



# Pacific Coast Academy

## Special Board Meeting

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### Date and Time

Saturday October 3, 2020 at 9:00 AM PDT

### Location

13915 Danielson Street Suite 103  
Poway, CA 92064

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Zoom Link: <https://zoom.us/j/92472318743>

Meeting ID: 924 7231 8743

Join by Phone: (669) 900-6833

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### Agenda

|   | Purpose | Presenter          | Time            |
|---|---------|--------------------|-----------------|
| <b>I. Opening Items</b>   |         |                    | <b>9:00 AM</b>  |
| A. Record Attendance  |         |                    | 1 m             |
| B. Call the Meeting to Order  |         |                    |                 |
| C. Approval of Agenda   |         |                    |                 |
| <b>II. Governance</b>   |         |                    | <b>9:01 AM</b>  |
| A. Training: Legislative Updates  | FYI     | Greta Proctor      | 60 m            |
| B. Training: Conflict of Interest and Consent Agenda                              | FYI     | Jennifer McQuarrie | 60 m            |
| C. Closed Session: Conference with Legal Counsel - Potential Litigation § 54956.9 | Discuss |                    | 30 m            |
| D. Training: Use of Board on Track Platform                                       | FYI     | Jennifer Faber     | 20 m            |
| <b>III. Operations</b>  |         |                    | <b>11:51 AM</b> |
| A. Expense Reimbursement Policy   | Vote    | Shari Erlendson    | 5 m             |
| B. Commercial Property Lease Agreement  | Vote    | Shari Erlendson    | 5 m             |
| C. Covid-19 Protocol- PCA Resource Center   | Vote    | Shari Erlendson    | 5 m             |
| <b>IV. Closing Items</b>  |         |                    | <b>12:06 PM</b> |
| A. Adjourn Meeting  | Vote    |                    |                 |

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Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 951-290-3013 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you.

(Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).