



**PACIFIC COAST ACADEMY**  
43517 Ridge Park Drive #100, Temecula, California 92590  
Phone (951) 395-8940 • Fax (951) 395-8941

Regular Board Meeting - Pacific Coast Academy  
May 30, 2018 - 5:00 pm - 6:30 pm  
43517 Ridge Park Drive # 100  
Temecula, CA 92590

Attendance: Karra Gordon, Colleen Sanden and Cindy Woodruff  
Absent: None  
Also Present: Nick Nichols, Kimmi Buzzard, Shari Erendson, Erika Vanderspek, Ed Robilard and Bryanna Brossman  
Teleconference: Chris Williams

**Call to Order:**

Karra Gordon called the meeting to order at 5:18 pm.

**Public Comments:**

None

**Approval of the Minutes:**

Cindy Woodruff moved to approved to the minutes. Colleen:Sanden seconded.  
-Unanimous

**Approval of the 2018-2019 Budget:**

Colleen Sanden moved to approve the 2018-2019 Budget. Karra Gordon seconded.  
-Unanimous

**Approval of the LCAP:**

Colleen Sanden moved to approve the LCAP. Cindy Woodruff seconded.  
-Unanimous.

**Approval of Board Policies/Agreements:**

**a. The Charter School Documents Policy**

Cindy Woodruff moved to approve The Charter School Documents Policy. Colleen Sanden seconded.  
-Unanimous

**b. Access to The Charter School Documents Policy**

Coleen Sanden moved to approve Access to The Charter School Documents Policy.  
Cindy Woodruff seconded.

-Unanimous

**c. FERPA Directory Policy and “Opt-Out Notice”**

Colleen sanden moved to approve FERPA Directory Policy and “Opt-Out Notice”.

Karra

Gordon seconded.

-Unanimous

**d. Homeless Education Policy**

Cindy Woodruff moved to approve the Homeless Education Policy. Karra Gordon seconded.

-Unanimous

**e. PCA Information Technology Department Policy and Procedures**

Cindy Woodruff moved to approve the PCA Information Technology Department Policy and Procedures. Colleen Sanden seconded.

-Unanimous

**f. Parent-Student Information Technology Use Policy**

Cindy Woodruff moved to approve the Parent-Student Information Technology Use Policy. Karra Gordon seconded.

-Unanimous

**g. Staff Information Technology Use Policy**

Colleen Sanden moved to approve the Staff Information Technology Use Policy. Cindy Woodruff seconded.

-Unanimous.

**h. Identification of Individuals for 504**

Colleen Sanded moved to approve the Identification of Individuals for 504. Cindy Woodruff seconded.

-Unanimous

**i. Identification of Individuals for Special Education**

Karra Gordon moved to approve the Identification of Individuals for Special Education.  
Colleen Sanden seconded.

-Unanimous

**j. Procedural Safeguards and Complaint Administrative Regulation**

Colleen Sanden moved to approve the Procedural Safeguards and Complaint Administrative Regulation. Cindy Woodruff seconded.

-Unanimous

**k. Procedural Safeguards and Complaint Policy**

Karra Gordon moved to approve the Procedural Safeguards and Complaint Policy. Colleen Sanden seconded.

-Unanimous

**l. Individual Education Program Administrative Regulation**

Cindy Woodruff moved to approve the Individual Education Program Administrative Regulation. Colleen Sanden seconded.

-Unanimous

**m. Individual Education Program Policy**

Colleen Sanden moved to approve the Individual Education Program Policy. Cindy Woodruff seconded.

-Unanimous

**n. Transportation for Students with Disabilities Policy**

Colleen Sanden moved to approve the Transportation for Students with Disabilities Policy. Cindy Woodruff seconded.

-Unanimous

**o. Suicide Prevention Policy**

Colleen Sanden moved to approve the Suicide Prevention Policy. Karra Gordon seconded.

-Unanimous

**p. Suspension and Expulsion Policy**

Cindy Woodruff moved to approve the Suspension and Expulsion Policy. Colleen Sanden seconded.

-Unanimous

**q. Teacher Certification Policy**

Cindy Woodruff moved to approve the Teacher Certification Policy. Colleen Sanden seconded.

-Unanimous

**r. Services Agreement**

Colleen Sanden moved to approve the Services Agreement. Karra Gordon seconded.

-Unanimous

**s. Universal Complaint Administrative Regulation**

Cindy Woodruff moved to approve the Universal Complaint Administrative Regulation.

Colleen Sanden seconded.

-Unanimous

**t. Universal Complaint Policy**

Karra Gordon moved to approve the Universal Complaint Policy. Colleen Sanden seconded.

-Unanimous

**u. Anti-Harassment Policy**

Colleen Sanden moved to approve the Anti-Harassment Policy. Cindy Woodruff seconded.

-Unanimous

**v. Whistleblower Policy**

Colleen Sanden moved to approve the Whistleblower Policy. Cindy Woodruff seconded.

-Unanimous

**Approval of Declaration of Need for Fully Qualified Educators:**

Colleen Sanden moved to approve the Declaration of Need for Fully Qualified Educators. Karra Gordon seconded.

-Unanimous

**Adjournment:**

Cindy Woodruff motioned to adjourn the meeting at 6:49 pm. Colleen Sanden seconded.

-Unanimous

Prepared By:

Bryanna Brossman

Noted By:

Cindy Woodruff

Board Secretary