



PACIFIC COAST ACADEMY

14261 Danielson Street, Poway, California 92064

Phone (619) 404-3190 • Fax (619) 749-1792

Regular Scheduled Board Meeting - Pacific Coast Academy

November 21, 2019 – 6:00 pm

14261 Danielson Street, Poway, CA 92064

Attendance: Kelly Durso, Amanda McArthur, Natalie Williams

Absent: Heather Jovin

Also Present: Krystin Demofonte, Shari Erlendson, Jessica Bischaney

Call to Order:

Kelly Durso called the meeting to order at 6:04 pm.

Public Comments:

None.

Approval of the Agenda:

Amanda McArthur motioned to approve the Agenda. Natalie Williams seconded.

-Unanimous.

Closed Session:

Amanda McArthur motioned to enter into Closed Session at 6:07 pm. Natalie Williams seconded.

-Unanimous.

Natalie Williams motioned to exit Closed Session at 6:14 pm. Amanda McArthur seconded.

-Unanimous.

No action was taken in closed session.

Motion to move to agenda items 8. October Financials & 9. First Interim Report:

Amanda McArthur motioned to move to agenda item 8. October Financials and 9. First Interim Report. Natalie Williams seconded.

-Unanimous

Discussion and Potential Action on the October Financials:

Amanda McArthur motioned to approve the October Financials. Natalie Williams seconded.

-Unanimous.

Discussion and Potential Action on the First Interim Report:

Natalie Williams motioned to approve the First Interim Report. Amanda McArthur seconded.

-Unanimous.



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Principals Report:

The Board received an update from the Principal on the following:

- Enrollment
- NHS and NJHS Membership
- SB 126

Discussion on the Summary of Insurance Coverage:

The board was presented with information on the Summary of Insurance Coverage. The board requested that information be presented at the next meeting about who would be responsible to pay the claims deductible.

Discussion and Potential Action on the Board Meeting Minutes:

Amanda McArthur motioned to approve the board meeting minutes. Natalie Williams seconded.
-Unanimous.

Discussion and Potential Action on the Conflict of Interest Code:

Natalie Williams motioned to approve the Conflict of Interest Code. Amanda McArthur seconded.
-Unanimous.

Discussion and Potential Action regarding Alternative Supervisory and Reporting Procedures for Two Potential Employees:

Krystin Demofonte recused herself from room during the course of discussion.
Jessica Bischalaney addressed board with relevant information on potential employees.
Natalie Williams motioned to approve the Alternative Supervisory and Reporting Procedures for Two Potential Employees. Amanda McArthur seconded.
-Unanimous

Discussion and Potential Action on the Resolution of the Board of Directors of Pacific Coast Academy Joining the California Charter Schools Joint Powers Authority:

Amanda McArthur motioned to approve the Resolution of the Board of Directors of Pacific Coast Academy Joining the California Charter Schools Joint Powers Authority.
Natalie Williams seconded.
-Unanimous.

Discussion and Potential Action on the Healthy Youth Act Curriculum:

Amanda McArthur motioned to approve the Healthy Youth Act Curriculum. Natalie Williams seconded.
-Unanimous.



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Discussion and Potential Action on the Non-Compliance Policy:

Amanda McArthur motioned to approve the Non-Compliance Policy. Natalie Williams seconded.

-Unanimous.

Discussion and Potential Action on the Investigation Process Regarding Residency:

Amanda McArthur motioned to approve the Investigation Process Regarding Residency. Natalie Williams seconded.

-Unanimous.

Discussion and Potential Action on the Withdrawal Policy and Disenrollment Letter:

Natalie Williams motioned to approve the Withdrawal Policy and Disenrollment Letter. Amanda McArthur seconded.

-Unanimous.

Discussion and Potential Action on the Vendor Agreements:

Natalie Williams motioned to approve the Vendor Agreements. Amanda McArthur seconded.

-Unanimous.

Discussion and Potential Action on the Promotion, Acceleration and Retention Policy:

Natalie Williams motioned to approve the Promotion, Acceleration and Retention Policy. Amanda McArthur seconded.

-Unanimous.

Discussion and Potential Action on Appointment of Board Members:

Natalie Williams motioned to table Appointment of Potential Board members to next proposed board Meeting, and requested that potential candidates applications to be sent through prior to December 6th for consideration. Amanda McArthur seconded.

-Unanimous.

Adjournment:

Amanda McArthur motioned to adjourn the meeting at 8:21pm. Natalie Williams seconded.

-Unanimous.

Prepared by:
Bryanna Brossman



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Noted by:

A handwritten signature in black ink, appearing to read "N. Williams", written in a cursive style.

Natalie Williams
Board Secretary: