

## **I. Opening Items**

### **A. Record Attendance**

Directors Present: Dr. Larry Jarocki (in person), Jonna Durst (in person), Carrie Stumpfhauser (in person), Jennifer McQueen (remote), & Aaron Morgan (in person)

Directors Absent: Dr. Anne Sharp

Guest Present:

In Person - Stephanie Johnson, Dr. Damien Phillips, & Jenny Plumb

Remote - Rhonda Duerksen, Dr. Steven James, Denise Voth, Amy Friesen, Maria Thoeni, Heather Hall, Christopher Williams, & Kimmi Buzzard

### **B. Call the Meeting to Order**

Dr. Larry Jarocki called the meeting of the board of directors of Yosemite Valley Charter School to order on Thursday, September 28, 2023 at 5:16 PM.

### **C. Flag Salute**

Dr. Larry Jarocki led the Flag Salute.

### **D. Discussion & Potential Action on the Approval of the Agenda**

Carrie Stumpfhauser made a motion to approve the agenda.

Jonna Durst seconded the motion.

The Board VOTED unanimously to approve the motion.

### **E. Public Comment**

Jennifer McQueen shared that she and her learners participated in the Virtual Academy and Adventure Day. She appreciated how the staff came out to interact with students and families.

### **F. Discussion & Potential Action to Approve the June 22, 2023 Board Meeting Minutes**

Jonna Durst made a motion to approve the June 22, 2023 Board Meeting Minutes

Carrie Stumpfhauser seconded the motion.

The Board VOTED unanimously to approve the motion.

### **G. Consideration & Potential Action on a New Board Member Appointment and Assumption of Term**

Carrie Stumpfhauser made a motion to appoint Aaron Morgan to assume the term recently vacated and will serve as the Board Secretary.

Jonna Durst seconded the motion.

The Board VOTED unanimously to approve the motion.

#### **H. Consideration & Potential Action on New Board Member Appointments**

Carrie Stumpfhauser made a motion to appoint Dr. Anne Sharp to the Board of Directors.

Jonna Durst seconded the motion.

The Board VOTED unanimously to approve the motion.

### **II. Finance**

#### **A. Discussion & Potential Action on the Unaudited Actual Report (UAR)**

Christopher Wililams from Absolute Charter Group presented the school's UAR.

Jonna Durst made a motion to approve the UAR.

Carrie Stumpfhauser seconded the motion.

The Board VOTED unanimously to approve the motion.

#### **B. Discussion & Potential Action on the Education Protection Account (EPA)**

Actuals

Christopher Williams presented the EPA Actuals for the school.

Carrie Stumpfhauser made a motion to approve the EPA Actuals.

Jonna Durst seconded the motion.

The Board VOTED unanimously to approve the motion.

#### **C. Discussion & Potential Action on the Superintendent Divvy Expenses**

There were no Divvy Expenses to report in June, July, or August.

#### **D. Discussion & Potential Action on the Revised Nurse Salary Schedule**

Steph Johnson shared the rationale for increasing the Nurse Salary Schedule to be in line with local school district salaries. This will also help the school fill future openings and to retain current nursing staff.

Jonna Durst inquired what the Nurse does at the school. Ms. Johnson shared that the Nurse does all of the Special Education assessments, assists with 504 Plans, trains school staff, writes and maintains Health Plans.

Dr. Larry Jarocki inquired if the Nurse works from the office or not. Ms. Johnson shared that she primarily works remotely, but does come into the office to conduct in person assessments when needed.

Jonna Durst made a motion to approve the revised Nurse Salary Schedule.

Carrie Stumpfhauser seconded the motion.

The Board VOTED unanimously to approve the motion.

### **III. Academic Excellence**

#### **A. Discussion & Potential Action on the Absolute Charter Group (ACG) Scholarship**

Christopher Williams shared the inspiration and purpose of the scholarship ACG would like to provide to students at the school.

The Board discussed the idea of having Mr. Williams present any awarded scholarships at graduation.

Jonna Durst made a motion to approve the ACG Scholarship.

Carrie Stumpfhauser seconded the motion.

The Board VOTED unanimously to approve the motion.

#### **B. Presentation & Potential Discussion of Fall School Report**

Steph Johnson presented the school's Fall School Report which included: Enrollment, Staffing, Staff Professional Development, Ensuring Curriculum for every student on the first day of school, 1:1 Chromebook Program continued, and in person events/Adventure Days, Virtual Academy, and field trips.

### **IV. Operations**

#### **A. Discussion & Potential Action on the Employee Handbook**

Dr. Damien Phillips presented the updated Employee Handbook, highlighting the major changes that included the change in the number of pay periods and holidays.

Carrie Stumpfhauser made a motion to approve the Employee Handbook.

Jonna Durst seconded the motion.

The Board VOTED unanimously to approve the motion.

#### **B. Presentation & Potential Discussion on the 2021-22 Teaching Assignment Monitoring Outcomes (TAMO)**

Dr. Damien Phillips presented the 2021-2022 TAMO for the school.

**C. Discussion & Potential Action on the Shared Staff MOU**

Dr. Damien Phillips presented the Shared Personnel MOU that reflects current positions and salaries.

Jonna Durst made a motion to approve the Shared Staff MOU.

Carrie Stumpfhauser seconded the motion.

The Board VOTED unanimously to approve the motion.

**D. Discussion & Potential Action on Shared Office MOU - Ashlan Avenue**

Steph Johnson presented the Shared Office MOU for the Ashlan Avenue space. This will increase the amount of meeting, storage, and library space.

Carrie Stumpfhauser made a motion to approve the Shared Office MOU for Ashlan Avenue.

Jonna Durst seconded the motion.

The Board VOTED unanimously to approve the motion.

**E. Discussion & Potential Action on Shared Office MOU - Fine Avenue**

Steph Johnson presented the temporary Shared Office MOU for the Fine Avenue location in order to offer the Special Education Department to provide in person services to be in compliance with FAPE.

Carrie Stumpfhauser made a motion to approve the Shared Office MOU for Fine Avenue.

Jonna Durst seconded the motion.

The Board VOTED unanimously to approve the motion.

**F. Discussion & Potential Action on the Records Retention Policy**

Board Policy No. 5380

Jenny Plumb outlined the new Records Retention Policy and described its purpose. The policy was created in conjunction with the support of the Charter School Development Center and legal guidance.

Jonna Durst made a motion to approve Board Policy No. 5380: Records Retention Policy.

Carrie Stumpfhauser seconded the motion.

The Board VOTED unanimously to approve the motion.

**G. Presentation & Potential Discussion on Charter Renewal Term**

Steph Johnson provided a historical overview of the charter term with extension from the state and plans for renewal in 2027 or 2028.

## **V. Governance**

### **A. Presentation & Discussion of the Board Metrics Report Schedule & Template**

Steph Johnson provided the Board with an overview of the Board Metrics Report schedule and template.

Jonna Durst made a motion to approve the Board Metrics Report Schedule & Template.

Carrie Stumpfhauser seconded the motion.

The Board VOTED unanimously to approve the motion.

### **B. Brown Act & Conflict of Interest Training**

Kimmi Buzzard from the Axia Group conducted the Brown Act and Conflict of Interest Training.

## **VI. Closing Items**

### **A. Board of Director Comments & Request**

Jonna Durst requested that the Board consider changing the date of the May meeting to one week before or after the current date.

### **B. Announcement of the Next Scheduled Board Meeting**

1. Regular: December 7, 2023 5:15 PM

### **C. Adjourn Meeting**

Carrie Stumpfhauser made a motion to adjourn the meeting at 6:28 PM.

Jonna Durst seconded the motion.

The Board VOTED unanimously to approve the motion.

## **VII. Meeting Notes**

**A. Public Comment Rules:** Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4

minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

- B.** Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (562) 758-0511 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 1213))
- C.** Note: Times listed on the agenda are estimates only and do not represent the actual time each agenda item will take place during the Board meeting. Similarly, the length of time noted for each of the agenda items also represents estimated duration, and not the actual length of time allocated for each.

Approval

A handwritten signature in black ink, appearing to be 'A. L. H.' followed by a horizontal line.

12 / 21 / 2023