

***St. Catherine of Siena***  
***School Advisory Board Minutes***  
***November 21, 2017 at 7pm***  
***School Library***

**Meeting Schedule for the 2017 - 2018 school year:**

December, Christmas Dinner - December 10 at 6pm at Mrs. Devgan's home

Tuesday, January 16<sup>th</sup>

Tuesday, February 20<sup>th</sup>

Tuesday, April 17<sup>th</sup>

Tuesday, May 15<sup>th</sup>

June - End of Year Dinner - Date and Place TBD

**I. Call to Order - 7:08 pm**

- a. Opening Prayer - Fr. John

**II. Routine Matters**

- a. Attendance

In attendance: Sr. Antonella, Fr. John, Mrs. Patty Bandel, Mrs. Mayi Apour, Mrs. Jackie Devgan, Mrs. Christine Engstrom, Mrs. Lucy Gonzalez, Mr. Jeremy Link, Mr. Michael Stallman, Mr. Garrett Wade  
Absent: Mrs. Marichi Fernandez, Mrs. Tammy Kiely

- b. Review and Approval of October 17<sup>th</sup> Meeting Minutes - Approved

**III. Information**

- a. Pastor's Report - Fr. John

Archbishop Cordileone will be visiting St Catherine of Siena Church and School on Friday, December 15<sup>th</sup> and Sunday, December 17<sup>th</sup>. The Archbishop's visit will commence with a 9:00 am student body Mass on Friday. Following Mass, he will visit the classrooms, meet with Sr. Antonella, have lunch with the faculty, and then proceed to the Rectory. Archbishop Cordileone will be the celebrant at the first Simbang Gabi Mass that evening at 7:00 pm. On Sunday, December 17<sup>th</sup>, the Archbishop will also be the celebrant at the 10:30 am Mass. This will be followed by a reception, which then concludes the pastoral visit.

Simbang Gabi, the Filipino tradition of celebrating Advent with novena, opens at St. Catherine on December 15<sup>th</sup> at 7:00 pm with Archbishop Cordileone as celebrant. St. Catherine will again host on December 16<sup>th</sup> then will move on to different local parishes. St. Catherine will close with the ninth and last Mass on Saturday, December 23<sup>rd</sup> at 7:00 pm.

Stained glass project update: On Monday, December 4<sup>th</sup>, the glass windows that have been repaired will be reinstalled. It is not yet decided which set of windows will be repaired next.

- b. Principal's Report - Sr. Antonella

The Book Fair is ongoing and will be closing tomorrow, after Special Person's Day.

This year's Food Drive will benefit St. Peter's Parish. They are very grateful for our donations.

Report Cards for first quarter went home electronically. There were a few technical glitches but were quickly fixed by Beehively. On November 29<sup>th</sup>, second quarter progress reports will be sent electronically as well.

The focus during the second quarter is academics. Christmas performances are being prepared, but academics will always be the priority.

The Special Person's Day Mass will be celebrated on Wednesday, November 22<sup>nd</sup> at 10:30 am.

Applications for Kindergarten are being accepted, and tours are being held. As of now, like this time last year, the numbers are low. We are confident that the applications will increase after the new year.

Walk-a-Thon - Most children participated, except for some due to poor air quality and child-specific health concerns. We made about the same amount of money as last year when we had the Walk-a-Thon on campus.

#### **IV. Committee Reports**

a. Sports - Mrs. Engstrom

Baseball and Volleyball have concluded. Results are available on ppsl.com. The 6th Grade girls' volleyball team placed 3rd in Division 1.

PPSL Rule: any parent who is unruly or harassing children, coaches, or referees during a game will be asked to leave immediately and not allowed back for following games. A reminder letter regarding sportsmanship and PPSL rules and expectations will be sent to all families this week.

All basketball teams have started or will be starting practices this week. A basketball tournament is scheduled to begin the first week of December for grades 5-8. All grades have at least one girls' and one boys' team.

b. Technology - Mrs. Bandel

Chromebooks have been fantastic in middle school. All 15 are always in use, primarily by the 6<sup>th</sup> graders. We will be purchasing more Chromebooks after a successful initial rollout.

Hour of Code will begin the first week of December. Children are using a visual programming language similar to Scratch to learn to code.

First quarter report cards were sent home electronically for grades 3-8.

Parents are enjoying the new St. Catherine of Siena School website. The full-page progress reports and missing assignment summaries are easy to access and user-friendly for both students and parents.

Raz Kids and Athletics programs will be accessible to parents and teachers online in the near future.

#### **V. Old Business**

None

#### **VI. New Business**

a. Renaissance STAR Assessment - Mrs. Bandel

Students completed the second STAR Assessment. All classes improved. Teachers are looking for growth or significant loss of growth for each child. Teachers have identified high performers and low performers.

b. Christmas Dinner - Mrs. Devgan

The Board Christmas dinner will be held on Sunday, December 10<sup>th</sup> at 6:00pm at the Devgan residence.

c. Safety Program/Compliance - Sr. Antonella

Livescan is the only acceptable fingerprinting and background check for coaches and other parent volunteers who work with the children. Going forward, Shield the Vulnerable will no longer be available.

d. Anniversary of the School - Sr. Antonella

Next September (2018) will be the 80<sup>th</sup> anniversary of the opening of St. Catherine of Siena School. We will form a committee to plan for this special event.

#### **VII. Comments from the Floor**

None

#### **VIII. Adjournment - Adjourned at 8:23 pm**