

# St. Joachim School Parent Club

## Volunteer Hours Program

Please choose three activities in which you would like to participate for the 2019-2020 school year. Rank in order of preference using numbers. All elected School Board, Parent Club Officers, and St. Joachim Alumni and Friends Board Members shall receive credit for 20 hours of service. All Chairpersons will earn 20 hours of credit upon the conclusion of their event with a submission of a recap report to Ways and Means.

### OFFICE/ADMINISTRATION

- \_\_\_\_\_ **Facility Maintenance**-Occupational talents may earn hours by working at the school, i.e. electrician, carpenters, handy man.
- \_\_\_\_\_ **Catholic School Week Coordinator**
- \_\_\_\_\_ **Library**- Assist in cataloging materials and check-out
- \_\_\_\_\_ **Design/Update Items in Campus Bulletin Boards**

### CLASSROOM

- \_\_\_\_\_ **Room Parent** \_\_\_\_\_ **Grade**  
A parent is responsible for various activities in conjunction with the teacher. These activities take place over the entire year.
- \_\_\_\_\_ **Assistant Room Parent** \_\_\_\_\_ **Grade**
- \_\_\_\_\_ **1<sup>st</sup> Communion Coordinator for 2<sup>nd</sup> Grade**-  
Coordinate all events for 1<sup>st</sup> Reconciliation and 1<sup>st</sup> Communion with the teacher.
- \_\_\_\_\_ **Kinder Celebration of Success** (End of Year)
- \_\_\_\_\_ **6<sup>th</sup> Grade Camp Coordinator**-Organize and plan all activities
- \_\_\_\_\_ **6<sup>th</sup> Grade Camp Chaperone**-Parents needed to assist the teacher and chaperone during camp.
- \_\_\_\_\_ **7<sup>th</sup> Grade Graduation Support Team**
- \_\_\_\_\_ **8<sup>th</sup> Grade Graduation Coordinator**-Coordinate activities with teacher, principal, and room parents for graduation.

### ACADEMIC TEAMS

Coaches needed for subject matters and other support

- \_\_\_\_\_ Spelling Bee
- \_\_\_\_\_ Decathlon

### SCHOOL SUPPORT

- \_\_\_\_\_ **Box top Chairperson**-Responsible for advertising this project to the school & parish community. Collect, organize and prepare labels and receipts for redemption.
- \_\_\_\_\_ **Christmas Adopt A Family Chairperson**
- \_\_\_\_\_ **Back to School Staff Luncheon**
- \_\_\_\_\_ **New Family Orientation**-This person will organize a meeting of new families to help familiarize them with our school.
- \_\_\_\_\_ **Scholastic Book Fair Coordinator**
- \_\_\_\_\_ **Alumni & Friends**
- \_\_\_\_\_ **Recess Yard Duty Assistant**- Volunteers are needed to assist staff in monitoring morning recess and lunch recess on the school playground.

- \_\_\_\_\_ **Cafeteria**-Assistance needed each day of the week to supervise students. This is from 11am to 1pm.
- \_\_\_\_\_ **Uniform Give Away**-This person will organize the give away at different times of the year.
- \_\_\_\_\_ **Sports Coach** \_\_\_\_\_ **sport.**
- \_\_\_\_\_ **Athletic Director**
- \_\_\_\_\_ **Halloween Chair/Co-Chairperson**-This person is responsible for organizing a fun safe place for our children.
- \_\_\_\_\_ **Worker**

### POTENTIAL EVENTS

- \_\_\_\_\_ Boo Hoo Breakfast (1<sup>st</sup> day of school)
- \_\_\_\_\_ Father/Daughter Dance
- \_\_\_\_\_ Mother/Son Bowling

### FUNDRAISING

- \_\_\_\_\_ **Fall Candy/Brochure Chairperson/Co-Chairperson**-The chairperson will order candy, organize distribution of candy and cookie dough& collect money.
- \_\_\_\_\_ **Assistant**
- \_\_\_\_\_ **Dinner Dance Chair/Co-Chairperson**- The person will plan and organize this event.
- \_\_\_\_\_ **Silent Auction Coordinator**-Organize and obtain items for silent auction.
- \_\_\_\_\_ **Bar Coordinator**-Order supplies and organize volunteers to work during the event and set up bar on night of event.
- \_\_\_\_\_ **Decoration Coordinator**-Plan the decorations and organize volunteers to decorate on the day of event
- \_\_\_\_\_ **Live Auction Coordinator**-Organize and obtain items for live auction.
- \_\_\_\_\_ **Dinner Dance Raffle Coordinator**-Organize and maintain raffle ticket sales, obtain raffle prizes, and coordinate student incentives.
- \_\_\_\_\_ **Jog-a Thon Chair/Co-Chairperson**-Volunteer needs to advertise, prepare pledge sheets, organize, collect money & staff the event.
- \_\_\_\_\_ **Jog-a-Thon Worker**
- \_\_\_\_\_ **Loaves & Fish Ministry**-Taco Sale Days Helpers Needed
- \_\_\_\_\_ **Feast Day of Sister of the Immaculate Conception**
- \_\_\_\_\_ **Feast Day of St Joseph-Oblates of St Joseph Marelo**
- \_\_\_\_\_ **Principal's Day**

Parents' name: \_\_\_\_\_ Child(ren)'s last name: \_\_\_\_\_

Grade(s) of Children (pls. circle): K 1 2 3 4 5 6 7 8

Hm #: \_\_\_\_\_ Mobile #: \_\_\_\_\_ E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_

