



PACIFIC COAST ACADEMY

14261 Danielson Street, Poway, California 92064

Phone (619) 404-3190 • Fax (619) 749-1792

Regular Schedule Board Meeting - Pacific Coast Academy

September 21, 2019 – 9:00 am

14261 Danielson Street

Poway, CA 92064

Attendance: Karra Gordon, Heather Jovin, Kelly Durso, Natalie Williams

Absent: Amanda McArthur

Also Present: Bryanna Brossman and Krystin Demofonte

Call to Order:

Karra Gordon called the meeting to order at 9:09 am.

Public Comment:

None.

Discussion and Potential Action on the Acceptance of Resignation

Heather Jovin motioned to accept Cynthia Woodruffs resignation. Kelly Durso seconded.

-Unanimous

Discussion and Potential Action on the Election of Officers

Heather Jovin motioned to table the Election of Officers to the next board meeting. Natalie Williams seconded.

-Unanimous

Closed Session: Conference with legal counsel regarding potential litigation per Gov. Code section 54956.9(d)(2): 3 matters

The board entered into Closed Session at 9:13 am and exited closed session at 10:23 am. There was not action taken in closed session.

Principal's Report

The board was presented a school report from the Principal.

Board Training – Brown Act Training

The board was provided training on the Brown Act by Jennifer McQuarrie

Board Training – Legislative Update

The board was provided with a Legislative Update by Branche Jones.

Board Training – Financial and Budget Training

The board was provided Financial and Budget Training from Spencer Styles at Charter Impact.



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Discussion and Potential Action on the July Financials

Kelly Durso motioned to approve the July Financials. Natalie Willaims seconded.

-Unanimous

Board Training – Fiscal Policies and Procedures Training:

The board was provided Fiscal Policies and Procedures Training from Chris Williams.

Discussion and Potential Action on the Compensation Policy:

Natalie Williams motioned to approve the Compensation Policy. Heather Jovin seconded.

-Unanimous

Discussion and Potential Action on the Fiscal Policies and Procedures:

Karra Gordon motioned to approve the Fiscal Policies and Procedures. Kelly Durso seconded.

-Unanimous

Discussion and Potential Action on Approval of the Board Meeting Minutes:

Heather Jovin motioned to approve the Board Meeting Minutes. Kelly Durso seconded.

-Unanimous

Discussion and Potential Action on the Independent Study Policy:

Natalie Willaims motioned to approve the Independent Study Policy. Kelly Durso seconded.

-Unanimous

Discussion and Potential Action on the Transitional Kindergarten and Kindergarten Policy:

Heather Jovin motioned to approve the Transitional Kindergarten and Kindergarten Policy.

Kelly Durso seconded.

-Unanimous

Discussion and Potential Action on the Promotion, Acceleration and Retention Policy:

Natalie Williams motioned to approve the Promotion, Acceleration and Retention Policy. Kelly

Durso seconded.

-Unanimous

Discussion and Potential Action on the Inspection of Public Records Policy

Karra Gordon motioned to approve the Inspection of Public Records Policy. Kelly Durso seconded.

-Unanimous

Discussion and Potential Action on the Administration of Medications, Anti-Seizure Medications, Emergencies and Head Lice Policy:

Kelly Durso motioned to approve the Promotion, Acceleration and Retention Policy. Heather Jovin seconded.

-Unanimous



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Discussion and Potential Action on the Conflict of Interest Code:

Heather Jovin motioned to approve the Conflict of Interest Code. Kelly Durso seconded.
-Unanimous

Discussion and Potential Action on Approving the 2019 - 2020 Parent-Student Handbook:

Kelly Durso motioned to approve the 2019-2020 Parent-Student Handbook. Natalie Williams seconded.
-Unanimous

Discussion and Potential Action on the Amendment to the District Office Service Agreement:

Karra Gordon motioned to approve the District Office Service Agreement. Heather Jovin seconded.
-Unanimous

Adjournment:

Karra Gordon motioned to adjourn the meeting at 3:34 pm. Heather Jovin seconded.
-Unanimous.

Prepared By:
Bryanna Brossman

Noted By:

Board Secretary