

APPROVED



# The Cottonwood School

## Minutes

### Special Board Meeting

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**Date and Time**

Tuesday November 3, 2020 at 6:00 PM

**Location**

7006 Rossmore Lane  
El Dorado Hills, CA 95762

Join Zoom Meeting

<https://zoom.us/j/97008315134>

Meeting ID: 970 0831 5134

Join by Phone: +1 669 900 6833

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**Directors Present**

Christine Cordero (remote), Deb Hibbard (remote), Dr. Norman Lorenz (remote), Teresa Lyday Selby (remote)

**Directors Absent**

Adina Caskey

**Guests Present**

Cindy Garcia (remote), Jodiann Beeson (remote), Kathy Fagundo (remote), Paul Minney (remote)

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

Dr. Norman Lorenz called a meeting of the board of directors of The Cottonwood School to order on Tuesday Nov 3, 2020 @ 6:01 PM.

**C. Approval of the Agenda**

Teresa Lyday Selby made a motion to approve the agenda.  
Deb Hibbard seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Dr. Norman Lorenz Aye  
Adina Caskey Absent  
Christine Cordero Aye  
Teresa Lyday Selby Aye  
Deb Hibbard Aye

**D. Public Comments**

No public comments.

**E. Closed Session - Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9: One case**

Closed session began at 6:04pm  
Teresa Lyday Selby made a motion to enter into closed session at 6:04 pm.  
Christine Cordero seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**F. Announcement of Any Action Taken in Closed Session**

No action in closed session. Returned to open session at 7:01pm

**II. Academic Excellence**

**A. Charter Material Revision**

Dr. Norman Lorenz made a motion to approve the submission of the charter renewal.  
Teresa Lyday Selby seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Deb Hibbard Aye  
Christine Cordero Aye  
Teresa Lyday Selby Aye  
Adina Caskey Absent  
Dr. Norman Lorenz Aye

**III. Finance**

**A. Draft Memorandum of Understanding for Shared Services**

Deb Hibbard made a motion to approve Draft Memorandum of Understanding for Shared Services.  
Teresa Lyday Selby seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Adina Caskey Absent  
Dr. Norman Lorenz Aye  
Teresa Lyday Selby Aye  
Deb Hibbard Aye  
Christine Cordero Aye

**IV. Operations**

**A. Employee Handbook 2020-2021**

Dr. Norman Lorenz made a motion to Employee Handbook 2020-2021.

Christine Cordero seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Deb Hibbard Aye  
Adina Caskey Absent  
Christine Cordero Aye  
Teresa Lyday Selby Aye  
Dr. Norman Lorenz Aye

**V. Closing Items**

**A. Board of Directors Comments & Requests**

The Board expressed appreciation and thanks that so much work has been done to move the school towards independence.

**B. Announcement of Next Regular Scheduled Board Meeting**

Next meeting is November 17, 2020

- Closed Session: 6:00 p.m.-7:00 p.m.
- Open Session: 7:00 p.m.

**C. Adjourn Meeting**

Deb Hibbard made a motion to adjourn at 7:18pm.

Dr. Norman Lorenz seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Deb Hibbard Aye  
Teresa Lyday Selby Aye  
Christine Cordero Aye  
Dr. Norman Lorenz Aye  
Adina Caskey Absent

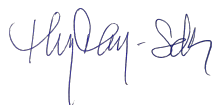
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:18 PM.

Respectfully Submitted,  
Dr. Norman Lorenz

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Prepared by:  
Kathy Fagundo

Noted by:



Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public

to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Members of the public are permitted to comment on both non-agenda item matters and agenda item matters when public comment is called. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 951-290-3013 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).




# 11-3-20 - Minutes - Cottonwood

Final Audit Report

2020-11-19

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