

North Hills Christian School, Vallejo

Technology Use Agreement



INTERNET USAGE:

- Students will use their Internet and network access privileges only for activities in support of education and research consistent with the educational objectives of North Hills Christian School (NHCS).
- The school's Internet may be used only for school-related activities. Academic honesty requires proper citation of sources including electronic sources. Other persons' Internet accounts (SSIDs) may not be used on the school's computers. Users are expected to abide by the generally accepted rules of network and interpersonal etiquette. Therefore, vulgarities, abusive language, or threatening actions are strictly prohibited.
- NHCS utilizes web filtering software as a precaution against inappropriate materials. However, with the ever-changing internet landscape and countless new applications, extensions, and websites being added each day there can be gaps in filtering. Users will **immediately** notify an adult supervisor if any inappropriate web page or portion of a web page is accessed. Users may not demonstrate the problem to other users. Users shall not deliberately attempt to upload or download inappropriate materials. Users shall not reveal online their home address, phone number, or any other personal information.
- Dishonesty and property destruction (See Discipline Offense Chart, Category 6 & 7) will result in immediate suspension of privileges as well as other disciplinary actions. These acts include (but are not limited to) any malicious attempt to steal, harm, or destroy the data of another user, making equipment or software alterations, network hacking, and uploading or creating computer viruses. No software of any kind may be brought from home for use on school computers. Students may not create or access personal web pages. Students may not download or otherwise access any files, applications, or extensions (i.e., music files). Students' work will be published only under the direction of a teacher.
- Students may not place stickers or any other permanent items on any school device.

GOOGLE ACCOUNTS:

- Students are given credentials to access Google accounts, hosted by Google "G Suite for Education." NHCS provided e-mail accounts can only be used for sending messages to others with "nhcsvallejo.org" and "north-hills.org" e-mail accounts. Included in student Google accounts is access to cloud-based storage and Google applications. These resources are intended to facilitate student learning and should not be used for inappropriate purposes. Students have no expectation of privacy in e-mail and file storage, and such files will be examined from time to time. Use of the school Internet account and local area network by anyone other than staff or students is prohibited. Transmission of commercial information, advertising, or political lobbying is prohibited.
- Only school-authorized e-mail accounts are permitted under the supervision of a teacher, and students shall not access personal e-mail accounts on school computers.

DEVICES:

- This use policy applies to all devices used by students. NHCS retains the sole right of possession of computers, Chromebooks, and related equipment. Chromebooks will be issued to students according to the guidelines outlined in this document. The school's technology team or administrative staff retains the right to collect and/or inspect all devices at any time.

SUBSTITUTION OF EQUIPMENT:

- If the Chromebook is inoperable, NHCS may have a limited number of spare Chromebooks for use while the Chromebook is repaired or replaced.

DAMAGE OR LOSS OF EQUIPMENT:

- Report any damage to NHCS teacher.
- The student agrees to avoid any and all actions that would be judged to be negligent or abusive. For example, prying keys off or carrying devices without being secured.
- If the Chromebook is damaged by negligence or abuse, it is the family's financial responsibility to pay for repairs or replacement of the device. Please note that all repairs must be done through the school, outside repairs are not permitted.
- PERSONAL DEVICES are not encouraged. Any personal devices brought to school are the sole responsibility of the student. NHCS will take no responsibility for loss or damage to personal devices.

PERSONAL HEALTH & SAFETY:

- Avoid extended use of the Chromebook.
- The Chromebook must be used on a flat surface.
- Take breaks when using the Chromebook. Look away from the Chromebook approximately every fifteen minutes.
- Do not provide your personal information to anyone over the Internet.
- Do not share your passwords with anyone.

STUDENT'S AGREEMENT:

I understand that the use of the Internet, network, and the school's computer is a privilege. I also understand that failure to follow the rules outlined above is not consistent with the values of NHCS. Should I commit any violation, my access privileges may be taken away and appropriate school disciplinary action will be taken.

Student Signature and Date

Printed Name and Grade

PARENT(S) AGREEMENT:

I understand that my child is participating in the NHCS technology program to enhance classroom learning. I understand that computers and devices can only be used under faculty supervision. These devices are the property of the school. If a Chromebook and/or cover is damaged due to neglect or mistreatment, I understand it is my financial responsibility for the replacement and/or repair.

Parent Signature and Date

Printed Name