



PACIFIC COAST ACADEMY
14261 Danielson Street, Poway, California 92064
Phone (619) 404-3190 • Fax (619) 749-1792

Regular Scheduled Board Meeting - Pacific Coast Academy
April 23, 2020 – 6:00 pm
14261 Danielson Street, Poway, CA 92064

Attendance: Kelly Durso, Amanda McArthur, Natalie Williams, Heather Jovin, Jessica Ackerman - Teleconference

Absent: None

Also Present: Bryanna Brossman, Krystin Demofonte, Shari Erlendson, Erica Corioso, Jessica Bischalany, Kristin Burer

Call to Order:

Kelly Durso called the meeting to order at 6:00 pm.

Approval of the Agenda:

Amanda McArthur motioned to approve the agenda. Heather Jovin seconded.
-Unanimous.

Public Comments:

None.

Principals Report:

The Board received an update from the Principal on the following:

- a. School Closure
- b. High School Grading
- c. Enrollment Update - currently 700+ in open enrollment

Discussion and Potential Action on the January Special Board Meeting Minutes and March Board Meeting Minutes:

Natalie Williams motioned to approve the January Special Board Meeting Minutes and March Board Meeting Minutes. Amanda McArthur seconded.
-Unanimous

Discussion and Potential Action on the March Financials:

Amanda McArthur motioned to approve the March Financials. Heather Jovin seconded.
-Unanimous

Discussion and Potential Action on the Auditor Engagement Letter:

Natalie Williams motioned to approve the Auditor Engagement Letter. Amanda McArthur seconded.
-Unanimous

Discussion and Potential Action on the 2020 – 2021 Benefits Renewals:

Heather Jovin motioned to approve the 2020 – 2021 Benefits Renewals. Natalie Williams seconded.
-Unanimous

Discussion and Potential Action on the LCAP Goals:

No action taken.



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Discussion and Potential Action on the Principal Title Change and Job Description:

Amanda McArthur motioned to approve the Principal Title Change and Job Description.
Heather Jovin seconded.
-Unanimous

Discussion and Potential Action on the Executive Director Evaluation Timeline and Document:

Amanda McArthur Motioned to approve the Executive Director Evaluation Timeline and Document. Natalie Williams seconded.
-Unanimous

Discussion and Potential Action on the Board Resolution Regarding Executive Director Authority 2020 – 4

Heather Jovin motioned to approve the Board Resolution Regarding Executive Director Authority 2020 – 4. Amanda McArthur seconded.
-Unanimous

Discussion and Potential Action on the Employment Contracts and Calendars:

Motion to table - board requested further time to review documentation.
-Unanimous

Discussion and Potential Action on the Salary Schedules:

Heather Jovin motioned to approve the Salary Schedules. Amanda McArthur seconded.
-Unanimous

Discussion and Potential Action on the Field Trip Policy:

Amanda McArthur motioned to approve the Field Trip Policy with amendments. Natalie Williams seconded.
-Unanimous

Discussion and Potential Action on the Educational Vendor Policies and Procedures:

Natalie Williams motioned to approve the Educational Vendor Policies and Procedures. Heather Jovin seconded.
-Unanimous

Discussion and Potential Action on the Withdrawal Policy:

Amanda McArthur motioned to approve the Withdrawal Policy. Natalie Williams seconded.
-Unanimous

Discussion and Potential Action on the Independent Study Policy:

Heather Jovin motioned to approve the Independent Study Policy. Natalie Williams seconded.
-Unanimous

Discussion and Potential Action on the Non-Compliance Policy:

Amanda McArthur motioned to approve the Non-Compliance Policy. Heather Jovin seconded.
-Unanimous



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Discussion and Potential Action on the Teacher Certification Policy:

Amanda McArthur motioned to approve the Teacher Certification Policy. Heather Jovin seconded.

-Unanimous

Discussion and Potential Action on the Residency Policy:

Natalie Williams motioned to approve the Residency Policy with changes to 'Vacation' wording. Heather Jovin seconded.

-Unanimous

Short recess 8:50-8:56

Discussion and Potential Action on the Graduation Requirements:

Natalie Williams motioned to approve the Graduation Requirements. Amanda McArthur seconded.

-Unanimous

Discussion and Potential Action on the General Studies Graduation Requirements:

Heather Jovin motioned to approve the General Studies Graduation Requirements. Amanda McArthur seconded.

-Unanimous

Discussion and Potential Action on the Board Resolution – High School Graduation Requirements: 2020 -5

Amanda McArthur motioned to approve the Board Resolution – High School Graduation Requirements: 2020 -5. Natalie Williams seconded.

-Unanimous

Discussion and Potential Action on the Board Resolution - SELPA Representative 2020 – 6

Natalie Williams motioned to approve the Board Resolution – SELPA Representative 2020 – 6. Heather Jovin seconded.

-Unanimous

Discussion and Potential Action the Board Resolution Approving the Authority of the Executive Director to Add to the Number of Enrollment Spots Available During Open Enrollment 2020 – 7

Amanda McArthur motioned to approve the Board Resolution Approving the Authority of the Executive Director to Add to the Number of Enrollment Spots Available During Open Enrollment 2020 – 7. Natalie Williams seconded.

-Unanimous

Announcement of Next Regular Scheduled Board Meeting:

The Next Regular Scheduled Board Meeting is May 14, 2020 at 6 pm.

Adjournment:

Heather Jovin Adjourned meeting at 9:24. Jessica Ackerman seconded.

-Unanimous.



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Prepared by:
Bryanna Brossman

Noted by:

A handwritten signature in black ink that reads "N. Williams".

Natalie Williams (May 27, 2020 00:05 PDT)

Board Secretary







4-23-20 Board Minutes - Pacific Coast

Final Audit Report

2020-05-27

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