



PACIFIC COAST ACADEMY
14261 Danielson Street, Poway, California 92064
Phone (619) 404-3190 • Fax (619) 749-1792

Regular Scheduled Board Meeting - Pacific Coast Academy
October 24, 2019 – 6:00 pm
14261 Danielson Street, Poway, CA 92064

Attendance: Karra Gordon, Heather Jovin, Natalie Williams, Kelly Durso, Amanda McArthur
Absent: None
Also Present: Krystin Demofonte, Shari Erlendson

Call to Order:

Karra Gordon called the meeting to order at 6:02 pm.

Public Comments:

None.

Approval of the Agenda:

Kelly Durso motioned to approve the Agenda. Natalie Williams seconded.
-Unanimous.

Closed Session:

Heather Jovin motioned to enter into Closed Session at 6:12 pm. Amanda McArthur seconded.
-Unanimous.

Heather Jovin motioned to exit Closed Session at 6:33 pm. Kelly Durso seconded.
-Unanimous.

There was no action taken in closed session.

Principals Report:

The board received an update from the Principal on the following:

- Enrollment
- Student Achievement – Pacific Coast Academy had 20 students who were recognized for having outstanding CAASPP Scores.
- CAASPP Scores – Pacific Coast Academy scored better in English Language Arts than the authorizing district.

Discussion and Potential Action on the Acceptance of Resignation:

Kelly Durso motioned to approve the acceptance of resignation of Karra Gordon. Heather Jovin seconded.
-Unanimous.

Karra Gordon left the meeting at 6:54 pm



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Discussion and Potential Action on Election of Officers:

Amanda McArthur motioned to approve Kelly Durso as the President. Heather Jovin seconded.
-Unanimous

Natatie Williams motioned to approve Amanda McArthur as the Treasurer. Heather Jovin seconded.
-Unanimous

Heather Jovin motioned to approve Natalie Williams as the Secretary. Amanda McArthur seconded.
-Unanimous.

Discussion and Potential Action on the Nomination and Appointment of Board Members:

Heather Jovin motioned to table this item until the next board meeting with the direction that the Principal bring potential candidate resumes to the next meeting. Amanda McArthur seconded.
-Unanimous.

Discussion and Potential Action on the Board Meeting Minutes:

Heather Jovin motioned to approve the Board Meeting Minutes. Kelly Durso seconded.
-Ayes: 4, Nays: 0, Amanda McArthur abstained.

Discussion and Potential Action on the August - September Financials:

Amanda McArthur motioned to approve the August - September Financials. Natalie Williams seconded.
-Unanimous.

Discussion and Potential Action on Bank Account Check Signers:

Kelly Durso motioned to approve Amanda McArthur and Krystin Demofonte as Bank Account Check Signers. Natalie Williams seconded.
-Unanimous.

Discussion and Potential Action on the Staff Handbook:

Heather Jovin motioned to approve the Staff Handbook. Natalie Williams seconded.
-Unanimous.

Discussion and Potential Action on the MOU with outside Charter Schools:

Natalie Williams motioned to approve the MOU with outside Charter Schools with the provision that the MOU will reviewed on a regular basis to ensure that any updates that need to be made can be made and brought back to the board for an update and approval. Amanda McArthur seconded.
-Unanimous.



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Discussion and Potential Action on the Residency Policy:

Heather Jovin motioned to approve the Residency Policy. Amanda McArthur seconded.
-Unanimous.

Discussion and Potential Action on the 9th Grade Math Placement Policy:

Amanda McArthur motioned to approve the 9th Grade Math Placement Policy. Heather Jovin seconded.
-Unanimous.

Discussion and Potential Action on the Title IX Policy:

Natalie Williams motioned to approve the Title IX Policy. Amanda McArthur seconded.
-Unanimous.

Discussion and Potential Action on the Extended School Year Dates:

Amanda McArthur motioned to approve the Extended School Year Dates. Heather Jovin seconded.
-Unanimous.

Discussion and Potential Action on the Local Dashboard Indicators:

Natalie Williams motioned to approve the Local Dashboard Indicators. Amanda McArthur seconded.
-Unanimous.

Discussion and Potential Action on the Independent Study Policy:

Heather Jovin motioned to approve the Independent Study Policy. Natalie Williams seconded.
-Unanimous.

Discussion and Potential Action on the Board Resolution Approve the Testing LEA Coordinator:

Amanda McArthur motioned to approve the Board Resolution Approve the Testing LEA Coordinator. Heather Jovin seconded.
-Unanimous.

Discussion and Potential Action on the Vendor Agreement:

Natalie Williams motioned to approve the Vendor Agreement. Amanda McArthur seconded.
-Unanimous.

Discussion and Potential Action on the Comprehensive School Safety Plan:

Amanda McArthur motioned to approve the Comprehensive School Safety Plan. Natalie Williams seconded.
-Unanimous.

Discussion and Potential Action on the EL Master Plan:



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Heather Jovin motioned to approve the EL Master Plan. Amanda McArthur seconded.
-Unanimous.

Discussion and Potential Action on the Conflict of Interest Code:

Natalie Williams motioned to approve the Conflict of Interest Code with the Pacific Coast Academy name correction on pages 303 and 305. Heather Jovin seconded.
-Unanimous.

Adjournment:

Amanda McArthur motioned to adjourn the meeting at 8:29 pm. Heather Jovin seconded.
-Unanimous.

Prepared by:
Bryanna Brossman

Noted by:

Board Secretary
Natalie Williams