Programs & Services (DSP&S).** When a student is considering enrolling in a dual enrollment course, it is the responsibility of the high school to provide information to the student regarding their rights to receive academic adjustments, auxiliary aids, services and/or instruction in college courses. It is also the responsibility of the high school to assist the student in connecting with the DSP&S office for the college through which the dual enrollment course is being offered.

**XIX. Entire Agreement.** This CCAP Agreement and any related ISAs constitute the entire agreement

between the parties with regard to the Courses and supersedes any prior or contemporaneous understanding or agreement. No party has been induced to enter into this CCAP Agreement by, nor is any party relying on, any representation or promise outside those expressly set forth in this CCAP Agreement and any related ISA.

- XX. **Amendment.** The provisions of this CCAP Agreement may be modified only by mutual agreement of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.
- XXI. **Waiver.** Unless otherwise precluded by the terms of this CCAP Agreement, terms or conditions may be waived by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.
- XXII. **Assignment.** Neither party may assign any rights or benefits or delegate any duty under this CCAP Agreement without written consent of the other party. Any purported assignment without written consent shall be void.
- XXIII. **Parties in Interest.** Nothing in this CCAP Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this agreement on any person other than the parties to it and their respective successors and assigns, nor is anything in this agreement intended to relieve or discharge the obligation or liability of any third person to any party to this agreement, nor shall any provision give any third person any right to subrogation or action against any party to this agreement.
- XXIV. **Severability.** If any provision of this CCAP Agreement is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the agreement shall continue in full force and effect and shall in no way be impaired or invalidated.
- XXV. **Notices.** Any notice under this CCAP Agreement shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.
- XXVI. **Authority to Enter Into Agreement.** Each party to this CCAP Agreement represents and warrants that it has the full power and authority to enter into this agreement and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this agreement.
- XXVII. **Status of the Parties.** Neither party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other party. High School shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this CCAP Agreement and any related ISA. High School shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this agreement and any related ISA.

High School shall be free to perform similar services for others while under contract with College. Nothing in this CCAP Agreement shall prohibit High School from taking on other jobs or performing services for other entities. The parties agree that in performing the services specified in this agreement, High School shall act as independent contractors.



**XXVIII. Retention and Audit of Records.** Each party shall maintain records pertaining to this CCAP Agreement and related ISAs as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

**XXIX. Governing Law and Venue.** This CCAP Agreement will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this agreement shall be Fresno County, California.

**IN WITNESS WHEREOF**, the parties hereto have caused this agreement to be executed the day and year first above written.

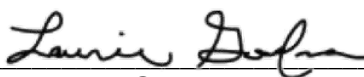
AGREED TO AND ACCEPTED:

STATE CENTER COMMUNITY COLLEGE  
DISTRICT

\_\_\_\_\_  
By: Ms. Cheryl Sullivan  
Vice Chancellor, Finance and Administration  
1171 Fulton Street, Floor 5  
Fresno, California 93721  
(559) 243-7112

AGREED TO AND ACCEPTED:

Yosemite Valley Charter School  
\_\_\_\_\_



\_\_\_\_\_  
By: Laurie Goodman  
Title: Superintendent



## Addendum I

California Education Code section 76004 subdivision (c) (1) requires the parties to establish protocols for sharing information in compliance with applicable state and federal privacy laws. This Addendum provides protocols for sharing information about complaints that may be related to, or arise from, the Agreement.

Complaints solely between [K12 DISTRICT] employees will be handled pursuant to [K12 DISTRICT's] internal procedures. Complaints solely between SCCC employees will be handled pursuant to SCCC's internal procedures. The Parties will follow the process below for: (a) complaints between [K12 DISTRICT] and SCCC employees; and (b) for complaints made by or against a [K12 DISTRICT] student arising from or related to the Agreement.

- 1) This procedure applies to complaints received by [K12 DISTRICT] or SCCC.
- 2) The party receiving the complaint will:
  - a) Notify the other party and provide the other party with the written complaint within 72 hours of receipt of the complaint.
  - b) Comply with any reporting requirements under state and federal statutes or regulations.
- 3) The parties will cooperate to comply with statutory and regulatory reporting, investigation, and privacy requirements under the Education Code, Title IX, the Family Educational Rights and Privacy Act, Title 5 of the California Code of Regulations, and any other law. The parties understand that they may be required to conduct a formal investigation within regulatory timelines.
- 4) Within three business days or as otherwise required by law, the parties will meet and confer to attempt to reach an agreement on: (a) whether an investigation is required and if so, the type of investigation; (b) whether to conduct a joint investigation or separate investigations; (c) the scope of the investigation; and (d) sharing the costs of the investigation. If the parties cannot reach an agreement on a joint investigation, each party may conduct its own investigation. If the parties conduct separate investigations, they will notify each other of the names of their investigators.
- 5) The parties will cooperate and make their employees and students available to the joint investigator and their separate investigators. For joint investigations, the parties will share all relevant information. For separation investigations, the parties may share relevant information.
- 6) Interviews of employees and students will comply with rights and protections afforded under state or federal law, as applicable, including rights under collective bargaining unit agreements, as applicable.
- 7) For joint investigations, the investigator will prepare a report and provide it to both parties. The report will set forth findings as to each allegation and the basis for the findings. The parties will share all materials from a joint investigation subject to the confidentiality requirements of this Agreement. The parties may, but are not required, to share their separate investigation reports subject to the confidentiality requirements of this Agreement.
- 8) The parties will keep all information and documents related to investigations confidential to the fullest extent permitted by law. The confidentiality requirements under this Agreement do not restrict the parties from using investigation reports, information, and materials in connection with employee discipline, student discipline, or defending against third party claims.
- 9) Activities related to an investigation shall not waive the attorney-client privilege, attorney work product protection, or any other privilege or protection to which the parties may be entitled.
- 10) All information, communications, documents, and other materials that the parties, their respective counsel, or investigators receive from or provide to each other in connection with an investigation shall constitute confidential, privileged information that is being shared and disclosed for the common goal of undertaking

a joint investigation. Such information shall not be disclosed to third parties without the other party's prior written consent, or unless required pursuant to applicable law, rule, or regulation, valid subpoena, or court order.

- 11) Except as expressly provided herein, all information obtained by a party, its counsel, or investigator from the other party, its counsel, or investigator, is provided solely for the use of the receiving party in completing an investigation. All information will remain protected from disclosure to third parties pursuant to the attorney-client privilege, attorney work product doctrine, joint defense privilege, and any other applicable privilege or immunity.
- 12) If a subpoena, written discovery demand, motion, or other legal process seeks to compel the disclosure of any reports or information prepared pursuant to an investigation, the receiving party shall promptly notify the other party and shall cooperate fully with the other party in opposing the disclosure, unless the parties agree in writing to make the disclosure.
- 13) All confidentiality paragraphs and requirements shall survive the termination of this Agreement.

# Cover Sheet

## El Dorado Charter SELPA Local Plan Section B & Participation Agreement

<b>Section:</b>	III. Academic Excellence
<b>Item:</b>	C. El Dorado Charter SELPA Local Plan Section B & Participation Agreement
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	2021-22-participation_agreement - Yosemite.pdf Charter-Certification-5-Yosemite.pdf DRAFT-2020-Local-Plan-Part-B-Governance-September-1-2020.pdf



## AGREEMENT FOR PARTICIPATION

### EL DORADO CHARTER SELPA

This Agreement for Participation ("Agreement") is entered into by and between the El Dorado Charter SELPA ("SELPA"), the El Dorado County Office of Education ("EDCOE"), and \_\_\_\_\_ ("LEA"), a California public charter school, collectively referred to as the "Parties."

### **RECITALS**

WHEREAS, each special educational local plan area is required to administer local plans submitted pursuant to Education Code section 56205 et seq., administer the allocation of funds pursuant to Education Code section 56836 et seq., and ensure that it has in effect policies, procedures, and programs that are consistent with state laws, regulations, and policies governing certain aspects of special education;

WHEREAS, a charter school that is deemed a local educational agency for purposes of special education is required to participate in an approved local plan pursuant to Education Code section 56195.1(f);

WHEREAS, LEA is a charter school that is deemed a local educational agency for purposes of special education pursuant to Education Code section 47641 and is responsible for complying with all provisions of the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.) and implementing regulations as they relate to local educational agencies;

WHEREAS, the SELPA as authorized by the California State Board of Education serves as the special educational local plan area for California charter schools deemed local educational agencies pursuant to Education Code section 47641 that have successfully completed the SELPA membership process and have signed this Agreement for Participation ("Agreement");

WHEREAS, EDCOE is designated in the local plan as the "responsible local agency" for the SELPA, which means the administrative entity, the duties of which shall include, but are not limited to, receiving and distributing state and federal special education funds pursuant to the allocation plan, providing administrative support, and coordinating implementation of the plan;

WHEREAS, the actions and decisions of the parties are guided by the values of:

1. Commitment – maintaining high standards for performance in student achievement, operations, governance and finance;
2. Integrity – adherence to moral and ethical principles in all aspects of the work;
3. Fairness – impartial and just treatment of all stakeholders;
4. Partnership – collaborative decision making and accountability;
5. Knowledge – understanding of charter school law and practice; and
6. Transparency- access to the information, decisions, and actions of the organization;

WHEREAS, the purpose of this agreement is to set forth the various responsibilities of LEA, EDCOE, and SELPA to ensure that all charter pupils with exceptional needs within the SELPA receive appropriate special education programs.



NOW, THEREFORE, IT IS HEREBY AGREED between the parties hereto as follows:

## **1. SHARED COMMITMENTS**

- 1.1. Resource Allocation. Parties shall demonstrate commitment to the promises set forth in this Agreement by allocating appropriate resources.
- 1.2. Standard of Conduct. Parties, at all times, shall conduct themselves in such a manner as to act in the best interests of all other SELPA members. The LEA shall not engage in any activity or enterprise which would tend to injure or expose the SELPA or any of its members to any significant risk of harm or injury of any kind.
- 1.3. Compliance. All parties to this agreement shall identify and comply with applicable laws, regulations, policies, procedures and generally accepted standards. Each party will address any identified compliance gaps in a responsible and timely fashion.
- 1.4. Continual Improvement. Parties are expected to continually improve by setting performance objectives, executing plans and taking necessary corrective actions for deficiencies identified by any and all internal and/or external assessments.
- 1.5. Accuracy of Business Records. Parties shall ensure that any and all financial books and records conform to generally accepted accounting principles and state reporting requirements. Records must be accurate in all material respects. Records must be legible, transparent, and reflect actual transactions and payments and be open to inspection by the other party upon a reasonable request.
- 1.6. Accuracy of Student Records. Parties shall ensure that any and all student records conform to prescribed formats. Records must be legible, transparent, reflect actual transactions and payments, and be accurate in all material respects. Records must be open to inspection and review by other parties with legitimate educational interest upon a request.
- 1.7. Documentation. Parties shall maintain documentation necessary to demonstrate compliance with this Agreement and compliance with applicable state and federal statutes and regulations.
- 1.8. Local and Allocation Plans. Parties agree to the provisions of the Local and Allocation Plans as updated and approved by the CEO Council.
- 1.9. Provision of Free and Appropriate Public Education. The LEA is solely responsible for the provision of special education programs and services to eligible students enrolled in the LEA. The Parties understand and agree that the SELPA or EDCOE shall have no responsibility for the operation of any direct educational program or service of any kind, that the SELPA has no duty or authority to provide FAPE to individual students, and that the SELPA has no duty or authority to make decisions regarding the educational programming of students enrolled in the LEA.



## 2. **LEA/ORGANIZATIONAL PARTNER RESPONSIBILITIES**

- 2.1 **Programs and Services.** The LEA is solely and exclusively responsible for the following mandated activities in order to operate its special education programs and services for students enrolled in the LEA. As such, the LEA shall:
- 2.1.1. Select, employ, compensate, and determine the duties of, or establish appropriate contracts for the provision of, special education teachers, instructional aides, and other personnel as required to conduct the program specified in the Local Plan, and in compliance with state and federal mandates.
  - 2.1.2. Conduct and/or contract those programs operated by the LEA in conformance with the Local Plan and the state and federal mandates.
  - 2.1.3. Organize and administer the activities of the IEP teams, including the selection of the LEA staff and who will serve as members of the IEP team in conformance with Education Code Section 56341 and in compliance with the Local Plan.
  - 2.1.4. Develop and implement program objectives and the evaluation of the program's effectiveness.
  - 2.1.5. Communicate with the parents and/or legal guardians of students in conformance with laws, regulations, and the provisions of the Local Plan.
  - 2.1.6. Provide for the documentation and reporting of assessment procedures used for the placement of individuals and the security thereof.
  - 2.1.7. Provide for the continuous review of placements and the assessment procedures employed to ensure their effectiveness and applicability, and ensure the continued implementation and compliance with eligibility criteria.
  - 2.1.8. Provide for the integration of students with disabilities into the general education school programs and provide for evaluating the results of such integration according to specifications of the Local Plan.
  - 2.1.9. Conduct the review of individual placements requested by the parents and/or legal guardians of the student in accordance with the Local Plan.
  - 2.1.10. Prepare and submit all required reports, including reports on student enrollment, program expenditures, and program evaluation.
- 2.2. **Fiscal Responsibilities.** Receive and expend special education funding in accordance with the Charter SELPA Allocation Plan. Organizational Partners affirm that any financial claim made by the SELPA against an LEA that is part of the Organizational Partner's network of LEAs will be honored by the Organization Partner.
- 2.3. **Restricted Funds.** As a condition of membership and participation in the SELPA, LEA warrants and represents that at no time during the term of this Agreement



and LEA's membership and participation in the SELPA shall the LEA, directly or indirectly, provide special education funding for the benefit of a for-profit entity. Unless altered by law, all funding provided through the Charter SELPA shall be treated as a restricted funding source to be expended only for special education or special education services. Nothing contained herein shall be interpreted as prohibiting any LEA from expending funds to contract with a state-certified nonpublic agency/school for the benefit of children served, in accordance with the approved master contract and individual services agreements as provided for in federal and state law.

- 2.4. Audit Report. Annually provide the SELPA with the LEA's annual, independent financial audit report, on or before December 20th each year, unless an extension has been granted by the State Controller's Office, in which case an extension will be granted to the charter as well. LEA further agrees to provide SELPA copies of any and all State Controller's Office communications regarding audit report corrective actions and a corrected audit report, if applicable. Should an LEA be the subject of an investigation by any federal, state, or local agency, including but not limited to the Fiscal Crisis Management and Assistance Team ("FCMAT") arising out of or related to allegations of fiscal mismanagement, failure to meet generally accepted accounting principles, or any violation of a provision of law, the LEA shall immediately notify SELPA and provide the SELPA with a copy of any written correspondence related thereto.
- 2.5. Membership Responsibilities. Adhere to governance structure within SELPA Local Plan and Policies, including designating appropriate representatives to serve on required councils and committees; ensure appropriate LEA representatives attend and participate in SELPA governance meetings as set forth in the Local Plan, Policies and Procedures.
- 2.6. Management Decisions. Consistent with this Agreement, LEA shall have full and exclusive authority and responsibility for classifying employment positions within their LEA. The managerial prerogatives of any participating LEA member shall not be infringed upon by any other participating LEA member except upon mutual consent of an affected LEA member(s), or unless as otherwise set forth. LEA shall not undertake to independently act on behalf of the SELPA or any of its members without express written authorization of the SELPA.
- 2.7. Participation. Ensure appropriate LEA representatives attend and participate in SELPA governance meetings and committees as set forth in the Local Plan, Policies and Procedures.
- 2.8. Reporting Requirements. Submit all required federal, state and SELPA reports and data requests in the prescribed format and at the specified due date. Upon written request by the SELPA, LEA shall provide any requested information, documents, writings, or information of any sort without delay, except as otherwise prohibited by law.
- 2.9. Indemnification and Hold Harmless. To the fullest extent allowed by law, LEA agrees to defend, indemnify, and hold harmless the SELPA and its individual other





members, EDCOE, the El Dorado County Superintendent of Schools, and each of their respective directors, officers, agents, employees, and volunteers (the Indemnified Parties), from any claim or demand, damages, losses or expenses (including, without limitation, reasonable attorney fees) that arise in any manner from an actual or alleged failure by LEA to fulfill one or more of the LEA member's obligations except to the extent that such suit arises from the SELPA, EDCOE, or the El Dorado County Superintendent of Schools' negligence.

### 3. **SELPA DUTIES AND RESPONSIBILITIES**

- 3.1 Services. In order to accomplish the goals set forth in the Local Plan, SELPA shall provide the following services and activities for the LEA:
- 3.1.1. Receive, compile, and submit required enrollment reports and compute all special education apportionments; receive data from LEA to compile and submit budgets for the programs and monitor the fiscal aspects of the program conducted, and receive the special education apportionments as authorized by applicable law.
  - 3.1.2. Maintain SELPA policies and procedures for referring and placing individuals with exceptional needs who are enrolled in the LEA, including the methods and procedures for communication with the parents and/or guardians of the students according to SELPA Local Plan, Policies and Procedures.
  - 3.1.3. Coordinate the organization and maintenance of the Special Education Community Advisory Committee ("CAC") to coordinate the implementation of the Local Plan and provide for the attendance of designated members of the SELPA's staff at all regularly scheduled CAC meetings as required by law.
  - 3.1.4. Coordinate community resources with those provided by LEA and SELPA, including providing such contractual agreements as may be required.
  - 3.1.5. Coordinate state Special Education Accountability Processes.
  - 3.1.6. Provide alternative dispute resolution supports and services.
  - 3.1.7. Develop interagency referral and placement procedures.
  - 3.1.8. Provide regular personnel development training sessions for LEA staff responsible for administering or delivering special education programs and services.
  - 3.1.9. Provide the method and forms to enable the LEA to report to the SELPA on student enrollment and program expenditures. Establish and maintain a pupil information system.
  - 3.1.10. Provide reasonable and appropriate technical assistance and information to the LEA upon request from LEA administration, including but not limited to:
    - 1. Evidenced Based Practices;
    - 2. Program Development and Improvement;



3. Individual cases;
4. State complaints;
5. Requests for due process mediation and hearing; and
6. Appropriate programs and services for specific pupils.

3.1.11. Perform other services reasonable and necessary to the administration and coordination of the Local Plan.

- 3.2. Governance. Organize and maintain the governance structure of the Local Plan, including various committees and councils to monitor the operations of the SELPA and make recommendations for necessary revisions, including, but not limited to, the Local Plan, Allocation Plan and Policies.
- 3.3. Data Reporting. Establish and maintain methods, timelines and forms to submit required federal, state and SELPA reports.
- 3.4. Public Meetings. Schedule public meetings for purposes of governance activities and adopting the Annual Service Plan and Budget Plan.
- 3.5. Fiscal Responsibilities. Receive, distribute, and oversee the expenditure of special education funds in accordance with federal and state regulations and the SELPA Allocation Plan.
- 3.6. Indemnification and Hold Harmless. The SELPA shall be held harmless and indemnify EDCOE and the El Dorado County Superintendent of Schools for any costs of any kind or nature arising out of or related to this agreement other than as specifically contemplated herein, except to the extent that such cost arises from EDCOE and the El Dorado County Superintendent of Schools' negligence.

#### **4. EDCOE DUTIES AND RESPONSIBILITIES**

- 4.1. The Parties understand that EDCOE is designated in the Local Plan as the "responsible local agency" for the SELPA. EDCOE shall receive and distribute state and federal special education funds pursuant to the Allocation Plan, provide administrative support, and coordinate implementation of the Local Plan in accordance with state and federal law.
- 4.2. EDCOE shall not be responsible for any LEA or SELPA obligations or duties of any kind or nature except as explicitly set forth in this agreement.

#### **5. TERMINATION OF THIS AGREEMENT AND PARTICIPATION IN SELPA**

- 5.1. LEA may terminate this Agreement and participation in the SELPA in its sole discretion at the end of the fiscal year next occurring after having provided prior written notice to the SELPA, as follows:
  - 5.1.1. Prior initial written notice of intended termination to the SELPA at least twelve (12) months and one (1) day in advance of date of termination; and
  - 5.1.2. Final written notice of termination to the SELPA no more than six (6) months after the LEA's initial notice of intended termination.
- 5.2. The SELPA may initiate and complete termination of this Agreement and LEA's participation in the SELPA in its sole discretion in accordance with the process and



standards in SELPA Policies. The SELPA will provide prior written notice to the LEA at least twelve (12) months as follows:

- 5.2.1. Prior initial written notice of intended termination to the LEA at least twelve (12) months and one (1) day in advance of date of termination, and
  - 5.2.2. Final written notice of termination to the LEA no more than six (6) months after the SELPA's initial notice of intended termination.
- 5.3. Specifically the timeline and process above does not preclude the SELPA from initiating and completing the termination process in less than 12 months or by June 30 of the year immediately preceding the summary termination, if the member demonstrates:
- 5.3.1. Egregious disregard of state and federal requirements to provide services to students; and/or
  - 5.3.2. Demonstrated systemic and material issues that would cause the SELPA to make a finding of "going concern" based on leadership, programmatic and/or fiscal solvency that would cause SELPA to reasonably believe the SELPA may be harmed by the continued membership of the LEA.

The standards and timeline as determined by the SELPA shall, at a minimum, provide the LEA a reasonable opportunity for prior written notice and an opportunity to be heard by the Membership Appeals Committee.

## **6. DISPUTE RESOLUTION**

Should a dispute arise relating to the responsibility for service provision, governance activities, the distribution of funding, if a party believes that an action taken by the CEO Council will create an undue hardship, or that the action taken exceeds the authority granted to the CEO Council within the Local Plan and/or state or federal statute, the aggrieved party may request a review of the action with the appropriate governing body or CDE as appropriate.

## **7. MUTUAL REPRESENTATIONS**

- 7.1. Authority and Capacity. The Parties have the authority and capacity to enter into this agreement.
- 7.2. Full Disclosure. All information heretofore furnished by the Parties for purposes of or in connection with this Agreement or any transaction contemplated hereby or thereby is true and accurate in all material respects on the date as of which such information is stated.
- 7.3. No Conflicts. Neither party is under any restriction or obligation that may affect the performance of its obligations under this agreement.
- 7.4. Enforceability. This Agreement constitutes a legal, valid, and binding obligation, enforceable against the Parties according to its terms.



## 8. **RESERVATION OF RIGHTS**

The Parties hereto agree that nothing contained in this Agreement or otherwise shall be deemed to have waived or modified any of their rights or remedies under the law.

**This agreement is entered into for the 2021-22 year and, absent a new agreement or termination, continues each year thereafter.**

Executed on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

In accordance with SELPA policy, \_\_\_\_\_,

[INSERT Charter LEA Name]

**certifies that this agreement has been approved by the appropriate local board(s).**

### **LEA**

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Signature of CEO of Charter LEA**

\_\_\_\_\_  
[PRINT CEO Name, Title]

### **EL DORADO COUNTY OFFICE OF EDUCATION**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ed Manansala, Ed.D., Superintendent  
El Dorado County Office of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
David M. Toston, Associate Superintendent  
SELPA Programs  
El Dorado County Office of Education

## Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA

Fiscal Year

**Certification 5: Participating Local Educational Agency**

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA      ☐ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the  day of ,   
 Years  Nays

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

LEA Superintendent/Chief Administrator

Date

**SELPA** El Dorado Charter SELPA

**Fiscal Year** 2020-21

**LOCAL PLAN**

**Section B: Governance and Administration**

**SPECIAL EDUCATION LOCAL PLAN AREA**



California Department of Education  
Special Education Division  
January 2020

## Section B: Governance and Administration

SELPA El Dorado Charter SELPAFiscal Year 2020-21**B. Governance and Administration**California *Education Code (EC)* sections 56195 et seq. and 56205**Participating Local Educational Agencies**

Participating local educational agencies (LEAs) included in the Special Education Local Plan Area (SELPA) local plan must be identified in Attachment I.

**Special Education Local Plan Area—Local Plan Requirements**

1. Describe the geographic service area covered by the local plan:

The El Dorado Charter SELPA is composed of local educational agency charters (LEAs) located inside and outside the geographic boundaries of El Dorado County. The El Dorado Charter SELPA has designated the El Dorado County Office of Education as the Responsible Local Agency/Administrative Unit (RLA/AU) and the County Superintendent of Schools as the Superintendent of the RLA/AU. It is the intent of the El Dorado Charter SELPA to provide options for charter schools in terms of SELPA membership. While it is always preferable for a charter school to participate with their geographic SELPA, the Charter SELPA has been developed to allow for a viable alternative for SELPA membership within the State of California.

2. Describe the SELPA regional governance and administrative structure of the local plan. Clearly define the roles and structure of a multi-LEA governing body, or single LEA administration as applicable:

Upon entry into the Charter SELPA, the governing board for each LEA charter shall approve the Agreement for Participation and the Local Plan for Special Education. The Charter SELPA Local Plan is approved by the SELPA governing board (CEO Council) with review from the County Superintendent of Schools for El Dorado County.

Amendments to the Local Plan to revise LEA membership shall be approved through the process as identified in Charter SELPA policies.

The CEO Council will hold the required public hearings and approve the Annual Service Plan and the Annual Budget Plan.

As described within the Local Plan and adopted policies of the Charter SELPA, the Boards of Education delegates the ongoing policy-making process, the Allocation Plan process, and administrative procedures for carrying out that responsibility to the governance structure of the Charter SELPA.



## Section B: Governance and Administration

SELPA El Dorado Charter SELPAFiscal Year 2020-21

3. Describe the SELPA's regional policy making process. Clearly define the roles of a multi-LEA governing body, or single LEA administration as applicable related to the policy making process for coordinating and implementing the local plan:

The Charter SELPA CEO Council membership consists of the CEO or designee of each charter LEA member. Each charter LEA member has one vote. Organization partners that operate more than one charter school, may have a single representative for all schools operated, but such representative shall have a number of votes equal to the number of charter LEAs represented.

Charter SELPA CEO Council meetings are subject to California Open Meeting laws, specifically the Brown Act (Government Code 54950-54963), which requires that CEO Council members conduct business at properly noticed and agendized public meetings.

A majority of the LEAs present at a regularly scheduled and posted CEO Council meeting shall constitute a quorum.

The Charter SELPA CEO Council will meet regularly with the El Dorado County Superintendent of Schools and/or designee to direct and supervise the implementation of the Local Plan. The Council has exclusive authority to make and take all reasonable and appropriate steps to implement all decisions which may have a material effect on any and/or all Charter SELPA policies, practices, operations, organization, services, functions, and any other purpose related to the purpose for which the Charter SELPA is established. A minimum of two meetings per year will be held.

The Charter SELPA CEO Council is responsible to approve Charter SELPA policies and administrative regulations.

The Charter SELPA CEO Council is responsible to approve the Allocation Plan, which is the framework for distribution of funds within the Charter SELPA.

Material changes to the Local Plan, other than for membership changes, shall be approved by the Charter SELPA CEO Council and reviewed by the El Dorado County Superintendent of Schools.

4. Clearly define the roles of the County Office of Education (COE) as applicable, and/or any other administrative supports necessary to coordinate and implement the local plan:

The El Dorado Charter SELPA has designated the El Dorado County Office of Education as the Responsible Local Agency/Administrative Unit (RLA/AU) and the County Superintendent of Schools as the Superintendent of the RLA/AU. The Charter SELPA administrative unit coordinates and implements the local plan under the supervision of the County Superintendent

## Section B: Governance and Administration

SELPA Fiscal Year 

5. Describe the policies and procedures of the SELPA that allow for the participation of charter schools in the local plan:

Per CEO Council Policy 22, any charter school may apply to the Charter SELPA to become an LEA member of the SELPA. The Charter SELPA will establish an annual timeline for submission of applications. Once granted membership, the charter LEA will participate in the governance of the SELPA in the same manner as all other charter LEA members in the SELPA. The timeline for submission may be amended by the Charter SELPA RLA/AU Superintendent/designee for unique circumstances, including State Board of Education charter approvals. The applicant, not an expansion of an existing member, will be deemed a member of the SELPA upon approval of the Charter SELPA Selection Committee. The applicant charter LEA board must also take action to approve membership. The Charter SELPA Selection Committee will inform the CEO Council members of their decision. Applications for additional schools of a current Charter SELPA member, shall be approved by the Charter SELPA RLA/AU Designee, pursuant to AR 22, and are not required to be reviewed by the Charter SELPA Selection Committee. Because they are current members, the Charter SELPA RLA/AU Designee has significant documentation available to assess the new charter LEA capacity. The applicant member, an expansion of an existing member, will be deemed a member of the SELPA after approval by the Charter SELPA RLA/AU Designee. The applicant member charter LEA board must also take action to approve membership.

6. Identify and describe the representation and participation of the SELPA community advisory committee (CAC) pursuant to EC Section 56190 in the development of the local plan:

The Community Advisory Committee shall be composed of parents of individuals with exceptional needs, enrolled in public or private schools, parents of other pupils enrolled in school, pupils and adults with disabilities, regular education teachers, special education teachers and other school personnel, representatives of other public and private agencies, and persons concerned with the needs of individuals with exceptional needs. Terms of CAC participation are outlined in the CAC bylaws.

Because of the geographic diversity within the El Dorado Charter SELPA, meetings may take place through teleconference. For purposes of this section, "teleconference" means a meeting where the members are in different locations, connected by electronic means, through either audio, video, or both.

## Section B: Governance and Administration

SELPA El Dorado Charter SELPAFiscal Year 2020-21

7. Describe the SELPA's process for regular consultations regarding the plan development with representative of special education and regular education teachers, and administrators selected by the groups they represent and parent members of the CAC:

The purpose of the Community Advisory Committee shall be to act in support of individuals with exceptional needs by representing broad interests in the community and promoting maximum interaction of parents and community members with the the LEA charter schools in accordance with the Education Code and the El Dorado Charter Local Plan. Per the CAC bylaws, the Community Advisory Committee may be composed of parents of individuals with exceptional needs, enrolled in public or private schools, parents of other pupils enrolled in school, pupils and adults with disabilities, regular education teachers, special education teachers and other school personnel, representatives of other public and private agencies, and persons concerned with the needs of individuals with exceptional needs pursuant to EC Section 56193. Through the regularly scheduled CAC meetings, the SELPA will ensure that the development, amendment, and review of the Local Plan pursuant to EC sections 56205(a)(12)(E) and 56194. The CAC will be given at least 30 days to conduct a review. The SELPA shall review and consider comments from the CAC pursuant to EC section 56205(b)(7).

8. Identify and describe the responsible local agency (RLA), Administrative Unit (AU), or other agency who is responsible for performing tasks such as the receipt and distribution of funds, provision of administrative support, and coordination and implementation of the plan:

The El Dorado Charter SELPA has designated the El Dorado County Office of Education as the Responsible Local Agency/Administrative Unit (RLA/AU) and the County Superintendent of Schools as the Superintendent of the RLA/AU. The Superintendent oversees the SELPA administrative staff in the receipt and distribution of funds, provision of administrative support, and the coordination and implementation of the SELPA Allocation and Local Plans.

9. Describe the contractual agreements and the SELPA's system for determining the responsibility of participating agency for the education of each student with special needs residing within the geographical area served by the plan:

As members of the El Dorado Charter Special Education Local Plan Area (SELPA), each charter (as identified by the CDS (County, District, School) code issued by the State Board of Education) is considered an LEA (Local Education Agency) for purposes of special education. Each charter school, as their own LEA for special education accountability is responsible for the students within their jurisdiction including any and all contractual agreements. There are no additional contractual agreements that supersede education code.

## Section B: Governance and Administration

SELPA El Dorado Charter SELPAFiscal Year 2020-21

10. For multi-LEA local plans, specify:

- a. The responsibilities of each participating COE and LEA governing board in the policymaking process:

The Charter SELPA CEO Council membership consists of the CEO or designee of each charter LEA member. Each charter LEA member has one vote. Organization partners that operate more than one charter school may have a single representative for all schools operated, but such representative shall have a number of votes equal to the number of charter LEAs represented.

Charter SELPA CEO Council meetings are subject to California Open Meeting laws, specifically, the Brown Act (Government Code 54950-54963), which requires that CEO Council members conduct business at properly noticed and agendized public meetings.

A majority of the LEAs present at a regularly scheduled and posted CEO Council meeting shall constitute a quorum.

The Charter SELPA CEO Council will meet regularly with the El Dorado County Superintendent of Schools and/or designee to direct and supervise the implementation of the Local Plan. The Council has exclusive authority to make and take all reasonable and appropriate steps to implement all decisions which may have a material effect on any and/or all Charter SELPA policies, practices, operations, organization, services, functions, and any other purpose related to the purpose for which the Charter SELPA is established. A minimum of two meetings per year will be held.

The Charter SELPA CEO Council is responsible for approving Charter SELPA policies and administrative regulations.

The Charter SELPA CEO Council is responsible for approving the Allocation Plan, which is the framework for distribution of funds within the Charter SELPA.

- b. The responsibilities of the superintendents of each participating LEA and COE in the implementation of the local plan:

The El Dorado Charter SELPA has designated the El Dorado County Office of Education as the Responsible Local Agency/Administrative Unit (RLA/AU) and the County Superintendent of Schools as the Superintendent of the RLA/AU. The Charter SELPA administrative unit coordinates and implements the local plan under the supervision of the County Superintendent of Schools. Each LEA CEO representative is responsible per the SELPA Participation Agreement for the review and implementation of the local plan.

## Section B: Governance and Administration

SELPA El Dorado Charter SELPAFiscal Year 2020-21

- c. The responsibilities of each LEA and COE for coordinating the administration of the local plan:

Upon entry into the Charter SELPA, the governing board for each LEA charter shall approve the Agreement for Participation and the Local Plan for Special Education. The Charter SELPA Local Plan is approved by the CEO Council and reviewed by the El Dorado County Superintendent of Schools. Each Charter LEA and the COE as the RLA/AU is responsible for the coordination of the administration of the local plan. Adopted policies of the Charter SELPA, the LEAs Boards of Education delegates the ongoing policy-making process, the Allocation Plan process, and administrative procedures for carrying out that responsibility to the governance structure of the Charter SELPA.

11. Identify the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA related to:

- a. The hiring, supervision, evaluation, and discipline of the SELPA administrator and staff employed by the AU in support of the local plan:

The El Dorado County Office of Education Superintendent of Schools, as the RLA/AU, is responsible for the hiring, supervision, evaluation, and discipline of the SELPA administrator and staff employed by the RLA/AU.

- b. The local method used to distribute federal and state funds to the SELPA RLA/AU and to LEAs within the SELPA:

Funds received by the El Dorado Charter SELPA from Part B of the IDEA shall be expended in accordance with the applicable provisions of the IDEA and shall be used to supplement, and not to supplant State, local and other Federal funds.

State and federal funds received by the RLA/AU and El Dorado Charter SELPA are allocated and distributed among the local educational agencies in the SELPA, according to the El Dorado Charter SELPA adopted Allocation Plan.

- c. The operation of special education programs: education programs:

The Charter LEA shall ensure that the individualized education program team for any student with a disability includes the following members:

1. One or both of the student's parents/guardians, and/or a representative selected by the parent/guardian.
2. If the student is or may be participating in the regular education program, at least one regular education teacher. If more than one regular education teacher is providing instructional services to the student, the Charter LEA may designate one such teacher to represent the others.

## Section B: Governance and Administration

SELPA El Dorado Charter SELPAFiscal Year 2020-21

3. At least one special education teacher or, where appropriate, at least one special education provider working with the student
  4. A representative of the Charter LEA who is:
    - a. Qualified to provide or supervise the provision of specially designed instruction to meet the unique needs of students with disabilities.
    - b. Knowledgeable about the general education curriculum.
    - c. Knowledgeable about the availability of Charter LEA and/or special education local plan area (SELPA) resources.
    - d. Has the authority to commit Charter LEA resources and ensure that whatever services are set out in the IEP will be provided.
  5. An individual who can interpret the instructional implications of assessment results This individual may already be a member of the team as described in items 2-4 above or in item 6 below.
- Note: Pursuant to Education Code 56341 and 34 CFR 300.321, the determination as to whether an individual identified in item 6 below has "knowledge or special expertise" must be made by the party (either the Charter LEA or parent) who invited the individual to the IEP team meeting.
6. At the discretion of the parent/guardian or Charter LEA, other individuals who have knowledge or special expertise regarding the student, including related services personnel, as appropriate (The determination of whether the individual has knowledge or special expertise regarding the student shall be made by the party who invites the individual to be a member of the IEP team. (Ed. Code § 56341)
  7. Whenever appropriate, the student with a disability
  8. For transition service participants:
    - a. The student, of any age, with a disability if the purpose of the meeting is the consideration of the student's postsecondary goals and the transition services needed to assist the student in reaching those goals. If the student does not attend the IEP team meeting, the Charter LEA shall take other steps to ensure that the student's preferences and interests are considered.
    - b. To the extent appropriate, and with the consent of the parent/guardian, a representative of any other agency that is likely to be responsible for providing or paying for transition services.
    - c. If a representative of a local agency has been invited but does not attend the meeting, the Charter LEA shall take steps to obtain participation of the agency in the planning of any transition services. (Ed. Code § 56341)
  9. For students suspected of having a specific learning disability at least one individual who is qualified to conduct individual diagnostic examinations of the student, such as a school psychologist, speech language pathologist, or remedial reading teacher. In addition, at least one team member other than the student's regular education teacher shall observe the student's academic performance in the regular classroom setting. If the student is younger than five years or not enrolled in school, a team member shall observe the child in an environment appropriate for a child of that age. 34 CFR §§ 300.308, 300.542; Ed Code § 56341);
  10. For students who have been placed in a group home by the juvenile court, a representative of the group home
  11. If a student with a disability is identified as potentially requiring mental health services, the Charter LEA may request the participation of the county mental health program in the IEP team



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meeting. (Ed. Code § 56331)

(20 USC § 1414(d)(1); 34 CFR § 300.321; Ed. Code §§ 56341, 56341.2, 56341.5)

**Excusal of Team Member**

A member of the IEP team shall not be required to attend an IEP team meeting, in whole or in part, if the parent/guardian consents and the Charter LEA agrees, in writing, that the attendance of the member is not necessary because the member's area of the curriculum or related services is not being modified or discussed at the meeting. If the meeting involves a discussion of the member's area of the curriculum or related service, the IEP team member may be excused from the meeting if the parent/guardian consents in writing to the excusal and the member submits to the parent/guardian and team written input into the development of the IEP prior to the meeting. (20 USC § 1414(d)(1)(C); 34 CFR § 300.321; Ed. Code 56341)

**Parent/Guardian Participation and Other Rights**

The Charter CEO or designee shall take steps to ensure that one or both of the parents/guardians of the student with a disability are present at each IEP team meeting or are afforded the opportunity to participate. These steps shall include, at minimum, notifying the parents/guardians of the meeting early enough to ensure that they will have the opportunity to attend and scheduling the meeting at a mutually agreed upon time and place. (34 CFR § 300.322; Ed. Code 56341.5)

The Charter CEO or designee shall send parents/guardians a notice of the IEP team meeting that:

1. Indicate the purpose, time, and location of the meeting
2. Indicate who will be in attendance at the meeting
3. For students beginning at age 16 (or younger than 16 if deemed appropriate by the IEP team):
  - a. Indicate that the purpose of the meeting will be the consideration of postsecondary goals and transition services for the student as required by 20 USC, section 1414(d)(1)(A)(i)(VIII), 34 CFR, section 300.320(b), and Education Code, section 56345.1
  - b. Indicate that the Charter LEA will invite the student to the IEP team meeting
  - c. Identify any other agency that will be invited to send a representative

At each IEP team meeting convened by the Charter LEA, the Charter LEA administrator or specialist on the team shall provide the parent/guardian and student of the federal and state procedural safeguards (Ed. Code § 56321, 56500.1)

Before any IEP meeting, the parent/guardian shall have the right and opportunity to request to examine all of his/her child's school records. Upon receipt of an oral or written request, the Charter LEA shall provide complete copies of the records within five business days. (Ed. Code § 56043)

If neither parent/guardian can attend the meeting, the Charter CEO or designee shall use other methods to ensure parent/guardian participation, including video conferences or individual or conference telephone calls. (20 USC 1414(f); 34 CFR 300.322; Education Code 56341.5)

An IEP team meeting may be conducted without a parent/guardian in attendance if the Charter LEA is unable to convince the parent/guardian that he/she should attend. In such a case, the Charter LEA shall maintain a record of its attempts to arrange a mutually agreed upon time and place for the meeting, including, but not limited to: (34 CFR § 300.322; Ed. Code § 56341.5)

1. Detailed records of telephone calls made or attempted and the results of those calls



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2. Copies of correspondence sent to the parent/guardian and any responses received
3. Detailed records of visits made to the parent/guardian's home or place of employment and the results of those visits. Parents/guardians and the Charter LEA shall have the right to audiotape the proceedings of IEP team meetings, provided members of the IEP team are notified of this intent at least 24 hours before the meeting. If the Charter LEA gives notice of intent to audiotape a meeting and the parent/guardian objects or refuses to attend because the meeting would be audiotaped, the meeting shall not be audiotaped. Audiotape recordings made by a LEA, SELPA, or county office are subject to the federal Family Educational Rights and Privacy Act (20 USC § 1232g).

Parents/guardians have the right to:

1. Inspect and review the audiotapes
2. Request that the audiotapes be amended if the parents/guardians believe they contain information that is inaccurate, misleading, or in violation of the student's privacy rights or other rights
3. Challenge, in a hearing, information that the parents/guardians believe is inaccurate, misleading, or in violation of the student's privacy rights or other rights  
(Education Code 56341.1)

The Charter LEA shall take any action necessary to ensure that the parents/guardians understand the proceedings of the meeting, including arranging for an interpreter for parents/guardians with deafness or whose native language is not English. (34 CFR 300.322; Education Code 56345.1)

The Charter LEA shall provide the parents/guardians of a student with disabilities a copy of his/her child's IEP at no cost. (34 CFR 300.322).

The Charter LEA shall adhere to all Federal (IDEA) and State (Education Code) laws regarding the provision of special education programs and services for students that qualify for special education per the IEP process outlined above.

- d. Monitoring the appropriate use of federal, state, and local funds allocated for special education programs:

The El Dorado County Office of Education is the Responsible Local Agency/Administrative Unit (RLA/AU) for the Charter SELPA. Pursuant to the provisions of Education Code Section 56030 et seq., the RLA/AU shall receive and distribute regionalized service funds, provide administrative support and coordinate the implementation of the El Dorado Charter Local Plan for Special Education and the CEO Council approved Allocation Plan. The RLA/AU shall perform such services and functions required to accomplish the goals set forth in the plans, including development of the Annual Service and Budget Plans.

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12. Describe how specialized equipment and services will be distributed within the SELPA in a manner that minimizes the necessity to serve students in isolated sites and maximizes the opportunities to serve students in the least restrictive environments:

Specialized equipment and services is provided at the school site associated with the Charter LEA, where the Individualized Education Program (IEP) team has determined is the most appropriate free and appropriate public education in the least restrictive environment.

**Policies, Procedures, and Programs**

Pursuant to *EC* sections 56122 and 56205(a), the SELPA ensures conformity with Title 20 *United States Code (USC)* and in accordance with Title 34 *Code of Federal Regulations (CFR)* Section 300.201 and has in effect policies, procedures, and programs. For each of the following 23 areas, identify whether, or not each of the following provisions of law are adopted as stated. If the policy is not adopted as stated, briefly describe the SELPA's policy for the given area. In all cases, provide the SELPA policy and procedure numbers; the document title; and the physical location where the policy can be found.

**1. Free Appropriate Public Education: 20 USC Section 1412(a)(1)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA that a free appropriate public education is available to all children with disabilities residing in the LEA between the ages of 3 and 21, inclusive, including children with disabilities who have been suspended or expelled from school." The policy is adopted by the SELPA as stated:

☒ Yes    ☐ No

**2. Full Educational Opportunity: 20 USC Section 1412(a)(2)**Policy/Procedure Number: Document Title: Document Location:

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"It shall be the policy of this LEA that all children with disabilities have access to educational programs, non-academic programs, and services available to non-disabled children." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

**3. Child Find: 20 USC Section 1412(a)(3)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children with disabilities attending private schools, regardless of the severity of their disabilities, who are in need of special education and related services, are identified, located, and evaluated. A practical method has been developed and implemented to determine which children with disabilities are currently receiving needed special education and related services." The policy is adopted by the SELPA as stated:

☐ Yes ☒ No

If "NO," provide a brief description of the SELPA's policy related to the provision of law:

The Governing Board of each member LEA recognizes the need to actively seek out and evaluate school age Charter LEA residents who have disabilities, in order to provide them with appropriate educational opportunities in accordance with state and federal law.

Charter schools are currently authorized to serve school-aged students (grades K-12). If at any time the authorization changes, the charter schools would follow all state and federal laws regarding children from age 0-2 and Child Find. Charter schools will assist families and make appropriate referrals for any students they find who would be outside the age or area of responsibility of the Charter schools.

The Charter Chief Executive Officer or designee shall follow SELPA procedures to determine when an individual is eligible for special education services and shall implement the SELPA procedures for special education program identification, screening, referral, assessment, planning, implementation, review, and triennial assessment. (Education Code 56301) The Charter LEAs' process shall prevent the inappropriate disproportionate representation by race and ethnicity of students with disabilities.

In addition to identifying students with disabilities residing in their district, each districts "Child Find" identification system shall identify highly mobile children with disabilities, such as migrant

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20 USC Section 1412(a)(4)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA that an IEP, or an IFSP that meets the requirements of 20 USC Section 1436 (d), is developed, implemented, reviewed, and revised for each child with a disability who requires special education and related services in accordance with 20 USC Section 1414 (d). It shall be the policy of this LEA that a of an IEP will be conducted on at least an annual basis to review a student's progress and make appropriate revisions." The policy is adopted by the SELPA as stated:

☐ Yes    ☒ No

If "NO," provide a brief description of the SELPA's policy related to the provision of law:

The Governing Board of each participating LEA shall provide educational alternatives that afford students with disabilities full educational opportunities. Students with disabilities shall receive a FAPE in the least restrictive environment as required by law.

The Charter Chief Executive Officer or designee shall implement the SELPA Procedural Guide. The Procedural Guide outlines the composition of the IEP team, and sets forth procedures regarding the development, review, and revision of the IEP.

The specifics of the IEP process are set out in CEO Administrative Regulation 3

**5. Least Restrictive Environment: USC Section 1412(a)(5)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the general educational environment, occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and

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services cannot be achieved satisfactorily." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

**6. Procedural Safeguards: 20 USC Section 1412(a)(6)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards according to state and federal laws and regulations." The policy is adopted by the SELPA as stated:

☐ Yes ☒ No

If "NO," provide a brief description of the SELPA's policy related to the provision of law:

In order to protect the rights of students with disabilities, the Charter LEA shall follow all procedural safeguards as required by law. Parents/guardians shall receive written notice of their rights in accordance with law, Board policy, and administrative regulation.  
 Note: Education Code 56195.8 authorizes the policy to include provisions for involving Charter LEA Board members in any due process hearing procedure activities.

**7. Evaluation: 20 USC Section 1412(a)(7)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA that a reassessment of a child with a disability shall be conducted at least once every three years or more frequently, if appropriate." The policy is adopted by the SELPA as stated:

☐ Yes ☒ No

If "NO," provide a brief description of the SELPA's policy related to the provision of law:

The Charter CEO or designee shall ensure that the IEP team:  
 1. Reviews the IEP periodically, but at least annually, to determine whether the annual goals for the student are being achieved and the appropriateness of placement

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2. Revises the IEP, as appropriate, to address:

- a. Any lack of expected progress toward the annual goals and in the general curriculum, where appropriate
- b. The results of any reassessment conducted pursuant to Education Code 56381
- c. Information about the student provided to or by the parents/guardians regarding review of evaluation data (34 CFR 305(a)(2) and Education Code 56381(b).)
- d. The student's anticipated needs
- e. Any other relevant matters

**8. Confidentiality: 20 USC Section 1412(a)(8)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA that the confidentiality of personally identifiable data, information, and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act, non-academic programs, and services available to non-disabled children." The policy is adopted by the SELPA as stated:

☐ Yes ☒ No

If "NO," provide a brief description of the SELPA's policy related to the provision of law:

The Charter LEA Governing Board recognizes the importance of keeping accurate, comprehensive student records as required by law. Procedures for maintaining the confidentiality of student records shall be consistent with state and federal law.

The Charter CEO or designee shall establish regulations governing the identification, description and security of student records, as well as timely access for authorized persons. These regulations shall ensure parental rights to review, inspect and copy student records. In addition, the regulations will ensure and shall protect the privacy rights of student and the student's family.

The Charter CEO or designee shall designate a certificated employee to serve as custodian of records for student records at the Charter LEA level. At each school, the principal or a certificated designee shall act as custodian of records for students enrolled at that school. The custodian of records shall be responsible for implementing Board policy and administrative regulation regarding student records. (5 CCR § 431)

**9. Part C to Part B Transition: 20 USC Section 1412(a)(9)**

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"It shall be the policy of this LEA that children participating in early intervention programs under the Individuals with Disabilities Education Act (IDEA), Part C, and who will participate in preschool programs, experience a smooth and effective transition to preschool programs in a manner consistent with 20 USC Section 1437(a)(9). The transition process shall begin prior to the child's third birthday."The policy is adopted by the SELPA as stated:

☐ Yes ☒ No

If "NO," provide a brief description of the SELPA's policy related to the provision of law:

Charter schools in the El Dorado Charter SELPA currently do not serve students in Part C or preschool students. If students are transitioning from preschool to a Charter LEA and are eligible for Part B services, the Charter LEA will participate to ensure a smooth and effective transition between programs.

**10. Private Schools: 20 USC Section 1412(a)(10)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

**11. Local Compliance Assurances: 20 USC Section 1412(a)(11)**Policy/Procedure Number: Document Title: Document Location:



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"It shall be the policy of this LEA that the local plan shall be adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs, and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and regulations, including compliance with the IDEA; the Federal Rehabilitation Act of 1973, Section 504 of Public Law; and the provisions of the California *EC*, Part 30." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

**12. Interagency: 20 USC Section 1412(a)(12)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for free appropriate public education are provided, including the continuation of services during an interagency dispute resolution process." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

**13. Governance: 20 USC Section 1412(a)(13)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the local plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Education Agency." The policy is adopted by the SELPA as stated:

☐ Yes ☒ No

If "NO," provide a brief description of the SELPA's policy related to the provision of law:

Each LEA Charter SELPA member shall comply with the provisions of the governance structure and provide any necessary administrative support to implement the local plan.

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"It shall be the policy of this LEA to ensure that personnel providing special education related services are appropriately and adequately prepared and trained, and that those personnel have the content knowledge and skills to serve children with disabilities. This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the California Department of Education (CDE) about staff qualifications." The policy is adopted by the SELPA as stated:

☒ Yes    ☐ No
**15. Performance Goals and Indicators: 20 USC Section 1412(a)(15)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE." The policy is adopted by the SELPA as stated:

☒ Yes    ☐ No
**16. Participation in Assessments: 20 USC Section 1412(a)(16)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs described in 20 USC Subsection 6311. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments where necessary and as indicated in their respective Reps.." The policy is adopted by the SELPA as

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stated:

☒ Yes ☐ No**17. Supplementation of State, Local, and Federal Funds: 20 USC Section 1412(a)(17)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA, and will be used to supplement and not to supplant state, local, and other federal funds." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No**18. Maintenance of Effort: 20 USC Section 1412(a)(18)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in federal laws and regulations." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No**19. Public Participation: 20 USC Section 1412(a)(19)**Policy/Procedure Number: Policy/Procedure Title: Document Location: 

"It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comments are available to the general public, including individuals with disabilities and parents of children with disabilities, and are held prior to the adoption of any policies and/or regulations needed to

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comply with Part B of the IDEA." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

**20. Suspension and Expulsion: 20 USC Section 1412(a)(22)**Policy/Procedure Number: Document Title: Document Location: 

"The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies, procedures, and practices related to the development and implementation of the IEPs will be revised." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

**21. Access to Instructional Materials: 20 USC Section 1412(a)(23)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state-adopted National Instructional Materials Accessibility Standard." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

**22. Over-identification and Disproportionality: 20 USC Section 1412(a)(24)**Policy/Procedure Number: Document Title: Document Location: 

"It shall be the policy of this LEA to prevent the inappropriate over-identification or disproportionate representation by race and ethnicity of children as children with disabilities." The policy is adopted by the SELPA as stated:

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"It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No**Administration of Regionalized Operations and Services**

Pursuant to *EC* sections 56195.7(c), 56205(a)(12)(B), 56368, and 56836.23, describe the regionalized operation and service functions. Descriptions must include an explanation of the direct instructional support provided by program specialists; and the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA. Information provided should include the reference number, document title, and the location (e.g., SELPA office) for each function:

## 1. Coordination of the SELPA and the implementation of the local plan:

Reference Number: Document Title: Document Location: 

As members of the El Dorado County Charter Special Education Local Plan Area (SELPA), (hereinafter referred to as Charter SELPA), each charter (as identified by the CDS (County, District, School) code issued by the State Board of Education) is considered an LEA (Local Education Agency) for purposes of special education.

The Charter SELPA further recognizes its' members as single charter partners or organization partners. Single Charter Partner is defined as an entity with one charter CDS code. An Organization Partner is an entity with multiple charters (CDS codes) as members of the Charter

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## Description:

SELPA. An entity is defined as an organization with one governing board or one CEO (Chief Executive Officer) position. The title of CEO may differ by organization, but the intent is that final decision making in the organization is vested in one leadership position.

As members of the Charter SELPA, each Charter SELPA LEA (Local Education Agency) desires to provide a free and appropriate public education (FAPE) to all school aged K-12 individuals with disabilities, who are enrolled in the charter, including children who have been suspended or expelled or placed by the charter LEA in a nonpublic school or agency services. The SELPA will provide technical support to any Charter LEAs identified as the DOR for students age 18 to 21 who are incarcerated in a county jail and remaining eligible for special education to assist in meeting their obligation. The SELPA may facilitate collaboration with the county jails as requested.

Students shall be referred for special education instruction and services only after the resources of the regular education program have been considered and, where appropriate, utilized. (Education Code 56303)

In order to meet the needs of individuals with disabilities and employ staff with adequate expertise for this purpose, the charter LEA participates as a member of the Special Education Local Plan Area (SELPA).

The Charter SELPA Local Plan is approved by the Charter CEO Council and reviewed by the El Dorado County Superintendent of Schools. Amendments to the Local Plan to revise LEA membership (additions) shall be approved by the Charter SELPA Selection Committee. Prior to Selection Committee approval, new LEA members shall be approved through the selection process as identified in Policy 22 and AR 22. Termination of membership shall be approved through the termination process as identified in Policy 26 or Policy 27. All membership changes shall be communicated with the Charter SELPA CEO Council at the next regularly scheduled meeting.

The Charter CEO Council will hold the required public hearings and approve the Annual Service Plan and the Annual Budget Plan. Notice of the public hearings shall be posted as required by law.

Upon entry into the Charter SELPA, the Governing Board for each LEA charter shall approve the Charter SELPA Local Plan and the Agreement for Participation.

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Material changes to the Local Plan, other than for membership changes, shall be approved by the Charter SELPA CEO Council and reviewed by the El Dorado County Superintendent of Schools.

The Charter Chief Executive Officer or designee of the charter LEA shall extend the charter LEA's full cooperation to the SELPA. The policies and procedures of the Charter SELPA shall be applied as policies and regulations to all participating charter LEAs.

Charter SELPA policies and administrative regulations are approved by the Charter SELPA CEO Council.

The Charter SELPA shall administer a local plan and administer the allocation of funds. (Education Code 56195). The Charter SELPA CEO Council shall approve all allocation plan decisions that impact the allocation of funds.

## 2. Coordinated system of identification and assessment:

Reference Number:

CEO Administrative Regulation 2 and Procedural Guide

Document Title:

Identification and Evaluation of Individuals for Special Education

Document Location:

<https://charterselpa.org/governance/>  
<http://charterselpa.org/program-support/procedural-guide/>

A student shall be referred for special educational instruction and services only after the resources of the regular education program have been considered and used where appropriate. (Education Code 56303) The Charter LEAs shall not determine that a student is eligible for special education if the dominant factor for finding eligibility is lack of appropriate instruction in reading, lack of instruction in mathematics, or limited English Proficiency (20 U.S.C. § 1414(b)(5); Ed. Code, § 56329, subd. (a)(2).) All referrals for special education and related services from school staff shall include a brief reason for the referral and description of the regular program resources that were considered and/or modified for use with the student, and their effect. (5 CCR § 3021.) Within 15 days of a referral for initial assessment the LEA shall provide student's parent/guardian with a notice of parental rights and a written proposed assessment plan. The 15-day period does not include days between the student's regular school session or term, or days of school vacation in excess of five school days from the date of receipt of the referral. The proposed assessment plan shall meet all of the following requirements: (Education Code 56321) 1. Be in a language easily



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understood by the general public 2. Be provided in the native language of the parent/guardian or other mode of communication used by the parent/guardian unless it is clearly not feasible 3. Explain the types of assessment to be conducted 4. State that no individualized education program (IEP) will result from the assessment without parent/guardian consent Upon receiving the proposed assessment plan, the parent/guardian shall have at least 15 days to decide whether or not to consent to the initial assessment. The assessment may begin as soon as informed parental consent is received by the respective Charter LEAs. The Charter LEAs shall not interpret parent/guardian consent for initial assessment as consent for initial placement or initial provision of special education services. (Education Code 56321; 34 CFR 300.505) However, an individualized education program required as a result of an assessment of a pupil shall be developed within 30 days after the commencement of the subsequent regular school year as determined by each Charter LEA's school calendar for each pupil for whom a referral has been made 30 days or less prior to the end of the regular school year. In the case of pupil school vacations, the 60-day time shall recommence on the date that pupil schooldays reconvene. A meeting to develop an initial individualized education program for the pupil shall be conducted within 30 days of a determination that the pupil needs special education and related services pursuant to paragraph (2) of subsection (b) of Section 300.343 of Title 34 of the Code of Federal Regulations. (Education Code 56344) If a parent/guardian refuses to consent to the initial evaluation or failed to respond to the request to provide consent, the Charter LEAs may pursue an evaluation by utilizing the mediation and due process procedures found at 20 USC § 1415 and in accordance with Education Code, sections 56501, subd. (a) (3), and 56506, subd. (e). See BP/AR 6159.1 - Procedural Safeguards and Complaints for Special Education) In the event that authorized parent does not consent to an initial evaluation the Charter LEAs shall not be considered in violation of the requirement to provide FAPE. In addition, the Charter LEAs is not required to convene an IEP team meeting or to develop an IEP for that child. (20 USC § 1414(a)(1).) Informed parental consent means that the parent/guardian: 1. Has been fully informed of all information relevant to the activity for which consent is sought, in his/her native language or other mode of communication 2. Understands and agrees, in writing, to the assessment 3. Understands that the granting of consent is voluntary on his/her part and may be revoked at any time (34 CFR § 300.500) If the student is a ward of the state and is not residing with his/her parents/guardians, the Charter LEAs shall make reasonable efforts to obtain informed consent from the parent/guardian as defined in 20 USC, section 1401 for an initial evaluation to determine whether the student is a student with a disability. (20 USC §

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Description:

1414(a)(1)) The Charter LEAs shall not be required to obtain informed consent from the parent/guardian of a student for an initial evaluation to determine whether the student is a student with a disability if any of the following situations exists 1. Despite reasonable efforts to do so, the Charter LEAs cannot discover the whereabouts of the parent/guardian of the student. 2. The rights of the parent/guardian of the student have been terminated in accordance with California law. 3. The rights of the parent/guardian to make educational decisions have been subrogated by a judge in accordance with California law and consent for an initial evaluation has been given by an individual appointed by the judge to represent the student. (Education Code 56301; 20 USC 1414(a)(1)) As part of the assessment plan, the parent/guardian shall receive written notice that: 1. Upon completion of the administration of tests and other assessment materials, an IEP team meeting that includes the parent/guardian or his/her representative shall be scheduled pursuant to Education Code, section 56341. At this meeting, the team shall determine whether or not the student is a student with disabilities as defined in Education Code, section 56026 and shall discuss the assessment, the educational recommendations, and the reasons for these recommendations. A copy of the assessment report and the documentation of determination of eligibility shall be given to the parent/guardian. 2. If the parent/guardian disagrees with an assessment obtained by the Charter LEAs, the parent/guardian has the right to obtain, at public expense, an independent educational assessment of the student from qualified specialists, in accordance with 34 CFR §300.502. If the Charter LEAs observed the student in conducting its assessment, or if its assessment procedures make it permissible to have in-class observation of a student, an equivalent opportunity shall apply to the independent educational assessment. This equivalent opportunity shall apply to the student's current placement and setting as well as observation of the Charter LEA's proposed placement and setting, regardless of whether the independent educational assessment is initiated before or after the filing of a due process hearing proceeding. 3. The Charter LEAs may initiate a due process hearing pursuant to Education Code 56500- 56508 to show that its assessment is appropriate. If the final decision resulting from the due process hearing is that the assessment is appropriate, the parent/guardian maintains the right for an independent educational assessment but not at public expense. If the parent/guardian obtains an independent educational assessment at private expense, the results of the assessment shall be considered by the Charter LEAs with respect to the provision of a free appropriate public education to the student, and may be presented as evidence at a due process hearing regarding the student. If the Charter LEAs observed the student in conducting its assessment, or if its

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assessment procedures make it permissible to have in-class observation of a student, an equivalent opportunity shall apply to an independent educational assessment of the student in the student's current educational placement and setting, if any, proposed by the Charter LEAs, regardless of whether the independent educational assessment is initiated before or after the filing of a due process hearing. 4. If a parent/guardian proposes a publicly financed placement of the student in a nonpublic school, the Charter LEAs shall have an opportunity to observe the proposed placement and, if the student has already been unilaterally placed in the nonpublic school by the parent/guardian, the student in the proposed placement. Any such observation shall only be of the student who is the subject of the observation and may not include the observation or assessment of any other student in the proposed placement unless that student's parent/guardian consents to the observation or assessment. The results of any observation or assessment of another student in violation of Education Code, section 56329(d) shall be inadmissible in any due process or judicial proceeding regarding the free appropriate public education of that other student. (Education Code 56329; 34 CFR 300.502) An IEP required as a result of an assessment shall be developed within a total time not to exceed 60 days from the date of the receipt of the parent/guardian's consent for assessment, unless the parent/guardian agrees to an extension in writing. The 60-day period does not include any days between the student's regular school sessions/terms, or days of school vacation in excess of five school days. (Ed Code § 56043)

However, when a referral is made within 30 days of the end of the regular school year, an IEP required as a result of an assessment shall be developed within 30 days after the commencement of the subsequent regular school year as determined by each district's school calendar. In the case of school vacations, the 60-day time shall recommence on the date that school reconvenes. (Ed. Code § 56344 (a).) A meeting to develop an initial IEP for the pupil shall be conducted within 30 days of a determination that the pupil needs special education and related services. (Ed. Code §§ 56043(f)(2); 56344 (a).)

Before entering kindergarten or first grade, children with disabilities who are in a preschool program shall be reassessed to determine if they still need special education and services. The IEP teams shall identify a means of monitoring the continued success of children who are determined to be eligible for less intensive special education programs to ensure that gains made are not lost by a rapid removal of individualized programs and supports for these individuals. (Ed. Code § 56445)

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## 3. Coordinated system of procedural safeguards:

Reference Number: CEO Administrative Regulation 4 and Procedural GuideDocument Title: Procedural Safeguards and Complaints for Special EducationDocument Location: <https://charterselpa.org/governance/>  
<http://charterselpa.org/program-support/procedural-guide/>

Under California law, due process hearings pursuant to the IDEA (20 USC 1400-et seq) are held only at the state level. Related rights and procedures for due process are set forth in Education Code §§ 56501et. Seq. and 5 CCR §§ 3080 et. seq. When California law provides greater protections to students and parents, it supersedes federal law. Due process hearing rights extend to the student only if he/she is an emancipated student or a ward or dependent of the court with no available parent or surrogate parent. (Ed. Code § 56501; see AR 6159.3 - Appointment of Surrogate Parent for Special Education Students.)

Informal ADR Process/Pre-Hearing Mediation Conference Before requesting a due process hearing, the Charter Chief Executive Officer or designee of the Charter LEA and a parent/guardian may agree to meet informally to resolve any dispute relating to the identification, assessment or education and placement of a student with disabilities. The Charter Chief Executive Officer or designee shall have the authority to resolve the dispute through an informal alternative dispute resolution (“ADR”) process. (Ed. Code § 56502) In addition, either party may file a request with the Superintendent of Public Instruction for a Pre- Hearing Mediation Conference (commonly referred to as “mediation only”) to be conducted by a person designated by the California Department of Education. Based on the Pre-Hearing Mediation Conference, the Charter Chief Executive Officer or designee may resolve the issue(s) in any manner that is consistent with state and federal law, and is to the satisfaction of both parties. (Education Code 56500.3) Attorneys may not attend the Informal ADR session or the Prehearing Mediation Conference. Attorneys may attend, or otherwise participate in, only those mediation conferences that are scheduled pursuant to a request for a due process hearing. (Ed. Code §§ 56500.3, 56501) If the parties do not resolve their dispute through Informal ADR and/or a Pre-Hearing Mediation Conference, either party may file a request for a due process hearing. Due Process Complaint Notice and Hearing Procedures Due process hearing procedures may be initiated by a parent/guardian, the Charter LEA, and/or a student who is emancipated or a ward or dependent of the court, under the following circumstances. 1. There is a

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proposal to initiate or change the identification, assessment or educational placement of the student or the provision of a free, appropriate public education to the student 2. There is a refusal to initiate or change the identification, assessment or educational placement of the student or the provision of a free, appropriate public education to the student 3. The parent/guardian refuses to consent to an assessment of his/her child; and/ or 4. There is a disagreement between a parent/guardian and the Charter LEA regarding the availability of a program appropriate for the student, including the question of financial responsibility. (20 USC § 1415(b); Education Code 56501) Prior to initiating a due process hearing, the party requesting the hearing, or the party's attorney, must provide the opposing party a confidential due process complaint notice, specifying: 1. The student's name 2. The student's address or, in the case of a student identified as homeless pursuant to the McKinney-Vento Homeless Assistance Act (42 USC 11434a(2)), any available contact information for that student 3. The name of the school the student attends 4. A description of the nature of the student's problem relating to the proposed or refused initiation or change, including facts relating to the problem 5. A proposed resolution to the problem to the extent known and available to the complaining party at the time (20 USC § 1415(b); 34 CFR § 300.508 (b).) Resolution Session When a parent seeks to initiate a request for due process, before their request is filed, they must provide the Charter LEA with the opportunity to resolve the matter by convening a resolution session, which is a meeting between the parents and the relevant members of the IEP team who have specific knowledge of the facts identified in the due process hearing request. (20 USC § 1415[f][1][B]; 34 CFR § 300.510) The Charter LEA has fifteen (15) days from the date it received the parents' due process hearing request to convene the resolution session. The sessions shall include a representative of the LEA who has decision-making authority and not include an attorney of the school LEA unless the parent is accompanied by an attorney. The parent of the child may discuss the due process hearing issue and the facts that form the basis of the due process hearing request. The resolution session is not required if the parent and the Charter LEA agree in writing to waive the meeting. If the Charter LEA has not resolved the due process hearing issue within thirty (30) days, the due process hearing may occur. If a resolution is reached, the parties shall execute a legally binding agreement. (20 USC § 1415[f][1][B]; 34 CFR § 300.51) A due process complaint must be filed within two years of the date that the parent/guardian or Charter LEA knew or should have known about the situation that forms the basis of the complaint. Response to the Due Process Hearing Request If the Charter LEA has not sent a prior written notice to the parent/guardian regarding



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the subject matter contained in the parent/guardian's due process complaint notice, the Charter LEA shall send a response to the parent/guardian within 10 days of receipt of the complaint specifying: 1. An explanation of why the Charter LEA proposed or refused to take the action raised in the complaint 2. A description of other options that the individualized education program (IEP) team considered and the reasons that those options were rejected 3. A description of each evaluation procedure, assessment, record, or report the Charter LEA used as the basis for the proposed or refused action 4. A description of the factors that are relevant to the Charter LEA's proposal or refusal (20 USC 1415(c)(1)) If the Charter LEA sent prior written notice to the parent/guardian regarding the subject matter of the parent/guardian's due process complaint, the Charter LEA may, within 10 days of receipt, send a response specifically addressing the issues in the complaint. (20 USC § 1415(c)(1)) Parties requesting a due process hearing shall file their request with the Superintendent of Public Instruction or designated contracted agency and give a copy of the request, at the same time, to the other party. (Ed. Code § 56502) Prior Written Notice The Charter Chief Executive Officer or designee shall send to parents/guardians of any student with a disability a prior written notice within a reasonable time before: 1. The Charter LEA initially refers the student for assessment 2. The Charter LEA proposes to initiate or change the student's identification, evaluation, educational placement or the provision of a free, appropriate public education 3. The Charter LEA refuses to initiate or change the identification, evaluation or educational placement of the student or the provision of a free and appropriate public education 4. The student graduates from high school with a regular diploma (Ed. Code §§ 56500.4, 56500.5; 20 USC § 1415(c); 34 CFR § 300.503) The prior written notice shall include: 1. A description of the action proposed or refused by the Charter LEA 2. An explanation as to why the Charter LEA proposes or refuses to take the action 3. A description of any other options that the IEP team considered and why those options were rejected 4. A description of each evaluation procedure, test, record or report the Charter LEA used as a basis for the proposed or refused action 5. A description of any other factors relevant to the Charter LEA's proposal or refusal 6. A statement that the parents/guardians of the student have protection under procedural safeguards and, if this notice is not an initial referral for evaluation, the means by which a copy of the description of procedural safeguards can be obtained 7. Any resources for parents/guardians to obtain assistance in understanding these provisions (20 USC § 1415(c); 34 CFR § 300.503) Students with disabilities and their parents/guardians shall be provided written notice of their rights in language easily understood by the general public and in the primary language of the parent/guardian or

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other mode of communication used by the parent/guardian, unless to do so is clearly not feasible. The notice shall include, but not be limited to, those rights set forth in Education Code, section 56341. (Ed. Code §§ 56341, 56506; 34 CFR § 300.503) If the native language or other mode of communication of the parent/guardian is not a written language, the Charter LEA shall take steps to ensure that: 1. The notice is translated orally or by other means to the parent/guardian in his/her native language or other mode of communication 2. The parent/guardian understands the contents of the notice 3. There is written evidence that items #1 and #2 have been satisfied (34 CFR § 300.503) Notice of Procedural Safeguards A notice of procedural safeguards shall be made available to parents/guardians of students with a disability once a year and upon: 1. Initial referral for evaluation 2. Each notification of an IEP meeting 3. Reevaluation of the student 4. Registration of a complaint 5. Filing for a pre-hearing mediation conference or a due process hearing (Ed. Code § 56301; 20 USC 1415(d)(1)) The notice of procedural safeguards shall include information on the procedures for requesting an informal meeting, pre-hearing mediation conference, mediation conference, or due process hearing; the timelines for completing each process; whether the process is optional; the type of representative who may be invited to participate; and the right of the parent/guardian and/or the Charter LEA to electronically record the proceedings of IEP meetings in accordance with Education Code 56341. A copy of this notice shall be attached to the student's assessment plan and referred to at each IEP meeting. (20 USC 1415(d)(2); Ed. Code §§ 56321, 56321.5) In addition, the notice of procedural safeguards shall include a full explanation of the procedural safeguards relating to independent educational evaluation; prior written notice; parental consent; access to educational records; opportunity to present complaints to initiate due process hearings; the student's placement while due process proceedings are pending; procedures for students who are subject to placement in an interim alternative educational setting; requirements for unilateral placement by parent/guardians of students in private schools at public expense.(20 USC 1415(d)(2); 34 CFR 300.504)

## 4. Coordinated system of staff development and parent and guardian education:

Reference Number: 

CEO Policy 21 and CAC Bylaws
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Document Title: 

Reading Literacy
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Document Location: 

<a href="https://charterselpa.org/governance/">https://charterselpa.org/governance/</a>
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In order to improve the educational results for students with disabilities,
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the Charter LEAs in the El Dorado Charter SELPA ensure that all students who require special education will participate in the California Reading Initiative, just as do all other students in the El Dorado Charter LEAs. In order to facilitate that effort, the Charter LEAs assure that special education instructional personnel will participate in staff development inservice opportunities in the area of literacy, including: a. information about current literacy and learning research; b. state-adopted student content standards and frameworks; and c. research-based instructional strategies for teaching reading to a wide range of diverse learners Each of the Charter LEAs will include special education staff in their curriculum materials selection process, in order to support alignment with State standards. Each will also include all special education staff in all staff development on phonemics and phonics, as well as in any additional state or regional training based on new legislation, e.g., the California Reading and Literature Subject Matter Project, the rollouts on the frameworks, AB466 training. The goals of the Charter LEAs are to increase the participation of students with disabilities in statewide student assessments, to increase the percentage of children with disabilities who are literate, and to assure that students with disabilities attain higher standards in reading. In order to reach these goals, we assure that students with disabilities will have full access to: 1. all required core curriculum including state-adopted core curriculum textbooks and supplementary textbooks; and 2. instructional materials and support.

## 5. Coordinated system of curriculum development and alignment with the core curriculum:

Reference Number:

Charter SELPA Procedural Guide and CEO Policy 21

Document Title:

Curriculum Adaptations/Reading Literacy

Document Location:

<https://charterselpa.org/governance/>  
<http://charterselpa.org/program-support/procedural-guide/>

Description:

Curriculum adaptations include accommodations, modifications, and supports that allow a child with a disability access to the general curriculum and assessments. LEAs/districts are responsible for ensuring that each teacher and provider is informed of his or her specific responsibilities related to implementing the child's IEP and the specific accommodations, modifications, and supports that must be provided for the child in accordance with the IEP (34CFR 300.342 (b)(3)).

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## 6. Coordinated system internal program review, evaluation of the effectiveness of the local plan, and implementation of the local plan accountability system:

Reference Number: Document Title: Document Location: 

The Charter SELPA is responsible for monitoring all required areas of compliance with federal, state and Charter SELPA policies. The purpose of all monitoring and oversight activities is to ensure legal and effective LEA practices are in place to meet the needs of students with disabilities. This policy outlines areas of oversight and indicators that may cause the initiation of a Charter SELPA review process. Charter SELPA administration will keep the CEO Council informed of SELPA oversight activities and determinations.

If compliance, performance and/or student population data for an LEA in the Charter SELPA varies significantly from expected results or standards, it may be an early warning for the Charter SELPA to initiate contact. In this case, the Charter SELPA will contact the LEA to confirm the data, discuss any underlying issues which may impact the data, and identify how the Charter SELPA can assist the LEA in any necessary corrective action.

The Charter SELPA will monitor special education practices and data continuously to determine whether practices are in line with the LEA's responsibilities to students with disabilities and SELPA policies. Data will be collected and reviewed by the Charter SELPA. Examples of existing indicators and standards include but are not limited to:

- Identification rate of special education students that is below 4% or greater than 14%
- State Performance Plan Indicators
- Significant swings in enrollment and/or enrollment trends that are not aligned to the LEA's instructional calendar
- Pattern of compliance complaints or due process hearings
- Evidence of exclusionary practices
- Significant and/or abrupt change in leadership or staff
- No/low participation or engagement in the Charter SELPA (CEO Council, Steering Committee, professional development offerings, etc.)
- Unspent funds greater than 25%
- Annual independent audit which shows serious fiscal solvency issues

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## Description:

or material findings (e.g. findings related to internal control or program compliance, high debt ratios, deficit spending, going concern findings, adequate reserves, and adequate cash)

## SELPA REVIEW PROCESS

If one or more of the preceding triggers indicates a potential problem, the Charter SELPA may initiate a program and/or fiscal review. Program and fiscal reviews are facilitated by the appropriate Charter SELPA administrator. Charter SELPA's goal in each review process is to clearly identify the areas of SELPA concern, discuss any underlying issues which may be impacting the findings, and identify how the Charter SELPA can assist the LEA in any necessary corrective action. The Charter SELPA may request additional information as necessary to resolve identified concerns.

When multiple or connected concerns exist, the Charter SELPA may implement an Integrated Review Team (IRT) visit. An Integrated Review Team (IRT) visit consists of Charter SELPA program and business administrators meeting directly with the charter LEA leadership team.

## CHARTER SCHOOLS AT-RISK

Whether through a Charter SELPA review process or other source, or if significant matters arise that are potentially harmful to students, demonstrate negligence, may harm the SELPA, or there is a concern that funds are not being spent appropriately for special education, Charter SELPA administration is empowered to act in the best interests of the SELPA as a whole. Such matters include, but are not limited to:

- Pattern of noncompliance with federal, state or Charter SELPA regulations
- Notice of revocation
- Notice of bankruptcy
- FCMAT extraordinary audit
- Annual audit with material findings and identification of operational issues that cause concern regarding the long-term viability of the organization
- Other circumstances that create a concern that a loss to the SELPA is possible or funds are not being spent appropriately for special education

Charter SELPA administration may make a determination and proceed to:

- Notify appropriate public agencies;
- Notify the LEA's governing board;
- Withhold state and/or federal funding;
- Move an LEA to reimbursement-based state funding, requiring

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- expenditure reporting prior to cash distribution;
- Require an LEA to submit proof of actual expenditures; and/or
  - Initiate termination of membership pursuant to CEO Policy 26.

## 7. Coordinated system of data collection and management:

Reference Number: Document Title: Document Location: 

Description:

The El Dorado Charter SELPA and its member LEAs shall provide data or information to the SELPA and the California Department of Education as required by regulations.

## 8. Coordination of interagency agreements:

Reference Number: Document Title: Document Location: 

Pursuant to Title 17 of the California Code of Regulations (17 CCR) Section 52140, LEAs must develop and maintain local interagency agreements with Regional Centers. Agreements must include (as applicable to charter LEAs):

1. The responsibilities of each LEA and Regional Center in meeting the terms of the agreement;
2. Procedures for coordination of child find activities with local public agencies and Regional Centers to identify infants and toddlers who may be eligible for early intervention services;
3. Specific procedures for coordination of referrals for evaluation and assessment;
4. Procedures for the assignment of a service coordinator;
5. Interagency procedures for identifying the responsibilities of the regional center and LEA for completing the evaluation and assessment and determining eligibility within the time requirements contained in Section 52086 of these regulations, when an infant or toddler may receive services from both the Regional Center and LEA;
6. Procedures for the timely exchange of information between Regional Centers and LEAs;
7. Mechanisms for ensuring the availability of contacts at Regional

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Description:

Centers and LEAs at all times during the year;

8. Procedures for interagency individualized family service plan (IFSP) development when infants and toddlers may be eligible for early intervention services from the Regional Center and the LEA or other state or local programs or services;

9. Procedures to ensure the provision of services during periods of school vacations when services are required on the IFSP;

10. Transition planning procedures which begin at least six months prior to a toddler's third birthday pursuant to EC Section 52112 of these regulations;

11. Procedures for resolving disputes between regional centers and LEAs;

12. Procedures for the training and assignment of surrogate parents; and

13. Procedures for accepting transfers of infants or toddlers with existing IFSPs.

Local interagency agreements must be dated and signed by representatives of the Regional Center and LEA. Interagency agreements must be reviewed by both parties annually, revised as necessary, dated, and signed by both parties as needed.

## 9. Coordination of services to medical facilities:

Reference Number:

Document Title:

Document Location:

Description:

The SELPA Administrator, or designee, will facilitate the coordination of these services by the designated LEAs and provide technical assistance to the medical facilities and LEAs as appropriate. Role of the individual LEAs: Each individual LEA is responsible for students with disabilities who are placed in a public hospital, state licensed children's hospital, psychiatric hospital, proprietary hospital, or a health facility for medical purposes when the hospital or facility is located within their boundaries, unless based on education code there is another district of special education accountability which would be responsible.

## 10. Coordination of services to licensed children's institutions and foster family homes:

Reference Number:

Document Title:

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Description:

When the Charter LEA has placed a foster student in a nonpublic, nonsectarian school, the Charter LEA must conduct an annual evaluation, as specified below. In addition, the nonpublic, nonsectarian school to report to the Charter LEA regarding the educational progress made by the student. (Ed. Code § 56157.) If a student with disabilities residing in a licensed children's institution or foster family home has been placed by the Charter LEA in a nonpublic, nonsectarian school, the Charter LEA shall conduct an annual evaluation as part of the IEP process of whether the placement is the least restrictive environment that is appropriate to meet the student's needs. (Education Code 56157)

## 11. Preparation and transmission of required special education local plan area reports:

Reference Number: Document Title: Document Location: 

Description:

The LEAs will annually compile, and submit to the SELPA, budget and expenditure information that meets CDE MOE reporting requirements. The SELPA will then conduct the two required calculations determining MOE for the SELPA as a whole, and for each LEA. The SELPA-wide data is compiled and submitted in the format required by CDE.

## 12. Fiscal and logistical support of the CAC:

Reference Number: Document Title: Document Location: 

Description:

The Community Advisory Committee shall be composed of parents of individuals with exceptional needs, enrolled in public or private schools, parents of other pupils enrolled in school, pupils and adults with disabilities, regular education teachers, special education teachers and other school personnel, representatives of other public and private agencies, and persons concerned with the needs of individuals with exceptional needs. Terms of CAC participation are outlined in the CAC bylaws.  
Because of the geographic diversity within the El Dorado Charter



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SELPA, meetings may take place through teleconference. For purposes of this section, "teleconference" means a meeting where the members are in different locations, connected by electronic means, through either audio, video, or both.

## 13. Coordination of transportation services for individuals with exceptional needs:

Reference Number: El Dorado Charter SELPA Procedural GuideDocument Title: Special Education TransportationDocument Location: <http://charterselpa.org/program-support/procedural-guide/>

Description:

Legal Requirements Regarding Special Education Transportation  
Education Code Section 56040(a) states: "Every individual with exceptional needs, who is eligible to receive special education instruction and related services under this part, shall receive that instruction and those services at no cost to his or her parents or, as appropriate, to him or her." Related services means transportation and such developmental, corrective, and other supportive services as are required to assist a child with a disability to benefit from special education [34 CFR 300.34(a)]. Transportation as a related service includes travel to and from school and between schools, travel in and around school buildings; and specialized equipment (such as special or adapted buses, lifts, and ramps), if required to provide special transportation for a child with a disability [34 CFR 300.34(c)(16i-iii)]. LEAs/districts should not automatically assign students to transportation based on the students' disability without considering the students' individual needs and the continuum of placements [Hopkinton (MA) Pub. Schs., 108 LRP 41626 (OCR 2007)]. For students with medical needs, 34 CFR 300.34(a)(ii) limits the responsibility of a public agency to appropriately monitor and maintain medical devices that are needed to maintain the health and safety of the child, including breathing, nutrition, or operation of other bodily functions, while the child is transported to and from school.

## 14. Coordination of career and vocational education and transition services:

Reference Number: CEO Administrative Regulation 1 and Procedural GuideDocument Title: Comprehensive Local Plan for Special EducationDocument Location: <https://charterselpa.org/governance/>  
<http://charterselpa.org/program-support/procedural-guide/>



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Description:

Special education may include each of the following if the services otherwise meet the definition in the above paragraph: (Education Code 56031) 1. Speech language pathology services, or any other designated instruction and service or related service, pursuant to Education Code 56363, if the service is considered special education rather than designated instruction and service or related service under state standards 2. Travel training 3. Career technical education 4. Transition services for students with disabilities in accordance with 34 CFR 300.43 if provided as specially designed instruction, or a related service, if required to assist a student with disabilities to benefit from special education. Specially designed instruction means adapting, as appropriate to the needs of an eligible student, the content, methodology, or delivery of instruction to ensure access of the student to the general curriculum, so that the student can meet the educational standards that apply to all students in the charter LEA. (34 CFR 300.39(b)(3))

## 15. Assurance of full educational opportunity:

Reference Number: Document Title: Document Location: 

Description:

Full educational opportunities means that students with disabilities have the right to full educational opportunities to meet their unique needs, including access to a variety of educational programs and services available to non-disabled students. The State must have in effect policies and procedures to demonstrate that the State has established a goal of providing full educational opportunity to all children with disabilities and a detailed timetable for accomplishing that goal. (34 CFR 300.109)

16. Fiscal administration and the allocation of state and federal funds pursuant to *EC* Section 56836.01—The SELPA Administrator's responsibility for the fiscal administration of the annual budget plan; the allocation of state and federal funds; and the reporting and accounting of special education funding.

Reference Number: Document Title: Document Location:

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Description:

The El Dorado County Office of Education is the Responsible Local Agency/Administrative Unit (RLA/AU) for the Charter SELPA. Pursuant to the provisions of Education Code 56030 et seq., the RLA/AU shall receive and distribute regionalized service funds, provide administrative support and coordinate the implementation of the El Dorado Charter Local Plan for Special Education. The RLA/AU shall perform such services and functions required to accomplish the goals set forth in the plan, including development of the Annual Service and Budget Plan. In addition, pursuant to Education Code 56836.01(a)(b)(c) the SELPA RLA/AU will oversee the fiscal administration of the Annual Budget Plan and the allocation of state and federal funds allocated to the special education local plan area for the provision of special education and related services by those entities, in accordance with the Local and Allocation Plans approved by the CEO Council, and be responsible for the reporting and accounting requirements prescribed by this part.

17. Direct instructional program support that maybe provided by program specialists in accordance with *EC* Section 56368:

Reference Number:

CEO Administrative Regulation 10

Document Title:

Personnel Qualifications

Document Location:

<https://charterselpa.org/governance/>

Description:

A program specialist is a specialist who holds a valid special education credential, clinical services credential, health services credential, or a school psychologist authorization and has advanced training and related experience in the education of individuals with exceptional needs and a specialized in-depth knowledge in preschool disabilities, career vocational development, or one or more areas of major disabling conditions.

(b) A program specialist may do all the following:

- (1) Observe, consult with, and assist resource specialists, designated instruction and services instructors, and special class teachers.
  - (2) Plan programs, coordinate curricular resources, and evaluate effectiveness of programs for individuals with exceptional needs.
  - (3) Participate in each school's staff development, program development, and innovation of special methods and approaches.
  - (4) Provide coordination, consultation and program development primarily in one specialized area or areas of his or her expertise.
  - (5) Be responsible for assuring that pupils have full educational opportunity regardless of the district of residence.
- (c) For purposes of Section 41403, a program specialist shall be

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considered a pupil services employee, as defined in subdivision (c) of Section 41401.

**Special Education Local Plan Area Services**

1. A description of programs for early childhood special education from birth through five years of age:

Reference Number:	CEO Policy 6
Document Title:	Part C-Transition
Document Location:	<a href="https://charterselpa.org/governance/">https://charterselpa.org/governance/</a>
Description:	Charter schools in the El Dorado Charter SELPA currently do not serve students in Part C or preschool students. If students are transitioning from preschool to a Charter LEA and are eligible for Part B services, the Charter LEA will participate to ensure a smooth and effective transition between programs.

2. A description of the method by which members of the public, including parents or guardians of individuals with exceptional needs who are receiving services under the local plan, may address questions or concerns to the SELPA governing body or individual administrator:

Reference Number:	CEO Policy 15
Document Title:	Public Participation
Document Location:	<a href="https://charterselpa.org/governance/">https://charterselpa.org/governance/</a>
Description:	It shall be the policy of the Charter SELPA that public hearings, adequate notice of the hearings, and an opportunity for comment available to the general public, including individuals with disabilities and parents of children with disabilities, are held prior to the adoption of any policies and/or regulations needed to comply with part B of the IDEA. Per the Charter SELPA Local Plan, policies are adopted by the Charter CEO Council. The Charter SELPA RLA/AU may request input from the Executive Committee as policies are developed. Appropriate notice shall be provided prior to adoption of policies by the Charter SELPA CEO Council. Proposed policies will be posted to the El Dorado Charter SELPA website. This will allow for review and comment by the public, parents of children with disabilities, or individuals with disabilities. Charter CEO Council typically meets twice per year and meetings may take place through teleconference. For the purposes of this section, "teleconference" means a meeting where the members are in different

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locations, connected by electronic means, through either audio, video, or both.

3. A description of a dispute resolution process, including mediation and final and binding arbitration to resolve disputes over the distribution of funding, the responsibility for service provision, and the other governance activities specified within the local plan:

Reference Number:

Document Title:

Document Location:

Description:

Before requesting a due process hearing, the Charter Chief Executive Officer or designee of the Charter LEA and a parent/guardian may agree to meet informally to resolve any dispute relating to the identification, assessment or education and placement of a student with disabilities. The Charter Chief Executive Officer or designee shall have the authority to resolve the dispute through an informal alternative dispute resolution (“ADR”) process. (Ed. Code § 56502) In addition, either party may file a request with the Superintendent of Public Instruction for a Pre- Hearing Mediation Conference (commonly referred to as “mediation only”) to be conducted by a person designated by the California Department of Education. Based on the Pre-Hearing Mediation Conference, the Charter Chief Executive Officer or designee may resolve the issue(s) in any manner that is consistent with state and federal law, and is to the satisfaction of both parties. (Education Code 56500.3) Attorneys may not attend the Informal ADR session or the Prehearing Mediation Conference. Attorneys may attend, or otherwise participate in, only those mediation conferences that are scheduled pursuant to a request for a due process hearing. (Ed. Code §§ 56500.3, 56501) If the parties do not resolve their dispute through Informal ADR and/or a Pre-Hearing Mediation Conference, either party may file a request for a due process hearing.

4. A description of the process being used to ensure a student is referred for special education instruction and services only after the resources of the regular education program have been considered and, where appropriate, utilized:

Reference Number:

Document Title:

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Document Location:

<https://charterselpa.org/governance/>  
<http://charterselpa.org/program-support/procedural-guide/>

Description:

The Charter Chief Executive Officer or designee shall follow SELPA procedures providing that parents/guardians, teachers, appropriate professionals, and others may refer an individual for assessment for special education services. Identification procedures shall be coordinated with school site procedures for referral of students with needs that cannot be met with modifications to the regular instructional program. (Ed. Code § 56302)

5. A description of the process being used to oversee and evaluate placements in nonpublic, nonsectarian schools and the method of ensuring that all requirements of each student's individualized education program are being met. The description shall include a method for evaluating whether the student is making appropriate educational progress:

Reference Number:

CEO Administrative Regulation 24 and Procedural Guide

Document Title:

Nonpublic, Nonsectarian School and Agency Services for Special Education

Document Location:

<https://charterselpa.org/governance/>  
<http://charterselpa.org/program-support/procedural-guide/>

Description:

Contracts with an NPS or NPA shall include an Individual Services Agreement ("ISA") negotiated for each student. ISAs shall be for the length of time for which NPS and/or NPA services are specified in the student's individualized education program ("IEP"), but not to exceed one year. Changes in educational instruction, services or placement shall be made only on the basis of revisions to the student's IEP. (Ed. Code § 56366.) The master contract shall specify the general administrative and financial agreements between the NPS or NPA and the Charter LEA to provide the special education and designated instruction and services, as well as transportation specified in the student's IEP. The administrative provisions of the master contract shall also include procedures for record keeping and documentation, and the maintenance of school records by the contracting charter LEA to ensure that the NPS provides appropriate high school graduation credit to the student. The contract may allow for partial or full-time attendance at the nonpublic nonsectarian school. (Ed. Code § 56366.) In order for a Charter LEA to contract with an NPS or NPA, the NPS and NPA must be certified as meeting state standards. (Ed Code § 56366.) A master contract may be terminated for cause with 20-days' notice. However, the availability of a public education program initiate during the period of the

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master contract cannot give cause for termination unless the parent/guardian agrees to transfer the student to the public program. The master contract shall include a description of the process being utilized by the Charter LEA to oversee and evaluate placements in the NPS. This description shall include a method for evaluating whether the student is making appropriate educational progress. (Ed. Code 56366) The Charter CEO or designee of an elementary Charter LEA shall notify a high school district of all students placed in NPS or NPA programs prior to the annual review of the IEP for each student who may transfer to the high school district. (5 CCR § 3069.) When a special education student meets the district requirements for completion of prescribed course of study as designated in the student's IEP, the district which developed the IEP shall award the diploma. (5 CCR § 3070.)

6. A description of the process by which the SELPA will fulfill the obligations to provide free and appropriate public education (FAPE) to a student age 18 to 21 (or age 22 under the circumstances described in *EC 56026(c)(4)*) who has been incarcerated in a county jail and remains eligible for special education services:

The obligation to make FAPE available extends to those otherwise-eligible adults in county jail, age 18 to 21, who: (a) had been identified as a child with a disability and had received services in accordance with an IEP, but left school prior to their incarceration; or (b) did not have an IEP in their last educational setting, but had actually been identified as a child with a disability. (*EC* Section 56040)

It is the responsibility of the district of residence (DOR) to provide special education services and related services to an adult student in county jail who remains eligible for these services and wishes to receive them. The DOR is the district in which the student's parents resided when the student turned 18, unless and until the parents move to a new DOR. For conserved students, the DOR is based on the residence of the conservator. (*EC* Section 56041)

Reference Number:

CEO Policy 1 and Procedural Guide

Document Title:

Comprehensive Local Plan for Special Education

Document Location:

<https://charterselpa.org/governance/>  
<http://charterselpa.org/program-support/procedural-guide/>

Description:

As members of the Charter SELPA, each Charter SELPA LEA (Local Education Agency) desires to provide a free and appropriate public education (FAPE) to all school aged K-12 individuals with disabilities, who are enrolled in the charter, including children who have been suspended or expelled or placed by the charter LEA in a nonpublic school or agency services. The SELPA will provide technical support to any Charter LEAs identified as the DOR for students age 18 to 21 who

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are incarcerated in a county jail and remaining eligible for special education to assist in meeting their obligation. The SELPA may facilitate collaboration with the county jails as requested. Students shall be referred for special education instruction and services only after the resources of the regular education program have been considered and, where appropriate, utilized. (Education Code 56303)



# Cover Sheet

## Planning Amounts and Intervention Policy Revision

**Section:** III. Academic Excellence  
**Item:** D. Planning Amounts and Intervention Policy Revision  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:**  
Educational Vendor Policies and Procedures - DRAFT - Yosemite Valley.docx



## Educational Vendor Policies and Procedures

Yosemite Valley Charter School (“Charter School”) is focused on “Personalized Learning”, a philosophy that puts every student first by supporting them in honoring and exploring their unique skills, special gifts, talents, and aspirations. In furtherance of this philosophy and Charter School’s educational mission, families and Charter School staff together carefully select educational items and services for students to fit their goals and education plan.

The purpose of the Yosemite Valley Charter School Governing Board approving the Educational Vendor Policies and Procedures is to accomplish the key requirements detailed in this policy, including:

1. The Senior Director (as defined below) must approve all vendors before they can provide educational items or services to students.
2. The Homeschool Teacher (as defined below) and Senior Director (as defined below) must approve all requests for educational items or services to ensure they are aligned with the charter petition and student’s personalized learning curriculum.
3. No family may spend, or obligate the Charter School to spend, any Charter School monies on educational items and services. Charter School is responsible for making purchases of approved educational items and services.

### **VENDOR APPLICATION AND APPROVAL**

1. **Educational Vendor Applications:** Charter School contracts with educational vendors who provide educational enrichment services (e.g., in-person educational activities) and items (e.g., textbooks, workbooks, etc.) to students. Vendors must submit an application to Charter School detailing critical information such as qualifications and services. Charter School shall carefully review Vendor’s application, website, available references, social media, and other pertinent information.

The Senior Director or his/her designee (“Senior Director”) must approve all educational vendors and enter into an agreement with approved vendors before a vendor can provide any educational services to students. The Senior Director may reject a vendor applicant or terminate vendor services for any reason. The Senior Director may delegate his/her authority to approve vendors as necessary to promote the effective operations of the Charter School. For educational products, parents may submit requests specific educational products from a particular vendor (e.g., pencils from an online store). The Charter School’s approval of the educational product request (approval process described below) serves as vendor approval.

2. **Vendor Guidelines:** The Senior Director is responsible for approving vendors, and must ensure the vendor meets guidelines, including, but not limited to the following:

- Vendor must have the qualifications, skills and, if applicable, the certification and licenses necessary to perform the requested services in a competent and professional manner.
  - Vendor conducts background checks pursuant to Education Code section 45125.1 to ensure Vendor (if an individual), its employees, and agents who interact with students have not committed a serious or violent felony.
  - Vendor services and/or products must be non-sectarian. Vendor's services and products must not discriminate on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation or any other protected basis under California law.
  - Vendor must maintain adequate levels of insurance for its educational services.
  - Vendor must not be a private school offering services through a part-time program (e.g., after school programs) or a parent-organized group (also known as "co-op").
  - Vendors must qualify as independent contractors in accordance with applicable laws. This is determined by the Senior Director based on vendor representations and vetting by the Charter School or its service provider.
3. **Vendor Agreement:** Once the Senior Director has approved a vendor, the vendor and Charter School must enter into a vendor agreement before the school can order educational services from the vendor. Considering families may have one-off requests for educational products, a vendor agreement may not be necessary for the Charter School to purchase educational products (e.g., ordering pencils from an online store for one student). The vendor agreement will include protections set forth in this policy, including, but not limited to requiring background checks for staff interacting with students, prohibitions on non-sectarian/discriminatory items and services, insurance and indemnification provisions, and more.

### **REQUESTING EDUCATIONAL SERVICES AND ITEMS**

1. **Requests:** Students make requests for educational services and items through the Enrichment Ordering System. The Enrichment Ordering System is accessible on the Charter School website and features a list of approved educational vendors. All requests for educational services and items must: (i) first be approved the credentialed teacher assigned to supervise student's independent study ("Homeschool Teacher"); and (ii) approved by the Senior Director or designee. The Senior Director may delegate his/her authority to approve parent requests for educational items and services as necessary to promote the effective operations of the Charter School.

The Senior Director can deny any request for educational items or services in his or her sole discretion for any reason. Families cannot directly purchase, or obligate the Charter School to purchase, any educational items or service without Charter School's approval.

The Charter School establishes a planning amount for students for educational items and services per full school year. Parents and students are not guaranteed to receive any educational items and services up to and equal to this planning amount, as a Homeschool Teacher and the Senior Director must approve all requests. The planning amount is also not a mandatory cap limiting the Charter School's ability provide necessary educational services to students (e.g., pursuant to a student's individualized education program). The

Charter School developed this planning amount to help ensure the school provides educational items and services aligned with its budget and to help ensure fair and equal treatment of students, to the extent consistent with individual needs. Parents and students are not given access to direct or encumber planning amount funds. Parents are encouraged to work with their Homeschool Teacher to develop multi-year plans for their children because their educational needs may vary from year-to-year. While the Charter School does not guarantee any specific amount of funding for educational services and items, a multi-year plan empowers the Charter School and families to develop a personalized course of study suited to their children's needs and the Charter School to effectively budget for all students. The planning amount cannot be transferred to any other student.

The Homeschool Teacher and Senior Director are responsible for granting requests and allocating educational products and services in a nondiscriminatory manner. The Charter School shall seek to purchase cost-effective educational items and services. The Homeschool Teacher and Senior Director shall ensure purchased educational items and services meet the following requirements:

- From approved vendors only.
- Support the requesting student's personalized curriculum and education plan.
- Must be aligned with State standards, student's course of study (e.g., requested amount of fabric corresponds to length of course/project), and student's independent study master written agreement.
- From a vendor who is not related to the Charter School family requesting the educational items or services and otherwise does not present conflict of interest concerns.

2. **Core Subject Curriculum:** The Homeschool Teacher and Senior Director must ensure students access all necessary "core subject curriculum" – education items/services necessary for the student to complete his/her State standards-aligned course of study – before approving any extracurricular activities or supplemental educational or enrichment items. Core subject curriculum includes physical curriculum like McGraw Hill Textbook Set and associated workbooks and access to digital educational platforms such as Odysseyware or StongMind Digital Learning.

3. **Enrichment Certificates:** After the Homeschool Teacher and Senior Director approve a request through the Enrichment Ordering System, an "Enrichment Certificate" is created by Charter School. Charter School requests educational services and items from approved vendors through Enrichment Certificates. If necessary, Charter School may use an approved vendor's purchase order form in lieu of an Enrichment Certificate. Certificates/purchase orders should include important information, including the requested educational services, dates of services, Enrichment Certificate/PO Number, and approved cost for services.

Vendors must receive an approved Enrichment Certificate/purchase order before providing educational services or items to students. Vendors must receive the Enrichment Certificate/purchase order and provide the requested education services before submitting an invoice to Charter School.

4. **Prohibited Requests:** Charter School students can only request education services and items available in the Enrichment Ordering System. Homeschool Teachers and Senior Directors will only approve requests for educational items and services that are educational quality (e.g., not top of the line). Only basic items and services may be approved. Charter School will not approve educational items or services beyond what is needed to meet a student's learning objectives.

The following is a non-exhaustive list of prohibited items and services:

- Backpacks
- Amusement park tickets
- Video game hardware or software
- Excessive quantities of any item or service (e.g., beyond student's course of study).
- Non-educational household items (e.g., storage containers, organizational items (large or small items), picture frames, etc.)
- Bicycles, tricycles, scooters, skateboards, rollerblades, roller skates, wagons, etc.
- Live animals or animal supplies small insects/amphibians/worms as a part of a science class. Certain kit and supplies can be ordered by a student (e.g., praying mantis, caterpillars, ladybugs, or silkworms to study; ant farms; or tadpoles)
- Top of the line musical instruments (where more reasonably-priced options are available)
- Educational items and services must be nonsectarian
- Taxis/Uber/Lyft rides and other transportation costs

5. **Educational Field Trips:** While families are prohibited from requesting trips to non-educational venues, they can request to join educational field trips through the Enrichment Ordering System (e.g., museums, aquariums, libraries, etc.) The Senior Director and Homeschool Teacher shall carefully scrutinize each request to ensure the requested educational field trip aligns with the student's course of study and furthers their education and that all participants are necessary for student transportation, safety and supervision.

In light of the Charter School providing an independent study program, it is anticipated that a parent/guardian may need to serve as chaperone and transport their children for approved educational field trips. The Charter School Board finds funding the actual, reasonable, and necessary costs for a chaperone to access the educational field trip (e.g., ticket to museum, transportation costs) furthers public school purposes where necessary or desirable to allow students to participate in educational field trips.

6. **Student and Family Responsibilities:**

- A. Returning Educational Products: All educational items requested through the Enrichment Ordering System are the property of the Charter School. This includes any technology, textbooks, and other educational items. Families must return all educational products upon disenrollment or upon request by the Senior Director or Homeschool Teacher. In accordance with applicable law, parents are responsible for to replace lost, stolen, damage, or otherwise unreturned educational items.

- Certain items are “consumable”, meaning they are not functional after use (e.g., workbooks). These items can be discarded by families after use.

- B. Damaged or Lost Educational Items: Parents are responsible for replacing lost, stolen, damage, or otherwise unreturned educational items to the extent allowed under applicable law. If an educational item is damaged, parents must immediately contact the Homeschool Teacher for support.

Required Attendance: Students must attend regular learning period meetings with their Homeschool Teacher to discuss progress, turn in quality work samples, and complete their Student Activity Logs (Attendance Logs) in order to make requests for extracurricular educational activities (e.g., non-core curriculum items) through Enrichment Ordering System.

7. **Questions:** If Charter School families have any questions about this policy or how to make requests for educational items and services, please contact Executive Director, Dr. Laurie Goodman at [laurie@inspireschools.org](mailto:laurie@inspireschools.org)

# Cover Sheet

## CalSTRS Pension2 403(b) Plan

**Section:** IV. Operations  
**Item:** A. CalSTRS Pension2 403(b) Plan  
**Purpose:** Vote  
**Submitted by:** Mariah Jordan  
**Related Material:** 403(b) Service Agreement-fillable.pdf  
403(b) plan document-fillable-John.pdf

**BACKGROUND:**

We are looking into switching from Lincoln Financial to CalSTRS Pension2 for our retirement options.





## **403 (b) SERVICE AGREEMENT**

### **INTRODUCTION**

The Pension2 Program of the California State Teachers' Retirement System (CalSTRS) and \_\_\_\_\_ (Employer) enter into this agreement (Agreement) for the purposes of memorializing the following:

Pursuant to its statutory authority in Education Code sections 24950 through 24953, CalSTRS has developed an annuity contract and custodial account plan established pursuant to Internal Revenue Code section 403(b) that is offered to school employers for their individual participants under the umbrella of CalSTRS' Defined Contribution Solutions Program called Pension2 403(b) Plan (Plan). The Plan includes investment options selected and monitored by CalSTRS.

CalSTRS offered and Employer adopted the CalSTRS Pension2 403(b) Plan as its own 403(b) plan as detailed in the Agreement.

The CalSTRS Pension2 403(b) Plan is the single 403(b) Plan offered by the Employer to its employees.

According to its statutory mandate, CalSTRS also offered and Employer accepted the provisioning of administrative services with respect to the adopted CalSTRS Pension2 403(b) Plan as detailed in the Agreement. (Please notify CalSTRS if you add additional 403(b) providers because a compliance feature will need to be added to your plan to maintain IRS compliance.)

CalSTRS also offers services to support the 457 Plan of the Employer; including administrative, recordkeeping, investment, and compliance services, through its various subcontractors that act as third party administrators. Employer hereby accepts the offer of the following administrative services: (\_\_\_\_\_). Unless these services are indicated above, the Employer will assume full responsibility for ensuring such functions are completed.



## AGREEMENT CONTACTS

All official communications from the Employer to CalSTRS shall be directed to the attention of the CalSTRS Contract Manager or designee at the following address and phone/fax numbers:

Name: Sandy Blair  
Address: P.O. Box 15275, MS-44  
City: Sacramento  
State: CA  
Zip: 95851-0275  
Phone: (916) 414-1010  
Fax: (916) 414-1012

All official communications from CalSTRS Pension2 to the Contractor shall be directed to the attention of \_\_\_\_\_ or designee at the following address and phone/fax numbers:

Name:  
Address:  
City:  
State:  
Zip:  
Phone:  
Fax:

## TERM AND EFFECT

The term of this Agreement shall be from \_\_\_\_\_ or upon final authorized signature of both parties, whichever occurs later. The Agreement is offered for the statutory minimum of five years and unless expressly terminated will be continued as long as Employer maintains the CalSTRS Pension2 403(b) Plan for its employees.

The Agreement becomes effective upon the signatures of both parties to it.



## **ADMINISTRATIVE SERVICES**

Pursuant to its statutory mandate, CalSTRS offered investment, recordkeeping, and other administrative services necessary to administer the Plan. Employer accepted the provisioning of such services

Pursuant to its statutory authority, CalSTRS has retained subcontractors to provide recordkeeping services directly to Employer. The current record keeper is Voya Institutional Services, LLC.

In order to provide effective recordkeeping services, Employer shall provide all information necessary for the recordkeeper to set up its support structure.

## **FEES AND PAYMENTS FOR SERVICES**

Compensation for the services of CalSTRS shall be originated from the administrative service fees payable by the individual participants of the 403(b) Plan.

CalSTRS has authorized its subcontractor recordkeeper to charge and collect all administrative service fees directly from plan participants, keep a portion of the service fees due to the subcontractor, and remit the remaining fees due to CalSTRS.

Fees shall be calculated and charged as described below:

- .25% of account balance annually (charged quarterly)
- Fees may be charged for additional services including:
  - Loans – \$100 application fee. The participant pays interest on their loan to themselves.
  - Managed Account (Financial Engines) – .60% of account balance annually (charged quarterly)
  - Access to Brokerage Window (TD Ameritrade) – \$50 annually
- In addition to the above fees, the individual mutual funds the participant is invested in carry their own expense ratios.

No fees other than the ones prescribed in this Agreement shall be charged or collected from the individual participants.



## **AMENDMENT**

No amendment or variation of the terms of the Agreement shall be valid unless made in writing and signed by the parties. No oral understanding or agreement not incorporated in the Agreement is binding on any of the parties.

## **ENTIRE AGREEMENT AND SEVERABILITY**

The Agreement contains all representations and the entire understanding between the parties with respect to the subject matter herein. If applicable, the competitive process as it may have been amended and clarified by CalSTRS prior to the award of the Agreement as well as the Contractor's proposal/bid shall be considered part of the Agreement. However, in the event a conflict in interpretation arises, the agreement document shall prevail. Any prior or contemporaneous correspondence, memoranda or agreements shall be replaced in total by the Agreement.

Should any provision(s) of the Agreement be declared or found to be illegal, unenforceable, ineffective or void, then each party shall be relieved of any obligations arising in such provision(s); the balance of the Agreement, if capable of performance, shall remain and continue in full force and effect.

## **FORCE MAJEURE**

Neither party shall be liable to the other for delay in or failure of performance, nor shall any such delay in or failure of performance constitutes default, if such delay or failure is caused by "Force Majeure." Such causes may include, but are not restricted to, Acts of God or of the public enemy, acts of the State in its sovereign capacity, fires, floods, power failure, disabling strikes, epidemics, quarantine restrictions, and freight embargoes.

## **ASSIGNMENT**

The Agreement is not assignable by either of the parties, either in whole or in part, without the consent of the other in the form of a formal written agreement.



## **SUBCONTRACTING**

CalSTRS is statutorily authorized by Education Code section 24950(b)(2) to hire through subcontract a recordkeeper acting on behalf of CalSTRS for providing investment, recordkeeping, compliance, and administrative services. In obtaining such subcontracting services, CalSTRS uses the utmost care in its competitive selection process. CalSTRS is also using the utmost care in the supervision of the outside provider.

The selection, employment, and termination of an outside recordkeeper is not subject to review or approval by Employer.

## **DISPUTES**

Any dispute concerning a question of fact arising under the terms of the Agreement shall be disposed of within a reasonable period of time by Employer and CalSTRS employees normally responsible for the administration of the Agreement. If agreement cannot be reached either party may assert its other rights and remedies within the Agreement or within a court of competent jurisdiction.

Employer and CalSTRS agree that, the existence of a dispute notwithstanding, they will continue without delay to carry out all their responsibilities under the Agreement which are not affected by the dispute.

## **CONFIDENTIALITY**

CalSTRS, in the course of its duties, will handle investment, financial, accounting, statistical, personal, technical and other data and information relating to Employer and its plan participants. All such information is confidential, and, unless permitted by Employer in writing, CalSTRS shall not disclose such information, directly or indirectly, or use it in any way, either during the term of the Agreement or any time thereafter, except as required to perform its duties under the Agreement or applicable law.

CalSTRS agrees that only those who are authorized and required to access such materials will have access to them. CalSTRS subcontractors that may, in the course of their duties, have access to any CalSTRS information and/or assets, must individually sign a CalSTRS Information Security Confidentiality and Non-Disclosure and Acceptable Use Agreement prior to engaging work with CalSTRS.



## GOVERNING LAW

The Agreement shall be administered, construed, governed and enforced according to the laws of the State of California (without regard to any conflict of laws provisions) to the extent such laws have not been preempted by applicable federal law. Any suit brought hereunder (including any action to compel arbitration or to enforce any award or judgment rendered thereby) shall be brought in the state or federal courts sitting in Sacramento, California, the parties hereby waiving any claim or defense that such forum is not convenient or proper. Each party agrees that any such court shall have personal jurisdiction over it and consents to service of process in any manner authorized by California law.

## INDEPENDENT CONTRACTOR RELATIONSHIP

CalSTRS and the agents, employees, and subcontractors of CalSTRS, in the performance of the Agreement, shall act in an independent capacity and not as officers or employees or agents of Employer.

## TERMINATION

The Agreement may be terminated in whole at any time after providing a 60-day written notice to the other party and suggesting a time-line for the termination of services and the relationship that is in compliance with state and federal laws governing deferred compensation plans and protect the interest of the individual participants.

Parties agree that in case of the termination of this contractual relationship, they will work in a cooperative manner to transition services to a new provider.

IN WITNESS WHEREOF, this Service Agreement has been executed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Employer: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

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# 403(b) Plan for a Public School

## Plan Provisions Section

### 1. Employer Information

Employer name: \_\_\_\_\_

Employer address: \_\_\_\_\_

Person at Employer to contact: \_\_\_\_\_

Contact's telephone number: \_\_\_\_\_

Contact's email address: \_\_\_\_\_

2. Plan Name: \_\_\_\_\_

3. Plan Effective/Restatement date: \_\_\_\_\_

Note: is this the first document for your plan? If yes, insert date established. If no, enter date plan was restated to this document.

4. State where Employer is located: \_\_\_\_\_

5. The Administrator (see Section 1.3) shall mean the following person(s) or organization and shall perform the following administrative service functions for the Plan:

Name	Administrative Services Performed
_____	_____
_____	_____
_____	_____
_____	_____

NOTE: If the Employer chooses not to delegate any administrative services, this section should be left blank.

6. Valuation Date (see Section 1.22) shall mean:

- ☐ Each business day
- ☐ The last business day of each month

7. List of Funding Vehicles that are authorized to receive Elective Deferrals :

- ☐ CalSTRS Pension2

## 8. List of Vendors that can receive Contract Exchanges :

- ☐ CalSTRS Pension2

## 9. Roth 403(b) Contributions (see Section 11)

- ☐ shall be permitted under the Plan
- ☐ shall not be permitted under the Plan

## 10. (a) Employer Discretionary Contributions (see Section 10):

- ☐ shall be permitted under the Plan
- ☐ shall not be permitted under the Plan

If permitted, for each Plan Year, the Employer Discretionary Contribution shall be:

- ☐ \_\_\_\_\_ % of each Participant's Compensation contributed to the Employer Contributions Account of each Participant.
- ☐ \$ \_\_\_\_\_ contributed to the Employer Contributions Account of each Participant.
- ☐ An amount, determined uniformly with respect to each Employee classification within the applicable collective bargaining agreement, to the Employer Contributions Account of each Participant as specified in the applicable collective bargaining agreement.

(b) If permitted, Employer Discretionary Contributions shall be made to the following Participants:

- ☐ All Employees
- ☐ Collectively bargained employees who participate in the following unions:
- 
- ☐ Employees whose employment is NOT governed by a collective bargaining agreement between the Employer and employee representatives
- ☐ Management employees
- ☐ Superintendent
- ☐ Principals
- ☐ Treasurer
- ☐ Administrator
- ☐ Other (specify): \_\_\_\_\_

## 11. (a) Employer Matching Contributions (see Section 10):

- ☐ shall be permitted under the Plan
- ☐ shall not be permitted under the Plan

If permitted, Employer Matching Contributions shall match a Participant's (select all that apply):

- ☐ Elective Deferrals
- ☐ Roth 403(b) Contributions

If permitted, the amount of Employer Matching Contributions for each Plan Year shall be:

- ☐ A matching contribution equal to \_\_\_\_ % of each Participant's contribution to the Plan.
- ☐ A matching contribution equal to \_\_\_\_ % of the first \_\_\_\_ % of each Participant's Compensation that is contributed to the Plan for the Plan Year.
- ☐ A matching contribution equal to \$ \_\_\_\_ of each Participant's contribution to the Plan.
- ☐ A matching contribution equal to a percentage of each Participant's contribution to the Plan in an amount to be determined each Plan Year by the Employer or the applicable collective bargaining agreement.

(b) If permitted, Employer Matching Contributions shall be made to the following Participants:

- ☐ All Employees
- ☐ Collectively bargained employees who participate in the following unions:  
\_\_\_\_\_
- ☐ Employees whose employment is NOT governed by a collective bargaining agreement between the Employer and employee representatives
- ☐ Management employees
- ☐ Superintendent
- ☐ Principals
- ☐ Treasurers
- ☐ Administrator
- ☐ Other (specify): \_\_\_\_\_

## 12. Signature and acknowledgement

- a 403(b) plan document for public schools intended to meet the requirements of the final 403(b) regulations issued on July 24, 2007 (Federal Register (72 FR 41128));
- a plan document substantially similar to the IRS model plan language under Rev. Proc. 2007-71. Additional features in this 403(b) plan document are the ability to offer Roth 403(b) and/or Employer Contributions under your 403(b) plan, which are not addressed by the IRS model plan language. The document has not been reviewed or approved by the Internal Revenue Service.

A plan sponsor should review this plan document, together with legal counsel to the extent appropriate, to determine whether additional modifications to the plan document may be necessary to address specific facts, circumstances, and applicable law.

If a plan sponsor elects to adopt this plan document, it must complete the Plan Provisions Section and return the Section to CalSTRS Pension2 to the following address:

CalSTRS Pension2  
P.O. Box 15275, MS-44  
Sacramento, CA 95851-0275

If CalSTRS Pension2 does not receive a copy of the completed Plan Provisions Section from the plan sponsor, we cannot provide future updates to this plan document as they become available.

IN WITNESS WHEREOF, the undersigned individual, as authorized by the Employer, has caused this Plan to be executed this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

Employer: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

## SECTION 1: Definition of Terms Used

The following words and terms, when used in the Plan, have the meaning set forth below.

- 1.1 **"Account"**: The account or accumulation maintained for the benefit of any Participant or Beneficiary under an Annuity Contract or a Custodial Account.
- 1.2 **"Account Balance"**: The bookkeeping account maintained for each Participant which reflects the aggregate amount credited to the Participant's Account under all Accounts, including the Participant's Elective Deferrals, any Employer Contributions, and Roth 403(b) Contributions, the earnings or loss of each Annuity Contract or a Custodial Account (net of expenses) allocable to the Participant, any transfers for the Participant's benefit, and any distribution made to the Participant or the Participant's Beneficiary. If a Participant has more than one Beneficiary at the time of the Participant's death, then a separate Account Balance shall be maintained for each Beneficiary. The Account Balance includes any account established under Section 6 for rollover contributions and plan-to-plan transfers made for a Participant, the account established for a Beneficiary after a Participant's death, and any account or accounts established for an alternate payee (as defined in Section 414(p)(8) of the Code).
- 1.3 **"Administrator"**: means the person(s) or organization, such as the Vendor, third party administrator or other designee, approved by the Employer to administer the Plan and perform administrative functions for the Plan as identified in the Plan Provisions Section.
- 1.4 **"Annuity Contract"**: A nontransferable contract as defined in Section 403(b)(1) of the Code, established for each Participant by the Employer, or by each Participant individually, that is issued by an insurance company qualified to issue annuities in the State in which the Employer is located as indicated in the Plan Provisions Section and that includes payment in the form of an annuity.
- 1.5 **"Beneficiary"**: The designated person who is entitled to receive benefits under the Plan after the death of a Participant, subject to such additional rules as may be set forth in the Individual Agreements.
- 1.6 **"Custodial Account"**: The group or individual custodial account or accounts, as defined in Section 403(b)(7) of the Code, established for each Participant by the Employer, or by each Participant individually, to hold assets of the Plan.
- 1.7 **"Code"**: The Internal Revenue Code of 1986, as now in effect or as hereafter amended. All citations to Sections of the Code are to such Sections as they may from time to time be amended or renumbered.
- 1.8 **"Compensation"**: All cash compensation for services to the Employer, including salary, wages, fees, commissions, bonuses, and overtime pay, that is includible in the Employee's gross income for the calendar year, plus amounts that would be cash compensation for services to the Employer includible in the Employee's gross income for the calendar year but for a compensation reduction election under Section 125, 132(f), 401(k), 403(b), or 457(b) of the Code (including an election under Section 2 made to reduce compensation in order to have Elective Deferrals under the Plan).
- 1.9 **"Disabled"**: The definition of disability provided in the applicable Individual Agreement.
- 1.10 **"Elective Deferral"**: The Employer contributions made to the Plan at the election of the Participant in accordance with Section 2 in lieu of receiving cash compensation. Elective Deferrals are limited to pre-tax salary reduction contributions.
- 1.11 **"Employee"**: Each individual, whether appointed or elected, who is a common law employee of the Employer performing services for a public school as an employee of the Employer. This definition is not applicable unless the employee's compensation for performing services for a public school is paid by the Employer. Further, a person occupying an elective or appointive public office is not an employee performing services for a public school unless such office is one to which an individual is elected or appointed only if the individual has received training, or is experienced, in the field of education. A public office includes any elective or appointive office of a State or local government.
- 1.12 **"Employer"**: The public school adopting this Plan indicated in the Plan Provisions Section.
- 1.13 **"Funding Vehicles"**: The Annuity Contracts or Custodial Accounts issued for funding amounts held under the Plan and specifically approved by the Employer for use under the Plan and are identified in the Plan Provisions Section.
- 1.14 **"Includible Compensation"**: An Employee's actual wages in box 1 of Form W2 for the most recent one year period of service for the Employer, but increased (up to the dollar maximum) by any compensation reduction election under Section 125, 132(f), 401(k), 403(b), or 457(b) of the Code (including any Elective Deferral under the Plan). The amount of Includible Compensation is determined without regard to any community property laws. Pursuant to Reg. Section 1.415(c).2(e)(3) of the Income Tax Regulations, Includible Compensation will include any payments made to a Participant who has had a Severance from Employment, provided that the Includible Compensation is paid by the later of 2 months after the Participant's

Severance from Employment or the end of the Plan Year that contains the date of such Participant's Severance from Employment. In addition, pursuant to Reg. Section 1.415(c).2(e)(4) of the Income Tax Regulations, Includible Compensation will include payments made to an individual who does not currently perform services for the Employer by reason of qualified military service (as defined in Section 414(u)(5) of the Code) to the extent those payments do not exceed the amount the individual would have received if the individual had continued to perform services for the Employer rather than enter qualified military service. If the Plan permits Employer Contributions pursuant to Section 10, then such Employer Contributions shall be subject to a maximum of \$200,000 (or such higher maximum as may apply under Section 401(a)(17) of the Code).

- 1.15 **"Individual Agreement"**: The agreements between a Vendor and the Employer or a Participant that constitutes or governs a Custodial Account or an Annuity Contract with respect to that Participant's Account.
- 1.16 **"Participant"**: An individual for whom Elective Deferrals (or Roth 403(b) Contributions) are currently being made, or for whom Elective Deferrals (or Roth 403(b) Contributions) have previously been made, under the Plan and who has not received a distribution of his or her entire benefit under the Plan.
- 1.17 **"Plan"**: The name of the plan as indicated in the Plan Provisions Section.
- 1.18 **"Plan Year"**: The calendar year.
- 1.19 **"Related Employer"**: The Employer and any other entity which is under common control with the Employer under Section 414(b) or (c) of the Code. For this purpose, the Employer shall determine which entities are Related Employers based on a reasonable, good faith standard and taking into account the special rules applicable under Notice 89.23, 1989-1 C.B. 654.
- 1.20 **"Severance from Employment"**: For purpose of the Plan, Severance from Employment means Severance from Employment with the Employer and any Related Entity. However, a Severance from Employment also occurs on any date on which an Employee ceases to be an employee of a public school, even though the Employee may continue to be employed by a Related Employer that is another unit of the State or local government that is not a public school or in a capacity that is not employment with a public school (e.g., ceasing to be an employee performing services for a public school but continuing to work for the same State or local government employer).
- 1.21 **"Vendor"**: The provider of an Annuity Contract or Custodial Account.
- 1.22 **"Valuation Date"**: The date(s) selected in the Plan Provisions Section.

## SECTION 2: Participation and Contributions

- 2.1 **Eligibility**. Each Employee shall be eligible to participate in the Plan and elect to have Elective Deferrals or Roth 403(b) Contributions in accordance with Section 11 made on his or her behalf hereunder immediately upon becoming employed by the Employer.
- 2.2 **Compensation Reduction Election General Rule**.  
An Employee elects to become a Participant by executing an election to reduce his or her Compensation (and have that amount contributed as an Elective Deferral and/or Roth 403(b) Contributions in accordance with Section 11 on his or her behalf) and filing it with the Administrator. This Compensation reduction election shall be made on the agreement provided by the Administrator under which the Employee agrees to be bound by all the terms and conditions of the Plan. The Administrator may establish an annual minimum deferral amount no higher than \$200, and may change such minimum to a lower amount from time to time. The participation election shall also include designation of the Funding Vehicles and Accounts therein to which Elective Deferrals (and/or Roth 403(b) Contributions) are to be made and a designation of Beneficiary. Any such election shall remain in effect until a new election is filed. Only an individual who performs services for the Employer as an Employee may reduce his or her Compensation under the Plan. Each Employee will become a Participant in accordance with the terms and conditions of the Individual Agreements. All Elective Deferrals shall be made on a pre-tax basis. All Roth 403(b) Contributions shall be made in accordance with the terms of Section 11. An Employee shall become a Participant as soon as administratively practicable following the date applicable under the Employee's election.
- 2.3 **Information Provided by the Employee**. Each Employee enrolling in the Plan should provide to the Administrator at the time of initial enrollment, and later if there are any changes, any information necessary or advisable for the Administrator to administer the Plan, including any information required under the Individual Agreements.
- 2.4 **Change in Elective Deferrals Election**. Subject to the provisions of the applicable Individual Agreements, an Employee may at any time revise his or her participation election, including a change of the amount of his or her Elective Deferrals (and/or Roth 403(b) Contributions), his or her investment direction, and/or his or her designated Beneficiary. A change in the amount of Elective Deferrals (and/or Roth 403(b) Contributions) investment direction shall take effect as of the date provided by the Administrator on a uniform basis for all Employees. A change in the Beneficiary designation shall take effect when the election is accepted by the Vendor.



2.5 **Contributions Made Promptly.** All contributions under the Plan shall be transferred to the applicable Funding Vehicle within 15 business days following the end of the month in which the amount would otherwise have been paid to the Participant.

2.6 **Leave of Absence.** Unless an election is otherwise revised, if an Employee is absent from work by leave of absence, Elective Deferrals (and/or Roth 403(b) Contributions) under the Plan shall continue to the extent that Compensation continues.

## SECTION 3: Limitations on Amounts Deferred

3.1 **Basic Annual Limitation.** Except as provided in Sections 3.2 and 3.3, the maximum amount of the Elective Deferrals (and/or Roth 403(b) Contributions to the extent permitted under Section 11) under the Plan for any calendar year shall not exceed the lesser of (a) the applicable dollar amount or (b) the Participant's Includible Compensation for the calendar year. The applicable dollar amount is the amount established under Section 402(g)(1)(B) of the Code, which is \$15,500 for 2008, and is adjusted for cost-of-living thereafter to the extent provided under Section 415(d) of the Code.

3.2 **Special Section 403(b) Catch-up Limitation for Employees With 15 Years of Service.** Because the Employer is a qualified organization (within the meaning of Section 1.403(b)-4(c)(3)(ii) of the Income Tax Regulations), the applicable dollar amount under Section 3.1(a) for any "qualified employee" is increased (to the extent provided in the Individual Agreements) by the least of:

- (a) \$3,000;
- (b) The excess of:
  - (1) \$15,000, over
  - (2) The total special 403(b) catch-up elective deferrals made for the qualified Employee by the qualified organization for prior years; or
- (c) The excess of:
  - (1) \$5,000 multiplied by the number of years of service of the Employee with the qualified organization, over
  - (2) The total Elective Deferrals and, if applicable, Roth 403(b) Contributions made for the Employee by the qualified organization for prior years made pursuant to this subsection.

For purposes of this Section 3.2, a "qualified employee" means an Employee who has completed at least 15 years of service taking into account only employment with the Employer.

3.3 **Age 50 Catch-up Elective Deferral Contributions.** An Employee who is a Participant who will attain age 50

or more by the end of the calendar year is permitted to elect an additional amount of Elective Deferrals (and/or Roth 403(b) Contributions), up to the maximum age 50 catch-up Elective Deferrals (or Roth 403(b) Contributions) for the year. The maximum dollar amount of the age 50 catch-up Elective Deferrals (or Roth 403(b) Contributions) for a year is \$5,000 for 2008, and is adjusted for cost-of-living thereafter to the extent provided under the Code.

3.4 **Coordination.** Amounts in excess of the limitation set forth in Section 3.1 shall be allocated first to the special 403(b) catch-up under Section 3.2 and next as an age 50 catch-up contribution under Section 3.3.

3.5 **Special Rule for a Participant Covered by Another Section 403(b) Plan.** For purposes of this Section 3, if the Participant is or has been a participant in one or more other plans under Section 403(b) of the Code (and any other plan that permits elective deferrals under Section 402(g) of the Code), then this Plan and all such other plans shall be considered as one plan for purposes of applying the foregoing limitations of this Section 3. For this purpose, the Administrator shall take into account any other such plan maintained by any Related Employer and shall also take into account any other such plan for which the Administrator receives from the Participant sufficient information concerning his or her participation in such other plan. Notwithstanding the foregoing, another plan maintained by a Related Entity shall be taken into account for purposes of Section 3.2 only if the other plan is a Code Section 403(b) plan.

3.6 **Correction of Excess Elective Deferrals.** If the Elective Deferrals (or Roth 403(b) Contributions) on behalf of a Participant for any calendar year exceeds the limitations described above, or the Elective Deferrals (and/or Roth 403(b) Contributions) on behalf of a Participant for any calendar year exceeds the limitations described above when combined with other amounts deferred by the Participant under another plan of the employer under Section 403(b) of the Code (and any other plan that permits elective deferrals under Section 402(g) of the Code for which the Participant provides information that is accepted by the Administrator), then the Elective Deferral (and to the extent applicable, Roth 403(b) Contributions), to the extent in excess of the applicable limitation (adjusted for any income or loss in value, if any, allocable thereto), shall be distributed to the Participant. Excess Deferrals (and, if applicable, Roth 403(b) Contributions) will be distributed to the Participant, with allocable net income, no later than April 15 of the following taxable year or otherwise in accordance with Section 402(g) of the Code.

3.7 **Protection of Persons Who Serve in a Uniformed Service.** An Employee whose employment is interrupted by qualified military service under Section 414(u) of the Code or who is on a leave of absence for qualified military service under Section 414(u) of the Code

may elect to make additional Elective Deferrals upon resumption of employment with the Employer equal to the maximum Elective Deferrals that the Employee could have elected during that period if the Employee's employment with the Employer had continued (at the same level of Compensation) without the interruption or leave, reduced by the Elective Deferrals, if any, actually made for the Employee during the period of the interruption or leave. Except to the extent provided under Section 414(u) of the Code, this right applies for five years following the resumption of employment (or, if sooner, for a period equal to three times the period of the interruption or leave).

## SECTION 4: Loans

- 4.1 **Loans.** Loans shall be permitted under the Plan to the extent permitted by the Individual Agreements controlling the Account assets from which the loan is made and by which the loan will be secured.
- 4.2 **Information Coordination Concerning Loans.** Each Vendor is responsible for all information reporting and tax withholding required by applicable federal and state law in connection with distributions and loans. To minimize the instances in which Participants have taxable income as a result of loans from the Plan, the Administrator shall take such steps as may be appropriate to coordinate the limitations on loans set forth in Section 4.3, including the collection of information from Vendors, and transmission of information requested by any Vendor, concerning the outstanding balance of any loans made to a Participant under the Plan or any other plan of the Employer. The Administrator shall also take such steps as may be appropriate to collect information from Vendors, and transmission of information to any Vendor, concerning any failure by a Participant to repay timely any loans made to a Participant under the Plan or any other plan of the Employer.
- 4.3 **Maximum Loan Amount.** No loan to a Participant under the Plan may exceed the lesser of:
- (a) \$50,000, reduced by the greater of (i) the outstanding balance on any loan from the Plan to the Participant on the date the loan is made or (ii) the highest outstanding balance on loans from the Plan to the Participant during the one-year period ending on the day before the date the loan is approved by the Administrator (not taking into account any payments made during such one-year period); or
  - (b) one half of the value of the Participant's vested Account Balance (as of the Valuation Date immediately preceding the date on which such loan is approved by the Administrator). For purposes of this Section 4.3, any loan from any other plan maintained by the Employer

and any Related Employer shall be treated as if it were a loan made from the Plan, and the Participant's vested interest under any such other plan shall be considered a vested interest under this Plan; provided, however, that the provisions of this paragraph shall not be applied so as to allow the amount of a loan to exceed the amount that would otherwise be permitted in the absence of this paragraph.

## SECTION 5: Benefit Distributions

- 5.1 **Benefit Distributions At Severance from Employment or Other Distribution Event.** Except as permitted under Section 3.6 (relating to excess Elective Deferrals), Section 5.3 (relating to withdrawals of amounts rolled over into the Plan), Section 5.4 (relating to hardship), or Section 8.3 (relating to termination of the Plan), distributions from a Participant's Account may not be made earlier than the earliest of the date on which the Participant has a Severance from Employment, dies, becomes Disabled, or attains age 59.. Distributions shall otherwise be made in accordance with the terms of the Individual Agreements. Notwithstanding the foregoing, Elective Deferrals made to an Annuity Contract and corresponding earnings as of December 31, 1988 are "grandfathered" and withdrawal restrictions do not apply to the extent that such amounts can be appropriately identified by the Vendor.
- 5.2 **Minimum Distributions.** Each Individual Agreement shall comply with the minimum distribution requirements of Section 401(a)(9) of the Code and the regulations thereunder. For purposes of applying the distribution rules of Section 401(a)(9) of the Code, each Individual Agreement is treated as an individual retirement account (IRA) and distributions shall be made in accordance with the provisions of Section 1.408-8 of the Income Tax Regulations, except as provided in Section 1.403(b)-6(e) of the Income Tax Regulations.
- 5.3 **In-Service Distributions From Rollover Account.** If a Participant has a separate account attributable to rollover contributions to the Plan, to the extent permitted by the applicable Individual Agreement, the Participant may at any time elect to receive a distribution of all or any portion of the amount held in the rollover account.
- 5.4 **Hardship Withdrawals.**
- (a) Hardship withdrawals shall be permitted under the Plan in accordance with the financial need safe harbor rules described in Section 1.401(k)-1(d)(3)(iii)(B) of the Income Tax Regulations to the extent permitted by the Individual Agreements controlling the Account assets to be withdrawn to satisfy the hardship. If applicable under an Individual Agreement, no Elective Deferrals (or Roth 403(b) Contributions) shall be allowed under the Plan during the 6-month period beginning on the date the Participant receives a distribution on account of hardship.

(b) The Individual Agreements shall provide for the exchange of information among the Employer and the Vendors to the extent necessary to implement the Individual Agreements, including, in the case of a hardship withdrawal that is automatically deemed to be necessary to satisfy the Participant's financial need (pursuant to Section 1.401(k)-1(d)(3)(iv)(E) of the Income Tax Regulations), the Vendor notifying the Employer of the withdrawal in order for the Employer to implement the resulting 6-month suspension of the Participant's right to make Elective Deferrals (or Roth 403(b) Contributions) under the Plan.

(c) An Individual Agreement may make distributions to a Participant for expenses described in Section 1.401(k)-1(d)(3)(iii)(B)(1), (3), or (5) of the Income Tax Regulations for a primary Beneficiary. For this purpose, a "primary Beneficiary" is an individual who is named as a Beneficiary and has an unconditional right to all or a portion of the Account balance upon the death of the Participant.

## 5.5 Rollover Distributions.

(a) A Participant or the Beneficiary of a deceased Participant (or a Participant's spouse or former spouse who is an alternate payee under a domestic relations order, as defined in Section 414(p) of the Code) who is entitled to an eligible rollover distribution may elect to have any portion of an eligible rollover distribution (as defined in Section 402(c)(4) of the Code) from the Plan paid directly to an eligible retirement plan (as defined in Section 402(c)(8)(B) of the Code) specified by the Participant in a direct rollover. In the case of a distribution to a Beneficiary who at the time of the Participant's death was neither the spouse of the Participant nor the spouse or former spouse of the participant who is an alternate payee under a domestic relations order, a direct rollover is payable only to an individual retirement account or individual retirement annuity (IRA) that has been established on behalf of the Beneficiary as an inherited IRA (within the meaning of Section 408(d)(3)(C) of the Code).

(b) Each Vendor shall be separately responsible for providing, within a reasonable time period before making an initial eligible rollover distribution, an explanation to the Participant of his or her right to elect a direct rollover and the income tax withholding consequences of not electing a direct rollover.

(c) A Participant or a spouse who is the designated Beneficiary of the Participant may elect to roll over amounts in accordance with Section 408A(e) of the Code directly to a Roth IRA.

## SECTION 6: Rollovers to the Plan and Transfers

### 6.1 Eligible Rollover Contributions to the Plan.

(a) Eligible Rollover Contributions. To the extent provided in the Individual Agreements, an Employee who is a Participant who is entitled to receive an eligible rollover distribution from another eligible retirement plan may request to have all or a portion of the eligible rollover distribution paid to the Plan. Such rollover contributions shall be made in the form of cash only. The Vendor may require such documentation from the distributing plan as it deems necessary to effectuate the rollover in accordance with Section 402 of the Code and to confirm that such plan is an eligible retirement plan within the meaning of Section 402(c)(8)(B) of the Code. However, in no event does the Plan accept a rollover contribution from a Roth elective deferral account under an applicable retirement plan described in Section 402A(e)(1) of the Code or a Roth IRA described in Section 408A of the Code.

(b) Eligible Rollover Distribution. For purposes of Section 6.1(a), an eligible rollover distribution means any distribution of all or any portion of a Participant's benefit under another eligible retirement plan, except that an eligible rollover distribution does not include (1) a payment if it is part of a series of equal (or almost equal) payments that are made at least once a year and that will last for (i) the life of the Participant (or the joint lives of the Participant and the Participant's Beneficiary), (ii) the life expectancy of the Participant (or the joint life and last survivor expectancy of the Participant and the Participant's Beneficiary), or (iii) any installment payment for a period of 10 years or more; (2) any distribution made as a result of an unforeseeable emergency or other distribution which is made upon hardship of the Participant; (3) for any other distribution, the portion, if any, of the distribution that is a required minimum distribution under Section 401(a)(9) of the Code; (4) corrective distributions of excess contributions under a qualified cash or deferred arrangement described in Section 1.401(k).2(b)(2) of the Income Tax Regulations and excess aggregate contributions described in Section 1.401(m).2(b)(2) of the Income Tax Regulations, together with the income allocable to these distributions; (5) loans that are treated as deemed distributions pursuant to Section 72(p) of the Code and (6) similar items designated by the Commissioner in revenue rulings, notices, and other guidance published in the Internal Revenue Bulletin. In addition, an eligible retirement plan means an individual retirement account described in Section 408(a) of the Code, an individual retirement annuity described in Section 408(b) of the Code, a qualified trust described in Section 401(a) of

the Code, an annuity plan described in Section 403(a) or 403(b) of the Code, or an eligible governmental plan described in Section 457(b) of the Code, that accepts the eligible rollover distribution.

(c) **Separate Accounts.** The Vendor shall establish and maintain for the Participant a separate account for any eligible rollover distribution paid to the Plan.

## 6.2 Plan-to-Plan Transfers to the Plan.

(a) At the direction of the Employer, for a class of Employees who are participants or beneficiaries in another plan under Section 403(b) of the Code, the Administrator may permit a transfer of assets to the Plan as provided in this Section 6.2. Such a transfer is permitted only if the other plan provides for the direct transfer of each person's entire interest therein to the Plan and the participant is an employee or former employee of the Employer. The Administrator and any Vendor accepting such transferred amounts may require that the transfer be in cash or other property acceptable to it. The Administrator or any Vendor accepting such transferred amounts may require such documentation from the other plan as it deems necessary to effectuate the transfer in accordance with Section 1.403(b).10(b)(3) of the Income Tax Regulations and to confirm that the other plan is a plan that satisfies Section 403(b) of the Code.

(b) The amount so transferred shall be credited to the Participant's Account Balance, so that the Participant or Beneficiary whose assets are being transferred has an accumulated benefit immediately after the transfer at least equal to the accumulated benefit with respect to that Participant or Beneficiary immediately before the transfer in accordance with Section 1.414(l)(1) of the Code.

(c) To the extent provided in the Individual Agreements holding such transferred amounts, the amount transferred shall be held, accounted for, administered and otherwise treated in the same manner as an Elective Deferral by the Participant under the Plan, except that

(1) the Individual Agreement which holds any amount transferred to the Plan must provide that, to the extent any amount transferred is subject to any distribution restrictions required under Section 403(b) of the Code, the Individual Agreement must impose restrictions on distributions to the Participant or Beneficiary whose assets are being transferred that are not less stringent than those imposed on the transferor plan and (2) the transferred amount shall not be considered an Elective Deferral under the Plan in determining the maximum deferral under Section 3.

## 6.3 Plan-to-Plan Transfers from the Plan.

(a) At the direction of the Employer, the Administrator may permit a class of Participants and Beneficiaries to elect to have all or any portion of their Account Balance

transferred to another plan that satisfies Section 403(b) of the Code in accordance with Section 403(b).10(b)(3) of the Income Tax Regulations. A transfer is permitted under this Section 6.3(a) only if the Participants or Beneficiaries are employees or former employees of the employer (or the business of the employer) under the receiving plan and the other plan provides for the acceptance of plan-to-plan transfers with respect to the Participants and Beneficiaries and for each Participant and Beneficiary to have an amount deferred under the other plan immediately after the transfer at least equal to the amount transferred in accordance with Section 1.414(l)(1) of the Code.

(b) The other plan must provide that, to the extent any amount transferred is subject to any distribution restrictions required under Section 403(b) of the Code, the other plan shall impose restrictions on distributions to the Participant or Beneficiary whose assets are transferred that are not less stringent than those imposed under the Plan. In addition, if the transfer does not constitute a complete transfer of the Participant's or Beneficiary's interest in the Plan, the other plan shall treat the amount transferred as a continuation of a pro rata portion of the Participant's or Beneficiary's interest in the transferor plan (e.g., a pro rata portion of the Participant's or Beneficiary's interest in any after tax employee contributions).

(c) Upon the transfer of assets under this Section 6.3, the Plan's liability to pay benefits to the Participant or Beneficiary under this Plan shall be discharged to the extent of the amount so transferred for the Participant or Beneficiary. The Administrator may require such documentation from the receiving plan as it deems appropriate or necessary to comply with this Section 6.3 (for example, to confirm that the receiving plan satisfies Section 403(b) of the Code and to assure that the transfer is permitted under the receiving plan) or to effectuate the transfer pursuant to Section 1.403(b)-10(b)(3) of the Income Tax Regulations.

## 6.4 Contract and Custodial Account Exchanges.

(a) A Participant or Beneficiary is permitted to change the investment of his or her Account Balance among the Vendors identified in the Plan Provisions Section. However, an investment change that includes an investment with a Vendor that is not eligible to receive contributions under Section 2 (referred to below as an exchange) is not permitted unless the conditions in paragraphs (b) through (d) of this Section 6.4 are satisfied.

(b) The Participant or Beneficiary must have an Account Balance immediately after the exchange that is at least equal to the Account Balance of that Participant or Beneficiary immediately before the exchange (taking into account the Account Balance of that Participant or Beneficiary under both Section 403(b) contracts or



custodial accounts immediately before the exchange).

(c) The Individual Agreement with the receiving Vendor has distribution restrictions with respect to the Participant that are not less stringent than those imposed on the investment being exchanged.

(d) The Employer enters into an agreement with the receiving Vendor for the other contract or custodial account under which the Employer and the Vendor will from time to time in the future provide each other with the following information:

(1) Information necessary for the resulting contract or custodial account, or any other contract or custodial accounts to which contributions have been made by the Employer, to satisfy Section 403(b) of the Code, including the following: (i) the Employer providing information as to whether the Participant's employment with the Employer is continuing, and notifying the Vendor when the Participant has had a Severance from Employment (for purposes of the distribution restrictions Section 5.1); (ii) the Vendor notifying the Employer of any hardship withdrawal under Section 5.4 if the withdrawal results in a 6-month suspension of the Participant's right to make Elective Deferrals (and, if applicable, Roth 403(b) Contributions) under the Plan; and (iii) the Vendor providing information to the Employer or other Vendors concerning the Participant's or Beneficiary's Section 403(b) contracts or custodial accounts or qualified employer plan benefits (to enable a Vendor to determine the amount of any plan loans and any rollover accounts that are available to the Participant under the Plan in order to satisfy the financial need under the hardship withdrawal rules of Section 5.4); and

(2) Information necessary in order for the resulting contract or custodial account and any other contract or custodial account to which contributions have been made for the Participant by the Employer to satisfy other tax requirements, including the following:

(i) the amount of any plan loan that is outstanding to the Participant in order for a Vendor to determine whether an additional plan loan satisfies the loan limitations of Section 4.3, so that any such additional loan is not a deemed distribution under Section 72(p)(1); and (ii) information concerning the Participant's or Beneficiary's after-tax employee contributions in order for a Vendor to determine the extent to which a distribution is includible in gross income.

(e) If any Vendor ceases to be eligible to receive Elective Deferrals (or Roth 403(b) Contributions) under the Plan as indicated in the Plan Provisions Section, the Employer will enter into an information sharing agreement as described in Section 6.4(d) to the extent the Employer's contract with the Vendor does not provide for the exchange of

information described in Section 6.4(d)(1) and (2) in order for such Vendor to be listed in the Plan Provisions Section.

## 6.5 Permissive Service Credit Transfers.

(a) If a Participant is also a participant in a tax-qualified defined benefit governmental plan (as defined in Section 414(d) of the Code) that provides for the acceptance of plan-to-plan transfers with respect to the Participant, then the Participant may elect to have any portion of the Participant's Account Balance transferred to the defined benefit governmental plan. A transfer under this Section 6.5(a) may be made before the Participant has had a Severance from Employment.

(b) A transfer may be made under Section 6.5(a) only if the transfer is either for the purchase of permissive service credit (as defined in Section 415(n)(3)(A) of the Code) under the receiving defined benefit governmental plan or a repayment to which Section 415 of the Code does not apply by reason of Section 415(k)(3) of the Code.

(c) In addition, if a plan-to-plan transfer does not constitute a complete transfer of the Participant's or Beneficiary's interest in the transferor plan, the Plan shall treat the amount transferred as a continuation of a pro rata portion of the Participant's or Beneficiary's interest in the transferor plan (e.g., a pro rata portion of the Participant's or Beneficiary's interest in any after-tax employee contributions).

## SECTION 7: Investment of Contributions

7.1 **Manner of Investment.** All Elective Deferrals or other amounts contributed to the Plan, all property and rights purchased with such amounts under the Funding Vehicles, and all income attributable to such amounts, property, or rights shall be held and invested in one or more Annuity Contracts or Custodial Accounts. Each Custodial Account shall provide for it to be impossible, prior to the satisfaction of all liabilities with respect to Participants and their Beneficiaries, for any part of the assets and income of the Custodial Account to be used for, or diverted to, purposes other than for the exclusive benefit of Participants and their Beneficiaries.

7.2 **Investment of Contributions.** Each Participant or Beneficiary shall direct the investment of his or her Account among the investment options available under the Annuity Contract or Custodial Account in accordance with the terms of the Individual Agreements. Transfers among Annuity Contracts and Custodial Accounts may be made to the extent provided in Section 6.4 of the Plan, the Individual Agreements and permitted under applicable Income Tax Regulations.

**7.3 Current and Former Vendors.** The Administrator shall maintain a list of all Vendors under the Plan, including those eligible to receive Elective Deferrals, Roth 403(b) Contributions, and Employer Contributions, as applicable, and, those only eligible to receive contract exchanges made under Section 6.4, if applicable, which shall be listed in the Plan Provisions Section. Such list is hereby incorporated as part of the Plan. Each Vendor and the Administrator shall exchange such information as may be necessary to satisfy Section 403(b) of the Code or other requirements of applicable law. In the case of a Vendor which is not eligible to receive Elective Deferrals (or Roth 403(b) Contributions) under the Plan (including a Vendor which has ceased to be a Vendor eligible to receive Elective Deferrals (or Roth 403(b) Contributions) under the Plan and a Vendor holding assets under the Plan in accordance with Section 6.2 or 6.4), the Employer shall keep the Vendor informed of the name and contact information of the Administrator in order to coordinate information necessary to satisfy Section 403(b) of the Code or other requirements of applicable law.

## SECTION 8: Amendment and Plan Termination

- 8.1 Termination of Contributions.** The Employer has adopted the Plan with the intention and expectation that contributions will be continued indefinitely. However, the Employer has no obligation or liability whatsoever to maintain the Plan for any length of time and may discontinue contributions under the Plan at any time without any liability hereunder for any such discontinuance.
- 8.2 Amendment and Termination.** The Employer reserves the authority to amend or terminate this Plan at any time.
- 8.3 Distribution upon Termination of the Plan.** The Employer may provide that, in connection with a termination of the Plan and subject to any restrictions contained in the Individual Agreements, all Accounts will be distributed as soon as administratively practicable under the Plan, provided that the Employer and any Related Employer on the date of termination do not make contributions to an alternative Section 403(b) contract that is not part of the Plan during the period beginning on the date of plan termination and ending 12 months after the distribution of all assets from the Plan, except as permitted by the Income Tax Regulations.

## SECTION 9: Miscellaneous

- 9.1 Non-Assignability.** Except as provided in Section 9.2 and 9.3, the interests of each Participant or Beneficiary under the Plan are not subject to the claims of the Participant's or Beneficiary's creditors; and neither the Participant nor any Beneficiary shall have any right to sell, assign, transfer, or otherwise convey the right to receive any payments hereunder or any interest under the Plan, which payments and interest are expressly declared to be non-assignable and non-transferable.
- 9.2 Domestic Relation Orders.** Notwithstanding Section 9.1, if a judgment, decree or order (including approval of a property settlement agreement) that relates to the provision of child support, alimony payments, or the marital property rights of a spouse or former spouse, child, or other dependent of a Participant is made pursuant to the domestic relations law of any State ("domestic relations order") and Section 414(p) of the Code, then the amount of the Participant's Account Balance shall be paid in the manner and to the person or persons so directed in the domestic relations order. Such payment shall be made without regard to whether the Participant is eligible for a distribution of benefits under the Plan. The Administrator shall establish reasonable procedures for determining the status of any such decree or order and for effectuating distribution pursuant to the domestic relations order.
- 9.3 IRS Levy.** Notwithstanding Section 9.1, if a Participant or Beneficiary is entitled to a distribution in accordance with Section 5, the Administrator may pay from a Participant's or Beneficiary's Account Balance the amount that the Administrator finds is lawfully demanded under a levy issued by the Internal Revenue Service with respect to that Participant or Beneficiary or is sought to be collected by the United States Government under a judgment resulting from an unpaid tax assessment against the Participant or Beneficiary.
- 9.4 Tax Withholding.** Contributions to the Plan are subject to applicable employment taxes (including, if applicable, Federal Insurance Contributions Act (FICA) taxes with respect to Elective Deferrals (and, if applicable, Roth 403(b) Contributions), which constitute wages under Section 3121 of the Code). Any benefit payment made under the Plan is subject to applicable income tax withholding requirements (including Section 3401 of the Code and the Employment Tax Regulations thereunder). A payee shall provide such information as the Administrator may need to satisfy income tax withholding obligations, and any other information that may be required by guidance issued under the Code.

**9.5 Payments to Minors and Incompetents.** If a Participant or Beneficiary entitled to receive any benefits hereunder is a minor or is adjudged to be legally incapable of giving valid receipt and discharge for such benefits, or is deemed so by the Administrator, benefits will be paid to such person as the Administrator may designate for the benefit of such Participant or Beneficiary. Such payments shall be considered a payment to such Participant or Beneficiary and shall, to the extent made, be deemed a complete discharge of any liability for such payments under the Plan.

**9.6 Mistaken Contributions.** If any contribution (or any portion of a contribution) is made to the Plan by a good faith mistake of fact, then within one year after the payment of the contribution, and upon receipt in good order of a proper request approved by the Administrator, the amount of the mistaken contribution (adjusted for any income or loss in value, if any, allocable thereto) shall be returned directly to the Participant or, to the extent required or permitted by the Administrator, to the Employer.

**9.7 Procedure When Distributee Cannot Be Located.** The Administrator shall make all reasonable attempts to determine the identity and address of a Participant or a Participant's Beneficiary entitled to benefits under the Plan. For this purpose, a reasonable attempt means (a) the mailing by certified mail of a notice to the last known address shown on the Employer's or the Administrator's records, (b) notification sent to the Social Security Administration or the Pension Benefit Guaranty Corporation (under their program to identify payees under retirement plans), and (c) the payee has not responded within 6 months. If the Administrator is unable to locate such a person entitled to benefits hereunder, or if there has been no claim made for such benefits, the funding vehicle shall continue to hold the benefits due such person.

**9.8 Incorporation of Individual Agreements.** The Plan, together with the Individual Agreements, is intended to satisfy the requirements of Section 403(b) of the Code and the Income Tax Regulations thereunder. Terms and conditions of the Individual Agreements are hereby incorporated by reference into the Plan, excluding those terms that are inconsistent with the Plan or Section 403(b) of the Code.

**9.9 Governing Law.** The Plan will be construed, administered and enforced according to the Code and the laws of the State in which the Employer has its principal place of business.

**9.10 Headings.** Headings of the Plan have been inserted for convenience of reference only and are to be ignored in any construction of the provisions hereof.

**9.11 Gender.** Pronouns used in the Plan in the masculine or feminine gender include both genders unless the context clearly indicates otherwise.

## SECTION 10: Employer Contributions

### 10.1 Definitions.

(a) "Employer Contributions Account" means the account established and maintained by the Administrator for each Participant with respect to his total vested interest (including any earnings and losses attributable thereon) under the Plan resulting from Employer Discretionary Contributions and/or Employer Matching Contributions.

(b) "Employer Discretionary Contributions" means the Employer's discretionary contributions to the Plan in accordance with the formula selected by the Employer in the Plan Provisions Section.

(c) "Employer Matching Contribution" means the Employer's contributions to the Plan that match a Participant's Elective Deferrals or Roth 403(b) Contributions in accordance with the formula selected in the Plan Provisions Section.

(d) "Vested" means the nonforfeitable portion of any Account maintained on behalf of a Participant.

**10.2 Employer Contributions.** For each Plan Year, the Employer will contribute to the Plan the amount and form of contributions as specified in the Plan Provisions Section, subject to any limitations imposed under applicable law or under any applicable collective bargaining agreement. Such contributions will be allocated to the Participant's Employer Contributions Account.

### 10.3 Maximum Annual Additions.

(a) The maximum permissible Annual Additions that may be contributed or allocated to each Participant's Account under the Plan for any Plan Year will not exceed the lesser of:

- (i) \$40,000, as adjusted for increases in the cost of living under Section 415(d) of the Code, or
- (ii) 100 percent of the Participant's Includible Compensation for the Plan Year.

(b) For purposes of this Section, "Annual Additions" means, for any Plan Year, the sum of Elective Deferrals, Roth 403(b) Contributions, and Employer Contributions to the Plan made to the Participant's Account and the sum of any employee and employer contributions made on behalf of such individual under any other 403(b) plan, whether or not sponsored by the Employer.

(c) If a Participant has a "controlling interest" in another employer and participates in that employer's qualified 401(a) defined contribution plan, a welfare benefit fund (as defined in Section 419(e) of the Code), an individual medical account (as defined in Section 415(l)(2) of the Code) or a simplified employee pension (as



defined in Section 408(k) of the Code) which provides Annual Additions, the amount of Annual Additions which may be credited to a Participant's Account for any Plan Year will not exceed the maximum permissible amount described in subsection (a), taking into account employer contributions that have been allocated to such other plans as described in this subsection. a complete discharge of any liability for such payments under the Plan.

(d) If the Annual Additions are greater than the maximum permissible amount described in subsection (a) in a Plan Year, no amount will be contributed to the Participant's Account under the Plan for that Plan Year. If there is any such excess amount under the Plan, the Employer or its delegate will direct the Vendor as to the appropriate method of correction of such excess amounts in accordance with the Income Tax Regulations. If timely correction of such excess is not made, such excess will remain in the Plan and will be separately accounted for in accordance with Section 403(c) of the Code.

10.4 **Vesting.** A Participant will be 100% Vested in any Employer Discretionary Contributions and Employer Matching Contributions.

## SECTION 11: Roth 403(b) Contributions

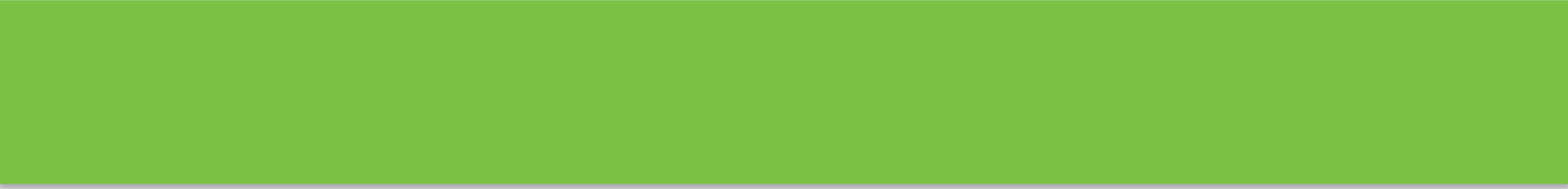
### 11.1 Definitions.

- (a) "Roth 403(b) Contributions" means, if so elected by the Employer in the Plan Provisions Section, contributions that are:
- (i) made by the Employer to the Plan pursuant to a Compensation reduction agreement entered into by a Participant, which qualifies as a "designated Roth contribution" within the meaning of Code Section 402A;
  - (ii) irrevocably designated by the Participant at the time of the cash or deferred election as a Roth elective deferral that is being made in lieu of all or a portion of the Elective Deferrals the Participant is otherwise eligible to make under the Plan; and
  - (iii) treated by the Employer as includible in the Participant's income at the time the Participant would have received that amount in cash if the Participant had not made a cash or deferred election.
- (b) "Roth 403(b) Contributions Account" means the account established and maintained by the Administrator for each Participant with respect to his total interest (including and earnings and losses attributable thereon) under the Plan resulting from Roth 403(b) Contributions.

11.2 **Roth 403(b) Contributions.** For each Plan Year, each Participant may elect to make Roth 403(b) Contributions to the Plan up to the applicable limit under Code Section 402(g) and as aggregated with Elective Deferrals as described in Section 3.1, 3.2, and 3.3, and subject to any limitations imposed under applicable law or under any applicable collective bargaining agreement. Such contributions will be allocated to the Participant's Roth 403(b) Contributions Account.

### 11.3 Distribution of Roth 403(b) Contributions.

- (a) **Qualified Distributions:** Distributions from a Roth 403(b) Contributions Account will be tax free for federal income tax purposes if:
- (i) The amounts are held for a 5 year holding period, measured from the first year that the initial Roth 403(b) Contribution was made on behalf of the Participant to a Roth 403(b) Contributions Account, and
  - (ii) The distribution is due to a Participant's attainment of age 59 ½, death, or in the event of the Participant's becoming Disabled.
- (b) **Nonqualified Distributions:** Amounts distributed from a Roth 403(b) Contributions Account that are not considered "Qualified Distributions" as defined in Section 11.3(a), may be distributed from a Roth 403(b) Contributions Account subject to the distribution rules applicable to Elective Deferrals as described in Section 5.1. Such nonqualified distributions shall be subject to federal income tax to the extent that the amount distributed exceeds the value of the Roth 403(b) Contributions.
- (c) In no event shall amounts held in a Roth 403(b) Contributions Account shall be used for a loan in accordance with Section 4, distributed due to a hardship withdrawal under Section 5.4, transferred in accordance with Sections 6.3 or 6.5, or exchanged in accordance with Section 6.4.
- (d) Participant may elect to have certain portions of the Participant's Vested Account Balance under the Plan treated as being distributed to the Participant as an eligible rollover distribution that is credited via an in-Plan direct rollover to a Roth After-Tax Employee Contribution Account under this Plan.



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