

STA Board of Directors Meeting Minutes

January 24, 2023

3820 Emerson Ave N, Minneapolis 55412 - Via Zoom and in the STA Conference Room

***with addendum to Item 3, Board Operations, Non-Action Items, A. Financial Audit**

MISSION

STA supports families by embracing change when necessary for the good of the children and serving as a bridge to the community. Staff at STA is dedicated to and held accountable for providing a learning experience that is culturally relevant, challenging and fun.

Item	Gathering Conversations
1.	<p>A. Call to Order Gina Privratsky called to order a meeting of the Sojourner Truth Academy School Board meeting at 7:02 am on January 24, 2023 via Zoom and in the STA Conference Room.</p> <hr/> <p>The following persons were present:</p> <p>Members: Robbi Holdreith, Gina Privratsky, Michael Williams, Laverne Wesley, Pam Young, Sean Burns</p> <p>Not present:</p> <p>Ex-Officio: Julie Guy</p> <p>Guests: Robert Procaccini, Paula Letourneau, Maureen Kroning, Ann Olson, Maddy O'Connor</p> <p>B. Welcome new Community Member</p> <p>Sean Burns was welcomed by Board Members.</p> <p>C. Public Comment: Mo Kroening reported that although the meeting is open to the public, because of it's scheduled time, it is not possible for STA staff members to attend or participate.</p> <p>D. Conflict of Interest: Michael Williams may have an issue with choosing a CPA after the Board sends out an RFP for audit services for the 2023-2024 school year. If so, he will recuse himself from voting.</p> <p>E. Parent Vacancy on the Board: The Board will vote to seat a parent to fill the current vacancy at the next meeting. This parent will complete the current parent's duties</p>

through the end of the Board calendar. This parent will need to run for reelection at the Annual Meeting in order to remain on the Board for the 2023-2024 school year.

2. Board Operations: Action Items

A. Approval of the Agenda

[Pam Young](#) made a motion to approve the agenda.

[Robbi Holdreith](#) 2nd the motion.

Motion was passed [unanimously](#).

B. Review and Approval of the Minutes from the 11/29/2022 Board Meeting

[Gina Privratsky](#) made a motion to approve the Minutes from the November 29, 2022 Meeting

[Michael Williams](#) 2nd the motion

The motion was approved [unanimously](#).

C. December Financials

Overview:

Bobbi Procaccini presented the financials from December 31, 2022. The school was 50% through the fiscal year.

Balance Sheet:

The majority of the school's assets are cash, prior year state/federal receivables. prepaids.

Income Statement Summary:

As of December 31 2022 the total revenues were \$2,554,809 compared to a budgeted

amount of 47,109,283 which represents 36% of total budgeted revenues.

As of December 31, 2022 the total expenses were \$2,940,690 compared to a budgeted amount of 47,324,162 which represents 40% of total budgeted expenditures.

Grants:

There are currently no large grants to report.

Cash flow:

The school is being paid on 296.00 ADM or 299.0 WADM. The school continues to have a healthy cash flow balance for FY23.

State Holdback:

The total estimated year-to-date holdback is \$247,137.

[Pam Young](#)

made a motion to accept the December 31, 2022 Financials.

[Laverne Wesley](#)

2nd the motion.

The motion was passed [unanimously](#).

3. Board Operations: Non-Action Items

A. Financial Audit

The Board will put out an RFP to review firms to complete the financial audit for 2023-2024 . The current firm, Clifton, Allen, Larson informed us that they were unable to complete our 2022-2023 audit by the 12/31/2022 deadline. A draft is complete and we have informed the state of Minnesota that we will submit our 2022-2023 audit as soon as it becomes available. [Paula Letourneau](#) compiled a list of potential firms who conduct audits such as ours and we will contact them all. Julie Guy noted that we are not alone in this. Clifton, Allen, Larson represents several schools and many schools are in our position. There is no penalty to filing

our audit late.

Added on June 12, 2023 as per [Paula Letourneau's](#) request:

STA recognizes the new audit reporting requirements and the delay in CLA receiving audit documents from STA contributed to the delay in the completion of the FY22 financial audit. Significant delays were experienced by education and other industries across the state of MN.

B. Strategic Priority 3 - Compensation Committee

Michael Williams, Laverne Wesley and Gina Privratsky have agreed to work on the Compensation Committee as soon as the results of the EVP survey are available.

C. Board Training - January 30, 2023, 4:00-5:00 pm

D. Board Data

Winter MAP Data:

Ann Olson presented the results of our Winter MAP testing which took place in December. We are focusing on growth rather than actual scores at this time. Although there is still much work to be done, there were several bright spots and several wonderings. The school overall showed growth in the percentage of students meeting or exceeding their proficiency goals in Reading and Math. The trajectory would suggest further growth by spring in both areas. Second and Third grade met or exceeded goals in both Reading and Math. Fourth grade and Seventh grade met their goals in Math. First Grade and Eighth Grade met or exceeded their Reading goals. There are concerns with Kindergarten and Sixth Grade which will be the focus of further discussions.

Maddy O'Connor shared Bridge2Read data. Students in First, Second and Third grade are grouped according to their need based on a screener developed by Ms. O'Connor. After 4 weeks, the students are assessed and reassigned to the appropriate small group. After the first 4 week session, 62% of our scholars passed their assessment and moved up to the next phonological skill set.

E. Board Elections/Annual Meeting Planning

Board members will complete the script for the Annual Meeting and record themselves reading their assigned topic by Friday, February 3, 2023. Mr. Babcock will assist in compiling the recordings into one coherent film of the Annual Meeting. The voting will be completely electronic and will open on Monday, February 13, 2023 which is Parent Involvement Day. There will be computers available for parents to vote electronically in school that day. On the night of February 16 2023 which is the annual African American History Day Celebration, board members will take turns in the conference room greeting families where they can watch the video and cast their votes. The assigned topics are as follows:

Welcome & Greeting - Lavern Wesley

Vision & Mission - Gina Privratsky
 History of the School - Gina Privratsky
 Thanks to Family & Staff - Pam Young
 Financials - Michael Williams
 Accomplishments - Michael Williams & Robbi Holdreith
 Voting - Robbi Holdreith

We will be voting on 2 Parent seats and 2 Teacher seats.

Pam Young announced that she will be stepping down as of April 1, 2023. In April the Board will vote on seating a new President which will begin on July 1, 2023. In the meantime, Gina Privratsky who is the Vice President of the Board will fulfill Pam Young's role as President until the new Board convenes on July 1, 2023.

- Next meeting: [February 24th at 7 am.](#)

- [Pam Young](#) adjourned the meeting at [8:14 am](#)

Gina Privratsky	made a motion to adjourn the meeting
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Laverne Wesley	2nd the motion
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The motion passed [unanimously](#).

Minutes submitted by
 Robbi Holdreith, Board Secretary