



**MORELAND NOTRE DAME SCHOOL
FINANCIAL CONTRACT
2017-2018 ACADEMIC YEAR**

Student Name: _____ grade in 2017-18 _____

Student Name: _____ grade in 2017-18 _____

Student Name: _____ grade in 2017-18 _____

Student Name: _____ grade in 2017-18 _____

In consideration of the mutual acceptance of this contract by Moreland Notre Dame and the undersigned, the undersigned agrees to pay the 2017-2018 tuition and fees as specified in this contract and on the accompanying "Tuition and Fee Schedule".

Tuition is paid through FACTS Tuition Management Program. There are various payment plans available.

You may choose to pay the 2017-2018 tuition as follows (Please check your choice):

- _____ 1. In full payment by July 15, 2017, through the school office; payment may be made by check, cashier's check, or in cash. If you prefer to pay in full with cash, please contact the school office to make arrangements. **If you elect to pay in full by July 15, you will receive a 2% discount off the tuition.**
- _____ 2. Trimester, on July 15, and in November on the 5th or 20th, and May on the 5th or 20th, through FACTS.
- _____ 3. By two payments. Payment for the first semester is due by July 15, 2017, and a second semester payment is due by January 5th or 20th, 2018.
- _____ 4. By ten monthly payments beginning with July 5th or 20th, 2017, and a final payment due on April 5th or 20th, 2018.

It is understood by the undersigned parent(s) or guardian(s) of the above-named student(s) that this tuition and fee contract is an agreement with Moreland Notre Dame to provide educational services for the tuition, fees, and other charges during the 2017-2018 school year.

FINANCIAL POLICIES

1. All tuition payments are due on time according to the tuition plan selected. All tuition payments will be administered by FACTS tuition management.
2. There is a \$25.00 charge by FACTS for any returned check, late payment, or attempted and denied automatic withdrawal.
3. MND has the right to take legal action to collect school tuition and fees. Parents/guardians will be responsible for all costs of collection, including court expenses and reasonable attorney fees.
4. Tuition assistance is available to qualified families; however, the payment schedule agreed upon must be adhered to for continued attendance.

5. Should a student leave MND before the end of the school year, the parents/guardians are responsible for payment of tuition through the end of the trimester (eg. A student leaves mid second trimester, 66% of the total tuition is due). If the parent/guardian has paid in excess of the amount due, the balance will be refunded. Written notification of withdrawal must be given to the school at least two weeks before the date of withdrawal.

6. **If you are unable to pay your monthly tuition on time, it is important that you contact the school office and make arrangements to pay the amount due.** It is critical that your tuition be paid or you contact the school regarding a payment plan. If neither of the options above are completed, your child will not be re-admitted to the school for the following trimester.

OTHER OBLIGATIONS

1. Every family is expected to work at least one fundraising event.
2. Every family is obligated to perform 30 hours of service to the school, as defined by the MND Service Points program. An unfulfilled service hour is \$20. If you are unable to give actual service, a donation of \$20 per hour will fulfill this obligation.
3. A non-refundable \$400 registration fee is due at the time of acceptance of new students as a condition of enrollment.

I have read the Moreland Notre Dame Financial Contract as stated above. I understand that my child(ren) will not be re-admitted to the school, beginning with the next school trimester, if tuition due is not paid as required. I agree and understand that in order for my child(ren) to remain in good standing at Moreland Notre Dame, I will be required to fulfill all the terms and conditions of this Financial Contract for the 2017-18 school year, and I hereby agree to fulfill all of the said terms and conditions.

Please sign and return this contract to the School Office.

Signature of Parent/Guardian

Date

Signature(s) of Person(s) responsible for payment of tuition and fees

Date