



SJS ONLINE CLASSROOM PLAN

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St. Joachim School

310 North "I" Street
Madera, CA 93637

Every new SJS student (Kindergarten-8th Grade) receives a designated Chromebook, Google Classroom account & email at registration. These accounts are set up according to the anticipated year of graduation.

All of our teachers have gone through extensive training on Google Classroom and various Apps that assist in online learning.

This afternoon we had noon dismissal and sent all our students home with a Chromebook and their class set of books. We informed our families that each teacher would be contacting them regarding the online learning program which their teacher has set up in order to continue the curriculum during this time.

Below you will find what I am presently working on with ***Beehively*** (webmaster) to provide on our website. There will be three portals: Parent; Student; Teacher. Each will provide necessary information to aid them in the process of understanding and implementing online learning. My goal with Beehively is to have this information available by mid next week.

[Website information]

PARENT SUPPORT:

St. Joachim School is committed to the education of our children especially during this state of emergency caused by the COVID-19 virus. We have established a plan to continue providing our children their education through Virtual Means. The following services will be provided during the time that our students are homebound.

In the event that SJS is required to conduct lessons online, consider your child's attendance required. Our teachers will monitor their students' attendance virtually.

Various means of attendance are as follows:

- * Live video sessions
- * Google Classroom
- * Online Chat

Parents can assist their children by making them aware of the various in which our students' attendance is required and monitored for any class.

Parental support in this online learning is essential for the success of your child's continuous learning during this time. We will provide a number of ways that will help you to make this time as beneficial as possible.

CREATING A LEARNING SPACE & SCHEDULE

Routine and providing an intentional environment where learning can take place is essential.

Create a schedule that will clearly indicate the time, duration, and content of an video sessions.

Contact your child's teacher with any questions you might have during this process that will help your child in his/her success.

Creating a schedule for learning and sticking to it will lead to success. Make sure that these daily routines include breaks for lunch and exercise.

Creating a learning environment

Dedicating a place that is free of distractions such as the television, and is separate from your child's bedroom will also help your child understand the expectations during this time for learning. This will also allow parents to monitor the learning process.

Sample Schedule for Online Learners:

07:30 AM - Rise and Shine

08:15 AM - Organize learning space, turn on computer/device, log into Gmail

08:30 AM - Review daily Gmail announcement from teacher(s) and get necessary learning materials (books, workbooks, etc.)

08:45 AM - Engage in a virtual session or chat session or video tutorial on whatever the topic is for the day

09:30 AM - Begin assignments

10:00 AM - Take quick stretch and nutrition break
10:15 AM - Return to assignments, keep working, document learning in whatever way is required
11:00 AM - Check Gmail for any additional announcements
11:15 AM - Lunch and movement (Walk. Dance. Do exercises. Run. Follow an online workout routine.)
12:00 PM - Return to assignments, keep working, document learning in whatever way is required
01:00 PM - Engage in another virtual session or chat session or video tutorial or whatever has been assigned
01:45 PM - Take a quick stretch and nutrition break
02:00 PM - Return to assignments, keep working, document learning in whatever way is required
03:00 PM - Summarize learning in whatever way teacher(s) have requested, and submit learning evidence online
03:45 PM - End of full day of virtual learning

The process of online learning will take some time to get comfortable with, and to develop ways that will make this time most meaningful. Keeping focused on the task at hand is an essential element that will need to be developed, and what works for one child may not be the same of yours. This is where parental supervision will help to make this time as productive as possible for your child. Communicate with your child's teacher to get advice if your child is having difficulty focusing. Perhaps, the teacher might be able to give you some tips along the way.

Tools & Materials for Learning:

Students will need to be prepared when learning in an online platform. Online learning requires more than merely a device. Please make sure that part of your child's learning environment includes the following:

- Textbooks, composition notebooks, and other necessary curriculum resources which your teacher has provided.
- Pencils, pens, and paper.
- A cell phone, calculator, iPad, or computer with a camera which can be use to take pictures of the student's work and/or to record videos for learning demonstrations.

There may be more items that your child's teacher requires so please make sure you consult them.

Sharing your student work with Teachers:

All SJS students have Gmail accounts for participating in Google Classroom, as well as for communicating and transmitting work to their teachers. Students need to check their email daily for messages, and learning expectations from their teacher. Younger students may require assistance from their parents in this process. Also, check with your child's teacher for other means of communication that they may wish to employ. Students may be asked to participate in the following:

- Complete a Google Quiz;
- Submit a document to their personal Google folder;
- Take a picture of their work and upload it into Google folder or email it to their teacher;
- Record a video that show how they are able to do something; email a message summarizing their learning.
- Engage in a Chat session;
- Engage in an online video.

Each teacher may have their own unique method of inviting students to share their learning. Please take the time to communicate with your child's teacher and be clear on the methods they will be using to support their student's learning.

Checking on Student's Progress:

Checking on your child's progress will be pretty much the same as usual. Check the online gradebook and stay in close contact with your child's teacher.

Creating a Support Network for Unique Circumstances: How Students participate in meaningful engagement online.

Online learning can take many forms today, such as:

- Computer, Ipad, or phone;
- Email or text;
- Face Time, Goggle Hangout, SeeSaw, or Skype;
- Video recordings or picture taking;

Today there are a multitude of ways for virtual learning to happen. SJS will be engaging in a variety of applications over the next two weeks. Our teachers will provide our students and parents with detailed instructions on how they can access this learning while at home. We are excited about the possibilities for future educational opportunities.