



JOB DESCRIPTION FOR:

WORSHIP LEADER

Reports to: Congregational Pastor

Employment Status: Part-Time (average 12.5 hrs. week)

PRINCIPAL FUNCTION: The Worship Leader is a person who wholeheartedly supports the mandate (mission), motives (values), marks (how we define success), and vision of North Hills. North Hills Church is seeking a Worship Leader who has an intimate and deep relationship with Jesus. The person will lead the Worship Team by training and spiritually discipling team members and collaborate with the pastoral staff to plan the Sunday Worship Services.

RESPONSIBILITIES:

Lead the Sunday Morning Worship Ministry by:

- Coordinating with the Congregational Pastor in weekly planning and providing leadership in corporate worship, especially related to, but not limited to, music.
- Leading the congregation in worship according to the North Hills Strategic Plan.
- Promoting worship ministry strategies and philosophies (i.e., meeting schedules, expectations, training, etc.).
- Planning worship services with the Congregational Pastor.
- Coordinating with Congregational Pastor in advance to select appropriate songs (according to the Sunday Worship Service theme for each week).
 - Worship Leader will primarily be responsible for choosing songs.
 - Regularly introduce new songs; being intentional about teaching them to the Worship Team and the congregation. When introducing new songs, the Congregational Pastor must approve them beforehand.
- Coordinating with presentation software lead to ensure slides are created and approved by weekly practices. Ensure slides are completed on time and approved through the North Hills Public Content process.
- Utilizing planning/scheduling App to schedule Worship Team and Sound Team members.
 - Communicate with scheduled Worship Team members to ensure they are learning the songs.
- Communicating a biblical vision for worship to the congregation.
- Spiritually discipling Worship Team members through prayer, devotions, and encouragement; creating a culture of spiritual and personal accountability.
- Developing and regularly updating a Worship Team Serving Sheet (i.e., volunteer job description).
- Recruiting and musically training Worship Team members.
 - Hold Worship Team auditions as necessary.
 - Develop vocalists and instrumentalists to grow in the following areas:
 - Musical skill
 - Confidence and stage presence
 - Memorization of music/lyrics
 - Collaboration with Worship Team members
- Oversee the Sound Team to ensure superior sound for in-person and online Sunday Worship Services.
 - Meet weekly with the Congregational Pastor and Sunday Worship Service Producer to evaluate the previous Sunday Worship Service.
 - Schedule volunteers for Sound Team four weeks in advance (or develop a regular rotation)
 - Ensure Sound Team and presentation software team volunteers attend the weekly practice immediately preceding their scheduled Sunday.
 - Recruit and train new sound technicians on a regular basis.
- Lead the Worship Team in serving at North Hills Community Outreach events (on and off campus) and other special ministries/events, as specified in the annual Ministry Operational Plan.

ESSENTIAL FUNCTIONS:

A qualified individual must be able to perform the following essential functions that are check-marked with or without reasonable accommodation:

Function	Sedentary (minimum)	√	Semi-Sedentary	√	Moderate	√	Maximum Difficulty	√
Lifting	0-10 lbs.		10-20 lbs.		20-50 lbs.	√	50+ lbs.	
Pushing/pulling	0-20 lbs.	√	20-40 lbs.		40-60 lbs.		60+ lbs.	
Sitting	5+ hrs.		3-5 hrs.		1-3 hrs.		1 hr. or less	√
Standing	1 hr. or less		1-3 hrs.	√	3-5 hrs.		5 hrs. or more	
Crawling- Stooping- Kneeling	1 hr. or less	√	1-3 hrs.		3-5 hrs.		5 hrs. or more	
Vision-viewing (Computer screen, reading, etc.).	5+ hrs.		3-5 hrs.		1-3 hrs.		1 hr. or less	√
Keyboarding	5+ hrs.		3-5 hrs.		1-3 hrs.		1 hr. or less	√

MINIMUM REQUIREMENTS:

- Have a growing, vibrant relationship with Jesus Christ.
- Be or become a member of North Hills Baptist Church.
- Must Possess a High School Diploma or equivalent. Must possess an academic background in music and/or have previous experience that demonstrates giftedness as a Worship Leader; must be able to read music fluently.
- Good leadership, planning, and organizational skills.
- Formal training and/or experience in leading and developing a Worship Team.
- An energetic, spirit-led individual who can lead the congregation through music and other means such as: media and drama into the presence of God.

WEEKLY COMMITMENT:

- Sunday morning (8:30 a.m. - 12:00 p.m.)
- Weekly evening Worship Practice (6:15 - 8:15 p.m.)
- Meet with Congregational Pastor
- Evaluation of Sunday Worship Service with Congregational Pastor and other leaders
- Preparation for upcoming Sunday Worship Service
- Scheduling of Worship Team members
- Communication with Congregational Pastor, Worship Team, Sound Team, etc.
- Shepherding Worship Team members