



Nativity School PreSchool-Grade 8

Part Time Nativity School Extended Care Personnel - Menlo Park

Nativity Catholic School, a private Catholic school, provides a quality Catholic education to all students, is seeking an Extended Care Personnel for the 2019-2020 school year.

Job Summary:

The After School Care teacher is responsible for the co-management and oversight of the daily after school care program. The teacher will provide supervision and instruction to students that will create a positive learning environment and allow for students' personal, social, and academic development.

Job Duties and Responsibilities:

Prepare materials and equipment for after school activities

Lead small group activities that are age appropriate in an atmosphere where students are actively engaged in meaningful learning experiences enhancing the social, physical, and academic advancement of children in his/her care

Assist students with homework assignments

Maintain a daily attendance log

Be able to create a fun and safe learning environment

Be punctual

Perform all other duties as assigned

Mondays - 1:00pm -5:45pm

Tuesdays - Fridays 3:00pm - 5:45pm

Compensation: \$17.00 an hour

Contact:

Jessica Schaukowitch - Assistant Principal

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650-325-7304