

APPROVED



## Clarksville Charter School

# Minutes

## Regular Scheduled Board Meeting

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### Date and Time

Thursday September 24, 2020 at 7:00 PM

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Zoom Link: <https://zoom.us/j/99211506364>

Meeting ID: 992 1150 6364  
Join by Phone: (669) 900-6833

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### Directors Present

Emily Allen (remote), Kathleen Burwell-Callero (remote), Kelley Laliberte (remote), Keri Dalebout (remote), Lisa Jobe (remote)

### Directors Absent

*None*

### Guests Present

Darlington Ahaiwe (remote), Jenell Sherman (remote), Kathy Fagundo (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Emily Allen called a meeting of the board of directors of Clarksville Charter School to order on Thursday Sep 24, 2020 @ 7:04 PM.

### C. Approval of the Agenda

Emily Allen made a motion to approve the agenda with change to 2B to vote on the item. Keri Dalebout seconded the motion. The board **VOTED** to approve the motion.

**Roll Call**

Lisa Jobe	Aye
Kathleen Burwell-Callero	Aye
Keri Dalebout	Aye
Kelley Laliberte	Aye
Emily Allen	Aye

**D. Closed Session: Conference with Legal Counsel Anticipated Litigation (One Case) § 54956.9**

Emily Allen made a motion to move to closed session at 7:06pm.  
Kathleen Burwell-Callero seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Kathleen Burwell-Callero	Aye
Kelley Laliberte	Aye
Keri Dalebout	Aye
Lisa Jobe	Aye
Emily Allen	Aye

Emily Allen made a motion to return from closed session at 7:48pm and report no action taken.

Kathleen Burwell-Callero seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Emily Allen	Aye
Kathleen Burwell-Callero	Aye
Kelley Laliberte	Aye
Lisa Jobe	Aye
Keri Dalebout	Aye

**E. Public Comments**

No public comments.

**F. Executive Director's Report**

Jenell Sherman presented the Executive Director's report.

**G. Approve Minutes from 8/27/20 Regular Scheduled Board Meeting**

Emily Allen made a motion to approve Minutes from 8/27/20 Regular Scheduled Board Meeting with the amendments that the acronyms will be removed from the minutes.

Kathleen Burwell-Callero seconded the motion.

Katie notes that the minutes should not contain acronyms. The board **VOTED** to approve the motion.

**Roll Call**

Keri Dalebout	Aye
Kathleen Burwell-Callero	Aye
Lisa Jobe	Aye
Kelley Laliberte	Aye
Emily Allen	Aye

**H. Approve Minutes from 9/9/20 Special Board Meeting**

Emily Allen made a motion to approve the minutes with amendments to remove acronyms from Special Board Meeting on 09-09-20.

Kathleen Burwell-Callero seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Emily Allen	Aye
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Kelley Laliberte	Aye
Lisa Jobe	Aye
Kathleen Burwell-Callero	Aye
Keri Dalebout	Aye

## II. Finance

### A. August Financials

Emily Allen made a motion to approve the August financials as presented by Darlington Ahaiwe.

Kathleen Burwell-Callero seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Lisa Jobe	Aye
Kelley Laliberte	Aye
Kathleen Burwell-Callero	Aye
Emily Allen	Aye
Keri Dalebout	Aye

### B. Charter School Capital Presentation: Due To Due From

Emily Allen made a motion to approve the due to/due from plan as presented by Charter School Capital.

Keri Dalebout seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Keri Dalebout	Aye
Kelley Laliberte	Aye
Lisa Jobe	Aye
Emily Allen	Aye
Kathleen Burwell-Callero	Aye

### C. Executive Director MOU

Emily Allen made a motion to approve the Executive Director MOU.

Kathleen Burwell-Callero seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Kelley Laliberte	Aye
Lisa Jobe	Aye
Keri Dalebout	Aye
Emily Allen	Aye
Kathleen Burwell-Callero	Aye

## III. Academic Excellence

### A. Learning Continuity and Attendance Plan

Emily Allen made a motion to approve the Learning Continuity and Attendance Plan.

Kathleen Burwell-Callero seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Kathleen Burwell-Callero	Aye
Emily Allen	Aye
Lisa Jobe	Aye
Keri Dalebout	Aye
Kelley Laliberte	Aye

#### IV. Operations

##### A. Update on Equipment Sale

Emily Allen made a motion to approve the final sale of surplus equipment.

Keri Dalebout seconded the motion.

Royce Gough gave the board an update on the sale of surplus equipment. There was strong interest from three parties and got a bid at 70% of value. The board **VOTED** to approve the motion.

###### Roll Call

Emily Allen	Aye
Keri Dalebout	Aye
Kathleen Burwell-Callero	Aye
Kelley Laliberte	Aye
Lisa Jobe	Aye

##### B. Employee Handbook

Emily Allen made a motion to approve the employee handbook.

Kathleen Burwell-Callero seconded the motion.

The board **VOTED** to approve the motion.

###### Roll Call

Kathleen Burwell-Callero	Aye
Keri Dalebout	Aye
Lisa Jobe	Aye
Kelley Laliberte	Aye
Emily Allen	Aye

#### V. Closing Items

##### A. Board of Director's Comments & Requests

Emily Allen asked to hear from the board regarding board training. Board members indicated that the training was informative.

Emily Allen is interested in revisiting the waiver for in person services. Since some counties have students returning to in classroom instruction, it seems to be equitable to let Clarksville students attend in person services, especially for special education students. Dr Johnson responded that they received new California Department of Public Health guidance in August and have consulted with legal and county health from each county. Student services have been prioritized based on guidance.

Emily Allen requests that the agenda contain the page number on which an item can be found in the packet.

##### B. Announcement of Next Regular Scheduled Board Meeting

Next Regular Scheduled Board Meeting will be October 29, 2020 at 7pm.

##### C. Adjourn Meeting

Emily Allen made a motion to adjourn the meeting at 9:18pm.

Kathleen Burwell-Callero seconded the motion.

The board **VOTED** to approve the motion.

###### Roll Call

Kelley Laliberte	Aye
Keri Dalebout	Aye
Lisa Jobe	Aye
Emily Allen	Aye

Kathleen Burwell-Callero Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:18 PM.

Respectfully Submitted,  
Kathleen Burwell-Callero

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Prepared by:  
Kathy Fagundo

Noted by:

*Katie Burwell*

[Katie Burwell \(Nov 13, 2020 11:44 PST\)](#)

Board Secretary

Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda.

The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

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# 9-24-20 - Minutes - Clarksville

Final Audit Report

2020-11-13

Created:	2020-10-30
By:	Samantha Myers (samantham@inspireschools.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAApxhonS0_fOrKXB6i_YPjcC1A51oTUemB

## "9-24-20 - Minutes - Clarksville" History

-  Document created by Samantha Myers (samantham@inspireschools.org)  
2020-10-30 - 3:39:58 PM GMT- IP address: 76.175.33.151
-  Document emailed to Katie Burwell (keburwell@yahoo.com) for signature  
2020-10-30 - 3:40:27 PM GMT
-  Email viewed by Katie Burwell (keburwell@yahoo.com)  
2020-11-07 - 8:04:04 AM GMT- IP address: 174.222.7.221
-  Document e-signed by Katie Burwell (keburwell@yahoo.com)  
Signature Date: 2020-11-13 - 7:44:34 PM GMT - Time Source: server- IP address: 67.181.99.113
-  Agreement completed.  
2020-11-13 - 7:44:34 PM GMT