



October 20, 2020

Sutter County Health Department,

Winship Community School is requesting a waiver to reopen school for grades TK through 6th grade. Part of our school is a learning center located in Meridian, California. Our overall enrollment for TK-8th grade is 21 with our enrollment for the grade levels requested currently at 12 total students. We house students K-3rd grade in one classroom and 4th-6th grade in a separate classroom.

Our Winship Community School Board, Administration, Staff and Parents feel that we can meet or exceed state guidelines for reopening. Our small school setting and low enrollment allows for minimal interaction between grade levels. We have been made aware of all County Health Department guidelines and will enact all guidelines set forth by the County and the State of California.

I, Javier Lopez, attest that we can meet the criteria set forth by the state and county to bring students back on campus following all criteria.

Please feel free to reach me by email, javier.lopez@winshipcommunity.org, or by cell phone so that I may answer any questions you may have regarding reopening. My number is (530)301-8101.

Sincerely,

Javier Lopez
Lead Administrator
(530)301-8101
javier.lopez@winshipcommunity.org



Waiver Application Cover Form

Background Information

Name of Applicant: Winship Community School
If this is a School District Consolidated Application: No
School Type: Public Charter School TK-8th Grade
Number of Schools: 1 Winship Community School
Enrollment: 21 (K-8th) 12 (K-6)
Site Administrator name: Javier Lopez
Address: 4305 South Meridian Road
Meridian, CA 95957

Grades/Number of Students to be reopened:

TK-0 K-0 1st-1 2nd-2 3rd-3 4th-0 5th-2 6th-4

(All classes can meet social distancing requirements at 22 students or less)

Date of Proposed Reopening: 10/19/2020 (subject to change by Sutter County Health Officer)

Name of Person Completing Application: Javier Lopez
Phone Number: (530)301-8101
Email: javier.lopez@winshipcommunity.org

Signature _____

Date _____ October 20, 2020 _____



Winship Community School does not have a labor union for classified or certificated personnel nor does it have a parent group or association. There are attached letters showing that both groups of employees have been consulted

Certificated Date: October 1, 2020

Classified Date: October 1, 2020

Parent and Community members have been consulted through emails, staff meetings, and personal phone calls.

Please see the attached letter from the teachers and classified staff:

Cleaning and Disinfection

- WCS staff will clean and disinfect frequently touched surfaces within school daily, and throughout the day as practicable
 - The staff will, as feasible, use cleaning products approved for use against COVID-19 on the Environmental Protection Agency (EPA) approved list "N" and follow product instructions.
 - Each classroom will be cleaned and disinfected daily.
 - The office and staff areas will be cleaned and disinfected daily.
 - Each bathroom will be cleaned and disinfected daily. High touch areas in all bathrooms and classrooms will be disinfected regularly throughout the day.
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Cohorting:

- All classes will be in grade level pods following the most current guidelines
- Pods will not co-mingle
- Class sizes are not expected to exceed 15 students in order to meet distancing requirements. There will be an average of 7 students in each class.
- While in the classroom, students will be socially distanced with desks separated appropriately to meet distancing requirements.
- Students will wash their hands or use hand sanitizer upon entering the classroom, before and after eating, and before and after recess.
- All classrooms and buildings have hand sanitizer dispensers installed.
- Students will use their own individual supplies, as provided by the school, (i.e.: pens, paper, markers) and should not share with other students.
- Excess furniture will be removed from classrooms to allow for greater distancing of students.
- Shared equipment will be limited and will be disinfected after each use.
- Classroom drinking water stations will not be accessible (water bottles can be filled).

Entrance, Egress, and Movement within the School:

- Students are not allowed on campus until 8:10.
 - Students will enter the campus and will be separated at least 6 feet apart and wearing masks.
 - Students will have their temperature checked at the front of the school, and/or at the staff parking lot entrance. There will be spaces marked for students to wait to be checked in order to maintain social distancing. If they have a fever of 100.4 F or higher, they will not be allowed to attend school that day. If their parent is not on campus, the student will go to the isolation area and parent/guardian will be contacted for immediate pick up.
 - Students will go to their classrooms for the time period between 8:10-8:30.
 - Students will have recess outdoors (weather permitting) with their cohort peers. Students will be supervised and reminded to maintain social distancing.
 - Playground equipment (balls, ropes, etc.) will be sanitized after each recess.
 - Playground structures will be sanitized after each recess.
 - Students will use hand sanitizer or wash their hands immediately before and after recess.
 - Drinking water stations will not be accessible (water bottles can be filled).
 - Lunch will be staggered between 11:30am to 12:30pm to allow students to social distance as they eat lunch.
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- Campus access will be limited to staff, students, and parents/guardians on official business ONLY. (No volunteers and visitors on campus.)

Face Coverings and Other Essential Protective Gear:

- Per the Governor's July 17th mandate, face coverings are required for staff and students in 3rd-5th grade and recommended for students in TK-2nd grade. Face coverings are available for staff and students.
- Gloves will be available upon request for staff.
- PPE has been purchased and is on site.
- For students, staff or visitors refusing to wear face coverings they will be sent home or asked to leave the premises.

Health Screenings for Students and Staff

- All employees will be asked to self-screen before leaving for work to ensure temperatures below 100 degrees Fahrenheit and stay home if they have symptoms consistent with COVID-19 or have had close contact with a person diagnosed with COVID-19. Employees may return when they meet CDC guidance: https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fprevent-getting-sick%2Fwhen-its-safe.html
 - Staff will be trained to recognize possible COVID-19 symptoms and refer students that are displaying symptoms to the office.
 - Mr. Lopez and Mrs. Campbell are the staff liaisons responsible for responding to COVID-19 concerns. Employees should contact them if they have concerns about COVID-19.
 - Students will have their temperature checked at the front of the school, and/or at the staff parking lot entrance. There will be spaces marked for students to wait to be checked in order to maintain social distancing. If they have a fever of 100.4 F or higher, they will not be allowed to attend school that day. If their parent is not on campus, the student will go to the isolation area and parent/guardian will be contacted for immediate pick up.
 - The staff at WCS is available for any staff trainings offered by County or State offices.
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Health Hygiene Practices:

- Healthy Hygiene Practices will be taught to all students. The routine of washing hands for 20 seconds, not touching your face, etc. will be reinforced daily at all grade levels.
- Hand sanitizer will be located at every entrance to classrooms and the office

Identification and Tracing of Contacts:

- The staff at WCS is available for any staff trainings offered by County or State offices to learn information concerning identification and tracing of contacts.
 - Any student or staff member who has a fever of 100.4 or higher will be advised to isolate at home for 24 hours from the onset of symptoms, or if student produces a negative test, can return to school after no longer having a fever for 24 hours without use of medication.
 - The school will contact the Sutter County Public Health Department if we are notified that a student or staff member has a positive COVID-19 test. Sutter County Public Health will work with WCS on a case by case basis to determine the extent of exposure to other students and staff members and consider if classroom, office, or school closure is warranted, and the length of time based on the need to mitigate the spread of COVID-19 and allow for additional cleaning. WCS will follow the Governor's guidance on school closure. A classroom will close if there is 1 confirmed case of COVID-19. The school will close if at least 5% of the student body and/or staff have confirmed cases of COVID-19 within 14 days. Classroom or school closure will result in using distance learning to ensure continuity of learning until the classroom or school can reopen.
 - The school will communicate with staff/families in the case of a student or staff member with a positive test for COVID-19, in accordance with the privacy requirements of FERPA/HIPPA and the communication guidance as required from County Public Health.
 - Families who are not comfortable sending their children back to school will continue with distance learning.
 - Students and staff who express symptoms related to Covid-19 are expected to stay home. Students will not be penalized for poor attendance due to health-related absences.
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Physical Distancing:

- While in the classroom, students will be socially distanced with desks separated appropriately. (6 feet for all classrooms with 20 or less students including playground, hallway, gathering areas)

Staff Training and Family Education:

- The staff at WCS will continue to monitor County and State guidelines and perform any updates related to COVID-19 issues.
- Our school website will share information on how to keep students safe and healthy.

Testing of Students and Staff:

- WCS students or staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested, even if the individual is asymptomatic.
- The individual in question will be sent home immediately if not already quarantined
- Individual will be directed to undergo testing through:
 - Their health care provider, or
 - <https://www.suttercounty.org/assets/pdf/coronavirus/COVID-19%20Testing%20LHI.pdf>
 - https://www.saccounty.net/COVID-19/Pages/Symptom-Screening_MobileTestingSite.aspx

Triggers for Switching to Distance Learning:

- The Local Health Officer may determine that school closure is warranted due to multiple cases in multiple cohorts at a school or when at least 5% of the total number of teachers/students/staff are cases within a 14-day period. The Local Health Officer may determine that school closure is warranted due to local epidemiological data. If school closure is deemed necessary, staff and students will switch back to Distance Learning. Parents will be immediately notified.
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Communications Plan:

- WCS will maintain communication systems that allow staff and families to self-report COVID-19 symptoms and receive immediate notifications of exposures and closures. Communication will maintain confidentiality as required by FERPA and state law related to privacy of educational records and other privacy laws. The March 2020 Student Privacy Policy FERPA & Coronavirus Disease 2019 (COVID-19) FAQs (Department of Education) will provide the staff with additional guidance on how to provide effective communication. Local Health Departments will notify the school administration if a case and contact investigation reveal exposure at the school site.
- The administration and teachers will communicate clearly, consistently, and often with stakeholder groups (students, parents/guardians, staff and community) with the most up to date information available.
- The administration and teachers will communicate with families/staff/community through a variety of platforms (i.e. email, website posts, social media, newsletter, text messages, phone calls).

School Website URL

<https://www.winshipcommunity.org>

Additional Resources:

CDPH and Cal/OSHA Guidance for Schools and School-Based Programs

<https://files.covid19.ca.gov/pdf/guidance-schools.pdf>

California Department of Education Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools

<https://www.cde.ca.gov/ls/he/hn/strongertogether.asp>

CDPH COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year

<https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Schools%20Reopening%20Recommendations.pdf>
