

ST. MARY'S SCHOOL BOARD MINUTES
MAY 26, 2026

Matthew Couch, Chair, brought the School Board Meeting to order with opening prayer at 6:05PM at St. Mary's Parish Fireplace Room.

PRESENT:

School Board Members:

- Matthew Couch, Board Chair
- Randi Croyl, Board Vice Chair
- Tamara Boling, Board Secretary
- Anna McGuckin
- Dave Dail
- Jeremy Van Houten

Administrative Team:

- Peggy Quesnell, *Leadership Team, Faculty*
- Tammy E, *Superintendent, Acting Principal (Virtual Attendance)*
- Dr. Bordeleau

Advancement Committee Member

- Bonnie Wilmoth

Absent:

School Board Member

- Greg Shisler
- Tom Ristine

Administrative Team:

- Father Ben Onyemachi, *Pastor*
- Brad Herrenbruck, *Faculty*
- Sandy Izzo, *Faculty*
- Danette Swam, *Faculty*

AGENDA

I. PRAYER

- This school board meeting was called to order with a prayer at 6:10pm.

II. APPROVAL OF AGENDA & MINUTES

- Dave Dail, Board Member, made a motion to approve the April 2026 minutes. Jeremy Van Houten, Board Member, made a second and all approved; minutes approved.

- Anna McGruckin, Board Member, made a motion to approve the agenda, Dave Dail, Board Member, made a second, and all approved. Agenda approved.

III. LEADERSHIP REPORT – ST. MARY’S PRINCIPAL, DR. BORDELEAU (EFFECTIVE 6/1/2026)

- Provided summary of the accreditation process – this process will begin during the 2026-27 school year.
- Enrollment – 92 students are re-enrolled (or in process).
- ELA/SS integrated block (6/7 combo, 5th grade solo).
- Mr. Harrenbrook, Mr. Bright, and TBD staff for Religion
- Current applicants for 6/7/8 in review
- Dr. Bordeleau teaching 5th grade Humanities (two periods per day)
- Christian Leadership Elective (M-Th), 3-year arch that builds upon itself. Catholic Virtues, Catholic Leadership, and Servantship.
 - Student council will return through this class.
 - There will be a technology component
 - Public Speaking
- Across the grade levels there will be an “at a glance” curriculum map. These maps will be based on ID standards and Diocese of Boise standards.
- Academics – St. Mary’s will be moving towards a new ELA program across the grade levels; administration is reviewing options.
- Dress Code: Areas that will be focused on/enforced more consistently include:
 - Hoop earrings and jewelry.
 - Shoes (tennis shoes that stay on the foot). – discussion to amend this part of the policy to broaden options for tennis shoes.
 - Mass day attire will stay the same.
 - 5th, 6th, & 7th graders (and future 8th graders) – physical education will be twice per week instead of 4 days per week (on these two days per week the 5th – 8th graders will be able to dress down for that day).
- Raddle-the-Paddle monies will be spent over the summer for the outdoor play area.
- Financials:
 - Continuing to work on the budget that supports operational vitality.
 - Dr. Bordeleau continues to work on a relationship with the Foundation with a focus on transparency.
 - July – Joint meeting with The Foundation, The Board, and Dr. Bordeleau.

IV. COMMITTEE UPDATES

- *Advancement Committee Updates – Bonnie Wilmoth*
 - Reviewed revenue across all fundraisers at-a-glance, 2024-25 and 2025-26.
 - Discussion around higher revenue 2024-25 for most fundraisers and variables why:
 - E.g. Trees – Home Depot, Pullman Boosters, Moscow Building Supply, did not send out mailers, did not slash prices the past few days, etc.
 - E.g. Auction – 2024-25 was a change in venue year, 50-year anniversary, right people in the room.
 - Exploring a CRM that would be no cost to the school – this has been tested and has been sent off to leadership.
 - Survey will be going out to families to make informed future decisions on fundraising and potential changes.
- *Membership Committee*

- Matthew Couch reports that Tamara Boling and Randi Croyl will complete their terms this year.
 - Election Process will be discussed in the Update to Bylaws agenda item.
 - Goal is to schedule a June 2026 Board Meeting to elect new members.
- *Strategic Planning Committee:*
 - Report provided by Randi Croyl, School Board Member.
 - Decision made between the Strategic Planning Committee and Dr. Bordeleau to pause their work until this committee can grow in the fall (2026).
- *Facility Committee*
 - *Tyler Flanders is absent, Dr. Bordeleau provides a report*
 - Brad H. and Tyler are working on organization and policies for emergency preparedness.
 - 3 possible custodial vendors are being considered to contract services.
 - Matthew Couch comments on the opportunity to look at integrating all parishes & the school with contracted custodial.
- *Finance Committee – Tammy Emrich*
In the charter as a standing committee.
 - Update on the checking account from the April 2026 statement. The largest income throughout the month is people paying tuition. Operations come through as payments. The second half of the month we run in the negative, payroll increases this negative balance at month-end.
 - Note: We have not approved the presented budget.
 - St. Mary's is currently undergoing a financial and operational audit with the Diocese.
 - Board Member, Tamara Boling, requests that the Board view the budget in the June 2026 Board Meeting to view how things are changing with the changes of faculty/enrollment.
 - Reminder: Our discussion around the checking account, debits, and balances is different than the debt to the diocese.
 - P & L provided by Arika and reviewed by Board Members.

VI. UPDATE TO BYLAWS

- *Tammy Emrich & Dr. Bordeleau*
- Discussion about The Charter and the Bylaws. Currently St. Mary's Catholic School has a Charter, we are proposing By Laws. Tammy E. will clarify with the Diocese (via email) how this would look (will the Charter still exist and need editing, will these documents become one?).
- Discussion around the benefit of a Parish Finance Council Member to be a voted/voting member of the Board.
- Reviewed each section of the DRAFT Bylaws with discussion – used a google document to track and mark up the document during discussion.
- Newsletter this Friday will include information regarding the School Board seeking nominations.

VI. CLOSING PRAYER

Meeting Adjourned at 9:02pm
Minutes Respectfully Submitted by T. Boling