

STA Board of Directors Meeting Minutes

August 14, 2023

3820 Emerson Ave N, Minneapolis 55412 - Via GoogleMeet and in the STA Gymnasium

MISSION

STA supports families by embracing change when necessary for the good of the children and serving as a bridge to the community. Staff at STA is dedicated to and held accountable for providing a learning experience that is culturally relevant, challenging and fun.

Item	Gathering Conversations
1.	<p>A. Call to Order Laverne Wesley called to order a meeting of the Sojourner Truth Academy School Board meeting at 4:02 pm on August 14, 2023 <u>via Google Meet</u> and in the STA Gymnasium.</p> <hr/> <p>The following persons were present:</p> <p>Members: Robbi Holdreith, Shadelle Ware, Michael Williams, Laverne Wesley, Kate Mensing</p> <p>Absent: Shawn Burns, Melissa Whitmer</p> <hr/> <p>Ex-officio: Julie Guy</p> <hr/> <p>Guests: Paula Letourneau , Paris Ford, Robert Procaccini , Alison Ford, Beth Finch</p> <hr/> <p>B. Public Comment - none</p> <hr/> <p>C. Conflict of Interest - none</p>
2.	<p>Board Operations: Action Items</p> <hr/> <p>A. Approval of the Agenda</p> <p style="text-align: center;">Michael Williams made a motion to approve the agenda.</p>

Kate Mensing 2nd the motion.

Motion was passed [unanimously](#).

B. Review and Approval of the Minutes from the 06/15/2023 Board Meeting

Michael Williams made a motion to approve the Minutes from the June 15, 2023 Meeting

Laverne Wesley 2nd the motion

The motion was approved [unanimously](#).

C. Election of Officers

Board members present agreed to table the vote until the September meeting when all members will be present and able to vote. The following members are interested in the following positions on the board:

President: Michael Williams
Vice President: Laverne Wesley
Secretary: Kate Mensing
Treasurer: Shadelle Ware

D. June and July Financials

Overview:

Robert Procaccini presented the financials from June 30, 2023 and July 31, 2023. The school was 100% through the fiscal year on June 30, 2023 and July 31, 2023.

Balance Sheet:

The majority of the school's assets are cash, prior year state/federal receivables.

Income Statement Summary:

As of June 30, 2023 the total revenues were \$6,795,587 compared to a budgeted amount of \$6,800,910 which represents 100% of total budgeted revenues.

As of July 31, 2023 the total revenues were \$406,681 compared to a budgeted amount of \$6,441,460 which represents 6% of total budgeted revenues.

As of June 30, 2023 the total expenses were \$7,292,234 compared to a budgeted amount of \$7,300,592 which represents 100% of total budgeted expenditures.

As of July 31, 2023 the total expenses were \$7,126,497 which represents 3% of total budgeted expenditures.

Grants:

There are currently no large grants to report.

Cash flow:

The school is being paid on 290.00 ADM or 306.50 WADM. The school continues to have a healthy cash flow balance for FY23. Julie Guy added that enrollment continues to surge and there will be new numbers at the September meeting. As of today (8/14/23) enrollment was at 327 students with another 60 expected to enroll at Back to School night.

State Holdback:

The total estimated year-to-date holdback is \$47,705.

Michael Williams made a motion to accept the June 30, 2023 and July 31, 2023 Financial Statements.

Laverne Wesley 2nd the motion.

The motion passed **unanimously**.

E. Board Meeting Dates for School Year 2023-2024.

The following is the proposed schedule for Board Meeting Dates:

- Monday, August 14th @ 4:00pm
- Monday, September 18th @ 4:00pm
- Monday, October 23rd @ 4:00pm
- Monday, November 20th @ 4:00pm
- Monday, December 11th @ 4:00pm

Monday, January 22nd @ 4:00pm
Monday, February 26th @ 4:00pm
Monday, March 25th @ 4:00pm
Monday, April 22nd @ 4:00pm
Monday, May 13th @ 4:00pm
Monday, June 10th @ 4:00pm
No July Meeting

[Michael Williams](#) made a motion to accept the Board Meeting Dates for School Year 2023-2024 proposed by Julie Guy with the addition of a December 11, 2023 meeting to discuss the annual meeting.

[Robbi Holdreith](#) 2nd the motion.

The motion passed [unanimously](#).

F. Board Training and Development Plan

[Kate Mensing](#) made a motion to accept Option 1: Full Development Program for the School Year 2023-2024.

[Laverne Wesley](#) 2nd the motion.

The motion passed [unanimously](#).

G. Board Committees

Board members decided to table a vote on the creation of a Governance committee as well as a Finance committee until the September meeting when all members will be present to discuss and vote.

H. Malicious and Sadistic Conduct Policy

This is a new policy required by the state of MN. It is noted that under item F, the following sentence shall be added: False reporting is prohibited and may result in disciplinary action up to and including termination or removal from school.

[Michael Williams](#) made a motion to accept the Malicious and Sadistic Conduct Policy with the added

sentence.

Laverne Wesley 2nd the motion.

The motion passed unanimously.

3. Board Operations: Non-Action Items

A. Board Data

- Next scheduled Board Meeting: [September 18, 2023 at 4 pm.](#)

- [Laverne Wesley](#) adjourned the meeting at 5:01 pm.

Laverne Wesley made a motion to adjourn the meeting

Michael Williams 2nd the motion

The motion passed unanimously.

Minutes submitted by Robbi Holdreith, Board Secretary