

St. Patrick- St. Vincent High School

Student Council Proposal Form

For policy changes and creating initiatives
to improve school and school spirit (not for starting clubs)

Name _____ Adv # and Teacher _____
Email _____ Phone # _____

As a member of the SPSV Community, I am submitting to the Student Council a proposal to:

The details of the proposal are as follows:

Purpose: In the space provided below, briefly describe how this proposal supports the goals of SPSV? How will it benefit a large number of the student body?

PROCESS FOR SUBMITTING A PROPOSAL >>>>> on backside

PROCESS FOR SUBMITTING A PROPOSAL:

1. Fill out the form thoroughly and clearly. If it is not legible it will be dismissed.
2. Turn the form into Student Activities. The problem/issue/concern/initiative will be placed on the agenda for an upcoming Student Council meeting for discussion and consideration.
3. Upon conclusion of discussion, members will vote on in favor or against moving forward to the proposal stage.
4. If passed, at least one student leader will work with the proposal initiator to create a more formal and complete proposal (if needed) with the student leaders' feedback in mind.
5. 3-5 days will be given to complete the proposal before it is presented to the student council a second time. From there it will be decided:
 - a) if it needs to be presented to the adult Leadership/Administration or
 - b) if it can be voted on in Student Council.
6. If option A- a student presenter(s) will be chosen to attend a Leadership/Administration meeting to explain the proposal.

NOTES:

4. Author (and sponsor members as appropriate) must conduct the necessary research and complete ALL

sections of the form.

5. When completed, author submits the form to the Director of Student Involvement. Director evaluates form for quality and conformity, using the SG Proposal Submission Rubric. Within 5 working days, the Director will take one of the following actions:

- a. Determine that the issue can be resolved through the College's existing managerial structure;
- b. Return proposal to author with comments for improvement and re-submission; or
- c. Approve the quality and conformity of the proposal for forwarding.

For DLSL Use only

Proposal #: [Enter proposal number]

Date Received: [Enter date]

Date Presented to Student Council: [Enter SC Meeting Date]

Presenter of Proposal to SC: [Enter Name of Presenter]