



Dear Parent/Guardian:

In accordance with the Elementary and Secondary Education Act (ESEA) Parents' Right-To-Know, Excel Academy Charter School is notifying parents that they may request information regarding the professional qualifications of their child's teacher-of-record.

- If the teacher meets state qualifications and certification requirements for the grade level and subject he/she is teaching.
- If the teacher has received an emergency or conditional certificate, through which state qualifications were waived.
- The undergraduate or graduate degrees the teacher holds, and major(s) or area(s)
- Whether your child receives help from a paraprofessional, and if so, his/her qualifications.

Every Student Succeeds Act (ESSA) contains additional "Parent Right to Know" request options, such as:

Information on required assessments including:

- Information on required assessments including:
 - Subject matter tested
 - Purpose of the test
 - Amount of time it takes students to complete the test
 - Time and format of distributing results

If at any time your child has been taught for four or more consecutive weeks by a teacher who is not highly qualified, the school will notify you.

If you have any questions, please feel free to contact me.

Sincerely,

Tamara Murphy
Assistant Director of Special Programs
tmurphy@excelacademy.education

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