



NORTH HILLS CHRISTIAN PRESCHOOL

A ministry of North Hills Church
Love God. Serve Others. Change the World!

Rate schedule effective July 1, 2018

APPLICATION FEE	PRESCHOOL PROGRAM	K4 PROGRAM
<p>\$35.00 Submit with completed Online Application</p>	<p><u>Full Days 6:00 AM-6:00 PM</u> 5 days \$700.00 month 4 days \$620.00 month 3 days \$530.00 month</p> <p><u>Part Time 6:00 AM-3:00 PM</u> 5 days \$615.00 month 4 days \$555.00 month 3 days \$470.00 month</p> <p><u>Half Days 6:00 AM-1:00 PM</u> 5 days \$530.00 month 4 days \$495.00 month 3 days \$400.00 month</p>	<p><u>Full Days 6:00 AM-6:00 PM</u> 5 days \$700.00 month</p> <p><u>Part Time 6:00 AM-3:00 PM</u> 5 days \$615.00 month</p> <p><u>Half Days 6:00 AM-1:00 PM</u> 5 days \$530.00 month</p> <p><i>Recommended attendance for the K4 program is 5 days per week for children who will have their 4th birthday by October 1st and plan to attend Kindergarten in the fall.</i></p>
<p>ENROLLMENT FEE</p> <p><u>New students</u> \$150.00</p> <p><u>Re-enrolling students</u> \$150 by 6/30/18 \$200 after</p>		

North Hills Christian Preschool is open year-round.

We accept children between age 2 years 9 months to 5 years 9 months old who are toilet trained.

APPLICATION/ENROLLMENT PROCESS: Complete an [Online Application](#) with a \$35 Application fee. After review of the application and a desire from the parent to enroll, you will be sent an email link to complete the Online Enrollment packet through ParentsWeb. You must also provide the following documents: 1) Birth certificate; 2) Up-to-date immunization record (Hib Meningitis required); 3) Complete FACTS Tuition Management account; 4) All required State of California documents; 5) Non-refundable annual Enrollment fee of \$150 (by 6/30); and 6) Pre-payment of the first month tuition paid direct to preschool office.

TUITION: Monthly payments are made by FACTS automatic withdrawal on the 20th of each month for the next month's tuition. A \$35.00 late fee per account is assessed if received after the 20th, and any other costs charged by related outside banking institutions. Re-enrollment takes place annually before July 1. There is no credit or refund for absences or holidays, or unplanned emergency closures. Two weeks is allowed annually for vacation and is available without charge after 3 months consecutive attendance. Vacation allowance requires at least one week advance written notice and a minimum one week absence. Withdrawal forms must be submitted in writing. Tuition is due and payable through the end of the month withdrawn.

MULTI-CHILD DISCOUNT: Discounts are available to families with more than one child living in the same household as the financially responsible guardian. Multi-child discounts are applied to students in grades K-12: Second child \$300 discount; Third child \$600 discount; Fourth child \$900 discount. Inquire with the Business Office for preschool sibling discounts.

REFERRAL INCENTIVE: Families currently enrolled at North Hills are eligible for a referral credit by referring a brand new family to North Hills. Credits are one per new family; \$150 for Preschool; \$200 for new K - 5th students or \$250 for new 6th – 12th grade students. Both families' children must attend for four months to qualify. Please contact the office to submit your request for a referral incentive.

ADDITIONAL FEES: Late Fee of \$20.00 for every 10 minutes (*or part thereof*) plus \$5.00 per additional child. Failure to legibly sign your child in or out will result in a \$10.00 fee added to your account for each missing/illegible signature. Program Change Fee of \$15.00 for each program change, not including vacation requests.

Non-payment of fees, lack of parent cooperation, illegible in and/or out signatures, failure to keep phone numbers and addresses current and failure to provide necessary records shall constitute grounds for dismissal from the program.

UNIFORM: Children are required to wear a navy blue polo shirt and navy blue pants (*with exception of the summer program*). Polo shirts with the North Hills Christian Preschool logo are available for purchase, however plain navy blue polos are also acceptable.

NON-SCHOOL DAYS:

July 4	Independence Day
Aug 13, 14, 15	Teacher-In-Service
Sep 3	Labor Day
Nov 12	Veterans Day
Nov 21, 22, 23	Thanksgiving Break
Dec 24, 25	Christmas Break
Dec 31, Jan 1	New Year's
Jan 21	Martin Luther King, Jr. Day
Feb 18	Presidents' Day
May 27	Memorial Day